

CITY COUNCIL MINUTES

March 14, 2022

**Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications –
Mowing Landscape Services**

Resolution #2022-03-039-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** a three-year contract with a two-year renewal option for Mowing Landscape Service to the low bidder, *Green Meadows Lawnscape, Inc. of Rochester Hills, MI*, for proposals A, B and C, as per unit bid prices; for an estimated total cost of \$469,487.94 for 2022, \$469,487.94 for 2023, and \$469,487.94 for 2024; at prices contained in the bid tabulation opened March 3, 2022, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, the cost of which shall not exceed annual budgetary limitations; with the contract expiring December 31, 2026.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

BLANKET ORDER

No. 2022-00001176

DATE: 03/25/2022

PAGE: 1 of 1

FOB DESTINATION

Ship To

CITY OF TROY
Building Operations
4693 ROCHESTER ROAD
TROY, MI 48085

Bill To

CITY OF TROY
Building Operations
4693 ROCHESTER ROAD
TROY, MI 48085

COUNCIL RESOLUTION

2022-03-039-J-4c

INSTRUCTIONS

Return to Department

VENDOR NO. 163038

*ROUGH MOW AND
LARGE MACHINERY*

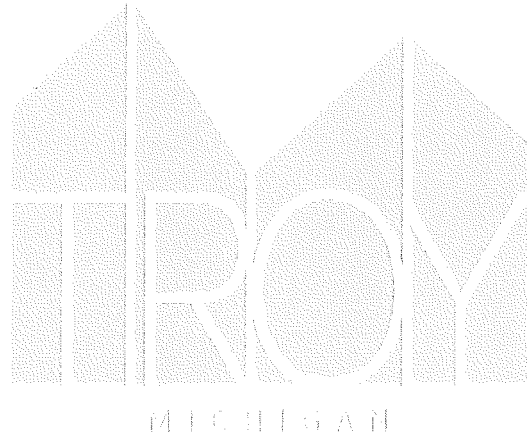
Vendor

GREEN MEADOWS LAWNSCAPE INC
2359 AVON INDUSTRIAL DRIVE
ROCHESTER HILLS, MI 48309

QUANTITIES ARE ESTIMATED AND WILL BE ORDERED AS NEEDED

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1,638	Acres	Proposal A Group 1 - Medians	34.0000	\$55,709.68
6,169	Acres	Proposal A Group 2 - Parks	34.0000	\$209,773.20
309	Acres	Proposal A Group 3 - Fire Stations	34.0000	\$10,519.60
104	Acres	Proposal A Group 3 - Historic Village	34.0000	\$3,536.00
52	Acres	Proposal A Group 3 - DPW	34.0000	\$1,768.00
15	Acres	Proposal A Group 3 - Transit Center	34.0000	\$530.40
249	Acres	Proposal A Group 4 - Cemeteries	34.0000	\$8,486.40
2,917	Acres	Proposal E Group 5 - Irrigated Athletic Fields	32.0000	\$93,350.40

*MOWING
SERVICES*



Entered By: Andrew Chambliss

\$383,673.68

Special Instructions:

Council Award Date: 3/14/22 Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications –Mowing Landscape Services

TERMS & CONDITIONS

1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
2. Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
3. In cases of emergency/disaster, the City can purchase up to six(6) times the order amount for a period of six(6) months at the price contained in the contract.
4. Purchase Orders are signed electronically based upon computer generated "on-line" authorized approvals. Authentic signatures are on file in the City of Troy Purchasing Department.

NOTICE: The City could put the vendor on notice that vendors will be held financially responsible for any claims or awards made against the City as a result of the vendor's action. If the City has to defend the initial lawsuit, the City will bring in the vendor as a co-defendant or sue the vendor, either as the result of settling a claim or the conclusion of the lawsuit.

I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

Andrew K. Chambliss

BLANKET ORDER

No. 2022-00001172
 DATE: 03/25/2022
 PAGE: 1 of 1
 FOB DESTINATION

Ship To
 CITY OF TROY
 Streets
 4693 ROCHESTER ROAD
 TROY, MI 48085

Bill To
 CITY OF TROY
 Streets
 4693 ROCHESTER ROAD
 TROY, MI 48085

COUNCIL RESOLUTION
 2022-03-039-J-4c

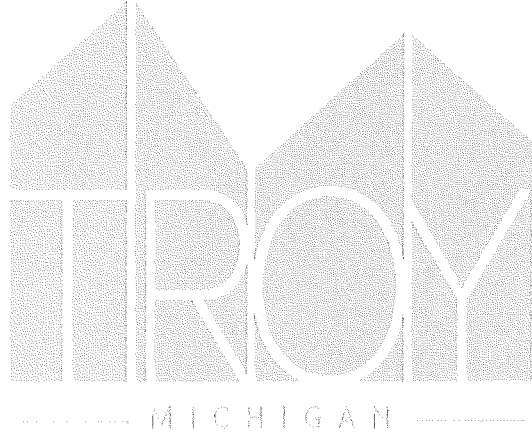
VENDOR NO. 163038

*ROUGH MOW &
 LARGE MACHINERY*

Vendor
 GREEN MEADOWS LAWNSCAPE INC
 2359 AVON INDUSTRIAL DRIVE
 ROCHESTER HILLS, MI 48309

QUANTITIES ARE ESTIMATED AND WILL BE ORDERED AS NEEDED

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
964	Acres	Rough Mowing Parcels	33.0000	\$31,823.55
2,160	Acres	Rough Mowing Detention Ponds	33.0000	\$71,299.80
309	Acres	Rough Mowing I-75 MDOT Right of Way	33.0000	\$10,216.80
		<i>MOWING SERVICES</i>		



Entered By: Andrew Chambliss

\$113,340.15

Special Instructions:

Council Award Date: 3/14/22 Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Mowing Landscape Services

TERMS & CONDITIONS

1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
2. Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
3. In cases of emergency/disaster, the City can purchase up to six(6) times the order amount for a period of six(6) months at the price contained in the contract.
4. Purchase Orders are signed electronically based upon computer generated "on-line" authorized approvals. Authentic signatures are on file in the City of Troy Purchasing Department.

NOTICE: The City could put the vendor on notice that vendors will be held financially responsible for any claims or awards made against the City as a result of the vendor's action. If the City has to defend the initial lawsuit, the City will bring in the vendor as a co-defendant or sue the vendor, either as the result of settling a claim or the conclusion of the lawsuit.

I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

Andrew K. Chambliss

CITY OF TROY
 BID TABULATION
 MOWING AND LANDSCAPING SERVICES

Vendor Name:	Green Meadows Lawnscape, Inc.	Brantley Development LLC	Ace Outdoor Services
City:	Rochester Hills, MI	Inkster, MI	Flint, MI
Check #:	35806559	01-2000267140	9070232200
Check Amount:	\$10,000.00	\$10,000.00	\$10,000.00

Proposal A – MEDIANS, PARKS, MUNICIPAL PROPERTY - SPLIT MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)
2022	313.56 acres	\$34.00	\$10,661.04	\$45.00	\$14,110.20	\$46.00	\$14,423.76
2023	313.56 acres	\$34.00	\$10,661.04	\$45.00	\$14,110.20	\$46.00	\$14,423.76
2024	313.56 acres	\$34.00	\$10,661.04	\$45.00	\$14,110.20	\$46.00	\$14,423.76

Proposal B – DETENTION/RETENTION/VACANT PROPERTY – TWICE-A-MONTH MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)
2022	199.90 acres	\$33.00	\$6,596.70	\$39.00	\$7,796.10	\$46.00	\$9,195.40
2023	199.90 acres	\$33.00	\$6,596.70	\$39.00	\$7,796.10	\$46.00	\$9,195.40
2024	199.90 acres	\$33.00	\$6,596.70	\$41.00	\$8,195.90	\$46.00	\$9,195.40

Proposal C – IRRIGATED ATHLETIC FIELDS – BI-WEEKLY MOW

YEAR	ESTIMATED SQ. FT.	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)
2022	56.1 acres	\$32.00	\$1,795.20	\$37.00	\$2,075.70	\$48.00	\$2,692.80
2023	56.1 acres	\$32.00	\$1,795.20	\$37.00	\$2,075.70	\$48.00	\$2,692.80
2024	56.1 acres	\$32.00	\$1,795.20	\$39.00	\$2,187.90	\$48.00	\$2,692.80

NOTE: For award purposes only, City of Troy will use the following frequency for each Proposal:

Proposal A	26 mowings per season		
Proposal B	15 mowings per season		
Proposal C	52 mowings per season		
Total 2022	\$19,052.94	\$23,982.00	\$26,311.96
Total 2023	\$19,052.94	\$23,982.00	\$26,311.96
Total 2024	\$19,052.94	\$24,494.00	\$26,311.96
GRAND TOTAL ALL PROPOSALS:	\$57,158.82	\$72,458.00	\$78,935.88
Site Inspection:	Y	Y	Not Specified
Hours of Operation:	7:30AM - 6:30PM	7AM - 7PM	Mon - Sun
24 Hr. Phone No.:	586-855-3769	810-610-0427	810-429-7798
E-mail Address:	greenmeadowslawnscape@yahoo.com	Brantley_Development@yahoo.com	Rfletcher@aceoutdoorservice.com
Pesticide License #:	630375	Not Specified	Not Specified
Can Provide Insurance:	Y	Y	Y
Payment Terms:	Net 30	2% 10 Days	Not Specified
Exceptions:	None	None	None
Acknowledgement:	Y	N	Y
Vendor Questionnaire:	Y	Y	Y
References:	Y	Y	Y
Equipment List Provided:	Y	Y	Y
Forms:	Y	Y	Y

Opening Date - 03/03/2022
 Date Reviewed - 03/03/2022

CITY OF TROY
 BID TABULATION
 MOWING AND LANDSCAPING SERVICES

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 Page 2 of 2

Vendor Name:	RNA Facilities Management	EQ Grounds, LLC	Premier Group Associates, LC
City:	Ann Arbor, MI	Auburn Hills, MI	Detroit, MI
Check #:	9037126715	4001400016	2015542602
Check Amount:	\$10,000.00	\$10,000.00	\$10,000.00

Proposal A – MEDIANS, PARKS, MUNICIPAL PROPERTY - SPLIT MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)
2022	313.56 acres	\$60.50	\$18,970.38	\$60.00	\$18,813.60	\$3,700.00	\$1,160,172.00
2023	313.56 acres	\$61.25	\$19,205.55	\$61.50	\$19,283.94	\$3,848.00	\$1,206,578.88
2024	313.56 acres	\$62.00	\$19,440.72	\$63.00	\$19,754.28	\$4,001.92	\$1,254,842.04

Proposal B – DETENTION/RETENTION/VACANT PROPERTY – TWICE-A-MONTH MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)
2022	199.90 acres	\$74.00	\$14,792.60	N/A		\$1,840.00	\$367,816.00
2023	199.90 acres	\$75.00	\$14,992.50			\$1,913.60	\$382,528.64
2024	199.90 acres	\$76.00	\$15,192.40			\$1,990.14	\$397,828.99

Proposal C – IRRIGATED ATHLETIC FIELDS – BI-WEEKLY MOW

YEAR	ESTIMATED SQ. FT.	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)
2022	56.1 acres	\$50.00	\$2,805.00	\$58.50	\$3,281.85	\$5,500.00	\$308,550.00
2023	56.1 acres	\$51.00	\$2,861.10	\$60.00	\$3,366.00	\$5,720.00	\$320,892.00
2024	56.1 acres	\$52.00	\$2,917.20	\$61.50	\$3,450.15	\$5,948.80	\$333,727.68

NOTE: For award purposes only, City of Troy will use the following frequency for each Proposal:

Proposal A	26 mowings per season
Proposal B	15 mowings per season
Proposal C	52 mowings per season

Total 2022	\$36,567.98	\$22,095.45	\$1,836,538.00
Total 2023	\$37,059.15	\$22,649.94	\$1,909,999.52
Total 2024	\$37,550.32	\$23,204.43	\$1,986,398.70
PROPOSALS:	\$111,177.45	\$67,949.82 (Proposal B not included)	\$5,732,936.22

Site Inspection:	Y	Y	Y
Hours of Operation:	24/7	6AM - 7PM Mon-Sat	7AM - 6PM
24 Hr. Phone No.:	313-802-5085	248-710-8000	Not Specified
E-mail Address:	wbingham@rnafm.com	MJF@eqgrounds.com	Sales@pgalc.com
Pesticide License #:	820034/DOWNRIVER	630016 - TruGreen (Artistic Outdoor Services Inc.)	820389
Can Provide Insurance:	Y	Y	Y
Payment Terms:	N 30	Cashiers Check - Mercantile	Net 30
Exceptions:	None	Willing to fix 2024 pricing for 2025 & 2026 if the City considers a 5 Year Contract	None
Acknowledgement:	Y	Y	Y
Vendor Questionnaire:	Y	Y	Y
References:	Y	Y	Y
Equipment List Provided:	Y	Y	Y
Forms:	Y	Y	Y

Attest:
 (*Bid Opening conducted via Zoom)
 Andrew Chambliss
 Kurt Bovensiep
 Dennis Trantham
 Scott Carruthers
 Heather Chomiak

Emily Frontera
 Purchasing Manager



**CITY OF TROY
BID PROPOSAL**

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The undersigned proposes to FURNISH ALL LABOR, TOOLS, EQUIPMENT, CHEMICALS, TRANSPORTATION, AND LANDSCAPE MAINTENANCE SERVICES INCLUDING MOWING FOR MUNICIPAL GROUNDS FOR THREE-YEARS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS, in accordance with the attached specifications. All items including the specifications, insurance certificate and bid proposal are to be considered an integral part hereof, at the following prices:

COMPANY NAME: Green Meadows Lawnscape, Inc.

Proposal A – MEDIANS, PARKS, MUNICIPAL PROPERTY - SPLIT MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price – COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)
2022	313.56 acres	\$ 34.00	\$ 10,661.04
2023	313.56 acres	\$ 34.00	\$ 10,661.04
2024	313.56 acres	\$ 34.00	\$ 10,661.04

Proposal B – DETENTION/RETENTION/VACANT PROPERTY – TWICE-A-MONTH MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price – COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)
2022	199.90 acres	\$ 33.00	\$ 6,596.70
2023	199.90 acres	\$ 33.00	\$ 6,596.70
2024	199.90 acres	\$ 33.00	\$ 6,596.70

Proposal C – IRRIGATED ATHLETIC FIELDS – BI-WEEKLY MOW

YEAR	ESTIMATED SQ. FT.	Unit price – COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)
2022	56.1 acres	\$ 32.00	\$ 1,795.20
2023	56.1 acres	\$ 32.00	\$ 1,795.20
2024	56.1 acres	\$ 32.00	\$ 1,795.20

NOTE: For award purposes only, City of Troy will use the following frequency for each Proposal:

- Proposal A 26 mowings per season
- Proposal B 15 mowings per season
- Proposal C 52 mowings per season



UNIT PRICES:

Unit prices (cost per acres/cost per overpass) shall prevail. The City of Troy Purchasing Department will correct all mathematical errors.

INFORMATION:

For additional general information or questions about the specifications, please contact, For Proposal A and C, **Dennis Trantham**, Facilities and Grounds Operations Manager at (248) 524-3503, Dennis.Trantham@troymi.gov. For Proposal B please contact **Scott Carruthers**, Streets and Drains Operations Manager at (248) 524-3501, Scott.Carruthers@troymi.gov.

SITE INSPECTION:

Bidders should examine the sites to determine the amount of work to be done in accordance with the specifications. If a bidder does not make a site inspection, that bidder accepts full responsibility and risk for any errors or omissions in his/her bid proposal. Contact, for A and C, **Dennis Trantham** at (248) 524-3503 and for proposal B please contact **Scott Carruthers**, at (248) 524-3501 to arrange a site visits between the hours of 8:00 am – 4:00 pm, Monday through Friday.

- (X) Our company visited the locations on 2/21-2/22
- () Our company did not visit the sites.

AWARD:

The evaluation and award of this bid will be based upon a combination of factors including, but not limited to: bid prices, references, professional competence, equipment inspection, the correlation of the proposal submitted to the needs of the City of Troy, and any other factors considered to be in the City of Troy's best interest. The City of Troy reserves the right to award the bid to the lowest responsible total bidder; or in any matter deemed to be in the City of Troy's best interest; to reject low bids which have major deviations from our specifications; to accept a higher bid which has only minor deviations.

The City of Troy may consider preference to a vendor that uses alternative energy mowing equipment.

CONTRACT TERMINATION:

The City of Troy reserves the right to terminate the contract at any time when it is deemed to be in the City of Troy's best interest and made in "good faith". Thirty days written notice will be given by the City except under circumstances that violate the terms of the contract or any other federal, state or local laws. Under this situation, the bid surety of the awarded bidder will be forfeited and retained by the City of Troy as damages for breach of contract.

ACREAGE:

The City of Troy reserves the right to add or delete acreage and sites depending upon need based on the unit price bid for each Proposal.

COMPANY NAME: Green Meadows Lawnscape, Inc.

PURCHASE ORDER:

After the Troy City Council has approved the award recommendation; the successful bidder will receive a purchase order issued from the City of Troy, which will create a bilateral contract between the City of Troy and the successful bidder. The purchase order shall commit the bidder to perform the contract in accordance with specifications. A contract document will not be issued.

DOWN-PAYMENTS OR PREPAYMENTS:

Any proposal submitted which requires a down payment or prepayment of any kind prior to performance of the service required and acceptance as being in conformance with specifications will not be considered for award.

BIDDER'S GENERAL QUESTIONNAIRE:

All bidders will fill out completely the attached vendor questionnaire and submit it with the bid proposal.

ESTIMATED QUANTITIES:

Quantities stated are estimated and are good faith estimates of the amount of work required. The City will not be penalized for requiring more or less than the stated quantities. The City will pay the quoted price for all work completed during the entire contract period if additional areas are required. The quantities stated will be used for award purposes only. The quantity of mowing areas used will be in accordance with the specifications and meet all parameters of the specifications.

BID DEPOSIT AND FORFEITURE:

The bid deposit of the lowest bidder(s) shall be forfeit if, after bid opening, a change in the bid price or other provision of the bid is required by the bidder that is prejudicial to the interest of the City of Troy of fair competition.

CONTACT INFORMATION:

Hours of operation: 7:30AM - 6:30PM E-mail Address greenmeadowslawnscape@yahoo.com

24 Hr. Contact Phone No. (586)855-3769 Pager Number N/A

LICENSE: State of Michigan Business Pesticide Application License #: 630375

SUBCONTRACTORS:

The undersigned agrees to submit a list of proposed subcontractors, if applicable, for approval by the designated City representative (see Vendor Questionnaire #4). The City will not allow subcontracting of mowing services.

DESIGNATED CITY REPRESENTATIVES:

Kurt Bovensiep, Public Works Director, or his representative, is the designated City representatives for this project.

LAWS:

All applicable State of Michigan and Federal laws, City and County ordinances, licenses and regulations of all agencies having jurisdiction shall apply to the award throughout and incorporated herein by reference.

COMPANY NAME: Green Meadows Lawnscape, Inc.

Insurance requirements shall be in accordance with the attached **SAMPLE INSURANCE CERTIFICATE** and **ENDORSEMENT**. The required Insurance Certificate and Endorsement must be submitted to the city within 5 days of the verbal/ electronic request after the bid award. The Insurance Certificate and Endorsement may be faxed to the Purchasing Office at (248) 619-7608, and is the only bid document accepted in this format.

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to business in the State of Michigan and acceptable to the City of Troy. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and self-insured retentions (SIR's) are the responsibility of the Contractor.

- (X) We can meet the specified insurance requirements.
- () We cannot meet the specified insurance requirements.
- () We do not carry the specified limits but can obtain the additional insurance coverage of \$ _____, at the cost of \$ _____.
NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.
- () Our proposal is reduced by \$ _____ if we lower the requirement to \$ _____.
NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.

IMPORTANT: A Certificate of Insurance on an ACORD Form showing present coverage as well as the required endorsements SHALL be attached to the proposal document at the time of submission of the proposal to the Office of the City Clerk.

NOTE: Failure on the part of any bidder to contact his/her insurance carrier to verify that the insurance carried by the bidder meets City of Troy specifications may result in this proposal being completed incorrectly.

OTHER: Sole proprietors must execute a certificate of exemption from Worker's Compensation requirements or provide proof of Worker's Compensation Insurance. All coverage shall be with insurance carriers licensed and admitted to do business in Michigan in accordance with all applicable statutes of the State of Michigan and acceptable to the City of Troy.

INSURANCE VERIFICATION:

A bidder shall complete the above portion, which details additional costs that may be incurred for specified coverage without purchasing the additional coverage prior to bid submission.

WORKERS' COMPENSATION INSURANCE, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

COMMERCIAL GENERAL LIABILITY INSURANCE on an "Occurrence Basis" with limits of liability not less than \$1,000,000.00 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable.

COMPANY NAME: Green Meadows Lawnscape, Inc.

AUTOMOBILE LIABILITY, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

ADDITIONAL INSURED:

Commercial General Liability and Automobile Liability, as described in the attached SAMPLE shall include an Additional Insured Endorsement stating the following shall be *Additional Insureds*: The City of Troy including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and council members, including employees and volunteers thereof. It is understood and agreed by naming the City of Troy as additional insured, coverage afforded is considered to be primary and any other insurance the City of Troy may have in effect shall be considered secondary and/or excess.

CANCELLATION NOTICE:

All policies, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be mailed to:

City of Troy
Purchasing Manager
500 West Big Beaver
Troy, MI 48084

PROOF OF INSURANCE COVERAGE:

The Contractor shall provide the City of Troy, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above all shall be furnished, if so requested.

If any of the applicable coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the City of Troy at least ten (10) days prior to the expiration date.

LETTER VERIFICATION:

The recommended bidder will be notified to submit a letter from the insurance agent or carrier that the insurance to be supplied will meet specifications. As an alternative, the recommended bidder may submit the certificate of insurance meeting specifications at this time at his/her option. The City must receive this letter or certificate within 5 business days after verbal / electronic notification has been delivered to the recommended bidder or the bidder will be considered non-responsive and the bid un-awardable. This process will occur before presentation of the award recommendation to the Troy City Council.

FINAL INSURANCE CERTIFICATE SUBMISSION:

After approval by Troy City Council, the City's Purchasing Manager will review the insurance certificates and endorsements to ensure all acceptable documents have been received and allow (5) business additional days after verbal / electronic notification to submit final insurance certificate(s) in accordance with specifications. The City of Troy reserves the right to WITHHOLD AND KEEP any bid surety for failure to comply. The company will be considered in default of contract and will be barred from doing business with the City of Troy for a minimum of three (3) years for failing to meet insurance requirements.

COMPANY NAME: Green Meadows Lawnscape, Inc.

SIGNATURE PAGE

PRICES: Prices shall remain firm for 60 days or bid award, whichever comes first, except the successful bidder whose prices shall remain firm for the entire contract period, to commence on the date of award and expire on December 31, 2024, with an option to renew for two (2) additional years at 2024 prices based upon mutual consent of both parties within 90 days of contract expiration under the same terms and conditions. The renewal is subject to a favorable market survey and City Council approval. A request by City staff to determine a successful bidder's interest in renewing a contract in no way obligates the City. The option cannot be exercised without a letter of request from the vender and a favorable market survey conducted by the city and a blanket purchase order issued. The City of Troy may terminate this contract with written notice at least thirty (30) days in advance.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: Thomas D. DeClerck

NOTE: The undersigned has checked carefully the bid figures and understands that he/she shall be responsible for any error or omission in this bid offer and is in receipt of all addenda as issued.

TAX ID: 20-8756998

COMPANY Green Meadows Lawnscape, Inc.

ADDRESS 2359 Avon Industrial Drive CITY Rochester Hills STATE MI ZIP 48309

TELEPHONE NUMBER (586) 254-7775 FAX NUMBER (586) 254-7785

REPRESENTATIVE NAME: Thomas D. DeClerck

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: ^(Print) Thomas D. DeClerck

PAYMENT TERMS: Net 30 EMAIL: greenmeadowslawnscape@yahoo.com

CHECK NUMBER: 35806559

EXCEPTIONS: Any exceptions, substitutions, deviations, etc. from the City specifications and this proposal must be stated below. The reasons for the exception, deviation, etc. are an integral part of this bid offer.
None

ACKNOWLEDGEMENT:

I, Thomas D. DeClerck, certify that I have read the **Instructions to Bidders** (2 Pages) and that the bid proposal documents contained herein were obtained directly from the City's Purchasing Department or MITN website, www.bidnetdirect.com/city-of-troy-mi and is an official copy of the Authorized Version.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE Thomas D. DeClerck

IMPORTANT: All City of Troy purchases require a MATERIAL SAFETY DATA SHEETS, where applicable, in compliance with the MIOSHA "Right to Know" Law. Please include a copy of relevant MSDS at the time of bid submission.

NOTE: The City of Troy, at their discretion, may require the bidder(s) to supply a Financial Report from an impartial Financial Credit Reporting Service before award of contract.

U.S. FUNDS: All prices quoted are to be in U.S. currency.



**CITY OF TROY
VENDOR QUESTIONNAIRE**

Please provide the following information and submit with your bid proposal:

DATE: 03/03/2022
Month/Date/Year

COMPANY NAME: Green Meadows Lawnscape, Inc.

ESTABLISHED: April, 19 , or 2007 STATE: Michigan

- TYPE OF ORGANIZATION: (Circle One)
- a. Individual
 - b. Partnership
 - c. Corporation
 - d. Joint Venture
 - e. Other _____

If applicable:
FORMER COMPANY NAME(S)
N/A

NOTE: If additional space is needed throughout the questionnaire, please attach additional sheets numbered appropriately for identification.

Please provide the following information and submit with your bid proposal:

1. Number of years experience doing this type of work 15.
2. State formal name and legal status of bidder, whether corporation, partnership, or individual. A corporation bidder will give the state in which incorporated, a partnership bidder will give all the names of partners.
Green Meadows Lawnscape, Inc. - Corporation - Michigan
3. List all mowing equipment owned by your firm; include make, model number, year and mowing widths.
Attached

4. If applicable, list all proposed subcontractors to be used in the performance of lawn mowing services as detailed in the attached specifications. (No subcontracting of mowing services allowed)

None

5. UNIFORMS:

Please describe your company issued uniforms:

The crews where yellow shirt with company logo, gray pants, and a black hat with company logo.

6. Professional References – please list at least three (3) clients who have recently had similar work performed by your company. Include contact information and number of years under contract (if you company has ever performed work for the City of Troy, please provide the requested information).

Entity Name	Address	Contact Name	Phone Number	E-Mail	# of Years
-------------	---------	--------------	--------------	--------	------------

Attached

7. Project Manager: Project manager to be assigned to the City's account?

Name: Thomas D. DeClerck

Title: President

Cellular Phone..... # (586)855-3769

Office Phone..... # (586)254-7775

Fax..... # (586)254-7785

Email..... # greenmeadowslawnscape@yahoo.com

CREDENTIALS: (Please List)

- Bachelors in Business Administration/Entrepreneurship

- over 20 years of experience in all aspects of landscaping

- certified in 3A, 3B, 5, 6, 7A, 7B, 7F, Fum

COMPANY NAME: Green Meadows Lawnscape, Inc.

8. **Personnel who would be assigned to this account:**
Provide resumes, copies of applicator certifications, degrees, and/or list any additional training taken to increase expertise in this field for the people listed in this section who will be assigned to the City of Troy account.

TITLE	NAME	SPECIALTY/ DEGREE/ CERTIFICATION	EXPERIENCE (YEARS)
Licensed: Business Pesticide Applicator	Green Meadows Lawnscape, Inc. - 3A, 3B, 6, 7A, 7F		20 years
Certified: Applicator - Turf Grass	Thomas D. DeClerck	3A, 3B, 6	10 years
Certified: Applicator - Right-Of-Ways	Bradly Milke	3A, 3B, 6	10 years
Certified: Turfgrass Professional – Cool Season Lawns (CTP-CSL)	Daniel DeClerck	3A, 3B, 6, 7A, 7F	25 years
International Society of Arboriculture Certification: Arborist	Matthew Van Blarcum	Horticulturist/Certified Arborist	15 years
Others:	Derek Johnson - 3A, 3B, 6 Patrick O'Regan - 3A, 3B, 6, 7A, 7F		


Note: Please identify all resumes, copies of certifications and licenses, etc. submitted for individuals in this section with one of the titles listed above.

Attached to the proposal and marked for identification.

9. **List all contract commitments your firm has been engaged to perform for 2022/2024. Give organization name, name of contract and value of contract.**

ORGANIZATION	CONTRACT	VALUE
City of Sterling Heights	Medians & ROWs, Parks	\$750,000.00
Charter Township of Waterford	Facilities, Parks, and Sewer Sites	\$100,000.00
City of Auburn Hills	Medians & ROWs, facilities	\$150,000.00

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:

Signature of Authorized Company Representative:	<u></u>
Company:	<u>Green Meadows Lawnscape, Inc.</u>
Address:	<u>2359 Avon Industrial Drive</u> <u>Rochester Hills, MI 48309</u>
Phone Number:	<u>(586)254-7775</u>
Representative's Name:	<u>Thomas D. DeClerck</u> <u>(print)</u>
Date:	<u>03/03/2022</u>

2021 Vehicle List

Truck #	Year	Make	Model	Vin #	Coverage
1					
2	2001	Ford	F250 Pick up	1FTNF21L51EA88203	
3	2002	Ford	F250 Pick up	1FTNX21L12EA13190	
4	2003	Ford	F350 Dump	1FDWX37F03EA67248	
5	2001	Chevrolet	1500 Silverado	1GCEK19V11Z232396	
6	2001	Ford	F250 Pick up	1FTNF21L91EB07805	
7	2001	Ford	F350 Pick up	1FTSF31S41EA92744	
8	2000	Ford	F250 Pick up	1FTNW21L2YEA25165	
9	2004	Ford	F350 Pick up	1FTSX31S94EA47140	
10	1999	Ford	F250 Pick up	1FTNX20L5XEE76104	
11	2000	Chevrolet	1500 Pick up	1GCEK19V9YZ266967	
13	2006	Ford	F250 Pick up	1FTSX215X6EB95403	
14	2000	Ford	F250 Pick up	1FTNX21L6YEB93338	
15	2002	Ford	F350 Pick up	1FTSW31L92EB27191	
16	2000	Ford	F350 Pick up	1FTSW31L1YED89991	
17	2001	Chevrolet	2500HD Silverado	1GCHK23U61F202153	
18	2001	Ford	F350 Pick up	1FTSX31L21EC02440	
19	2007	Ford	F350 Pick up	1FTWX31Y47EB43963	
20	2004	Chevrolet	C4500 Flatbed	1GBE4C1224F511857	
21	2001	Ford	F450 Dump	1FDXW47F51EA88445	
22	2004	Ford	F350 Stake	1FDWF36L94EB13588	
24	2004	Ford	F650 Dump	3FRNW65E04V694328	
25	2007	Ford	F350 Van	1FTNE24L37DA54936	
30	2008	GMC	Sierra 1500	1GTEK19048Z218166	
31	2009	Ford	F750 Water Truck	3FRXF75B79V138724	
32	2005	Ford	F250 Pick up	1FTSX21505EC96867	
33	1999	Ford	F250 Pick up	1FTNF21LXXEA65296	
34	2008	Ford	F250 Pick up	1FTSX21508EB25475	
35	2005	Ford	F250 Pick up	1FTSX21575EB57108	
36	2011	Ford	F250 Pick up	1FT7X2B67BEB82101	
37	2007	Ford	F550 Dump	1FDAF57P77EB23726	
38	2007	Ford	F550 Dump	1FDAF57PX7EB23722	
39	2005	Ford	F250 Pick up	1FTSX21505EA23802	
40	2012	GMC	Box Truck	1GDY72CA0C1900812	
41	2008	Ford	F250 Pick up	1FTSX21Y98EA84726	
42	2013	Chevrolet	2500HD Silverado	1GC2KXCG6DZ189601	
43	2014	Ford	Box Truck	1FDWE3FL7EDB16838	
44	2011	Ford	Box Truck	1FDSE3FL4BDB37270	
45	2011	Ford	Box Truck	1FDSE3FL8BDB37272	
46	2011	Ford	Box Truck	1FDSE3FL1BDB37274	
47	2008	Ford	F250 Pick up	1FTSF21Y38EA55130	
48	2008	Dodge	1500 Pick up	1D7HU16238J180009	
49	2012	Chevrolet	2500HD Silverado	1GC2KVG5CZ153420	
50	2011	Ford	F250 Pick up	1FT7X2B65BEC31456	

51	2014	Ford	F250	1FT7X2B69EEA09698	Prolific/White
52	2021	Ford	F550 Dump Truck	1FD0W5HN7MEC14399	Red/Apple
53	2021	Ford	F550 Dump Truck	1FD0W5HN0MEC23235	Red/Colonial
54					To Be DDD
55	2021	Ford	F250 Pick up	1FT7W2BN4MED13305	Daniel Trejo/Red
56	2021	Ford	F550 Dump Truck	1FD0W5HN2MEC42823	Anastacio White
57	2020	Ford	F150 Pick up	1FTEW1EP9LFA70985	Red
58	2013	Ford	F250 Pick up	1FT7W2B61DEA73767	Tom's Old Truck
59	2015	Ford	F250 Pick up	1FTW2B60FEC61506	Brad's Old Truck
60	2021	Ford	F250 Pick up/with plow	1FTBF2B64MEC36082	Lafontaine Red
61	2021	Ford	F350 Dump w/alum box	1FD8X3HN9MED59738	Fairway/ Red
62	2021	Ford	F350 Dump w/alum box	1FD8X3HN9MED59741	Fairway/ Red
63	2021	Ford	F550 Dump Truck	1FD0W5HN9MEC23234	Colonial/White
64	2021	Ford	F250 Pick Up XLT	1FT7W2B64MED18531	Lafontaine/White
65	2020	Ford	F250 Pick Up XL	1FT7W2BN8LEE91846	Lafontaine/White
66	2020	Ford	F550 Flatbed- Salt Truck	1FDUF5GT0LDA03292	Lafontaine/White
67	2022	Ford	F350 Pick Up	1FT8X3B63NEC07283	Heller/ Red
68	2021	Ford	F350 Pick Up	1FT8X3B67MED87513	Heller/ Red
69	2022	Ford	F350 Pick Up	1FT8X3B65NEC07284	Heller/ Red
70	2022	Ford	F350 Pick Up	1FT8X3B62NEC58189	Heller/ Red
71	2022	Ford	F350 Pick Up	1FT8X3B69NEC58187	Heller/ Red
72	2022	Ford	F350 Pick Up	1FT8X3B69NEC58190	Heller/ Red
73	2021	Ford	F350 Pick Up	1FT8X3B65MED87512	Heller/ Red
74	2022	Ford	F350 Pick Up	1FT8X3B61NEC07282	Heller/ Red
75	2022	Ford	F350 Pick Up	1FT8X3B60NEC58188	Heller/ Red
76	2022	Ford	F350 Pick Up	1FT8X3B6XNEC07281	Heller/ Red
77					
78					
79					
80					

*Green Meadows Lawnscape, Inc.
2359 Avon Industrial Drive
Rochester Hills, MI 48309*

*586-254-7775
FAX 586-254-7785*



Reference List

Avesta Management
31355 W 13 Mile Road
Farmington Hills, MI 48334
Donna Puente – 248/855-5665

Charter Township of Waterford
5200 Civic Center Drive
Waterford, MI 48239
Justin Westlake – 248/618-7462

City of Sterling Heights
40555 Utica Road
Sterling Heights, MI 48311
Richard Waters - 586/446-2442

Princeton Management
Shelby Oaks Apartments
45725 Utica Green West
Shelby Township, MI 48317
Andrea Schutt – 586/739-5610

MJC Companies
Ashford Crossing
48377 Commonview
Shelby Township, MI 48317
Kevin Moosekian – 586/747-6042

Troy School District
1140 Rankin
Troy, MI 48083
Larry Franckowiak – 248/823-4074



Legal Status of Bidder:

The Bidder shall fill out the appropriate form and strike out the other two:

*A corporation duly organized and doing business under the laws of the State of Michigan
for whom Thomas D. DeClerck, bearing the office title of President,
whose signature is affixed to this proposal, is duly authorized to execute contracts.*

A partnership, all members of which, with addresses, is:

~~_____

_____~~

AN INDIVIDUAL, WHOSE SIGNATURE IS AFFIXED TO THE PROPOSAL:

~~_____
_____~~



CITY OF TROY
OAKLAND COUNTY, MICHIGAN
NON-COLLUSION AFFIDAVIT

TO WHOM IT MAY CONCERN:

Thomas D. DeClerck, being duly sworn deposed, says that he/she
(Print Full Name)

is President. The party making the foregoing proposal or bid,
(State Official Capacity in Firm)

that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agree, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner directly or indirectly sought by agreement or collusion, or communication or conference, with any person to fix the bid price or affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price, or that of any other bidder, or to secure the advantage against the City of Troy or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

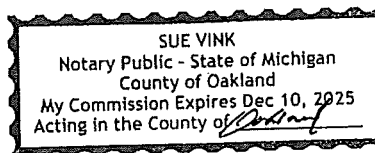
Thomas D DeClerck
SIGNATURE OF PERSON SUBMITTING BID

Sue Vink
NOTARY'S SIGNATURE

Subscribed and sworn to before me this 20th day of March 2020, 20__

in and for
Oakland County.

My commission expires:
12/10/25





**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions under any non-procurement programs by any federal, state or local agency.
- 2. Have not, within the three year period preceding, had one or more public transactions (federal, state, or local) terminated for cause or default; and
- 3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three year period preceding the proposal, been convicted of or had a civil judgment rendered against it:
 - a. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local), or a procurement contract under such a public transaction;
 - b. For the violation of federal, or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or
 - c. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, the general grant of this authority exists within the City's Charter, Chapter 12, Section 12.2- Contracts.

I am able to certify to the above statements.

Green Meadows Lawnscapes, Inc.

Name of Agency/Company/Firm (Please Print)

Thomas D. DeClerck - President

Name and title of authorized representative (Please Print)

Signature of authorized representative

03/03/2022

Date

I am unable to certify to the above statements. Attached is my explanation.



Proposer's Sworn and Notarized Familial Disclosure
(to be provided by the Proposer)

The undersigned, the owner or authorized officer of Green Meadows Lawnscape, Inc. (the "Proposer"), pursuant to the familial disclosure requirement provided in the Request for Proposal, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employees of Green Meadows Lawnscape, Inc. and any member of the City of Troy City Council or City of Troy management.

List any Familial Relationships:

BIDDER:

Green Meadows Lawnscape, Inc.

By: Thom D. Decker

Its: President

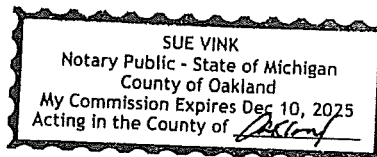
STATE OF MICHIGAN)

)ss.

COUNTY OF Oakland)

This instrument was acknowledged before me on the 9th day of March, 2022, by

Sue Vink





**VENDOR CERTIFICATION
THAT IT IS NOT AN
"IRAN LINKED BUSINESS"**

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS", as defined by law.

Vendor	
<i>Legal Name</i>	Green Meadows Lawnscape, Inc.
<i>Street Address</i>	2359 Avon Industrial Drive
<i>City</i>	Rochester Hills
<i>State, Zip</i>	MI, 48309
<i>Corporate I.D. Number/State</i>	00717T/Michigan
<i>Taxpayer I.D. #</i>	20-8756998

The undersigned, with: 1.)full knowledge of all of Vendors business activities, 2.)full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3.) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as require by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the City of Troy.

Signature of Vendor's Authorized Agent: Thomas D. DeClerk

Printed Name of Vendor's Authorized Agent: Thomas D. DeClerk

Witness Signature: Daniel D. DeClerk

Printed Name of Witness: Daniel D. DeClerk



ABOUT US:

Founded in 1990, Green Meadows Lawnscape, Inc. is a Michigan based lawn care company servicing the Metropolitan Detroit area. From a one person operation, Green Meadows has blossomed into a multifaceted full service landscaping company. Green Meadows prides itself on offering quality and environmentally responsible services. Here at Green Meadows, we believe in providing superior products and personalized service for all of our clients. Our professional, courteous, and friendly staff is here to work with you for all your landscaping and grounds maintenance needs.

The owners of Green Meadows Lawnscape, Inc. are involved in the planning and completion of all our work. Our goal is to earn your business based on the VALUE AND QUALITY OF OUR SERVICE. With us, you'll get your money's worth and then some. We stand behind our work and offer 100% customer satisfaction while striving to build our business one referral at a time.

Education, training, knowledge, and experience go a long way towards customer satisfaction and retention. Our staff attends several seminars each year in order to learn the newest and most advanced methods available in grounds maintenance and landscaping. As your full service landscape provider, quality service and customer satisfaction are and will remain our number one focus year round.

Green Meadows is fully licensed and insured so you can rest at ease knowing that we have your best interests in mind with every job performed.

PI-079 (07/03)

Michigan Department of Agriculture & Rural Development
Pesticide and Plant Pest Management Division
Pesticide Application Business License

License No: 630375
Issue Date: 01/13/2022
Expiration: 12/31/2022

Issued To:

GREEN MEADOWS LAWNSCAPE, INC.
2359 AVON INDUSTRIAL DRIVE
ROCHESTER HILLS, MI 48309-
Category(ies): 3A, 3B, 6, 7A*, 7F*

Mailing Address:

GREEN MEADOWS LAWNSCAPE, INC.

2359 AVON INDUSTRIAL DRIVE
ROCHESTER HILLS, MI 48309-

DAD
DAD

GARY MCDOWELL
Director of Agriculture
& Rural Development

This license is issued in accordance with the provisions of Act 451, Part 83, PA of 1994, as amended & is only valid for the establishment, address, and categories listed above. Categories with an (*) are RESTRICTED (see back). This license is not transferable.

Issued On: 12/07/2021
Expires: 10/31/2022

State of Michigan

Department of Agriculture & Rural Development
Pesticide and Plant Pest Management Division

NURDL-017044

NURSERY DEALER

Display Prominently

Issued To: GREEN MEADOWS LAWNSCAPE INC
2359 AVON INDUSTRIAL DR
ROCHESTER HILLS MI 48309

Responsible Party and Address:


GREEN MEADOWS LAWNSCAPE INC
2359 AVON INDUSTRIAL DR
ROCHESTER HILLS MI 48309



Gary McDowell
Director

This license is not transferable and is only valid for the establishment owner and address listed above. This license is issued in accordance with the provisions of Act 189, P.A. of 1931, as amended.



 Michigan Department of Agriculture
and Rural Development
PO Box 30017
Lansing, Michigan 48909
COMMERCIAL PESTICIDE APPLICATOR
This certificate issued in accordance with Act 451,
Public Acts of 1997, Part 83 as amended.

DANIEL D DECLERCK

Categories: 3A 3B 5 6 7A 7B 7F FUM

C007100362 **12/31/2022**
Certification Number Expires



Michigan Department of Agriculture
and Rural Development

P.O. Box 30017

Lansing, Michigan 48909

COMMERCIAL PESTICIDE APPLICATOR

This certificate issued in accordance with Act 451,
Public Acts of 1994, Part 88 as amended.

THOMAS D DECLERCK

Categories: 3A 3B 5 6 7A 7B 7F FUM

C007100361
Certification
Number

12/31/2022
Expires



Michigan Department of Agriculture
and Rural Development

P.O. Box 30017

Lansing, Michigan 48909

COMMERCIAL PESTICIDE APPLICATOR

This certificate issued in accordance with Act 451,
Public Acts of 1994, Part 88 as amended.

BRADLEY W MILKE

Categories: 3A 3B 6 7F

C007110240
Certification
Number

12/31/2023
Expires



500 West Big Beaver
 Troy, MI 48084
 troymi.gov

CITY COUNCIL AGENDA ITEM

Date: March 14, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
 Rob Maleszyk, Chief Financial Officer
 Lisa Burnham, Controller
 Kurt Bovensiep, Public Works Director
 Scott Carruthers, Streets and Drains Operations Manager
 Dennis Trantham, Facilities and Grounds Operations Manager
 Emily Frontera, Purchasing Manager

Subject: **Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Mowing Landscape Services**

History

- The City of Troy maintains 569.56 acres of turf that requires a regular mowing schedule. These locations include Parks, Cemeteries, Detention/Retention Ponds, Fire Stations, City owned vacant property, and other Municipal Facilities.
- The locations are divided into different proposals based on mowing frequency.
- The scope of work includes all labor, tools, equipment, chemicals, transportation, and landscape maintenance services including mowing for municipal grounds.
- Note that this mowing contract *excludes* the DDA and the Civic Center Campus, which is held by a separate contractor.
- The current contract expired December 31, 2021.

Purchasing

On March 3, 2022 a bid opening was conducted as required by City Charter and Code for Mowing Landscape Services. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.bidnetdirect.com/city-of-troy-mi. Three hundred and twenty (320) vendors were notified via the MITN website. Six (6) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	320
Troy Companies notified via MITN	5
Troy Companies notified - Active email Notification	4
Troy Companies notified - Active non-paying	1
Companies that viewed the bid	27
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying** members are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing (continued)

After review of the bid proposals, *Green Meadows Lawnscape, Inc. of Rochester Hills, MI* is the low bidder meeting all specifications for Proposals A, B, and C and is being recommended to provide all labor, tools, equipment, chemicals, transportation and landscape maintenance services including mowing for three (3) years with the option to renew for two (2) additional years at unit pricing as detailed in the attached bid tabulation.

Financial

Funds are available through the Public Works, Streets and Drains and Grounds operating budgets.

Recommendation

City management recommends awarding a contract for providing Mowing and Landscape Services to; *Green Meadows Lawnscape, Inc. of Rochester Hills, MI* for proposals A, B and C, per unit bid pricing; for an estimated total cost of \$469,487.94 for 2022, \$469,487.94 for 2023, and \$469,487.94 for 2024; not to exceed budgetary limitations at prices contained in the bid tabulation opened March 3, 2022. The award is contingent upon the contractors' submission of properly executed bid documents including insurance certificates, and all other specified requirements.

CITY OF TROY
 BID TABULATION
 MOWING AND LANDSCAPING SERVICES

Vendor Name:	Green Meadows Lawnscape, Inc.	Brantley Development LLC	Ace Outdoor Services
City:	Rochester Hills, MI	Inkster, MI	Flint, MI
Check #:	35806559	01-2000267140	9070232200
Check Amount:	\$10,000.00	\$10,000.00	\$10,000.00

Proposal A – MEDIANS, PARKS, MUNICIPAL PROPERTY - SPLIT MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)
2022	313.56 acres	\$34.00	\$10,661.04	\$45.00	\$14,110.20	\$46.00	\$14,423.76
2023	313.56 acres	\$34.00	\$10,661.04	\$45.00	\$14,110.20	\$46.00	\$14,423.76
2024	313.56 acres	\$34.00	\$10,661.04	\$45.00	\$14,110.20	\$46.00	\$14,423.76

Proposal B – DETENTION/RETENTION/VACANT PROPERTY – TWICE-A-MONTH MOWING SCHEDULE

YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)
2022	199.90 acres	\$33.00	\$6,596.70	\$39.00	\$7,796.10	\$46.00	\$9,195.40
2023	199.90 acres	\$33.00	\$6,596.70	\$39.00	\$7,796.10	\$46.00	\$9,195.40
2024	199.90 acres	\$33.00	\$6,596.70	\$41.00	\$8,195.90	\$46.00	\$9,195.40

Proposal C – IRRIGATED ATHLETIC FIELDS – BI-WEEKLY MOW

YEAR	ESTIMATED SQ. FT.	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)
2022	56.1 acres	\$32.00	\$1,795.20	\$37.00	\$2,075.70	\$48.00	\$2,692.80
2023	56.1 acres	\$32.00	\$1,795.20	\$37.00	\$2,075.70	\$48.00	\$2,692.80
2024	56.1 acres	\$32.00	\$1,795.20	\$39.00	\$2,187.90	\$48.00	\$2,692.80

NOTE: For award purposes only, City of Troy will use the following frequency for each Proposal:

Proposal A 26 mowings per season			
Proposal B 15 mowings per season			
Proposal C 52 mowings per season			
Total 2022	\$19,052.94	\$23,982.00	\$26,311.96
Total 2023	\$19,052.94	\$23,982.00	\$26,311.96
Total 2024	\$19,052.94	\$24,494.00	\$26,311.96
GRAND TOTAL ALL PROPOSALS:	\$57,158.82	\$72,458.00	\$78,935.88

Site Inspection:	Y	Y	Not Specified
Hours of Operation:	7:30AM - 6:30PM	7AM - 7PM	Mon - Sun
24 Hr. Phone No.:	586-855-3769	810-610-0427	810-429-7798
E-mail Address:	greenmeadowslawnscape@yahoo.com	Brantley_Development@yahoo.com	Rfletcher@aceoutdoorservice.com
Pesticide License #:	630375	Not Specified	Not Specified
Can Provide Insurance:	Y	Y	Y
Payment Terms:	Net 30	2% 10 Days	Not Specified
Exceptions:	None	None	None
Acknowledgement:	Y	N	Y
Vendor Questionnaire:	Y	Y	Y
References:	Y	Y	Y
Equipment List Provided:	Y	Y	Y
Forms:	Y	Y	Y

Low Bidder Meeting Specifications

Opening Date - 03/03/2022
 Date Reviewed - 03/03/2022

CITY OF TROY
 BID TABULATION
 MOWING AND LANDSCAPING SERVICES

ITB-COT 22-11
 Page 2 of 2

Vendor Name:	RNA Facilities Management	EQ Grounds, LLC	Premier Group Associates, LC
City:	Ann Arbor, MI	Auburn Hills, MI	Detroit, MI
Check #:	9037126715	4001400016	2015542602
Check Amount:	\$10,000.00	\$10,000.00	\$10,000.00

Proposal A – MEDIANS, PARKS, MUNICIPAL PROPERTY - SPLIT MOWING SCHEDULE							
YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 313.56 acres)
2022	313.56 acres	\$60.50	\$18,970.38	\$60.00	\$18,813.60	\$3,700.00	\$1,160,172.00
2023	313.56 acres	\$61.25	\$19,205.55	\$61.50	\$19,283.94	\$3,848.00	\$1,206,578.88
2024	313.56 acres	\$62.00	\$19,440.72	\$63.00	\$19,754.28	\$4,001.92	\$1,254,842.04

Proposal B – DETENTION/RETENTION/VACANT PROPERTY – TWICE-A-MONTH MOWING SCHEDULE							
YEAR	ESTIMATED ACRES	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 199.90 acres)
2022	199.90 acres	\$74.00	\$14,792.60	N/A		\$1,840.00	\$367,816.00
2023	199.90 acres	\$75.00	\$14,992.50			\$1,913.60	\$382,528.64
2024	199.90 acres	\$76.00	\$15,192.40			\$1,990.14	\$397,828.99

Proposal C – IRRIGATED ATHLETIC FIELDS – BI-WEEKLY MOW							
YEAR	ESTIMATED SQ. FT.	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)	Unit price COST PER ACRE	TOTAL COST (Cost per acre x 56.1 acres)
2022	56.1 acres	\$50.00	\$2,805.00	\$58.50	\$3,281.85	\$5,500.00	\$308,550.00
2023	56.1 acres	\$51.00	\$2,861.10	\$60.00	\$3,366.00	\$5,720.00	\$320,892.00
2024	56.1 acres	\$52.00	\$2,917.20	\$61.50	\$3,450.15	\$5,948.80	\$333,727.68

NOTE: For award purposes only, City of Troy will use the following frequency for each Proposal:
 Proposal A 26 mowings per season
 Proposal B 15 mowings per season
 Proposal C 52 mowings per season

Total 2022	\$36,567.98	\$22,095.45	\$1,836,538.00
Total 2023	\$37,059.15	\$22,649.94	\$1,909,999.52
Total 2024	\$37,550.32	\$23,204.43	\$1,986,398.70
PROPOSALS:	\$111,177.45	\$67,949.82 (Proposal B not included)	\$5,732,936.22

Site Inspection:	Y	Y	Y
Hours of Operation:	24/7	6AM - 7PM Mon-Sat	7AM - 6PM
24 Hr. Phone No.:	313-802-5085	248-710-8000	Not Specified
E-mail Address:	wbingham@rnafm.com	MJF@egggrounds.com	Sales@pgalc.com
Pesticide License #:	820034/DOWNRIVER	630016 - TruGreen (Artistic Outdoor Services Inc.)	820389
Can Provide Insurance:	Y	Y	Y
Payment Terms:	N 30	Cashiers Check - Mercantile	Net 30
Exceptions:	None	Willing to fix 2024 pricing for 2025 & 2026 if the City considers a 5 Year Contract	None
Acknowledgement:	Y	Y	Y
Vendor Questionnaire:	Y	Y	Y
References:	Y	Y	Y
Equipment List Provided:	Y	Y	Y
Forms:	Y	Y	Y

Attest:
 (*Bid Opening conducted via Zoom)
 Andrew Chambliss
 Kurt Bovensiep
 Dennis Trantham
 Scott Carruthers
 Heather Chomiak

Emily Frontera
 Purchasing Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Action Insurance Service, Inc. 45445 Mound Rd. Suite 100 Utica MI 48317	CONTACT NAME: Jessica Trimble	PHONE (A/C, No, Ext): (586) 739-9080	FAX (A/C, No): (586) 739-3530
	E-MAIL ADDRESS: jtrimble@actionin.com		
INSURED GREEN MEADOWS LAWNSCAPE, INC. Prolific Enterprises, Inc. 2359 AVON INDUSTRIAL DR ROCHESTER HILLS MI 48309-3622	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Hastings Mutual		
	INSURER B: Accident Fund National		12305
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES

CERTIFICATE NUMBER: 2020 - 2021

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	CPP17591457	04/07/2021	04/07/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							comp/col	\$ 1,000/\$1,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ACV17590620	04/07/2021	04/07/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			ULC17591716	04/07/2021	04/07/2022	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N Y	WCV6117098	09/30/2021	09/30/2022	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER
			N/A				E.L. EACH ACCIDENT	\$ 500,000
							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
A	Herbicide and Pesticide			CPP17591457	04/07/2021	04/07/2022		\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Troy, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of Troy as additional insured, coverage afforded is considered to be primary and any other insurance the City of Troy may have in effect shall be considered secondary and/or excess. 30 days notice of cancellation/10 day notice due to non-payment of premium.

CERTIFICATE HOLDER

CANCELLATION

City of Troy 500 W. Big Beaver Troy MI 48084	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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