# **CITY COUNCIL MINUTES-Draft**

April 9, 2018

c) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications - Fire Hose Replacement Program for the Fire Department

Resolution #2018-04-054-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** a contract to the low bidder meeting specifications, *Apollo Fire Equipment of Romeo, MI,* to purchase replacement fire hose as specified and as needed for an estimated total cost of \$120,000 over the next three (3) fiscal years at the unit prices as contained in the bid tabulation opened March 15, 2018, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, the cost of which shall not exceed annual budgetary limitations; with the contract expiring June 30, 2020.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

# **PURCHASE ORDER**

CITY OF TROY

Fire

500 W BIG BEAVER RD TROY, MI 48084

CITY OF TROY

No. 2018-00001173 **DATE:** 04/20/2018 **PAGE:** 1 of 1

FOB DESTINATION

**EXPIRATION DATE** 06/30/2018 **COUNCIL RESOLUTION** 2018-04-054-J-4c

**VENDOR NO.** 103512

TROY, MI 48084

APOLLO FIRE EQUIPMENT 12584 LAKESHORE DR ROMEO, MI 48065-4417

500 W BIG BEAVER RD

QUANTITY  1 Lump Sum	FIRE HOSE REPLACEMENT PROGRAM Purchase of Replacement Fire Hose as specified and as needed in accordance with all bid specifications of ITB-COT 18-12 and the attached pricing sheet. ****THREE YEAR CONTRACT**** This PO is for Year One of a potential Three (3) Year Contract.	40,000.0000	\$40,000.00
Special Instructions:  APPROVED BY CITY COUN	Entered By: MaryBeth Murz  NCIL ON 04/09/2018. CERTIFICATE OF INSURANCE SHALL B	E ON FILE FOR	\$40,000.00 THE DURATION

OF THE CONTRACT.

### **TERMS & CONDITIONS**

- 1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
- Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
- In cases of emergency/disaster, the City can purchase up to six(6) times the order amount for a period of six(6) months at the price contained in the contract.
- Purchase Orders are signed electronically based upon computer generated "on-line" authorized approvals. Authentic signatures are on file in the City of Troy Purchasing Department.

NOTICE: The City could put the vendor on notice that vendors will be held financially responsible for any claims or awards made against the City as a result of the vendor's action. If the City has to defend the initial lawsuit, the City will bring in the vendor as a codefendant or sue the vendor, either as the result of settling a claim or the conclusion of the lawsuit.

I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

Land Backelor

### BID TABULATION CITY OF TROY FIRE HOSE REPLACEMENT PROGRAM

ITB-COT 18-12 Page 1 of 1

		Apo	ollo Fire Equipmen	nt Co.		First Due Fire Sup	ply		
	Vendor Name:		Romeo, MI		Mason, MI				
	Check #:		1724220			39119			
PROPO	SAL A: 5" LDH Sup	pply Hose - All A	merican Snap Ti	te Kryptonite in	Blaze Orange wi	th aluminum stort:	connections. Al		
hoses s	hall be stamped wi		The state of the s	with the date of	manufacturing.				
		2018	2019	2020	2018	2019	2020		
Item #	Size	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price		
1	5" x 25'	\$289.00	\$289.00	\$299.00	\$385.19	\$396.50	\$409.85		
2	5" x 50'	\$393.50	\$393.50	\$405.50	\$518.70	\$560.84	\$564.20		
3	5" x 100'	\$644.00	\$644.00	\$663.50	\$863.20	\$890.50	\$916.16		
PROPO	SAL B: All America	in PONN Conqui	est in both 1¾" a	ınd 2.5" shall ha	ve solid color ch	oices to include re	d, orange, white,		
yellow,	green and black (w	hite with black s	tripe acceptable	). All hoses sha	ll be stamped wi	th "Troy FD" on bo	th ends along		
with the	date of manufactu	ring. Couplings	shall be alumin	um. 1 ¾" coupli	ings shall be nat	ional standard 1.5'	3 rocker. All 2.5		
couplin	gs shall be aluminu	m Detroit threa	d 3 rocker.						
		2018	2019	2020	2018	2019	2020		
ltem#	Size	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price		
4	1 ¾" x 100′	\$363.50	\$363.50	\$375.00	\$504.40	\$452.73	\$466.53		
5	1 ¾" x50'	\$205.50	\$205.50	\$212.00	\$248.30	\$261.85	\$268.93		
6	2.5" x 100'	2.5" x 100' \$435.00 \$435.00 \$448.00 \$525.85		\$546.96 \$556.88					
7	2.5" x 50'	\$252.00	\$252.00	\$260.00	\$304.85	\$319.35	\$328.92		
PROPO:	SAL C: Cost for col	or coded coupli	ngs and/or arrov	vs on couplings.	. (If available)				
		2018	2019	2020	2018	2019	2020		
	Couplings	\$8.00	\$10.75	\$12.90	\$39/ Per set	\$42.90/ Per set	\$46,80/ Per set		
	Arrow Couplings		***************************************		\$9.10	\$13.00	\$15.60		
Cont	act Information:		Dave Duddles	·		Daniel Hamel			
Hou	rs of Operation:		8AM-430PM M-F			830AM-5PM M-F			
24 Hour Phone #:			810-877-5501			517-712-0687			
24					4 Weeks				
	luct Lead Time:		30 Days			4 Weeks			
Proc	luct Lead Time: ance Met: Y or N		30 Days Y			4 Weeks Y			
Prod Insura									
Prod Insura	ance Met: Y or N	Standard	Y Net 30 Days	Varranty		Y			
Prod Insura Pa	ance Met: Y or N yment Terms:	Standard	Y	Varranty		Y Net 30			
Prod Insura Pa Exc	ance Met: Y or N yment Terms: Warranty:	Standard	Y Net 30 Days I Manufacturers V	Varranty		Y Net 30 10 Years			

ATTEST:		
Kristine K	allek	
Sue Reiste	erer	
Peter Hul	inger	



# CITY OF TROY BID PROPOSAL

**ITB-COT 18-12** Page 1 of 6

The undersigned proposes to PROVIDE A FIRE HOSE REPLACEMENT PROGRAM FOR THE CITY OF TROY FIRE DEPARTMENT in accordance with the attached specifications. The specifications are to be considered an integral part of this bid proposal, at the following prices:

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APOLLO FIRE EQUIPMENT CO.

<u>PROPOSAL A:</u> 5" LDH Supply Hose - All American Snap Tite Kryptonite in Blaze Orange with aluminum stortz connections. All hoses shall be stamped with "Troy FD" at both ends along with the date of manufacturing.

The state of the s		And the second s	
	2018	2019	2020
Size	Unit Price	Unit Price	Unit Price
5" x 25'	289.00	289.00	299.00
5" x 50'	393.50	393.50	405.50
5" x 100'	644.00	644.00	663.50
		7.000	

PROPOSAL B: All American PONN Conquest in both 1¾" and 2.5" shall have solid color choices to include red, orange, white, yellow, green and black (white with black stripe acceptable). All hoses shall be stamped with "Troy FD" on both ends along with the date of manufacturing. Couplings shall be aluminum. 1¾" couplings shall be national standard 1.5" 3 rocker. All 2.5" couplings shall be aluminum Detroit thread 3 rocker.

	2018	2019	2020
Size	Unit Price	Unit Price	Unit Price
1 ¾" x 100'	363.50	363.50	375.00
1 ¾" x50'	205.50	205.50	212.00
2.5" x 100'	435.00	435.00	448.00
2.5" x 50'	252.00	252.00	260.00

<u>PROPOSAL C:</u> Cost for color coded couplings and/or arrows on couplings. (If available)

2018	2019	2020
8.00	10.75	12.90

Bid Proposal Fire Hose Replacement Program Page 2 of 6

**NOTE:** The City of Troy Fire Department maintains approximately 55,000 feet of Fire Hose. It is anticipated that 10,000 – 15,000 feet of Fire Hose will be replaced annually on an as needed basis. Colors, sizes and lengths of Fire Hose shall change as needed and as required by the Fire Department.

#### INFORMATION:

For additional general information or questions concerning this project please contact **MaryBeth Murz**, **Purchasing Manager**, at **(248) 680-7291** between the hours of 8:00 a.m. and 4:00 p.m., Monday thru Friday.

### **DESIGNATED CITY REPRESENTATIVE:**

Peter Hullinger Fire Lieutenant at (248) 524-3417 (Peter.hullinger@troymi.gov) is the designated City Representative for this project.

#### **CONTACT INFORMATION:**

Hours of operation: M-F 8:00-4:30	24 Hour Phone No. 810-9877-5501
Contact Person: DAVE DUDDLES	Phone No. 810-877-5501

PRODUCT LEAD TIME: 30 DAYS

### **DOWNPAYMENTS AND PREPAYMENTS:**

Any bid submitted which requires a down payment or prepayment for services prior to performance and acceptance, as being in conformance with specifications will not be considered for award. No payments will be made until work/ service is performed to the satisfaction of the authorized City representative.

# **APPROVED ALTERNATES:**

The City of Troy's designated department representative or his/her designee will not accept any alternate substitutes or comparable products. Their decision as acceptability will be deemed in the City of Troy's best interest and will be final.

### **MATERIAL AVAILABILITY:**

Bidders must accept responsibility for verification of material availability, production schedules, and other pertinent data prior to submission of their bid, and confirm delivery times. It is the responsibility of the bidder to notify the City immediately if items specified are discontinued, replaced, or not available for an extended period of time.

### **DELIVERY:**

All shipments will be sent to **Troy Fire Department**, **4693 Rochester Rd**, **Troy**, **MI 48085 ATTN: LT**. **Hullinger**. All materials are to be F.O.B. delivered, freight paid to the location(s) in the City of Troy in accordance with the attached specifications.

#### **SAMPLES:**

Actual samples of quoted material may be requested at the discretion of the City of Troy's designated representative. Samples will be provided at no cost to the City and will become the property of the City of Troy. Submitted samples may be used for testing purposes.

### **AWARD:**

The evaluation and award of this bid shall be a combination of factors, including but not limited to: cost, professional competence, equipment, references, submission of the schedule of values, and the correlation of the proposal submitted to the needs of the City of Troy.

The City of Troy reserves the right to award this bid to the lowest responsible total bidder meeting specifications; to reject low bids which have major deviations from specifications; to accept a higher bid which has only minor deviations; whatever is deemed to be in the City's best interest.

COMPANY NAME: APOLLO FIRE EQUIPMENT

Bid Proposal Fire Hose Replacement Program Page 3 of 6

### **LOCAL PREFERENCE:**

The City of Troy reserves the right to award a contract to a local business, one which pays City of Troy taxes (real and/or personal), if the bid of a local vendor is within 5% of the lowest responsive and responsible non-local bidder, then the local vendor is given one chance to match the low bid.

#### **BID DEPOSIT AND FORFEITURE:**

The bid deposit of the lowest bidder shall be forfeit if, after bid opening, a change in the bid price or other provision of the bid is required by the bidder that is prejudicial to the interest of the City of Troy or fair competition.

# **CONTRACT FORMS:**

Bidders should complete the Legal Status of Bidder, Non-Collusion Affidavit, Certification regarding Debarment and the Certification regarding "Iran Linked Business" forms and return with your bid proposal.

#### SUBCONTRACTORS:

The undersigned agrees to submit a list of proposed subcontractors, if applicable, for approval by the designated City representative within 72 hours after notification of being the low qualified bidder. It will be understood that this may occur prior to bid award, but the bidder's status will not be final until approved by the Troy City Council.

It will be the successful bidder's responsibility to ensure that any subcontractor performing work on this project is capable of doing the work as specified. The designated City representative retains the right to evaluate the work performed by or on behalf of the successful bidder and reserves the right to reject any work performed that is not in accordance with the specifications or is considered to be poor workmanship. Payment will not be made until the successful bidder has corrected any deficiencies found to the satisfaction of the designated City representative.

### **PURCHASE ORDER:**

After the Troy City Council has approved the award recommendation and acceptable insurance is received, the successful bidder will receive a purchase order issued from the City of Troy, which will create a bilateral contract between the City of Troy and the successful bidder. The purchase order shall commit the bidder to perform the contract in accordance with specifications. A contract document will not be issued.

# **REFERENCES:**

The City of Troy requires that your company list at least three (3) clients who have recently had similar work and material installed by your company; specifically at Fire Stations, Government entities or similar applications. If your company has done work for the City of Troy in the past, it is required the City be listed as one of your references.

DEARBORN HEIGHTS FIRE DEPT. COMPANY: 4500 S. TELEGRAPH DEARBORN HEIGHTS, 48125 ADDRESS: PHONE: 313-277-7735 CONTACT: DAN ROOT EMAIL: COMPANY: WAYNE FIRE DEPT. ADDRESS: WAYNE RD 48184 WAYNE CONTACT: KYLE PHONE: EMAIL: DEARBORN FIRE DEPT. COMPANY: ADDRESS: 6501 SCHAEFER DEARBORN, MI 48126 PHONE: 313-943-3085 CONTACT: MIKE BRACKETT EMAIL:

COMPANY NAME: APOLLO FIRE EQUIPMENT CO.

Bid Proposal Fire Hose Replacement Program Page 4 of 6

#### IMPORTANT:

The City shall have the right to require by written order, changes in, additions to, or deductions from the work required by the bid documents provided that if changes, additions, or deductions are made, the general character of the work as a whole is not changed thereby. Adjustments in the Contract price, if any, because of any change, addition, or deduction in the work, shall be determined as hereinafter provided, and any claim for extension of time for completion shall be adjusted at the time of ordering the changes, additions, or deductions.

No claim for change, addition, or deduction, or adjusting of price, or extension of time for completion thereof, shall be made or allowed unless done in pursuance of written order from the City specifically authorizing such change, addition, or deduction. Drawings without a written order shall not be considered such authority. Written notice of such claims shall be made to the designated City representative before the commencement of the work. Where the written order diminishes the quality of work to be done, this shall not constitute a basis for a claim for damages or anticipated profits on the work that may be dispensed with.

Insurance requirements shall be in accordance with the attached **SAMPLE INSURANCE CERTIFICATE** and **ENDORSEMENT**. The required Insurance Certificate and Endorsement must be submitted to the city within 5 days of the verbal/ electronic request after the bid award. The Insurance Certificate and Endorsement may be faxed to the Purchasing Office at (248) 619-7608, and is the only bid document accepted in this format.

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to business in the State of Michigan and acceptable to the City of Troy. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and self-insured retentions (SIR's) are the responsibility of the Contractor.

( )	X)	We can meet the specified insurance requirements.
(	)	We cannot meet the specified insurance requirements.
(	)	We do not carry the specified limits but can obtain the additional insurance coverage of \$, at the cost of \$ NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.
(	)	Our proposal is reduced by \$ if we lower the requirement to \$ NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.
NT	:	A Certificate of Insurance on an ACORD Form showing present coverage as well as the rec

<u>IMPORTANT</u>: A Certificate of Insurance on an ACORD Form showing present coverage as well as the required endorsements <u>SHALL</u> be attached to the proposal document at the time of submission of the proposal to the Office of the City Clerk.

**NOTE**: Failure on the part of any bidder to contact his/her insurance carrier to verify that the insurance carried by the bidder meets City of Troy specifications may result in this proposal being completed incorrectly.

<u>OTHER:</u> Sole proprietors must execute a certificate of exemption from Worker's Compensation requirements or provide proof of Worker's Compensation Insurance. All coverage shall be with insurance carriers licensed and admitted to do business in Michigan in accordance with all applicable statutes of the State of Michigan and acceptable to the City of Troy.

### **INSURANCE VERIFICATION:**

A bidder shall complete the above portion, which details additional costs that may be incurred for specified coverage without purchasing the additional coverage prior to bid submission.

COMPANY NAME:	APOLLO	FIRE	EQUIPMENT	CO.	



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Ç	certificate holder in lieu of such endorsement(s).													
PRO	DUCE	₽								<sup>(CT</sup> Regina				
Blanchard Agency							PHONE (A/C, No, Ext): (586) 598-7300 FAX (A/C, No): (586) 598-7308							
22955 21 Mile Road								E-MAIL ADDRESS: jmiller@blanchardagency.com						
P. O. Box 606											RDING COVERAGE		NAIC #	
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Troy Fire Department
500 West Big Beaver Rd.
Troy, MI 48084

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

David Meldrum/RM

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Bid Proposal Fire Hose Replacement Program Page 5 of 6

WORKERS' COMPENSATION INSURANCE, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

<u>COMMERCIAL GENERAL LIABILITY INSURANCE</u> on an "Occurrence Basis" with limits of liability not less than \$1,000.000.00 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable.

<u>AUTOMOBILE LIABILITY</u>, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

### **ADDITIONAL INSURED:**

Commercial General Liability and Automobile Liability, as described in the attached SAMPLE shall include an Additional Insured Endorsement stating the following shall be *Additional Insureds:* The City of Troy including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and council members, including employees and volunteers thereof. It is understood and agreed by naming the City of Troy as additional insured, coverage afforded is considered to be primary and any other insurance the City of Troy may have in effect shall be considered secondary and/or excess.

### **CANCELLATION NOTICE:**

All policies, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be mailed to:

City of Troy Purchasing Manager 500 West Big Beaver Troy, MI 48084

### PROOF OF INSURANCE COVERAGE:

The Contractor shall provide the City of Troy, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above all shall be furnished, if so requested. If any of the applicable coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the City of Troy at least ten (10) days prior to the expiration date.

### **LETTER VERIFICATION:**

The recommended bidder will be notified to submit a letter from the *insurance agent or carrier* that the insurance to be supplied will meet specifications. As an alternative, the recommended bidder may submit the certificate of insurance meeting specifications at this time at his/her option. *The City must receive this letter or certificate* within 5 business days after verbal / electronic notification has been delivered to the recommended bidder or the bidder will be considered non-responsive and the bid un-awardable. This process will occur before presentation of the award recommendation to the Troy City Council.

### FINAL INSURANCE CERTIFICATE SUBMISSION:

After approval by Troy City Council, the City's Purchasing Manager will review the insurance certificates and endorsements to ensure all acceptable documents have been received and allow (5) business additional days after verbal / electronic notification to submit final insurance certificate(s) in accordance with specifications. The City of Troy reserves the right to WITHHOLD AND KEEP any bid surety for failure to comply. The company will be considered in default of contract and will be barred from doing business with the City of Troy for a minimum of three (3) years for failing to meet insurance requirements.

COMPANY NAME: APOLLO FIRE EQUIPMENT CO.

Bid Proposal Fire Hose Replacement Program Page 6 of 6

# SIGNATURE PAGE

PRICES:  Prices shall remain firm for 60 days or bid award, whichever comes first, except the successful bidder whose prices shall remain firm through Fire Hose Program completion.
SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: Passing Wedder
NOTE: The undersigned has checked carefully the bid figures and understands that he/she shall be responsible for any error or omission in this bid offer and is in receipt of all addenda as issued.  TAX ID: 38-2415038
COMPANY: APOLLO FIRE EQUIPMENT CO.  ADDRESS: 12584 LAKESHORE DR CITY: ROMEO STATE: MI ZIP: 48065  PHONE: (58)6 752-1800 FAX NUMBER: (58)6 752-6907
REPRESENTATIVE NAME:DAVE DUDDLES(Print) SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE:
PAYMENT TERMS: NET 30 DAYS WARRANTY: STANDARD MANUFACTURERS WARRANTY
E-MAIL: apollo@apollofire.com  EXCEPTIONS:  Any exceptions, substitutions, deviations, etc. from the City of Troy specifications and this proposal must be stated below and reason for, and are an integral part of this bid proposal offer.
ACKNOWLEDGEMENT:  I,DAVE _DUDDLES, certify that I have read the <i>Instructions to Bidders</i> (2 Pages) and that the bid proposal documents contained herein were obtained directly from the City's Purchasing Department or MITN website, www.mitn.info and is an official copy of the Authorized Version.  SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE:
All City of Troy purchases require a MATERIAL SAFETY DATA SHEET, where applicable, in compliance with the MIOSHA "Right to Know" Law. <u>Please include a copy of any relevant SDS at the time of bid</u>

# submission.

**NOTE:**The City of Troy, at their discretion, may require the bidder to supply a Financial Report from an impartial Financial Credit Reporting Service before award of contract.

# U.S. FUNDS:

All prices are to be quoted in U. S. Currency.



# Legal Status of Bidder:

A corporation duly organized and doin DAVE DUDDLES signature is affixed to this proposal, is	ng business und , bearing the duly authorized	der the laws of the office title of _SAL to execute contrac	State of MI ES REPRESENTA ts.	for who
<b>Д рынкөгынд</b> жи кымбегы огуулга, х	<b>~~~~</b> ₩₩ <i>%</i> 8&&&&	, <b>%</b> ,X		



# **CITY OF TROY** OAKLAND COUNTY, MICHIGAN NON-COLLUSION AFFIDAVIT

TO WHOM IT MAY CONCERN:	
Arand Ballow Woddles (Print Full Name)	_, being duly sworn deposed, says that he
is SAES (State Official Capacity in Firm)	party making the foregoing proposal or bid,
connived, or agree, directly or indirectly, with ar bidding and has not in any manner directl communication or conference, with any person any overhead, profit, or cost element of said	or sham; that said bidder has not colluded, conspired, by bidder or person, to put in a sham bid or to refrain from y or indirectly sought by agreement or collusion, or to fix the bid price or affiant or any other bidder, or to fix bid price, or that of any other bidder, or to secure the erson interested in the proposed contract; and that all true.  SIGNATURE OF PERSON SUBMITTING BID
	NOTARY'S SIGNATURE  Subscribed and sworn to before me this day of March in and for Genesee County.  My commission expires:  6-08-2024



# CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions under any non-procurement programs by any federal, state or local agency.
- 2. Have not, within the three year period preceding, had one or more public transactions (federal, state, or local) terminated for cause or default; and
- 3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three year period preceding the proposal, been convicted of or had a civil judgment rendered against it:
  - a. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local), or a procurement contract under such a public transaction;
  - b. For the violation of federal, or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or
  - c. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, the general grant of this authority exists within the City's Charter, Chapter 12, Section 12.2- Contracts.

XX I am able to certify to the above statements.

APOLLO FIRE EQUIPMENT CO.

Name of Agency/Company/Firm (Please Print)

DAVE DUDDLES, SALES REPRESENTATIVE

Name and title of authorized representative (Please Print)

MARCH 14, 2018

Signature of authorized representative

Date

[ ] I am unable to certify to the above statements. Attached is my explanation.

G:\Purchasing Forms - Instructions\Certification regarding debarment (2).doc



# VENDOR CERTIFICATION THAT IT IS NOT AN "IRAN LINKED BUSINESS"

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS", as defined by law.

Vendor	
Legal Name	APOLLO FIRE EQUIPMENT COMPANY
Street Address	12584 LAKESHORE DR.
City	ROMEO
State, Zip	MI 48065
Corporate I.D. Number/State	
Taxpayer I.D. #	38-2415038

The undersigned, with: 1.) full knowledge of all of Vendors business activities, 2.) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3.) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as require by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the City of Troy.

a la o
Signature of Vendor's Authorized Agent: Louddlook
Printed Name of Vendor's Authorized Agent:
Witness Signature: Youlette Sean
Printed Name of Witness: PAULETTE LEAN

G:\ BidLanguage\_IranLinkedBusiness



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 00/00/20XX

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS

CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT NAME: PHONE (A/C, No. Ext): E-MAIL ADDRESS: ABC Insurance Agency 555-555-1234 FAX (A/C, No): 555-555-5678 123 Main Street Anywhere, USA INSURER(S) AFFORDING COVERAGE INSURER A: ABC Insurance Company 00000 INSURED INSURER B XYZ Construction Company 456 Main Street INSURER D INSURER E Anywhere MI INSURER F COVERAGES **CERTIFICATE NUMBER: REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP TYPE OF INSURANCE **POLICY NUMBER** INSD WYD COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ex occurrence) 1,000,000 00-00-00-00 00/00/00 00/00/00 CLAIMS-MADE X OCCUR 50,000 5,000 MED EXP (Any one person) PERSONAL & ADV INJURY 1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE 1,000,000 PRO-POLICY 1,000,000 PRODUCTS - COMP/OP AGG OTHER: COMBINED SINGLE LIMIT (Eg accident) AUTOMOBILE LIABILITY \$ 1.000,000 Υ 00-00-00-00 00/00/00 00/00/00 Α X BODILY INJURY (Per person) ANY AUTO ALL OWNED SCHEDULED BODILY INJURY (Per accident) AUTOS NON-OWNED AUTOS PROPERTY DAMAGE 5 HIRED ALTOS \$ UMBRELLA LIAB OCCUR EACH OCCURRENCE EXCESS LIAB CLAIMS-MADE AGGREGATE DED RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY X STATUTE 00-00-00-00 00/00/00 00/00/00 ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT 100,000 Mandatory in NH) E.L. DISEASE - EA EMPLOYEE \$ 100,000 f yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT 500,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional Insured - See Endorsement Cancellation Notice - See Endorsement Primary & Non-Contributory - See Endorsement Project name: **CERTIFICATE HOLDER** CANCELLATION **Entity Name** SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Attn: Contact Name **Entity Address** City, State Zip AUTHORIZED REPRESENTATIVE

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AGENT SIGNATURE

# Sample Additional Insured Endorsement for General Liability

# ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

Named insured	*	1	Endorsement Number 4
Policy Symbol Pall	ev Number	Policy Period 10/01/2014 TO 10/01/2015	Effective Dels of Endorsement
Issued by (Name of	neurance Company)		

# THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY. THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING: COMMERCIAL GENERAL LIABILITY COVERAGE FORM

- Any person or organization to whom you become obligated to include as an additional insured:

  Any person or organization to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of your operations, completed operations, or premises owned by or rented to you. However, the insurance provided will not exceed the lesser of:
  - · The coverage and/or limits of this policy, or
  - . The coverage and/or limits required by said contract or agreement.

 Authorized Ayent

# Sample Additional Insured Endorsement for Automobile Liability

# ADDITIONAL INSURED DESIGNATED PERSONS OR ORGANIZATIONS

Namec Insured * *			Endorsament Number 2
Policy Symbol   P		Policy Period 10/01/2014 TO 10/01/2015	Effective Date of Endorsement
issued By (Name o	of Insurance Company)		

The above is required to be completed only when this endorsament is issued subsequent to the preparation of the princy.

# THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
TRUCKERS COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
GARAGE COVERAGE FORM
EXCESS BUSINESS AUTO COVERAGE FORM
EXCESS TRUCKERS COVERAGE FORM

Additional Insured(s): Any person or organization whom you have agreed to include as an additional insured under a written contract, provided such contract was executed prior to the date of loss.

- A. For a covered "auto," Who is insured is amended to include as an "insured," the persons or organizations named in this endorsement. However, these persons or organizations are an "insured" only for "bodily injury" or "properly damage" resulting from acts or omissions of:
  - 1. You.
  - 2. Any of your "employees" or agents.
  - 3. Any person operating a covered "auto" with permission from you, any of your "employees" or agents.
- B. The persons or organizations named in this encorsement are not liable for payment of your premium.

Authorized Representative	•	<del>,</del>	



# STATEMENT OF NO BID **CITY OF TROY**

**BID NUMBER:** 

**ITB-COT 18-12** 

TITLE:

**Fire Hoses** 

### Please Send or Fax To:

City of Troy Purchasing Department 500 W. Big Beaver Rd. Troy, MI 48084

FAX NUMBER: (248) 619-7608

We, the undersigned, have declined to bid on the subject bid for the following reasons:

Check All	
That Apply	REASON
	Our company does not handle the type of product / service
	We cannot meet the specifications nor provide an approved alternate – please explain below
	Our company is not interested in bidding at this time
	Job is too small
	Job is too large
	Cannot be competitive
	Liability Issues such as insurance, bonding, indemnification, hold harmless
	Insufficient time to respond – please explain below
	Our company's schedule would not permit performance of the specifications
	Other – describe below

REMARKS:		
COMPANY INFORMATION: COMPANY NAME: SIGNATURE OF AUTHORIZED COTITLE: COMPANY: ADDRESS:	DMPANY REPRESENTATIVE:	
FAX NUMBER:	TELEPHONE NUMBER:	

**IMPORTANT NOTE:** To qualify as a respondent to the bid, the vendor must submit a bid or return this completed form.

VENDOR REGISTRATION: The City of Troy uses the MITN website for vendor registration, bid and tabulation posting, award information and other processes. Final bid results will be posted on the MITN website after award. Please register to see results - www.mitn.info.

# **CITY COUNCIL AGENDA ITEM**

Date:

April 2, 2018

To:

Mark F. Miller, Acting City Manager

From:

MaryBeth Murz, Purchasing Director

David Roberts, Fire Chief

Peter Hullinger, Staff Lieutenant

Subject:

Standard Purchasing Resolution 2 - Award to Low Bidder meeting Specifications - Fire

Hose Replacement Program for the Fire Department

# **History**

The fire department utilizes fire hoses of several different types, sizes, and colors for firefighting. National standards require all of the City's fire hose to be performance tested on an annual basis. Due to fire hose failures during annual testing, and the national standard for fire hose service life requiring any hose manufactured prior to 1987 to be removed from service, the fire department sought bids to replace fire hose. The fire department currently has over 55,000 feet of hose that is in need of replacement; to be replaced as needed. The Fire Department is also in the process of standardizing replacement options as well.

# **Purchasing**

On March 15<sup>th</sup>, 2018, a bid opening was conducted as required by City Charter and Code for the purchase of fire hose. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website at <a href="https://www.MITN.info">www.MITN.info</a>. Two (2) bids were received. Below is a detailed summary of potential vendors:

Companies notified via MITN	
Troy Companies notified via MITN	8
Troy Companies - Active email Notification	8
Troy Companies - Active Free	0
Companies that viewed the bid	21
Troy Companies that viewed the bid	2

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City. Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

# **Financial**

The unit costs were quoted by hose diameter and length. This bid was for 3 year guaranteed pricing. The fire department estimates spending \$40,000 per year for the next 3 years replacing fire hose. Funds have been budgeted in the Operating Supplies Fire Equipment account #101.336.338.7740.115.

Est. total cost \$ 120,000 Contract to expire 6.30.2020. Opening Date: 3/15/2018 Reviewed Date:3/15/2018

# BID TABULATION CITY OF TROY FIRE HOSE REPLACEMENT PROGRAM

ITB-COT 18-12 Page 1 of 1

		Apo	llo Fire Equipmer	it Co.	1	First Due Fire Sup	ply	
	Vendor Name:	Romeo, MI		Mason, MI				
	Check #:	1724220		39119				
PROPO	SAL A: 5" LDH Sup	ply Hose - All A	merican Snap Ti	te Kryptonite in	Blaze Orange wi	th aluminum stortz	connections. Al	
hoses s	hall be stamped wi	th "Troy FD" at	both ends along	with the date of	manufacturing.		100	
		2018	2019	2020	2018	2019	2020	
Item#	Size	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	
1	5" x 25'	\$289.00	\$289.00	\$299.00	\$385.19	\$396.50	\$409.85	
2	5" x 50'	\$393.50	\$393.50	\$405.50	\$518.70	\$560.84	\$564.20	
3	5" x 100' SAL B: All America	\$644.00	\$644.00	\$663.50	\$863.20	\$890.50	\$916.16	
with the	green and black (wi date of manufactu gs shall be aluminu	ring. Couplings	shall be alumin					
		2018	2019	2020	2018	2019	2020	
Item #	Size	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	
4	1 ¾" x 100'	\$363.50	\$363.50	\$375.00	\$504.40	\$452.73	\$466.53	
5	1 ¾" x50′	\$205.50	\$205.50	\$212.00	\$248.30	\$261.85	\$268.93	
6	2.5" x 100'	\$435.00	\$435.00	\$448.00	\$525.85	\$546.96	\$556.88	
7	2.5" x 50'	\$252.00	\$252.00	\$260.00	\$304.85	\$319.35	\$328.92	
PROPO	SAL C: Cost for col	or coded coupli	ngs and/or arrov	vs on couplings.	(If available)			
		2018	2019	2020	2018	2019	2020	
	Couplings	\$8.00	\$10.75	\$12.90	\$39/ Per set	\$42.90/ Per set	\$46.80/ Per set	
	Arrow Couplings				\$9.10	\$13.00	\$15.60	
Conf	tact Information:		Dave Duddles		Daniel Hamel			
Hou	rs of Operation:		8AM-430PM M-F		830AM-5PM M-F			
24	Hour Phone #:		810-877-5501		517-712-0687			
Proc	duct Lead Time:		30 Days	0 Days 4 Weeks				
Insur	ance Met: Y or N		Y		Y			
Pa	yment Terms:		Net 30 Days			Net 30		
	Warranty:	Standar	d Manufacturers \	Varranty		10 Years		
Exc	eptions: Y or N		N			N		
Acknow	vledgement: Y or N		Υ			Υ		
Forms: Y or N			Υ		Y			

ATTEST:	
Kristine Kallek	
Sue Reisterer	
Peter Hullinger	



# **CITY COUNCIL AGENDA ITEM**

# Recommendation

City management recommends awarding a contract to the low bidder meeting specifications; *Apollo Fire Equipment of Romeo, Mi* to purchase replacement fire hose as specified and as needed; for an estimated total cost of \$120,000 over the next three (3) fiscal years not to exceed budgetary limitations at the unit prices as contained in the bid tabulation opened March 15, 2018, a copy of which is attached.

# <u>STANDARD PURCHASING RESOLUTION 2 – Award to Low Bidder meeting Specifications – Fire Hose Replacement Program for the Fire Department</u>

RESOLVED, That Troy City Council hereby **AWARDS** a contract to the low bidder meeting specifications; *Apollo Fire Equipment of Romeo, MI* to purchase replacement fire hose as specified and as needed; for an estimated total cost of \$120,000 over the next three (3) fiscal years at the unit prices as contained in the bid tabulation opened March 15, 2018, a copy of which shall be ATTACHED to the original Minutes of this meeting, the cost of which shall not exceed annual budgetary limitations; with the contract expiring June 30, 2020.

BE IT FURTHER RESOLVED, That the award is CONTINGENT upon the contractor's submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

# PO #2018-00001173 APOLLO FIRE EQUIPMENT FIRE HOSE REPLACEMENT PROGRAM

	Apollo Fire Equipment Co.
Vendor Name:	Romeo, MI

<u>PROPOSAL A:</u> 5" LDH Supply Hose - All American Snap Tite Kryptonite in Blaze Orange with aluminum stortz connections. All hoses shall be stamped with "Troy FD" at both ends along with the date of manufacturing.

		2018	2019	2020
Item #	Size	Unit Price	Unit Price	Unit Price
1	5" x 25'	\$289.00	\$289.00	\$299.00
2	5" x 50'	\$393.50	\$393.50	\$405.50
3	5" x 100'	\$644.00	\$644.00	\$663.50

PROPOSAL B: All American PONN Conquest in both 1¾" and 2.5" shall have solid color choices to include red, orange, white, yellow, green and black (white with black stripe acceptable). All hoses shall be stamped with "Troy FD" on both ends along with the date of manufacturing. Couplings shall be aluminum. 1¾" couplings shall be national standard 1.5" 3 rocker. All 2.5" couplings shall be aluminum Detroit thread 3 rocker.

		2018	2019	2020
Item #	Size	Unit Price	Unit Price	Unit Price
4	1 ¾" x 100'	\$363.50	\$363.50	\$375.00
5	1 <sup>3</sup> / <sub>4</sub> " x50'	\$205.50	\$205.50	\$212.00
6	2.5" x 100'	\$435.00	\$435.00	\$448.00
7	2.5" x 50'	\$252.00	\$252.00	\$260.00

<u>PROPOSAL C:</u> Cost for color coded couplings and/or arrows on couplings. (If available)

THE PROPERTY OF STREET	불가지않는 사진 사람들은 얼마가 다른다. 다음 기장에 가입을 만난 사람들이 다 가게 된다.		<ul> <li>A series of the s</li></ul>	france for a construction of a contract of the		
		2018	2019	2020		
	Couplings	\$8.00	\$10.75	\$12.90		
	Arrow Couplings					
Con	tact Information:	Dave Duddles				
Hou	rs of Operation:	8AM-430PM M-F				
24	Hour Phone #:	810-877-5501				
Prod	duct Lead Time:	30 Days				
Insur	ance Met: Y or N	Y				
Pa	yment Terms:	Net 30 Days				
	Warranty:	Standard Manufacturers Warranty				



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)

certificate holder in lieu of suc		onacionina // statement on the continuate	2000 Hot outlier righter to the		
PRODUCER		CONTACT Regina Miller			
Blanchard Agency		PHONE (A/C, No, Ext): (586) 598-7300 FAX (A/C, No): (586) 598-73			
22955 21 Mile Road					
P. O. Box 606		INSURER(S) AFFORDING COVERAGE	NAIC#		
Mt. Clemens M	MI 48046-0606	INSURERA : Auto Owners Insurance Co	mpany 18988		
INSURED		INSURER B: Frankenmuth Insurance	13986		
Apollo Fire Equipment (	lo .	INSURER C:			
12584 Lakeshore Dr		INSURER D:			
		INSURER E:			
Romeo M	MI 48065-4417	INSURER F:			
COVERAGES	CERTIFICATE NUMBER:CL1811005	5919 REVISION NU	JMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS					
	OF SUCH POLICIES. LIMITS SHOWN MAY HAV		UBJECT TO ALL THE TERMS,		
INSR TYPE OF INCLINANCE	ADDL SUBR	POLICY EFF POLICY EXP	LIMITS		

INSR LTR	NSR TR TYPE OF INSURANCE		ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S	
	Х	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$	1,000,000
A		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	50,000
		<del></del>			04867901	9/12/2017	9/12/2018	MED EXP (Any one person)	\$	5,000
			:					PERSONAL & ADV INJURY	\$	1,000,000
	GEN	'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000
	х	POLICY PRO- JECT LOC		:				PRODUCTS - COMP/OP AGG	\$	
		OTHER:						Premises/Operations	\$	
	AUT	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
١,		ANY AUTO						BODILY INJURY (Per person)	\$	
A		ALL OWNED SCHEDULED AUTOS AUTOS			04867901	9/12/2017	9/12/2018	BODILY INJURY (Per accident)	\$	
	х	HIRED AUTOS X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
									\$	
		UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$	
		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	
		DED RETENTION \$							\$	
		KERS COMPENSATION EMPLOYERS' LIABILITY						X PER STATUTE ER		
	ANY	PROPRIETOR/PARTNER/EXECUTIVE	N/A		WC. 6296487	9/12/2017	9/12/2018	E.L. EACH ACCIDENT	\$	500,000
В	(Man	CER/MEMBER EXCLUDED? N datory in NH)	NIA					E.L. DISEASE - EA EMPLOYEE	\$	500,000
	If yes	describe under CRIPTION OF OPERATIONS below					1.	E.L. DISEASE - POLICY LIMIT	\$	500,000
							,			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
City of Troy 500 West Big Beaver Rd. Troy, MI 48084	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
1109, 111 40004	AUTHORIZED REPRESENTATIVE
	David Moldrym/PM Quil a. Mallaum

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### **Auto-Owners Insurance Company**

COMMERCIAL GENERAL LIABILITY 55202 (12-04)Z

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# ADDITIONAL INSURED EXCLUSION - PRODUCTS-COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

#### **SCHEDULE**

### Name of Person or Organization (Additional Insured):

CITY OF PORTAGE
CITY OF WARREN, CITY OF WARREN MUNICIPAL BUILDING AUTHORITY
WASHINGTON TOWNSHIP
MEIJER AND AFFILIATES
CITY OF BIRMINGHAM
CITY OF DETROIT PURCHASING DEPARTMENT
CITY OF ROCHESTER HILLS
CITY OF STERLING HEIGHTS

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

A. Under SECTION I - COVERAGES, COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY, 2. Exclusions, the following exclusion is added:

### 2. Exclusions

This insurance does not apply to:

The Additional Insured for the "products-completed operations hazard".

B. Under SECTION II - WHO IS AN INSURED, the following is added:

The person or organization shown in the above Schedule is an Additional Insured, but only with respect to liability arising out of "your work" for that insured by or for you.

C. Under SECTION III - LIMITS OF INSURANCE, the following is added:

The limits of liability for the Additional Insured are those specified in the written contract or agreement between the insured and the owner, lessee or contractor, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the limits of insurance shown in the Declarations.

D. Under SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS, 4. Other Insurance, the following is added:

This insurance is primary for the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that person or organization by or for you. Other insurance available to the person or organization shown in the Schedule will apply as excess insurance and not contribute as primary insurance to the insurance provided by this endorsement.

11-0008-00 BLANCHARD AGENCY INC PO BOX 606 MOUNT CLEMENS MI 48046-0606



LIFE . HOME . CAR . BUSINESS

P.O. BOX 30660 · LANSING, MICHIGAN 48909-8160

Auto-Owners Insurance Company

05-14-2018

APOLLO FIRE EQUIPMENT CO 12584 LAKESHORE DR ROMEO MI 48065-4417 Remember, you can view your policy, pay your bill or change your paperless options any time online, at www.auto-owners.com. If you have not already enrolled your policy, you may do so using policy number 024611-04867901-17 and Personal ID Code (PID) T2N 97V 5P3.

Your agency's phone number is 586-598-7300.

RE: .Policy 024611-04867901-17

Thank you for selecting Auto-Owners Insurance Group to serve your insurance needs! Feel free to contact your independent Auto-Owners agent with questions you may have.

Auto-Owners and its affiliate companies offer a variety of programs, each of which has its own eligibility requirements, coverages and rates. In addition, Auto-Owners also offers many billing options. Please take this opportunity to review your insurance needs with your Auto-Owners agent, and discuss which company, program, and billing option may be most appropriate for you.

Auto-Owners Insurance Company was formed in 1916. The Auto-Owners Insurance Group is comprised of five property and casualty companies and a life insurance company. Our A++ (Superior) rating by A.M. Best Company signifies that we have the financial strength to provide the insurance protection you need.



Auto-Owners

Issued

05-14-2018

INSURANCE COMPANY 6101 ANACAPRI BLVD., LANSING, MI 48917-3999

AGENCY F

**BLANCHARD AGENCY INC** 

11-0008-00

MKT TERR 021

586-598-7300

Change Endorsement Effective

TAILORED PROTECTION POLICY DECLARATIONS

04-24-2018

POLICY NUMBER

024611-04867901-17

Company Use

04-46-MI-0209

Agency Bill **Policy Term** 

12:01 a.m. 12:0

12:01 a.m.

09-12-2017

09-12-2018

ADDRESS 12584 LAKESHORE DR

ROMEO MI 48065-4417

INSURED APOLLO FIRE EQUIPMENT CO

Description of Change

--COMMERCIAL GENERAL LIABILITY COVERAGE PART IS AMENDED AS FOLLOWS-AMENDED ADDITIONAL INSURED 55202 EXCLUDING PRODUCTS COMPLETED OPS TO INCLUDE:

CITY OF TROY

Transaction Number: 004

**Endorsement Premium:** 

\$20.00

**ADDITIONAL**