

**J-5 Waiver of Bid for Purchase of Grounds Maintenance Equipment**

Resolution #2013-07-125-J-5

RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the City of Troy to purchase six (6) pieces of TORO grounds maintenance equipment from Spartan Distributors of Auburn Hills, Michigan for an estimated total cost of \$209,544.58; utilizing the MiDeal Contract #071B200329 and Billy Casper Contract pricing; as detailed in the attached tabulation which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** the contractor's submission of properly executed bid documents, including insurance certificates, and all other specified requirements.

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BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** the contractor's submission of properly executed bid documents, including insurance certificates, and all other specified requirements.

# PURCHASE ORDER

No. 2014-00000018

DATE: 07/11/2013

PAGE: 1 of 1

FOB DESTINATION

Ship To

CITY OF TROY  
Purchasing  
5725 ROCHESTER ROAD  
TROY, MI 48085

Bill To

CITY OF TROY  
Purchasing  
5725 ROCHESTER ROAD  
TROY, MI 48085

**COUNCIL RESOLUTION**  
2013-07-125-J-5

VENDOR NO. 100754

Vendor

SPARTAN DISTRIBUTORS  
1050 OFDYKE RD  
AUBURN HILLS, MI 48326

**GC COPY**

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	Each	TORO Groundsmaster 4500-D (#30857) 10 Leaf Mulching Kit (1 per deck) #30857 2 extension 2 Post ROPS #119-0020 Pricing as per MiDeal State Contract #071B0200329	55,397.7300	\$56,397.73
2	Each	TORO Groundsmaster 3300 TriFlex Hydraulic (#04510) 12 11 Blade Cutting Unit #04614 4 Narrow Wiehle Roller (.200" Spacing) (Set of 3) #04626 (4) Light Kit (#04717)	27,312.2800	\$54,624.56
1	Each	Deduct for Trade-ins On equipment as per Proposal 1 & 2 dated 6/25/2013.	(5,250.0000)	(\$5,250.00)
1	Each	City Council Approval Date: 7/8/2013.	0.0000	\$0.00

Entered By: MaryBeth Murz

\$104,772.29

**Special Instructions:**

FURNISH GROUNDS MAINTENANCE EQUIPMENT FOR SYLVAN GLENN GOLF COURSE IN ACCORDANCE WITH THE DETAILED SPECIFICATIONS AND AS PER MIDEAL AND BILLY GASPER CONTRACTED PRICING. SHIP TO SYLVAN GLENN GOLF COURSE.

**TERMS & CONDITIONS**

1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
2. Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
3. In cases of emergency/disaster, the City can purchase up to six(6) times the order amount for a period of six(6) months at the price contained in the contract.
4. Purchase Orders are signed electronically based upon computer generated "on-line" authorized approvals. Authentic signatures are on file in the City of Troy Purchasing Department.

NOTICE: The City could put the vendor on notice that vendors will be held financially responsible for any claims or awards made against the City as a result of the vendor's action. If the City has to defend the initial lawsuit, the City will bring in the vendor as a co-defendant or sue the vendor, either as the result of settling a claim or the conclusion of the lawsuit.

I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

*MaryBeth Murz*



**PURCHASE ORDER**

No. 2014-0000019  
 DATE: 07/11/2013  
 PAGE: 1 of 1  
 FOB DESTINATION

Ship To

CITY OF TROY  
 Purchasing  
 1450 E SOUTH BOULEVARD  
 TROY, MI 48085

Bill To

CITY OF TROY  
 Purchasing  
 1450 E SOUTH BOULEVARD  
 TROY, MI 48085

**COUNCIL RESOLUTION**  
 2013-07-125-J-5

VENDOR NO. 100754

Vendor

SPARTAN DISTRIBUTORS INC  
 PO BOX 672995  
 DETROIT, MI 48267-2995

**COPY**

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	Each	TORO Groundsmaster 4500-D (#30857) 10 Leaf Mulching Kit (1 per deck) #30857 2 extension 2 Post ROPS #119-0020 Pricing as per MiDeal State Contract #071B0200329 *****	55,397.7300	\$55,397.73
2	Each	TORO Groundsmaster 3300 TriFlex Hydraulic (#04510) 12 11 Blade Cutting Unit #04614 4 Narrow Wiehle Roller (.200" Spacing) (Set of 3) #04626 (4) Light Kit (#04717) *****	27,312.2800	\$54,624.56
1	Each	Deduct for Trade-ins On equipment as per Proposal 1 & 2 dated 6/25/2013.	(5,250.0000)	(\$5,250.00)
1	Each	City Council Approval Date: 7/8/2013.	0.0000	\$0.00

Entered By: MaryBeth Murz

\$104,772.29

**Special Instructions:**

FURNISH GROUNDS MAINTENANCE EQUIPMENT FOR SYLVAN GLENN GOLF COURSE IN ACCORDANCE WITH THE DETAILED SPECIFICATIONS AND AS PER MIDeAL AND BILLY GASPER CONTRACTED PRICING. SHIP TO SANCTUARY LAKE GOLF COURSE.

**TERMS & CONDITIONS**

1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
2. Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
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I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

*MaryBeth Murz*

## MaryBeth Murz

---

**From:** Elaine S Bo  
**Sent:** Wednesday, July 10, 2013 3:07 PM  
**To:** MaryBeth Murz  
**Cc:** Carol K Anderson  
**Subject:** Spartan Quote - City of Troy

Hi MaryBeth,

Below is the information you requested about the Golf Course mowing equipment.

**Sylvan Glenn equipment: 584.788.7978.010-\$104,772.29**

- For 1 Groundsmaster 4500 and 2 Greensmasters 3300
- Deliver to Sylvan Glen

**Sanctuary Lake equipment: 583.768.7978.010-\$104,772.29**

- For 1 Groundsmaster 4500 and 2 Greensmasters 3300
- Deliver to Sanctuary Lake

Don Tillar is my contact for this equipment. Please send me the hard copy and I will be sure it gets to the correct sales person.

Thank you for your help,

Elaine Bo  
Ext. 3491



## CITY COUNCIL AGENDA ITEM

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Date: July 2, 2013

To: Brian Kischnick, City Manager

From: MaryBeth Murz, Purchasing Manager  
Mark F. Miller, Director of Economic & Community Development  
Carol Anderson, Director of Recreation  
Elaine S. Bo, Recreation Supervisor

Subject: Waiver of Bid for Purchase of Grounds Maintenance Equipment

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### **History**

The average age of the current grounds maintenance equipment at Sylvan Glen and Sanctuary Lake Golf courses is ten years. In particular the Jac LF 100 is eighteen years old. The City is able to utilize the State of Michigan MiDeal Contract and the Billy Casper Golf Contracted pricing in order to purchase replacement grounds maintenance equipment for the golf courses.

### **Purchasing**

- Upon analysis of the MiDeal State of Michigan and Billy Casper Golf Contracted pricing this purchase will be a split purchase based on contracted pricing as detailed and summarized in the attached tabulation.
- The pricing for two (2) TORO Groundmasters 4500 based on the MiDeal State of Michigan Contract #071B0200329 is lower than the Billy Casper Golf Contracted pricing.
- Four TORO Greensmaster 3300 based on Billy Casper Golf Contracted pricing is lower than the State Contract pricing.
- Seven (7) pieces of old equipment will be traded in at the value of \$10,500 to reduce the total purchase price to \$209,544.58.
- Splitting the purchase and utilizing both above mentioned contracts will save the City an additional \$4,313.36.

### **Financial**

Funds for this equipment are available in the Sylvan Glen Capital General Equipment fund in the 2013-2014 fiscal year.

### **Recommendation**

City management recommends that the bid process be waived and a contract be awarded to Spartan Distributors of Auburn Hills, Michigan utilizing the MiDeal and Billy Casper Contract for the purchase of six (6) pieces of TORO equipment for an estimated total cost of \$209,544.58.

**RESOLUTION – Waiver: Purchase of Grounds Equipment for the Golf Course**

RESOLVED, That Troy City Council hereby waives formal bidding procedures and authorizes the City of Troy to purchase six (6) pieces of TORO grounds maintenance equipment from Spartan Distributors of Auburn Hills, Michigan for an estimated total cost of \$209,544.58; utilizing the MiDeal Contract #071B200329 and Billy Casper Contract pricing; as detailed in the attached tabulation which shall be attached to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is contingent upon the contractor's submission of properly executed bid documents, including insurance certificates, and all other specified requirements.

## MaryBeth Murz

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**From:** Carol K Anderson  
**Sent:** Wednesday, July 03, 2013 7:59 AM  
**To:** MaryBeth Murz; Elaine S Bo; Carol K Anderson  
**Subject:** Re: Recommendation - Grounds Equipment

Looks good to me. Please initial for me.  
Elaine : send to Don and. Travis as info.  
Thanks to both of you for pushing this through.

----- Original message -----

**Subject:** Recommendation - Grounds Equipment  
**From:** MaryBeth Murz <[MurzM@troymi.gov](mailto:MurzM@troymi.gov)>  
**To:** Elaine S Bo <[BoES@troymi.gov](mailto:BoES@troymi.gov)>, Carol K Anderson <[C.Anderson@troymi.gov](mailto:C.Anderson@troymi.gov)>  
**CC:**

Ladies—

See attached and review and approve ASAP so we can get on the 7/8 agenda.

Upon your approval, print and initial memo and get it back to me. I will bring up to Brian.

*MaryBeth Murz*  
Purchasing Manager  
City of Troy  
500 W Big Beaver Road  
Troy, MI 48084  
248.680.7291  
email: [marybeth.murz@troymi.gov](mailto:marybeth.murz@troymi.gov)





Opening Date -- N/A  
 Date Prepared -- 7/2/2013

CITY OF TROY  
 BID TABULATION  
 Grounds Maintenance Equipment for the Golf Course(s)

Bid Waiver

	Billy Casper	MiDeal Contract
	Contracted Pricing	State Contract
		#071B0200329
<b>Grounds Maintenance Equipment - for the Golf Course(s)</b>		
<b>2 TORO Groundsmaster 4500-D (#30857)</b>		
10 Leaf Mulching Kit (1 per deck) #30836		
2 Extension 2 Post ROPS #119-0020		
Price per Unit	\$57,554.41	\$55,397.73
Total Price	\$115,108.82	<b>\$110,795.46</b>
<b>4 TORO Greensmaster 3300 TriFlex Hydraulic (#04510)</b>		
12 11 Blade Cutting Unit #04614		
4 Narrow Wiehle Roller .200" Spacing Set of 3 #04626		
4 Light Kit #04717		
Price per Unit	\$27,312.28	\$29,312.63
Total Price	<b>\$109,249.12</b>	\$117,250.52
Total Equipment Price by Contract:	\$224,357.94	\$228,045.98
Total Purchase low price as per contract(s):	\$220,044.58	
Less Trade-in(s):	-\$10,500.00	
Recommended Grand Total Purchase:	<b>\$209,544.58</b>	
<i>Additional Savings by utilizing both contracts.</i>	\$4,313.36	

**BOLDFACE TYPE DENOTES LOWEST CONTRACTED PRICING.**  
 BID WAIVER: Grounds Maintenance Equipment for the Golf Course(s)

  
 MaryBeth Murz  
 Purchasing Manager

June 25, 2013

487 W Division Street  
PO Box 246  
Sparta, MI 49345  
616.887.7301  
Fax: 616.887.6288

1050 Opdyke Road  
Auburn Hills, MI 48326  
248.373.8800  
Fax: 248.373.8899

City of Troy  
Attn: Jim Vandenberghe  
Sylvan Glen Golf Course – 5725 Rochester Rd, Troy, MI 48085  
Sanctuary Lake Golf Course – 1450 E South Blvd, Troy, MI 48085

Dear Jim:

We are pleased to provide a quote on the following equipment:

<b>(2) TORO Groundsmaster 4500-D (#30857)</b>	<b>\$ 110,795.46</b>
• (10) Leaf Mulching Kit (1 per deck) (#30836)	
• (2) Extension – 2 Post ROPS (#119-0020)	
• Price per unit: \$ 55,397.73	
	<b>Less Trades: \$ -6,600.00</b>
(1) Ransomes AR250 (1850 hours, orange, new engine 2009, turbo) (#94502-500315)	\$ 2,000.00
(1) Jac LF 100 (no reels)	\$ 100.00
(1) Toro GM 4000 (2012)	\$ 4,500.00
	<b>TOTAL: \$ 104,195.46</b>

**The above TORO prices are based on State Contract #071B0200329  
Spartan Distributors, Inc / State of Michigan**

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Pricing is firm for 30 days from date of quotation.

**DELIVERY:** As Arranged

**TERMS:** Net 30 Days

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Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

*Tom Gill*

Tom Gill  
Commercial Sales

TG/jgm

June 25, 2013

487 W Division Street  
PO Box 246  
Sparta, MI 49345  
616.887.7301  
Fax: 616.887.6288

1050 Opdyke Road  
Auburn Hills, MI 48326  
248.373.8800  
Fax: 248.373.8899

City of Troy

Attn: Jim Vandenberghe

Sylvan Glen Golf Course – 5725 Rochester Rd, Troy, MI 48085

Sanctuary Lake Golf Course – 1450 E South Blvd, Troy, MI 48085

Dear Jim:

We are pleased to provide a quote on the following equipment:

<b>(4) TORO Greensmaster 3300 TriFlex Hydraulic (#04510)</b>	<b>\$ 109,249.12</b>
▪ (12) 11 Blade Cutting Unit (#04614)	
▪ (4) Narrow Wiehle Roller (.200" Spacing) (Set of 3) (#04626)	
▪ (4) Light Kit (#04717)	
▪ Price per unit: \$ 27,312.28	
	<b>Less Trades: \$ -3,900.00</b>
(1) G Plex II (runs)	\$ 500.00
(1) John Deere 2500 (new engine, reels good, lights) (#G030420)	\$ 1,800.00
(1) John Deere 2500 (1875 hours, reels good, lights) (#G030264)	\$ 800.00
(1) John Deere 2500 (1900 hours, reels good, lights) (#G030207)	\$ 800.00
	<b>TOTAL: \$ 105,349.12</b>

The above TORO prices are based on Billy Casper Golf Pricing over \$ 100,000.00

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Pricing is firm for 30 days from date of quotation.

DELIVERY: As Arranged

TERMS: Net 30 Days

---

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

*Tom Gill*

Tom Gill  
Commercial Sales

TG/jgm

December 17, 2012

City of Troy  
Attn: Jim Vandenberghe  
Sylvan Glen Golf Course – 5725 Rochester Rd, Troy, MI 48085  
Sanctuary Lake Golf Course – 1450 E South Blvd, Troy, MI 48085

487 W Division Street  
PO Box 246  
Sparta, MI 49345  
616.887.7301  
Fax: 616.887.6288

Dear Jim:

We are pleased to provide a quote on the following equipment:

1050 Opdyke Road  
Auburn Hills, MI 48326  
248.373.8800  
Fax: 248.373.8899

**(2) TORO Groundsmaster 4500-D (#30857)**

- (10) Leaf Mulching Kit (1 per deck) (#30836)
- (2) Extension – 2 Post ROPS (#119-0020)
- Price per unit: \$ 55,397.73

**\$ 110,795.46**

**(4) TORO Greensmaster 3300 TriFlex Hydraulic (#04510)**

- (12) 11 Blade Cutting Unit (#04614)
- (4) Narrow Wiehle Roller (.200" Spacing) (Set of 3) (#04626)
- (4) Light Kit (#04717)
- Price per unit: \$ 29,312.63

**\$ 117,250.52**

**Equipment Total \$ 228,045.98**

**Less Trades: \$ -7,100.00**

- |     |                                                                             |             |
|-----|-----------------------------------------------------------------------------|-------------|
| (1) | Progressive ProFlex 120 (2004)                                              | \$ 1,200.00 |
| (1) | Progressive ProFlex 120 (2000, needs tongue hookup)                         | \$ 1,000.00 |
| (1) | G Plex II (runs)                                                            | \$ 500.00   |
| (1) | John Deere 2500 (needs engine, reels good, lights) (#G030420)               | \$ 800.00   |
| (1) | John Deere 2500 (1875 hours, reels good, lights) (#G030264)                 | \$ 800.00   |
| (1) | John Deere 2500 (1900 hours, reels good, lights) (#G030207)                 | \$ 800.00   |
| (1) | Ransomes AR250 (1850 hours, orange, new engine 2009, turbo) (#94502-500315) | \$ 2,000.00 |

**TOTAL: \$ 220,945.98**

**The above TORO prices are based on State Contract #071B0200329  
Spartan Distributors, Inc / State of Michigan**

Pricing is firm for 30 days from date of quotation.  
Pricing reflects multiple unit purchase discount of additional 2%.

**DELIVERY:** As Arranged

**TERMS:** Net 30 Days

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

*Tom Gill*

Tom Gill  
Commercial Sales

TG/jgm

December 17, 2012

City of Troy  
Attn: Jim Vandenberghe  
Sylvan Glen Golf Course – 5725 Rochester Rd, Troy, MI 48085  
Sanctuary Lake Golf Course – 1450 E South Blvd, Troy, MI 48085

487 W Division Street  
PO Box 246  
Sparta, MI 49345  
616.887.7301  
Fax: 616.887.6288

1050 Opdyke Road  
Auburn Hills, MI 48326  
248.373.8800  
Fax: 248.373.8899

Dear Jim:

We are pleased to provide a quote on the following equipment:

**(2) TORO Groundsmaster 4500-D (#30857)**

- (10) Leaf Mulching Kit (1 per deck) (#30836)
- (2) Extension – 2 Post ROPS (#119-0020)
- Price per unit: \$ 57,554.41

\$ 115,108.82

**(4) TORO Greensmaster 3300 TriFlex Hydraulic (#04510)**

- (12) 11 Blade Cutting Unit (#04614)
- (4) Narrow Wiehle Roller (.200" Spacing) (Set of 3) (#04626)
- (4) Light Kit (#04717)
- Price per unit: \$ 27,312.28

\$ 109,249.12

**Equipment Total \$ 224,357.94**

**Less Trades: \$ -7,100.00**

(1)	Progressive ProFlex 120 (2004)	\$ 1,200.00
(1)	Progressive ProFlex 120 (2000, needs tongue hookup)	\$ 1,000.00
(1)	G Flex II (runs)	\$ 500.00
(1)	John Deere 2500 (needs engine, reels good, lights) (#G030420)	\$ 800.00
(1)	John Deere 2500 (1875 hours, reels good, lights) (#G030264)	\$ 800.00
(1)	John Deere 2500 (1900 hours, reels good, lights) (#G030207)	\$ 800.00
(1)	Ransomes AR250 (1850 hours, orange, new engine 2009, turbo) (#94502-500315)	\$ 2,000.00

**TOTAL: \$ 217,257.94**

**The above TORO prices are based on Billy Casper Golf Pricing over \$ 100,000.00**

Pricing is firm for 30 days from date of quotation.

DELIVERY: As Arranged

TERMS: Net 30 Days

Thank you for your interest in our line of equipment. If you have any questions, please feel free to call me at 800-822-2216.

Sincerely,

*Tom Gill*

Tom Gill  
Commercial Sales

TG/jgm