

CITY COUNCIL MINUTES - Draft

September 22, 2014

- b) **Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Glock Handguns – Police Department**

Resolution #2014-09-123-J-4b

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase new Glock Handguns to the low bidder meeting specifications, *CMP Distributors, Inc.* of Lansing, Michigan, for an estimated total cost of \$28,785.00, not to exceed budgetary limitations, at the unit prices contained in the bid tabulation opened September 18, 2014, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT UPON** contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

PURCHASE ORDER

No. 2015-00000369
 DATE: 09/24/2014
 PAGE: 1 of 1
 FOB DESTINATION

Ship To

CITY OF TROY
 Police
 500 W BIG BEAVER RD
 TROY, MI 48084

Bill To

CITY OF TROY
 Police
 500 W BIG BEAVER RD
 TROY, MI 48084

COUNCIL RESOLUTION
 2014-09-123-J-4b
INSTRUCTIONS
 Return to Department

VENDOR NO. 100469

Vendor

C M P DISTRIBUTORS INC
 16753 INDUSTRIAL PARKWAY
 LANSING, MI 48906

COPY

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
101	Each	Glock 42 GLOCK MODEL 42 Handgun Caliber .380 to be delivered as per ITB-COT 14-26 Bid Specifications. Contact Andrew Satterfield to arrange delivery. 248 524 3448.	285.0000	\$28,785.00

Entered By: MaryBeth Murz

\$28,785.00

Special Instructions:

CITY COUNCIL APPROVAL DATE: 9/22/2014.

TERMS & CONDITIONS

1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
2. Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
3. In cases of emergency/disaster, the City can purchase up to six(6) times the order amount for a period of six(6) months at the price contained in the contract.
4. Purchase Orders are signed electronically based upon computer generated "on-line" authorized approvals. Authentic signatures are on file in the City of Troy Purchasing Department.

NOTICE: The City could put the vendor on notice that vendors will be held financially responsible for any claims or awards made against the City as a result of the vendor's action. If the City has to defend the initial lawsuit, the City will bring in the vendor as a co-defendant or sue the vendor, either as the result of settling a claim or the conclusion of the lawsuit.

I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

MaryBeth Murz

CITY OF TROY
PURCHASE ORDER
GLOCKS HANDGUNS

VENDOR NAME:

CMP Distributors, Inc.

Lansing, MI

**PROPOSAL: To Furnish NEW GLOCK HANDGUNS for the City of Troy Police Department;
in accordance with all bid specifications.**

		Unit Cost	Total Cost
COST FOR (101) GLOCK HAND GUNS:		\$285.00	\$28,785.00
<i>Glock Model 42 Handgun Caliber .380</i>			
DESCRIPTIVE LITERATURE ENCLOSED:	Y/N	N	
WARRANTY:		AS SPECIFIED	
AUTHORIZED DEALER:	Y/N	Y	
CONTACT INFORMATION	Hrs of Operation	8:30AM - 5:00PM	
	24 Hr. Phone #	517.974.4276	
	Contact Name	CATHERINE PARKS	
ADDITIONAL ORDERS:	Y/N	Y THROUGH 12/21/2014	
PAYMENT TERMS		NET 30	
DELIVERY		IMMEDIATE	
EXCEPTIONS		BLANK	
ACKNOWLEDGEMENT: Signed	Y/N	Y	
Forms (5)	Y/N	3	

COPY

Opening Date -- 9/18/2014
 Date Reviewed -- 9/18/2014

CITY OF TROY
 BID TABULATION
 GLOCKS HANDGUNS

VENDOR NAME:

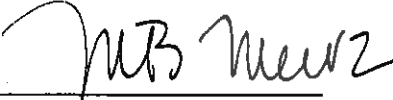
CMP Distributors, Inc.	Kiesler Police Supply, Inc.	Michigan Police Equipment Company
Lansing, MI	Jeffersonville, IN	Charlotte, MI

PROPOSAL: To Furnish NEW GLOCK HANDGUNS for the City of Troy Police Department; in accordance with all bid specifications.

		Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
COST FOR (101) GLOCK HAND GUNS:		\$285.00	\$28,785.00	\$285.00	\$28,785.00	\$290.00	\$29,290.00
<i>Glock Model 42 Handgun Caliber .380</i>							
DESCRIPTIVE LITERATURE ENCLOSED:	Y/N	N		Y		Y	
WARRANTY:		AS SPECIFIED		AS SPECIFIED		AS SPECIFIED	
AUTHORIZED DEALER:	Y/N	Y		Y		Y	
CONTACT INFORMATION							
	Hrs of Operation	8:30AM - 5:00PM		8:00AM - 5:00PM		8:30AM - 5:00PM	
	24 Hr. Phone #	517.974.4276		502.931.7300		313.600.7484 Cell	
	Contact Name	CATHERINE PARKS		KELSIE MCMAHEL		517.322.0443 Office	
						SENA LOSETH	
ADDITIONAL ORDERS:	Y/N	Y THROUGH 12/21/2014		Y THROUGH 03/01/2015		Y THROUGH 12/31/2015	
PAYMENT TERMS		NET 30		0% NET 30 DAYS		NET 30	
DELIVERY		IMMEDIATE		90-120 DAYS		30 DAYS	
EXCEPTIONS		BLANK		N/A		NONE	
ACKNOWLEDGEMENT: Signed	Y/N	Y		Y		Y	
Forms (5)	Y/N	3		4		4	

Bold Type Indicates Low Bidder meeting Specifications.

ATTEST:
Susan Riesterer
Andy Satterfield
Enna Bachelor


 MaryBeth Murz,
 Purchasing Manager

G:ITB-COT 14-26 Glock Handguns

G:ITB-COT 14-01 Tactical Vests



**CITY OF TROY
BID PROPOPOSAL**

ITB-COT 14-26
Page 1 of 3

The undersigned proposes to furnish **NEW GLOCK HANDGUNS FOR THE TROY POLICE DEPARTMENT**, in accordance with the specifications, which are to be considered an integral part of this proposal, at the following prices:

COMPANY NAME: CMP Distributors, Inc.

PROPOSAL: To furnish **NEW GLOCK HANDGUNS FOR THE TROY POLICE DEPARTMENT**.

The undersigned, as bidder, declares that he/she has examined the specifications, including related documents. Being familiar with the conditions in the City of Troy and the type of work required, the bidder hereby proposes to furnish all labor, materials, equipment and supplies, to provide the services specified in the bid proposal documents, at the prices stated below. These prices are to cover all expenses incurred in performing the work required:

ITEM	QTY.	DESCRIPTION	UNIT	UNIT PRICE	EXTENSION
1.	101	Glock Handguns - Glock Model 42 handgun Caliber .380 NO SUBSTITUTES	EA	\$ 285.00	\$28,785.00

NOTE: Include all delivery costs, handling, packaging, and service charges.

UNIT PRICES:

Unit prices prevail. The City of Troy Purchasing Department will correct all mathematical errors.

DESCRIPTIVE LITERATURE:

Please attach descriptive or pertinent literature relevant to your company's bid proposal at the time of bid submission. It is attached and marked CMP Distributors, Inc. for your identification.

ADDITIONAL INFORMATION:

For questions about the specifications, please contact **Sgt. Andy Satterfield**, at (248) 885-1925, between the hours of 8:00 AM and 4:30 PM, Monday through Friday.

DELIVERY:

Items are to be F.O.B. delivered, freight paid to: ATTN: Property Officer, Troy Police Department, 500 W. Big Beaver Rd., Troy, MI 48084 (**Inside delivery required**).

DOWN-PAYMENTS OR PREPAYMENTS:

Any bid proposal submitted which requires a down-payment or prepayment prior to delivery and full acceptance of the item(s) as being in conformance with specifications will not be considered for award.

AWARD:

The evaluation and award of this bid shall be a combination of factors, including but not limited to: cost, professional competence, equipment as specified, warranties, and the correlation of the proposal submitted to the needs of the City of Troy.

The City of Troy reserves the right to award this bid to the lowest responsible bidder(s) meeting specifications for the purchase of Physical Fitness Equipment when combined with an equal number of equipment pieces from the trade-in list under Item #6, or to combine the items in whatever manner is deemed to be in the City of Troy's best interest; to reject low bids which have major deviations from the specifications; to accept a higher bid which has only minor deviations; to accept or reject the trade-in offers.

COMPANY NAME: CMP Distributors, Inc.

LOCAL PREFERENCE:

The City of Troy reserves the right to award a contract to a local business, one which pays City of Troy taxes (real and/or personal), if the bid of a local vendor is within 5% of the lowest responsive and responsible non-local bidder, then the local vendor is given one chance to match the low bid.

PURCHASE ORDER:

After approval of the successful bidder(s) by the Troy City Council, the purchase order issued from the City of Troy will create a bilateral contract between the parties and commit the successful bidder(s) to perform the contract in accordance with specifications. The Purchase orders will be released upon the City's acceptance of the specified insurance. A contract document/ agreement will not be issued.

CONTRACT FORMS:

Bidders should complete the Legal Status of Bidder, Non-Collusion Affidavit, Certification regarding Debarment and the Certification regarding "Iran Linked Business" forms and return with your bid proposal.

AUTHORIZED DEALER:

- Our company is an authorized distributor of the equipment specified
 Our company is not an authorized distributor of the equipment specified

CONTACT INFORMATION:

Name(s): Catherine Parks 24 Hr. Phone No. 517-974-4276

Hours of operation: Monday - Friday 8:30 am - 5:00 pm
First Saturday of the Month 9:00 am - 1:00 pm

DELIVERY:

The handguns will be delivered in accordance with specifications within immediate days after the bid award. pistols are currently in stock and available for immediate delivery

ADDITIONAL ORDERS:

The City would like the option to increase the quantity at the quoted price through additional orders. Should your Company be able to comply, please indicate the time period during which such orders can be placed:

- Yes, our company can extend bid pricing for additional orders through 12/21/2014 (mm/dd/yyyy)
 No, our company cannot extend bid pricing for additional orders

WARRANTY:

The warranty period shall be for a minimum of two years from the date the gun is placed in service against any defect in parts and performance. The vendor shall replace or repair any defective pistol at no cost to the City within fifteen (15) calendar days from date of notification by the designated City Representative. Warranty to cover the cost of all defective parts, replacement, labor, freight, and technicians travel at no additional cost the City. A copy of the warranty should be submitted along with the bid

IMPORTANT:

All City of Troy purchases require a MATERIAL SAFETY DATA SHEET, where applicable, in compliance with the MIOSHA "Right to Know" Law. Please include a copy of any relevant MSDS at the time of bid submission

COMPANY NAME: CMP Distributors, Inc.

SIGNATURE PAGE

PRICES:

Prices shall remain firm for 60 days or bid award, whichever comes first, except the successful bidder(s) whose prices shall remain firm through equipment delivery, trade-in pick-up, and final acceptance as operational in accordance with specifications.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: 

NOTE:

The undersigned has checked carefully the bid figures and understands that he/she shall be responsible for any error or omission in this bid offer and is in receipt of all addenda as issued.

TAX ID#: 38-2677687

COMPANY NAME: CMP Distributors, Inc.

ADDRESS 16753 Industrial Parkway CITY Lansing STATE MI ZIP 48906

PHONE NUMBER 517-721-0970 FAX NUMBER 517-721-0974

REPRESENTATIVE'S NAME Catherine Parks

(Print)

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE _____

PAYMENT TERMS: Net 30 WARRANTY: AS SPECIFIED

E-MAIL: catherine@cmpdist.com DELIVERY DATE: AS SPECIFIED

EXCEPTIONS:

Any exceptions, substitutions, deviations, etc., from the City specifications and this proposal must be stated below. The reason(s) for the exceptions, substitutions, and/or deviations are an integral part of this bid proposal offer.

Check this box if your bid is not to be broken up by item and based on an all or none award.

ACKNOWLEDGEMENT:

I, Catherine Parks, certify that I have read the *Instructions to Bidders* (2 Pages) and that the bid proposal documents contained herein were obtained directly from the City's Purchasing Department or MITN website, www.mitn.info and is an official copy of the Authorized Version.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: 

IMPORTANT: All City of Troy purchases require a MATERIAL SAFETY DATA SHEET, where applicable, in compliance with the MIOSHA "Right to Know" Law. Please include a copy of any relevant MSDS at the time of bid submission.

U.S. FUNDS: All prices quoted are to be in U.S. Currency.



BID SPECIFICATIONS POLICE HANDGUNS

General:

The Troy Police Department, located at 500 W Big Beaver Road, Troy, Michigan 48094, is seeking to purchase one hundred (100) new police handguns. The bid must meet all requirements as specified. Sgt. Andy Satterfield is the contact for this project. No substitutions will be allowed. All equipment is to be delivered F.O.B. freight paid with inside delivery to this location.

Quantity of 101 Glock Model 42 handgun- Caliber 380

- The pistol frame shall be polymer.
- The slide shall be steel construction with a matte black finish.
- The sights consistent with factory standard polymer white-dot front and white bracket rear.
- The external surfaces of the pistol shall be of a durable dark and matte, non-glare finish.
- Equipped with 2 (two) standard Glock 42 magazines.

Warranty:

Guns furnished under any award resulting from this bid shall be covered by the most favorable commercial warranties given to any customer for such a weapon and the rights and remedies provided therein.

Manuals:

The successful bidder(s) shall be required to furnish (2) two complete sets of service and repair manuals, one complete parts manual, and parts price list upon delivery of the handguns. This information will be provided at no additional cost to the City.

Packaging:

All Glock handguns must be received in the original Glock container, gun box; this shipping/storage box is designed to put a pad lock in it to prevent opening and removing of the firearm. Included in the box is a cleaner rod and brush, along with a gunlock (usually a cable pad lock type or key operated type), and an owner's manual.

Shipping and handling shall be included in the bid price.

All bidders must abide by all local, State, and Federal laws, with regards to firearm sales.

All bidders must be licensed firearms dealers, granted the right to conduct intrastate as well as interstate firearms transactions. It will be the responsibility of the awarded bidder(s) to complete all registration forms and file such with B.A.T.F.E., pursuant to current firearms regulations and laws.

Bidder is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location.



Legal Status of Bidder:

The Bidder shall fill out the appropriate form and strike out the other two:

A corporation duly organized and doing business under the laws of the State of _____
Michigan _____ for whom Catherine Parks _____, bearing the office title of _____
President _____, whose signature is affixed to this proposal, is duly authorized to execute
contracts.

A partnership, all members of which, with addresses, is:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

AN INDIVIDUAL, WHOSE SIGNATURE IS AFFIXED TO THE PROPOSAL:



CITY OF TROY
OAKLAND COUNTY, MICHIGAN
NON-COLLUSION AFFIDAVIT

TO WHOM IT MAY CONCERN:

Catherine Parks, being duly sworn deposed, says that he/she
(Print Full Name)

is President - Owner. The party making the foregoing proposal or bid,
(State Official Capacity in Firm)

that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agree, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner directly or indirectly sought by agreement or collusion, or communication or conference, with any person to fix the bid price or affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price, or that of any other bidder, or to secure the advantage against the City of Troy or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

SIGNATURE OF PERSON SUBMITTING BID

NOTARY'S SIGNATURE

Subscribed and sworn to before me this _____ 9th _____ day of

September, 2014 in and for Ionia County.
Acting in the County of Clinton

My commission expires:

November 20, 2018



**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under any non-procurement programs by any federal, state or local agency.
2. Have not, within the three year period preceding, had one or more public transactions (federal, state, or local) terminated for cause or default; and
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three year period preceding the proposal, been convicted of or had a civil judgment rendered against it:
 - a. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local), or a procurement contract under such a public transaction;
 - b. For the violation of federal, or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or
 - c. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, the general grant of this authority exists within the City's Charter, Chapter 12, Section 12.2- Contracts.

I am able to certify to the above statements.

CMP Distributors, Inc.

Name of Agency/Company/Firm (Please Print)

Catherine Parks, President

Name and title of authorized representative (Please Print)



Signature of authorized representative

Date September 9, 2014

I am unable to certify to the above statements. Attached is my explanation.



**VENDOR CERTIFICATION
THAT IT IS NOT AN
"IRAN LINKED BUSINESS"**

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS", as defined by law.

Vendor	
Legal Name	CMP Distributors, Inc.
Street Address	16753 Industrial Parkway
City	Lansing
State, Zip	MI, 48906
Corporate I.D. Number/State	38-2677687 Michigan
Taxpayer I.D. #	38-2677687

The undersigned, with: 1.) full knowledge of all of Vendors business activities, 2.) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3.) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as require by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the City of Troy.

Signature of Vendor's Authorized Agent:

Printed Name of Vendor's Authorized Agent:

Catherine Parks

Witness Signature:

Printed Name of Witness:

Christina Morris



**STATEMENT OF NO BID
CITY OF TROY**

BID NUMBER: ITB-COT 14-26
TITLE: HANDGUNS

Please Send or Fax To:
City of Troy Purchasing Department
500 W. Big Beaver Rd.
Troy, MI 48084

FAX NUMBER: (248) 619-7608

We, the undersigned, have declined to bid on the subject bid for the following reasons:

Check All That Apply	Reason
	Our company does not handle the type of product / service
	We cannot meet the specifications nor provide an approved alternate – please explain below
	Our company is not interested in bidding at this time
	Job is too small
	Job is too large
	Cannot be competitive
	Liability Issues such as insurance, bonding, indemnification, hold harmless
	Insufficient time to respond – please explain below
	Our company's schedule would not permit performance of the specifications
	Other – describe below

REMARKS: _____

COMPANY INFORMATION:

COMPANY NAME: _____
SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: _____
TITLE: _____
COMPANY: _____
ADDRESS: _____
FAX NUMBER: _____ TELEPHONE NUMBER: _____

IMPORTANT NOTE: To qualify as a respondent to the bid, the vendor must submit a bid or return this completed form.

VENDOR REGISTRATION: The City of Troy uses the MITN website for vendor registration, bid and tabulation posting, award information and other processes. Final bid results will be posted on the MITN website after award. Please register to see results - - www.mitn.info.