



TROY CITY COUNCIL

REGULAR MEETING AGENDA

APRIL 29, 2024

CONVENING AT 7:30 P.M.

**Submitted By
The City Manager**

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 West Big Beaver
Troy, MI 48084
troymi.gov

The Honorable Mayor and City Council Members

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at CityManager@troymi.gov or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,
City Manager



Chapter 14A – Elected and Appointed Persons’ Ethics Ordinance
Section 14.3 Annual Training and Acknowledgement

We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons’ Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.

Signed this 4th day of December, 2023.



Mayor Ethan Baker



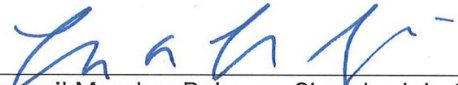
Council Member Theresa Brooks



Council Member Hirak Chanda



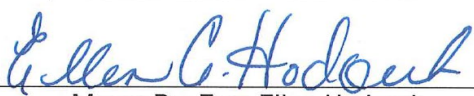
Council Member David Hamilton



Council Member Rebecca Chamberlain-Creanga



Council Member Mark Gunn



Mayor Pro Tem Ellen Hodorek



CITY COUNCIL AGENDA

April 29, 2024 – 7:30 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: www.troymi.gov/webcast

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

INVOCATION: 1

PLEDGE OF ALLEGIANCE: 1

A. CALL TO ORDER: 1

B. ROLL CALL: 1

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: 1

C-1 Presentation to Chief Nastasi Announcing the 2024 Michigan Law Enforcement Accreditation from the Michigan Association of Chiefs of Police Earned by the Troy Police Department (*Presented by: Chief Ron Wiles, Deputy Director of the MACP*) 1

D. CARRYOVER ITEMS: 1

D-1 No Carryover Items 1

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E-1 No Public Hearings Requested 1

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INVOCATION:**PLEDGE OF ALLEGIANCE:****A. CALL TO ORDER:****B. ROLL CALL:**

- a) Mayor Ethan Baker
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Hirak Chanda
- Mark Gunn
- David Hamilton
- Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2024-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of April 29, 2024, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

- C-1** Presentation to Chief Nastasi Announcing the 2024 Michigan Law Enforcement Accreditation from the Michigan Association of Chiefs of Police Earned by the Troy Police Department (*Presented by: Chief Ron Wiles, Deputy Director of the MACP*)

D. CARRYOVER ITEMS:

- D-1** No Carryover Items

E. PUBLIC HEARINGS:

- E-1** No Public Hearings Requested

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

In accordance with the Rules of Procedure for the City Council:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. ***NOTE TO THE PUBLIC:*** *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

Please direct your comments to the City Council as a whole rather than to any individual. Please do not use expletives or make derogatory or disparaging comments about any individual or group. If you do, there may be immediate consequences, including being muted and having your comments omitted from any re-broadcast of the meeting. Please abide by these rules in order to minimize the possibility of disrupting the meeting.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) **Mayoral Nominations – Brownfield Redevelopment Authority, Civil Service Commission (Act 78), Downtown Development Authority, Local Development Finance Authority;** b) **City Council Nominations – Charter Revision Committee, Liquor Advisory Committee, Personnel Board, Traffic Committee, Zoning Board of Appeals**

a) Mayoral Nominations:Suggested Resolution

Resolution #2024-04-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor

6 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2	Notes 3
Beyer	Joseph	10/26/2022	4/30/2024		
Gottlieb	Steven	11/24/2016	4/30/2025		
Kornacki	Rosemary	2/24/2025	4/30/2026		
Noguez-Ortiz	Carolina	4/3/2025	4/30/2026	BRA exp 4/30/26; GTAC exp 10/30/25	
Tadepalli	Hemanth	11/7/2025	4/30/2026		
Vassallo	Joseph	12/20/2024	4/30/2024		

Nominations to the Brownfield Redevelopment Authority:Term Expires: 4/30/2027

Term currently held by: Joseph Beyer

Term Expires: 4/30/2027

Term currently held by: Joseph Vassallo

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Aceves	Alfonso Jr	12/11/2025	
Bartnik	Mark	4/9/2026	
Battle	Timothy	10/28/2024	
Comiskey	Ann	1/20/2026	
Garmo	Kathleen	6/17/2024	
von Oeyen	Schuyler	7/20/2024	

Civil Service Commission (Act 78)

Appointed by Mayor
 3 Regular Members:
 1-Council; 1-Police/Fire Rep; 1-Civil Service
 6 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Cannon	David	3/12/2020	4/30/2024	Council Appointment	Requests Reappointment
McGinnis	Donald	3/3/2024	4/30/2028	Endorsed By All Police/Fire Unions	
Steele	John	1/6/2016	4/30/2026	Civil Service Appointment	

Nominations to the Civil Service Commission (Act 78):

Term Expires: 4/30/2030

Term currently held by: David Cannon

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Dahmer	Theresa	5/23/2024	ACT 78 Affidavit on file.
Hack	Kurt	9/14/2024	ACT 78 Affidavit on file.

Downtown Development Authority

Appointed by Mayor
 13 Regular Members
 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		Mayor per State Statute	At Large	
Blair	Timothy	6/17/2017	9/30/2027	In District	
Keisling	Laurence	9/11/2022	9/30/2024	At Large	
Kiriluk	Alan	9/29/2022	9/30/2024	In District	
Knollenberg	Martin	6/28/2021	9/30/2027	In District	
Koza	Kenny	9/18/2019	9/30/2025	In District	
Kuppa	Padma		9/30/2026	At Large	
MacLeish	Daniel	6/28/2023	9/30/2025	In District	
Reschke	Ernest	7/5/2024	9/30/2026	At Large	
Richards Jr.	John	2/13/2025	9/30/2026	Resident Member	
Stone	David	3/11/2023	9/30/2027	In District	
Tomcsik-Husak	Tara	9/22/2022	9/30/2024	In District	
Vacancy			9/30/2024	In District	Cheryl Bush resigned 9/22/21

Nominations to the Downtown Development Authority:

**Unexpired Term Expiring:
9/30/2024**

In District

Term currently held by: Vacancy-Cheryl Bush resigned 9/22/21

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Aceves Jr.	Alfonso	12/11/2025	At Large	
Battle	Timothy	10/28/2024	At Large	
Beyer	Joseph	12/13/2024	In District	
Comiskey	Ann	1/20/2026	At Large	
Dicker	Susanne F.	1/3/2025	At Large	
Faiz	Iqbal	6/7/2025	At Large	
Kenkre	Mahendra	1/19/2025	At Large	
Kornacki	Rosemary	2/24/2025	At Large	Brownfield Redev Auth exp 4/30/26
Pettinato	Jillian	11/27/2025	At Large	
Smieliauskas	Fabrice	4/9/2026	At Large	
Thattai	Govindrajan	5/20/2024	At Large	

von Oeyen	Schuyler	7/20/2024	At Large	
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Local Development Finance Authority (LDFA)

Appointed by Mayor
5 Regular Members
Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Bachert	Sandra	11/18/2023	6/30/2027	Resident Member	
Baker	Ethan		City Council Term	Alternate; City Council	City Council exp. 11/2027; DDA; GTAC, LDFA
Hodorek	Ellen		City Council Term	Alternate; City Council	City Council exp 11/2025
Rosenblum	Anthony	11/10/2024	6/30/2026	Resident Member	
Schmitz	Jim	9/14/2024	6/30/2024	Resident Member	Requests Reappointment
Smieliauskas	Fabrice	9/7/2025	6/30/2024	Resident Member	Requests Reappointment
Starks	Louis			Oakland County Designee	
Vacancy			6/30/2027	Resident Member	Nickolas Vitale resigned 7/17/21 (Term expired 6/30/2023)

Nominations to the Local Development Finance Authority (LDFA):

Term Expires: 6/30/2027

Resident Member

Term currently held by: Vacant – N. Vitale resigned 7/17/21

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Battle	Timothy	10/28/2024	
Christiansen	Dale	11/22/2024	
Faiz	Iqbal	6/7/2025	
Vassallo	Joseph	12/20/2024	Brownfield Redev Auth exp 4/30/24

Yes:

No:

b) City Council Nominations:Suggested Resolution

Resolution #2024-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Charter Revision Committee

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 3
Bartnik	Mark	4/6/2023	4/30/2024	Requests Reappointment
Beltramini	Robin	3/1/2024	4/30/2025	
Buechner	Toby	3/22/2023	4/30/2024	
Burns	Timothy	3/20/2025	4/30/2025	
Evans	Laurie	3/13/2025	4/30/2024	Requests Reappointment
Fukuzawa	David	4/17/2025	4/30/2026	
Howrylak	Frank	3/22/2025	4/30/2026	

Nominations to the Charter Revision Committee:**Term Expires: 4/30/2027**

Term currently held by: Mark Bartnik

Term Expires: 4/30/2027

Term currently held by: Toby Buechner

Term Expires: 4/30/2027

Term currently held by: Laurie Evans

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Comiskey	Ann	12/22/2024	

Liquor Advisory Committee

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 3
Bluhm	Annalisa Esposito	10/2/2025	1/31/2024	
Comiskey	Ann	1/20/2026	1/31/2024	Requests Reappointment
Ehlert	Max	1/8/2023	1/31/2024	
Giorgi	Lynn		12/31/2099	
Gorcyca	David	12/4/2021	1/31/2026	
Haight	David	4/11/2024	1/31/2025	
Jones	Kelly	12/20/2024	1/31/2026	
Martin	Matthew	5/11/2024	1/31/2025	

Nominations to the Liquor Advisory Committee:**Term Expires: 1/31/2027**

Term currently held by: Analisa Bluhm

Term Expires: 1/31/2027

Term currently held by: Ann Comiskey

Term Expires: 1/31/2027

Term currently held by: Max Ehlert

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Kaltsounis	Andrew	8/28/2025	

Personnel Board

Appointed by Council

5 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2	Notes 3
Forster	Jeffrey	1/22/2026	4/30/2024	ZBA ALT exp 1/31/27	Requests Reappointment

Gordon	Pamela	4/2/2020	4/30/2024		
Haight	David	7/17/2022	4/30/2026		
Parpart	Jane	3/8/2023	4/30/2024		Requests Reappointment
Sackrison	Anne	2/23/2025	4/30/2026		

Nominations to the Personnel Board:**Term Expires: 4/30/2027**

Term currently held by: Jeffrey Forster

Term Expires: 4/30/2027

Term currently held by: Pamela Gordon

Term Expires: 4/30/2027

Term currently held by: Jane Parpart

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Adams	John	3/5/2026	
Faiz	Iqbal	6/7/2025	
Wit	Callie	4/22/2024	

Traffic Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Finlay	G. Scott		Ex-Officio Member	
Hullinger	Peter		Ex-Officio Member	
Kenkre	Shama	8/23/2024	1/31/2025	
Nastasi	Frank		Ex-Officio Member	
Nurak	Cindy	1/28/2024	1/31/2025	
Petrulis	Al	2/10/2025	1/31/2026	ACAB exp 9/30/2024

Rose	Justin		1/31/2027	
Swaminathan	Abi	9/2/2025	1/31/2027	
Vacancy			1/31/2026	Mr. Kilmer's unexpired term.
Zhou	Angela	9/18/2025	7/31/2024	Student - Graduates 2025
Ziegenfelder	Peter	12/14/2024	1/31/2026	

Nominations to the Traffic Committee:**Unexpired Term Expiring:
1/31/2026**

Term currently held by: Vacancy – Mr. Kilmer's unexpired term

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Chambers	Barbara	1/18/2025	
Christiansen	Dale	11/22/2024	
Eisenbacher	David	4/6/2024	ZBA exp 4/30/2025
Gill	Jasper	1/10/2024	
Jeeda	Swathi	7/2/2025	GRADUATES 2026
Sabaj	Noah	2/29/2026	
Tadepalli	Hemanth	11/7/2025	

Zoning Board of Appeals

Appointed by Council
7 Regular Members; 2 Alternates
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2	Notes 3
Bossenbroek	Michael	3/7/2025	4/30/2026			
Chambers	Barbara	1/23/2026	1/31/2027	Alternate	Historic Dist exp 3/1/2026; HDSC	
Desmond	Thomas	5/7/2017	4/30/2024			
Eisenbacher	David	3/16/2018	4/30/2025			
Forster	Jeffrey	1/22/2026	1/31/2027	Alternate	ZBA ALT exp 1/31/27	
Green	Aaron	4/13/2024	4/30/2025			

Kenkre	Mahendra	1/4/2023	4/30/2024			Requests Reappointment
McCauley	James	3/7/2025	4/30/2026			

Nominations to the Zoning Board of Appeals:**Term Expires: 4/30/2027**

Term currently held by: Thomas Desmond

Term Expires: 4/30/2027

Term currently held by: Mahendra Kenkre

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Neharunnessa	1/19/2025	
Hack	Kurt	9/14/2024	
Hashmi	Amin	7/31/2025	
Sabaj	Noah	2/28/2026	
Walters	Kelly	11/27/2025	

Yes:

No:

I-3 No Closed Session Requested**I-4 2024 Annual Fee Schedule (Introduced by: Meg Schubert, Assistant City Manager)**Suggested Resolution

Resolution #2024-04-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council hereby **APPROVES** the proposed City of Troy Fee Schedule for the 2024 Fiscal Year; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

I-5 2024 City Council Meeting Schedule (Introduced by: Robert J. Bruner, Deputy City Manager)Suggested Resolution

Resolution #2024-04-

Moved by

Seconded by

RESOLVED, That Troy City Council **SHALL HOLD** a Special Meeting on the following date at 6:00 PM in the Council Board Room or as otherwise provided by the City Council Rules of Procedure:

Monday, June 24, 2024

Troy Public Library Strategic Plan

BE IT FINALLY RESOLVED, That Troy City Council **MAY RESCHEDULE** Regular Meetings and/or **SCHEDULE** additional Special Meetings in accordance with the City Charter and Michigan Open Meetings Act.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Suggested Resolution

Resolution #2024-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution

Resolution #2024-04-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special City Council Meeting Minutes-Draft – April 6, 2024
- b) Special City Council Meeting Minutes-Draft – April 8, 2024
- c) City Council Minutes-Draft – April 8, 2024

J-3 Proposed City of Troy Proclamations:

Suggested Resolution

Resolution #2024-04-

- a) Proclamation for National Police Memorial Week – May 12-18, 2024

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: Cooperative Purchasing Contract Award – MITN – Vending Services**

Suggested Resolution
Resolution #2024-04-

RESOLVED, That in the best interest of the City, Troy City Council hereby **AWARDS** a one (1) year contract with three (3) one-year renewals for Vending Services to *Best Vending LLC of Troy, MI* as per the MITN Cooperative Contract #RFP-FH-21-22-2337, hosted by the City of Farmington Hills, at a 15% commission of monthly gross sales; contract to expire June 27, 2028.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor submission of properly executed contract documents, including insurance certificates and all other specified requirements.

- b) **Standard Purchasing Resolution 3: Exercise Renewal Option – SIP Service for the City's Telephone System**

Suggested Resolution
Resolution #2024-04-

WHEREAS, The City of Troy has previously awarded contracts to Telnet Worldwide of Madison Heights, MI due to their cost competitiveness and continued reliable and responsive telephone services; and,

WHEREAS, The City of Troy determines that Telnet Worldwide meets all the contract terms and conditions in accordance with the SIP Service Agreement; and,

WHEREAS, Telnet Worldwide has agreed to extend the current pricing, terms and conditions for an additional three (3) years; and,

WHEREAS, A market survey was conducted which verified that the current SIP pricing offered by Telnet Worldwide continues to be competitive and the best value for the City;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **ACCEPTS** the offer to renew a three (3) year contract to *Telnet Worldwide of Madison Heights, MI* to provide SIP voice service under the same contract prices, terms and conditions at an estimated monthly cost of \$475.25 plus long distance, regulatory fees, taxes and administrative/service fees as per the Telnet proposal.

J-5 City Manager Employment Agreement

Suggested Resolution
Resolution #2024-04-

RESOLVED, That Troy City Council hereby **POSTPONES** the presentation of the City Manager Employment Agreement to the May 13, 2024 meeting of Troy City Council.

J-6 Authorization to Request Reimbursement from Oakland County West Nile Virus Fund

Suggested Resolution
Resolution #2024-04-

RESOLVED, That Troy City Council hereby **AUTHORIZES** the City of Troy Facilities and Grounds Division to seek reimbursement for an amount not to exceed \$11,582.15 from the Oakland County West Nile Virus Fund for the expenditures incurred while instituting proactive public health measures used to reduce the population of mosquitoes in the environment.

J-7 Matsey v Troy et al. Lawsuit

Suggested Resolution
Resolution #2024-04-

RESOLVED, That Troy City Council hereby **AUTHORIZES** and **DIRECTS** the City Attorney's Office to represent Troy's interests in the matter of *Melvin Matsey v City of Troy et al.* U.S. District Court, Eastern District of Michigan, Case Number 4:24-cv-120571, and **AUTHORIZES** the payment of necessary costs and expenses, including the retention of any witnesses (including experts) that are required for adequate representation.

J-8 Request to Terminate a Storm Sewers and Surface Drainage Easement, Village of Troy PUD, Sidwell #88-20-15-201-033

Suggested Resolution
Resolution #2024-04-

RESOLVED, That Troy City Council hereby **TERMINATES** a previously accepted permanent easement for storm sewers and surface drainage from Robertson Village of Troy, LLC, owner of the property having Sidwell #88-20-15-201-033, and recorded in Liber 59056, Page 89, Oakland County Register of Deeds.

BET IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the Termination document.

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the Termination of Permanent Easement for Storm Sewers and Surface Drainage with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-9 Request for Acceptance of a Permanent Easement from KHTM Building, LLC, Sidwell #88-20-09-233-024

Suggested Resolution

Resolution #2024-04-

RESOLVED, That Troy City Council **ACCEPTS** a permanent easement for storm sewers and surface drainage from KHTM Building, LLC, owner of the property having Sidwell #88-20-09-233-024.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-10 Request for Acceptance of Two Warranty Deeds and Four Permanent Easements, Estates of Brook Hollow No. 2

Suggested Resolution

Resolution #2024-04-

RESOLVED, That Troy City Council **ACCEPTS** two warranty deeds for detention and right-of-way purposes, and four permanent easements for public utilities and public service facilities, sanitary sewers, storm sewers and surface drainage, and water mains from Lamb Road Properties, LLC, owner of the properties having Sidwell #88-20-14-381-035, -036, -037, and #88-20-14-376-055.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the warranty deeds and permanent easements with Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

J-11 Traffic Committee Recommendations and Minutes – April 17, 2024

Suggested Resolution

Resolution #2024-04-

4. Request for Traffic Control – West Troy Meadows

RESOLVED, That the Harlow Drive Approach at Blakely Court be **MODIFIED** from UNCONTROLLED, to STOP CONTROLLED.

BE IT FURTHER RESOLVED, That the Harlow Drive Approach at Audley Court be **MODIFIED** from UNCONTROLLED, to YIELD CONTROLLED

BE IT FURTHER RESOLVED, That the Webb Avenue Approach at Virgilia Drive be **MODIFIED** from UNCONTROLLED, to YIELD CONTROLLED

BE IT FINALLY RESOLVED, That the Blakely Court Approach at Virgilia Drive be **MODIFIED** from UNCONTROLLED, to YIELD CONTROLLED

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings:

- a) May 13, 2024 – Approval of the 2024/2025 Annual Budget
-

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Planning Commission-Final – March 12, 2024
-

O-2 Department Reports: None Submitted

O-3 Letters of Appreciation:

- a) To Recreation Desk Staff from Harjinder Bhatia
b) To Mayor Baker from Patricia Hauer Regarding Kurt Bovensiepe
-

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

O-5 Notice of Hearing for the Electric Customers of DTE Electric Company Case No. U-21260

P. COUNCIL COMMENTS:

P-1 No Council Comments Submitted

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 No Closed Session

S. ADJOURNMENT:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark F. Miller", with a long horizontal flourish extending to the right.

Mark F. Miller
City Manager

2024 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**2024 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

May 13, 2024	Regular Meeting
May 20, 2024	Regular Meeting
June 10, 2024	Regular Meeting
June 24, 2024	Regular Meeting
July 8, 2024	Regular Meeting
July 22, 2024	Regular Meeting
August 12, 2024	Regular Meeting
August 26, 2024	Regular Meeting
September 16, 2024	Regular Meeting
September 30, 2024	Regular Meeting
October 14, 2024	Regular Meeting
October 28, 2024	Regular Meeting
November 11, 2024	Regular Meeting
November 25, 2024	Regular Meeting
December 9, 2024	Regular Meeting
December 16, 2024	Regular Meeting

Michigan Association of Chiefs of Police
MICHIGAN LAW ENFORCEMENT ACCREDITATION PROGRAM



Onsite Final Report
Initial Accreditation
Troy Police Department



December 13, 2023

Team Leader: Heather Bromley
Team Member: Louis Keele



A. Agency Name, CEO and AM:



Troy Police Department

500 West Big Beaver Road; Troy, MI 48084
(248) 524-3477

Frank A. Nastasi

Chief of Police

Andrew Satterfield

Administrative Captain
Accreditation Manager

B. Dates of On-Site Assessment:

Wednesday, December 13, 2023

C. Assessment Team:

Team Leader: Heather Bromley, Lieutenant
University of Michigan – Flint Department of Public Safety
602 Mill Street; 103 Hubbard Bldg., Flint, MI 49502
mcdonalh@umich.edu | (810) 762-3330

Team Member: Louis Keele, Sergeant
VanBuren Township Police Department
46425 Tyler Rd, Belleville, MI 48111
lkeele@vanburen-mi.org | (734) 699-8930

D. Community and Agency Profile:

1. Community History

The earliest recorded land purchases in what was known as Troy Township occurred in 1819. A couple of years later, a settlement known as Troy Corners was established because Johnson Niles bought 160 acres in the region. The area is currently the north-central area of Troy. In 1827, Troy Township was established. In 1955, Troy was officially incorporated primarily to prevent border cities from taking more land.

It was named after Troy, New York, and the ancient Greek city of Troy, as many early settlers, as in much of Michigan, originated from New York.

The Troy Historic Village, located at the corner of Livernois and Wattles, is a fully interactive historical museum chronicling the stages of Troy's progression from its first settlers to the City it has become today. Stroll the charming grounds of the five-acre Troy Historic Village. The fully furnished buildings include a log cabin (1840), Greek revival Caswell House (1865), one-room Poppleton School (1877), print shop, wagon shop, town hall, church and parsonage, general store, and Niles-Barnard House (1837). Recurring events for adults and seniors include monthly Thursday Teas history talks and Constitution Cafe discussion series. Blacksmithing classes are available for beginners and returning students. Programs for families include monthly preschool story time with Cheddar the Mouse, Trick or Treating on the Green (October), and Christmas in the Village (December). Hands-on history programs are bookable year-



round for scouts, homeschools, families, and other groups. The Troy Historic Village offers onsite school field trips and History to You outreach programs. The Village is available to rent for weddings, parties, meetings, and other private events.

2. Community Profile

Troy is located in Oakland County in the U.S. state of Michigan. A northern suburb of Detroit, Troy's location in the heart of Oakland County, only 22 miles (35 km) north of downtown Detroit, boasts easy access to I-75, I-696 and M-59. The City offers residents and businesses a tremendous competitive advantage, including attractive neighborhoods, excellent schools, prime shopping and employment opportunities. As of the 2020 census, the city had a population of 87,294, making Troy the largest community in Oakland County, and the 13th-most-populous municipality in the state.

Troy has become a business and shopping destination in the region. Troy's retail and dining options are world class. The nearly 1.5 million square foot Somerset Collection offers a shopping utopia for residents, area workers, and visitors alike. The City's spectrum of shops and restaurants is as diverse as the City's population, with cuisine and goods representing every corner of the globe. The Troy City Center project at 888 W. Big Beaver Road includes a mix of office, residential, retail, and restaurant uses in an easily accessible walkable environment, adding to the vitality of the Big Beaver corridor.

Troy is a city where families and businesses thrive, and it has been recognized for its excellent quality of life for many years. In 2023, Livability named Troy the 10th best place to live in the U.S. and No. 1 in Michigan; WalletHub named Troy one of the Best Small Cities in America; and Troy was listed as the second healthiest city in Michigan. Troy continues to receive top rankings for attracting and retaining entrepreneurial firms in studies by the University of Michigan-Dearborn School of Management. The FBI Uniform Crime Report statistics continues to rank Troy as one of the safest cities in Michigan.

The Troy School District is A+ rated and recognized nationally for excellence in academics and fine arts education. Troy is a highly educated city with about 61% of its residents holding a bachelor's degree or higher. Troy has unsurpassed city services, is consistently ranked as one of the safest cities in Michigan, and has one of the lowest tax rates in Oakland County. Its strategic location puts residents and visitors within easy reach of a wide variety of recreational opportunities, including its 1,000 acres of parkland, two golf courses, nature center, historic village, dog park, trails, and a variety of lakes and streams. Its new ice rink will open in 2024.

Culture & Recreation

The City is home to a vibrant and diverse international community, with 83 different languages spoken in Troy homes and 31% of the population speaking a language other than English at home. About 27% of Troy's residents are foreign born. More than 200 foreign-based companies, the most in Oakland County, have had great success here in Troy because of the extensive resources and locational advantages we offer.

The Troy Nature Society oversees the educational programs and activities of the Stage Nature Center. The Stage Nature Center and Troy Farm are located on a 100-acre preserve. The Nature Center features an interpretive building with classrooms, live reptile and amphibian exhibits, observation bee hive, children's nature area, mastodon dig site, wildlife viewing area, and research library. Visitors can walk two miles of trails



through meadow, forest, marsh, and river areas. The public can also view the Society's five rehabilitated owls in their large enclosed habitat. The Troy Farm features two historical barns and garden plots for residents.

The 127,000-sq.-ft. state-of-the-art complex includes the Recreation offices, fitness center, dance/aerobics studios, gymnasium, aquatics facility, locker rooms, meeting rooms and banquet facilities, teen room, preschool and senior areas. Rent a room for a party or meeting, or purchase a recreation pass for complete access to fitness facilities. Common areas are open to all.

Religion

Troy is home to more than 50 Houses of Worship from Catholic, Protestant, Greek Orthodox, Romanian Serbian, Korean Methodist, and the Bharatiya Hindu Temple. The Greek Orthodox Archdiocese of America Metropolis of Detroit is headquartered in Troy.

Parks

City of Troy Parks include a variety of amenities and a mixture of open space, woodlands, rivers, lakes and recreational facilities. Troy has two 18-hole golf courses, putting green, soccer fields, ball diamonds, disc golf courses, shore fishing, outdoor exercise equipment, tennis courts, basketball courts, pickleball courts, natural and paved walking pathways, play structures and swing sets, a skate park, picnic areas and pavilions. In early 2024, the new ice rink will open in the Civic Center area.

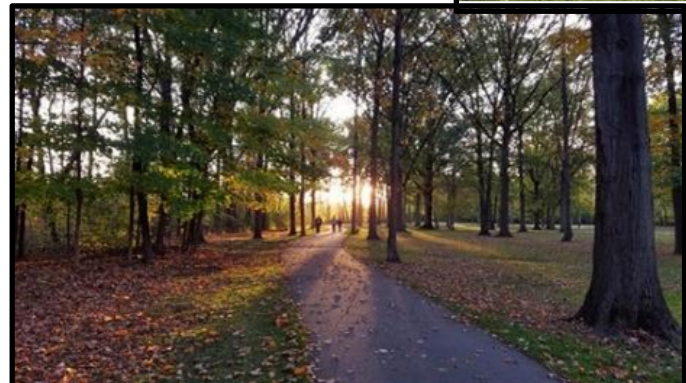
List of Neighborhood Parks:

- Beach Road Park
- Beaver Trail Park
- Phillip J. Huber Park
- North Glen Park
- Redwood Park
- Robinwood Park
- Schroeder Park
- Sylvan Glen Lake Park



List of Community Parks:

- Boulan Park
- Brinston Park
- Firefighters Park
- Donald J. Flynn Park
- Jaycee Park
- Jeanne M. Stine Park
- Milverton Park
- Raintree Park
- Sylvan Glen Lake Park
- Troy Skate Park





Economy



Somerset Collection

Troy is a thriving center of business, particularly in the automotive and financial sectors, and is home to a number of major companies. Troy has the second-highest cumulative property value in Michigan, second only to Detroit. Troy is home to the Somerset Collection, featuring more than 180 stores, a skywalk, and the Oakland Mall. The PNC Center (Top of Troy) is the City's tallest building, with offices for PNC Financial Services, as well as many other major companies. Bank of America and Flagstar also maintain major operations centers in Troy.

Major companies

List of Michigan companies located in Troy:

- Altair Engineering
- Anchor Bay Entertainment
- Bank of America (major center)
- Behr America
- Canadian National Railway (Traded as Grand Trunk Western)
- Champion Homes
- Corewell Health
- CredentialCheck
- Dayco
- Delphi
- DuPont Automotive
- Entertainment Publications
- Flagstar Bank
- iCONMA LLC
- HTC Global
- Inteva Products
- J. D. Power and Associates
- Kelly Services
- The Kresge Foundation
- Magna Powertrain
- Mahindra
- Meritor
- Molina Healthcare
- North American Bancard



*The PNC City Center (Top of Troy)
is the tallest building in the City*



- Plastic Omnium
- Plex Systems
- Rexair
- RHK Technology, Inc.
- Saleen Special Vehicles
- SAE International
- Sonic Alert
- Specter Werkes/Sports
- SRG Global
- STANLEY Black and Decker
- Syntel
- Tata Consultancy Services (TCS)
- ThyssenKrupp USA
- Tyler Technologies
- ViSalus
- The Woodbridge Company (US Headquarters)
- Ziebart



Altair Engineering is one of the largest companies in Troy with a market cap of \$5.745B as of Nov 2023

Government

The City of Troy operates under the Council-Manager form of government. Voters elect six members of Council and the Mayor for terms of four years. An elected member of the City Council shall not serve more than three terms as Councilperson. The Mayor shall not serve more than two terms as Mayor. Any service greater than two years plus one month shall constitute a term. They serve on a part-time basis and act as the legislative branch of government with the responsibility of formulating Municipal Policy. The Council enacts Ordinances, approves the City budget and appoints the City Manager who serves as Chief Administrative Officer of the City.

The current mayor is Ethan Baker, who was elected to a second four-year term on November 7, 2023. The City Council appointed Mark Miller as the City Manager, who manages the day-to-day operations of the City. The City Manager is professionally trained in Municipal Administration. He is appointed on the basis of ability, and responsible for the day-to-day administration of the City Government. He appoints all department directors, submits the proposed budget to the City Council and enforces all City Ordinances.

The City of Troy and City of Clawson on its southern border compose Michigan's 41st District for State Representative. The district is currently represented by Sharon MacDonell in the State House since 2022, and in the state Senate by Mike Webber, since 2022. On the national level, Troy is part of the 9th district, represented by Senator Gary Peters, and part of the 11th district, represented by Congresswoman Haley Stevens.



3. City Demographics

2020 Census

As of the census of 2020, there were 87,294 people, 33,822 households, and 24,300 families living in the City. The population density was 2,609.9 inhabitants per square mile (1,007.7/km²). There were 34,953 housing units at an average density of 1,044.9 inhabitants per square mile (403.4/km²). The racial makeup of the City was 62.2% White, 4.0% African American, 0% Native American, 27.3% Asian, 1.2% from other races, and 5.1% from two or more races. Hispanic or Latino residents of any race were 2.2% of the population.

There were 33,822 households, of which 35.4% had children under the age of 18 living with them, 60.1% were married couples living together, 8.3% had a female householder with no husband present, 3.4% had a male householder with no wife present, and 28.2% were non-families. 23.2% of all households were made up of individuals, and 10.1% had someone living alone who was 65 years of age or older. The average household size was 2.56 and the average family size was 3.05.

According to the 2020 census, the median income for a household in the City was \$104,132. The per capita income for the city was \$51,209. About 5.1% of families and 7.2% of the population were below the poverty line, including 6.7% of those under age 18 and 6.1% of those age 65 or over.

The median age in the city was 43.9 years. 20.7% of residents were under the age of 18; 8.8% were between the ages of 18 and 24; 32% were from 25 to 44; 28.6% were from 45 to 64; and 19.7% were 65 years of age or older. The gender makeup of the city was 50.5% male and 49.5% female.

Population Based on						
Race	2020 Census			Percentage of Population		
White	54,299			63%		
Black	3,484			4%		
American Indian	150			0%		
Asian	23,805			27%		
Other	1,097			1%		
Multiple	4,459			5%		
Educational Level Attainment - Age 25 or Older						
Based on 2020 Census						
High School Graduates	56,171			95.90%		
Bachelor's Degree or Higher	36,665			62.60%		
Fiscal Year			Median Income			
Ended 30-Jun	Estimated Population (1)	# of Households (1)	Per Household (1)	School Enrollments (2)	Median Age (1)	Unempl. Rate (1)
2013	82,853	33,063	\$ 85,685	12,438	41.8	7.4
2014	83,270	33,182	\$ 84,325	12,591	41.8	5.9
2015	83,319	33,233	\$ 85,797	12,563	41.8	4.4
2016	83,181	32,002	\$ 87,269	12,731	41.8	3.5
2017	83,181	32,002	\$ 87,269	12,878	41.8	2.5
2018	85,584	30,812	\$ 85,027	13,034	41.5	2.8
2019	84,547	31,674	\$ 93,017	13,043	42.2	2.8
2020	83,881	31,368	\$ 97,048	12,989	43.0	4.0
2021	87,294	32,961	\$ 101,882	13,172	42.4	2.9
2022	88,239	33,311	\$ 104,132	12,527	42.1	3.8

(1) U.S. Bureau of Labor Statistics

(2) Trou School District

(1) U.S. Bureau of Labor Statistics

(2) Troy School District



4. Agency History and Profile

Troy of the past was a stable farming community with a very low crime rate and very little traffic. Nevertheless, by the 1950s, there was a growing desire for the Township to have its own police department so that response times would be short when emergencies did occur.



The Troy Police Department traces its history back to the July 1952 hiring of Chief David Gratopp and Patrolman Willard Schwandt, who patrolled what was then Troy Township.



In November 1952, the Department added a third officer, Patrolman Eugene Sackner. In 1955, Troy incorporated and the Police Department began to grow, both in size and in scope of operation to meet the needs of the rapidly changing and growing city.

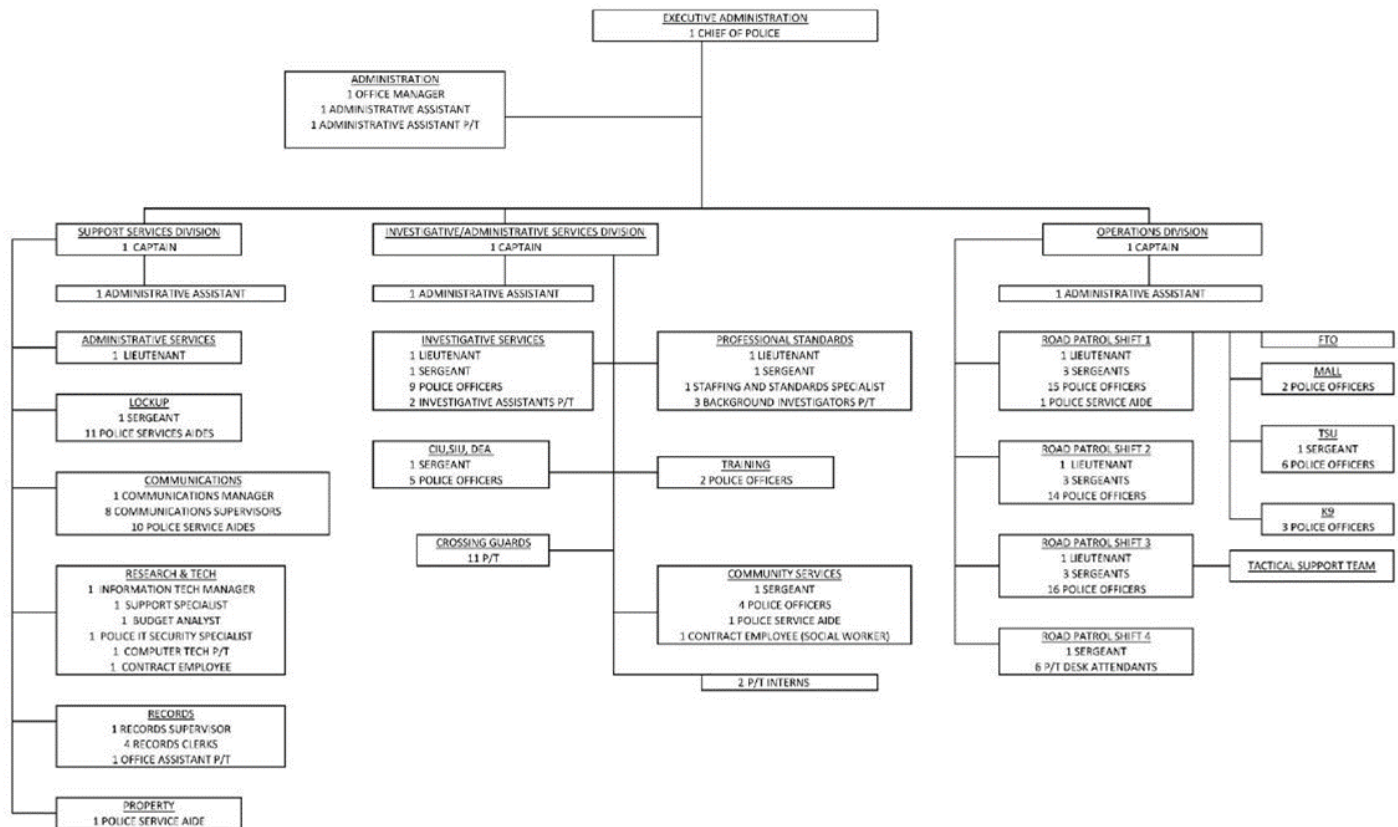
Today, the Troy Police Department is a full-service agency of 117 sworn officers, 35 non-sworn and 16 civilian personnel serving a population of more than 88,000 residents. The Department enjoys an outstanding reputation within the community as well as with other law enforcement agencies.







Organizational Chart



1 CHIEF OF POLICE
3 CAPTAINS
6 LIEUTENANTS
16 SERGEANTS
91 POLICE OFFICERS
1 COMMUNICATIONS MANAGER
8 COMMUNICATIONS SUPERVISORS
26 POLICE SERVICE AIDES
1 OFFICE MANAGER
4 ADMINISTRATIVE ASSISTANTS
1 IT MANAGER
1 SUPPORT SPECIALIST
1 POLICE IT SECURITY SPECIALIST
1 RECORDS SUPERVISOR
4 RECORDS CLERKS
1 BUDGET ANALYST
1 STAFF AND SUPPORT SPECIALIST
167 TOTAL FULL TIME



Department Functions

Office of the Chief of Police/ Professional Standards Section

- Prepares and administers the Department budget
- Coordinates and administers grants
- Directs the planning, organization, coordination, and review of department operations
- Establishes, evaluates, and reports on department goals
- Develops, implements, and evaluates department policies and procedures
- Works with the City Manager and department heads on city plans and projects
- Serves as a liaison with law enforcement and community groups
- Manages emergency operations and homeland security functions
- Conducts Internal and Pre-employment Investigations
- Develops, schedules, and presents department training
- Manages and disseminates social media
- Facilitates problem-solving projects
- Conducts background investigations on liquor license applicants, gun registration, and other city-mandated licensing and permits
- Manages and directs the Tactical Support Team, Crisis Negotiation Team, and Oakland County Hazardous Material Response Team
- Coordinates with Oak Tac Training
- Consortium to manage and direct small squad tactics, active shooter, and school safety training exercises

Investigative/Administrative Services

- Investigates reported crimes and suspected criminal activity
- Conducts undercover investigations and criminal surveillances
- Gathers collates, and disseminates information regarding criminal activity
- Administers criminal and narcotics forfeiture actions
- Provides specialized narcotics trafficking and arson investigations
- Serves as liaison with other law enforcement agencies
- Conducts forensic examinations of electronic devices
- Participates in multi-jurisdictional investigative efforts
- Conducts investigations relative to child welfare, abuse and neglect
- Serves as liaison with local, state, and federal prosecutors and courts
- Coordinates and maintains management information systems and conducts research and planning
- Coordinates purchase and maintenance of department vehicles
- Implements crime prevention programs
- Coordinates school crossing guards
 - Investigative/Administrative Services (cont.)
- Coordinates school crossing guards
- Coordinates chaplain programs



- Facilitates the volunteer citizen on patrol program
- School Resource Officer
- Coordinates the PD involvement in community charity-based events in conjunction with city civic groups

- Conducts tobacco compliance checks and smoking lounges compliance checks
- Somerset Liaison Officer
- Plan, coordinate, staff, and execute large scale special events occurring in the City of Troy

Operations Division

- Establishes working relationships with people in the community to facilitate quality policing and problem solving
- Operates motor and foot patrol by uniformed and plain clothes officers for the general maintenance of law and order
- Provides immediate response to emergency situations and provides specialized law enforcement response to tactical situations
- Investigates traffic crashes, facilitates traffic education programs, responds to complaints of neighborhood traffic problems
- Participates in multi-jurisdictional South Oakland County Crash Investigations team
- Utilizes K9 Unit for drug searches, missing persons, and tracking criminals
- Processes major crime scene/Evidence Technician Unit
- Conducts liquor compliance inspections by plain clothes and uniformed officers

Support Services Division

- Maintains records of police calls for service
- Processes Freedom of Information (FOIA) requests and court discovery requests
- Responsible for property and evidence retention, inventory, and destruction of weapons and narcotics
- Lodges, cares for, and transports prisoners
- Manages the Public Safety Answering Point-receiving and dispatching calls for service for Police, Fire, and EMS for the cities of Troy and Clawson
- Coordinates and maintains management information technology systems and conducts research and planning
- Manages impounded vehicles
- Manages the Michigan Association of Chiefs of Police Accreditation Standards
- Oversees Police Capital Improvement Projects
- Disseminates media information/Public Information Officer
- Conducts safety education classes for youth groups

Training Section

Overview

- Troy PD Training Section is responsible for the development, planning, coordination, scheduling, and implementation of all Department training programs
- Maintains training records, the firing range, training facilities, and all equipment assigned to training

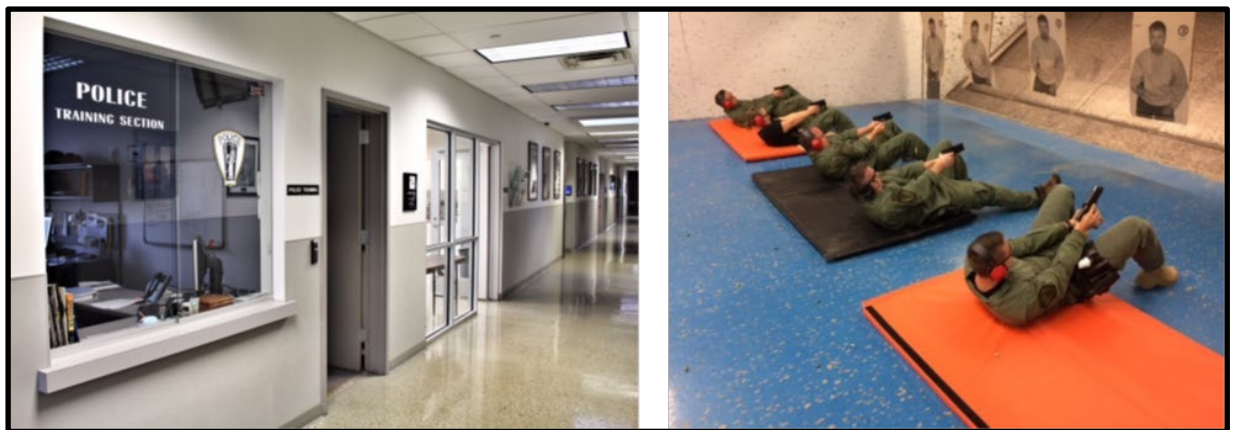


- Staffed by one lieutenant, one sergeant, two officers, and one administrative assistant
- Troy PD hosts numerous events at the state-of-the-art training facility
- In return for hosting, they receive free seats in the training



Philosophy

- Well-trained police employees are capable of delivering high-quality police service while providing for the safety of the public and themselves through their comprehensive knowledge and proper utilization of equipment, operating procedures, and policy.



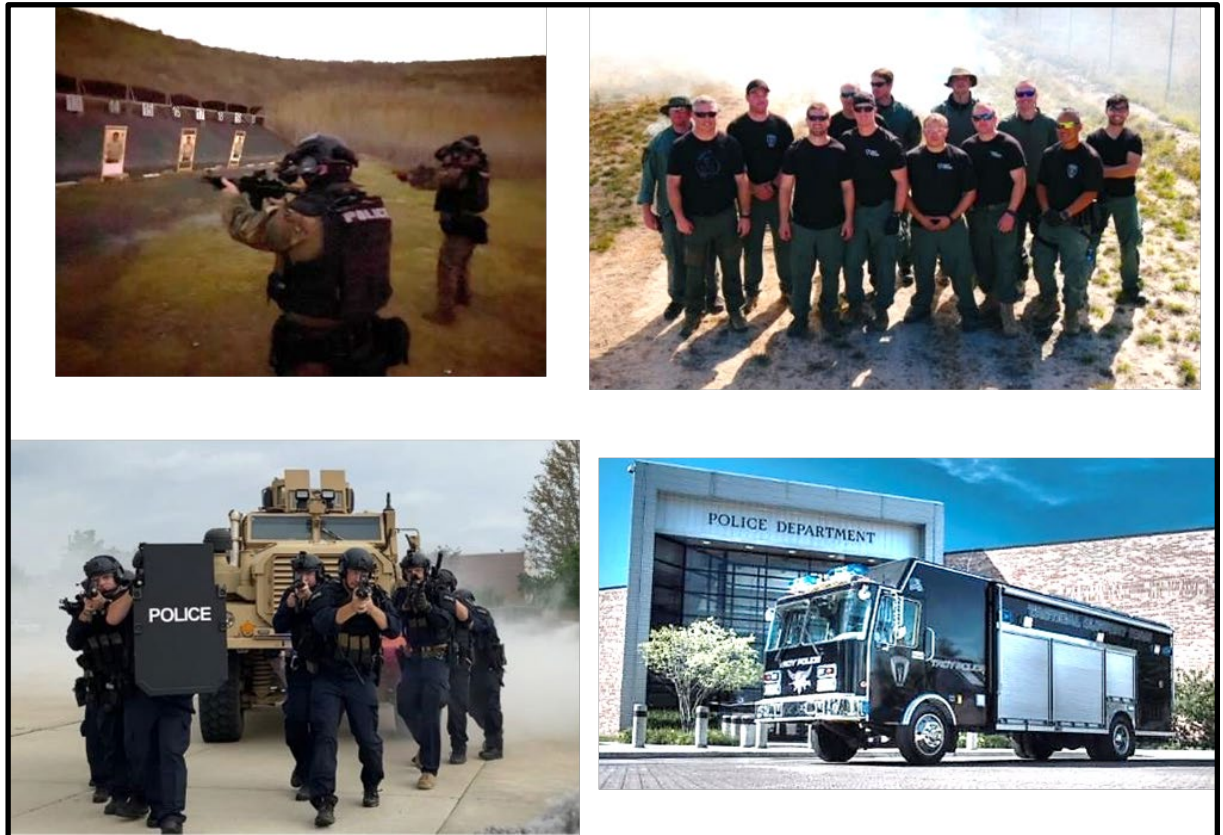
Tactical Support Team

Overview

- Highly trained and extremely motivated special weapons and tactics unit within the Troy Police Department
- Team consists of one lieutenant, two sergeants, and ten police officers who have completed Basic SWAT School
- Many hold instructor certifications in various special operations disciplines; four of the team members are cross-trained as tactical snipers
- Maintain daily functions as patrol officers and carry all specialized equipment with them
- Required to maintain a high level of physical fitness and must pass a demanding physical qualification yearly



- Participate in monthly firearms training, scenario-based training, and tactical planning
- Provide in-house tactical training and create instructional programs
- TST assisted federal law enforcement, DEA, with warrant service within the City of Troy
- Also assisted Road Patrol in several critical incidents, all resulting in peaceful outcomes



Crisis Negotiations Team

The Troy Police Department, Crisis Negotiation Team (CNT) has been in place for decades. They work with the Tactical Support Team during critical incidents. The CNT consists of five members and a team leader. The team members receive specialized training, providing the tools necessary, when they are called upon to respond to a crisis situation. The CNT could be utilized to assist during a hostage situation, a suicidal subject incident, a dangerous barricaded person or other incidents requiring a specialized response. Each member of the CNT is assigned a primary role in the police department. This includes assignments to the Operations, Community Service, Traffic Safety and Administration sections. When the situation arises, the team is activated and responds to the scene whether on or off duty. The Crisis Negotiation Team works to keep the situation calm, building a rapport with the subject, concentrating on bringing the situation to a peaceful resolution. The CNT utilizes a myriad of technology, cutting edge training and an abundance of patience to assist in the operation.

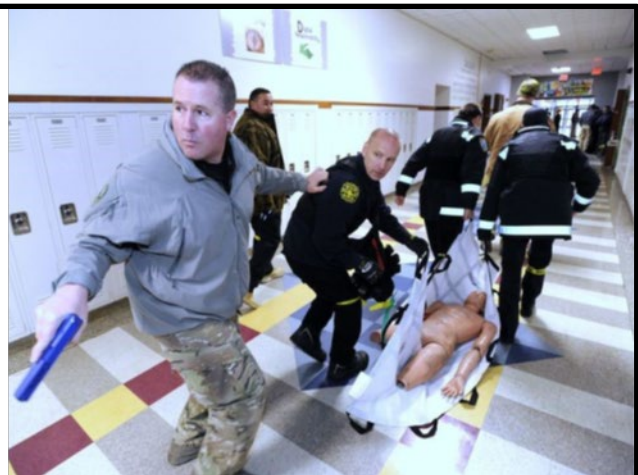




Oakland County Tactical Training Consortium (OakTac)

Overview

- The Troy Police Department is a member of OakTac
- Troy Police annually partners with OakTac to hosts the North American Active Assailant Conference
- Established in 2009 to prepare Oakland County in the event a major incident required a mutual aid response
- Consists of 40 agencies that uniformly train and exercise using shared resources to strengthen overall preparedness capabilities
- 97% of population within Oakland County is protected by member agencies
- Organized into two main disciplines: Mobile Field Force and Active Assailant Response
- Mobile Field Force prepares for and mitigates threat incidents involving civil disorder
- Active Assailant Response outlines how to achieve a coordinated and effective incident response to mass casualty events including criminal acts, terrorist attacks, and large-scale emergencies
- Supported by the Urban Area Security Initiative Grants, OakTac has secured funding for training, exercises, equipment, supplies, and other resources





Oakland County Hazardous Materials Response Team (OCHMRT)

The Troy Police department has a Sergeant and a Police Officer assigned to the OCHMRT. OCHMRT is a public safety special operations response team providing Hazmat and weapons of mass destruction emergency response to 30+ communities in Oakland County, Michigan. Membership includes 40 hazmat technicians, specialists, and police officers from multiple participating fire departments, police departments, and public safety agencies. The team is sponsored and funded by the Oakland County Fire Mutual Aid Association (MABAS Division 3201). The hazmat team serves as a Regional Response Team (RRT) for the State of Michigan, providing Statewide response for major hazmat/WMD incidents, when requested by the Michigan State Police. The Troy Police department has a Sergeant and a Police Officer committed to the team for call-outs and training.



Troy Police Pistol Team

The Troy Police Department's Pistol Team was organized to participate in the annual Michigan Police Shoot Governor's Cup. Pistol teams from police departments all over Michigan come together every year in Jackson, Michigan to participate in this event. After tryouts, the 10-member team practice diligently to hone their skills, becoming expert sharpshooters. The Troy Police Department Pistol Team has taken 1st place in their division, every year since 2001. The Governor's Cup has been on display in the Troy Police station for over 20 years. Beating out the best of best from police departments all over Michigan is an accomplishment on its own. Accomplishing this for over 20 years in a row is an incredible feat.



The team was awarded the Governor's Cup for Class A, which includes police departments with 100-499 employees. The annual event is sponsored by the Michigan Association of Chiefs of Police (MACP). The tradition dates back to its inception in 1928, which began at the Michigan State Police Headquarters in East Lansing. The purpose of this event is to encourage marksmanship by Michigan peace officers. The Governor's trophies have been awarded in each of four classes since 1949.



Criminal Information Unit

The Troy Police Department has two detectives assigned to their Criminal Information Unit (CIU). CIU serves as Troy Police Department's central repository for criminally related intelligence information. CIU's mission is to provide assistance to operational units in technology-based investigations, to conduct forensic examinations on digital evidence, and to collect and provide analytical analysis of criminal activity and major perpetrators.

Special Investigations Unit

The Special Investigation Unit (SIU) is assigned to the Investigations Division and is a specialized undercover and surveillance investigation team. SIU often works high profile felony cases that require covert means of investigation. The team is a mutual aid cooperation consisting of one Troy Police Sergeant as the supervisor, one Troy Police detective, and one detective from the Bloomfield Township Police Department, the Royal Oak Police Department, the Birmingham Police Department and the Auburn Hills Police Department. SIU often partners with the Federal Bureau of Investigation, Drug Enforcement Administration Task Force, U.S. Marshalls and other federal agencies.



Oakland County Narcotics Enforcement Team

The Troy Police Department currently has one detective that is assigned to the Oakland County Sheriff's Department's Narcotics Enforcement Team (NET). The team is a mutual aid unit consisting of participating Oakland County police departments and the Oakland County Sheriff's office. NET focuses on illegal narcotics activity within Oakland County utilizing undercover tactics and investigations.



Drug Enforcement Administration Task Force Officers (DEA)

The Troy Police Department currently has one detective assigned to the DEA as a task force officer. The detective assists the DEA with investigations of major illegal drug activity affecting Southeast Michigan. The task force consists of other participating police departments at the direction of the DEA. The investigations typically include undercover operations, covert surveillance techniques, and advanced technology to advance the cases.



Federal Bureau of Investigations (FBI) Violent Crimes Task Force

The Troy Police Department currently has one detective assigned to the FBI Violent Crimes task force to assist in the apprehension and prevention of major violent crimes occurring affecting South East Michigan and the State of Michigan.





South East Michigan Cyber Fraud Task Force (SEMCFTF)

The Troy Police Department currently has one detective assigned to the SEMCFTF. The detective assists the SEMCFTF in preventing, detecting, and mitigating complex cyber-enabled financial crimes, aiming to arrest and convict the most harmful perpetrators. The task force is staffed with special agents, technical experts, and forensic analysts operating with the Cyber Fraud Task Force (CFTF), Digital Evidence Forensic Labs (DEFL), and State, Local, Tribal, and Territorial (SLTT) task force officers trained through the Secret Service National Computer Forensic Institute (NCFI).



Major Case Assistance Team Investigations

The Troy Police Department is a member of the Major Case Assistance Team (MCAT), which is committed to resolving complex criminal cases by assisting their member agencies involved in major criminal investigations by providing additional trained personnel and equipment. A member of MCAT is a law enforcement agency that has jurisdiction within the State of Michigan and that has geographical boundaries that lie totally or partially within the County of Oakland.



Member agencies and associate members include Auburn Hill Police Department, Birmingham Police Department, Bloomfield Hills Public Safety, Clawson Police Department, Rochester Police Department, Royal Oak Police Department, Oakland County Sheriff Office – Rochester Hills, and FBI-Troy (Gangs & Violent Crimes Task Force).

Operations Road Patrol

The Road Patrol section of the Operations Division, often referred to as the “Backbone” of the Police Department, is vital to the organization. Functional 24 hours a day, seven (7) days a week, 365 days a year, operating with three 10-hour overlapping shifts. Day shift, Afternoon shift, and the Midnight shift. Troy Officers will be on the streets regardless of the weather.

The number one goal of the Road Patrol is to ensure public safety by using a data-driven approach to crime trends, aggressively enforcing impaired driving violations, and training officers to perform specialized assignments. The primary function is responding to calls for service, detecting and preventing crime, and often times conducting initial crime scene investigations and interviews. Officers are tasked with enforcing state and federal.

laws, city ordinances, and traffic laws. They are the most visible part of the Police Department and typically have the most contact with the general public, enjoying a working relationship with the residents and businesses to facilitate problem-solving and increase the quality of life in the City of Troy. Officers perform motorized and foot patrols by uniformed and plainclothes officers; we strive to deter, detect, and suppress crime trends by using overt and covert patrols and saturation patrols for problem areas. The Road Patrol Officers respond to a broad range of emergency situations, which include in-progress crimes, traffic crashes, medical emergencies, and other public safety concerns. We train for and be prepared to respond to tactical situations such as active shooter, barricaded gunman, and acts of terrorism.



Officers conduct traffic enforcement, investigate traffic crashes and fatalities, and respond to and remedy neighborhood-specific traffic complaints while providing education to citizens, schools, and businesses in a crime prevention effort.

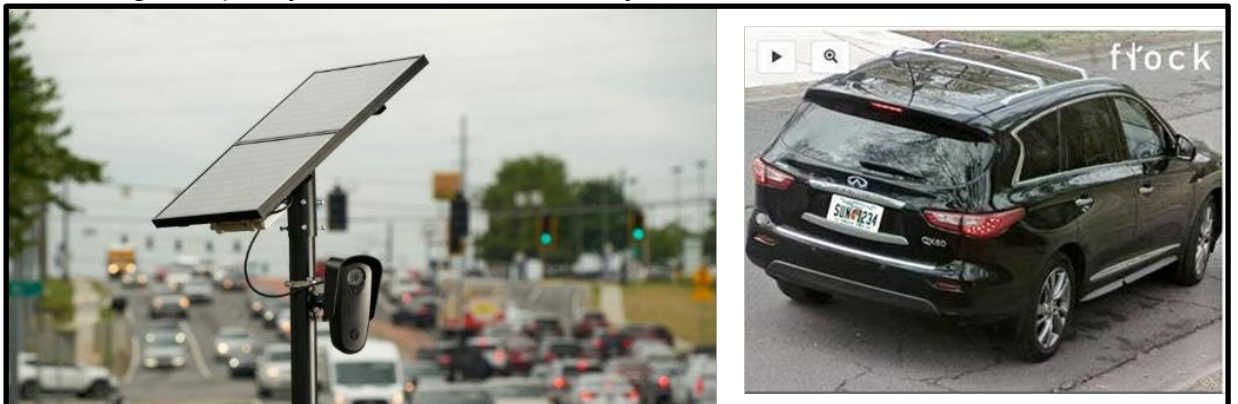


Flock Safety Cameras

The City of Troy Police Department has recently implemented the Flock, Automated License Plate Reader camera system (ALPR). This system is capable of monitoring for wanted vehicles, in addition to using Vehicle Fingerprint Technology. This is capable of capturing the vehicle make, color, type, state of the license plate, vehicles with missing plates, covered plates, paper plates, and over 20 unique vehicle details like roof racks and bumper stickers.

The Police Department placed 25 cameras in strategic locations throughout the city. The in-car video camera in each patrol vehicle is also equipped with these ALPR cameras. The system is monitored from the Communications Center, receiving alerts when a camera locates a wanted vehicle. The Mobil Data Computer inside the patrol car is capable of these alerts as well. A digital application also allows for monitoring alerts via a smartphone or tablet.

In the short time Troy Police have been utilizing this system, the positive results have been quite impressive. Several stolen vehicles have been recovered, resulting in arrests and recovered property. Missing and overdue motorists have been located. Just recently, in California, A serial killer was apprehended with the assistance of ALPR's. This technology is another tool on the officer's gunbelt to assist the Troy Police in enhancing the quality of life in the community.



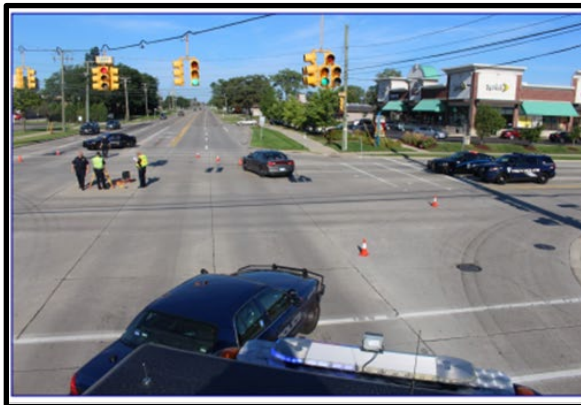


Traffic Safety Unit



The Troy Police Department Traffic Safety Unit (TSU) utilizes a Traffic Safety Specialist to focus efforts on traffic enforcement and education. They perform all the duties of patrol officers but also those required of traffic safety specialists, including Forensic mapping, Advanced crash reconstruction, Occupant kinematics, and Crime scene photography. Three TSU officers are trained Commercial Motor Vehicle Officers. Several TSU officers are members of the South Oakland County Crash Investigation Team (SOCCIT) on call to respond to serious injury crashes. Along with Troy, SOCCIT members include Auburn Hills, Bloomfield Township, Bloomfield Hills, Birmingham and

Clawson. The Traffic Safety Officers can be easily recognized while driving the silver Ford Explorer or white pickup truck.



Troy Drone Unit



The Troy Drone Unit has ten pilots, consisting of one Lieutenant, three Sergeants, and six Officers. This Drone Unit is only used for limited investigatory purposes and to protect the lives and property of citizens in full compliance with applicable laws and Federal Aviation Administration (FAA) regulations. The Unit is limited to authorized missions such as Public safety/life preservation (e.g., barricaded suspects, hostage situations, active shooter, etc.), disaster response, crime scene evidence collection, over-watch of large events, search and rescue missions, hazardous spills, training, assisting other agencies, and search warrants.



K-9 Unit

The Troy Police Department K-9 Unit consists of three highly-trained, nationally certified teams. A team is comprised of one dog and a police officer handler. The Department assigns each team a specially equipped patrol vehicle.

Dogs selected for K-9 duty are professionally bred, German Shepherds. Each must pass an extensive veterinarian screening prior to being placed into service. In addition to regular patrol duties, the teams track criminal suspects or lost persons, search buildings, locate evidence or lost articles, and detect narcotics.

K-9 Unit demonstrations are available to community organizations, schools, youth groups, or civic groups.



Evidence Technician Unit

The Evidence Technician Unit (ETU) consists of eight specially trained officers under the leadership of one sergeant who, in addition to regular patrol duties, is responsible for recovering and processing crime scene evidence. The ETU employs many of the latest technological advances, including digital photography and alternate light source trace evidence identification.

Evidence Technicians respond directly to crime scenes in specially equipped vehicles. The Evidence Technician's duties include:



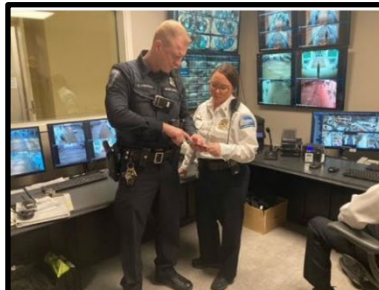
- Identifying, collecting, and preserving trace evidence
- Locating and preserving fingerprints
- Documenting crime scenes through still photography, video, diagrams, and drawings
- Utilizing computer programs to generate facial composite drawings
- Field testing suspected illegal drugs



Somerset Collection Retail Liaison Officers

The Troy Police Department provides two dedicated police officers to the Somerset Collection Retail Mall.

The Somerset Collection is one of the largest stakeholders in Troy and is a destination location for the area. The Retail Liaisons work closely with the Somerset Collection Security Staff to create a safe shopping experience.



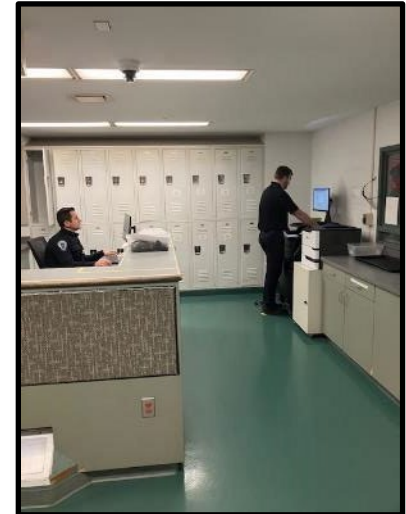
Directed Patrol Unit

The Directed Patrol Unit (DPU) is assigned to the Operations Division and consists of four police officers and one Sergeant. The unit works together oftentimes in a plain clothes capacity and a varying type schedule. DPU addresses crime trends within the city, works special event details, and conducts compliance checks concerning alcohol, tobacco, massage parlors, and other concerns.



Lockup Section

The Troy Police lock-up facility is staffed by 1 Police Sergeant and 13 police service aides responsible for searching, booking, fingerprinting, and continuous in-person monitoring of prisoners. The lock-up staff serves as an integral part of the public safety process. The Lockup facility has eight (8) cells and can lodge approximately 30 prisoners at one time. Lockup is staffed in-person 365 days a year / 24 hours a day, with a minimum staffing level of two employees. Usually, one or more additional employees are on duty during statistically busier times. In 2022, lock-up service aides processed over 1,200 custodial arrestees brought in by Troy or Clawson officers.



Communication Section

The City of Troy Police / Fire Communications Center is a state-of-the-art facility within the Troy Police Department complex. The facility is staffed 24 hours a day, seven days a week, by highly trained and motivated Police Department personnel. These personnel handle over 34,000 emergency and 9-1-1 calls yearly and over 100,000 non-emergency calls and inquiries. The Communications Center staffing consists of a Communications Manager, eight (8) Communications Supervisors, and ten (10) Dispatchers. Together these skilled professionals provide call-taking and dispatching services for the residents



of the City of Troy and the City of Clawson, Michigan. The purpose of the Police Department Communications Center is to provide expertise in handling communication functions and to establish a continuity of procedures. Through these professional methods of operation, the Communication Center can provide the Police Department and citizens with the maximum degree of safety.

Responsibilities of the Communications Center include receiving requests for Police, Fire, and Emergency Medical services from both the residents for whom they serve and those commuting and working in the City of Troy and Clawson. Personnel act quickly and logically to dispatch emergency units to scenes that require immediate attention. Along with handling emergency calls, Communications personnel also handle routine requests from citizens needing basic information or assistance with non-emergency incidents.

To provide the most accurate and expedient service to its citizens and other Police Department personnel, all of the Communications staff are trained in the most advanced law enforcement equipment available, including Computer Aided Dispatch (CAD), Courts, and Law Enforcement Management Information System (CLEMIS), Enhanced 9-1-1 call retrieval systems (E911), Law Enforcement Information Network (LEIN) and computer-based radio communication systems.



Chaplains

The City of Troy is fortunate to have a strong religious presence, boasting an eclectic group of religious bodies and faith groups. The Troy Police Department has teamed with some of these religious groups to form the Troy Police Chaplain Program. Made up of four volunteer Chaplains, the team may be called upon to provide spiritual support and encouragement to officers and their families who seek their guidance. They might assist



officers when delivering death notifications. They may act as liaisons between the police and other faith group or citizens. The Police Chaplains are called upon to deliver the Invocation at ceremony's, and other gatherings. Police Chaplains have provided great comfort to officers and their families during times of crisis, sickness, injury or loss of a loved one. The Police Chaplain Program is an invaluable part of our organization.



Troy Police Honor Guard

The Troy Police Department's Honor Guard was formed to perform official remembrance of law enforcement professionals who have passed in the line of duty. The Honor Guard is trained for drill and ceremony, flag presentations, and funeral details and is utilized for certain events that require a dignified display and presentation of the nation's flag. The Honor Guard uniform is designed and fitted to military-type specifications for a polished appearance. The current Troy P.D. Honor Guard consists of 14 sworn officers, including several members from the Sergeant and Lieutenant ranks. Members of the Honor Guard also operate a 501c3 charity to give financial support to the families of Law Enforcement Professionals in the state of Michigan who have passed in the line of duty.



Community Relations

The Community Services Section is responsible for community outreach as well as crime prevention efforts.

The School Resource Officers, Community Services Officers and Public Information Officer all work together as part of the Community Services Section. The Troy Police Department



hosts 200+ events a year, attended by more than 30,000 people. We partner with many community organizations, houses of worship, local and regional groups.



Types of Activities



- Safety with Strangers
- "Choose Wisely" (presented to 4th graders)
- "Got Caught" (presented to 5th graders)
- Personal Safety and Scams
- House of Worship Safety
- Internet Safety
- Workplace Safety
- Active Shooter Response
- Team
- Prom & Graduation Safety
- Shop with a Cop
- Honor Guard Charity Golf Outing
- Special Olympics Torch Run
- Touch a Truck Event
- Citizens Academy
- Hope Not Handcuffs / Quick Response Team - Narcotic Overdose





Community Service Section - School Resource Officers

The Troy Department has three dedicated School Resource Officers (SRO). The SRO acts as a liaison between school staff, students, parents and the Troy Police Department. SROs also handle police matters that involve students. Duties include taking police reports, investigating criminal matters that occur in the schools, classroom presentations and attending school events. The SROs are assigned to 26 schools within Troy.





5. Agency Mission, Vision & Values

Mission Statement

It is the mission of the Troy Police Department to enhance the quality of life in our community by forming partnerships that provide for the protection of life and property and maintain the peace through police service.

Vision Statement

We strive to accomplish the Department's mission by forming partnerships with residents, businesses, community groups, governmental agencies, and private organizations. We will utilize problem solving and creativity to enhance community livability. We will empower our employees to exercise leadership to achieve our mission.

Core Values

These values reflect the principles, qualities and standards upon which our rules, orders, policies, goals, and operating philosophy are based. Although we may need to balance them, they are non-negotiable and we will never ignore them.

Integrity: We value ethical conduct, honesty, and truthfulness. We do what is right, pursuant to law and ethical standards, whenever we make decisions, engage in actions, or refrain from taking action.

Respect: We value human life, safety, and the dignity of people and commit ourselves to treating all people with compassion, respect, and concern. We shall strive to maintain public trust by conducting ourselves in an unbiased, fair and impartial manner.

Laws and the Constitution: We believe in the principles embodied in the Constitution and recognize the authority of federal, state, and local laws. We respect and protect the rights of all citizens and treat all persons fairly and without favoritism.

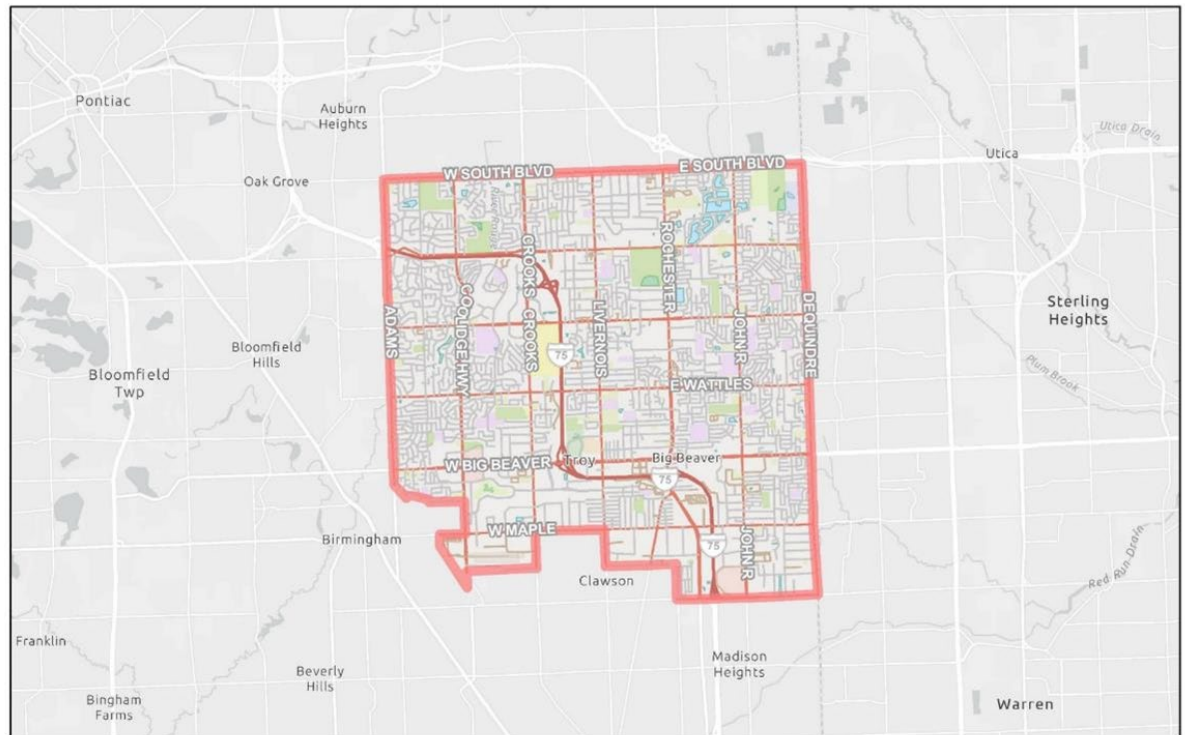
Accountability: We are accountable to each other and to the citizens we serve. Therefore, we will strive to understand community values and expectations, and will communicate responsibly, openly, and honestly among ourselves and with the community.

Problem Solving: We listen to complaints and the explanation of problems with empathy and sensitivity, and work with citizens to resolve the underlying causes of crime, disorder, and disruptions of the public peace.

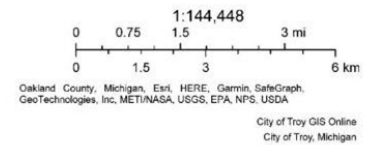
Professionalism: We acknowledge the duties and responsibilities of our chosen profession, we demonstrate the specialized knowledge and skills we possess, and we commit ourselves to fulfilling our duties and responsibilities by utilizing our knowledge and skills in a manner that benefits our community.



6. Agency Composition - Troy Police Department Jurisdiction



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Troy Crime Statistics - Performance Indicators

PERFORMANCE INDICATORS	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 PROJECTED	2023/24 BUDGET
OWI Arrests	172	197	210	250
Alcohol Compliance Inspections	314	535	538	540
Group A Crimes Occurring	2328	2246	2600	2700
Group A Crimes Arrests	678	606	650	700
Group A Crime Clearance Rate	29.1%	27.8%	27.0%	28%
Directed/Selective Traffic Enforcement Details	365	449	450	450
Hazardous Traffic Citations	1622	3848	5500	5700
Non-Hazardous Traffic Citations	566	402	500	550
License, Title, Registration Citations	792	1454	1500	1500
Commercial Motor Vehicle Violations	801	368	550	550
Traffic Crashes	2002	1953	2700	2800
School Safety Checks	859	2761	2650	2800
Request for Ambulance with Officer	1762	1851	1500	1600
Online (Web Based Reports Taken)	258	398	400	400



Notes on Performance Indicators

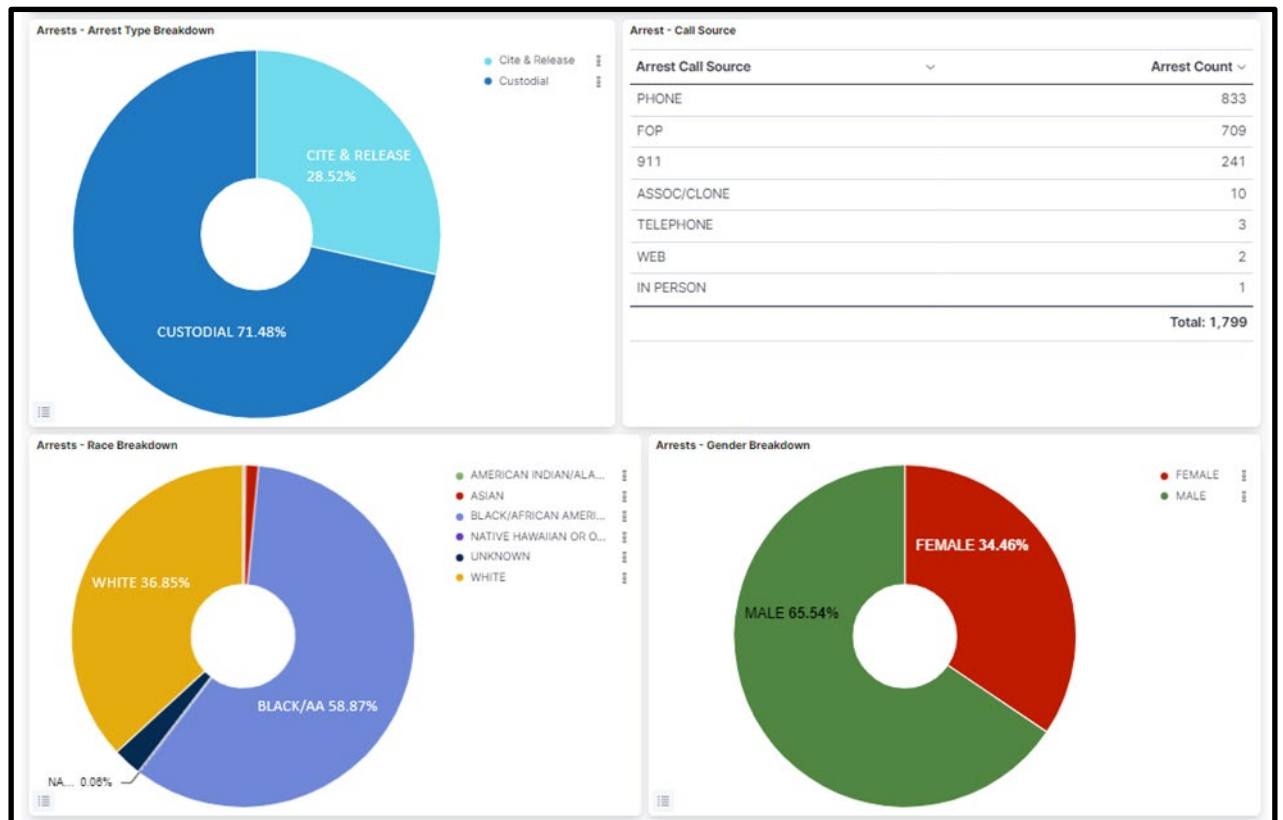
- Covid-19 shutdowns and staffing reductions reduced the 20/21 categories of OWI arrests, Alcohol Compliance Inspections, traffic crashes, and all citations. As staffing increases and Covid-19 protocols are decreased it's predicted that numbers should rise in those categories.
- The 2020 U.S. Census for the City of Troy showed an increase in population which is predicted to affect ambulance requests and an increase in several categories.
- School safety check numbers are increasing because of data becoming more accessible through CLEMIS.

Calls for Service for 2022:



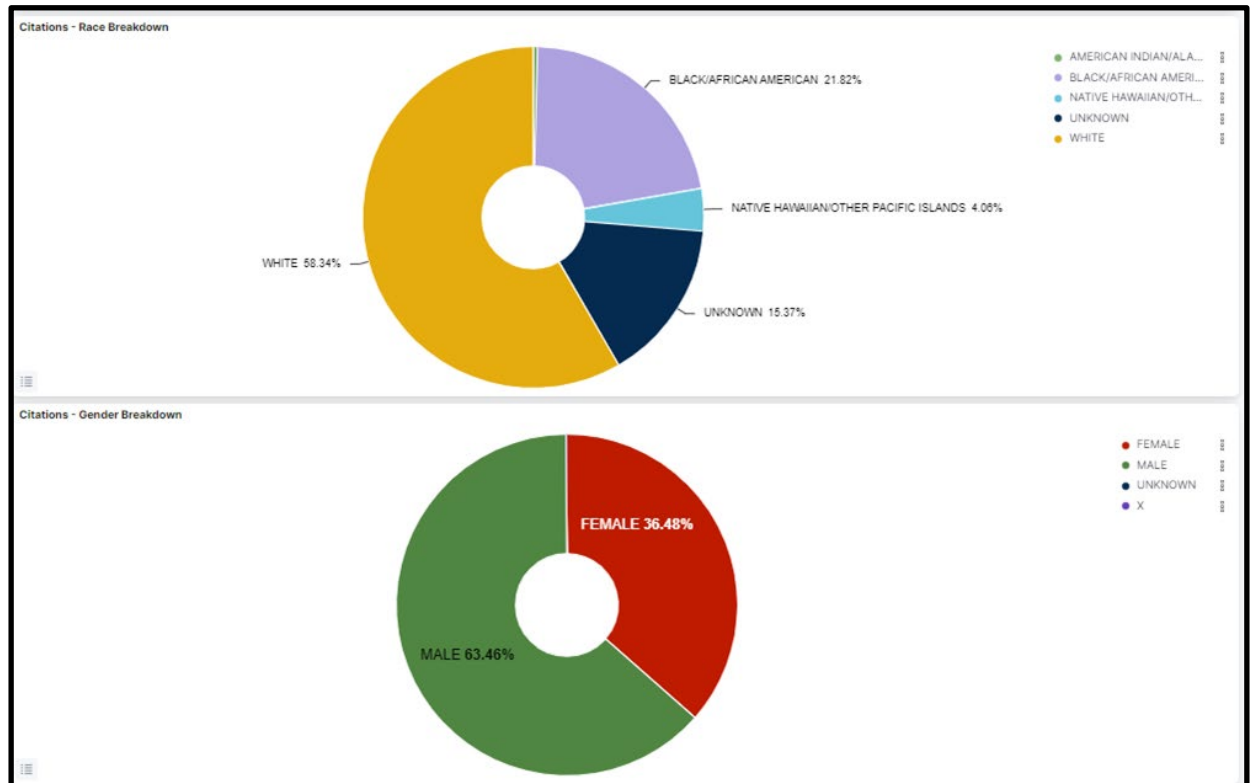
Arrest Summary for 2022:





Citation Summary for 2022





7. CEO Biography



Frank A Nastasi

Hired: September 16, 1996

Duties: Chief of Police

In October 2018, the Troy Police Department promoted Frank Nastasi to the position of Chief of Police. Chief Nastasi began his law enforcement career in 1993 at the Hazel Park Police Department, where he worked until 1996. At that point, he was hired by the Troy Police Department. Throughout the years, he was assigned numerous positions within Troy PD as he worked through the ranks. Chief Nastasi was promoted to Sergeant in 2009, Lieutenant in 2012, and Captain in 2017. He has worked as a Division Commander, Road Patrol Supervisor, and Criminal Investigations Supervisor. Chief Nastasi served as a proud member of the Troy Police Honor Guard. He also served as a defensive tactic instructor, firearms instructor, and as both an operator and commander of the Tactical Support Team.

Chief Nastasi holds a Bachelor's Degree from Colorado State University. In 2016, he graduated from the FBI National Academy in Quantico, Virginia. Chief Nastasi has also successfully completed the Northwestern University School of Police Staff and Command program and the Michigan Association of Chiefs of Police Executive Leadership School.

Chief Nastasi has been a past member or is a current member of numerous associations and boards, including FBINAA Curriculum Committee, Oakland County Grant Allocation Committee, Oakland County Tactical Response Consortium, Michigan Municipal Risk Management Authority, Troy Community Coalition, Public Safety Answering Point Committee, Joint Terrorism Task Force (JTTF) Committee, the



Narcotics Enforcement Team (NET) Advisory Board, Macomb Police Academy Advisory Board, International Association of Chiefs of Police, Michigan Association of Chiefs of Police, Oakland County Association of Chiefs of Police, and Southeast Michigan Association of Chiefs of Police.

Chief Nastasi is committed to the Mission Statement of the Troy Police Department, which reads, *"It is the mission of the Troy Police Department to enhance the quality of life in our community by forming partnerships that provide for the protection of life and property and maintain the peace through police service."*

8. Accreditation Manager Profile



Andrew Satterfield

Hired: October 13, 1997

Duties: Police Captain

Administrative Captain/Accreditation Manager

Andy Satterfield began his career in public service by enlisting in the US Army at 17. He served ten (10) years in a Military Police unit and received an Honorable Discharge in 2001.

Satterfield was sworn in as a Troy Police Officer in 1997 and, through the course of his career, was selected as a

Background Investigator, SWAT team Operator, SWAT Sniper, Firearms Instructor, Defensive Tactics Instructor, Chemical Munitions Instructor, Evidence Technician, Honor Guard, Mountain Bike Team, Directed Patrol Unit, and Detective in the Special Investigations Unit.

Satterfield was promoted to Sergeant in 2012 and supervised the Honor Guard, Evidence Technicians, and Sniper team. 2014 he was selected as the Sergeant in the Training and Professional Standards section. Satterfield was promoted to Lieutenant in 2017. He expanded his responsibility in Professional Standards as he managed Training, Internal Affairs, Emergency Management, Licensing, Background Investigations, Recruiting, Hiring, and Promotional Processes. He was assigned as the project manager on numerous capital projects.

In July 2019, Satterfield was promoted to Captain and oversaw the Operations Road Patrol Division for the next two years, including three patrol shifts: a Traffic Safety Unit, a Directed Patrol Unit, a Field Training Program, K9, a Haz Mat team, and an Honor Guard. In 2021, Captain Satterfield was chosen to lead the Support Services division, which consists of the Dispatch Center, Jail, Property Room, Information Technology, Records Bureau, Budget Analyst, and oversight of all capital projects. Captain Satterfield was named the Accreditation Manager in August 2021 for the department's initial accreditation. Satterfield has received numerous commendations and awards throughout his career, including three "Chief's Awards."

Captain Satterfield resides in Troy with his wife and two teenage children. The Satterfield's actively volunteer with Troy Schools, Troy Rotary Club, Troy Nature Center, Firefighters' Kids Christmas, Shop with a Cop, Special Olympics Law Enforcement Torch Run, Troy Daze Festival, and the American Lung Association Firefighter Fight for Air Climb.

Captain Satterfield holds a Bachelor's Degree in Criminal Justice from Ferris State University, a Master's Degree in Administration Leadership from Central Michigan University, and is a Graduate of Northwestern University's School of Police Staff and Command. Captain Satterfield is also a volunteer Troy Firefighter, serving in this



position for 18 years. In an effort to improve public safety recruiting and retention, Captain Satterfield partnered with the Troy Community Foundation and established a First Responder Scholarship Endowment. The scholarship financially supports Troy citizens entering the public safety profession and programs supporting public safety and the children of current Troy first responders.

9. Executive Team

Police Lieutenant David Quaiatto



Hired: February 6, 1989

Duties: Administrative Lieutenant

David attended Sterling Heights High School in Sterling Heights, Michigan. He received his Associate's Degree in Criminal Justice from Macomb Community College and is a graduate of Northwestern University's Center for Public Safety School of Police Staff and Command. His father worked as a Troy Police Officer for 25 years, retiring in 1995. David always dreamed of following in his father's footsteps. Those dreams came true in 1989 when David joined the Troy Police Department as a Police

Service Aide. David rose the ranks to his current position as a Police Lieutenant. He likes to say, "A Quaiatto has been behind the badge in Troy for over 50 years!"

David worked in the Lockup, Communications, and Road Patrol and as an investigator in the Special Investigations Unit. He has been a member of the Crisis Negotiation Team, currently serving as Team Leader. He has been involved in the Field Training Officer program, becoming the FTO Coordinator. He has been involved in the Police Chaplain program, a Firearms Instructor, a Use of Force Instructor, a Rules and Regulations Revision Committee, and an Award Committee, and is currently on the Accreditation Team. David was named as the Command Officer of the Year in 2015. Besides his duties, David has served as a member of the Executive Union Board for over 25 years, holding positions in the Police Officers and Command Officers Associations.

In his off time, David enjoys spending time with his family, gardening, woodworking, and "tinkering." David enjoys the family-like atmosphere at the Troy Police Department and has made many lifelong friends along the way.

Police Sergeant Daniel Langbeen



Hired: March 5, 2001

Duties: Lockup Sergeant

Daniel Langbeen was raised in Sterling Heights and graduated from Ferris State University in 1999. After graduation Daniel started his law enforcement career in with Macomb County Sheriff's Office. In 2001 he was hired by Troy PD and attended the Oakland County Police Academy. He has been assigned to the Traffic Safety Unit, Special Investigations Unit, Oakland County Narcotics Enforcement Team, and the Directed Patrol Unit. Daniel has also been a Field Training Officer and was promoted to Sergeant in 2017. He currently oversees the

Lockup Section and Property Room. In 2021, he was a graduate of the Northwestern University Staff and Command Class. In his spare time, Sgt. Langbeen enjoys spending time with his family and coaching youth baseball.



Roland Gungab, CPA



Hired: May 2, 2022

Duties: Budget Analyst

Besides his assistance with accreditation, Roland manages large purchases, grant applications, and capital projects and researches crime statistics. Before joining the Troy Police, Roland was a financial controller for six years. He has been a licensed CPA since 2012, which included work in fraud investigations and forensic accounting, conducting compliance audits, and writing audit reports -mostly for nonprofit organizations and the Social Security Administration.

Roland earned his bachelor's degree at Michigan State University and has been a resident of Troy since 1980. Roland also served as a US Army Drill Sergeant and was honorably discharged in 2000.

10. Future Issues

The Troy Police Department remains focused on providing law enforcement services to enhance the quality of life in their community. Like many law enforcement agencies across Michigan, they continue to work diligently on recruitment, hiring, and retention. The following recruitment videos are one component of their efforts.

- Police Service Aid Recruiting Video ([HERE](#))
- Police Officer Recruiting Video ([HERE](#)) and ([HERE](#))
- Police Officer Lateral Transfer Recruiting Vide ([HERE](#))

E. Public Information Activities:

Public notice and input are cornerstones of democracy and MLEAC accreditation. This section reports on the community's opportunity to comment on their law enforcement agency and to bring matters to the commission's attention that otherwise may be overlooked.

1. Telephone Contacts

There were three (3) calls during the open call period.

- **Resident / TPD Civilian Volunteer** - The caller is a resident of Troy and a former civilian volunteer. He expressed a desire for the agency to renew the program. He expressed that the agency is a great department and has enjoyed working with them for several years.
- **Chief Kellie Bauss – Clawson Department** -Assessor Keele spoke with Chief Bauss, who stated she is very satisfied with her agency's working relationship with Troy Police. Clawson Police has a contracted service agreement with Troy for communications and lodging; she advised that they are always attentive to their needs and easy to work with. Her experiences with Troy have been positive; the officers are always professional, and she gets along well with her officers. Clawson is a much smaller agency than Troy and offers limited services. However, Troy is always available to them for mutual aid, crime scene handling, and K9 services. They host many meetings and training for the MCAT. Chief Bauss added that her agency is accredited and has no doubt Troy will maintain the standards necessary to remain accredited going forward.



- **Mike Kerr – Resident / Retiree** - Assessor Keele spoke with Mike Kerr, who advised that he is a 50-year resident of the City of Troy and retired from the PD after 31 years. He was excited that Troy was going through the accreditation process and wanted to call in and express his opinions on the PD. Kerr stated that Troy Police maintains the highest professional standards in all of Oakland County; the officers are well-trained, professional, and courteous. The department spends a great deal of time and effort in community engagement. He is still active with the Troy Community Coalition and Youth Assistance programs, and the Officers are very involved and active with these initiatives. He spoke of a recent incident wherein he received a public alert for a dangerous armed subject in the vicinity and, while speaking with others in neighboring communities, found they were not and were quite upset about the lack of sharing information. He took great pride in the fact that “his” police department had made the proper notifications to their residents. Kerr stated he would never live anywhere, but in the City of Troy; he raised his family here and plans to stay; he “loves” being a resident. A number of his neighbors know he retired from the department and will always come to him with compliments regarding their professionalism and compassion after having police contact. When he was employed with the department, they were constantly told by command, “Treat the community as you would like your family treated.” This still holds true today, and the officers continue this long-standing order of compassion. He does not doubt that they will achieve accredited status and maintain such in the future.

2. Correspondence

The accreditation team received the following written correspondence:

- **Det. Sgt. Jody Horne; Accreditation Manager, Clawson Police Department**
Having been through the accreditation process, I have a strong understanding of the requirements to become an accredited agency. I have no doubt that Troy PD will not only meet the requirements but exceed them. During my entire almost 19 years with my department I have worked alongside the Troy Police Department on a daily basis. They have provided us with professional dispatch and jail services for most of my career.
- **John Monkowski; City Resident**
I have lived in Troy for 49 years and appreciate the safety our officers have provided. Thank you for what you do.
- **Lt. Michael Connolly, Farmington Hills Police Department**
The Troy and Farmington Hills Police Department have enjoyed a strong working relationship between our two agencies for years. As law enforcement partners, we routinely share intelligence on current crime trends and criminal activity affecting both of our communities. Our investigative consortiums like SONIC (South Oakland Narcotics Intelligence Consortium), Oakland County NET, Auto Theft Unit and DEA have always worked closely with our partners at the Troy Police Department. In addition, our two agencies will “share” our command officers to participate in each other’s promotional processes as members of their evaluation Oral Boards. This shows confidence between our agencies to allow each other play a role in selecting the next generation of leadership through the promotional process.
- **Director Jeffrey Gormley City of Bloomfield Hills Public Safety Department**
I have worked for the City of Bloomfield Hills Public Safety since 1998 and currently am the Director of Public Safety. During my tenure, I have participated directly and indirectly with the Troy Police Department on many different teams, projects, and levels. I have served on Task Force Teams organized and operated out of Troy



Police. They have consistently demonstrated and continue to show the best operating principles. The Troy Police always provide excellent management and oversight of any program I have observed them manage. Their participation and support of local police agencies are welcomed and appreciated. They give the Troy community tremendous service.

I support them in becoming an accredited community.

- **Chief Scott A. Grewe; Birmingham Police Department**

I am happy to see that the Troy Police Department is in the final stages of obtaining accreditation status. I have worked at the Birmingham Police Department for 25 years and have had close relationships with several members of Troy PD and worked closely with them on active incidents and criminal investigations. The Troy Police Department is and always has been a professional organization utilizing best practices to provide police services to their community.

Additionally, they have been a leader in bringing together agencies for cooperative agreements to investigate criminal activity and we currently have an officer assigned to their Special Investigations Unit (SIU). SIU has helped to reduce crime by targeting known criminals, thereby helping us to provide a safer community for all our residents.

I fully support the Troy Police Department becoming an accredited agency as they continue to be a leader in the law enforcement community and are truly "The City of Tomorrow Today."

- **Captian Greg Wald; Birmingham Police Department**

I am writing in support of the Troy Police Department being awarded accredited status. In my 23 years with the Birmingham Police Department, I have had numerous interactions with members of the Troy Police Department and have always found them to be very professional in the execution of their duties. More recently, in my administrative role, I have had the pleasure of working with leadership members in the Troy Police Department on overlapping projects and other matters, and have found them to be very helpful and knowledgeable.

Additionally, my wife is a forensic science teacher at Troy High School and interacts with members of Troy Police Department often, including department evidence technicians and SRO's doing presentations. She, and her students, are always impressed with how Troy PD members conduct themselves. Personally, I know my wife and the entire Troy community are in good hands with the Troy Police Department.

- **Chief Elvin B. Barren; City of Southfield Police Department**

The Southfield Police Department has coordinated with the Troy Police Department on several occasions. For example, on Thursday, August 24, 2023, a report was filed with our agency. The victim was kidnapped in Pennsylvania by her ex-boyfriend and held against her will for several days. The victim had family in Southfield and fled to our city to file a report after convincing her ex-boyfriend to let her go. The suspect continued calling / threatening the victim and stated that he was on his way to Southfield to kill her.

Officers determined that the suspect, who is originally from Detroit established residency in Pennsylvania, however the suspect was employed in Troy. Southfield detectives reached out to Troy PD for assistance. Troy PD conducted surveillance on the suspect's place of employment, and he was arrested without incident upon completion of his working day, while walking to his vehicle.



In addition, Troy PD also assisted Southfield detectives with placing a tracking device on a vehicle that was used during multiple UDAA's. The collaboration led to arrests.

- **Chief Brent LeMerise; Madison Heights Police Department**

Over the years, Troy PD and Madison Heights PD have had a great working relationship. I can think of many times that Troy has supported us in a situation requiring mutual aid, even before the request for assistance. Troy PD is known for its professionalism and high quality of service. Striving to become accredited will no doubt be achieved by Chief Nastasi and his staff, as they have already been employing many of the best practices in law enforcement. As a neighboring agency, we will continue to support them as they have us.

- **Lt. Nicole Thompson; Oakland University Police Department**

I am sending this email to discuss positive interactions I have had with the Troy Police Department, specifically Communications Manager Sam Kalef and their mental health co responder Ken Stein who I have directly worked with collaboratively.

First, I will tell you that Troy PD is an organization that many police departments, ours included, look at to model a lot of our police operations, policies, procedures, training etc. from. They are always a leader in the law enforcement field and always willing to offer assistance and guidance when their peers at other agencies reach out and ask for their help. Recently, I worked with Sam Kalef as a co-facilitator for a mock active shooter scenario exercise that included multiple agencies. Sam is always professional, knowledgeable, and approachable when interacting with him. During our discussion we discussed a recent upgrade to our department radios, and he learned that our department needed to test a new piece of radio equipment to determine if we needed to order this equipment for our entire department to purchase. He offered to allow us to utilize Troy PD's radio equipment to test out prior to purchase and even dropped them off on his own time prior to his scheduled shift. This is just one example of how Sam and other members of the Troy PD go above and beyond to help their peers at other police agencies. I am confident that any time I call this department I will get any assistance requested.

Secondly, Troy PD is one of the few agencies that have the co-responder model for mental health response and I recently worked with Ken Stein to locate one of our Oakland University students who resides in the city of Troy and Ken was able to promptly make contact with the student who was in crisis, offer resources and assistance and called me with an update within an hour of calling and requesting assistance. Troy PD is a leader in the field when it comes to this new concept of co-response for mental health. From what I hear they have had incredible success with this program, and I know a lot of police departments in this area will be looking to their program model to imitate in the near future. This program demonstrates the commitment that Troy PD has to the citizens they serve.

As stated earlier Troy Police Department's professionalism, forward policing practices and overall service to both their citizens and their peers is very evident in their day-to-day policing practices. I have never had a negative experience when collaborating with these dedicated professionals and I am happy to share the positive experiences that I have had when collaborating with their team.



- **Mary Ann Gallina, City Resident**

I have been a resident of Troy for the past 31 years. I have always supported the Troy Police Department. They have always been professional, communicative, respectful and quick to respond to all requests our family has had.

Thank you for taking my opinion into consideration for the Troy Police Department's accreditation.

- **Judi – City Resident**

I had fallen and hurt my ribs. I was okay until late at night and I couldn't breathe. we called 911 and the police came first then an ambulance for me. The 2 officers reassured me and made me comfortable. I had never needed to contact anyone before so naturally I was scared. With their calmness and compassion, the fear was gone. They were great.

- **Facilities Manager Silas Wagner; Penski Vehicle Services**

As a facilities manager of an industrial complex in the city of Troy I have had the pleasure of dealing with Troy Police officers and Fire personnel. They have always been professional and responsive to our needs. They make it easier and make me comfortable to do business in the city of Troy.

- **Unnamed Email Sender**

The Troy police dept is amazing and goes beyond the call of duty to embrace the community and their needs.

- **Chief Ryan Gagnon; Auburn Hills Police Department**

I have had the privilege to work with many members of the Troy Police Department over the years, as our community borders them to the northwest. I commend the Troy Police Department for voluntarily going through the accreditation process and having a third-party organization come in to assess their policies and practices. Troy PD has set a standard of excellence in Oakland County for others to follow. Our department has worked closely with them as we are joint members of the Major Case Assistance Team, Southeast Oakland County Crash Investigation Team, and we have a member of our staff on the Troy Special Investigations Unit. Troy PD has taken the lead and/or supervised many of these initiatives over the years and for this we are grateful. They understand the need to develop partnerships, share resources, and work together to keep our communities safe.

I also commend them for developing a mental health co-response program in their community. They understand the need of meeting people in crisis where they are at. By bringing in a full-time mental health clinician to co-respond to people in crisis, provides the best possible resources for people, ultimately reduces hospitalizations, reduces the repetitive calls for service, and provides appropriate follow-up ultimately to reduce the need for law enforcement intervention in the future. They have committed "all in" to this initiative and for that they should be commended.

Here at the Auburn Hills Police Department, we value their continued partnership, professionalism, and leadership. I have never experienced any instances where their staff, policies, or procedures have been in violation of the standards established by the MLEAC. I fully support their efforts as they are no doubt worthy of becoming an accredited agency in the State of Michigan.

3. Agency Roll Call

Sgt. Keele sat in on the afternoon shift briefing of incoming officers. It was a typical briefing and equipment assignment as prescribed in the proofs and station tour. The interaction between the officers and commanders present seemed very cordial and comfortable. The Sergeants (Sollars & Bowers) ran the roll call and provided officers



with updated information and area hot spots/information regarding specific locations and incidents. Lt. Clark was present and provided some additional information regarding administrative matters. Equipment was logged, and each officer received a written correspondence regarding the information passed along and area assignments prepared before the shift briefing.

4. Agency Ride-along

Assessor Keele conducted a ride-along with Officer Joe Mouch, who has been employed with Troy Police for 17 years. He also grew up in the community, and his father was a long-time volunteer firefighter with the city, allowing him access to public safety. Officer Mouch got to know many of the police officers while growing up.

Officer Mouch gave the assessor a city tour, including the borders and shopping districts. The city has many commercial and office buildings, contributing to a larger traffic and population during the daytime hours. The city has many restaurants and retail facilities, including 2 large malls (Somerset Collection and Oakland Mall). Each facility has a standing detail of officers to accommodate the high rate of retail fraud, embezzlement, etc., and provide high visibility. From “Black Friday” through New Year, those details are bolstered due to the holiday shopping season. Troy has a small airport and train station with complicated, large, congested highways and several residential neighborhoods ranging from moderate to high-end. He spoke about an extremely large apartment complex and a mobile home community, an example of the diversity throughout the city. Regarding the population, he advised that it, too, is very diverse, with varied degrees of economic income and cultures.

Officer Mouch advised that the patrol operations work 10-hour shifts, providing overlap between the shifts. The shift minimum on days is 6 patrol officers and 2 sergeants; however, a fully staffed shift would be 8 patrol officers and 3 command (Lt. & Sgt.). In addition to that, there are additional traffic units and mall detail units scheduled during operating hours.

The typical shift can vary greatly depending on the day of the week and weather events. Officer Mouch is the evidence technician for the shift and advised that this allows him to be assigned as a “city-wide” car. On some days, they are met with several larceny from autos (or something of that nature) that will drastically impact his calls for service because he investigates each of those scenes. Other days may be quiet, with the typical run volume including mental health calls, domestics, and ambulance runs. Assessor Keele inquired about what was considered an “ambulance run,” he advised that Troy does not maintain a staffed fire department. All the firefighters are volunteers with a staffing level of 30 per station (6 stations in total). Therefore, they do not respond to medical calls. Alliance Ambulance staffs 2 SUVs with Medical First Responders by contract throughout the city, and they, along with a police officer, respond to medical calls. Alliance Ambulance Service will provide an ambulance staffed with an EMT or Paramedic if transport is required. The fire department only responds to fires, accidents, or other hazards as required.

There were no calls for service handled by Officer Mouch during the short ride-along period, nor did he cause any traffic stops. Officer Mouch was very professional and friendly. The assessor and officer spoke briefly about the accreditation, and the officer understood the need and desire to obtain accreditation. He acknowledged the hard work the accreditation team has put in and thinks it is good for the department overall.



5. Agency Service Program Highlight CORE Co-Responder

Nationally, as many as 1 in 4 adults suffer from some diagnosable mental health disorder. With over 200 mental health-related illnesses, it's quite difficult for an average police officer to deal with every incident effectively.

In 2022, the Troy Police Department partnered with the Oakland County Health Network and created a civilian position to assist with incidents involving mental health-related subjects. Ken Stein was selected as the Troy Police Department's community-oriented recovery and empowerment mental health co-responder (CORE Co-Responder).



Ken holds a Bachelor's Degree in Criminal Justice and a Master's Degree in Social Work. He is currently working on a Doctorate in Education. Ken is a certified Firefighter I & II, certified EMT, and trained in critical incident debriefing and de-escalation.

Ken often responds with officers to calls that might require his expertise. Officers can also make referrals to him, allowing for follow-up with individuals needing resources. Ken has a vast network of resources and contacts that can help to accommodate treatment or housing for individuals. His work effectively takes much of the burden from the officers and has reduced the frequency of return calls regarding the same subjects.

The City of Troy Police Department is fortunate to have Ken, one of just six Oakland County Mental Health Co-Responders, working directly within a police department.



F. Essential Services:

Chapter 1 – The Administrative Function:

Direction of Personnel

The Chief issues all official orders. The agency uses Power DMS for its accreditation documentation, which includes its written directive system. The overall written directive system was clear and understandable. The directives were constructed logically, with employee duties and responsibilities clearly defined, including constraints on employee actions and expectations.



Fiscal Control

The agency maintains six (6) cash accounts: a confidential informant account, a drug forfeiture account, a directed patrol unit account, a lockup/communications account, a records section petty cash account, and a records section walk-up counter case drawer. All required procedures and reviews are in place.

Internal Affairs

Internal Affairs is the responsibility of the Staff Insections Section and derives its authority from the Chief. The agency accepts and investigates all complaints against the agency or its employees, including anonymous complaints. A Division Commander may assign complaints to supervisors for investigation or may turn a complaint over to the Staff Inspections Section based on evaluative investigative level factors.

A supervisor may relieve an employee from duty if it appears that such action is in the agency's best interest. Immediate notification to the Executive Duty Officer is required, and they will notify the Chief. The individual relieved and the relieving supervisor will report to the appropriate Division Commander on the next business day at 0900.

Internal Affairs	11 IAs	2 sustained	9 Exonerated/Unfounded
Pursuits	43 PRs (21 in 2021)	5 sustained policy violation	38 Proper Conduct
Staff Inspections	34 SIs	8 sustained	26 closed/ proper
Supervisors Accident Report	49 SARs	21 sustained	28 proper /ODI
Use of Force	18 UFs	1 sustained	17 closed as proper / 4 other violations for not using BWC
Total	156 SIs	37 Sustained	119 closed/proper
Grievances	1 GR	Approved	
GR-22-01	Grieving Not receiving a 5% pay increase for CTO	MAP	Approved

The Disciplinary Process

The agency's written directive system details the rules, regulations, and expectations for employee conduct. The agency is well-disciplined and has procedures to apply training and counseling in lieu of punitive employee discipline. The agency's disciplinary procedure includes corrective actions for minor complaints, which include verbal warnings and notice of infractions. The agency has an appropriate appeal and grievance process in place with established timelines.

Organization

All sworn personnel take, sign, and subsequently abide by an oath of office to enforce the law and uphold the Constitution of the United States and the Constitution of the State of Michigan and



faithfully perform the duties of police officer for the City of Troy. All agency personnel acknowledge a code of ethics and receive ethics training. The agency strictly prohibits bias-influenced policing. There is a clear definition for bias-influenced policing, including but not limited to race, color, sex, sexual orientation, religion, national origin, age, disability, marital status, height, weight, arrest record, gender identity, or any other irrelevant basis. Allegations will be investigated in accordance with Internal Affairs directives.

The agency is committed to a harassment-free work environment and will not tolerate discrimination. The directive requires employees to report any type of harassment and requires investigations to be conducted in accordance with state law. The agency forwards all complaints to the Human Resources Department of the City of Troy to investigate all allegations of workplace harassment and discrimination, including sexual harassment.

The police personnel have a structured unity of command. Three Captains support the Chief of Police. The Troy Police Department is organized into three primary Divisions: Support Services, Investigative/Administrative Services, and Operations.

The Captains have direct operational control over their assigned divisions. The Operations Division Commander leads road patrol assignments, mall assignments, traffic services, K-9 operations, and the tactical support team. The Investigative/Administrative Division Commander leads investigations, crossing guards, professional standards, emergency response and preparation, training, community services, and interns. The Support Services Division Commander leads administrative services, lock up, communications, research and technology, records, and property.

The Troy Police Officers Association represents the officers, and the Troy Command Officers Association represents the supervisors. In the absence of the Chief, an Executive Officer (Captain) will take charge of agency operations.

Agency Equipment and Property

Agency personnel are responsible for all equipment issued to them or physically under their control. The employee is responsible for maintaining all law enforcement-related equipment in an operational state and reporting any malfunctions, damage, or loss of equipment immediately to their supervisor. Section/Unit/Team supervisors are responsible for equipment assigned to their respective units.

Wearing body armor is mandatory for all sworn personnel, and there are additional requirements to wear body armor while engaged in pre-planned and high-risk operations. All sworn personnel are responsible for the maintenance of agency-issued equipment.

Public Information

The Chief designates personnel as the department's Public Information Officer (P.I.O.). The PIO will normally authorize media releases. Although it is the primary responsibility of the Public Information Officer to interact with the media to release information, PIOs, shift commanders, division commanders, and the Chief may prepare press releases on an as-needed basis. The Chief approves all details before release.

Agency Records and Computers

The agency has a detailed written directive system describing field reporting, follow-up investigations, and the approval of reports by supervision. The department controls access to agency records electronically with records management passwords. There are extra security measures for non-public records. All freedom of information requests are handled by records



personnel, and the agency abides by the state retention and disposal requirements in accordance with the Michigan Statute and Records Management.

The agency has procedures to protect its central records. The data is stored and backed up electronically and is password-protected. Annual security audits and password audits were performed during the assessment period. There were no breaches in security during the assessment period. The agency has in-house IT personnel. The agency records management system is CLEMIS.

Agency Training

The agency has a well-formulated training unit. Agency training is hosted at the agency's training center. They have an operational training plan. The training records are current and managed in Guardian Tracking while retained by applicable retention schedules. Training course content is outlined, and lesson plans are utilized. In-house instructors are properly trained and experienced. New sworn personnel are required to complete a defined training program. Field training officers are properly selected and trained. Newly promoted personnel receive training consistent with new responsibilities and tasks. The agency has a remedial training policy and has made use of it.

Specific required annual training topics were properly identified in the written directive. Annual training includes, at minimum, firearms, tasers, defensive tactics, chemical irritants, and bloodborne pathogens.

Authorization and Use of Agency Weapons and Ammunition

The Chief is the authorizing authority for weapons and ammunition requirements, including specialized weapons and knives. The agency uses certified/qualified staff for armorer inspections, repair, and replacement. Records of weapons are properly maintained with written guidelines for storage.

Chapter 2 – The Personnel Function:

Personnel Benefits and Responsibilities

The agency has a written directive outlining an employee assistance program, a line-of-duty injury and death circumstance policy, an employee collision and review process, and response protocols for critical incidents. During the assessment period, there were no serious line of duty injury or death incidents.

Off-duty outside employment or business activities of agency employees are prohibited unless specific approval is obtained from the Chief or designee. Extra duty is prohibited.

Performance Evaluations

All agency personnel receive documented annual performance evaluations managed in Guardian Tracking. The performance evaluation system has a well-defined purpose statement with established and defined criteria, scored on a rating scale. Guardian Tracking for performance evaluations is outlined in city-bargained-for contracts under agreed-upon memorandums of understanding. This affects both sworn and civilian personnel.

Promotion of Sworn Personnel

The promotional process is detailed in the policy. A contract company facilitates the process, and written testing comprises a civil service exam and the facilitation of an oral board.

The process includes selection criteria, and all scored components are described in the written directive. An eligibility list is created as defined by the written directive.



Recruitment of Sworn Personnel

The recruitment plan clearly states that the agency is committed to equal opportunity. The stated goals and objectives for recruitment are clear and understandable.

Selection of Personnel

The agency has a written process for selecting new full-time personnel, which includes a thorough background investigation and a medical and psychological exam. The initial selection process includes submitting an application, a written exam, an oral board interview, and a background investigation. A conditional offer is made to the successful candidate(s) before a psychological or medical screening.

Reserve Officers and Civilian Volunteers

The agency does not have a reserve police officer unit. The agency has an active Chaplin program.

The agency does have a civilian volunteer program. This program includes many opportunities for citizen volunteers, including assisting visitors of the police lobby, assisting with the Citizens Police Academy, volunteering to staff events, and being civilian stewards of the Troy Police Department. The program has paused since COVID operations and will slowly reintegrate into daily operations.

Chapter 3 – The Operations Function:

Arrest, Search and Seizure

The Troy Police Department is a full-service agency with arrest powers. The department and its policies follow the US Constitution in relation to arrest, search, and seizure. The agency recognizes the foundation outlined in the Fourth Amendment. Department policy outlines the warrantless search exceptions and the need for a court-authorized search warrant when applicable. The agency has policies and procedures in place that govern warrantless searches, searches with warrants, arrests, and strip/body cavity searches. The proofs in the files show that the agency complies with accreditation standards. If an arrestee has a dependent with them, the agency has a procedure in place for alternate care.

The agency houses in-custody arrests directly at the Troy Police Department for detention. The Troy Police lock-up facility is staffed by 1 Police Sergeant and 13 police service aides responsible for searching, booking, fingerprinting, and monitoring prisoners. The Lockup facility has 8 cells and can lodge approximately 30 prisoners at one time. Lockup is staffed 365 days a year / 24 hours a day, with a minimum staffing level of two employees. There are usually one or more additional employees on duty during statistically busier times.

Interview and Interrogation

The agency has three interview rooms that have audio/visual CCTV. The rooms contain the necessary equipment to hold interviews and are set up to allow only a minimal number of people in the room. The agency adheres to legal standards for adult and juvenile interviews/interrogations, including Miranda rights when in custodial interrogation situations. Staff conducting interviews/interrogations can summon assistance via portable radio.

Use of Force

The agency has the duty to intervene written into policy. Any unnecessary, inappropriate, unreasonable, or excessive use of force will result in immediate action taken by an officer to intervene and report it to a command or supervisory officer immediately. The agency has written



policy on the use of deadly force, restrictions on deadly force, weaponless subject control, and less lethal devices. The agency requires written reports to be filed in cases of force being used. Uses of force are documented, and a meaningful review is conducted on each use of force by a commanding officer. No uses of force were found to be out of compliance during the assessment period. An annual summary and meaningful review were conducted and documented for the assessment period.

The agency participates in the DOJ/FBI National Use of Force Data Collection Program. Proofs in the files show that the agency complies with accreditation standards.

Communications

The Troy Police Department maintains a full PSAP for two agencies (Troy and Clawson) where all emergency calls, including medical, fire, and all after-hour calls for service, are routed. However, medical calls are re-routed to a private service because TPD Dispatch Center employees are not certified as emergency medical dispatchers.

On December 13, 2023, the onsite team toured the communications facility located at the police station and spoke with the communications manager regarding dispatch policy and procedures. The Dispatch Center has multiple backup generators (diesel and natural gas) observed on-site. The generators will automatically engage if the main power supply is lost, thus supplying power to the Dispatch Center to maintain operations. Should the gas-powered generator fail, a battery-powered generator will supply power for several hours. The generators go through a weekly function test. The department's generator is tested at full-load capacity at least once a year, documented in a maintenance provider report.

Each dispatch station is set up identically, allowing dispatchers to move from station to station seamlessly. All emergency medical dispatch is immediately transferred to the area Emergency Medical Services Dispatch Center.

All recordings are kept in storage for a minimum of 90 days unless requested by the department for longer retention. Review of the audio tapes is limited to personnel with a legitimate and official need. All recordings are retained in compliance with retention schedules and standards.

Field Activities

The agency responds to both non-emergency and emergency calls for service. Motor vehicle and foot pursuits are allowed if they follow the criteria outlined in department policy. During the accreditation cycle, the city had several motor vehicle and foot pursuits. The pursuits originated mostly from traffic violations.

The department has a review process for each occurrence, and an annual analysis is conducted. For 2020, there were 43 vehicle pursuits. Five of the pursuits were found to have policy violations, and counseling or discipline was conducted for officers found to violate agency standards. No officers were injured. All foot pursuits were within policy.

The agency trains staff on interactions with people with mental illness; triennial refresher training is required. In 2022, the Troy Police Department partnered with the Oakland County Health Network and created a civilian position to assist with incidents involving mental health-related subjects. He often responds with officers to calls that might require his expertise. Officers can also make referrals to him, allowing for follow-up with individuals needing resources. He has a vast network of resources and contacts that can help to accommodate treatment or housing for individuals. His work effectively takes much of the burden from the officers and has reduced the frequency of return calls regarding the same subjects.

The agency deploys both in-car cameras and body cameras. There are procedures in place to secure recordings for evidentiary purposes.



Officers use the CLEMIS/TALON system on mobile laptops. CLEMIS is recognized as complying with accreditation standards regarding mobile data computer systems.

Traffic Safety and Enforcement

The Troy Police Department has applicable policies in place regarding traffic violation enforcement, enforcement options, offenders, and traffic direction and control. The directive establishes procedures to conduct motor vehicle stops, including high-risk stops. The enforcement options include warnings, citations, and arrest when appropriate. TPD also utilizes a Traffic Safety Unit that performs all the duties of patrol and those specific to traffic enforcement and safety, including commercial vehicle enforcement. Troy has members assigned to the South Oakland County Crash Investigation Team (SOCCIT) on call to respond to serious injury crashes. Assessors observed proof of compliance to the standards in regard to the wearing of high visibility vests when working traffic details and crash investigations. No traffic stops were observed during the assessor ride-along.

Homeland Security/Critical Incidents

The agency has a critical incident system in place, which includes command, operations, planning, logistics, and fiscal responsibility. The proof provided was for a large-scale, high-profile community and law enforcement event, the Annual Active Assailant Conference and the plan was complete, thorough, and utilized the critical incident response system.

Chapter 4 – The Investigative Function:

Criminal Investigations

Officers perform preliminary investigations from initial contacts. A shift supervisor reviews reports before being further reviewed by the Investigations Unit. If the Investigations Unit Sergeant feels the case should be assigned to a detective, they will assign it for case follow-up and/or further investigation. Policies are in place for interviewing, interrogation, and eyewitness identification.

Assessors met with the investigative Lieutenant and Sergeant, who were able to answer all investigative questions related to policy. They provided details on how cases are assigned and how to ensure thorough investigation and case management. Secured/restricted physical and electronic files were observed and found to comply with standards and written directives. Photo lineup and show-up written directives were compliant with the standard, with accurate documentation of eyewitness identification statements.

In addition to general investigations, Troy is involved in several specialized units.

Criminal Information Unit

The Troy Police Department has two detectives assigned to our Criminal Information Unit (CIU). CIU is Troy Police Department's central repository for criminally related intelligence information.

Special Investigations Unit

The Special Investigation Unit (SIU) is a specialized undercover and surveillance investigation team. SIU often works on high-profile felony cases that require covert means of investigation. The team is a mutual aid cooperation consisting of one Troy Police Sergeant as the supervisor, one Troy Police detective, and one detective from the Bloomfield Township Police Department, the Royal Oak Police Department, the Birmingham Police Department, and the Auburn Hills Police Department.



Oakland County Narcotics Enforcement Team

The Troy Police Department currently has one detective assigned to the Oakland County Sheriff's Department's Narcotics Enforcement Team (NET). The team is a mutual aid unit comprising participating Oakland County police departments and the Oakland County Sheriff's Office. NET focuses on illegal narcotics activity within Oakland County, utilizing undercover tactics and investigations.

Drug Enforcement Administration Task Force Officers (DEA)

The Troy Police Department currently has one detective assigned to the DEA as a task force officer. The detective assists the DEA with investigations of major illegal drug activity. The task force consists of other participating police departments at the direction of the DEA.

Federal Bureau of Investigations (FBI) Violent Crimes Task Force

The Troy Police Department currently has one detective assigned to the FBI Violent Crimes task force to assist in the apprehension and prevention of major violent crimes.

Crime Scene Processing

The agency operates with at least one evidence technician on every shift. There are eight trained evidence technicians under the leadership of a Sergeant. This allows the agency to have 24-hour coverage for crime scene processing. The agency adheres to evidence collection and processing procedures.

Patrol officers are trained to keep the crime scenes undisturbed unless a danger exists that may destroy or compromise evidence before the arrival of detectives and crime scene investigators. Appropriate and standard-compliant packaging requirements are in place, the chain of custody is appropriately followed, and documented items submitted to the lab are done with transaction receipts.

The agency has detectives and crime scene investigators available 24/7 to investigate a wide range of crimes, including fatal or serious injury, traffic crashes, homicides, arson, sexual assault, etc.

Storage of Evidence and Property

Evidence is packaged and labeled. There are several two-way lockers, including large-sized ones, for officers to secure large items of evidence/property until the evidence technicians can remove the property, log the property, and then place the property/evidence in the property lockers. Once secured, the property room manager only accesses the lockers for proper intake and storage.

The property/evidence room was well organized and neat. There were separate/secure areas for sensitive and high-value items. The evidence room has a limited electronic access system, video monitoring, and locks. There is garage space for any vehicles that may need to be held for evidence. Garage access is restricted to evidence personnel, and the bay door is locked to prevent access from the outside. This area can temporarily store larger items that cannot fit into temporary evidence lockers. The agency is keeping up with quality control measures for the property/evidence function.

Juvenile Matters

The agency has established policies regarding juvenile status offenses, including runaway cases, unidentified children, and the safe delivery of newborns. There were no incidents where the agency needed to use Amber Alerts or the Law Enforcement Information Network (LEIN). There are designated areas where juveniles can be placed for temporary holding or detention, with glass doors and windows providing full visibility to officers while they process their paperwork. Appropriate forms are used for petitioning juveniles to court. Parent notification policies and



practices for the release of juveniles are present with appropriate documentation, including time limits associated with juvenile processing and holding. Reporting requirements were also observed to comply with accreditation standards.

Special Investigations and Operations

The agency has a special investigations policy. The written directives comply with accreditation standards. The agency is well organized in keeping records of information shared with or received from another agency. The agency has an appropriate deconfliction procedure in place.

The agency has policies and procedures for handling adult and juvenile missing person complaints. The agency also has a policy to handle newborns' safe delivery should an incident arise.

Chapter 5 – The Arrestee/Detainee/Prisoner Handling Function:

Transporting of Arrestees/Detainees/Prisoners

The agency has established policies and procedures, including searching vehicles and subjects before transport. Subjects are secured in vehicles with modified rear compartments, and seat belts are utilized in compliance with State law.

Processing of Arrestees/Detainees/Prisoners

The agency has a processing area where arrestees are fingerprinted and photographed and can be given a breathalyzer test before being secured within their holding facility. The processing room has a telephone, prep radio, and emergency panic button that sounds an alarm indicating an emergency in the processing area. There is a secure sally port where lock boxes for weapons are installed and available for securing weapons before entering the processing room. Access to the processing room is controlled via keyless entry.

Holding of Arrestees/Detainees/Prisoners

The Troy Police Department lock-up facility is staffed by one (1) police sergeant and 13 police service aids responsible for searching, processing (fingerprinting/photographing), and monitoring prisoners. Prisoners are not left unattended at any time. The agency has an eight (8) room holding facility, which can simultaneously lodge up to 30 prisoners. Sight and sound separation are affected for men/women.

Juvenile cells are located in another area near patrol operations and are always under constant audio/video and in-person monitoring. There is male/female sight and sound separation, as needed. In-custody juveniles are not left unattended at any time.

Lockup is staffed 365 days/year and 24 hours/day with a minimum staffing level of two employees present at all times. The cells are arranged in a horseshoe around a fully windowed central control room. There are eleven (11) emergency panic buttons throughout the temporary holding facility. Alarms are audible and alert in the Communications Center. Usually, one or more additional employees are on duty during statistically busier times. Staff conducts in-person holding cell checks every thirty minutes upon a bell ring, and each checkpoint is certified with a key fob. In addition to constant in-person monitoring, the area is under constant video and audio monitoring in the control room with a backup in the Communications Center.

The agency has a process for area inspections and effecting an evacuation in emergencies. Staff are trained in the supervision and care of detainees.

G. Applied Discretion Compliance Discussion:

The agency had no (0) standards in applied discretion.



H. Waivers of Standards:

This section provides specific information on those standards which qualify for waivers. Waivers are available to agencies when complying with a specific standard is not possible. A request to waive standard compliance must be made to the Michigan Association of Chiefs of Police Accreditation Program Director in writing, on official agency letterhead, signed by the CEO. The following two (2) standards were granted non-applicable waiver and certified on-site as such:

- **Standard 2.1.3 Extra Duty**
The agency does not allow extra duty employment.
- **Standard 2.6.1 Reserve/Auxiliary Officers Program**
The agency does not have a civilian volunteer program.

I. Standards Noncompliance Discussion:

The agency had no (0) standards found to be noncompliant.

J. Future Performance / Review Issues:

There were no performance issues identified and no future performance issues to document.

K. Agency Recommendations:

The current on-site assessment of the Troy Police Department revealed the agency has a strong history of organizational and operational leadership in service to their community. Their hard work and dedication to agency advancement in effecting industry best practices is evident.

The agency is well positioned to continue to align long-standing agency written directives with current practices. The agency was provided clear direction to fine-tune written directives with clear and concise standards language while establishing an ongoing review process to support compliance.

L. Summary and Accreditation Recommendation:

A thorough review of the files for compliance and observations of compliance were conducted. After interviews, it was determined that the agency complied with the established accreditation program standards, with the exceptions and associated waivers noted. Accreditation is recommended.

Heather A. Bromley

Louis Keele

Heather Bromley, Team Leader; Louis, Keele, Team Member
Date: January 4, 2024

Reviewed and approved to be scheduled for a hearing before the MLEAC.

Program Director Ronald Wiles, Date: January 5, 2024



500 West Big Beaver
Troy, MI 48084
troymi.gov

I-04

CITY COUNCIL AGENDA ITEM

Date: April 22, 2024

To: Honorable Mayor and City Council

From: Mark F. Miller, City Manager
Robert J. Bruner, Deputy City Manager
Meg Schubert, Assistant City Manager

Subject: 2024 Annual Fee Schedule

Background

The Annual Fee Schedule is a complete list of all the charges-for-service collected by the City of Troy. This comprehensive Fee Schedule is designed to be a resource for staff and residents. Each year, staff reviews and updates the Fee Schedule, and presents it to City Council for adoption. Attached, is an outline of the proposed updates as well as a copy of the proposed Annual City of Troy Fee Schedule for the fiscal year of 2024

Recommendation

City Staff recommends that the proposed Annual City of Troy Fee Schedule for the fiscal year of 2024 be approved and adopted.



CITY OF TROY FEE SCHEDULE

FISCAL YEAR 2024

Mayor: Ethan Baker
Mayor Pro-Tem: Ellen Hodorek
City Councilmember: Mark Gunn
City Councilmember: Rebecca Chamberlain-
Creanga

City Councilmember: Hirak Chanda
City Councilmember: David Hamilton
City Councilmember: Ellen Hodorek
City Manager: Mark Miller



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CITY CLERK'S OFFICE



City Clerk Charges for Service and Permit Fees

PAGE 04

ADULT BUSINESS LICENSE FEE

Application Fee	\$500
Investigation Fee *Note: for up to & Including four persons, and an additional \$100 per person after that	\$500
Annual License Renewal	\$500

CEMETERY FEE

Burial Space	\$525
Opening/Closing M-F before 2:30 pm	\$725 burial; \$300 cremains
Opening/Closing M_F after 2:30pm; and Saturdays	\$925 burial; \$325 cremains
Opening/Closing Sunday & Holidays	\$1,100 burial; \$400 cremains
Veteran Foundation (only)	\$90
Perpetual Care	\$200

COPY FEES

First Copy	\$1
Additional Copies	\$0.50 each
Budget	\$30
Comprehensive Annual Financial Report	\$25
City Charter	\$10
City Code	\$50
Zoning Ordinance	\$20

PUBLIC DANCE HALL PERMIT

Annual Fee	\$100
Special Dance-Each Permit	\$50

DOG LICENSE

Pound fee	Oakland County Fee Structure
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City Clerk Charges for Service and Permit Fees

PAGE 05

FILM PRODUCTION PERMIT

Application Fee	\$100
Public Property Use Fee (per day)	\$100
Fire Inspection Fee (per inspection)	\$100
Hazardous Material/Pyrotechnical Fee*	
Extension of Permit	\$100

*Cost deposit for special conditions and use of City Personnel.

*Cash bond required.

*Additional fees and costs to be determined after applying and/or as required if production activities change

MASSAGE FACILITY LICENSE

Application/Investigation Fee for Each Facility	\$700
Annual License Renewal Fee for Each Facility	\$700

MASSAGE THERAPIST REGISTRATION

Registration Fee	\$10
Annual Renewal Fee	\$10

MEDICAL MARIHUANA GROW OPERATION

Application and License Fee	\$1,500
Annual License Renewal Fee	\$1,500

MOTORCYCLE & MOTOR DRIVEN RENTAL AGENCY (PER LOCATION)

Annual Fee	\$100
Plus, Each Motorcycle/ Motor driven Cycle Annual Fee	\$100

NOTARY SERVICE- TROY RESIDENT OR PROPERTY OWNER

First Notary Act	No Charge
Subsequent Notary Act/s (Per Notary Act)	\$10

City Clerk Charges for Service and Permit Fees

PAGE 06

PEDDLERS & SOLICITORS PERMIT

Per Week	\$20
Per Month	\$40
Annual fee	\$100

SMOKING LOUNGE PERMIT

Annual Permit Fee	\$100
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SPECAIL EVENT PERMIT

Event	\$25
Temporary Street Closing	\$25

TEMPORARY MERCHANT BUSINESSES

Christmas Tree Sales-Per Application	\$100
Sidewalk Sales- Per Application	\$100
Sidewalk Sales- Per Extension	\$50
Bond Requirements	\$500

TEMPORARY INDOOR USES

Per Application	\$100
Per Extension	\$100

BIRTH CERTIFICATES

1 st Copy	Oakland County Fee Structure
Each Additional Copy	Oakland County Fee Structure

DEATH CERTIFICATES

1 ST Copy	Oakland County Fee Structure
Each Additional Copy	Oakland County Fee Structure

City Clerk Charges for Service and Permit Fees

PAGE 07

VOTER INFORMATION

Labels	\$0.02 per label \$10 minimum
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VOTER INFORMATION-ELECTRONIC REQUESTS

Each Transfer	\$5 each
Electronic Absent Voter Daily Requests (each transfer)	\$5 first transfer; \$0.50 each additional transfer

WEDDINGS AT THE GAZEBO AND MARRIAGE CEREMONY PERFORMED BY THE MAYOR

Resident	\$50
Non-Resident	\$75
Marriage Ceremony Performed by the Mayor	\$25

TAXICAB/LIMOUSINE DRIVER AND PEDDLER LICENSE CLEARANCE

Taxicab/Limousine Driver Licenses Processing Fee	\$24
Peddler Licenses Processing Fee	\$24

PRECIOUS METALS, GEMS AND ITEMS

Dealer Fee: Per Establishment	\$50
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BUILDING DEPARTMENT



General Building Department Charges for Services

PAGE 9

BUILDING PERMIT

Under \$1,000	\$90 Plus Plan Review Fee
\$1,000 to \$10,000	\$115 for the permit plus \$10 for each additional \$1,000, plus, the plan review fee
\$10,001 to \$1,000,000	\$215 plus \$10 each additional \$1000, Plus Plan Review Fee
\$1,000,001 +	\$10,115 plus \$7.00 each additional \$1,000 Plus, Plan Review Fee

PLAN REVIEW- COMMERCIAL

Valued under \$70,000	\$100 Plan Review for 1st hour. \$90 add. hours and \$50 on all projects that have a value of construction under \$5,000
Valued over \$70,000	\$100 Plan Review for 1 st hour. \$90 add. Hours and 1% of construction valuation over \$70,000

PLAN REVIEW- RESIDENTIAL

Construction valued under \$5,000	\$100
Construction valued at over \$5,000 and under \$20,000	\$200
Construction valued over \$20,000	1% of construction valuation

CERTIFICATE OF OCCUPANCY

Certificate of Occupancy for Construction Valued under \$350,000	\$175 per address/unit
Certificate of Occupancy for Construction Valued over \$350,000	5% of building permit fee
Temporary Certificate of Occupancy	\$250 and no transfer
Extension temporary Certificate of Occupancy	\$250

General Building Department Charges for Services

PAGE 10

CERTIFICATE OF OCCUPANCY RESIDENTIAL- UP TO 4 UNITS

Certificate of Occupancy	\$175 per address/unit
Temporary Certificate of Occupancy	\$125 per address/unit
Extension Temporary Certificate of Occupancy	\$125 per address/unit

DEMOLITION PERMITS FEE

Industrial & Commercial	\$2,000 from 1 sq. feet to 5,000 sq. ft. & additional \$500 @ 5,000 sq. ft. increments
Residential Dwellings	\$500 includes two inspections
Sheds, Garages, & Barns	\$150 Includes 1 Inspection

STRUCTURAL CONSULTANT FEE

Structural Consultant Fee	\$300 per hour
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General Building Department Charges for Services

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GRADE & DRAINAGE FEES

Residential	\$150
All other development & Site Plan Review	\$250 first acre, \$50 each additional acre

FENCE PERMIT FEES

Up to 300 Linear Feet of Fence	\$150 includes one inspection
Over 300 Linear Feet of Fence	\$200 includes one inspection

CONTRACTOR REGISTRATIONS

Building	(Pending answer from the State of Michigan) \$35
Mechanical	(Pending answer from the State of Michigan) \$35
Electrical	(Pending answer from the State of Michigan) \$35
Plumbing	(Pending answer from the State of Michigan) \$35
All Others	(Pending answer from the State of Michigan) \$35

General Building Department Charges for Services

PAGE 12

OTHER CHARGES FOR SERVICE

Additional Inspections	\$90
Special Inspections	\$90
Lock Outs, Disapproved etc. (after 2 inspections)	\$90
Lock Outs/Not Ready- Automatic Reinspection (after 3 inspections)	\$90
Parking Lot Barrier Free Inspections	\$150
Parking Lot Barrier Free Re-inspections	\$150
Expired Permits- Reinstatement Fees	Original permit value > \$140 - \$75 Original permit value <\$150- \$150
Residential & Commercial Processing Fees	\$20 Processing Fee if not applied for online plus scanning fees.
Scanning & Printing Recovery Fees	\$2.00 Small Printer & \$5.00 Large Printer
Stop Work Order & Do Not Occupy Enforcement Administrative Fee	\$125
Addresses for single houses	\$125 per address/unit
Addresses for a duplex	\$125 per address/unit
Addresses for a multifamily	\$125 per address/unit
Addresses for commercial buildings	\$180 per address/ unit
General code consultation in person or over the phone	\$100 per hour
General building files information in person or over the phone	\$100 per hour
FOIA	Fee administered by City Clerk's Office
Cancellation of Permit	75% return on canceled permits < \$100 50% on all permits >\$100 Expired permits non- refundable
Work without a permit	\$125
Building Department sign permit	\$90 plus Plan Review Fee
Building Department sign plan review	\$100 Plan Review fee
Building Department sign inspection(s)	\$90 per each specialty

General Building Department Charges for Services

PAGE 13

STREET TREE FEE

Zoning District R-1A	\$800
Zoning District R-1B	\$700
Zoning District R-1C	\$600
Zoning District R-1D	\$500
Zoning District R-1E	\$400

Electrical Permit Fees

GENERAL ELECTRICAL PERMIT CHARGES

Minimum Permit Fee	\$75
Cancellation of Permit	75% of permit fee when valued <\$100 50% of permit fee when valued >\$100 Expired permits are non-refundable
Special Inspection	\$90
Work Without a Permit Fee	\$125

SERVICE

Up to 100 Amps	\$32
Up to 150 Amps	\$36
Up to 200 Amps	\$40
Up to 400 Amps	\$52
Up to 800 Amps	\$66
Up to 1500 Amps	\$80
Up to 2500 Amps	\$90
Over 2500 Amps	\$110
Meter Change Fee	\$90

Electrical Permit Fees

LIGHTING FIXTURES

Up to 10 Fixtures	\$20
11 to 20 Fixtures	\$32
21 to 30 Fixtures	\$40
31 to 40 Fixtures	\$48
41 to 50 Fixtures	\$56
51 to 60 Fixtures	\$64
61 to 70 Fixtures	\$72
71 to 80 Fixtures	\$80
81 to 90 Fixtures	\$88
91 to 100 Fixtures	\$96
Over 100 Fixtures	\$102

CIRCUITS – 110 • VOLT

First Circuit	\$30
Additional Circuits	\$8

CIRCUITS – 220 • VOLT

First Circuit	\$30
Additional Circuits	\$10

Electrical Permit Fees

SIGN CONNECTIONS - ILLUMINATION

1st Sign	\$30
Each Additional Sign	\$14
Outline Tubing (Neon) 1st 50 Ft Tubing	\$30
Each Additional 50 feet of tubing	\$14

POWER PLUGS & MOTORS

First Power Plug Outlet	\$30
Each Additional Power Plug Outlet	\$14

MOTORS - BASED ON HP KW'S KVA

1/4 HP to 10 HP (0-15 KVA/KW)	\$28
Over 10 HP to 30 HP (16 to 45 KVA/KW)	\$32
Over 30 HP to 50 HP (46 to 75 KVA/KW)	\$52
Over 50 HP to 100 HP (76 to 150 KVA/KW)	\$64
Over 100 HP (Over 150 KVA/KW)	\$80
Each Additional KVA/KW Transformer	\$20

FURNACES - SPACE HEATERS

First Unit	\$20
Each Additional Unit	\$12
Humidifiers	\$16
Electrical Air Cleaners	\$16

Electrical Permit Fees

ELECTRICAL SPACE HEATING

500 to 3,000 Watts	\$28
Additional 3,000 Watts	\$14

FEEDERS, BUS DUCTS

Up to 100 Feet	\$28
Over 100 Feet up to 200 Feet	\$42
Each additional 50 feet over 200 feet	\$8
Special or Periodic Inspection, including tent shows, temp. Lighting displays, conventions, alteration to existing electrical	\$60
Mobile Home Installation	\$50

ALARM SYSTEMS

Minimum Permit	\$90
1st Drill & Pull Station	\$20
Each Additional Drill & Pull Station	\$4
1st Fire Alarm Signal Device	\$16
Each Additional Signal Device	\$4
Master Panel	\$28

Mechanical Permit Fees

GENERAL MECHANICAL PERMIT CHARGES

Minimum Permit Fee	\$75
Cancellation of Permit	75% of permit fee when valued <\$100 50% of permit fee when valued >\$100 Expired permits are non-refundable
Special Inspection	\$90
Work Without a Permit Administrative Fee	\$125

GAS BURNERS

0 to 75,000 BTU, \$98 for each unit	
75,001 to 150,000 BTU	\$123 each unit
150,001 to 400,000 BTU	\$144 each unit
400,001 to 2,500,000 BTU	\$165 each unit
2,500,001 BTU & Over	\$180 each unit

OIL BURNERS

.1 to .65 Gal per hour, \$50 for each unit	
.66 to 1.50 Gal per hour, \$60 for each unit	
1.51 to 5 and over Gal per hour	\$153 each unit
5.01 gal per hour and over	\$180 for each unit

Mechanical Permit Fees

REFRIGERATION

Under 2 HP (self-contained)	\$74 each unit
2 HP to 10 HP (self-contained)	\$96 each unit
Over 10 HP- 50 HP (self-contained)	\$144 each unit
Over 50 HP (self-contained)	\$286 for each unit
Up to 10 HP – (remote)	\$99 each unit
Over 10 HP- 50 HP (remote)	\$169 each unit
Over 50 HP- 100 HP (remote)	\$286 each unit

Mechanical Permit Fees

STORAGE TANKS - FLAMMABLE LIQUID

0 to 250 Gallons	\$40
251 to 550 Gallons	\$50
551 to 2,000 Gallons	\$60
2,001 to 10,000 Gallons	\$70
10,001 to 50,000 Gallons	\$80
Over 50,000 Gallons	\$100
Oil & Gas Piping	\$40 per tank
Multiple Installations	50% of the listed fee
Removal of Tanks	\$90 per tank

OTHER MECHANICAL PERMIT CHARGES

Pre-Fab Fireplaces	\$75
Wood Burning Stoves	\$75
Chimney Liner	\$75
Fire Damper/ Fire & Smoke Damper/CRD	First 10, \$75 – Over 10, \$40 Each
Special Inspection, Pressurization, Preliminary	\$90
Special Inspection, Pressurization, Preliminary, Ansul Inspection	\$90
Humidifier	\$90
Duct Smoke Detector	\$35
Bath, Kitchen Fan & Dryer Vents	\$40 each

Mechanical Permit Fees

EXHAUST SYSTEMS

Exhaust System	\$175
Duct Work / Alterations	When not covered under distribution \$134
VAV's or FPB's	\$134 for three units
Hydronic Piping System	\$134
Process Piping	\$134
Solar Heating Attic Inspection	\$90 per panel

GAS LINE

Gas Pipe System/ Gas Line with Pressure Test	\$150
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FIRE SUPPRESSION

Base Fee	\$134 per hour
Per Head	\$0.50 each
Inspection of Grease Build-up/Semiannually	\$175
Inspection of Fire Extinguishing Systems	\$175

Plumbing Permit Fees

GENERAL PLUMBING PERMIT CHARGES

Minimum Permit Fee	\$75
Cancellation of Permit	75% of permit fee when valued <\$100 50% of permit fee when valued >\$100 Expired permits are non-refundable
Special Inspection	\$90
Work Without a Permit Administrative Fee	\$125
Stacks/Conductors	\$20
Sink	\$20
Bathtub	\$20
Water Closet	\$20
Water Heater (New)	\$20
Water Heater (Replacement)	\$50
Laundry Stand Pipe	\$20
Floor Drain, Water Receptor, Hub Drain	\$20
Ejector Pump & Other Pumps	\$20
Drinking Fountain	\$20
Grease Interceptor	\$20
Urinal	\$20
Shower	\$20
Dishwashing Machine	\$20
Humidifier	\$20
Garbage Disposal	\$20
Sump or Interceptor	\$20
Hose Bibs	\$16
Water Softener/Filter	\$20
Dental Chair	\$20
Building Main to Sewer	\$40

Plumbing Permit Fees

GENERAL PLUMBING PERMIT CHARGES

Inside Sub Soil Drain System	\$30
Roof Sump, Storm Conductor Drains	\$20
Miscellaneous Fixtures	\$20
Back Water Valve	\$20
Backflow Prevention Device	\$20
Medical Gas (Per Opening)	\$20
AAV- Air Admittance Valve	\$20
Rough Prep Per-Opening	\$10 each
Sump Pump	\$20
Ice Maker	\$20

Plumbing Permit Fees

WATER DISTRIBUTION

3/4"	\$30
1"	\$40
1 - 1/4"	\$50
1 - 1/2"	\$60
2"	\$70
2 - 1/2"	\$90
3"	\$110
4"	\$126
Over 4"	\$150

Plumbing Permit Fees

SANITARY & STORM ON PRIVATE PROPERTY

Lines Not Exceeding 6" - First 50 Feet	\$30
Each Additional 50 Feet	\$16
8"	\$34
Each Additional 50 Feet	\$18
10"	\$38
Each Additional 50 Feet	\$20
12"	\$40
Each Additional 50 Feet	\$20
14"	\$48
Each Additional 50 Feet	\$24
16"	\$60
Each Additional 50 Feet	\$30
18"	\$80
Each Additional 50 Feet	\$40
Lines Exceeding 18"	\$100
Each Additional 50 Feet	\$50
Building Main to Sewer	\$40
Rear Yard Drain	\$40
Manholes and Catch Basins	\$45

PLANNING DEPARTMENT



General Planning Department Charges for Services

PAGE 27

REZONING REQUESTS

Application Fee	\$1,800
Escrow Fees	\$3,000

CONDITIONAL REZONING REQUESTS

Application Fee	\$4,800 (\$1,800 rezoning request + \$3,000 site plan review)
Escrow Fees	\$3,000

PRELIMINARY SITE PLAN REVIEW

Application Fee	\$1,000
Escrow Fees	\$3,000

PRELIMINARY SITE PLAN REVIEW (DEVIATION FROM PARKING SPACE REQUIREMENTS ONLY)

Application Fee	\$500
Escrow Fees	\$3,000

SUSTAINABLE DEVELOPMENT PROJECT

Sustainable Development Project (If action by the Planning Commission is not required)	\$500
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General Planning Department Charges for Services

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SPECIAL USE REQUEST

Application Fee	\$1,800
Escrow Fees	\$3,000

ZONING TEXT AMENDMENT

Zoning Text Amendment	\$1,500
Escrow Fees	\$3,000

STREET VACATION REQUESTS

Application Fee	\$500
Escrow Fees	\$3,000

ZONING COMPLIANCE LETTER

Zoning Compliance Letter	\$100
Automobile Dealer License Forms	\$100

General Planning Department Charges for Services

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P.U.D.- CONCEPT DEVELOPMENT PLAN REVIEW

Application Fee	\$3,000
Escrow Fees	\$5,000

P.U.D.- PRELIMINARY DEVELOPMENT PLAN REVIEW

Application Fee	\$1,500
Escrow Fees	\$5,000

P.U.D. COMPLIANCE INSPECTION

P.U.D. Compliance Inspection	\$100 per hour
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SITE CONDOMINIUM- PRELIMINARY SITE PLAN REVIEW

Application Fee	\$1,000 plus \$10 per unit
Escrow Fees	\$3,000

GENERAL PLANNING FEES

Public Hearing Re-Notification	\$800 per public hearing
Planning Commission Study Session (no public hearing required)	\$200
Site Plan Compliance- Re-Inspection	\$100 per hour

General Planning Department Charges for Services

PAGE 30

ZONING BOARD OF APPEALS

Zoning Board of Appeals Application	\$500
Zoning Board of Appeals Special Meeting	\$800

HISTORIC PRESERVATION: APPLICATION TO DE-LIST

Application Fee	\$1,000
Escrow	\$3,000

HISTORIC DISTRICT COMMISSION APPLICATION

Application Fee	\$500
Escrow Fees	\$3,000

TEMPORARY BUILDING STRUCTURE AND USE

Temporary Building, Structure or Use Permit	\$150
Fire Department Review	\$90
Building Department Review	\$45
Fire Department Inspection	\$90 plus overtime fee (if applicable)
Building Department Inspection	\$90

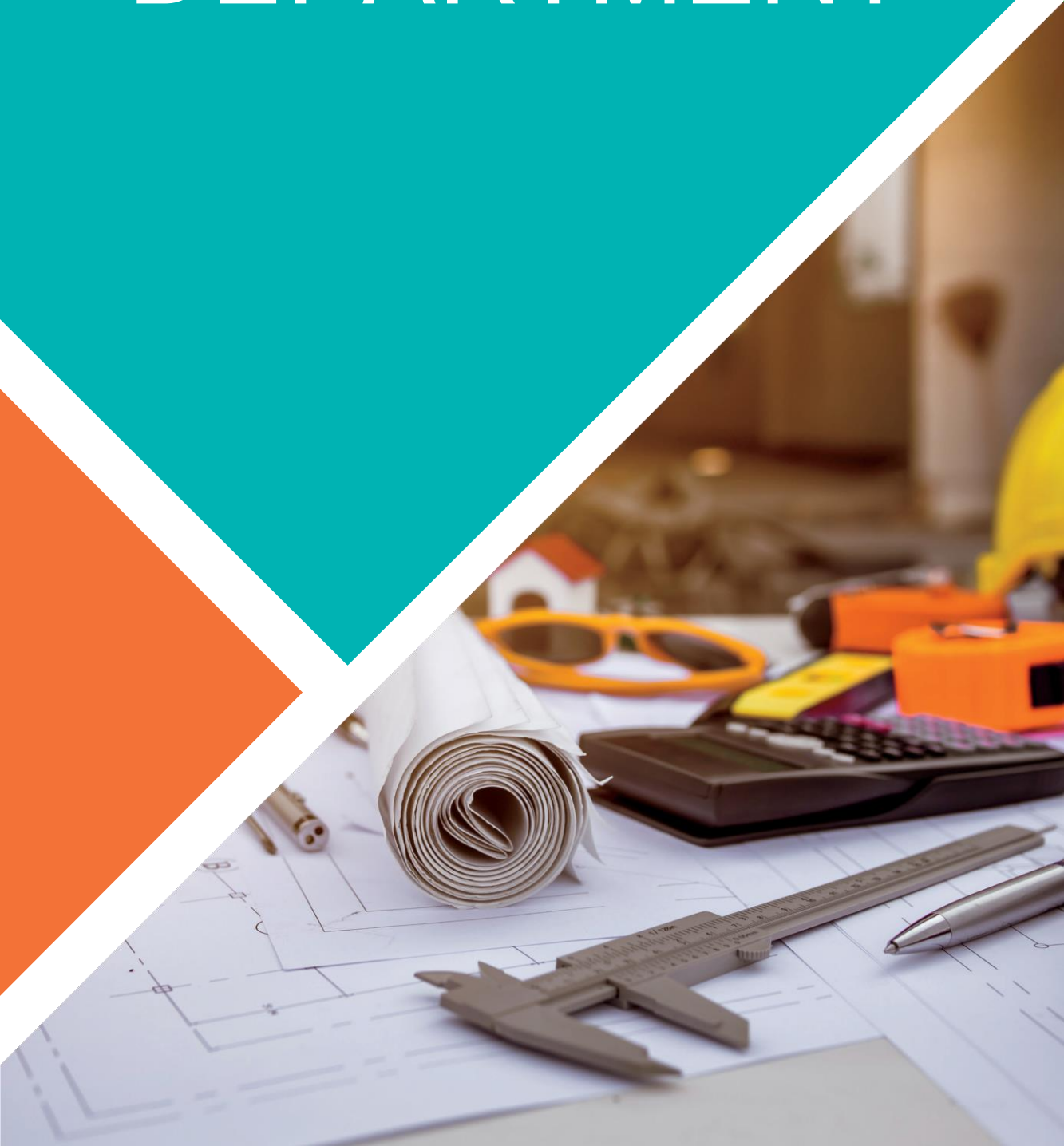
SUBDIVISION TENTATIVE PRELIMINARY PLAT

Application Fee	\$1,000 plus \$10 per lot
Escrow Fee	\$3,000

SUBDIVISION FINAL PRELIMINARY PLAT

Application Fee	\$1,500
Escrow Fees	\$1,500
Subdivision Final Plat	\$100 plus \$10 per lot

ENGINEERING DEPARTMENT



General Engineering Department Charges for Services

GENERAL FEE

Engineering Plan Review	2% of the estimated costs of all public and private improvements
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WATER MAIN TESTING AND CHLORINATION LENGTH OF WATER MAIN IN LINEAR FEET

1 to 1,000	\$650
1,001 to 2,000	\$650 plus \$.31 per L.F. over 1,000 ft
2,001 & Over	\$960 plus \$.24 per L.F. over 2,000 ft

STREET NAME AND TRAFFIC SIGNS

Street Name and Traffic Signs	\$150 per sign
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MAINTENANCE OF DETENTION BASINS PRE-TREATMENT STRUCTURES AND BIO-SWALES

Maintenance of detention Basins Pre-Treatment Structures and Bio-Swales	\$4,000 per acre of basin area multiplied by 20
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SINGLE-FAMILY RESIDENTIAL SITE GRADING AND DRAINAGE REVIEW

Single Family Residential Site Grading and Drainage Review	\$100 per single-family home
Additional Inspections	\$50 per re-inspection

General Engineering Department Charges for Services

SIDEWALK AND APPROACH PERMITS

Sidewalk and Approach Permits	\$50
For each 50 sq. ft of sidewalk above 500 sq. ft.	Additional \$1 per sq. ft.
Inspections and Re-Inspections	\$20 each

CONSTRUCTION ENGINEERING- INSPECTION AND TESTING ESTIMATED COST OF IMPROVEMENTS

0-\$500,000	6.0% + 1.5% not less than \$1,000
\$500,000-\$1,000,000	5.5% +1.5% not less than \$28,000
Over \$1,000,000	5.0% + 1.5% not less than \$50,000

MONUMENTS AND LOT CORNERS

Deposit per monument	\$125
Deposit per lot corner for survey	\$50

REPAIR AND MAINTENANCE OF PUBLIC STREETS USED FOR CONSTRUCTION ACCESS

Deposit per lot	\$2,500/lot with min. deposit of \$10,000 and max. deposit of \$50,000
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WETLAND MITIGATION

Deposit per Acre (if applicable)	\$60,000
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General Engineering Department Charges for Services

COMMERCIAL DEVELOPMENTS

Plan Review and Permit Fee	\$400
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COMMERCIAL INSPECTION DEPOSITS

1 Acre or Less	\$2,000 1 year permit
Over 1 Acre, Less than 5 Acres	\$2,500 1 year permit
5 Acres or more, Less than 10 Acres	\$3,000 1 year permit
Inspection Deposit-Permit Extension	The amount determined by the Engineer
Security Deposit	\$1,000 min./ determined by Engineer

SUBDIVISIONS, SITE CONDOS, AND CLUSTER DEVELOPMENTS

Plan Review and Permit	\$400
Inspection Deposit	\$3,000 1 year permit
Inspection Deposit- Permit Extension	Amount Determined by Engineer
Security Deposit	\$1,000 min./ determined by Engineer

General Engineering Department Charges for Services

RESIDENTIAL CONSTRUCTION

Permit Application Fee	\$10
Plan Review & Permit Fee	\$100
Inspection Deposit- New Home	\$2,000 1-year (max.) permit
Inspection Deposit- Minor Project	\$1,000 6-month (max.) permit
Inspection Deposit- Permit Extension	The amount determined by the Engineer
Security Deposit	\$500 min./ determined by Engineer

RESIDENTIAL CONSTRUCTION

Permit Application Fee	\$10
No Permit Required	\$0
Final Inspection Only Deposit	\$100
Re-Inspection Deposit (if required)	\$100
Security Deposit (if required)	\$500 min. / determined by Engineer
Sidewalk Approach Permits	\$50
Parking Lots	\$56 fee
Inspection Deposit	Determined by Engineer
Right of Way other than Metro Act and Small Cells	\$100 fee
Inspection Deposit	\$500 min./ determined by Engineer
Soil Removal and Fill	\$100
Cash Deposit	\$1,000

CODE ENFORCEMENT



Code Enforcement Charges for Services

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ANIMAL PERMITS FEES

Domestic, Dangerous or Wild Animal Permit	\$150
Domestic, Dangerous or Wild Animal Permit Additional Review	\$90
Animal Control Appeals Board Application	\$400

SIGN PERMIT FEES

Painted Wall Sign	\$100
Attached Wall Sign	\$150
Ground Sign	\$150
Special Event Sign	\$115
Road Closure Construction Sign	\$115
Additional Review	\$90 per hour
Open Hole Inspection	\$90

ENFORCEMENT INSPECTION FEE

Additional Inspection or Enforcement Inspection	\$90
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MULTIPLE FAMILY INSPECTIONS

Registration fee per premise 1-150 units	\$75
Registration fee per premise 151-300 units	\$125
Registration Fee per premise over 300 units	\$200
Inspection	\$20
Lockout Fee	\$51
Cancelled Inspection	\$75

PUBLIC SAFETY



Public Safety Charges for Services

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GENERAL PUBLIC SAFETY FEES

Police Reports	\$10
C.A.D. Reports	\$5
Finger Print Processing Fe	\$20
Local Criminal History Check/Certified Copy of Local Arrest Record *This fee is for verification of the applicant's information, checking the LEIN wanted person file and criminal clearance processing, along with a certified copy of the report, if necessary	\$20
Applicant Fingerprint Criminal Clearance Fee *The total fee will include a \$20 Troy Police Department fingerprint processing fee, and State of Michigan fees vary depending upon the reason for the applicant's fingerprints.	\$20
Notary Fee	\$5
Bond Processing Fee	\$15

LIQUOR LICENSES

Application and Investigation Fee	\$1000
Application for Additions or Amendments to Existing Licenses	\$300
One-Day Liquor Licenses	\$10

MASSAGE THERAPIST LICENSE

Massage Therapist License	\$20
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PRELIMINARY BREATH TEST ADMINISTRATION FEE

**Fees collected by the City Clerk as part of the application and permitting process.*

City of Troy Residents	\$5
Non-Residents	\$10

Public Safety Charges for Services

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TAXICAB/LIMOUSINE DRIVER AND PEDDLER LICENSE CLEARANCES

*Fees include \$10 for the clearance, plus \$14 for a fingerprint processing fee

Taxicab/Limousine Driver Licenses Processing Fee	\$24
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Peddler License Processing Fee	\$24
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PRECIOUS METALS, GEMS AND ITEMS

Dealer Fee: Per Establishment	\$50
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ALARM REGISTRATION

Alarm Registration Fee	\$25
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Renewal of Alarm Registration	\$25
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Alarm Shut-Off Fee	Actual Costs
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NON-REGISTERED ALARMS- ALARM ACTIVATION

Penalty/Registration Fee plus one of the following	\$50
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1st and 2nd Alarm	\$100
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3rd thru 6th Alarm	\$200
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7th or more Alarm	\$500 each
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REGISTERED ALARMS- FALSE ALARM ACTIVATION

1st and 2nd False Alarms	No Charge
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3rd thru 6th False Alarms	\$100 Each
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7th thru 10th False Alarms	\$200 Each
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11th or more False Alarms	\$500 Each
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*The annual renewal fee is due before the last business day of the month following the initial Alarm Registration anniversary.

*The City of Troy may charge a fee to cover the actual incremental costs, including labor, for each alarm response involving a manual shut-off of an alarm system.

*The \$50 fee includes a \$25 penalty plus a \$25 registration fee. The \$25 penalty will be waived if a completed Alarm Registration Form acceptable to the City of Troy is submitted with the \$25 registration fee within 30 days of the unregistered alarm notification.

FIRE DEPARTMENT



Fire Department Charges for Services

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GENERAL FIRE DEPARTMENT FEES	
Permit Fee: Fireworks- Public Display	\$180
Permit Fee: Occupancy	\$90
Permit Fee: approved Open Burning- IFC 2021, 307.2 Permit fee covers plan review & one site visit	\$180
Permit Fee: Special Event	\$90
HAZARDOUS MATERIAL PERMIT FEE	
Permit Fee: includes initial plan review and two site visits	\$250
Hazmat Renewal Fee	\$100
Additional Site Visits/ Plan Review	\$90
ANNUAL RENEWAL FEE (FOR APPLICATIONS RETURNED PRIOR TO EXPIRATION DATE)	
If an amount exceeds maximum allowable quantities of IFC 2021 Table 5003.1.1(1) or 500.1.1(4)	\$250
<i>*Hazmat permit renewal applications received after the expiration date is subject to new permit application fees.</i>	

Fire Department Charges for Services

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SPRINKLER SYSTEMS-RISER(S) & SPRINKLER HEADS

New Riser	\$90
Backflow Preventer	\$90
Fire Pump	\$250
Sprinkler System 1-20 Heads	\$225
Sprinkler System 21-50 Heads	\$300
Sprinkler System 101 - 200 Heads	\$390
Sprinkler System 201-300 Heads	\$520
Sprinkler System 301 - 400 Heads	\$715
Sprinkler System 401 - 500 Heads	\$780
Sprinkler System 501 + Heads	\$875
Sprinkler Flex Heads	Above fee + \$1.0 per head (min. of \$90)
Hose Connections	10 / each

Alternate Extinguishing Systems Fees

Dry or Wet Chemical Fire Suppression Systems	\$90
Total Flooding Agent Extinguishing System	\$250
Modifications to existing system Not requiring an acceptance test	\$225
Each additional system reviewed at the same time	\$300

FIRE ALARM AND DETECTION SYSTEMS AND DEVICES

Minimum Permit Fee	\$90
Control Panel	\$90

GENERAL FIRE DEPARTMENT CHARGES/ITEMS

Central Station Connection	\$45
Fire Initiating Device (Smoke Detector, Heat Detector, etc.)	\$25
Each Additional Initiating or Auxiliary Control Device	\$10
First Auxiliary Control Device (Control Switch, Relay, etc.)	\$25
Each Additional Auxiliary Control Device	\$10
First Audio/Visual Device (Horn, Speaker, Bell Strobe, etc.)	\$25
Additional Audio/Visual Devices	\$10
First Communication Device (Firefighter Phone, etc.)	\$25
Each Additional Communication Device	\$10
Other System or Device	\$90

INSPECTION FEES

Additional Plan Review	\$90
Each Re-Inspection: during regular working hours	\$90 per hour
Each Re-Inspection: during non-work hours with a min. Assessment of three hours per person	\$135 per hour
Occupancy Permit Fee	\$90

Fire Department Charges for Services

FIRE DEPARTMENT RECOVERY CHARGES: APPARATUS AND EQUIPMENT COSTS

Engine	\$173.47 per hour
Pumper-Ladder	\$220.55 per hour
Air Tender	\$146 per hour
Mobile Command	\$84.30 per hour
Rescue Truck	\$104.13 per hour
Staff Vehicle	28.80 per hour
UTV	\$14.84 per hour
Hazmat Truck	\$104.13 per hour
Stake Truck	\$47.12 per hour
Squad	\$22.74 per hour

FIRE DEPARTMENT RECOVERY CHARGES: PERSONNEL COSTS

Personnel:

The cost of firefighters and officers is commensurate with their pay rate, fringe benefits, and overtime rate where applicable.

Expendable Items:

Replacement costs may be recovered for reasonable and customary items necessary in firefighting, hazmat, and EMS operations. Examples of such items that can be recovered are extinguishing agents (Foam, AFFF), absorbent materials, chemical suits, etc.

ASSESSING DEPARTMENT



Assessing Department Charges for Services

GENERAL ASSESSING FEES

Land Division Application Fee	\$250
Combination Application Fee	\$150
Condominium Split Fee	\$10 per parcel/lot The fee collected at the time of Site-Plan

TREASURY DEPARTMENT



Treasury Department Charges for Services

PAGE 49

RETURNED PAYMENT FEE

Returned Payment Fee	\$35
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PARKS & RECREATION



Parks & Recreation Charges for Services

PAGE 51

COMMUNITY CENTER FEES

**Annual Rate is a one-time lump sum payment for 12 months of access.*

ANNUAL RATE RESIDENT

Adult (18-59)	Annual: \$297 Monthly: \$27
Youth (3-17)	Annual: \$187 Monthly: \$17
Seniors (60+)	Annual: \$275 Monthly: \$25
Matinee: Mon.-Fri., 8:00 am-3:00pm	Annual: \$242 Monthly: \$22

ANNUAL RATE NON-RESIDENT

Adult (18-59)	Annual: \$451 Monthly: \$41
Youth (3-17)	Annual: \$286 Monthly: \$26
Seniors (60+)	Annual: \$451 Monthly: \$41
Matinee: Mon.-Fri., 8:00 am-3:00pm	Annual: \$363 Monthly: \$33

Parks & Recreation Charges for Services

DAILY PASS RATES

Resident	\$10
Non-Resident	\$15
Senior Mondays and Fridays (ages 60+)	\$8 Resident
Group Rate (per person for groups of 20 or more)	\$8

ROOM RENTAL RATES

Monday- Friday	\$70 per hour
Saturday and Sunday	\$95 per hour

TROY FAMILY AQUATIC CENTER: RESIDENT SEASON RATE

Family Season Pass (4)	\$324
Individual Season Pass	\$96
Day Pass	\$12

TROY FAMILY AQUATIC CENTER: NON-RESIDENT SEASON RATE

Family Season Pass (4)	\$620
Individual Season Pass	\$160
Day Pass	\$20

Parks & Recreation Charges for Services

SHELTER RENTAL RATES: RESIDENT RATE

Monday- Friday	\$160
Saturday, Sunday and Holidays	\$180

SHELTER RENTAL RATES: NON-RESIDENT RATE

Monday- Friday	\$200
Saturday, Sunday and Holidays	\$220

DOG PARK RATES

**Memberships are valid annually from date of purchase.*

Fees are per household. Dogs must be licensed by Oakland County.

Resident	\$35
Non-Resident	\$45

LIBRARY



Library Charges for Services

HITs Items & MeL Loans	\$1 a day
HITs Items & MeL Loans	\$5 a day
Lost or damaged material fees	Replacement at Cost
Color Prints	\$.25
Black and White Prints	\$.10

CITY COUNCIL AGENDA ITEM 2024 Fee Schedule Updates

Fee Description	2023 Fee Amount	2024 Fee Amount
Clerk- Adult Use Business		
Application fee	\$500	No Change
Investigation Fee **Note: for up to & including 4 persons & an additional \$100.00 per person thereafter.	\$500	No Change
Annual License Renewal	\$500	No Change
Clerk- Cemetery Fees		
Burial Space	\$525	No Change
Opening/Closing M-F before 2:30 PM	Not Listed	\$725 burial; \$300 cremains
Opening/Closing M-F after 2:30 PM; and Saturdays	Not Listed	\$925 burial; \$350 cremains
Opening/Closing Sunday & Holidays	Not Listed	\$1,100 burial; \$400 cremains
Veteran Foundation (only)	\$90	No Change
Perpetual Care	\$200	No Change
Clerk- Copy Fees		
City Documents		
First Copy	\$1	No Change
Additional Copies	\$0.50 each	No Change
Budget	\$30	No Change
Comprehensive Annual Financial Report	\$25	No Change
City Charter	\$10	No Change
City Code	\$50	No Change

CITY COUNCIL AGENDA ITEM

Zoning Ordinance	\$20	No Change
Clerk- Dance Fees		
Public Dance Hall		
Annual Fee	\$100	No Change
Special Dance- Each Permit	\$50	No Change
Clerk- Dog License Fees		
Pound Fees	Oakland County Fee Structure	No Change
Clerk- Film Production Fees		
Application Fee	\$100	No Change
Public Property Use Fee (Per Day)	\$100	No Change
Fire Inspection Fee (Per Inspection) Hazardous materials/Pyrotechnical Fee*	\$100	No Change
Extension of Permit	\$100	No Change
Clerk- Massage Facility License		
Annual Fee	\$700	No Change
Clerk- Massage Therapist Registration		
Registration Fee	\$10	No Change
Annual Renewal Fee	\$10	No Change
Clerk- Medical Marihuana Grow Operation		
Application and License Fee	\$1,500	No Change
Annual License Renewal Fee	\$1,500	No Change

CITY COUNCIL AGENDA ITEM

Clerk-Motorcycle & Motor Driven Rental Agency		
Each Location		
Annual Fee	\$100	No Change
Plus, Each Motorcycle/Motor Driven Cycle Annual Fee	\$100	No Change
Clerk-Notary Service		
Fee per Notary Act	\$10	No Change
Troy Resident or Property Owner		
First Notary Act	No Charge	No Change
Subsequent Notary Act/s (Per Notary Act)	\$10	No Change
Clerk-Peddlers & Solicitors		
Per Week	\$20	No Change
Per Month	\$40	No Change
Annual Fee	\$100	No Change
Clerk- Smoking Lounge License		
Annual Fee	\$100	No Change
Clerk- Special Event Permit		
Event	\$25	No Change
Temporary Street Closing	\$25	No Change
Clerk- Temporary Merchant Business		
Bond Requirements - \$500 per Chapter 61, Section 10		

CITY COUNCIL AGENDA ITEM

Christmas Tree Sales- Per Application	\$100	No Change
Sidewalk Sales- Per Application	\$100	No Change
Sidewalk Sales- Per Extension	\$50	No Change
Temporary Indoor Uses:		
Per Application	\$100	No Change
Per Extension	\$100	No Change
Temporary Outdoor Use:		
Per Application	\$100	No Change
Per Extension	\$100	No Change
Clerk- Vital Statistics		
Birth Certificates		
1st Copy	Oakland County Fee Structure	Oakland County Fee Structure
Each Additional Copy	Oakland County Fee Structure	Oakland County Fee Structure
Death Certificates		
1st Copy	Oakland County Fee Structure	Oakland County Fee Structure
Each Additional Copy	Oakland County Fee Structure	Oakland County Fee Structure
Clerk- Voter Information		
Labels	\$0.02 per label \$10 minimum	No Change
List	\$5.00/1,000 records	Remove Fee
List: Absent Voter Daily Request	0.25 per page	Remove Fee
Electronic Requests		

CITY COUNCIL AGENDA ITEM

Each Transfer	\$5 each	No Change
Electronic Absent Voter Daily Request (each Transfer)	\$0.50 each	\$5 first transfer; \$0.50 each additional transfer

Clerk-Weddings at the Gazebo and Marriage Ceremony Performed by the Mayor		
Resident	\$50	No Change
Non-Resident	\$75	No Change
Marriage Ceremony Performed by the Mayor	\$25	No Change
Clerk- Taxicab/Limousine Driver and Peddler License Clearances The fees include \$10 for the clearance plus \$14 for a fingerprint processing fee.		
Taxicab/Limousine Driver Licenses Processing Fee	\$24	No Change
Peddler License Processing Fee	\$24	No Change
Clerk-Precious Metals, Gems and Items		
Dealer Fee: Per Establishment	\$50	
Building Department- General Building Permit Fees		
Under \$1,000	\$75 for permit	\$90 Plus Plan Review Fee
\$1,000 to \$10,000	\$115 for a permit, \$100 Plan Review	No Change
\$10,001 to \$ 1,000,000	\$215.00 plus \$10.00 each additional \$1,000	No Change
\$1,000,001 +	\$10,115 plus \$7.00 for each additional \$1,000	No Change
Building Department- Commercial Plan Review Fees		
Construction Valued under \$5,000	\$100 Plan Review for 1st Hour. \$90 add Hours and \$50 on all projects that have a value of construction under \$5,000	No Change
Construction Valued under \$5,000	\$65 on all projects that have a value of construction under \$5,000	\$100 Plan Review for 1st Hour. \$90 add Hours and 1% of construction valuation over \$70,000.00

CITY COUNCIL AGENDA ITEM

Building Department- Residential Plan Review Fees		
Construction Valued under \$5,000	\$100 Plan Review for 1st Hour. \$90 add Hours and \$50 on all projects that have a value of construction under \$5,000	No Change
Construction Valued over \$5,000 and under \$20,000.00	Not Listed	\$200
Construction Valued under \$5,000	\$65 on all projects that have a value of construction under \$5,000	1% of construction valuation
Building Department- Commercial Certificate of Occupancy Fees		
Certificate of Occupancy	Cancel the 5% of the building fee and only apply \$175	175 per address/unit
Certificate of Occupancy for Construction Valued over \$350,000.00	Not Listed	5% of building permit fee
Temporary Certificate of Occupancy	\$250 & no transfer	No Change
Extension temporary Certificate of Occupancy	\$250	No Change
Building Department- Residential Certificate of Occupancy- Up to 4 Units		
Certificate of Occupancy	Not Listed	\$175.00 per address/unit
Temporary Certificate of Occupancy	Not Listed	\$125.00 per address/unit
Extension Temporary Certificate of Occupancy	Not Listed	\$125.00 per address/unit
Building Department- Demolition Permit Fees		
Industrial & Commercial	\$2,000 from 1 sq. feet to 5,000 sq. Ft. & additional \$500 @ 5,000 Sq. Ft. increments.	No Change
Residential Dwellings	\$500 includes two inspections	No Change
Sheds, Garages, & Barns	\$150 Includes 1 Inspection	No Change
Building Department- Structural Consultant Fee		
Structural Consultant Fee	\$300 per hour	No Change
Building Department- Grade & Drainage Fees		

CITY COUNCIL AGENDA ITEM

Residential	\$150.00	No Change
All other developments & Site Plan Review	\$250.00 first acre, \$50.00 each additional acre	No Change
Building Department- Fence Permit Fees		
Up to 300 Linear Feet of Fence	\$150 includes one inspection	No Change
Over 300 Linear Feet of Fence	\$200 includes one inspection	No Change
Building Department- Contractor Registration Fees		
Building	\$35.00	No Change
Mechanical	\$35.00	No Change
Electrical	\$35.00	No Change
Plumbing	\$35.00	No Change
All Others	\$35.00	No Change
Building Department- General Fees		
Additional Inspections	\$90	No Change
Special Inspections	\$90	No Change
Lock Outs, Disapproved Etc.	\$90	No Change
Parking lot barrier-free inspections	\$150	No Change
Parking Lot Barrier Free Re-inspections	\$150	No Change
Expired Permits	\$150 if it expires	If the original permit cost is less than \$149 - \$75 If the original permit cost is more than \$150 -\$150
Residential & Commercial Processing Fees	\$20 Processing Fee if not applied for online plus scanning fees.	No Change
Scanning & Printing recovery fees	\$2.00 Small Printer & \$5.00 Large Printer	No Change

CITY COUNCIL AGENDA ITEM

Stop Work Order & Do Not Occupy Enforcement Administrative Fee	Not Listed	\$125
Addresses for single houses	Not Listed	\$125 per address/unit
Addresses for a duplex	Not Listed	\$125 per address/unit
Addresses for a multifamily	Not Listed	\$125 per address/unit
Addresses for commercial buildings	Not Listed	\$180 per address /unit
General code consultation in person or over the phone	Not Listed	\$100 hr.
General building files information in person or over the phone	Not Listed	\$100 hr.
FOIA	Not Listed	By City Clerk's office
Cancellation of Permit	Not Listed	75% return on canceled permits over \$100 and 50% on all under \$100. Expired licenses are non-refundable.
Work without a permit	Not Listed	\$125
Building Department sign permit	Not Listed	\$90 Plus Plan Review Fee
Building Department sign plan review	Not Listed	\$100 Plan Review Fee
Building Department sign inspection(s)	Not Listed	\$90 for each specialty
Building Department-Street Trees		
Zoning District R-1A	\$800	No Change
Zoning District R-1B	\$700	No Change
Zoning District R-1C	\$600	No Change
Zoning District R-1D	\$500	No Change
Zoning District R- 1E	\$400	No Change
Building Department- Electrical Permit Fees		

CITY COUNCIL AGENDA ITEM

Minimum Permit Fee	\$75	No Change
Cancellation of Permit	25% of Permit Fee when over \$95 (\$95 min)	75% return on canceled permits over \$100 50% on all those under \$100 Expired permits are non-refundable
Special Inspection	\$90	No Change
Work without permit fee	Not Listed	\$125

Building Department- Electrical Service Fees		
Up to 100 Amps	\$32	No Change
Up to 150 Amps	\$36	No Change
Up to 200 Amps	\$40	No Change
Up to 400 Amps	\$52	No Change
Up to 800 Amps	\$66	No Change
Up to 1500 Amps	\$80	No Change
Up to 2500 Amps	\$90	No Change
Over 2500 Amps	\$110	No Change
Meter Change	Not Listed	\$90
Building Department- Electrical Lighting Fixtures Fees		
Up to 10 Fixtures	\$20	No Change
11 to 20 Fixtures	\$32	No Change
21 to 30 Fixtures	\$40	No Change
31 to 40 Fixtures	\$48	No Change

CITY COUNCIL AGENDA ITEM

41 to 50 Fixtures	\$56	No Change
51 to 60 Fixtures	\$64	No Change
61 to 70 Fixtures	\$72	No Change
71 to 80 Fixtures	\$80	No Change
81 to 90 Fixtures	\$88	No Change
91 to 100 Fixtures	\$96	No Change
Over 100 Fixtures	\$102	No Change
Building Department- Electrical Circuits- 110 Volt Fees		
First Circuit	\$30	No Change
Additional Circuits	\$8	No Change
Building Department- Electrical Circuits- 220 Volt Fees		
First Circuit	\$30	No Change
Additional Circuits	\$10	No Change
Building Department-Electrical- Sign Connections-Illumination		
1st Sign	\$30	No Change
Each Additional Sign	\$14	No Change
Outline Tubing (Neon) 1st 50 Ft Tubing	\$30	No Change
Each Additional 50 feet of tubing	\$14	No Change
Building Department- Electrical- Power Plugs & Motors Fees		
First Power Plug Outlet	\$30	No Change
Each additional Power Plug Outlet	\$14	No Change

CITY COUNCIL AGENDA ITEM

Building Department- Electrical- Motors- Based on HP KW's KVA Fees		
1/4 HP to 10 HP (0-15 KVA/KW)	\$28	No Change
Over 10 HP to 30 HP (16 to 45 KVA/KW)	\$32	No Change
Over 30 HP to 50 HP (46 to 75 KVA/KW)	\$52	No Change
Over 50 HP to 100 HP (76 to 150 KVA/KW)	\$64	No Change
Over 100 HP (Over 150 KVA/KW)	\$80	No Change
Each Additional KVA/KW Transformer	\$20	No Change
Building Department- Electrical-Furnaces-Space Heater Fees		
First Unit	\$20	No Change
Each Additional Unit	\$12	No Change
Humidifiers	\$16	No Change
Electrical Air Cleaners	\$16	No Change
<i>Electric Space Heating</i>		
500 to 3,000 Watts	\$28	No Change
Additional 3,000 Watts	\$14	No Change
<i>Feeders, Bus Ducts</i>		
Up to 100 Feet	\$28	No Change
Over 100 Feet up to 200 Feet	\$42	No Change
Each additional 50 feet over 200 feet	\$8	No Change
Special or periodic inspection, including tent shows and temp. lighting displays, conventions, alteration to existing electrical	\$60	No Change
Mobile Home Installation	\$50	No Change

CITY COUNCIL AGENDA ITEM

Building Department- Electrical- Alarm System Fees		
Minimum Permit	\$90	No Change
1st Drill & Pull Station	\$20	No Change
Each Additional Drill & Pull Station	\$4	No Change
1st Fire Alarm Signal Device	\$16	No Change
Each Additional Signal Device	\$4	No Change
Master Panel	\$28	No Change
Carnival	\$150	No Change
Special Inspection	\$90	No Change
Permit Renewal	\$90	No Change
Building Department- Mechanical Permit Fees		
Minimum Permit Fee	\$75	No Change
Cancellation of Permit	25% of permit fee when over \$90 (\$95 min)	75% return on canceled permits over \$100 and 50% on all under \$100. Expired permits are non-refundable.
Special Permit	\$90	No Change
Work without a permit administrative fee	Not Listed	\$125
Building Department- Mechanical - Gas Burners- Including Generators, Ranges, Dryers, Hot Water Tanks		
0 to 75,000 BTU	\$98 each unit	No Change
75,001 to 150,000 BTU	\$123 each unit	No Change
150,001 to 400,000 BTU	\$144 each unit	No Change
400,001 to 2,500,000 BTU	\$165 each unit	No Change
2,500,001 BTU & Over	\$180 each unit	No Change

CITY COUNCIL AGENDA ITEM

Building Department- Mechanical- Oil Burner Fees		
.1 to .65 Gal per hour	\$50 each unit	No Change
.66 to 1.50 Gal per hour	\$60 each unit	No Change
1.51 to 5 and over Gal per hour	\$153 for each unit	No Change
5.01 gal per hour and over	\$180 each unit	No Change

Building Department- Mechanical-Refrigeration Fees		
2HP (self-contained)	\$74 each unit	No Change
2 HP to 10 HP	\$96 each unit	No Change
Over 10HP-50HP - Self Contained	\$74 each unit	\$144 each unit
Over 50 HP - Self Contained	Not Listed	\$286 each unit
Remote Refrigeration 10HP	\$99 each unit	No Change
10 HP to 50 HP Remote	\$169 for each unit	No Change
50 HP to 100 HP Remote	\$286 each unit	No Change
Building Department-Mechanical-Storage Tanks- Flammable Liquid Fees		
0 to 250 Gallons	\$40	No Change
251 to 550 Gallons	\$50	No Change
551 to 2,000 Gallons	\$60	No Change
2,001 to 10,000 Gallons	\$70	No Change
10,001 to 50,000 Gallons	\$80	No Change
Over 50,000 Gallons	\$100	No Change

CITY COUNCIL AGENDA ITEM

Oil & Gas Piping	\$40 per tank	No Change
Multiple Installations	50% of the listed fee	No Change
Removal of Tanks	\$90 per tank	No Change
Building Department-Other Mechanical Permit Fees		
Pre-Fab Fireplaces	\$75	No Change
Wood Burning Stoves	\$75	No Change
Chimney	\$75	No Change
Fire Damper Only	\$75	No Change
Alteration, Repair, Special Inspection	\$90 per hour	No Change
Humidifier	\$90	No Change
Duct Smoke Detector	\$35	No Change
Bath or Kitchen Exhaust fan	\$40 per fan	No Change
Building Department- Mechanical-Exhaust System Fees		
Exhaust System	\$175.00	No Change
Duct Work	\$134.00	No Change
VAV's or FPB's	\$134 @ 3 units	No Change
Hydronic Piping System	\$134	No Change
Process Piping	\$134	No Change
Solar Heating Attic Inspection	\$90 per panel	No Change
Building Department-Mechanical-Gas Line		
Gas Pipe Including Pressure Test	\$90 each	\$150

CITY COUNCIL AGENDA ITEM

Building Department-Mechanical-Fire Suppression		
Base Fee	\$134 per hour	No Change
Per Head	\$0.50 each	No Change
Inspection of Grease Build-up/Semiannually	\$175	No Change
Inspection of Fire Extinguishing Systems	\$175	No Change
Building Department- Plumbing Permit Fees		
Minimum Permit Fee	\$75	No Change
Cancellation of Permit	25% of Permit Fee when over \$95 (95 min)	75% return on canceled permits over \$100 and 50% on all under \$100. Expired permits are non-refundable.
Special Inspection	\$90	No Change
Work without Permit Fee	Not Listed	\$125
Stacks/Conductors	\$20	No Change
Sink	\$20	No Change
Bathtub	\$20	No Change
Water Closet	\$20	No Change
Water Heater (New)	\$20	No Change
Water Heater (Replacement)	\$50	No Change
Laundry Stand Pipe	\$20	No Change
Floor Drain	\$20	No Change
Ejector Pump	\$20	No Change
Drinking Fountain	\$20	No Change
Grease Interceptor	\$20	No Change

CITY COUNCIL AGENDA ITEM

Urinal	\$20	No Change
Shower	\$20	No Change
Dishwashing Machine	\$20	No Change
Humidifier	\$20	No Change
Garbage Disposal	\$20	No Change
Sump or Interceptor	\$20	No Change
Hose Bibs	\$16	No Change
Water Softener/Filter	\$20	No Change
Dental Chairs	\$20	No Change
Building Main to Sewer	\$40	No Change
Inside Sub Soil Drain System	\$30	No Change
Roof Sump	\$20	No Change
Miscellaneous Fixtures	\$20	No Change
Back Water Valve	\$20	No Change
Backflow Prevention Device	\$20	No Change
Medical Gas (per opening)	\$20	No Change
AAV - Air Admittance Valve	Not Listed	\$20
Rough Prep Per Opening	Not Listed	\$10 Each
Sump Pump	Not Listed	\$20
Ice Maker	Not Listed	\$20
Building Department-Plumbing-Water Distribution Fees		

CITY COUNCIL AGENDA ITEM

3/4"	\$30	No Change
1"	\$40	No Change
1-1/4:	\$50	No Change
1-1/2:	\$60	No Change
2"	\$70	No Change
2-1/2"	\$90	No Change
3"	\$110	No Change
4"	\$126	No Change
Over 4"	\$150	No Change
Building Department- Plumbing- Sanitary & Storm on Private Property Fees		
Lines Not Exceeding 6" - First 50 Feet	\$30	No Change
Each Additional 50 Feet	\$16	No Change
8"	\$34	No Change
Each Additional 50 Feet	\$18	No Change
10"	\$38	No Change
Each Additional 50 Feet	\$20	No Change
12"	\$40	No Change
Each Additional 50 Feet	\$20	No Change
14"	\$48	No Change
Each Additional 50 Feet	\$24	No Change
16"	\$60	No Change

CITY COUNCIL AGENDA ITEM

Each Additional 50 Feet	\$30	No Change
18"	\$80	No Change
Each Additional 50 Feet	\$40	No Change
Lines Exceeding 18"	\$100	No Change
Each Additional 50 Feet	\$50	No Change
Building Main to Sewer	\$40	No Change
Rear Yard Drain	\$40	No Change
Manholes and Catch Basins	\$45	No Change
Planning Department		
Rezoning Request- Application Fee	\$1,800	No Change
Rezoning Request- Escrow Fee	\$1,500	\$3,000
Conditional Rezoning Request- Application Fee	\$3,300 (\$1,800 rezoning request + \$1,500 site plan review)	\$4,800 (\$1,800 rezoning request + \$3,000 site plan review)
Conditional Rezoning Request- Escrow	\$1,500	\$3,000
Preliminary Site Plan Review- Application	\$1,000	No Change
Preliminary Site Plan Review- Escrow	\$1,500	\$3,000
Deviation from Parking Preliminary Site Plan Review Application Fee	\$500	No Change
Deviation from Parking Preliminary Site Plan Review Escrow	\$1,500	\$3,000
Sustainable Development Project (if no Planning Commission Action Required)	Not Listed	\$500
Final Site Plan Review	\$100	Remove Fee
Final Site Plan Review- Application	\$500	Remove Fee

CITY COUNCIL AGENDA ITEM

Final Site Plan Review-Escrow	\$1,500	Remove Fee
Special Use Request-Application Fee	\$1,800	No Change
Special Use Request- Escrow Fees	\$1,500	\$3,000
Special use Request (Before Expiration)- Application Fee	\$500	Remove Fee
Special use Request (Before Expiration)- Escrow	\$1,500	Remove Fee
Zoning Text Amendment-Application	\$1,500	No Change
Zoning Text Amendment- Escrow	Not Listed	\$3,000
Zoning Compliance Letter	\$100	No Change
Automobile Dealer License Forms	Not Listed	\$100
P.U.D. - Pre-Application Meeting	\$300	Remove Fee
P.U.D. Concept Development Plan- Application Fee	\$3,000	No Change
P.U.D. Concept Development Plan- Escrow	\$5,000	No Change
P.U.D. Preliminary Development Plan- Application Fee	\$1,500	No Change
P.U.D. Preliminary Development Plan-Escrow Fees	\$5,000	No Change
P.U.D. Final Development Plan Review	\$500	Remove Fee
P.U.D. Compliance Inspection	\$100 per hour	No Change
Site Condominium- Preliminary Site Plan Review- Application Fee	\$1,000 plus \$10 per unit	No Change
Site Condominium- Preliminary Site Plan Review- Escrow Fee	\$2,000	\$3,000
Site Condominium- Final Site Plan Review:	\$100 plus \$10 per Unit	Remove Fee
Site Condominium Approval Renewal (Before Expiration): Application	\$500 plus \$10 per Unit	Remove Fee
Site Condominium Approval Renewal (Before Expiration): Escrow	\$2,000	Remove Fee

CITY COUNCIL AGENDA ITEM

Public Hearing Re-Notification	\$300 per public hearing	\$800 per public hearing
Planning Commission Study Session (no public hearing required)	\$200	No Change
Site Plan Compliance- Re-Inspection	\$100 per hour	No Change
Zoning Board of Appeals Application	\$500	No Change
Zoning Board of Appeals Special Meeting	\$800	No Change
Zoning Board of Appeals - Variance	\$150	Remove Fee
Zoning Board of Appeals- Variance Renewal	\$35	Remove Fee
Zoning Board of Appeals- Special Meeting	\$500	Remove Fee
Historic Preservation-Application to De-List	Not Listed	\$1,000
Historic Preservation-Application to De-List-Escrow	Not Listed	\$3,000
Historic District Commission- Application	Not Listed	\$500
Historic District Commission- Escrow	Not Listed	\$3,000
Temporary Building, Structure or Use Permit	\$325	\$150
Fire Department Review	Not Listed	\$90
Building Department Review	Not Listed	\$45
Fire Department Inspection	Not Listed	\$90 plus overtime fee (if applicable)
Building Department inspection	Not Listed	\$90
Subdivision Tentative Preliminary Plat- Application Fee	\$1,000 plus \$10 per Lot	No Change
Subdivision Tentative Preliminary Plat- Escrow	\$1,500	\$3,000
Subdivision Final Plat	\$100 plus \$10 per Unit	No Change
Subdivision Approval Renewal (Before Expiration): Application	\$500 plus \$10 per lot	Remove Fee

CITY COUNCIL AGENDA ITEM

Subdivision Approval Renewal (Before Expiration): Escrow	\$1,500	Remove Fee
Engineering- General Fees		
Engineering Plan Review	2% of the estimated costs of all public and private improvements	No Change
Engineering- Water Main Testing and Chlorination Length of Water Main in Linear Feet		
1 to 1,000	\$650	No Change
1,001 to 2,000	\$650 + \$0.31 per L.F. over 1,000 ft	No Change
2001 & Over	\$960 + \$0.24 per L.F. over 2,000 ft	No Change
Engineering- Street Name and Traffic Signs		
Street Name and Traffic Signs	\$150/sign	No Change
Engineering- Maintenance of Detention Basins, Pre-Treatment Structures and Bio-Swales		
Maintenance of Detention Basins, Pre-Treatment Structures and Bio-Swales	\$4,000/acre of basin area multiplied by 20.	No Change
Engineering- Single Family Residential Site Grading and Drainage Review		
Single Family Residential Site Grading and Drainage Review	\$100 per single-family home	No Change
Additional Inspections	\$50 per re-inspection	No Change
Engineering-Sidewalk and Approach Permits		
Sidewalk and Approach Permits	\$50	No Change
For each 50 sq. ft of sidewalk above 500 sq. ft.	Additional \$1 per sq. ft.	No Change
Culvert Inspection	Not Listed	\$50
Re-Inspections Sidewalk & Approach or Culverts	Not Listed	\$20 each
Engineering- Construction Engineering- Inspection and Testing		
Construction Engineering- Inspection and Testing Estimated Cost of Improvements	Deposit Required	No Change

CITY COUNCIL AGENDA ITEM

0-\$500,000	6.0% + 1.5% not less than \$1,000	No Change
\$500,000-\$1,000,000	5.5% +1.5% not less than \$28,000	No Change
Over \$1,000,000	5.0% + 1.5% not less than \$50,000	No Change
Engineering- Monuments and Lot Corners		
Deposit per monument	\$125	No Change
Deposit per lot corner for survey	\$50	No Change
Engineering-Repair and Maintenance of Public Streets Used for Construction Access		
Deposit per lot	\$2,500/lot with min. Deposit of \$10,000 and max. deposit of \$50,000	No Change
Engineering- Wetland Mitigation		
Deposit per Acre (if applicable)	\$60,000	No Change

Engineering- Commercial Developments		
Plan Review and Permit Fee	\$400	No Change
Engineering- Commercial Inspection Deposits		
1 Acre or Less	\$2,000 1-year permit	No Change
Over 1 Acre, Less than 5 Acres	\$2,500 1-year permit	No Change
5 Acres or more, Less than 10 Acres	\$3,000 1-year permit	No Change
Inspection Deposit-Permit Extension	The amount determined by the Engineer	No Change
Security Deposit	\$1,000 min./ determined by Engineer	No Change
Engineering-Subdivisions, Site Condos & Cluster Developments		
Plan Review and Permit	\$400	No Change

CITY COUNCIL AGENDA ITEM

Inspection Deposit	\$3,000 1-year permit	No Change
Inspection Deposit- Permit Extension	Amount Determined by Engineer	No Change
Security Deposit	\$1,000 min./ determined by Engineer	No Change
Engineering- Residential Construction		
Permit Application Fee	\$10	No Change
Plan Review & Permit Fee	\$100	No Change
Inspection Deposit- New Home	\$2,000 1-year (max.) permit	No Change
Inspection Deposit- Minor Project	\$1,000 6-month (max.) permit	No Change
Inspection Deposit- Permit Extension	The amount determined by the Engineer	No Change
Security Deposit	\$500 min./ determined by Engineer	No Change
Engineering- Parking Lots		
Parking Lots	\$56 fee	No Change
Inspection Deposit	Determined by Engineer	No Change
Engineering- Right of Way Other than Metro Act and Small Cells		
Right of Way other than Metro Act and Small Cells	Not Listed	\$100
Inspection Deposit	\$500 min./ determined by Engineer	No Change
Engineering- Soil Removal and Fill		
Soil Removal and Fill	Not Listed	\$100
Cash Deposit	\$1,000	No Change
Code Enforcement- Animal Permits		
Domestic, Dangerous or Wild Animal Permit	\$150	No Change

CITY COUNCIL AGENDA ITEM

Domestic, Dangerous, or Wild Animal Permit Additional Review	\$90	No Change
Animal Control Appeals Board Application	\$400	No Change
Code Enforcement- Sign Permit		
Sign Permit - Painted Wall Sign	\$100	No Change
Sign Permit- Attached Wall Sign	\$150	No Change
Sign Permit- Ground Sign	\$150	No Change
Sign Permit - Special Event Sign	\$115	No Change
Sign Permit - Road Closure Construction Sign	\$115	No Change
Signs-Additional Review	\$90 per hour	No Change
Signs-Open Hole Inspection	Not Listed	\$90
Code Enforcement- Enforcement Inspection		
Additional Inspection or Enforcement Inspection	\$90	No Change
Code Enforcement- Multiple Family Inspection		
Registration fee per premise 1-150 units	\$50*	\$75*
Registration fee per premise 151-300 units	Not Listed	\$125*
Registration fee per premise over 300 units	Not Listed	\$200*
Inspection	\$20*	\$51.00 Effective July 1, 2025*
Lock out fee	Not Listed	\$51
Cancelled inspection	Not Listed	\$75
Public Safety- General Fees		
Police Reports	\$10	No Change

CITY COUNCIL AGENDA ITEM

C.A.D. Reports	Not Listed	\$5
Finger Print Processing Fee	\$20	No Change
Local Criminal History Check/Certified Copy of Local Arrest Record *This fee is for verification of the applicant's information, checking the LEIN wanted persons file, and criminal clearance processing, along with a certified copy of the report, if necessary	\$20	No Change
Applicant Fingerprint Criminal Clearance Fee * The total fee will include a \$20 Troy Police Department fingerprint processing fee and a State of Michigan fee, varying depending upon the reason for the applicant's fingerprints.	\$20	No Change
Notary Fee	\$5	No Change
Bond Processing Fee	\$15	No Change
Public Safety- Liquor Licenses		
Application and Investigation Fee	\$1,000	No Change
Application for Additions or Amendments to Existing Licenses	\$300	No Change
One-Day Liquor Licenses	\$10	\$20
Public Safety- Massage Therapist License		
Massage Therapist License	Not Listed	\$20
Public Safety- Preliminary Breath Test Administration		
City of Troy Residents	\$5	No Change
Non-Residents	\$10	No Change
Public Safety- Reports		

CITY COUNCIL AGENDA ITEM

Labor Charge- Except CAD Report (first 15 minutes)	\$7	Remove Fee
Charge for each additional 15-minute interval	\$7	Remove Fee
Each page after the first ten pages	\$0.03	Remove Fee
CAD Short Report (These fees also apply to true copies of reports as required by subpoena)	\$3.50	Remove Fee
Public Safety- Taxicab/Limousine Driver & Peddler License		
Taxicab/Limousine Driver Licenses Processing Fee	\$24	No Change
Peddler License Processing Fee	\$24	No Change
Public Safety- Precious Metals, Gems and Items		
Dealer Fee: Per Establishment	\$50	No Change
Public Safety- Alarm Registration		
Alarm Registration Fee	\$25	No Change
Renewal of Alarm Registration	\$25	No Change
Alarm Shut-off Fee	Actual Costs	No Change
Public Safety- Alarm Activation		
Penalty/Registration Fee plus one of the following:	\$50	No Change
1st and 2nd Alarm	\$100	No Change
3rd thru 6th Alarm	\$200	No Change
7th or more Alarm	\$500 Each	No Change
Public Safety- Registered Alarms- False Activation		
1st and 2nd False Alarms	No Charge	No Change
3rd thru 6th False Alarms	\$100 Each	No Change

CITY COUNCIL AGENDA ITEM

7th thru 10th False Alarms	\$200 Each	No Change
11th or more False Alarms	\$500 Each	No Change
Fire -General Fire Department Permit		
Permit Fee: Fireworks- Public Display	\$180	No Change
Permit Fee: Occupancy	\$90	No Change
Permit Fee: Open Burning- IFC 2021, 307.2 Permit fee covers plan review & one site visit	\$180	No Change
Permit Fee: Special Event	\$90	No Change
Fire- Hazardous Material Permit		
Permit Fee: includes initial plan review and two site visits	\$250	No Change
Hazmat renewal fee	Not Listed	\$100
Additional Site Visits/ Plan Review	\$90	No Change

Fire-Water Based Fire Suppression System		
New Riser	Not Listed	\$90
Backflow Preventer	Not Listed	\$90
Fire Pump	\$250	No Change
Sprinkler System 1-20 Heads	\$300	\$225
Sprinkler System 21-50 Heads	\$160	\$300
Sprinkler System 101 - 200 Heads	\$390	No Change
Sprinkler System 201 - 300 Heads	\$520	No Change

CITY COUNCIL AGENDA ITEM

Sprinkler System 301 - 400 Heads	\$715	No Change
Sprinkler System 401 - 500 Heads	\$780	No Change
Sprinkler System 501 + Heads	\$875	No Change
Sprinkler Flex Heads	Not Listed	Above fee plus \$1.00 per head (minimum of \$90)
Hose Connections	\$90	\$10 / each
Fire- Alternate Extinguishing System		
Dry or Wet Chemical Fire Suppression Systems	\$250	No Change
Total Flooding Agent Extinguishing System	\$250	No Change
Modifications to the existing system do not require an acceptance test	\$90	No Change
Each additional system was reviewed at the same time	\$90	No Change
Fire-Fire Alarm and Detection Systems and Devices		
Minimum Permit Fee	\$90	No Change
Control Panel	\$90	No Change
Central Station Connection	\$45	No Change
Fire Initiating Device (Smoke Detector, Heat Detector, etc.)	\$25	No Change
Each Additional Initiating or Auxiliary Control Device	\$10	No Change
First Auxiliary Control Device (Control Switch, Relay, etc.)	\$25	No Change
Each Additional Auxiliary Control Device	\$10	No Change
First Audio/Visual Device (Horn, Speaker, Bell Strobe, etc.)	\$25	No Change
Additional Audio/Visual Devices	\$10	No Change
First Communication Device (Firefighter Phone, etc.)	\$25	No Change

CITY COUNCIL AGENDA ITEM

Each Additional Communication Device	\$10	No Change
Other System or Device/Item	\$90	No Change
Fire- Inspections		
Additional Plan Review	Not Listed	\$90
Each Re-inspection: During regular working hours per hour	\$90 per hour	No Change
Each Re-Inspection: During non-working hours with a minimum assessment of three hours per person	\$135 per hour	No Change
Occupancy Permit Fee	\$90	No Change
Fire-Fire Department Recovery Charges: Apparatus and Equipment Costs		
Engine	\$446	\$173.47 per hour
Grass Truck	\$47	Remove Fee
Ladder Truck	\$825	Remove Fee
Pumper-Ladder	\$448	220.55 per hour
Air Tender	\$146	No Change
Mobile Command	\$400	84.30 per hour
Field Comm. Unite	\$216	Remove Fee
Rescue Truck	\$347	\$104.13 per hour
Staff Vehicle	\$38	\$28.80 per hour
UTV	Not Listed	\$14.84 per hour
Hazmat Truck	Not Listed	\$104.13 per hour
Stake Truck	Not Listed	\$47.12 per hour
Squad	Not Listed	\$22.74 per hour

CITY COUNCIL AGENDA ITEM

Fire-Fire Department Recover Charges: Personnel Costs		
Volunteer Responder Rate	\$30 per hour (straight time)	No Change
Personnel: The cost of career staff is to be commensurate with their pay rate, fringe benefits, and overtime rate, where applicable.		
Expendable Items: Replacement costs may be recovered for reasonable and customary items necessary in firefighting, hazmat, and EMS operations. Examples of such items that can be recovered are extinguishing agents (Foam, AFFF), absorbent materials, chemical suits, etc.		
Assessing- General Assessing		
Land Division Application	Not Listed	\$250
Combination Application	Not Listed	\$150
Condominium Split Fee	Not Listed	\$10 per parcel/lot
Treasury- General Treasury		
Returned Payment	\$35	No Change
Recreation - Community Center		
Annual Rate Resident- Adult (18-59)	Annual: \$297 Monthly: \$27	No change
Annual Rate Resident- Youth (3-17)	Annual: \$187 Monthly: \$17	No change
Annual Rate Resident- Seniors (60+)	Annual: \$275 Monthly: \$25	No change
Annual Rate Resident- Matinee: Mon- Fri 8:00 am-3:00 pm	Annual: \$242 Monthly: \$22	No change
Annual Rate Non-Resident-Adult (18-59)	Annual: \$451 Monthly: \$41	No change
Annual Rate Non-Resident-Youth (3-17)	Annual: \$286 Monthly: \$26	No change
Annual Rate Non-Resident-Seniors (60+)	Annual: \$451 Monthly: \$41	No Change
Annual Rate Non-Resident-Matinee: Mon- Fri 8:00 am-3:00 pm	Annual: \$363 Monthly: \$33	No change
Daily Pass Rates-Resident	\$10	No Change

CITY COUNCIL AGENDA ITEM

Daily Pass Rates-Non-Resident	\$15	No Change
Daily Pass Rates-Senior Mondays and Fridays (ages 50+)	\$6	\$8 Resident Only (60+)
Daily Pass Rates-Group Rate	\$8	No change
Daily Pass- Holiday Rate	\$8	Remove Fee
Room Rentals Rates-Monday- Friday	\$70 per hour	No Change
Room Rentals Rates- Saturday& Sunday	\$95 per hour	No Change
Recreation-Troy Family Aquatic Center		
Resident: Family Season Pass (4)	\$276	\$324
Resident: Individual Season Pass	\$84	\$96
Resident: Day Pass	\$12	\$12
Non-Resident: Family Season Pass (4)	\$540	\$620
Non-Resident- Individual Season Pass	\$140	\$160
Non-Resident- Day Pass	\$20	\$20

Recreation-Shelter Rental Rate		
Resident: Monday-Friday	\$160	No Change
Resident: Saturday, Sunday, and Holidays	\$180	No Change
Non-Resident: Monday-Friday	\$200	No Change
Non-Resident: Saturday, Sunday and Holidays	\$220	No Change
Recreation- Dog Park Rates		
Resident	\$35	No Change



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CITY COUNCIL AGENDA ITEM

Non-Resident	\$45	No Change
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COUNCIL AGENDA ITEM

Date: April 25, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Meg Schubert, Assistant City Manager
Dylan Clark, Assistant to the City Manager

Subject: 2024 City Council Meeting Schedule

Background

The City Council adopted its calendar year 2024 regular meeting schedule on November 20, 2023. The schedule also includes special meetings on Monday, April 15 and Wednesday, April 17, 2024 for presentation of the proposed fiscal year 2024-2025 budget in accordance with City Charter Section 8.2.

City Management proposes the scheduling of a special meeting for the following topic:

- ***Troy Public Library Strategic Plan:*** City Council awarded a contract on April 10, 2023 to ReThinking Libraries for the development of a five-year strategic plan, resolution #2023-04-061-J-4a. The plan is complete and will be presented at the June 10, 2024 meeting of City Council. Management proposes a meeting to discuss the contents of the strategic plan.

City Management proposes City Council consider special meetings for the following topics, to be scheduled at a later date:

- ***Ethics:*** Pursuant to City Code Section 14.3, City officials must participate in annual ethics training. Management proposes a meeting to review ethical considerations for elected officials in Troy.
- ***2024 Advance:*** The annual Advance serves as a strategic planning session used to develop the following year's budget. The 2023 Advance took place on December 2, 2023. Similarly, management recommends that the 2024 Advance take place on a date between the second week of November and the final City Council meeting of the year.

Recommendation

The following special meeting date is proposed for the Troy Public Library Strategic Plan:

- Monday, June 24, 2024

This meeting will be held at 6:00 PM in the Council Board Room consistent with the City Council Rules of Procedure.

A. CALL TO ORDER:

A Special Meeting of the Troy City Council was held on Saturday, April 6, 2024, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 9:00 AM.

B. ROLL CALL:

Mayor Ethan Baker
Theresa Brooks
Rebecca A. Chamberlain-Creanga
Hirak Chanda
Mark Gunn
David Hamilton
Ellen Hodorek

C. PUBLIC COMMENT:

Fabrice Smieliauskas spoke about the City Manager recruitment process and City Council's decision to interview only internal candidates.

D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:**D-1 City Manager Finalist Candidate Interviews**

- Kurt Bovensiep

The Meeting **RECESSED** at 9:42 AM.

The Meeting **RECONVENED** at 9:55 AM.

- Robert J. Bruner

E. OTHER BUSINESS:**F. ADJOURNMENT:**

The Meeting **ADJOURNED** at 11:10 AM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

A. CALL TO ORDER:

A Special Meeting of the Troy City Council was held on Monday, April 8, 2024, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 6:02 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Hirak Chanda
- Mark Gunn
- David Hamilton
- Ellen Hodorek

C. PUBLIC COMMENT:**D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:****D-1 City Council Orientation**

City Manager Mark Miller introduced the departments for the City Council Orientation during tonight's meeting: Fire Department, Police Department, and Public Works Department.

Fire Chief Peter Hullinger discussed the functions and structure of the Troy Fire Department, and answered questions from City Council.

Police Chief Frank Nastasi discussed the functions and structure of the Troy Police Department. Captain Nathan Gobler discussed specific units and teams within the Police Department. Chief Nastasi discussed community policing and community engagement. Captain Gobler discussed the Troy Police Department partnership with Families Against Narcotics (FAN), and Chief Nastasi discussed the partnership with Oakland Community Health Network. Chief Nastasi and Captain Gobler answered questions from City Council.

Public Works Director Kurt Bovensiepe discussed the functions and structure of the Troy Public Works Department, and answered questions from City Council.

E. OTHER BUSINESS:**F. ADJOURNMENT:**

The Meeting **ADJOURNED** at 6:55 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

2024 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 15, 2024..... Special Budget Study Meeting
April 17, 2024..... Special Budget Study Meeting (as needed)

2024 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

April 8, 2024..... Regular Meeting
April 29, 2024..... Regular Meeting
May 13, 2024 Regular Meeting
May 20, 2024 Regular Meeting
June 10, 2024 Regular Meeting
June 24, 2024 Regular Meeting
July 8, 2024..... Regular Meeting
July 22, 2024..... Regular Meeting
August 12, 2024..... Regular Meeting
August 26, 2024..... Regular Meeting
September 16, 2024 Regular Meeting
September 30, 2024 Regular Meeting
October 14, 2024 Regular Meeting
October 28, 2024 Regular Meeting
November 11, 2024 Regular Meeting
November 25, 2024 Regular Meeting
December 9, 2024 Regular Meeting
December 16, 2024 Regular Meeting

Mayor Baker performed the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, April 8, 2024, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:31 PM.

B. ROLL CALL:

Mayor Ethan Baker
Theresa Brooks
Rebecca A. Chamberlain-Creanga
Hirak Chanda
Mark Gunn
David Hamilton
Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Proclamation in Recognition of Athens High School 2023-2024 Student Council
(Presented by: Mayor Ethan Baker)

C-2 Recreation Senior Programming Presentation (Presented by: Brian Goul,
Recreation Director)

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings Requested

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Bill Rhodes	Spoke about senior programs and thanked Mr. Goul for the expanding senior programs through the Recreation Department and thanked Mr. Goul for his efforts.
Fabrice Smieliauskas	Spoke about I-4 Appointment of City Manager

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Mayor Pro Tem Hodorek commented on the transparency of the selection process and asked Mr. Vettraino to explain the process. Mr. Jaymes Vettraino explained the selection process and said it was consistent with other communities. City Manager Miller added that the City Manager applicants had the option of remaining confidential until the interview.

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – Global Troy Advisory Committee; b) City Council Appointments – None

a) Mayoral Appointments:

Resolution #2024-04-048

Moved by Baker

Seconded by Chamberlain-Creanga

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Global Troy Advisory Committee

Appointed by Mayor

12 Regular Members

3 Year Term

Nominations to the Global Troy Advisory Authority:

Term Expires: 7/31/2024

Vinaya Gunasekar

Term currently held by: Sharanya Swaminathan (graduated)

Yes: All-7

No: None

MOTION CARRIED

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – None

a) Mayoral Nominations: None

b) City Council Nominations: None

I-3 No Closed Session Requested

I-4 Appointment of City Manager (*Introduced by: Lori Grigg Bluhm, City Attorney*)

Resolution #2024-04-049

Moved by Baker

Seconded by Hodorek

RESOLVED, That Troy City Council hereby **APPOINTS** Robert J. Bruner as City Manager, contingent upon the approval of an employment agreement negotiated between the appointed candidate and McGraw Morris, the City's outside labor and employment counsel. The employment agreement **SHALL INCLUDE** the starting date and compensation, and **SHALL BE PRESENTED** to Troy City Council at the April 29, 2024 City Council meeting.

Yes: All-7

No: None

MOTION CARRIED

The Meeting **RECESSED** at 8:38 PM.

The Meeting **RECONVENED** at 8:47 PM.

I-5 Request for Salary Increase (*Introduced by: Lori Grigg Bluhm, City Attorney*)

Resolution #2024-04-050

Moved by Baker

Seconded by Hodorek

RESOLVED, That as a result of a favorable personnel evaluation, as of July 1, 2024, the City Attorney's salary **SHALL BE INCREASED** in an amount commensurate with the percentage increase provided to all other classified and exempt employees receiving personnel evaluation scores that fall within the highest tier.

Yes: All-7

No: None

MOTION CARRIED

I-6 Standard Purchasing Resolution 4: Sourcewell Cooperative Contract – Water Slide Repairs at the Troy Community Center, and Budget Amendment (*Introduced by: Brian Goul, Recreation Director*)

Resolution #2024-04-051

Moved by Chamberlain-Creanga

Seconded by Brooks

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish all equipment, material, and labor to repair the water slides at the Troy Community Center to *Rain Drop, LLC of Ashland, OH*, for an estimated total cost of \$110,000 and a 20% contingency for a not to exceed total amount of \$132,000 at prices contained in proposal #1910211 and as per Sourcewell Cooperative Contract #010521-RDP; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That Troy City Council **APPROVES** a budget amendment to the Community Center Buildings and Improvement Annex Renovation Capital Fund and Project Number 2024C0053 in the amount of \$42,000.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

Yes: All-7
No: None

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of "J" Items NOT Removed for Discussion

Resolution #2024-04-052
Moved by Hamilton
Seconded by Chamberlain-Creanga

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2024-04-052-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – March 18, 2024
- b) City Council Special Meeting Minutes-Draft – April 1, 2024

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

a) Standard Purchasing Resolution 2: Award to Low Bidders Meeting Specifications – Department of Public Works Employee Parking Lot Maintenance and Fence Replacement

Resolution #2024-04-052-J-4a

RESOLVED, That in the best interest of the City, Troy City Council hereby **AWARDS** contracts for the Parking Lot Maintenance and Fence Replacement to the lowest responsive bidders meeting specifications; *Peake Asphalt, Inc. of Shelby Twp., MI* for Proposal A, for an estimated cost of \$118,385.00, plus a 20% contingency, and *Kimberly Fence and Supply of Warren, MI* for Proposal B and Alternate Proposal B, for an estimated cost of \$35,557.80, plus a 20% contingency, for an estimated total project cost of \$185,000; at unit prices contained in the bid tabulation opened on March 14, 2024, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the contractors' submission of properly executed bid and contract documents, including bonds, insurance certificates, and all other specified requirements.

b) Standard Purchasing Resolution 4: Sourcewell Purchasing Cooperative – Haulmark Cargo Trailer

Resolution #2024-04-052-J-4b

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase one (1) Haulmark GRHD716T4 Cargo Trailer from *Trailer Capital USA LLC of Middlebury, IN*, the authorized dealer for American Cargo Group, as per the Sourcewell Cooperative Purchasing Contract 092922-AGO for an estimated total cost of \$14,053.00, not to exceed budgetary limitations; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-5 Bid Waiver – Golf Course Equipment

Resolution #2024-04-052-J-5

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **APPROVES** a contract to *Midwest Golf and Turf of Commerce Township* for the purchase of three (3) pieces of golf course equipment for Sanctuary Lake Golf Course for an estimated total cost of \$55,178.39, utilizing the TROON National Account pricing; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 2024 Specialized Services Operating Assistance Program

Resolution #2024-04-052-J-6

RESOLVED, That Troy City Council hereby **APPROVES** the agreement between SMART and the City of Troy for the Specialized Services Operating Assistance Program that includes \$30,676 in revenue, which will be used for the Troy R.Y.D.E transportation service, and the Mayor and City Clerk are **AUTHORIZED** to execute the necessary documents; a copy of this agreement shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Safet and Arban Stafa and Tollbrook et. al v City of Troy

Resolution #2024-04-052-J-7

RESOLVED, That the City Attorney is hereby **AUTHORIZED** and **DIRECTED** to represent the City of Troy in any and all claims and damages in the matter of *Safet Stafa et. al. v Troy* (Case No. 2:24-cv-10419).

BE IT FURTHER RESOLVED, That the City Attorney is also **AUTHORIZED** to pay necessary costs and fees in the defense of the action.

J-8 Authorization for Grant Submittal – Local Bridge Program

Resolution #2024-04-052-J-8

WHEREAS, The City of Troy wishes to submit Local Bridge Program Application; and,

WHEREAS, The City of Troy wishes to actively seek participation in the replacement and/or repair of the Beach Road bridge, structure #13611; and,

WHEREAS, The City of Troy believes it to be appropriate to apply to the Local Bridge Program in the amount of 95% of construction and the City Council has identified sources of funding to contribute the required local match and any cost overruns;

NOW, THEREFORE, BE IT RESOLVED, That the City of Troy hereby **RESOLVES** to take all actions necessary to apply to the Michigan Department of Transportation Local Bridge Program in connection with the above referenced bridge on Beach Road, as outlined in the application.

J-9 Request to Grant an Underground Utility Easement Over a City-Owned Property to DTE Electric Company, Sidwell #88-20-27-402-027, Robinwood Park

Resolution #2024-04-052-J-9

RESOLVED, That City Council hereby **GRANTS** an underground easement to DTE Electric Company over the City of Troy owned property identified by Sidwell #88-20-27-402-027.

BE IT FURTHER RESOLVED, That Troy City Council **DIRECTS** the Mayor and City Clerk to **EXECUTE** the easement document on behalf of the City.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**K-1 Announcement of Public Hearings: None Submitted****K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted****L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

Diane Cipoletti	Spoke about air quality alert days (AQA) and fire code enforcement during the summer months.
James Naeger	Spoke about air quality issues during the summer months and encourages fire code officials to enforce outdoor burning regulations.
Kira Taylorellms	Spoke requesting City Council to forward a letter to legislators requesting an end to the events in Palestine.
Fabrice Smieliauskas	Spoke requesting City Council contact federal and state representatives and forward a letter expressing the discontent on the current foreign affairs policies.
Sophia Lorenzetti	Spoke requesting a cease fire resolution

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Council Member Hamilton asked City Management to respond regarding the public comment on fire code enforcement. Assistant City Manager Schubert commented that City Management has reported several times on the questions and responses and provided information on the current ordinance, the current load of enforcement, and the policies in place. There was consensus of City Council to have City Management recompile the previous questions and responses for the new City Council to review.

Mayor Baker commented that he is happy to forward an email to state and federal legislators on behalf of a resident. He said doing so does not provide his stamp of approval.

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:**O-1 Minutes – Boards and Committees:**

- a) Planning Commission-Final – January 23, 2024
 - b) Planning Commission-Final – February 13, 2024
 - c) Traffic Committee-Final – February 21, 2024
- Noted and Filed

O-2 Department Reports:

- a) First Quarter 2024 Litigation Report
- Noted and Filed

O-3 Letters of Appreciation:

- a) To Chief Nastasi and Troy PD Staff from Kellie Bauss, Clawson Chief of Police
 - b) To Brian Goul from Lori Palmer
- Noted and Filed

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**P. COUNCIL COMMENTS:****P-1 Council Comments**

Council Member Chamberlain-Creanga asked City Administration when the budget books will be delivered. Assistant City Manager Schubert said they will be delivered on Friday, April 12, 2024.

Council Member Chamberlain-Creanga commented on the welcome signs along Big Beaver. Assistant City Manager Schubert said there are 120 signs in the DDA corridor and an additional 17 signs in the Civic Center complex. City Manager Miller said the signs were utilized using the Community Promotion budget.

Mayor Baker thanked Council Member Gunn for bringing up the senior scam education. He said the Attorney General is doing an event in Troy, and he said the Police Department has presented educational information on scams on social media.

Mayor Baker commented that the Budget Study meeting on April 15, 2024.

Mayor Baker announced the State of City has been rescheduled to Wednesday, May 22, 2024.

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

Gerald Dodson	Spoke about events occurring in Gaza.
Ian McClure	Spoke about the political views in Troy; requested a cease fire resolution and a change to the City Council rules.

R. CLOSED SESSION

R-1 No Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 9:15 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

2024 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 15, 2024 Special Budget Study Meeting
April 17, 2024 Special Budget Study Meeting (as needed)

2024 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

April 29, 2024 Regular Meeting
May 13, 2024 Regular Meeting
May 20, 2024 Regular Meeting
June 10, 2024 Regular Meeting
June 24, 2024 Regular Meeting
July 8, 2024 Regular Meeting
July 22, 2024 Regular Meeting
August 12, 2024 Regular Meeting
August 26, 2024 Regular Meeting
September 16, 2024 Regular Meeting
September 30, 2024 Regular Meeting
October 14, 2024 Regular Meeting
October 28, 2024 Regular Meeting
November 11, 2024 Regular Meeting
November 25, 2024 Regular Meeting
December 9, 2024 Regular Meeting
December 16, 2024 Regular Meeting

**PROCLAMATION
NATIONAL POLICE MEMORIAL WEEK
MAY 12 – 18, 2024**

WHEREAS, In 1962, President John F. Kennedy signed a proclamation which designated **May 15 as Peace Officers Memorial Day** and the week in which that date falls as National Police Memorial Week. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice; and

WHEREAS, Our law enforcement officers are the guardians of life and property; defenders of the individual right to be free; warriors in the battle against crime; and are dedicated to the preservation of life and property; and

WHEREAS, The City of Troy honors the valor, service, and dedication of all Police Officers, and publicly salutes the service of each and every one of our own Troy Police Officers;

NOW, THEREFORE, BE IT RESOLVED, That the Mayor and City Council of the City of Troy hereby proclaims **May 12 – 18, 2024 as Police Week** in the City of Troy, and call upon all our citizens to make every effort to express appreciation to these men and women who are willing to sacrifice their lives, if necessary, to guard us and our loved ones against all who would violate the law; and

BE IT FURTHER RESOLVED, That we invite all citizens to reflect and remember four Troy Police Officers, **Charles Smetana, Martin Chivas, Charles Mulvihill, and William McCabe** who lost their lives in service to our community. These men will forever be remembered for their ultimate sacrifice.

Presented this 14th day of May 2024.



CITY COUNCIL AGENDA ITEM

Date: April 24, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Deputy Public Works Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Cooperative Purchasing Contract Award – MITN -Vending Services

History

The City of Troy has vending machines (beverage and snack food) in various City of Troy facilities. These machines accommodate employees and visitors at each facility. The vending contractor provides all equipment, labor, supervision, installation, removal, stocking, maintenance and repair of the vending machines. The City of Troy collects commission payments based on sales for Contractor’s use of the City’s facilities and utilities and the monitoring of the contract to ensure its efficient and effective administration. The current contract has been terminated due to poor performance, lack of communication and faulty equipment.

Purchasing

- The City of Farmington Hills on behalf of itself and participating MITN members solicited proposals from qualified companies for Vending Services for City Facilities.
- *Best Vending LLC of Troy, MI* was the awarded vendor for the cooperative bid; Contract #RFP-FH-21-22-2337.
- The awarded contract is for three (3) years with three (3) one-year renewals; contract expiring June 27, 2028.
- Best Vending has provided pricing for beverages and snack food and is offering a 15% commission of gross sales.

Financial

- By continuing to make available vending machine services for employees, patrons, and visitors; the City will benefit from the quoted commission rate, while offering a variety of products at competitive prices.
- Commissions are deposited to the General Fund liability Account 101.216.400 and Revenue Accounts for the Library and Recreation Departments, and used for designated all-inclusive employee appreciation functions such as the annual Holiday celebration.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends awarding a one (1) year contract with three (3) one-year renewals to *Best Vending LLC of Troy, MI* for City Wide Vending Services as per the MITN Cooperative Contract, hosted by Farmington Hills, at proposed pricing and 15% commission of monthly gross sales; contract to expire June 27, 2028.



City of Troy
Oakland County, Michigan
Contract Form

ARTICLES OF AGREEMENT, made and entered into this _____ day of _____

by and between Best Vending LLC of Troy, MI

(Name)

(City and State)

herein after called the Contractor and the City of Troy, Troy, Michigan hereinafter called the Owner,

WITNESSETH, that the Contractor and the Owner for the considerations hereinafter named, agree as follows:

1. That all Contract Documents, as defined in the MITN Cooperative Contract RFP-FH-21-22-2337, and hereto attached or herein referred to shall be and are hereby made a part of the agreement and contract.
 - a. City of Troy Vending Services Specifications and Locations
 - b. 2024 Price List
2. The Contractor shall, furnish all labor, materials, and equipment necessary and perform all of the work as set forth in his Proposal in strict accordance with the drawings, specifications, and other documents which have been made a part of this contract in the manner, time, and place as therein set forth.
3. In consideration whereof, the Contractor agrees to pay 15% Commissions of Gross Sales less credit card fees monthly to the Owner, being the product of the unit prices therein set forth, multiplied by the number of units actually sold, all in the time and manner as set forth in the Contract Documents.
4. IN WITNESS whereof said parties have hereunto set their hands and seals, the day and year first above written.

SIGNED BY:

Signature of Authorized Representative (Contractor)

Contractor (Company Name)

Printed Name of Authorized Representative (Contractor)

Title of Authorized Representative

WITNESS:

Signature of Witness (Contractor)

Printed Name of Witness

APPROVED BY (THE OWNER, CITY OF TROY):

Purchasing Manager – Emily Frontera

City Manager – Mark F. Miller

Mayor – Ethan Baker

RESOLUTION NUMBER: _____

APPROVED AS TO FORM AND LEGALITY:

BY: _____
City Attorney – Lori G. Bluhm

ATTEST: _____
City Clerk – M. Aileen Dickson

Best Vending 2024 Price List

All 20 oz carb and non carb \$2.50

Energy - \$3.50

Water \$1.75

Juice \$3.00

Bagged snack items \$1.75

Candy \$2.00

Pastry \$1.75

15% Commission on gross sales less the cc processing fee

**CITY OF TROY
VENDING SERVICES
SPECIFICATIONS**

A. SCOPE OF WORK

The City of Troy seeks the services of a qualified, experienced and proven professional Vending Services Company to operate a quality Vending Service for the City of Troy at various City locations. All items of work noted in the specifications that are not specifically noted in the bid proposal shall be considered as included in the contract and shall be completed at no extra cost to the City of Troy.

The City of Troy is located in Oakland County, Michigan and covers 34.3 square miles. For this Proposal there are seven (7) facilities.

B. CONTRACTOR QUALIFICATIONS

1. The Contractor shall be duly licensed by the appropriate authorities to perform this work.
2. Insurance requirements shall be in accordance with the attached SAMPLE CERTIFICATE AND ENDORSEMENT.
3. The Contractor shall conform to all applicable Federal, State and Local laws.

C. GENERAL QUALIFICATIONS

1. The Vending Services Company shall be responsible for visiting the proposed sites in order to fully acquaint him or herself with existing conditions so that the Vending Services Company may fully understand any difficulties and restrictions attending the execution and installation of the machines of the work under the proposed contract. The failure or omission to receive and examine any documents, forms, instruments, addendum, or other information, or to visit the site and acquaint oneself with conditions existing there shall in no way relieve any individual or organization from any obligation with respect to the proposal or to the contract. The submission of a bid proposal shall be taken as prima facie evidence of compliance with this section.
2. The Vending Services Company guarantees the reimbursement, repair, replacement and/or restoration, to the satisfaction of the City, any property (City or private), destroyed or damaged by careless or accidental use of equipment or machinery in the performance of the contract. This shall include but not be limited to plant material, buildings, turf, asphalt, concrete, traffic signs, pedestrians, and automobiles.
3. The Contractor shall not sublet, assign or transfer the contract of any portion or any payment due to the contractor there under, without written consent of the City.
4. No work may be performed without a written Notice to Proceed or a Purchase Order issued by the Purchasing Department of the City of Troy.
5. Contractor shall respond to a work request within 24 Hours, seven days a week.

D. ITEMS TO BE PROVIDED:

All Bidders must submit a food and beverage menu with item pricing as part of their bid submittal. All menu items and pricing are subject to be altered and changed under the discretion of the City of Troy and in conjunction with the successful Vending Service Provider.

**CITY OF TROY
VENDING SERVICES**

SPECIFICATIONS & LOCATIONS

E. COMPENSATION:

Provide a percentage of monthly net sales or percentage of per item sold to the City of Troy. All vending machines must have non-resettable cash accountability meters and commission reports must include dollar amounts and meter readings.

F. SERVICE:

As part of their proposal, contractors are to provide detailed information regarding the following services.

A. Provide information on the actual vending equipment. Equipment shall be state of the art and interpreted as the latest model(s) available at the execution of the signed contract.

1. Provide detail on money changing capabilities of all machines and/or description of the type of money changing machine provided with vending machines.
2. Availability and specifications of vending machines that accept credit/debit cards and digital wallet/mobile payment services- ex: Apple Pay, Google Pay, PayPal etc.
3. Energy efficiency of proposed vending machines/equipment.
4. Provide commercial grade Keurig Machines at designated locations.
5. Provide commercial grade microwaves at all locations.

B. Provide a proposed list of snacks and beverage vending machines at specified locations including the variety and brand names of items to be sold.

C. Provide a proposed list of pricing options and or fee structure for the machine.

D. In addition to the commission check, the awarded vendor should be prepared to provide a sales/financial statement that reflects the total sale or per machine. Provide examples of that documentation.

D. Provide a proposal for stocking the machines. A minimum of two (2) visits weekly will be required to keep machines stocked; it is recommended that the machines be filled daily (7 days per week) due to high volume. The schedule of visits may vary in order to keep machines stocked at all times. Winter months and special events weekends may require 2 stockings on Saturday.

E. Supply information on how vandalism issues will be handled.

F. Provide a maintenance or service schedule of machines, including a preventive maintenance schedule and the time required to respond to service calls. Response time after power outages.

G. Describe program for removal of empty beverage containers (specifically anything with a deposit).

H. Provide photographic examples of other vending contracts.

I. Provide suggestions for configuration of machines and/or contents of machines.

J. Provide information on how refunds will be handled for customers.

K. Provide a 24-hour phone number for service.

L. Provide a plan for working with the existing vending company in swapping out machines.

M. Provide a list of key contacts within the organization for customer service, questions and concerns.

LIST OF CURRENT LOCATIONS

The following list is comprised of vending machines and equipment that are currently in use at each location. The list may or may not reflect the current required needs of location.

- **CITY HALL –** 500 W. Big Beaver, Troy, MI
Vending location: Employee Lounge – Main Floor
Location contact: Andrew R. Chambliss, 248-619-7609
1 Pop Machine
1 Snack Machine
1 Coffee Machine (Coin/Cash Operated)
1 Keurig Machine (provided by current Vending Services company)
2 Microwaves
100 Employees
 - **TROY COMMUNITY CENTER –** 3179 Livernois, Troy, MI
Vending locations: Behind the front desk
Lobby and various other locations
Location contact: Brian Goul, 248-524-3491
1 Pop Machines
2 Snack Machines
1 Hot Beverage Machine
100 Employees in addition to the public using the Community Center.
 - **TROY PUBLIC LIBRARY –** 510 West Big Beaver, Troy, MI
Vending location: Café
Location contact: Philip Kwik, 248-619-7577
2 Pop Machines
1 Hot Beverage Machine
1 Snack Machine
2 Microwaves
70 Employees in addition to the public using the Library.
 - **CITY HALL – TROY POLICE DEPARTMENT –** 500 W. Big Beaver, Troy, MI
Vending location: Employee Lounge – second floor
Location contact: Sam Kalef, 248-619-7681
1 Pop Machine
1 Snack Machine
180 Employees
 - **DEPARTMENT OF PUBLIC WORKS –** 4693 Rochester Road, Troy, MI
Vending location: Employee Multi-Purpose Room
Location contact: Dennis Trantham, 248-524-3503
1 Pop Machine
1 Snack Machine
1 Keurig Machine (DPW Provided)
2 Microwaves (DPW Provided)
100 Employees
- Parks Garage – (Behind DPW Building)** 4695 Rochester Road, Troy, MI
1 Pop Machine

LIST OF CURRENT LOCATIONS

- **TROY TRANSIT CENTER** – 1201 Doyle Drive, Troy, MI
Vending Location: Transit Center Lobby
Location contact: Dennis Trantham, 248-524-3503
1 Pop Machine
1 Snack Machine
0 Employees
Machines are used by Amtrak passengers
- **POLICE / FIRE TRAINING CENTER** – 4850 John R Road, Troy, MI
Vending location: Employee Lounge
Location contact: Sam Kalef, 248-619-7681
1 Pop Machine
Up to 30 Employees use the building for classes on a daily basis. Up to 200 employees use the building on the week-ends. Due to the number of employees and high usage, more vending services/options may be required.



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04b

CITY COUNCIL AGENDA ITEM

Date: April 29, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E Schubert, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Alex Bellak, Information Technology Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option - SIP Service for the City's Telephone System

Background

The City's current telephone service provider, Telnet Worldwide of Madison Heights, MI, has worked with the City since 2011. Their contract has been extended several times over the years after market studies have been completed to ensure they are competitive, and because of their continued reliable and responsive service (Resolution# 2017-09-145-J-4b).

Telnet supplies the City with SIP service and local and long-distance calling. SIP is the digital protocol that transports voice traffic over the internet made use by the City's Voice over IP phone system.

This contract includes unlimited local calling; however, additional fees would apply for long-distance and any regulatory fees, applicable taxes, or administrative/service fees.

We currently average about 12,000 minutes per month of long distance for \$48.54.

The current contract for SIP services expires at the end of April but our contract allows us to continue month to month for up to one year without penalty.

Purchasing

Telnet is offering a renewal of SIP services for \$475.25 per month for a 3-year contract as detailed in the attached Telnet Proposal. This cost holds at the same rate we have been paying since our last contract renewal that took place in 2021 (Resolution# 2021-03-038).

Telnet has provided the City with reliable service through the years and has offered to extend the current pricing, terms, and conditions for an additional three (3) years. A market survey was recently conducted to verify that the current pricing offered by Telnet Worldwide continues to be competitive and the best value for the City.

Financial

Funds are budgeted and available annually in the City Hall operating budget, account 101.265.265.920.040.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends in the best interest of the City that a three-year contract renewal for SIP service for the City's telephone system be awarded to *Telnet Worldwide of Madison Heights, MI* for an estimated monthly cost of \$475.25 plus long distance, regulatory fees, taxes, and administrative/service fees.



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-05

CITY COUNCIL AGENDA ITEM

Date: April 25, 2024

To: Honorable Mayor and City Council

From: Mark F. Miller, City Manager
Meg Schubert, Assistant City Manager
Dylan Clark, Assistant to the City Manager

Subject: City Manager Employment Agreement

Background

At the April 8, 2024 City Council meeting, resolution #2024-04-049 was adopted and reads as follows:

RESOLVED, That Troy City Council hereby APPOINTS Robert J. Bruner as City Manager, contingent upon the approval of an employment agreement negotiated between the appointed candidate and McGraw Morris, the City's outside labor and employment counsel. The employment agreement SHALL INCLUDE the starting date and compensation, and SHALL BE PRESENTED to Troy City Council at the April 29, 2024 City Council meeting.

Due to the complexity of such a contract, additional time is needed to develop the Employment Agreement.

Recommendation

City Management recommends council adopt the resolution provided, postponing the presentation of the Employment Agreement to the May 13, 2024 Troy City Council agenda.



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-06

CITY COUNCIL AGENDA ITEM

Date: April 18, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Kurt Bovensiepe, Public Works Director
Dennis Trantham, Deputy Public Works Director

Subject: Authorization to Request Reimbursement from Oakland County West Nile Virus Fund

History

The Grounds Division is responsible for the maintenance of all municipal property including the control of pests. Park patrons, golf course participants, and property owners abutting some City of Troy maintained retention ponds have become accustomed to using these facilities with limited nuisances like mosquitoes. The objective of mosquito control is not to eradicate all mosquitoes but to limit the population to a tolerable threshold. The control targets both mosquito larva and adult mosquitoes at city parks, golf courses, cemeteries, and some retention ponds. Although Oakland County Department of Health and Human Services recommends the best form of protection from mosquitoes is personal protection products, the mosquito control products used by professionals will decrease the mosquito population at some of our facilities. Based on the County formula, the City of Troy is eligible for reimbursement of County approved expenses up to \$11,582.15 for the control of mosquito larva. These funds will be used to reimburse the city for expenses used for a contractor to supply larvicide and to provide personal protection products to residents. Personal protection products will be available to residents at the Community Center, Department of Public Works, Troy Farmers Market, Community Events, and at City Hall in the Community Affairs Office beginning in May 2024. The city will update residents if restrictions or recommendations require the city to change distribution methods or locations. To qualify for reimbursement of eligible expenses, City Council must pass a resolution authorizing the reimbursement request.

Policy Considerations

Lower mosquito populations reduce the danger of insect borne diseases being transferred to the general public, thereby enhancing the health and safety of the community. Also, reducing the population of mosquitoes adds to the quality of life for Troy residents using our parks and other outdoor facilities.

Recommendation

The Facilities and Grounds Division recommends that City Council approve the request to seek reimbursement from the Oakland County West Nile Virus Fund for an amount not to exceed \$11,582.15.

HEALTH DIVISION

Leigh-Anne Stafford, Health Officer
(248) 858-1280 | health@oakgov.com

March 12, 2024

Dear Oakland County Municipality,

The 2024 West Nile Virus (WNV) Prevention Reimbursement amount for the City of Troy is \$11,582.15.

Requirements for reimbursement are as follows:

- Project Plan due **April 19, 2024**
- Resolution due **June 14, 2024**
- Invoices and Proof of Payment due **August 9, 2024**

Specifics regarding these requirements will be covered during the training event on March 19th, and any further questions can be answered by Genessa Doolittle at doolittleg@oakgov.com or by phone at 248-496-4590.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION
Department of Health and Human Services



Leigh-Anne Stafford
Health Officer

CITY COUNCIL AGENDA ITEM

Date: April 12, 2024

To: Honorable Mayor and City Council Members

From: Lori Grigg Bluhm, City Attorney
Allan T. Motzny, Assistant City Attorney

Subject: *Melvin Matsey v Troy, et al.*

Attached please find a lawsuit filed by Melvin Matsey against the City of Troy and four unnamed individuals identified as Troy Police Officers A - D. This case was filed in the U.S. District Court for the Eastern District of Michigan and assigned to Federal District Court Judge Shalina D. Kumar.

Melvin Matsey was a suspect in some burglaries in the area and had been under surveillance by the Troy Police Department Special Investigations Unit (SIU). On March 9, 2022, at approximately 8:30pm, Matsey was observed running away from a closed business carrying something under his arm before entering and driving away in a vehicle on westbound Maple. SIU officers followed Matsey's vehicle to the intersection of Maple and Coolidge where a vehicle boxing maneuver was performed to immobilize Matsey's vehicle from moving any further. Matsey was removed from the vehicle and taken into custody for investigation. The complaint filed by Matsey alleges there was no legal basis for the vehicle boxing maneuver and therefore it was a false arrest. He also alleges that the officers' actions caused him injuries, pain and psychological trauma. Plaintiff's complaint is brought under 42 USC, Section 1983 and it asserts claims under the 5th, 8th, and 14th Amendments of the United States Constitution. Plaintiff also asserts state law claims against the individual officers for assault and battery, intentional infliction of emotional distress and alleged gross negligence. He is seeking damages in an amount exceeding \$75,000 (the federal court threshold amount), plus interest, costs and attorney fees.

The attached proposed resolution authorizes our representation of the City's interests. Please let us know if you have any questions or concerns.

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF MICHIGAN
SOUTHERN DIVISION

MELVIN MATSEY,
an individual,

Plaintiff,

Case No.:
Hon.

v.

CITY OF TROY, a Municipal Corporation,
TROY POLICE OFFICER A, in his Individual Capacity,
TROY POLICE OFFICER B, in his Individual Capacity,
TROY POLICE OFFICER C, in his Individual Capacity,
TROY POLICE OFFICER D, in his Individual Capacity,
Jointly and Severally,

Defendants.

NADEAU LAW, PLLC
Scott D. Nadeau (P64316)
Attorneys for Plaintiff
26339 Woodward Ave.
Huntington Woods, MI 48070
313-279-1276
scott@nadeaulawfirm.com

There is no other pending or resolved civil action arising out of the
transaction or occurrence alleged in this Complaint

COMPLAINT

NOW COMES Plaintiff, MELVIN MATSEY, by and through his attorneys, NADEAU
LAW, PLLC, and for his Complaint states as follows:

THE PARTIES

1. Plaintiff MELVIN MATSEY (hereinafter "Plaintiff") is an individual residing in the City of Royal Oak, State of Michigan, within the Eastern District of Michigan.
2. Defendant CITY OF TROY (hereinafter "Troy") is a Municipal Corporation existing by virtue of the Constitution and Law of the State of Michigan. Troy, at all relevant times, on

information and belief, employed TROY POLICE OFFICER A, TROY POLICE OFFICER B, TROY POLICE OFFICER C, and TROY POLICE OFFICER D, the named Defendants.

3. DEFENDANT TROY POLICE OFFICER A (hereinafter "Officer A") was, at all times relevant to this Complaint, a duly appointed and acting police officer of the Troy Police Department, acting under color of law, under color of the statutes, ordinances, regulations, policies, customs and usages of Troy.

4. DEFENDANT TROY POLICE OFFICER B (hereinafter "Officer B") was, at all times relevant to this Complaint, a duly appointed and acting police officer of the Troy Police Department, acting under color of law, under color of the statutes, ordinances, regulations, policies, customs and usages of Troy.

5. DEFENDANT TROY POLICE OFFICER C (hereinafter "Officer C") was, at all times relevant to this Complaint, a duly appointed and acting police officer of the Troy Police Department, acting under color of law, under color of the statutes, ordinances, regulations, policies, customs and usages of Troy.

6. DEFENDANT TROY POLICE OFFICER D (hereinafter "Officer D") was, at all times relevant to this Complaint, a duly appointed and acting police officer of the Troy Police Department, acting under color of law, under color of the statutes, ordinances, regulations, policies, customs and usages of Troy.

JURISDICTION AND VENUE

7. Venue is proper under 28 U.S.C. section 1391, as all of the causes of action set forth in this Complaint arose within the City of Troy and Plaintiff and Defendants all reside within the Eastern District of Michigan.

8. This action arises under the Fourth and Fourteenth Amendment to the United States Constitution, and under the Civil Rights Act of 1871, 42 U.S.C. sections 1983 and 1988.

9. The Court has jurisdiction of this cause under 28 U.S.C. sections 1331 and 1343.

GENERAL ALLEGATIONS

10. Plaintiff has a criminal history that includes incarceration in Michigan Department of Corrections (MDOC).

11. Plaintiff has successfully completed parole for all matters and has not been under the jurisdiction of the MDOC for several years.

12. That criminal history includes a false charge of Armed Robbery in about 2005 in the City of Troy wherein Plaintiff was successful in having the charge(s) dismissed for lack of probable cause at the Preliminary Examination in district court.

13. Plaintiff is a productive member of society working full time at Borg Warner in Hazel Park since March 2021.

14. Plaintiff at that time and continuing to the time of this Complaint, pays child support and exercises parenting time of two minor children.

15. On March 9, 2022, at approximately 8:30 PM, Plaintiff was driving his 2016 Chevrolet Malibu that was properly registered and insured.

16. Plaintiff has a valid license on that date and continues to have a valid license at the time of this Complaint.

17. Plaintiff was the third vehicle from the intersection traffic signal in the left turn lane on westbound Maple Road waiting for the time he could turn left onto southbound Coolidge Highway.

18. Suddenly and without warning, the vehicle directly in front of Plaintiff began to reverse, striking his vehicle.

19. At the same time, again without warning, the vehicle directly behind Plaintiff moved forward, also striking his vehicle.

20. At the same time, without warning, a third vehicle in the lane to Plaintiff's right struck the right passenger door of Plaintiff's Malibu and stopped.

21. At the same time, without warning, a fourth vehicle struck Plaintiff's vehicle from the left, oncoming traffic lane and stopped.

22. Plaintiff's vehicle was effectively immobilized, pinned between four vehicles, all in contact with his vehicle from four different sides.

23. None of the vehicles, from what Plaintiff could see, were marked as police vehicles.

24. A person, now known as Officer A, exited the vehicle behind Plaintiff, and approached Plaintiff's vehicle.

25. Officer A and/or the other officers (now known as Officer B, Officer C, and Officer D) demanded that Plaintiff exit his vehicle immediately.

26. This was not possible as Plaintiff's doors were pinned shut.

27. Plaintiff was confused since the officer(s) he saw were in unmarked vehicles and not in uniform.

28. Almost immediately, Plaintiff was forcibly grabbed by the wrists and dragged through the window of his vehicle.

29. Plaintiff was stretched horizontal to the ground almost completely out of the vehicle, but still being held by Officer A by his wrists, when he was dropped to the ground.

30. Plaintiff landed directly on ground with such force that his shoulder was broken.

31. Plaintiff also suffered neck injury and back injury as a direct and proximate result of the Officer(s) actions.

32. After Plaintiff was forcibly removed from the vehicle, he was arrested and brought to the Troy Police station.

33. Police Officers A, B, C, & D worked together to arrest Plaintiff and bring him without warrant or justifiable reason to the Troy Police station.

34. At no time at the scene was Plaintiff told he had a warrant for his arrest, that he was committing a crime in the sight of the police officers, or that he was suspected of a crime.

35. Plaintiff was detained without a warrant for his arrest for at least five (5) hours by the Troy Police.

36. Plaintiff was questioned about an alleged breaking and entering ostensibly committed in Troy some time prior to Plaintiff's warrantless arrest.

37. It became clear to Plaintiff that he was the target of the investigation even though Plaintiff told officers that he had nothing to do with the crime.

38. Plaintiff made no admissions to any criminal activity and repeatedly denied any involvement in any breaking and entering.

39. After over five (5) hours of being held without any evidence, reasonable suspicion, probable cause, or warrant, Plaintiff was released.

40. No charges were ever filed in any court concerning the alleged "breaking and entering."

41. There has been no legal basis whatsoever for the stop, arrest, or detainment of Plaintiff.

42. As a direct and proximate cause of the officers' actions as provided herein, Plaintiff has suffered injuries to his shoulder, back, and neck for which he has received treatment since the date of the false arrest.

43. As a direct and proximate cause of the officers' actions as provided herein, Plaintiff's medical providers have recommended surgery.

44. As a direct and proximate cause of the officers' actions as provided herein, Plaintiff has suffered pain and trauma that have been ongoing since the date of the false arrest.

45. As a direct and proximate cause of the officers' actions as provided herein, Plaintiff has suffered psychological trauma, including trauma, for which is receiving psychotherapy.

COUNT I
VIOLATION OF 42 USC 1983

46. Plaintiff hereby incorporates by reference the preceding paragraphs as if the same were set forth herein in full.

47. Upon information and belief, Defendant City of Troy and its police department authorized and tolerate, as an institutional practice, the excessive use of force by officers in the Troy Police Department by:

- a. Failing to properly train, supervise and/or discipline employees, including the Defendants, known or should be known, to be irresponsible in their dealing with citizens of the community;
- b. Failing to take adequate precautions in the hiring, promotion and retention of police officers, including, but not limited to Defendants;
- c. Failing to establish and assure a bona fide and meaningful departmental system for investigating complaints of police misconduct/excessive force;
- d. Failing to discipline officers using excessive force and by covering up their misconduct thereby encouraging the use of excessive force by officers in the Troy Police Department;
- e. Failing to have in place written policy on authorized use/unauthorized use of excessive force when officers are responding to a welfare check of a citizen;
- f. Failing to have in place written policy on the authorized use/unauthorized use of excessive force after the welfare of a citizen is positively confirmed or not confirmed; and/or
- g. Defendant City of Troy's failure under the circumstances to properly supervise, train, investigate, and/or discipline the above-named officers and others who engaged in conduct similar to Defendants, was objectively unreasonable and demonstrated a deliberate indifference to the application of excessive force, unlawful arrests, and malicious prosecutions against citizens in the City of Troy.

48. As a direct and proximate result of the acts and omissions of Defendant City of Troy, Plaintiff suffered severe and permanent injuries as set forth herein.

49. As provided for herein, Defendants conduct, including forcibly removing Plaintiff from his vehicle without any justifiable reason and causing injuries, amounted to abuse and excessive force that is utterly intolerable in a civilized society and amounted to Plaintiff suffering the infliction of emotional distress.

- a. Intentional wrongful acts of its employees and/or agents committed during the course of employment and within the scope of authority;
- b. Intentional, willful and wanton, reckless, deliberately indifferent, gross negligent and/or negligent acts and/or omissions which deprive citizens of their rights, privileges and/or immunities secured by the Constitutions and laws of the United States and of the State of Michigan;
- c. All intentional and ultra vires conduct of its agents, employees and officers;
- d. All negligent and otherwise wrongful violations of ministerial duties; and
- e. Acts and omissions of its officers done pursuant to 's policies and procedures, customs and practices.

50. That Defendants, Officers A, B, C, D and others, did, during the course of their contact with Plaintiff, made unjustified, non-privileged, non-consensual and unlawful contact with Plaintiff while acting under color of law, during the course of their employment and within the scope of their authority.

51. Instead of responding appropriately to Plaintiff, Defendant Officer(s) chose to assault and batter Plaintiff, without cause and without justification.

52. The actions of Defendant Officers were intentional, unjustified, negligent, grossly negligent, willful, wanton, reckless, deliberately indifferent, malicious and oppressive without regard to human dignity or presence.

53. Defendant Officers' conduct in attacking Plaintiff as provided for herein, amounted to abuse and excessive force that is utterly intolerable in a civilized society and amounted to intentional infliction of emotional distress.

54. The assault and battery inflicted upon Plaintiff by Defendant Officer(s) and others, constituted an assault and battery which was committed without provocation, privilege or justification, and Plaintiff has suffered and continues to suffer serious injuries and damages as a result of that battery.

55. None of the other officers at the scene came to the rescue of Plaintiff nor did they attempt to restrain Defendant Officer(s).

56. Plaintiff, discussed infra, was ultimately arrested without probable cause and detained for several hours without cause and was never charged with any crime at any time.

57. Plaintiff claims damages for the injuries set forth below under 42 U.S. C. § 1983 against the Defendants for violation of his constitutional rights as they acted under the color of law.

58. As a result of the actions and inactions of all Defendants as set forth in this Complaint, Plaintiff suffers and continues to suffer damages including but not limited to:

- a. Extreme pain and Humiliation;
- b. Repeated treatment and recommended surgery for his injuries;
- c. Fright;
- d. Shock;
- e. Fear;
- f. Outrage
- g. Emotional distress;
- h. Psychological distress;
- i. Physical distress;
- j. Anguish;

- k. Other physical, psychological and emotional damages; and
- l. Loss of liberty.

59. By reason of their acts as set forth in this Complaint, Defendants acted under color of state law and with oppression and malice to subject Plaintiff to the deprivation of his rights, privileges and immunities secured by the Constitution and laws to wit:

- a. Plaintiff's right not to be deprived of liberty or property without due process of law, as secured by the Fifth and Fourteenth Amendments to the Constitution of the United States of America;
- b. Plaintiff's right not to be subjected to unreasonable search and seizures, as provided by the Fourth Amendment of the Constitution;
- c. Plaintiff's right to be guaranteed equal protection of the laws, as provided by the Fourteenth Amendment to the Constitution of the United States of America; and
- d. Plaintiff's right to be free from the use of excessive force.

WHEREFORE, Plaintiff respectfully requests that this Court award damages for Plaintiff and against Defendants, jointly and severally, in an amount exceeding \$75,000, plus interest, costs and attorney fees. Plaintiff further requests an award for punitive and/or exemplary damages and to grant such other and further relief as is consistent with law and which this Honorable Court deems just and proper.

COUNT II
ASSAULT AND BATTERY

60. Plaintiff hereby incorporates by reference the preceding paragraphs as if the same were set forth herein in full.

WHEREFORE, Plaintiff respectfully requests that this Court award damages for Plaintiff and against Defendants, jointly and severally, in an amount exceeding \$75,000, plus interest, costs and attorney fees. Plaintiff further requests an award for punitive and/or exemplary damages and to grant

such other and further relief as is consistent with law and which this Honorable Court deems just and proper.

COUNT III
INTENTIONAL INFLICTION OF EMOTIONAL DISTRESS

61. Plaintiff hereby incorporates by reference the preceding paragraphs as if the same were set forth herein in full.

WHEREFORE, Plaintiff respectfully requests that this Court award damages for Plaintiff and against Defendants, jointly and severally, in an amount exceeding \$75,000, plus interest, costs and attorney fees. Plaintiff further requests an award for punitive and/or exemplary damages and to grant such other and further relief as is consistent with law and which this Honorable Court deems just and proper.

COUNT IV
GROSS NEGLIGENCE

62. Plaintiff hereby incorporates by reference the preceding paragraphs as if the same were set forth herein in full.

WHEREFORE, Plaintiff respectfully requests that this Court award damages for Plaintiff and against Defendants, jointly and severally, in an amount exceeding \$75,000, plus interest, costs and attorney fees. Plaintiff further requests an award for punitive and/or exemplary damages and to grant such other and further relief as is consistent with law and which this Honorable Court deems just and proper.

COUNT V
VIOLATION OF 42 USC 1983: AS TO DEFENDANT UNKNOWN OFFICERS

63. Plaintiff hereby incorporates by reference the preceding paragraphs as if the same were set forth herein in full.

WHEREFORE, Plaintiff respectfully requests that this Court award damages for Plaintiff and against Defendants, jointly and severally, in an amount exceeding \$75,000, plus interest, costs and

attorney fees. Plaintiff further requests an award for punitive and/or exemplary damages and to grant such other and further relief as is consistent with law and which this Honorable Court deems just and proper.

COUNT VI
VIOLATION OF THE UNITED STATES CONSTITUTIONAL REQUIREMENT
FORBIDDING CRUEL AND UNUSUAL PUNISHMENT

64. Plaintiff hereby incorporates by reference the preceding paragraphs as if the same were set forth herein in full.

65. The policy, practice and custom of the City of Troy Police, with respect to excessive force is to permit such conduct.

66. Even if Troy Police believed Plaintiff committed a crime, they did not have any lawful authority to assault and batter Plaintiff for any reason whatsoever.

67. As a result of such practices and a 'code of silence' that permeates Troy Police, Plaintiff was forced to endure an assault and battery, which amounts to cruel and unusual punishment for no crime committed.

WHEREFORE, Plaintiff respectfully requests that this Court award damages for Plaintiff and against Defendants, jointly and severally, in an amount exceeding \$75,000, plus interest, costs and attorney fees. Plaintiff further requests an award for punitive and/or exemplary damages and to grant such other and further relief as is consistent with law and which this Honorable Court deems just and proper.

Respectfully Submitted,

/s/ Scott D. Nadeau
NADEAU LAW, PLLC
BY: Scott D. Nadeau (P64316)
Attorneys for Plaintiff
26339 Woodward Ave.
Huntington Woods, MI 48070
313-279-1276
scott@nadeaulawfirm.com

DATED: March 6, 2024

UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

TROY POLICE OFFICER A,
an individual.

Defendant.

Civil Action No.

Hon.

SUMMONS IN A CIVIL ACTION

To: TROY POLICE OFFICER A,
an individual.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

TROY POLICE OFFICER B,
an individual.

Defendant.

Civil Action No.

Hon.

SUMMONS IN A CIVIL ACTION

To: TROY POLICE OFFICER B,
an individual.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

TROY POLICE OFFICER C,
an individual.

Defendant.

Civil Action No.

Hon.

SUMMONS IN A CIVIL ACTION

To: TROY POLICE OFFICER C,
an individual.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



UNITED STATES DISTRICT COURT

for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

**TROY POLICE OFFICER D,
an individual.**

Defendant.

Civil Action No. _____

Hon. _____

SUMMONS IN A CIVIL ACTION

To: **TROY POLICE OFFICER D,
an individual.**

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



Summons and Complaint Return of Service

Case No. _____

Hon. _____

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for *(name of individual and title, if any)* _____
was received by me on *(date)* _____.

☐ I personally served the summons on the individual at *(place)* _____
_____ on *(date)* _____; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
_____, a person of suitable age and discretion who resides there,
on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
designated by law to accept service of process on behalf of *(name of organization)* _____
_____ on *(date)* _____; or

☐ I returned the summons unexecuted because _____; or

☐ Other *(specify)*: _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

TROY POLICE OFFICER A,
an individual.

Defendant.

Civil Action No.

Hon.

SUMMONS IN A CIVIL ACTION

To: TROY POLICE OFFICER A,
an individual.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



Summons and Complaint Return of Service

Case No. _____

Hon. _____

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_____ on *(date)* _____; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
_____, a person of suitable age and discretion who resides there,
on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
designated by law to accept service of process on behalf of *(name of organization)* _____
_____ on *(date)* _____; or

☐ I returned the summons unexecuted because _____; or

☐ Other *(specify)*: _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

TROY POLICE OFFICER B,
an individual.

Defendant.

Civil Action No.

Hon.

SUMMONS IN A CIVIL ACTION

To: TROY POLICE OFFICER B,
an individual.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



Summons and Complaint Return of Service

Case No. _____

Hon. _____

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

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 _____ on *(date)* _____; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
 _____, a person of suitable age and discretion who resides there,
 on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
 designated by law to accept service of process on behalf of *(name of organization)* _____
 _____ on *(date)* _____; or

☐ I returned the summons unexecuted because _____; or

☐ Other *(specify)*: _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

**TROY POLICE OFFICER C,
an individual.**

Defendant.

Civil Action No. _____

Hon. _____

SUMMONS IN A CIVIL ACTION

To: **TROY POLICE OFFICER C,
an individual.**

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



Summons and Complaint Return of Service

Case No. _____

Hon. _____

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for *(name of individual and title, if any)* _____
was received by me on *(date)* _____.

☐ I personally served the summons on the individual at *(place)* _____
_____ on *(date)* _____; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
_____, a person of suitable age and discretion who resides there,
on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
designated by law to accept service of process on behalf of *(name of organization)* _____
_____ on *(date)* _____; or

☐ I returned the summons unexecuted because _____; or

☐ Other *(specify)*: _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT
for the
Eastern District of Michigan

MELVIN MATSEY

Plaintiff,

v.

TROY POLICE OFFICER D,
an individual.

Defendant.

Civil Action No.

Hon.

SUMMONS IN A CIVIL ACTION

To: TROY POLICE OFFICER D,
an individual.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default may be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

KINIKIA D. ESSIX, CLERK OF COURT

By: _____
Signature of Clerk or Deputy Clerk

Date of Issuance: _____



Summons and Complaint Return of Service

Case No. _____

Hon. _____

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for *(name of individual and title, if any)* _____
was received by me on *(date)* _____.

☐ I personally served the summons on the individual at *(place)* _____
on *(date)* _____; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
_____, a person of suitable age and discretion who resides there,
on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
designated by law to accept service of process on behalf of *(name of organization)* _____
on *(date)* _____; or

☐ I returned the summons unexecuted because _____; or

☐ Other *(specify)*: _____
_____.

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc:



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-08

CITY COUNCIL AGENDA ITEM

Date: April 16, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
G. Scott Finlay, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request to Terminate a Storm Sewers and Surface Drainage Easement,
Village of Troy PUD, Sidwell #88-20-15-201-033

History

As part of the Village of Troy PUD development, City Council previously accepted a permanent easement for storm sewers and surface drainage from Robertson Village of Troy, LLC, owner of the property having Sidwell #88-20-15-201-033 (Resolution #2023-12-179-J-6).

Robertson Village of Troy, LLC has requested the termination of the easement recorded in Liber 59056, Page 89, Oakland County Register of Deeds. The storm sewer system will be owned and maintained privately by the current and future owners of the development.

The Village of Troy PUD is located in the northeast quarter of Section 15, south of Long Lake Road and west of Rochester Road.

Financial

The consideration amount on this document is \$1.00.



Recommendation

Staff recommends that City Council terminate the permanent easement for storm sewers and surface drainage previously accepted by City Council and recorded in Liber 59056, Page 89, Oakland County Register of Deeds.



GIS Online

Legend:

-  Municipal Boundary
-  Road Centerline Text



Notes:

VILLAGE OF TROY PUD
88-20-15-201-033 & -046

Map Scale: 1=338

Created: November 30, 2023



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

TERMINATION
OF PERMANENT EASEMENT FOR STORM SEWERS AND SURFACE DRAINAGE

THIS TERMINATION OF PERMANENT EASEMENT FOR STORM SEWERS AND SURFACE DRAINAGE is made as of this ____ day of April, 2024, by the City of Troy, a Michigan municipal corporation, whose address is 500 West Big Beaver, Troy, MI 48084 ("City").

WHEREAS, the City is the present beneficiary, successor and assign pursuant to the terms of that certain Permanent Easement for Storm Sewers and Surface Drainage dated November 29, 2023, recorded in Liber 59056, at Page 89, Oakland County Records (the "Easement"), over the property as described in the Easement, situated in the City of Troy, County of Oakland, of Michigan, to wit:

See Exhibit A attached.

NOW THEREFORE, for and inconsideration of \$1.00, the City hereby terminates, releases, abandons, relinquishes and discharges the above-described property from the burdens, encumbrance and effect of the Easement, and all of its rights, and the rights of its successors and assigns, under and by the Easement.

Date: April ___, 2024

City of Troy, a Michigan municipal
corporation

By: _____
Ethan Baker,
Its: Mayor

And By: _____
M. Aileen Dickson,
Its: Clerk

STATE OF MICHIGAN)
) SS.
COUNTY OF OAKLAND)

On this _____ day of April, 2024, in the County of Oakland, Michigan, the foregoing instrument was acknowledged before me by Ethan Baker the Mayor and by M. Aileen Dickson the Clerk, of the City of Troy, a Michigan municipal corporation.

Notary Public, _____ County, ____
My commission expires: _____
Acting in the County of _____

DRAFTED BY AND WHEN RECORDED RETURN TO:
C. Kim Shierk
Williams, Williams, Rattner & Plunkett P.C.
380 N. Old Wood Ave., Ste. 300
Birmingham MI 48009

Exhibit A

STORM DRAINAGE EASEMENT DESCRIPTION

LEGAL DESCRIPTION - STORM DRAINAGE EASEMENT

A TWELVE (12) FOOT WIDE STORM DRAINAGE EASEMENT BEING PART OF THE NORTHEAST 1/4 OF SECTION 15, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN BEING MORE PARTICULARLY DESCRIBED ALONG ITS CENTERLINE AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 15; THENCE S.00°36'30"E. 660.00 FEET ALONG THE EAST LINE OF SAID SECTION 15; THENCE S.89°39'01"W. 636.00 FEET; THENCE S.88°56'34"W. 390.44 FEET TO THE POINT OF BEGINNING OF STORM DRAINAGE EASEMENT #1; THENCE N.00°20'59"W. 572.17 FEET TO A POINT OF ENDING; THENCE COMMENCING FROM SAID POINT OF BEGINNING OF STORM DRAINAGE EASEMENT #1; THENCE N.81°37'52"W. 291.40 FEET TO THE POINT OF BEGINNING OF STORM DRAINAGE EASEMENT #2; THENCE N.00°35'00"W. 528.00 FEET TO THE POINT OF ENDING.

20-15-201-046 pt



ENGINEERS
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL (248) 332-7931
WWW.NFE-ENGR.COM

REVISED
6-26-2023

DATE	DRAWN	JOB NO.	SHEET
6-5-2023	MRC	J943-01	3 of 4

RECEIVED
OAKLAND COUNTY
REGISTER OF DEEDS

2023 DEC 12 AM 11:05

133951 Liber 59056 Page 89 thru 91
12/12/2023 11:42:21 AM Receipt #000104676
\$21.00 Misc Recording
\$4.00 Remonumentation
\$5.00 Automation
\$0.00 Transfer Tax
UCC #
PAID RECORDED - Oakland County, MI
Lisa Brown, Clerk/Register of Deeds

**PERMANENT EASEMENT
FOR STORM SEWERS AND SURFACE DRAINAGE**

(Sidwell #88-20-15-201-033 & -046 (part of))

ROBERTSON VILLAGE OF TROY, LLC, a Michigan limited liability company, Grantor(s), whose address is 6905 Telegraph, Suite 200, Bloomfield Hills, MI 48301, for and in consideration of the sum of: One and no/100 Dollars (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver, Troy, MI 48084, grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace storm sewers and surface drainage, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBITS "A" and "B" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s)
this 24th day of November A.D. 2023.

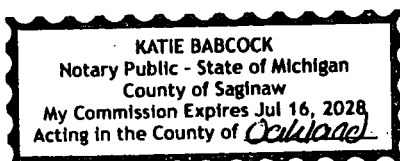
ROBERTSON VILLAGE OF TROY, LLC,
a Michigan limited liability company

By: ROBERTSON BROTHERS CO.,
a Michigan corporation, Manager

By [Signature] (L.S.)
* Darian L. Neubecker
Chief Operating Officer

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 29th day of November, 2023, by Darian L. Neubecker, Chief Operating Officer of Robertson Brothers Co., a Michigan corporation, the Manager of Robertson Village of Troy, LLC, a Michigan limited liability company, on behalf of the company.



Katie Babcock
* Katie Babcock
Notary Public, Saginaw County, Michigan
My Commission Expires July 16, 2028
Acting in Oakland County, Michigan

Prepared by: Larysa Figol, SR/WA, City of Troy, 500 West Big Beaver, Troy, MI 48084
When recorded return to: City Clerk, City of Troy, 500 West Big Beaver, Troy, MI 48084

OK LB

Return to Counter Customer

Exhibit A

STORM DRAINAGE EASEMENT DESCRIPTION

LEGAL DESCRIPTION - STORM DRAINAGE EASEMENT

A TWELVE (12) FOOT WIDE STORM DRAINAGE EASEMENT BEING PART OF THE NORTHEAST 1/4 OF SECTION 15, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN BEING MORE PARTICULARLY DESCRIBED ALONG ITS CENTERLINE AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 15; THENCE S.00°36'30"E. 660.00 FEET ALONG THE EAST LINE OF SAID SECTION 15; THENCE S.89°39'01"W. 636.00 FEET; THENCE S.88°56'34"W. 390.44 FEET TO THE POINT OF BEGINNING OF STORM DRAINAGE EASEMENT #1; THENCE N.00°20'59"W. 572.17 FEET TO A POINT OF ENDING; THENCE COMMENCING FROM SAID POINT OF BEGINNING OF STORM DRAINAGE EASEMENT #1; THENCE N.81°37'52"W. 291.40 FEET TO THE POINT OF BEGINNING OF STORM DRAINAGE EASEMENT #2; THENCE N.00°35'00"W. 528.00 FEET TO THE POINT OF ENDING.

20-15-201-046 pt



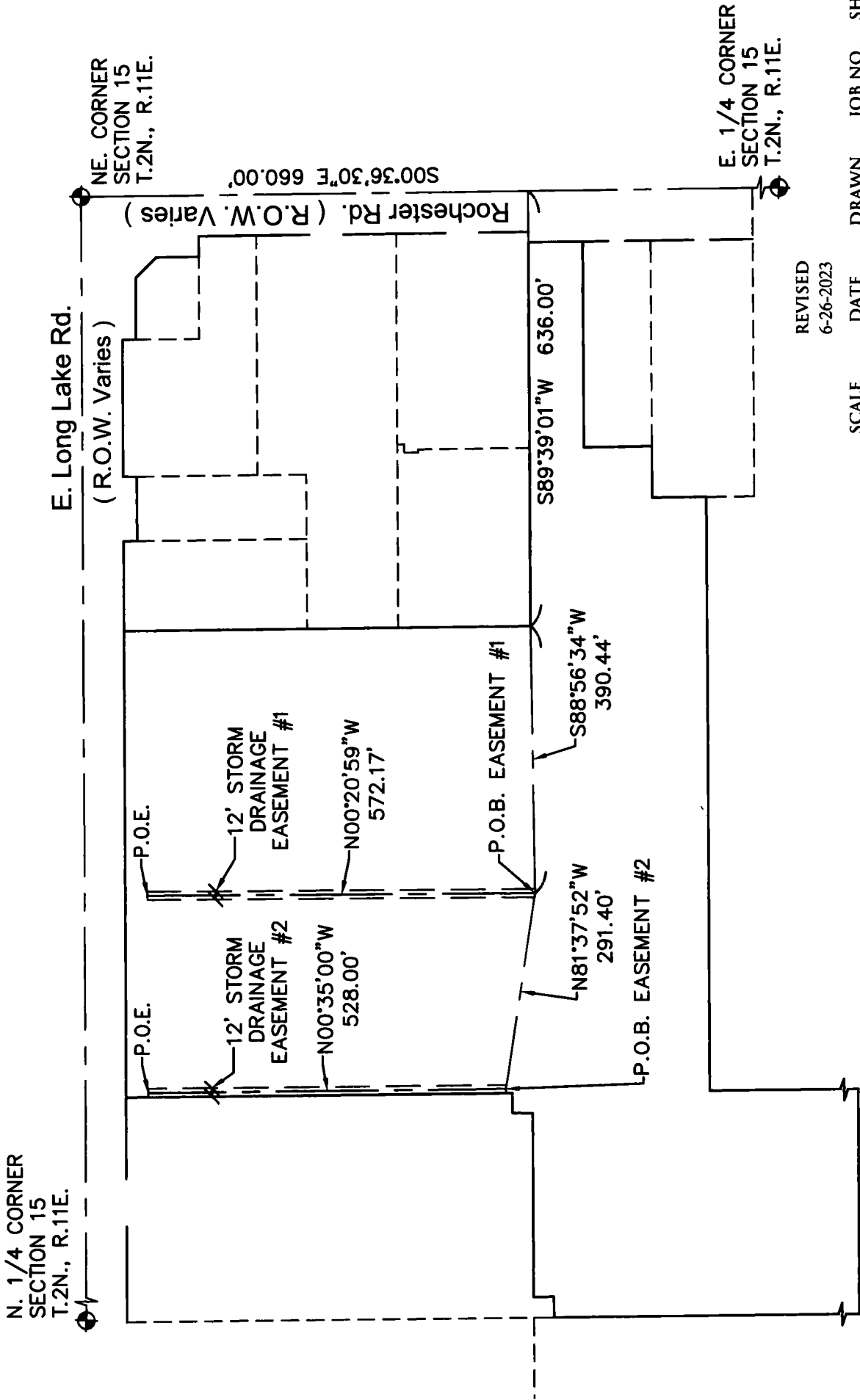
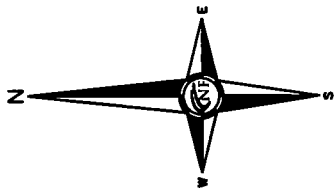
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
WWW.NFE-ENGR.COM

REVISED
6-26-2023

DATE	DRAWN	JOB NO.	SHEET
6-5-2023	MRC	J943-01	3 of 4

Exhibit B

STORM DRAINAGE EASEMENT SKETCH



REVISIONS
6-26-2023
DATE
6-5-2023
SCALE
1" = 200'

DRAWN
MRC

JOB NO.
J943-01

SHEET
4 of 4

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL (248) 332-7931
WWW.NFE-ENGR.COM



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-09

CITY COUNCIL AGENDA ITEM

Date: April 8, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
G. Scott Finlay, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Easement from KHTM Building, LLC,
Sidwell #88-20-09-233-024

History

As part of the redevelopment of a residential property zoned R-1B, One Family Residential, the City of Troy received a permanent easement for storm sewers and surface drainage from KHTM Building, LLC, owner of the property having Sidwell #88-20-09-233-024. The property is located in the northeast ¼ of Section 9 on Florence, south of Square Lake Road and west of Livernois Road.

Financial

The consideration amount on this document is \$1.00.

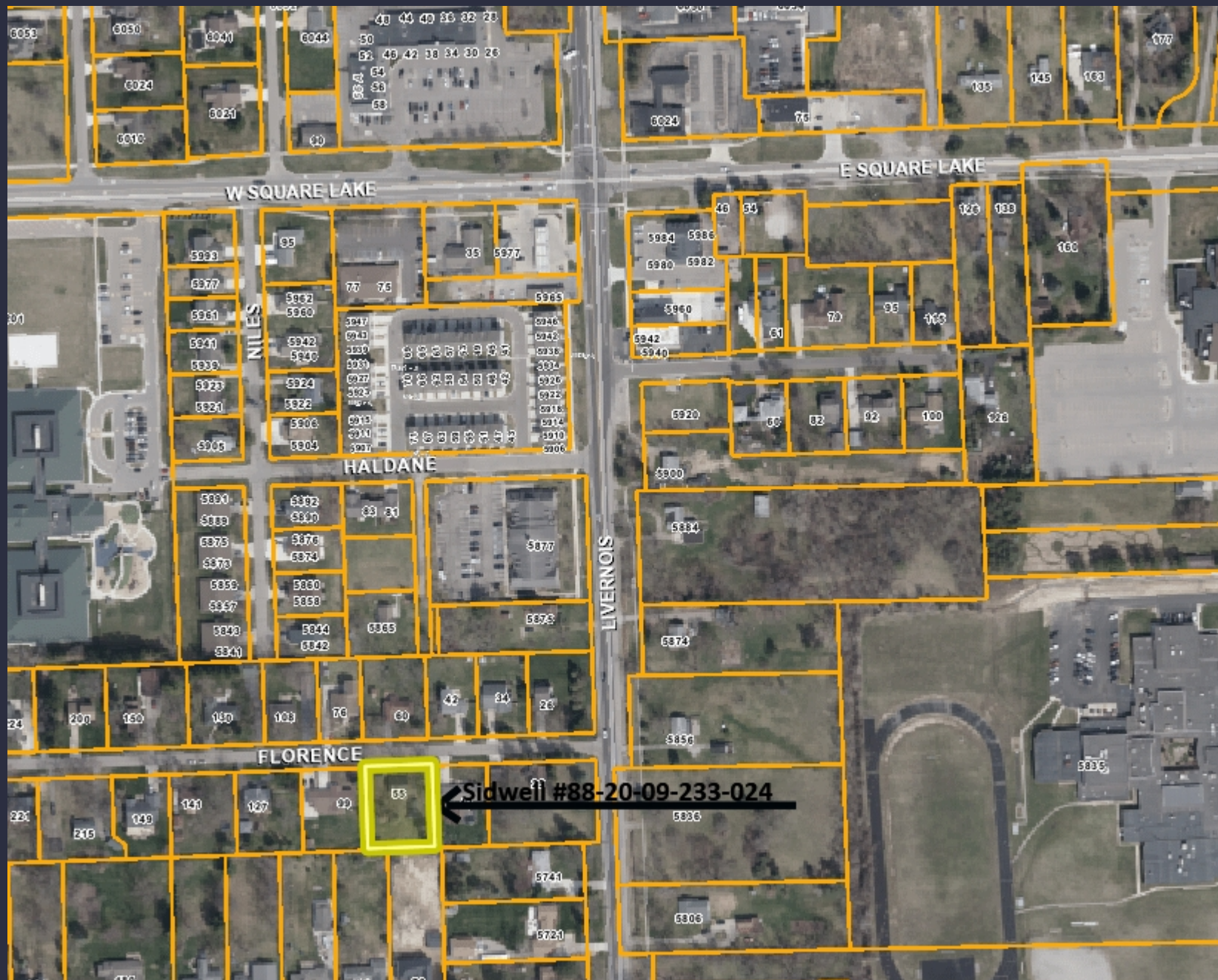
Recommendation

City Management recommends that City Council accept the attached permanent easement consistent with our policy of accepting easements for improvement and development purposes.



GIS Online

Legend:



Notes:

KHTM Building, LLC
Storm Sewers & Surface Drain
Easement
#88-20-09-233-024

Map Scale: 1=356

Created: April 3, 2024



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

**PERMANENT EASEMENT
FOR STORM SEWERS AND SURFACE DRAINAGE**

Sidwell #88-20-09-233-024 (pt)

KHTM Building, LLC, a Michigan limited liability company, Grantor, whose address is 99 Florence Drive, Troy, MI 48098 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge, remove or replace **storm sewers and surface drainage**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

The West 12.00 feet of the East 23.00 feet and the South 12.00 feet all being a part of the East 123.30 feet of the West 973.20 feet of Lot 15, except the North 25.00 feet thereof, for road purposes of "Supervisor's Plat No. 7, City of Troy, as recorded in Liber 45, Pages 21 and 21A of Oakland County Michigan records.

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 3rd day of April, 2024.

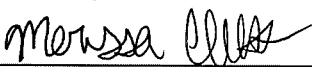
KHTM Building, LLC,
a Michigan limited liability company

By  (L.S.)
Timothy Murphy
Its: Managing Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 3rd day of April, 2024 by Timothy Murphy, Managing Member of KHTM Building, LLC, a Michigan limited liability company, on behalf of the company.

Merissa Clark
Notary Public - State of Michigan
County of Macomb
My Commission Expires April 25, 2029
Acting in the County of Oakland


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: April 8, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
R. Brent Savidant, Community Development Director
G. Scott Finlay, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of Two Warranty Deeds and Four Permanent Easements, Estates of Brook Hollow No.2 Site Condominium, Sidwell #88-20-14-381-035, 036, 037 and #88-20-14-376-055

History

As part of the proposed 3-unit Estates of Brook Hollow No 2. Site Condominium, the City of Troy received two warranty deeds for detention and right-of-way purposes, and four permanent easements for public utilities and public service facilities, sanitary sewers, storm sewers and surface drainage, and water mains from Lamb Road Properties, LLC owner of the properties having Sidwell #88-20-14-381-035, 036, 037 and #88-20-14-376-055.

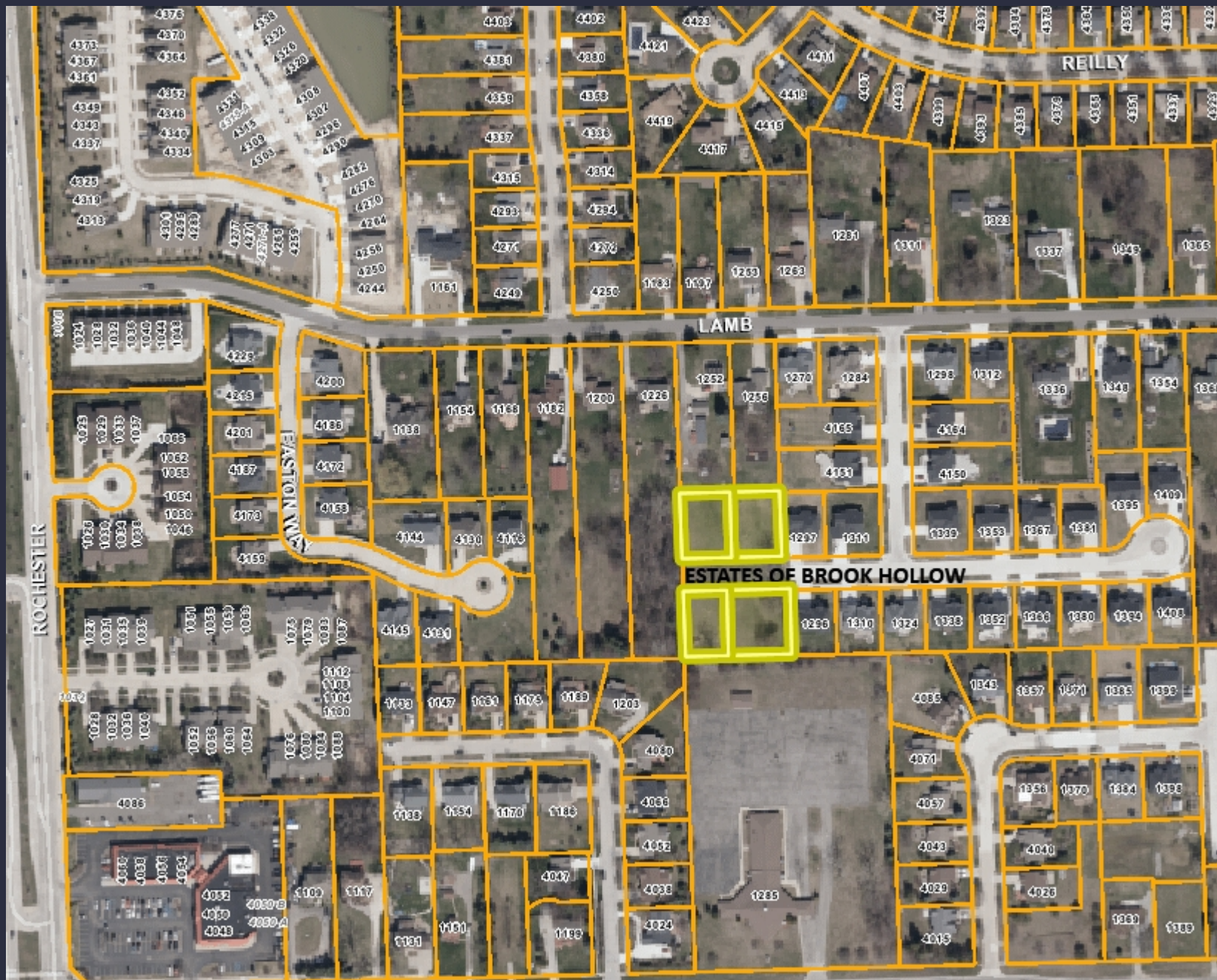
The proposed development is located in the southwest quarter of Section 14, east of Rochester Road and south of Lamb Drive. The City of Troy Planning Commission granted preliminary site plan approval on August 8, 2023. (Resolution #PC-2023-08-047)

Financial

The consideration amount on each document is \$1.00.

Recommendation

City Management recommends that City Council accept the attached warranty deeds and permanent easements consistent with our policy of accepting easements and deeds for development and improvement purposes



Notes:

Estates of Brook Hollow
Easements & Warranty Deed
for Detention
88-20-14-381-035, 036, 037
88-20-14-376-055



WARRANTY DEED

Sidwell #88-20-14-376-055

The Grantor(s), **LAMB ROAD PROPERTIES, LLC**, a Michigan limited liability company whose address 50215 Schoenherr, Shelby Twp., MI 48315 convey(s) and warrant(s) to the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver, Troy, MI 48084, the following described premises situated in the City of Troy, County of Oakland and State of Michigan:

SEE EXHIBIT "A" ATTACHED HERETO & BY REFERENCE MADE A PART HEREOF

For the sum of One Dollar and 00/100 Dollars (\$1.00)

subject to easements and building and use restrictions of record and further subject to

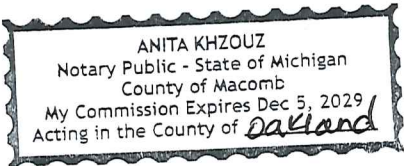
Dated this 25th day of March, 2024.


LAMB ROAD PROPERTIES, LLC
a Michigan limited liability company

By: 
Joseph Maniaci
Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 25th day of March, 2024, by, Joseph Maniaci, Member of LAMB ROAD PROPERTIES, LLC, a Michigan limited liability company, on behalf of the company.




Notary Public, Macomb County, MI
My commission expires: Dec 5, 2029
Acting in Oakland County, MI

County Treasurer's Certificate		City Treasurer's Certificate	
When recorded return to: City Clerk City of Troy 500 West Big Beaver Troy, MI 48084	Send subsequent tax bills to:	Drafted by: Larysa Figol, SR/WA City of Troy 500 West Big Beaver Troy, MI 48084	

*TYPE OR PRINT NAMES UNDER SIGNATURE

Exhibit A

Page 1 of 1

PART OF LOT 25

4



PART OF LOT 25
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

36

35

6

"ESTATES OF BROOK HOLLOW"
O.C.C.P. NO. 2211, L.58922, P.339, O.C.R.

PROPOSED
BLOOMINGDALE
DRIVE

60' WIDE RIGHT OF WAY

EXISTING
BLOOMINGDALE
DRIVE

60' WIDE RIGHT OF WAY

37

DUE NORTH 120.00'

DUE EAST 117.15'
PROPOSED PARCEL FOR
STORMWATER DETENTION,
0.323 ACRE

DUE SOUTH 120.00'

NORTHWEST
CORNER OF UNIT
17 & POINT OF
BEGINNING

17

DUE WEST 117.15'

SOUTH LINE OF "ESTATES OF BROOK HOLLOW"

10

30

31

"WORTHINGTON
MANOR SUB."
LIBER 260,
PAGES 13-17, O.C.R.

"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

PARCEL FOR STORMWATER DETENTION

A PARCEL FOR STORMWATER DETENTION, BEING PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWN 2 NORTH, RANGE 11 EAST, TROY TOWNSHIP (NOW CITY OF TROY), OAKLAND COUNTY, MICHIGAN IS MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF UNIT 17 OF REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW", OAKLAND COUNTY CONDOMINIUM PLAN NO. 2211, AS RECORDED IN LIBER 58922, PAGE 339 OF OAKLAND COUNTY RECORDS; THENCE ALONG THE WEST LINE OF SAID UNIT 17 DUE SOUTH 120.00 FEET TO THE SOUTHWEST CORNER OF SAID UNIT 17; THENCE ALONG THE SOUTH LINE OF SAID REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW" DUE WEST 117.15 FEET TO THE SOUTHEAST CORNER OF UNIT 37 OF SAID REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW"; THENCE ALONG THE EAST LINE OF SAID UNIT 37 DUE NORTH 120.00 FEET TO THE NORTHEAST CORNER OF SAID UNIT 37; THENCE DUE EAST 117.15 FEET TO THE POINT OF BEGINNING, CONTAINING 0.323 OF AN ACRE.

HORIZON
ENGINEERING LLC

CIVIL ENGINEERING, SITE PLANNING & LAND DEVELOPMENT CONSULTING

P.O. Box 182158, Shelby Township, Michigan 48318
Phone 586.453.8097

PROJECT:

**Proposed Parcel for
Stormwater Detention
"Estates of Brook Hollow"**

PART OF THE SOUTHWEST 1/4 OF SECTION 14,
TOWN 2 NORTH, RANGE 11 EAST,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

CLIENT:

LAMB ROAD PROPERTIES, LLC.
50215 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
586-726-7340

JOB NO: 17-174

DATE: 2-15-24

REVISED:

DRAWN BY: N.P.R.

WARRANTY DEED

The Grantor(s), **LAMB ROAD PROPERTIES, LLC**, a Michigan limited liability company whose address 50215 Schoenherr, Shelby Twp., MI 48315 convey(s) and warrant(s) to the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver, Troy, MI 48084, the following described premises situated in the City of Troy, County of Oakland and State of Michigan:

SEE EXHIBIT "A" ATTACHED HERETO & BY REFERENCE MADE A PART HEREOF

For the sum of One Dollar and 00/100 Dollars (\$1.00)
subject to easements and building and use restrictions of record and further subject to

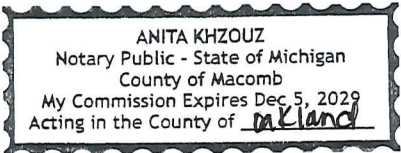
Dated this 25th day of March, 2024.

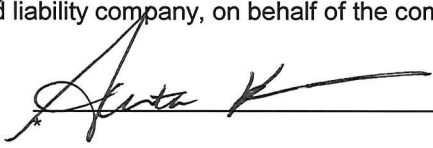
LAMB ROAD PROPERTIES, LLC
a Michigan limited liability company

By: 
*Joseph Maniaci
Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 25th day of March, 2024, by, Joseph Maniaci, Member of LAMB ROAD PROPERTIES, LLC, a Michigan limited liability company, on behalf of the company.




Notary Public, MACOMB County, MI
My commission expires: Dec 5 2029
Acting in oakland County, MI

County Treasurer's Certificate		City Treasurer's Certificate	
When recorded return to: City Clerk City of Troy 500 West Big Beaver Troy, MI 48084	Send subsequent tax bills to:	Drafted by: Larysa Figol, SR/WA City of Troy 500 West Big Beaver Troy, MI 48084	

*TYPE OR PRINT NAMES UNDER SIGNATURE

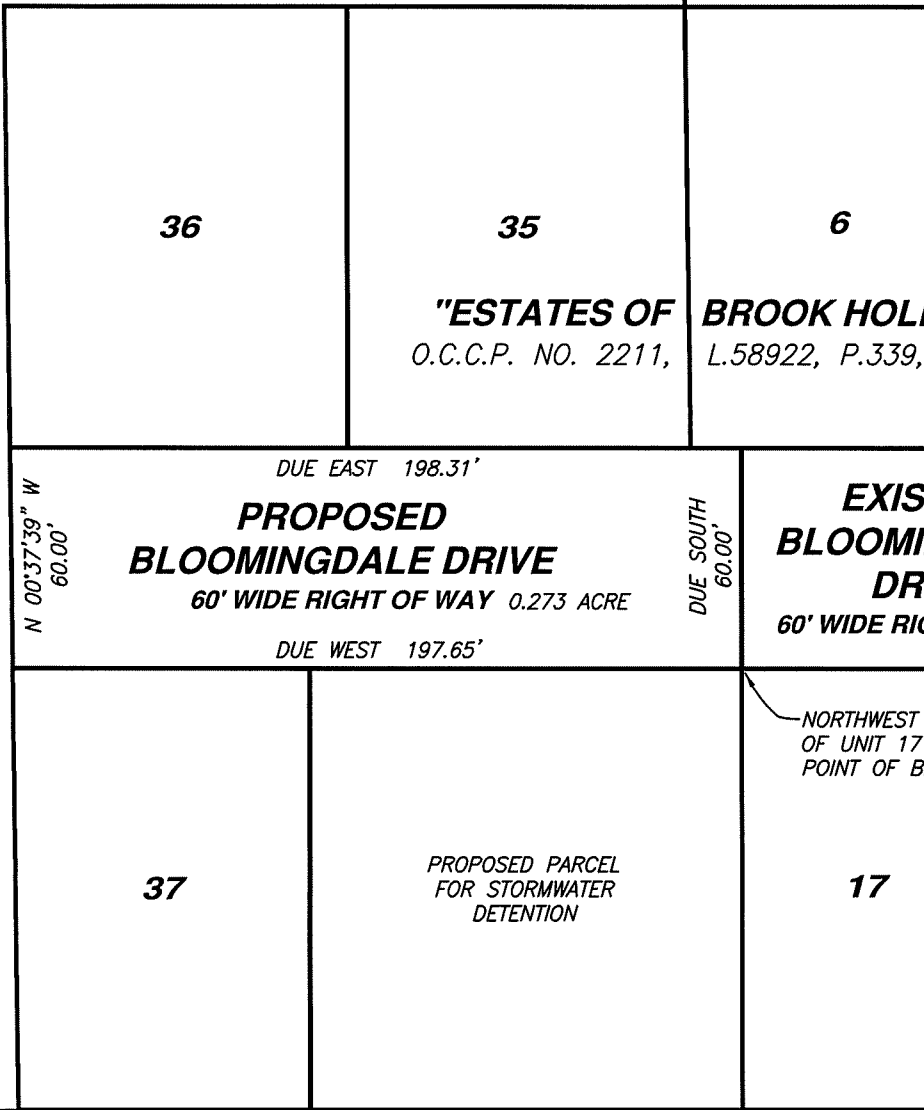
Exhibit A

Page 1 of 1

PART OF LOT 25



PART OF LOT 25
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.



10
"WORTHINGTON
MANOR SUB."
LIBER 260,
PAGES 13-17, O.C.R.

"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

BLOOMINGDALE DRIVE RIGHT-OF-WAY

A SIXTY (60) FEET WIDE RIGHT-OF-WAY FOR BLOOMINGDALE DRIVE, BEING PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, IS MORE PARTICULARLY DESCRIBED AS: BEGINNING AT THE NORTHWEST CORNER OF UNIT 17 OF REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW", OAKLAND COUNTY CONDOMINIUM PLAN NO. 2211, AS RECORDED IN LIBER 58922, PAGE 339 OF OAKLAND COUNTY RECORDS; THENCE DUE WEST 197.65 FEET PARTIALLY ALONG THE NORTH LINE OF UNIT 37 OF SAID REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW" TO THE NORTHWEST CORNER OF SAID UNIT 37; THENCE NORTH 00 DEGREES 37 MINUTES 39 SECONDS WEST 60.00 FEET TO THE SOUTHWEST CORNER OF UNIT 36 OF SAID REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW"; THENCE ALONG THE SOUTH LINE OF UNITS 36, 35 AND 6 OF SAID REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW" DUE EAST 198.31 FEET TO A POINT ON THE WEST LINE OF BLOOMINGDALE DRIVE; THENCE DUE SOUTH ALONG THE WEST LINE OF BLOOMINGDALE DRIVE 60.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.273 OF AN ACRE.

HORIZON
ENGINEERING LLC

CIVIL ENGINEERING, SITE PLANNING & LAND DEVELOPMENT CONSULTING
P.O. Box 182158, Shelby Township, Michigan 48318
Phone 586.453.8097

PROJECT:

**Proposed Bloomingdale Drive
"Estates of Brook Hollow"**

PART OF THE SOUTHWEST 1/4 OF SECTION 14,
TOWN 2 NORTH, RANGE 11 EAST,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

CLIENT:

LAMB ROAD PROPERTIES, LLC.
50215 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
586-726-7340

JOB NO: 17-174
DATE: 2-15-24
REVISED:
DRAWN BY: N.P.R.

**PERMANENT EASEMENT
FOR PUBLIC UTILITIES AND PUBLIC SERVICE FACILITIES**

Sidwell #88-20-14-381-036, 035 & 037 (pt of)

LAMB ROAD PROPERTIES, LLC, a Michigan limited liability company, Grantor, whose address is 50215 Schoenherr, Shelby Twp., MI 4831 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge, remove or replace **public utilities and public service facilities**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

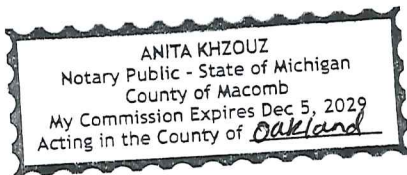
IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 25th day of March A.D. 2024.


Lamb Road Properties, LLC,
a Michigan limited liability company

By  (L.S.)
*Joseph Maniaci
Its: Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 25th day of March, 2024, by Joseph Maniaci, Member of Lamb Road Properties, LLC, a Michigan limited liability company, on behalf of the company.



*
Notary Public, Macomb County, Michigan
My Commission Expires Dec 5, 2029
Acting in Oakland County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Exhibit A

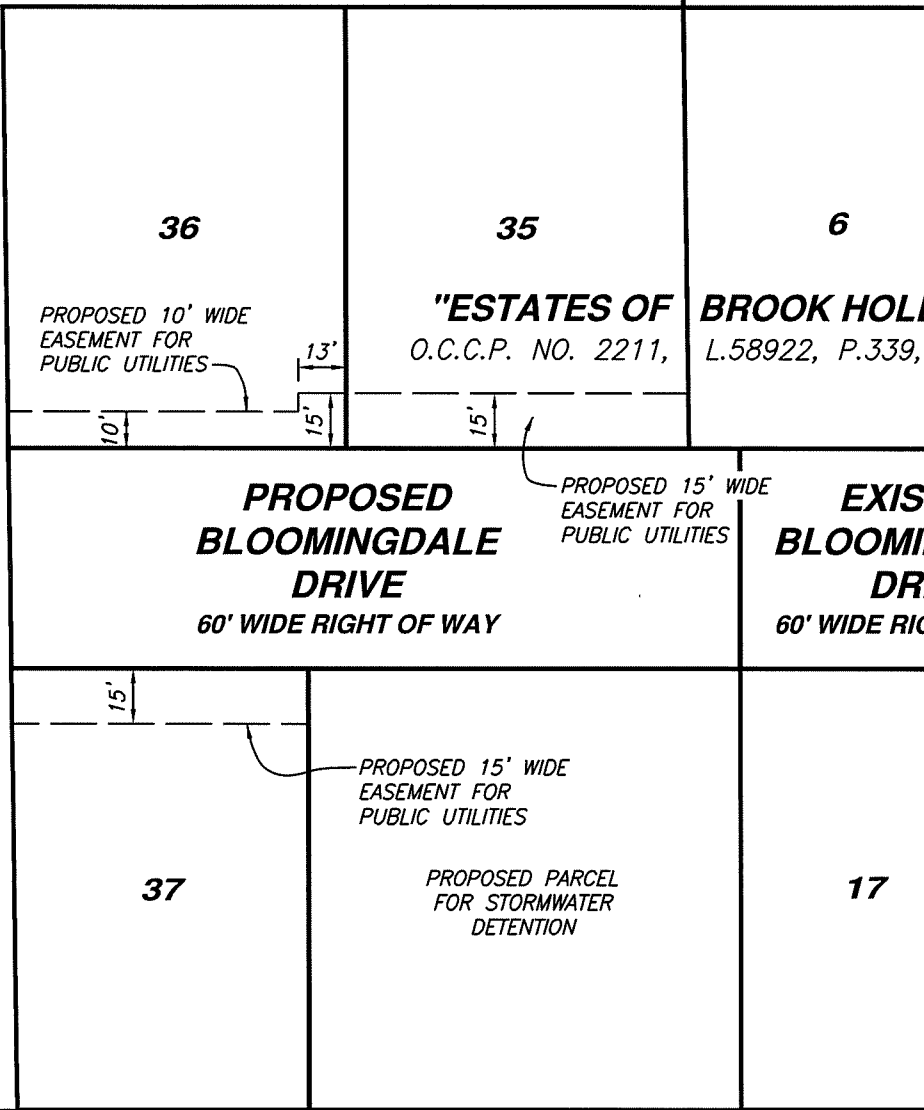
Page 1 of 1

PART OF LOT 25

4



PART OF LOT 25
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.



"WORTHINGTON
MANOR SUB."
LIBER 260,
PAGES 13-17, O.C.R.

"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

EASEMENTS FOR PUBLIC UTILITIES

EASEMENTS FOR PUBLIC UTILITIES ARE DESCRIBED AS:

THE SOUTH FIFTEEN (15) FEET OF UNIT 35;

ALSO THE SOUTH TEN (10) FEET, AND THE EAST (13) THIRTEEN FEET OF THE NORTH FIVE (5) FEET OF THE SOUTH FIFTEEN (15) FEET OF UNIT 36;

ALSO THE NORTH FIFTEEN (15) FEET OF UNIT 37;

SAID UNITS BEING OF THE REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW", OAKLAND COUNTY CONDOMINIUM PLAN NO. 2211, BEING PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 58922, PAGE 339 OF OAKLAND COUNTY RECORDS.

HORIZON
ENGINEERING LLC

CIVIL ENGINEERING, SITE PLANNING & LAND DEVELOPMENT CONSULTING
P.O. Box 182158, Shelby Township, Michigan 48318
Phone 586.453.8097

PROJECT:
**Public Utility Easements
"Estates of Brook Hollow"**

PART OF THE SOUTHWEST 1/4 OF SECTION 14,
TOWN 2 NORTH, RANGE 11 EAST,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

CLIENT:
LAMB ROAD PROPERTIES, LLC,
50215 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
586-726-7340

JOB NO: 17-174
DATE: 2-15-24
REVISED:
DRAWN BY: N.P.R.

PERMANENT EASEMENT
FOR SANITARY SEWERS

Sidwell #88-20-14-381-036 & 035 (pt of)

LAMB ROAD PROPERTIES, LLC, a Michigan limited liability company, Grantor, whose address is 50215 Schoenherr, Shelby Twp., MI 48315 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge, remove or replace sanitary sewers, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 25th day of March A.D. 2024.

Lamb Road Properties, LLC,
a Michigan limited liability company

By [Signature] (L.S.)
*Joseph Maniaci
Its: Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 25th day of March, 2024, by Joseph Maniaci, Member of Lamb Road Properties, LLC, a Michigan limited liability company, on behalf of the company.



[Signature]
Notary Public, Macomb County, Michigan
My Commission Expires Dec 5 2029
Acting in Oakland County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Exhibit A

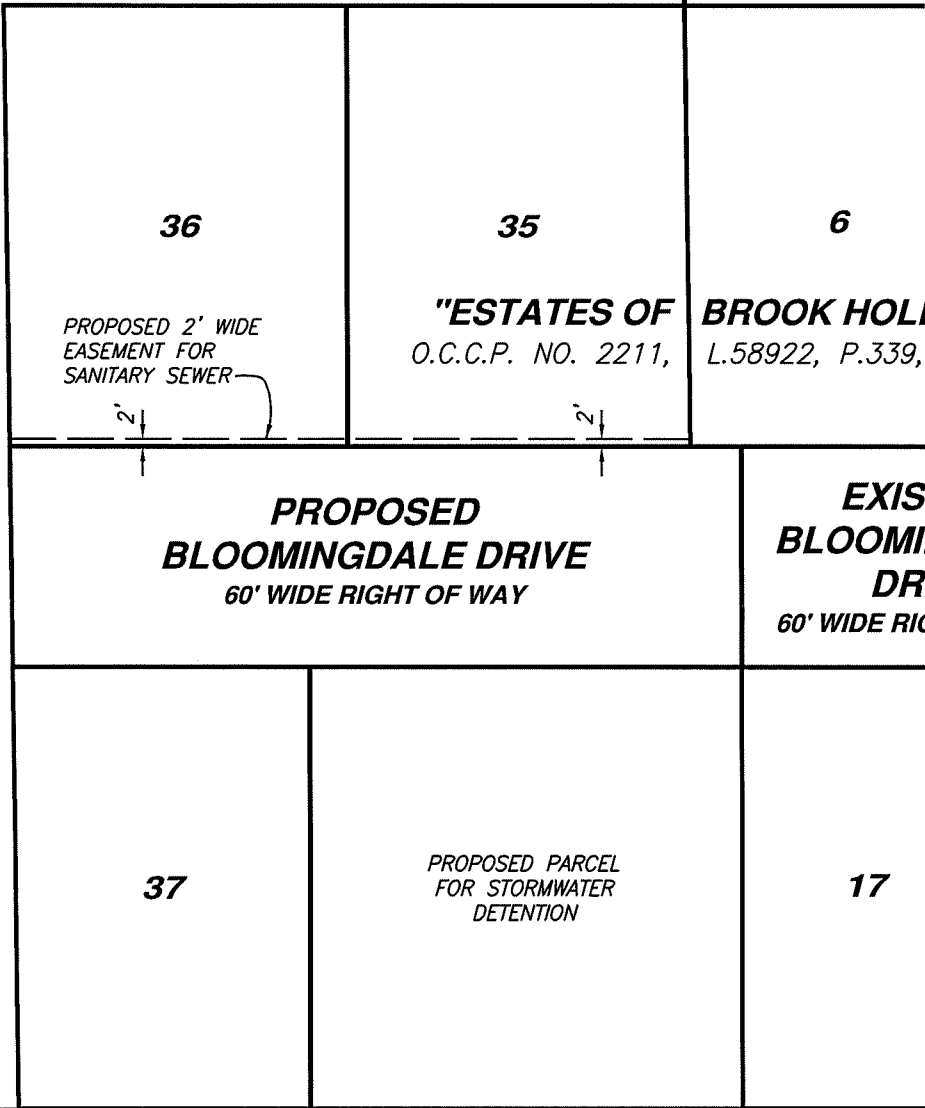
Page 1 of 1

PART OF LOT 25

4



PART OF LOT 25
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.



"WORTHINGTON
MANOR SUB."
LIBER 260,
PAGES 13-17, O.C.R.

"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

EASEMENT FOR SANITARY SEWER

AN EASEMENT FOR SANITARY SEWER IS DESCRIBED AS: THE SOUTH TWO (2) FEET OF UNITS 35 AND 36 OF REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW", OAKLAND COUNTY CONDOMINIUM PLAN NO. 2211, BEING PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 58922, PAGE 339 OF OAKLAND COUNTY RECORDS.

HORIZON
ENGINEERING LLC

CIVIL ENGINEERING, SITE PLANNING & LAND DEVELOPMENT CONSULTING
P.O. Box 182158, Shelby Township, Michigan 48318
Phone 586.453.8097

PROJECT:
**Sanitary Sewer Easement
"Estates of Brook Hollow"**

PART OF THE SOUTHWEST 1/4 OF SECTION 14,
TOWN 2 NORTH, RANGE 11 EAST,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

CLIENT:
LAMB ROAD PROPERTIES, LLC.
50215 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
586-726-7340

JOB NO: 17-174
DATE: 2-15-24
REVISED:
DRAWN BY: N.P.R.

**PERMANENT EASEMENT
FOR STORM SEWERS AND SURFACE DRAINAGE**

Sidwell #88-20-14-381-036, -035, 037 (pt of)

LAMB ROAD PROPERTIES, LLC, a Michigan limited liability company, Grantor, whose address is 50215 Schoenherr, Shelby Twp., MI 48315 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge, remove or replace **storm sewers and surface drainage**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

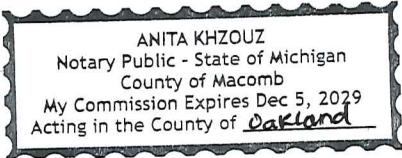
IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 25th day of March A.D. 2024.


Lamb Road Properties, LLC,
a Michigan limited liability company

By  (L.S.)
* Joseph Maniaci
Its: Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 25th day of March, 2024, by Joseph Maniaci, Member of Lamb Road Properties, LLC, a Michigan limited liability company, on behalf of the company.




*
Notary Public, Macomb County, Michigan
My Commission Expires Dec 5, 2029
Acting in Oakland County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Exhibit A

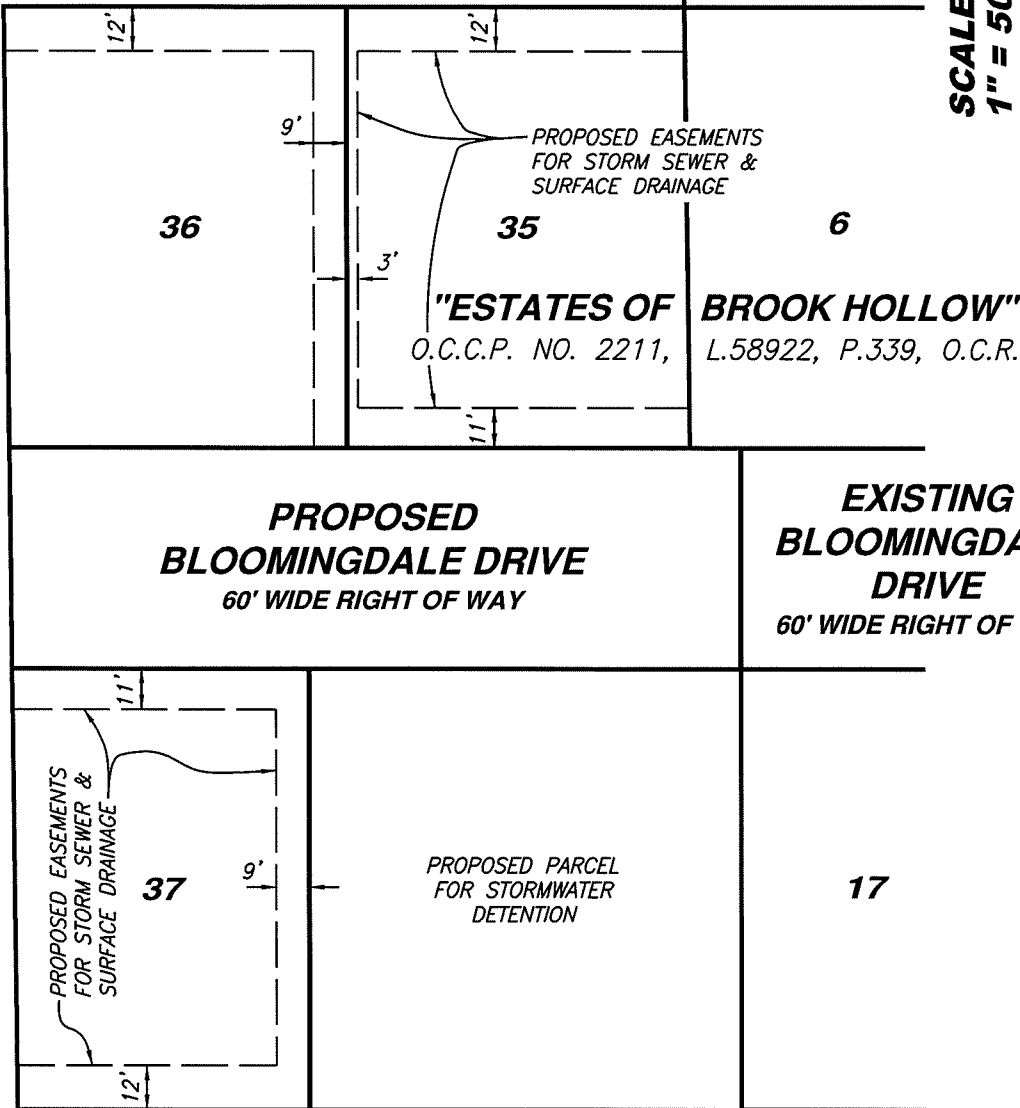
Page 1 of 1

PART OF LOT 25

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PART OF LOT 25
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.



10
"WORTHINGTON
MANOR SUB."
LIBER 260,
PAGES 13-17, O.C.R.

30
31
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

EASEMENTS FOR STORM SEWER & SURFACE DRAINAGE

EASEMENTS FOR STORM SEWER AND SURFACE DRAINAGE ARE DESCRIBED AS:

THE NORTH TWELVE (12) FEET AND THE WEST THREE (3) FEET AND THE SOUTH ELEVEN (11) FEET OF UNIT 35;

ALSO THE NORTH TWELVE (12) FEET AND THE EAST NINE (9) FEET OF UNIT 36;

ALSO THE NORTH ELEVEN (11) FEET AND THE EAST NINE (9) FEET AND THE SOUTH TWELVE (12) FEET OF UNIT 37;

SAID UNITS BEING OF THE REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW", OAKLAND COUNTY CONDOMINIUM PLAN NO. 2211, BEING PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 58922, PAGE 339 OF OAKLAND COUNTY RECORDS.

HORIZON
ENGINEERING LLC

CIVIL ENGINEERING, SITE PLANNING & LAND DEVELOPMENT CONSULTING

P.O. Box 182158, Shelby Township, Michigan 48318
Phone 586.453.8097

PROJECT:

**Storm Sewer & Surface
Drainage Easements
"Estates of Brook Hollow"**

PART OF THE SOUTHWEST 1/4 OF SECTION 14,
TOWN 2 NORTH, RANGE 11 EAST,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

CLIENT:

LAMB ROAD PROPERTIES, LLC.
50215 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
586-726-7340

JOB NO: 17-174

DATE: 2-15-24

REVISED:

DRAWN BY: N.P.R.

PERMANENT EASEMENT
FOR WATER MAINS

Sidwell #88-20-14-381-037 (pt of)

LAMB ROAD PROPERTIES, LLC, a Michigan limited liability company, Grantor, whose address is 50215 Schoenherr, Shelby Twp., MI 48315 for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the CITY OF TROY, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge, remove or replace water mains, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

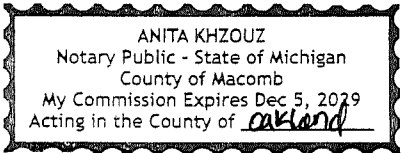
IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 25th day of March A.D. 2024.

Lamb Road Properties, LLC,
a Michigan limited liability company

By [Signature] (L.S.)
* Joseph Maniaci
Its Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 25th day of March, 2024, by Joseph Maniaci, Member of Lamb Road Properties, LLC, a Michigan limited liability company, on behalf of the company.



[Signature]
Notary Public, Macomb County, Michigan
My Commission Expires Dec 5 2029
Acting in Oakland County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Exhibit A

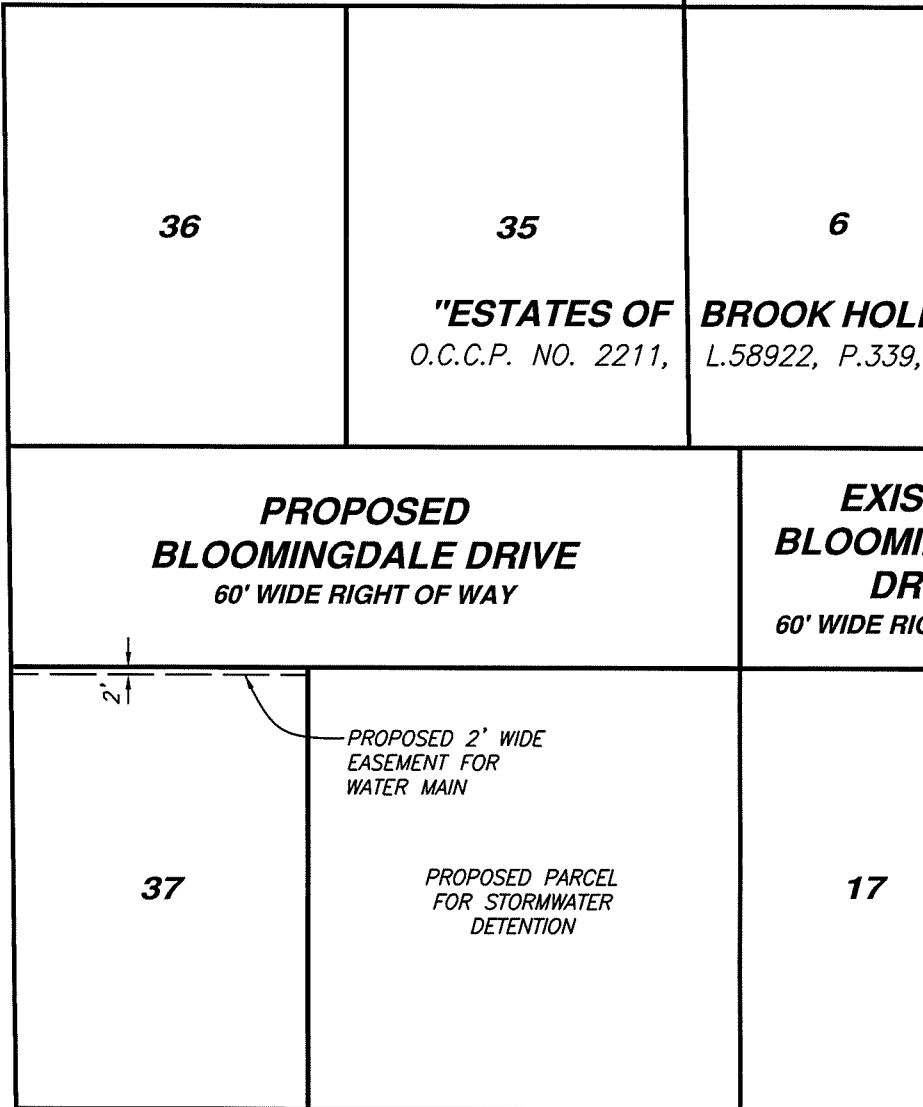
Page 1 of 1

PART OF LOT 25

4



PART OF LOT 25
"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.



"WORTHINGTON
MANOR SUB."
LIBER 260,
PAGES 13-17, O.C.R.

10

30

31

"SUPERVISOR'S PLAT OF SQUARE ACRES SUB."
LIBER 14, PAGE 49, O.C.R.

EASEMENT FOR WATER MAIN

AN EASEMENT FOR WATER MAIN IS DESCRIBED AS: THE NORTH TWO (2) FEET OF UNIT 37 OF REPLAT NO. 1 OF "ESTATES OF BROOK HOLLOW", OAKLAND COUNTY CONDOMINIUM PLAN NO. 2211, BEING PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, AS RECORDED IN LIBER 58922, PAGE 339 OF OAKLAND COUNTY RECORDS.

HORIZON
ENGINEERING LLC

CIVIL ENGINEERING, SITE PLANNING & LAND DEVELOPMENT CONSULTING

P.O. Box 182158, Shelby Township, Michigan 48318
Phone 586.453.8097

PROJECT:

**Water Main Easement
"Estates of Brook Hollow"**

PART OF THE SOUTHWEST 1/4 OF SECTION 14,
TOWN 2 NORTH, RANGE 11 EAST,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

CLIENT:

LAMB ROAD PROPERTIES, LLC.
50215 SCHOENHERR ROAD
SHELBY TOWNSHIP, MI 48315
586-726-7340

JOB NO: 17-174

DATE: 2-15-24

REVISED:

DRAWN BY: N.P.R.



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-11

CITY COUNCIL AGENDA ITEM

Date: April 23, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
G. Scott Finlay, City Engineer/Traffic Engineer

Subject: Traffic Committee Recommendations and Minutes – April 17, 2024

At the Traffic Committee meeting of April 17 2024, the following recommendations were made for City Council approval:

4. Request for Traffic Control – West Troy Meadows

RESOLVED, that the Harlow Drive Approach at Blakely Court be **MODIFIED** from UNCONTROLLED, to STOP CONTROLLED.

BE IT FURTHER RESOLVED, that the Harlow Drive Approach at Audley Court be **MODIFIED** from UNCONTROLLED, to YIELD CONTROLLED

BE IT FURTHER RESOLVED, that the Webb Avenue Approach at Virgilia Drive be **MODIFIED** from UNCONTROLLED, to YIELD CONTROLLED

BE IT FINALLY RESOLVED, that the Blakely Court Approach at Virgilia Drive be **MODIFIED** from UNCONTROLLED, to YIELD CONTROLLED

Minutes of the meeting are attached.

A regular meeting of the Troy Traffic Committee was held Wednesday, April 17, 2024 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

1. Roll Call

Present: Shama Kenkre
Cindy Nurak
Al Petrulis
Abi Swaminathan
Pete Ziegenfelder

Absent: Deputy Fire Chief, Michael Koehler
Sgt. Brian Warzecha, Police Department
Angela Zhou, Student Representative

Also present: G. Scott Finlay, City Engineer
Merissa Clark, Administrative Assistant

2. Minutes – March 20, 2024 Traffic Committee

Resolution # 2024-04-09
Moved by Swaminathan
Seconded by Kenkre

To approve the March 20, 2024 minutes as printed.

Yes: Kenkre, Nurak, Petrulis, Swaminathan, Ziegenfelder
No: None
Absent: None

MOTION CARRIED**PUBLIC HEARINGS****3. No Public Hearing****REGULAR BUSINESS****4. Request for Traffic Control – West Troy Meadows**

West Troy Meadows Site Condominiums has been completed. All intersections within this development were reviewed for intersection control. OHM provided a detailed study attached and makes the following recommendations: OHM recommends implementing STOP sign on the Harlow Drive approach at Blakely Court and YIELD signs on the Harlow Drive approach at Audley Court, the Webb Avenue approach at Virgilia Drive, and the Blakely Court approach at Virgilia Drive.

Pete Ziegenfelder stated he is in favor of stop signs at all intersections.

Shama Kenkre agreed.

Cindy Nurak is not a fan of stop signs being installed at all intersections because she thinks it causes more rolling stops, and accidents/injuries can happen.

Al Petrulis stated that yields can be changed to stops if need be in the future.

MOTION CARRIED

Resolution # 2024-04-10

Moved by Nurak

Seconded by Petrulis

Yes: Kenkre, Nurak, Petrulis, Swaminathan, Ziegenfelder

No: None

Absent: None

RESOLVED, that the Harlow Drive Approach at Blakely Court be modified from UNCONTROLLED, to STOP CONTROLLED.

BE IT FURTHER RESOLVED, that the Harlow Drive Approach at Audley Court be modified from UNCONTROLLED, to YIELD CONTROLLED

BE IT FURTHER RESOLVED, that the Webb Avenue Approach at Virgilia Drive be modified from UNCONTROLLED, to YIELD CONTROLLED

BE IT FINALLY RESOLVED, that the Blakely Court Approach at Virgilia Drive be modified from UNCONTROLLED, to YIELD CONTROLLED

5. Public Comment

No public comment.

6. Other Business

I.D. Badges were discussed for Traffic Committee members, new badges are needed.

7. Adjourn

The meeting adjourned at 7:45 PM.

Pete Ziegenfelder -Chairperson

G. Scott Finlay, City Engineer/Traffic Engineer

March 6, 2024

Mr. Scott G Finlay, PE
City Engineer
City of Troy
500 W. Big Beaver Rd
Troy, MI 48084

RE: Traffic Control Recommendation for
West Troy Meadows

Dear Mr. Finlay:

As requested, we have reviewed the intersections within the West Troy Meadows development to determine the proposed traffic control. These intersections include Blakely Court at Harlow Drive, Audley Court at Harlow Drive, Virgilia Drive at Webb Avenue, and Virgilia Drive at Blakely Court. All of these intersections are 3-legged intersections located in the City of Troy. The speed limit on all of these streets under investigation is 25 mph. The intersections currently do not have any controlled approaches. Attached are aerial and intersection photos.

Types of Roadways

Blakely Court, Harlow Drive, Audley Court, Virgilia Drive, and Webb Avenue are all considered local streets. Harlow Drive and Virgilia Drive run north to south providing access within the neighborhood. Blakely Court, Audley Court, and Webb Avenue run east to west. Webb Avenue offers access to the neighborhood off of Livernois Road.

The surrounding land use is mostly single-family residential with the Troy School District Transportation building nearby, to the east of the subject area. There are no evident parking restrictions on any of these streets. There is no clear major versus minor streets. However, for the purpose of analysis Audley Court, Virgilia Drive, and Blakely Court (at the intersection with Harlow Drive) are presumed to be the major roads, while Harlow Drive, Webb Avenue, and Blakely Drive (at the intersection with Virgilia Drive) are considered the minor roads. All roads serve as key routes throughout the neighborhood.

Traffic Control Analyses

Traffic control analyses described herein adheres to the requirements presented in the Michigan Manual on Uniform Traffic Control Devices (MMUTCD) that are considered mandates of state law. A reference document explaining the background behind the analyses is attached to this memo.

Crash Analysis

Based on information obtained through the Traffic Improvement Association of Michigan, there were no crashes recorded in the past full five (5) years within a 250' radius of the intersections. The crash history does not constitute a compelling case for modifying the existing controls.



Traffic Volumes

Traffic counts were not collected in the vicinity of the intersections. Traffic volumes in residential areas are predominantly driven by the number of single-family residential homes in the neighborhood. Based on the residential nature and the number of homes in the surrounding area it is highly improbable that this location would satisfy any of the minimum volume warrants for an all-way STOP (see attached Reference Guide).

It is therefore extremely unlikely that any of the defined major roads meet and sustain the 300 vehicles per hour threshold for a minimum of 8 hours. The combined vehicular, pedestrian, and bicycle volumes entering from any of the defined minor roads is similarly unlikely to average at least 200 units for any 8 hours. Additionally, since the posted speed limit is only 25 mph, it is reasonable to assume that the 85th percentile approach speed does not exceed 40 mph on either road; thus, the minimum vehicular volume warrants cannot be discounted to 70 percent of the values described previously. Finally, the study intersections are likely to fall significantly shy even of the reduced 80 percent volumes, based on expected trip generation for this neighborhood. Therefore, the minimum volume criteria for an all-way STOP has not likely been met.

Approach Speed Limits

The approach speed limit on all study streets is 25 mph. Speed limits alone cannot be used in this case to determine which direction of traffic should be assigned the right-of-way.

Sight Distance

The major potential sight distance obstruction at the intersections were house corners. These obstructions impact the calculated safe approach speeds for the intersections. The safe approach speed is the speed at which a vehicle can approach an intersection and still stop in time to avoid a collision with a vehicle seen on the cross street.

When the safe approach speed is found to be 10 mph or less, a STOP sign is recommended. When the safe approach speed is found to be more than 10 mph, a YIELD sign is recommended. The safe approach speeds and results for each intersection are shown in Table 1 below.

Table 1. Safe Approach Speeds per Intersection

Intersection	Safe Approach Speed	Vehicle Direction	Result
Blakely Ct at Harlow Dr	9.9 mph	Eastbound	STOP
Audley Ct at Harlow Dr	13.1 mph	Northbound	YIELD
Virgilia Dr at Webb Ave	12.1 mph	Westbound	YIELD
Virgilia Dr at Blakely Cr	14.6 mph	Northbound	YIELD

The safe approach speed calculation spreadsheets for the intersections are attached for reference.

Recommendation

The preceding analysis did not determine that any criteria were met for all-way STOP-control. The safe approach speed calculations suggested STOP-control would be appropriate for the minor street approach of Harlow Drive at Blakely Drive and YIELD-control would be appropriate for the minor street approaches of Harlow Drive at Audley Court, Webb Avenue at Virgilia Drive, and Blakely Court at Virgilia Drive.



OHM recommends implementing a STOP sign on the Harlow Drive approach at Blakely Court and YIELD signs on the Harlow Drive approach at Audley Court, the Webb Avenue approach at Virgilia Drive, and the Blakely Court approach at Virgilia Drive. These intersections should be reevaluated if traffic volumes increase, or crashes begin to occur.

Sincerely,
OHM Advisors

Lauren Hull, EIT
Traffic Engineer

Attachments:

- Aerial Photo
- Safe Approach Speed Calculation Spreadsheet
- Intersection Photos
- Traffic Control Determination Reference Guide

Blakely Ct at Harlow Dr

Blakely Ct



Safe Approach Speed Calculation

Blakely Ct and Harlow Dr
City of Troy

Measured:

Width of Roads

Road 1 = 25 (ft)

Road 2 = 25 (ft)

Distance to Obstruction

a = 26.5 (ft)

b = 21 (ft)

c = 34.5 (ft)

d = 47 (ft)

Angle of Intersection

Delta = 62 (degrees, measure counterclockwise)

Road 1 Posted

Speed Limit = 25 (mph)

Assumed:

Speed of Vehicle A = Speed of Vehicle C
= Posted Speed Limit on Road 1

+ 5 (mph)

V₁ = 30 (mph)

Perception / Reaction Time (AASHTO)

t = 2.5 (sec)

Deceleration rate (AASHTO)

A = 11.20

Clearance distance in excess of safe stopping distance (AAA)

EC = 0 (ft)

Calculated Safe Approach Speed for Vehicle B

Approaching on Road 2

FALSE or V₂ = 9.9 (mph) [Based on Veh. A]

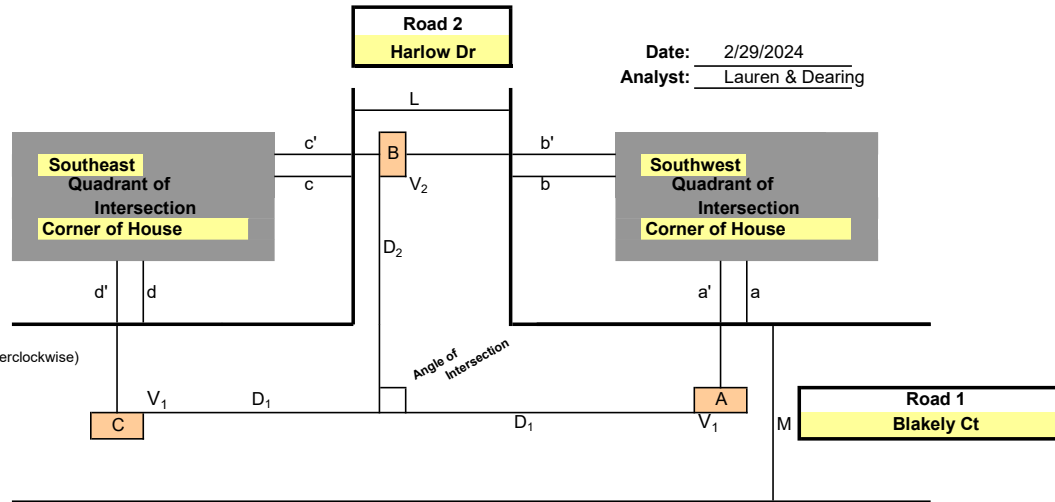
FALSE or V₂ = 14.0 (mph) [Based on Veh. C]

Threshold of Safe Approach Speed (AAA, FHWA & NSC)

to Recommend STOP Control 10.0 (mph)

to Recommend YIELD Control 25.0 (mph)

Otherwise Recommends NO CONTROL.



Intermediate Calculations:

D₁ = 196

D_{2A} = 45.8

D_{2C} = 70.1

a' = 32.5

b' = 34

c' = 40.5

d' = 60

Based On $D_1 = (1.075 V_1^2 / A) + 1.4667 V_1 t + EC$

$D_{2A} = \frac{a' * D_1}{(D_1 - b')}$ or $D_{2C} = \frac{c' * D_1}{(D_1 - d')}$

Notes: Enter field measurements in yellow highlighted area.

Blue fields are std. default values; change only for cause.

Calculated by spreadsheet

Recommended ROW control for Road 2

based on safe approach speed : STOP Sign



Photograph No. 1: Blakely Ct - Heading West Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 2: Blakely Ct - Heading West
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 3: Harlow Dr - Heading North Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 4: Harlow Dr - Heading North
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 5: Harlow Dr - Heading North Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 6: Blakely Ct - Heading East
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 7: Blakely Ct - Heading East Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull

Audley Ct at Harlow Dr



Safe Approach Speed Calculation

Audley Ct and Harlow Dr
City of Troy

Date: 2/29/2024
Analyst: Lauren & Dearing

Measured:

Width of Roads
Road 1 = 25 (ft)
Road 2 = 25 (ft)
Distance to Obstruction
a = 37.5 (ft)
b = 36.5 (ft)
c = 43 (ft)
d = 37.5 (ft)
Angle of Intersection
Delta = 90 (degrees, measure counterclockwise)
Road 1 Posted
Speed Limit = 25 (mph)

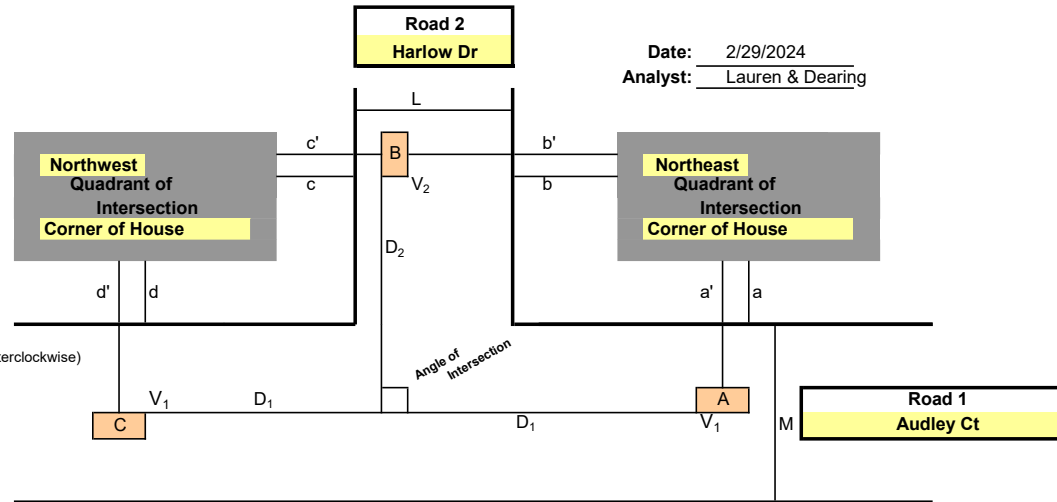
Assumed:

Speed of Vehicle A = Speed of Vehicle C
= Posted Speed Limit on Road 1
+ 5 (mph)
V₁ = 30 (mph)
Perception / Reaction Time (AASHTO)
t = 2.5 (sec)
Deceleration rate (AASHTO)
A = 11.20
Clearance distance in excess of safe stopping distance (AAA)
EC = 0 (ft)

Calculated Safe Approach Speed for Vehicle B Approaching on Road 2

TRUE 12.1 (mph) [Based on Veh. A]
FALSE or V₂ = 13.3 (mph) [Based on Veh. C]

Threshold of Safe Approach Speed (AAA, FHWA & NSC)
to Recommend STOP Control 10.0 (mph)
to Recommend YIELD Control 25.0 (mph)
Otherwise Recommends NO CONTROL.



Intermediate Calculations:

D₁ = 196
D_{2A} = 58.2
D_{2C} = 66.0
a' = 43.5
b' = 49.5
c' = 49
d' = 50.5

Based On $D_1 = (1.075 V_1^2 / A) + 1.4667 V_1 t + EC$
 $D_{2A} = \frac{a' * D_1}{(D_1 - b')}$ or $D_{2C} = \frac{c' * D_1}{(D_1 - d')}$

Notes: Enter field measurements in yellow highlighted area.
Blue fields are std. default values; change only for cause.
Calculated by spreadsheet

Recommended ROW control for Road 2
based on safe approach speed : YIELD SIGN



Photograph No. 1: Audley Ct - Heading East Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 2: Audley Ct - Heading East
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 3: Harlow Dr - Heading South Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 4: Harlow Dr - Heading South
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 5: Harlow Dr - Heading South Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 6: Audley Ct - Heading West
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 7: Audley Ct - Heading West Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull

Virgilia Dr at Webb Ave



Webb Ave

Safe Approach Speed Calculation

Virgilia Dr and Webb Ave
City of Troy

Measured:

Width of Roads
Road 1 = 25 (ft)
Road 2 = 25 (ft)
Distance to Obstruction
a = 43 (ft)
b = 53 (ft)
c = 53.5 (ft)
d = 40 (ft)

Angle of Intersection
Delta = 90 (degrees, measure counterclockwise)
Road 1 Posted
Speed Limit = 25 (mph)

Assumed:

Speed of Vehicle A = Speed of Vehicle C
= Posted Speed Limit on Road 1

+ 5 (mph)
V₁ = 30 (mph)

Perception / Reaction Time (AASHTO)

t = 2.5 (sec)

Deceleration rate (AASHTO)

A = 11.20

Clearance distance in excess of safe stopping distance (AAA)

EC = 0 (ft)

Calculated Safe Approach Speed for Vehicle B

Approaching on Road 2

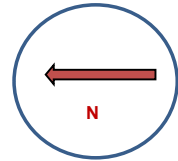
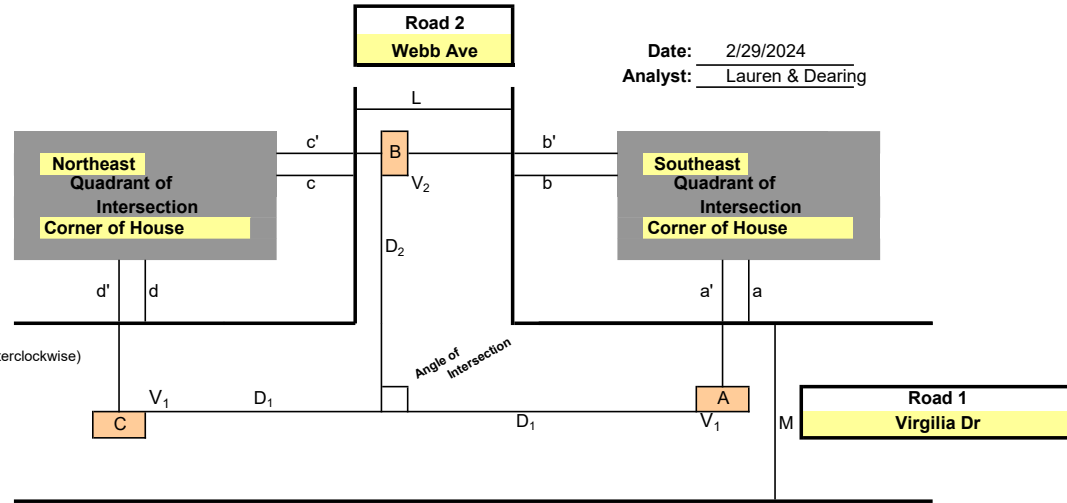
TRUE 14.6 (mph) [Based on Veh. A]
FALSE or V₂ = 15.7 (mph) [Based on Veh. C]

Threshold of Safe Approach Speed (AAA, FHWA & NSC)

to Recommend STOP Control 10.0 (mph)

to Recommend YIELD Control 25.0 (mph)

Otherwise Recommends NO CONTROL.



Intermediate Calculations:

D₁ = 196

D_{2A} = 73.8

D_{2C} = 81.5

a' = 49

b' = 66

c' = 59.5

d' = 53

Based On $D_1 = (1.075 V_1^2 / A) + 1.4667 V_1 t + EC$

$D_{2A} = \frac{a' * D_1}{(D_1 - b')}$ or $D_{2C} = \frac{c' * D_1}{(D_1 - d')}$

Notes: Enter field measurements in yellow highlighted area.

Blue fields are std. default values; change only for cause.

Calculated by spreadsheet

Recommended ROW control for Road 2

based on safe approach speed : YIELD SIGN



Photograph No. 1: Virgilia Dr - Heading North
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 2: Virgilia Dr - Heading North Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 3: Webb Ave - Heading West Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 4: Webb Ave - Heading West
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 5: Webb Ave - Heading West Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull



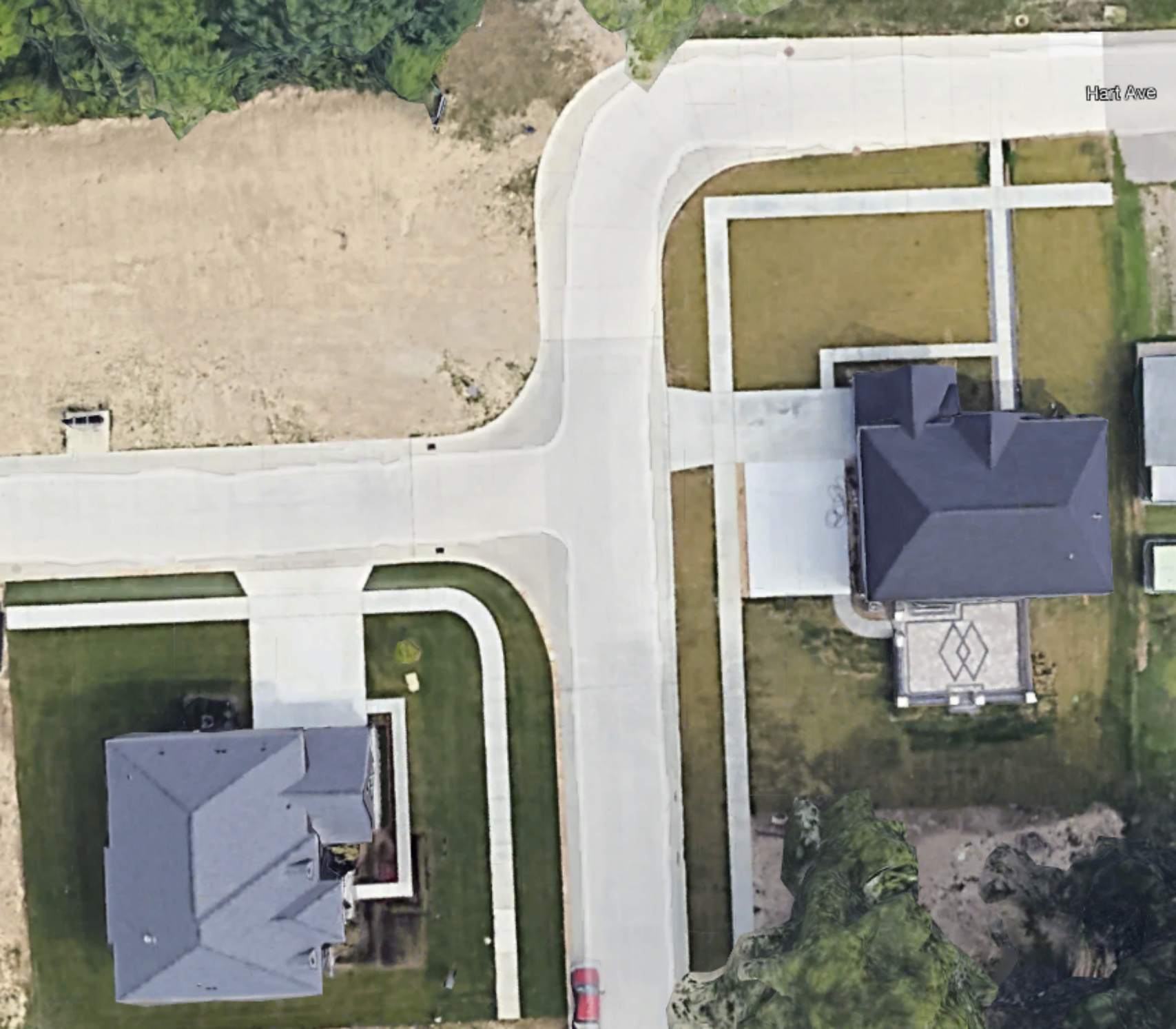
Photograph No. 6: Virgilia Dr - Heading South Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 7: Virgilia Dr - Heading South
Date: 02/29/2024 **Photographer:** Lauren Hull

Virgilia Dr at Blakely Ct

Hart Ave



Safe Approach Speed Calculation

Virgilia Dr and Blakely Ct
City of Troy

Measured:

Width of Roads
Road 1 = 25 (ft)
Road 2 = 25 (ft)
Distance to Obstruction
a = 100 (ft)
b = 75 (ft)
c = 42 (ft)
d = 37 (ft)

Angle of Intersection
Delta = 90 (degrees, measure counterclockwise)
Road 1 Posted
Speed Limit = 25 (mph)

Assumed:

Speed of Vehicle A = Speed of Vehicle C
= Posted Speed Limit on Road 1

+ 5 (mph)
V₁ = 30 (mph)

Perception / Reaction Time (AASHTO)

t = 2.5 (sec)

Deceleration rate (AASHTO)

A = 11.20

Clearance distance in excess of safe stopping distance (AAA)

EC = 0 (ft)

Calculated Safe Approach Speed for Vehicle B

Approaching on Road 2

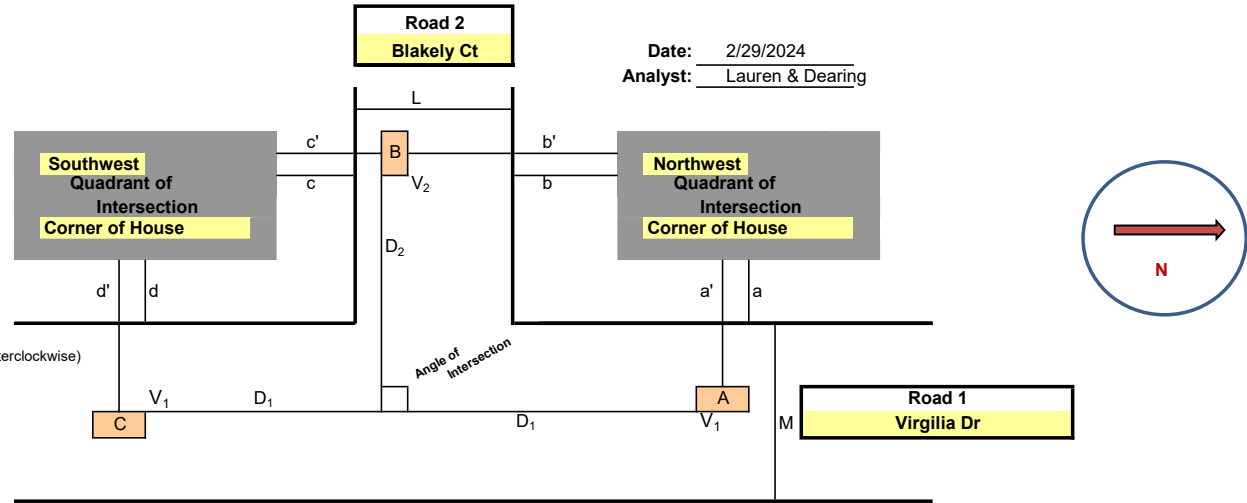
TRUE 29.5 (mph) [Based on Veh. A]
FALSE or V₂ = 13.1 (mph) [Based on Veh. C]

Threshold of Safe Approach Speed (AAA, FHWA & NSC)

to Recommend STOP Control 10.0 (mph)

to Recommend YIELD Control 25.0 (mph)

Otherwise Recommends NO CONTROL.



Intermediate Calculations:

D₁ = 196

D_{2A} = 192

D_{2C} = 64.4

a' = 106

b' = 88

c' = 48

d' = 50

Based On $D_1 = (1.075 V_1^2 / A) + 1.4667 V_1 t + EC$

$D_{2A} = \frac{a' * D_1}{(D_1 - b')}$ or $D_{2C} = \frac{c' * D_1}{(D_1 - d')}$

Notes: Enter field measurements in yellow highlighted area.

Blue fields are std. default values; change only for cause.

Calculated by spreadsheet

Recommended ROW control for Road 2

based on safe approach speed : YIELD SIGN



Photograph No. 1: Virgilia Dr - Heading North Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 2: Virgilia Dr - Heading North
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Photograph No. 3: Blakely Ct - Heading East Looking Left
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 4: Blakely Ct - Heading East
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 5: Blakely Ct - Heading East Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 6: Virgilia Dr - Heading South
Date: 02/29/2024 **Photographer:** Lauren Hull



Photograph No. 7: Virgilia Dr - Heading South Looking Right
Date: 02/29/2024 **Photographer:** Lauren Hull

Reference Guide on Traffic Control Determination in the State of Michigan

Background

This document is intended to be used as a reference guide for performing intersection traffic control studies of intersections on public roadways in Michigan. The document explains the procedure and requirements necessary to implement traffic control at an intersection as stipulated by the Michigan Manual on Uniform Traffic Control Devices (MMUTCD). Act 300 of Public Acts of 1949 (as amended) requires the adoption of this Manual, and further requires conformance to the manual for all state highways, county roads and local streets open to public travel.

Generally, the starting premise is an uncontrolled intersection. The first step would then be to verify if the intersection should remain uncontrolled or if YIELD or STOP controls on the minor street approach(es) should be provided. For locations with higher traffic volumes and /or crash issues, then an evaluation of the location for all-way STOP warrants would be performed. The appropriate analysis for each level of control described below.

YIELD Traffic Control Guidance

The use of a YIELD sign is intended to assign the right-of-way at intersections where it is not usually necessary to stop before proceeding into the intersection. Conversely, the STOP sign is intended for use where it is usually necessary to stop before proceeding into the intersection.

The following conditions should be fully evaluated to determine how the right-of-way should be assigned:

- Traffic Volumes: Normally, the heavier volume of traffic should be given the right-of-way.
- Approach Speeds: The higher speed traffic should normally be given the right-of-way.
- Types of Highways: When a minor highway intersects a major highway, it is usually desirable to control the minor highway.
- Sight Distance: Sight distance across the corners of the intersection is the most important factor and is critical in determining safe approach speeds.

STOP Traffic Control Guidance

Based on the MMUTCD there are four conditions where STOP signs may be warranted:

- At the intersection of a less important road with a main road where application of the normal right-of-way rule is unduly hazardous.
- On a street entering a through highway or street.
- At an unsignalized intersection in a signalized area.
- At other intersections where a combination of high speed, restricted view, or crash records indicate a need for control by the STOP sign.

In many cases STOP signs are installed where they may not be warranted. Traffic experts agree that unnecessary STOP signs:

- Cause accidents they are designed to prevent.
- Breed contempt for other necessary STOP signs.
- Waste millions of gallons of gasoline annually.
- Create added noise and air pollution.
- Increase, rather than decrease, speeds between intersections.

There is also an explicit restriction in the MMUTCD that STOP signs are not to be used for speed control, in Section 2B.04.

Evaluation of All-Way STOP Traffic Control

Based on the MMUTCD there are four conditions where **all-way** STOP signs may be warranted:

- A. *Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.*
- B. *Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.*
- C. *Minimum volumes:*
 - 1. *The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and*
 - 2. *The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but*
 - 3. *If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.*
- D. *Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.*

CITY OF TROY

NOTICE OF PUBLIC HEARING
ON PROPOSED CITY BUDGET

In accordance with Section 8.3 of the Charter of the City of Troy, notice is hereby given that the City Council will conduct a Public Hearing on the three-year budgets for fiscal years 2024/2025, 2025/2026 and 2026/2027 on Monday, May 13, 2024 at 7:30 PM, or as soon thereafter as the agenda will permit.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

The proposed budget is available on the City of Troy website at www.troymi.gov/budget.

A copy of the proposed budget will be on file in the City Clerk's office and the City Public Library for inspection by the public during regular office hours for one week prior to the public hearing.

M. Aileen Dickson, MMC, MiPMC II
City Clerk

POSTED: April 10, 2024
PUBLISHED: April 18, 2024
April 25, 2024
May 9, 2024

Chair Perakis called the Regular meeting of the Troy City Planning Commission to order at 7:01 p.m. on March 12, 2024, in the Council Chamber of the Troy City Hall. Chair Perakis and Vice Chair Malalahalli presented opening remarks relative to the role of the Planning Commission and procedure of tonight's meeting.

1. ROLL CALL

Present:

Toby Buechner
Carlton M. Faison
Tyler Fox
Michael W. Hutson
Tom Krent
David Lambert
Lakshmi Malalahalli
Marianna Perakis
John J. Tagle

Also Present:

Ben Carlisle, Carlisle Wortman & Associates
R. Brent Savidant, Community Development Director
Julie Quinlan Dufrane, Assistant City Attorney
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Mr. Savidant explained why Agenda item #6, Public Hearing for Street Vacation Request (SV JPLN2024-0002) is being pulled from tonight's agenda.

Resolution # PC-2024-03-010

Moved by: Lambert
Support by: Fox

RESOLVED, To approve the written Agenda with the removal of Agenda item #6.

Yes: All present (9)

MOTION CARRIED

3. APPROVAL OF MINUTES – February 13, 2024

Resolution # PC-2024-03-011

Moved by: Malalahalli
Support by: Fox

RESOLVED, To approve the minutes of February 13, 2024 Regular meeting as submitted.

Yes: All present (9)

MOTION CARRIED

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

PRELIMINARY SITE PLAN

5. PRELIMINARY SITE PLAN APPROVAL (JPLN2024-0001) – Proposed Livernois/Elmwood Business Park, Northeast corner of Livernois and Elmwood (PIN 88-20-34-153-041, -042 and -043), Section 34, Zoned IB (Integrated Industrial and Business) Zoning District

Mr. Carlisle provided background information on the proposed Preliminary Site Plan application for Livernois/Elmwood Business Park. He addressed a wide range of permitted uses within the IB zoning district, building arrangement, parking based on light industrial zoning use, site access and circulation, required landscaping of parking lot islands, elevations and building materials and the applicant's intent to erect a *City of Troy Welcomes You* monument sign.

In summary, Mr. Carlisle said the type of flex space proposed is a desirable use. He asked the Planning Commission to discuss with the applicant proposed uses of the suites in light of parking supply, to consider if any additional architectural details are needed and to consider if the Site Plan Review Design Standards (Section 8.06) are met.

Mr. Carlisle stated any approval of the site plan application would be subject to the following conditions:

- Increase the sidewalk along Livernois to 8 feet and add a sidewalk along Elmwood.
- Provide six (6) additional trees within the parking lot.
- Provide mechanical equipment screenings.
- Incorporate sustainable design features.
- Reduce lighting levels along the eastern and northern property lines to less than one (1) foot candle.

Some of the comments during discussion among the administration related to:

- Parking requirements in light industrial zoning district.
- City procedure to verify sufficient parking in multi-tenant buildings/uses prior to issuing certificate of occupancy.
- Parking lot/island trees, as relates to Zoning Ordinance requirement, location of trees, clumping of trees.

Present were Roger Sherr and Mitchel Sherr of Sherr Development and Project Architect Richard Konik of Siegal/Tuomaala Associates Architects & Planners Inc.

Roger Sherr shared a brief background of their real estate company located in Farmington Hills and his experience in the family nursery business. He said the proposed moderately-sized industrial development offers flexible space for smaller industrial tenants. Mr. Sherr said the leased suites would provide tenants with their own space with no common area at a lower cost and result in lower tenant turnover. He addressed how the parking would be shared among the tenants, explaining the rationale of the cross-hatched parking spaces.

Mitchel Sherr said their demographic focus is industrial/manufacturing tenants and confirmed there would be no retail tenants. He said studies of similar facilities validate the proposed parking design is truly perfect for the proposed use. Mr. Sherr said they would expand the sidewalk along Livernois, and they would be happy to extend the sidewalk along Elmwood in the future because at this time the sidewalk would not lead anywhere. Mr. Sherr addressed the tree count in the parking lot and the enhanced landscaping within the development and its perimeter. It was their opinion that the required number of parking lot trees was met. Mr. Sherr said the heavy clay on site would not be conducive to a bioswale or rain garden.

Mr. Konik addressed architectural design features, building materials and color scheme. He cited sustainability features, such as highly insulated walls and roof that exceeds energy code requirements, lighter color roof to reflect heat, and low-flow bathroom features. He said the dumpster screening would match building materials and color scheme. Mr. Konik said they would meet the requirements of screening the transformers on site and shielding the lights. Mr. Konik displayed samples of the building materials.

There was discussion, some comments related to:

- Industrial use only; no studio, no retail.
- Potential entrepreneur users; retail and/or wholesale.
- Parking, as relates to zoning verification for certificate of occupancy, cross-hatched parking spaces, spacing and length.
- Suites would have no air conditioning; no rooftop mechanical equipment.
- Architectural features; consideration to provide more articulation, detail.
- Natural light encouraged inside building; windows along the ceiling.
- Required trees in parking lot; number, location, spacing, clumping.
- Enhanced landscaping throughout the development.
- Signage; 1) coordination of monument *Welcome to City of Troy* sign with City administration; 2) additional signage to identify tenants.
- Consideration of bioswale and/or rain garden.
- Orientation of buildings discussed in pre-application meeting(s).
- Snow removal treatment.
- Potential noise and/or light pollution during evening hours; hours of operation.

Chair Perakis opened the floor for public comment.

- Dale Murrish, 1813 Dorchester, Apt 103; addressed sustainability, height of multi-family residential homes, increase in density, forestation and preserving green space.

Chair Perakis closed the floor for public comment.

Resolution # PC-2024-03-

Moved by: Fox

Seconded by: Krent

RESOLVED, That Preliminary Site Plan Approval, pursuant to Article 8 of the Zoning Ordinance, as requested for the proposed Livernois/Elmwood Business Park, located on the northeast corner of Livernois and Elmwood (PIN 88-20-34-153-041, -042 and -043), Section 34, Zoned IB (Integrated Industrial & Business) Zoning District, be granted, subject to the applicant providing the following:

1. Increase the sidewalk along Livernois to eight (8) feet and add a sidewalk along Elmwood.
2. Provide six (6) additional trees within the parking lot to the satisfaction of the Planning Department.
3. Provide details for mechanical equipment screenings.
4. Incorporate sustainable design features.
5. Reduce lighting levels along the eastern and northern property lines to less than one (1) foot-candle.
6. Coordinate the City monument sign design with City staff, to the Planning Department discretion.

Discussion on the motion on the floor.

The following revisions to the conditions were discussed, agreed to and supported by the motion makers.

- Increase the sidewalk along Livernois to eight (8) feet wide and add a five (5) feet wide sidewalk along Elmwood.
- Provide details for mechanical and electrical equipment screenings.
- Provide six (6) additional trees within the parking lot to comply with the Zoning Ordinance.
- Connect the sidewalks across the Livernois access aisle and provide a striped pedestrian crosswalk for safety.

Vote on the motion as revised and to read as follows:

Resolution # PC-2024-03-012

Moved by: Fox

Seconded by: Krent

RESOLVED, That Preliminary Site Plan Approval, pursuant to Article 8 of the Zoning Ordinance, as requested for the proposed Livernois/Elmwood Business Park, located on

the northeast corner of Livernois and Elmwood (PIN 88-20-34-153-041, -042 and -043), Section 34, Zoned IB (Integrated Industrial & Business) Zoning District, be granted, subject to the applicant providing the following:

1. Increase the sidewalk along Livernois to eight (8) feet wide and add a five (5) feet wide sidewalk along Elmwood.
2. Provide six (6) additional trees within the parking lot to comply with the Zoning Ordinance.
3. Provide details for mechanical and electrical equipment screenings.
4. Incorporate sustainable design features.
5. Reduce lighting levels along the eastern and northern property lines to less than one (1) foot-candle.
6. Coordinate the City monument sign design with City staff, to the Planning Department discretion.
7. Connect the sidewalks across the Livernois access aisle and provide a striped pedestrian crosswalk for safety.

Yes: All present (9)

MOTION CARRIED

OTHER ITEMS

6. PUBLIC HEARING - STREET VACATION REQUEST (SV JPLN2024-0002) – Request to vacate an unconstructed alley, approximately 20-feet wide by 285-feet long, North of Elmwood and east of Livernois, Abutting PIN 88-20-34-153-042 and -043 to the west and PIN 88-20-34-153-041 to the east, Platted as part of Davis Park Replat of a portion of Northford Park Subdivision, in Section 34

(Item removed, refer to Resolution # PC-2024-03-010)

7. CITY OF TROY DRAFT MASTER PLAN – Discussion on Proposed Neighborhood Node Classifications

Mr. Carlisle initiated a group discussion on the proposed Draft Master Plan that City Council sent back to the Planning Commission for further study, specifically to review two Neighborhood Nodes; Node F (Wattles and Crooks) and Node L (Square Lake and Livernois).

Input points and updated language from the Master Plan Steering Committee comprised of Planning Commissioners Perakis, Krent, Lambert and Faison, and redlined in the Planning Consultant report dated March 7, 2024, were discussed.

Node F: Crooks and Wattles

(formerly Node I before elimination of some Neighborhood Nodes)

There was discussion among the Board members and administration.

Chair Perakis opened the floor for public comment.

- Barb Yagley, 860 Huntsford; addressed single family on southwest and northwest corners; encouraged stability of single home ownership vs transient apartment living.
- Daryl Dickhudt, 4143 Glencastle; addressed definition of low density multi family, transition of residential density.
- Fabrice Smieliauskas, 4607 Lehigh; addressed need for affordable housing, density as relates to tax dollars, encouraged multi-family residential on southwest corner of Node.
- Jeff Silagy, 1110 Whispering Way; addressed preservation of green space and wildlife, affordable housing.
- Jim Musial, 4160 Glencastle; addressed any development that would decrease density and be a good fit for neighborhood, encouraged the suggestion of a park.
- Sheila Lenz-Shomo, 6464 Fredmoor; addressed concerns with traffic, encouraged walkability, sidewalks, safe pedestrian areas.
- John Shallcross, 1059 Fountain; addressed northwest corner of Node, parking, traffic.

Chair Perakis closed the floor for public comment.

Consensus:

- Accept redline changes as printed in Intent Statement, with designating term “multiple family residential” as “low-scale multiple family residential”.
- Future Land Use designation for both Northwest corner and Southwest corner as either R-1B or RT or park.

Node L: Livernois Road and Square Lake Road

(formerly Node Q before elimination of some Neighborhood Nodes)

There was discussion among the Board members and administration.

Chair Perakis opened the floor to public comment.

- Deborah Louzecky, 6327 Donaldson; addressed definition of low-scale multiple family residential, consideration of duplex and triplex residential uses, asked to not allow adult-type businesses, stronger architectural design to recognize history of corner, property values of condominiums, more aesthetic architectural control.
- Sheila Lenz-Shomo, 6464 Fredmoor; addressed charm/historical nature of neighborhood, traffic concerns, preservation, improvement or creation of greenspace, setback requirements.
- Shelley Stenger, 437 Hurst; addressed traffic as relates to schools, building setbacks and heights, questioned if City park would stay in the neighborhood node.

- Ann Coleman, 6091 Livernois; addressed density limitations, future widening of Livernois, affordable housing, preserving green space.

Chair Perakis closed the floor for public comment.

Consensus:

- Accept redline changes as printed in Intent Statement, with keeping historic feel, architectural features; eliminate non-automotive oriented nature.
- Further discussion on consideration in removing two or three parcels within Node when revisiting zoning district(s).
- More softening, tweaking, tightening up Zoning Ordinance to encourage buffer and address setbacks and building façade to capture historic feel.
- Consideration to incorporate public art, benches, water features.

Mr. Carlisle said the revised language would come back to the Planning Commission for further discussion and a Public Hearing scheduled for the April 9 meeting.

8. MICHIGAN CITIZEN PLANNER CAPSTONE PRESENTATION – Presentation by Planning Commission Member David Lambert

Mr. Lambert presented a PowerPoint presentation on the Michigan Land Division Act.

Highlights captured were:

- What is the Michigan Land Division Act?
- Why is the Land Division Act relevant now?
- Current State Law.
- The Land Division Act (formerly known as the Subdivision Control Act) regulates the separation of land into two or more small parcels, as well sets standards for creating subdivision lots.
- City of Troy Chapter 41, Subdivision Control Act.
- Site Condominium development approach.
- Senate Bill 480.
 - Passed by Senate, currently in the House for consideration.
 - If passed, Bill would be effective March 1, 2025.
- Arguments in Favor of the Bill.
- Negatives about the Bill.
- Information resources.
- Question and Answer.

Mr. Lambert received applause for an excellent presentation.

9. PUBLIC COMMENT – For Items on the Agenda

There was no one present who wished to speak.

10. PLANNING COMMISSION COMMENT

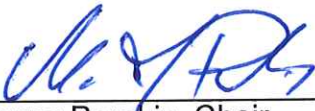
Mr. Krent announced an upcoming Michigan Planners Gathering online seminar on March 27 relating to building a transit-friendly community.

Chair Perakis thanked everyone -- the City Council, Planning Department, Planning Consultant, Master Plan Sub-Committee and the public – for their role in the Master Plan process.

11. ADJOURN

The Regular meeting of the Planning Commission adjourned at 10:35 p.m.

Respectfully submitted,



Marianna Perakis, Chair



Kathy L. Ozarnecki, Recording Secretary

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Dear Staff of Front Desk,

Thank you so much on
my first day of chair yoga
class.

My ride was late in
pickingⁱⁿ me up and you
were all so great in
helping me make phone
calls.

Thank you again

Harjinder Bhatia.

Beth L Tashnick

Subject: FW: Kurt Bovensiep

Mayor Baker,

The City of Troy is so fortunate to have Kurt Bovensiep represent them. I called him due water coming out of drain in basement during the horrific downpour on April 17, 2024. He arrived a few hours after my call, introduced himself with a smile and proceeded to check outside and inside. Kurt has an idea why this happened and will keep in contact during next storm. He is so professional in attitude and knowledge and yet at the same time exhibits a friendly smile with a thoroughness that is truly impressive.

Thank you,

Patricia M. Hauer

Sent from my iPad

CITY CLERK
CITY OF TROY
500 W. BIG BEAVER ROAD
TROY, MI 48084

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION NOTICE
OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
DTE ELECTRIC COMPANY
CASE NO. U-21260**

- DTE Electric Company requests Michigan Public Service Commission’s approval for reconciliation of its power supply cost recovery plan (Case No. U-21259) for the twelve months ended December 31, 2023.
- The information below describes how a person may participate in this case.
- You may call or write DTE Electric Company, One Energy Plaza, Detroit, MI 48226, (800) 477-4747, for a free copy of its application. Any person may review the documents at the offices of DTE Electric Company or on the Commission’s website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: **Tuesday, May 7, 2024 at 10:30 AM**

BEFORE: **Administrative Law Judge Katherine E. Talbot**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Electric (DTE Electric) Company’s March 27, 2024 application requesting the Commission to: 1) approve DTE Electric's 2023 Power Supply Cost Recovery (PSCR) reconciliation and proposals; 2) authorize DTE Electric to collect its total PSCR under-recovery at year-end 2023 of \$48,705,298 including interest, from all PSCR customers via a roll-over of such under-recovery as the January 2024 starting balance for the 2024 PSCR Reconciliation; and 3) grant DTE Electric further additional relief and authority as the Commission may deem necessary, suitable and appropriate.

All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by April 30, 2024. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Electric Company's attorney, Jon P. Christinidis, One Energy Plaza, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21260**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.

U-21260