## PLANNING COMMISSION <br> MEETING AGENDA <br> REGULAR MEETING

Tom Krent, Chairman, David Lambert, Vice Chairman Carlton Faison, Michael W. Hutson, Lakshmi Malalahalli, Marianna Perakis, Sadek Rahman, Jerry Rauch and John J. Tagle

Public Comment may be communicated to the Planning Commission via telephone voice mail by calling 248.524.1305 or by sending an email to planning@troymi.gov. All comments will be provided to the Planning Commission.

1. ROLL CALL
2. SUSPENSION OF PLANNING COMMISSION BYLAWS
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES - January 26, 2021
5. PUBLIC COMMENT - For Items Submitted via Email or Telephone Message

## PRELIMINARY SITE CONDOMINIUM REVIEW

6. PRELIMINARY SITE CONDOMINIUM - Proposed Casca Village of Troy, East of Crooks Road, South of West South Boulevard (88-20-04-100-085 and 88-20-04-100-086), Section 20, Currently Zoned R-1B (One Family Residential) District.

## OTHER ITEMS

7. PLANNING COMMISSION 2020 ANNUAL REPORT
8. PLANNING COMMISSION COMMENT
9. ADJOURN

NOTICE: People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk by e-mail at clerk@troymi.gov or by calling (248) 524-3317 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

## Resolution \# PC-2021-02-

Moved by:
Seconded by:

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) Director Robert Gordon issued an Order on October 5, 2020 under MCL 333.2253 restricting indoor gathering sizes to protect public health and safety, and

WHEREAS Public Act 254 of 2020 permits public meetings to be held by electronic means where an in person meeting could detrimentally increase exposure of board members and the general public to COVID-19,

THEREFORE BE IT RESOLVED, That as allowed by Planning Commission Rules of Procedure Article IV, Section 6, the Troy Planning Commission hereby TEMPORARILY SUSPENDS the requirement of holding a meeting at the Troy City Hall and ALLOWS all Troy Planning Commission Members to electronically participate in any Planning Commission meeting through March 31, 2021.

Members participating electronically will be considered present and in attendance at the meeting and may participate in the meeting as if physically present. However, members must avoid using email, texting, instant messaging, and other such electronic forms of communication to make a decision or deliberate toward a decision.

RESOLVED, As allowed by Planning Commission By-laws and Rules of Procedure Article X, the Troy Planning Commission hereby TEMPORARILY SUSPENDS AND MODIFIES the Bylaws and Rules of Procedure concerning the Order of the Agenda, as set forth in Article V , Section 3, to consolidate the Public Comment sections of the meeting for any meeting held through March 31, 2021.

RESOLVED, As allowed by Planning Commission By-laws and Rules of Procedure Article X, the Troy Planning Commission hereby TEMPORARILY SUSPENDS AND ALLOWS two methods of receiving Public Comment for virtual meetings. Public comments can be submitted for the Planning Commission meeting by sending an email to: planning@troymi.gov. Emails received prior to $4: 00 \mathrm{pm}$ on the day of the Planning Commission meeting, will be read at the meeting and made part of the public record. Public comments can also be submitted by calling the following phone number and leaving a voicemail message: (248) 524-1305. Recorded voicemail messages received prior to $4: 00 \mathrm{pm}$ on the day of the Planning Commission meeting will be played at the meeting. For emails and recorded messages received after the deadline, reasonable efforts will be made to read emails and play recorded messages received during the meeting. Email and voicemail public comments will be limited to three minutes each.

Chair Krent called the virtual Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on January 26, 2021. Chair Krent introduced the procedure to be followed for a remote meeting.

1. ROLL CALL

Present:
Carlton M. Faison
Michael W. Hutson
Tom Krent
David Lambert
Lakshmi Malalahalli
Marianna Perakis
Sadek Rahman
Jerry Rauch
John J. Tagle
Also Present:
Ben Carlisle, Carlisle Wortman Associates
Julie Quinlan Dufrane, Assistant City Attorney
Jackie Ferencz, Planning Department Administrative Assistant
Kathy L. Czarnecki, Recording Secretary
2. SUSPENSION OF PLANNING COMMISSION BYLAWS

## Resolution \# PC-2021-01-005

Moved by: Rahman
Support by: Faison
WHEREAS, the Michigan Department of Health and Human Services (MDHHS) Director Robert Gordon issued an Order on October 5, 2020 under MCL 333.2253 restricting indoor gathering sizes to protect public health and safety, and

WHEREAS, Public Act 254 of 2020 permits public meetings to be held by electronic means where an in-person meeting could detrimentally increase exposure of board members and the general public to COVID-19,

THEREFORE BE IT RESOLVED, That as allowed by Planning Commission Rules of Procedure Article IV, Section 6, the Troy Planning Commission hereby TEMPORARILY SUSPENDS the requirement of holding a meeting at the Troy City Hall and ALLOWS all Troy Planning Commission Members to electronically participate in any Planning Commission meeting through March 31, 2021.

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RESOLVED, As allowed by Planning Commission By-laws and Rules of Procedure Article X, the Troy Planning Commission hereby TEMPORARILY SUSPENDS AND MODIFIES the Bylaws and Rules of Procedure concerning the Order of the Agenda, as set forth in Article V, Section 3, to consolidate the Public Comment sections of the meeting for any meeting held through March 31, 2021.

RESOLVED, As allowed by Planning Commission By-laws and Rules of Procedure Article X , the Troy Planning Commission hereby TEMPORARILY SUSPENDS AND ALLOWS two methods of receiving Public Comment for virtual meetings. Public comments can be submitted for the Planning Commission meeting by sending an email to: planning@troymi.gov. Emails received prior to 4:00 pm on the day of the Planning Commission meeting, will be read at the meeting and made part of the public record. Public comments can also be submitted by calling the following phone number and leaving a voicemail message: (248) 524-1305. Recorded voicemail messages received prior to $4: 00 \mathrm{pm}$ on the day of the Planning Commission meeting will be played at the meeting. For emails and recorded messages received after the deadline, reasonable efforts will be made to read emails and play recorded messages received during the meeting. Email and voicemail public comments will be limited to three minutes each.

Yes: All present (9)
MOTION CARRIED

## 3. APPROVAL OF AGENDA

## Resolution \# PC-2021-01-006

Moved by: Lambert
Support by: Tagle
RESOLVED, To approve the Agenda as prepared.
Yes: All present (9)

## MOTION CARRIED

## 4. APPROVAL OF MINUTES

Resolution \# PC-2021-01-007
Moved by: Faison
Support by: Rahman
RESOLVED, To approve the minutes of the January 12, 2021 Regular meeting as submitted.

Yes: All present (9)

## MOTION CARRIED

5. PUBLIC COMMENT - For Items Submitted via Email or Telephone Message

Ms. Ferencz reported there was no public comment submitted for Agenda item \#6.

## PRELIMINARY SITE PLAN REVIEW

6. PRELIMINARY SITE PLAN APPROVAL (File Number SP2020-0017) - Proposed Janineh Medical Building, East side of Rochester, South of Square Lake (5600 Rochester; PIN 88-20-11-154-021), Section 11, Currently Zoned R-1C (One Family Residential) District and controlled by Consent Judgment

Mr. Carlisle presented a PowerPoint explanation of a Consent Judgment, noting approval of the application before the Planning Commission this evening would be contingent upon the City Council agreeing to amend a Consent Judgement approved June 23, 1992.

Mr. Carlisle reviewed the Preliminary Site Plan application for Janineh Medical Building. He addressed minor concerns with the site plan, most notably relating to parking, screening from adjacent residential property and review comments from the Fire and Engineering departments. Mr. Carlisle said that should the Planning Commission recommend an amendment to the Consent Judgment, he encourages to postpone action on the application to allow the applicant to address the site plan concerns as identified in his report dated January 18, 2021.

The applicant Inad Janineh was present. Dr. Janineh said he would be the sole practitioner working approximately twice a week with post-operative patients. Dr. Janineh addressed care and privacy of his clientele, use of exam and massage rooms, staffing of five employees, deliveries of medical supplies and parking. He assured the Board that 39 parking spaces would be more than sufficient for his practice. Dr. Janineh said building material would consist of brick and stone.

There was discussion on:

- Amendment of Consent Judgment; procedure, legal requirements.
- Parking; overall parking, number of ADA spaces.
- Lighting; screening to ensure no light spillage onto residential properties.
- Fire and Engineering departments review comments.
- Elevation; building materials, building entrances.
- Location and screening of generator and transformer.
- Waiver for loading space requirement.
- Screening from adjacent residential property; fence, landscaping, wall.
- Deceleration lane off Rochester Road.

Mr. Carlisle said that, after hearing the applicant address his medical practice, he does not have a concern with providing additional overall parking but encourages additional ADA parking spaces.

## Resolution \# PC-2021-01-008

Moved by: Lambert
Support by: Perakis
RESOLVED, The Planning Commission recommends that Preliminary Site Plan Approval, pursuant to Article 8 of the Zoning Ordinance, as requested for the proposed Janineh Medical Building, located on the east side of Rochester ( 5600 Rochester Road), Section 11, Currently Zoned R-1C (One Family Residential) District and controlled by Consent Judgment, be postponed, for the following reasons:

1. To address site plan details raised by members of the Planning Commission and by the Planning Consultant;
2. To address outstanding legal issues raised by the Assistant City Attorney; and
3. To present a plan for the barrier between the site and the adjoining residential to include landscaping and a fence.

## Discussion on the motion on the floor.

The type of barrier to screen residential property was discussed in terms of material, architecture, landscaping, location and residential perspective. The Board asked the applicant to be specific on resubmission of the site plan.

Vote on the motion on the floor.
Yes: All present (9)

## MOTION CARRIED

## OTHER ITEMS

## 7. PLANNING COMMISSION COMMENT

Mr. Hutson brought to the Board's attention the Department of Public Works (DPW) gave a presentation to the City Council regarding expenditure of funds for replacement of the former Troy High School parking lot located on Town Center Drive, west of the skate park. He asked if the Planning Commission would have a role in the planning and design of a proposed park on the site.

Ms. Dufrane reported the Zoning Board of Appeals (ZBA) affirmed the Planning Commission decision by a 4 to 3 vote on the proposed Crooks Road Townhomes application.

The virtual Regular meeting of the Planning Commission adjourned at 7:50 p.m. Respectfully submitted,

## Tom Krent, Chair

Kathy L. Czarnecki, Recording Secretary
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DATE: February 4, 2020
TO: Planning Commission
FROM: R. Brent Savidant, Community Development Director
SUBJECT: PRELIMINARY SITE CONDOMINIUM - Proposed Casca Village of Troy, East of Crooks Road, South of West South Boulevard (88-20-04-100-085 and 88-20-04-100-086), Section 20, Currently Zoned R-1B (One Family Residential) District.

The petitioner Trowbridge Land Holdings submitted the above referenced Preliminary Site Plan Approval application for a 4-unit site condominium. The property is currently zoned R-1B (One Family Residential) District. The Planning Commission is responsible for granting Preliminary Site Plan Approval for site condominium applications.

The Planning Commission approved the Casca Villa 4-unit site condominium development on September 22, 2015. The owner/applicant at the time was also Trowbridge Land Holdings. The applicant was not granted Final Site Plan Approval within 3 years, therefore Preliminary Site Plan Approval expired.

The attached report prepared by Carlisle/Wortman Associates, Inc. (CWA), the City's Planning Consultant, summarizes the project. CWA prepared the report with input from various City departments including Planning, Engineering, Public Works and Fire. City Management supports the findings of fact contained in the report and recommends approval of the project, as noted.

Attachments:

1. Maps
2. Report prepared by Carlisle/Wortman Associates, Inc.
3. Preliminary Site Plan application for Casca Village of Troy.
4. Minutes from September 22, 2015 Regular Planning Commission meeting.
5. Preliminary Site Plan approved by Planning Commission September 22, 2015.

G:ISUBDIVISIONS \& SITE CONDOS\Casca Village of Troy Sec 20\PC Memo 0209 2020.docx



| 1,127 | 0 | 564 | 1,127 Feet |
| :---: | :---: | :---: | :---: |

Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

## PROPOSED RESOLUTION

PRELIMINARY SITE CONDOMINIUM - Proposed Casca Village of Troy, East of Crooks Road, South of West South Boulevard (88-20-04-100-085 and 88-20-04-100-086), Section 20, Currently Zoned R-1B (One Family Residential) District.

## Resolution \# PC-2020-02-

Moved by:
Seconded by:
RESOLVED, That Preliminary Site Condominium Approval, pursuant to Article 8 and Section 10.02 of the Zoning Ordinance, as requested for Casca Village of Troy Site Condominium, 4 units/lots, East of Crooks Road, South of West South Boulevard (88-20-04-100-085 and 88-20-04-100-086), Section 4, Currently Zoned R-1B (One Family Residential) District, be granted, subject to the following:

1. Submit required landscape plan.
2. Work with Engineering Department to work out private road specifications, including placing sidewalk within easement, prior to Final Approval.
3. Provide second elevation during Building Permit review.
(denied, for the following reasons: $\qquad$ ) or
(postponed, for the following reasons: $\qquad$

Yes:
No:
Absent:

## MOTION CARRIED / FAILED

Carlisle Wortman
ASSOCIATES, INC.

Date: October 13, 2020
February 3, 2021

# Site Condominium Plan <br> For <br> City of Troy, Michigan 

| Applicant: | Trowbridge Companies |
| :--- | :--- |
| Project Name: | Casca Village of Troy |
| Plan Date: | January 21, 2021 |
| Location: | North side of Andrew Drive |
| Zoning: | R-1B, Single Family Residential |
| Action Requested: | Preliminary Site Condominium Approval |

## PROJECT AND SITE DESCRIPTION

We are in receipt of a site condominium application that includes a site plan, topographic survey, preliminary utility and grading plan, tree inventory, landscape plan, and floorplans and elevations. The subject site is 2.2 acres. The site is located on north side of Andrew Drive. Andrew Drive is just east of Crooks Road and south of South Boulevard.

The applicant is requesting approval of a four (4) unit single family detached site condominium project. The proposed residential use is permitted in the R-1B district. All lots meet the minimum R-1B requirements and will have access to via a new road off Andrew Drive. The applicant has proposed a Tturnaround at the northern of the site. In theory the public road could be extended if additional property were to be developed to the north.

Location of subject site:

North side of Andrew Drive

## Location and Aerial Image of Subject Site



Size of subject site:

The property is 2.2 acres in area.

## Proposed use of subject site:

The proposed use is four (4) single-family residential site condominium units.

## Current use of subject site:

The property is currently vacant.

## Current Zoning:

The property is currently zoned R-1C, One Family Residential District.

## Surrounding Property Details:

| Direction | Zoning | Use |
| :--- | :--- | :--- |
| North | R-1C, One-family Residential District | Single-family home/storage yard |
| South | R-1C, One-family Residential District | Single-family home |
| East | R-1C, One-family Residential District | Single-family home/Storage yard |
| West | R-1C, One-family Residential District | Single-family home |

## SITE ARRANGEMENT, ACCESS, and CIRCULATION

The four (4) lots are arranged on the west side of the property with the private road running along the east side of the property. The lot range in size between 15,200 to 17,632 square feet. The proposed lots are regular in shape, allow for adequate setbacks, and permit sufficient space for the homes and ingress and egress for each unit.

The applicant is providing access with a 50 -foot-wide road.

Items to be Addressed: None.

## AREA, WIDTH, HEIGHT, SETBACKS

Required and Provided Dimensions:

Table 4.06. C establishes the requirements for the $\mathrm{R}-1 \mathrm{~B}$ District. The requirements and the proposed dimensions are as follows:

|  | Required: | Provided: | Compliance: |
| :--- | :---: | :---: | :---: |
| Front | 40 feet | 40 feet | Complies |
| Rear | 45 feet | 45 feet | Complies |
| Side | 10 feet $/ 25$ feet | 10 feet $/ 25$ feet | Complies |
| Average Lot Size per <br> Unit | $15,000 \mathrm{sq} / \mathrm{ft} \mathrm{w} / \mathrm{sewer}$ | Minimum $15,200 \mathrm{sq} / \mathrm{ft}$ | Complies |
| Lot Width | 100 feet | 100 feet | Complies |
| Maximum Height | $21 / 2$ stories | Unknown | Reviewed as part of <br> building permits |
| Maximum Lot Area <br> Covered by Buildings | $30 \%$ | Reviewed as part of <br> building permits |  |
| Minimum Floor Area <br> per Unit | $1,400 \mathrm{sq} / \mathrm{ft}$ | Unknown | Reviewed as part of <br> building permits |

The proposed site condominium meets all $\mathrm{R}-1 \mathrm{~B}$ calculations.

Items to be addressed: None.

## NATURAL RESOURCES

Topography - The site is relatively flat with little elevation changes.

Woodlands - The applicant has submitted a tree survey. Trees on site include Cottonwood, Elder, and Elm, which are non-regulated trees. A few trees including Apple and Walnut are regulated but too small to quality for protection.

Wetlands/Floodplain - The applicant has provided a delineation report which notes that there is a wetland on site but it is not regulated.

Items to be Addressed: None


## LANDSCAPING

The applicant has not submitted a revised landscape plan. Site condominium and subdivision landscaping are regulated by Section 13.02.F.2.

|  | Required: | Provided: | Compliance: |
| :--- | :--- | :---: | :---: |
| Greenbelt Street Trees | 1 tree for every 50 linear feet. 868 feet $=$ <br> 18 trees | No Plan <br> Submitted | Non- <br> Compliant |
| Buffer | Where a subdivision or site condominium <br> contains uses which are more intense or <br> incompatible with an adjoining property, <br> the screening requirements set forth in <br> Section 13.02.B, Screening Between Land <br> Uses, shall be met. | No Plan <br> Submitted | Non- <br> compliant |

The applicant shall submit a landscape plan that is compliant with Section 13.02.F. The applicant is required to screen the road from the adjacent residential within the greenbelt adjacent to the eastern property line. At a minimum the screening shall meet the minimum landscaping screen requirements. Additional screening may include a fence. The Planning Commission should consider the screening.

Items to be Addressed: 1). Submit required landscape plan, and 2). Provide screening within greenbelt based on direction from the Planning Commission

## ENGINEERING

The City Engineering Department has reviewed the site for preliminary engineering. Based on road standards, the new road will be private. Engineering road specifications will be worked out as part of final engineering.

Items to be Addressed: Work with Engineering Department to finalize private road specifications.

## FIRE DEPARTMENT

The City Fire Department has reviewed the site plan and notes that the turnaround is sufficient. Final engineering of the road and turnaround is required.

Items to be Addressed: None

## SIDEWALKS

The applicant has provided a sidewalk along the west side of the internal road. The sidewalk is outside of the road right-of-way. This sidewalk is required to be included into the private road easement.

Items to be Addressed: Work with Engineering Department to finalize private road specifications, including placing sidewalk in private road easement.

## FLOOR PLANS AND ELEVATIONS

The applicant is has submitted sample floor plans and elevations. A requirement is that no more than three (3) houses in a row may have the same elevations. The applicant shall provide a second elevation.

Items to be Addressed: Provided second elevation

## SUBMITTAL REQUIREMENTS

Section 10.02 sets forth the intent and standards for site condominium projects.

1. Intent: The intent of this Section is to regulate site condominium projects to ensure compliance with this Ordinance and other applicable standards of the City, to provide procedures and standards for review and approval or disapproval of such developments, and to insure that each project will be consistent and compatible with other developments in the community.

The proposed site condominium project is consistent and compatible with other developments in the community, provided the engineering details of the road are finalized as part of final engineering.

Section 10.02.E. regulates physical improvements associated with condominium projects. It requires the following:

1. Principal access and circulation through a site condominium shall be provided by public streets constructed to City standards, within sixty (60) foot wide rights-of-way. Secondary access and circulation through such developments, on which some of the residential parcels may have their sole frontage, may be provided by twenty-eight (28) foot wide streets constructed to City public street standards, within forty (40) foot private easements for public access. The applicant shall work with engineering to finalize the private road as part of final engineering.
2. Principal access to site condominium of five (5) acres or less in area may be provided by way of twentyeight (28) foot wide streets constructed to City public street standards, within forty (40) foot private easements for public access, when in the opinion of the City Council the property configuration is such that the provision of conforming dwelling unit parcels is impractical. Not applicable.
3. All entrances to major or secondary thoroughfares shall include deceleration, acceleration and passing lanes as required by Engineering Standards of the City of Troy. Not applicable.
4. Sidewalks shall be constructed, in accordance with City Standards, across the frontage of all dwelling unit parcels. Utilities shall be placed within street rights-of-way, or within easements approved as to size and location by the City Engineer. Satisfied.
5. All shall be served by public water, sanitary sewer, storm sewer and detention/retention systems constructed to City standards, at the expense of the developer. Easements over these systems shall be conveyed and recorded before occupancy permits are issued for dwelling units. The applicant has proposed full utilities, but all proposed configurations and easements are subject to approval by the City engineering department.

As noted above, all condominium projects are subject to Section 8.05.A.7, which establishes the requirements for a preliminary site plan submittal. Three additional requirements are specifically identified for residential projects. The three additional requirements, identified in 8.05.A.7.o, include:
i. Calculation of the dwelling unit density allowable and a statement of the number of dwelling units, by type, to be provided. Satisfied.
ii. Topography on site and fifty (50) feet beyond, drawn at two (2) foot contour intervals, with existing drainage courses, flood plains, wetlands, and tree stands indicated. Satisfied.
iii. The typical floor plans and elevations of the proposed buildings, with building height(s). Satisfied.

Items to be Addressed: none

## RECOMMENDATIONS

We recommend preliminary site plan approval with the following conditions to be addressed as part of the final site plan:

1. Submit required landscape plan.
2. Provided road/greenbelt screening based on direction from the Planning Commission.
3. Work with Engineering Department to work out private road specifications, including placing sidewalk in easement.
4. Provide second elevation.

Bumar.calin
CARLISLE/WORTMAN ASSOC., INC.
Benjamin R. Carlisle, LEED AP, AICP

## CITY OF TROY PRELIMINARY SITE CONDOMINIUM APPLICATION

CITY OF TROY PLANNING DEPARTMENT 500 W. BIG BEAVER TROY, MICHIGAN 48084
PHONE: 248-524-3364
E-MAIL: planning@troymi.gov


PRELIMINARY SITE CONDOMINIUM REVIEW FEE $\$ 1,000.00$ plus $\$ 10.00$ unit

ESCROW FEE $\$ 1,500.00$

RENEWAL FEE $\mathbf{\$ 5 0 0 . 0 0}$ plus $\mathbf{\$ 1 0 . 0 0}$ unit

REGULAR MEETINGS OF THE CITY PLANNING COMMISSION ARE HELD ON THE SECOND AND FOURTH TUESDAYS OF EACH MONTH AT 7:00 P.M. AT CITY HALL.

PLEASE FILE A COMPLETE PRELIMINARY SITE CONDOMINIUM APPLICATION, TOGETHER WITH THE APPROPRIATE FEE, NOT LESS THAN THIRTY (30) DAYS PRIOR TO THE DATE OF THAT MEETING.

1. NAME OF THE PROPOSED DEVELOPMENT: CASCA VILLAGE OF TROY
2. LOCATION OF SUBJECT PROPERTY: $\qquad$
3. ZONING CLASSIFICATION OF SUBJECT PROPERTY: $\qquad$
4. TAX IDENTIFICATION NUMBER(S) OF SUBJECT PROPERTY: 88-20-04-100-085 \& 88-20-04-100-086
5. DESCRIPTION OF PROPOSED USE: SINGLE FAMILY RESIDENTIAL
6. SIZE OF SUBJECT PROPERTY: 2.2 ACRES
7. NUMBER OF UNITS PROPOSED: 4
8. DEVELOPMENT OPTION USED (IF ANY): $\qquad$
9. APPLICANT: NAME ANTHONY RANDAZZO
COMPANY TROWBRIDGE LAND HOLDINGS
ADDRESS 2617 BEACON HILL DR
CITY AUBURN HILLS_ STATE MI_ ZIP 48326

TELEPHONE 248-373-5080
E-MAIL amie@trowbridge-companies.com

PROPERTY OWNER:
NAME $\qquad$
COMPANY CASCA VILLAGE OF TROY
ADDRESS 2617 BEACON HILLS DR
CITY AUBURN HILLS STATE MI_ ZIP 48326
TELEPHONE 586-215-4046
E-MAIL afrandazzo@yahoo.com
10. THE APPLICANT BEARS THE FOLLOWING RELATIONSHIP TO THE OWNER OF THE SUBJECT PROPERTY:
11. SIGNATURE OF APPLICANT
 DATE
$\qquad$
12. SIGNATURE OF PROPERTY OWNER date

BY THIS SIGNATURE, THE PROPERTY OWNER AUTHORIZES THE PLACEMENT OF SIGN ON THE PROPERTY TO INFORM THE PUBLIC OF THE REQUEST FOR SPECIAL USE APPROVAL.

## PRELIMINARY SITE PLAN SUBMITTAL CHECKLIST

## THE FOLLOWING INFORMATION AND MATERIALS ARE NECESSARY FOR SUBMISSION:

REQUIRED FEE SUBMITTED NOY 2019
ONE (1) CD CONTAINING AN ELECTRONIC VERSION OF THE ENTIRE PRELIMINARY SITE PLAN APPLICATION (PDF Format) SENT VIA EM.AIL ON 9/II/2O20

ONE (1) HARD COPY OF THE FOLLOWING:
COMPLETED CITY OF TROY PRELIMINARY SITE PLAN APPLICATION FORM EM,AILED 9-11-2020
CERTIFIED BOUNDARY SURVEY POUELL ENG SHEET S3
CERTIFIED TOPOGRAPHIC SURVEY POWELL ENG SHEET S3

## TWO (2) HARD COPIES OF THE FOLLOWING:

PRELIMINARY SITE PLAN SHOWING PROPOSED SITE LAYOUT AND USES SI
PRELIMINARY TREE PRESERVATION PLAN / TREE INVENTORY S3
PRELIMINARY LANDSCAPE PLAN 4
PRELIMINARY FLOOR PLANS 5
PRELIMINARY ELEVATIONS 6
PRELIMINARY GRADING PLAN S2
PRELIMINARY LIGHTING PLAN N/A - UILL INSTALL CARRIAGE
WETLANDS DETERMINATION, IF REQUIRED SEE LETTER FROM WETLAND CONSULT,ANT

ALL HARD COPY DRAWINGS SHALL BE FOLDED, STAPLED, SEALED AND SIGNED BY A STATE OF MICHIGAN PROFESSIONAL ENGINEER, REGISTERED ARCHITECT, REGISTERED LANDSCAPE ARCHITECT, OR PROFESSIONAL COMMUNITY PLANNER

PLANNING COMMISSION AGENDAS ARE ELECTRONIC

## SITE PLANS FOR:

## Casca Village of Troy

CITY OF TROY, OAKLAND COUNTY, MICHIGAN PARCELS: \#88-20-04-100-085 \& 086


${ }^{0}$

$\underset{\text { SCALE: }}{\text { TYPICAL }}$ LOT CONORATION

$L O C A T I O N M A P$





## CASCA VILLAGE OF TROY

## ST JAMES - 3700 S/F COLONIAL




BROOKS WILLIAMSON<br>AND ASSOCIATES, INC.<br>brooks@brookswilliamson.com

August 25, 2020
Mr. Anthony Randazzo
2617 Beacon Hills Drive
Auburn Hills, MI 48326
-Via Email -

## RE: Wetland Delineation - Casca Village of Troy

Dear Randazzo:
As requested, Brooks Williamson and Associates (BWA), in cooperation with Dortman Environmental, LLC (DE), has completed a wetland delineation on the proposed Casca Village of Troy project site. The purpose of this work was to determine if wetland areas are present on the property that are subject to Part 303, Wetland Protection (Part 303), of the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 451, as amended. The property was also inspected for additional regulated natural resources including lakes, ponds or streams that may be subject to Part 301, Inland Lakes and Streams (Part 301), of NREPA, and/or similar natural resource ordinances by the City of Troy.

## Wetland Definition and Methodology

Under Part 303, "wetland" means a land or water feature, commonly referred to as a bog, swamp, or marsh, inundated or saturated by water at a frequency and duration sufficient to support, and that under normal circumstances does support, hydric soils and a predominance of wetland vegetation or aquatic life. A land or water feature is not a wetland unless it meets any of the following:
(i) Is a water of the United States as that term is used in section 502(7) of the federal water pollution control act, 33 USC 1362.
(ii) Is contiguous to the Great Lakes, Lake St. Clair, an inland lake or pond, or a stream. As used in this subparagraph, "pond" does not include a farm or stock pond constructed consistent with the exemption under section 30305(2)(g).
(iii) Is more than 5 acres in size.
(iv) Has the documented presence of an endangered or threatened species under Part 365 of the endangered species act of 1973, Public Law 93-205.
(v) Is a rare and imperiled wetland.

On August 22, 2020, wetlands were identified and delineated pursuant to statutory language and rules of Part 303 of NREPA. As required in Part 303, specific methodology was followed as set forth in the 1987 U.S. Army Corps of Engineers Wetland Delineation Manual including the Midwest Regional Supplement. Wetlands were identified by placing pink survey ribbon at the wetland/upland interface with each flag numbered and lettered in sequence. The wetlands were identified by where there was a predominance of wetland rated vegetation, the presence of hydric soils, and indicators of hydrology. The approximate boundaries of the delineated wetlands were sketched on aerial photos while in the field. Sample points were established within the delineated wetland and adjacent upland to record observed evidence of wetland vegetation, hydric soils, and hydrology.

## Wetland Delineation

A single wetland area and boundary was delineated on the subject parcel with flags numbering A1 - A19 and B1 - B11. The approximate boundary lines for the wetland is depicted on the map shown in Figure 1. The plant species noted on the upland and wetland side of the boundary are listed in the tables below. Please note that the map shows only an approximate location of wetland-upland boundaries.

## WETLAND BOUNDARY A - WETLAND PLANT SPECIES

## SCIENTIFIC NAME

COMMON NAME

## WETLAND RATING

| Acer negundo | box elder | FAC |
| :--- | :--- | :---: |
| Alliaria petiolata | garlic mustard | FAC |
| Cornus amomum | silky dogwood | FACW |
| Cornus racemosa | gray dogwood | FAC |
| Epilobium strictum | downy willowherb | OBL |
| Eupatorium perfoliatum | common boneset | OBL |
| Euthamia graminifolia | Flat top goldentop | FACW |
| Fraxinus pennsylvanica | green ash | FACW |
| Geum laciniatum | rough avens | FACW |
| Prunella vulgaris | common selfheal | FAC |
| Rhamnus cathartica | common buckthorn | FAC |

## WETLAND BOUNDARY A - WETLAND PLANT SPECIES (Cont.)

| SCIENTIFIC NAME | COMMON NAME | WETLAND RATING |
| :---: | :---: | :---: |
| Symphyotrichum lateriflorum | calico aster | FACW |
| Toxicodendron radicans | eastern poison ivy | FAC |
| Ulmus americana | American elm | FACW |
| Verbena urticifolia | white vervain | FAC |
| Viburnum lentago | nannyberry | FAC |
| Vitis riparia | riverbank grape | FAC |
| WETLAND BOUNDARY A - UPLAND PLANT SPECIES |  |  |
| SCIENTIFIC NAME | COMMON NAME | WETLAND RATING |
| Cichorium intybus | chicory | FACU |
| Cirsium arvense | Canada thistle | FACU |
| Crataegus monogyna | English hawthorn | FACU |
| Dactylis glomerata | orchard grass | FACU |
| Daucus carota | Queen Anne's lace | UPL |
| Elaeagnus umbellata | autumn olive | UPL |
| Juglans nigra | black walnut | FACU |
| Juniperus virginiana | eastern red cedar | FACU |
| Ligustrum vulgare | European privet | FACU |
| Malus Sargentii | Sargent's crabapple | UPL |
| Parthenocissus quinquefolia | Virginia creeper | FACU |

## WETLAND BOUNDARY A - UPLAND PLANT SPECIES (cont.)

## SCIENTIFIC NAME

## COMMON NAME

timothy
sweet cherry
multiflora rose
tall fescue
tall goldenrod

WETLAND RATING

FACU
FACU
FACU
FACU
FACU

Wetland A (flags A1-A19 and B1-B11) is a small isolated palustrine scrub-shrub wetland that is seasonally saturated and exists within a shallow swale across in the northeast and center portions of the property. Green ash (Fraxinus pennsylvanica), gray dogwood (Cornus racemosa), rough avens (Geum laciniatum), common buckthorn (Rhamnus cathartica), calico aster (Symphyotrichum lateriflorum), nannyberry (Viburnum lentago), and riverbank grape (Vitis riparia) were the dominate wetland plants recorded in the wetland. The primary wetland hydrology indicators observed within Wetland A included: water marks (B1) and water-stained leaves (B9). The secondary wetland hydrology indicators observed included: drainage patterns (B10) and FAC-neutral test (D5). Lastly, the Wetland A sample point revealed the hydric soil indicator: Redox Dark Surface (F6). The wetland data sheets for Wetland A are in Appendix A.

The remainder of the land within the property is classified as upland and is shown as UPLAND in Figure 1. The upland area is a reverting old field with many species of shrubs beginning to invade the open areas that are dominated by agricultural grasses. The dominate vegetation recorded within the upland included: European privet (Ligustrum vulgare), Sargent's crabapple (Malus sargentii), timothy (Phleum pratense), common buckthorn (Rhamnus cathartica), and tall fescue (Schedonorus arundinaceus). The upland on the property did not contain any wetland hydrology indicators or hydric soil indicators. The wetland data sheets for the Upland are in Appendix B.

## Stream Regulation by the State of Michigan

Under Part 301 an inland lake or stream means either of the following:
(i) An artificial or natural lake, pond, or impoundment that is a water of the United States as that term is used in section 502(7) of the federal water pollution control act, 33 USC 1362.
(ii) A natural or artificial lake, pond, or impoundment; a river, stream, or creek which may or may not be serving as a drain as defined by the drain code of 1956, 1956 PA 40, MCL 280.1 to 280.630; or any other body of water that has definite banks, a bed, and visible evidence of a continued flow or continued occurrence of water, including the St. Mary's, St. Clair, and Detroit Rivers.

Our site inspection revealed that there are not streams, lakes, or ponds on this property or within 500 feet of the wetland.

## Wetland Regulation by the State of Michigan

In Michigan, wetlands are regulated by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) under Part 303 if the wetland fits the aforementioned criteria listed in the wetland definition and methodology section of this report.

Based on our field investigation and review, Wetlands A is not regulated by EGLE under Part 303. Wetland A is not connected to or within 500 feet of a stream, lake, or pond, and it is less than 5 acres in size (approximately 0.4 acres), therefore, it does not meet criteria to be regulated.

## Regulation by the City of Troy, Oakland County

Research revealed that the City of Troy does not have a wetland ordinance. It is a requirement of Part 303 that any municipality with a wetland protection ordinance notify EGLE. A review of the EGLE's list of local communities with wetland ordinances did not reveal the City of Troy. Furthermore, a review of the code of ordnances for the City of Troy did not reveal an established wetland ordinance.

## Confirmation by Regulatory Agencies

Numerous natural environmental factors and human induced changes may cause changes in the extent of wetland on a parcel over a period of time. The aquatic natural resources identified on the subject property represent what we believe the EGLE would consider to be a non-regulated wetland given the condition of the site at the time of inspection and recent regulatory policies and attitudes.

In BWA's and DE's opinion, the wetland area present is not regulated and therefore a permit is not required from EGLE or the City of Troy to develop, dredge, or fill within the limits of Wetland A.

We hope this provides better insight into the wetland issues and lack of wetland, lake, stream, or pond limitations that might be associated with this property. If you have any questions or concerns, please feel free to call our office.

Sincerely,


Brooks Williamson
Brooks Williamson and Associates, Inc.
(248) 624-9100
(248) 420-3280

Enclosures

## APPENDIX A - Wetland Data Sheets for Wetland A

## WETLAND DETERMINATION DATA FORM - Midwest Region



SUMMARY OF FINDINGS - Attach site map showing sampling point locations, transects, important features, etc.

| Hydroplytic Vegetation Present? Hydric Soll Present? Wetand Hydrology Present? |  | No <br> No <br> No | Is the Sampled Area within a Wattand? | $\mathrm{Y}_{\text {日3 }} \underline{\mathrm{X}}$ | No |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Remarts: WETLAND A |  |  |  |  |  |

VEGETATION - Use scientific names of plants.


SOIL Samplng Point 2
Promile Description: (Describe to the depth needed to document the indicator or confirm the absence of indicatore.)


Remarts:

## HYDROLOGY

Wethand Hydrology indicators:
Primary indleators (minilmum of one is required; chect all that apphy)
Secondary indicators (minimum of two required)

| Surface Water (A1) | X Water-Stained Leaves (B9) |
| :---: | :---: |
| High Water Tatle (A2) | Aquatic Fauna (B13) |
| Saturallon (A3) | True Aquatic Plants (814) |
| X Water Marts (B1) | Hydrogen Sunde Odor (C1) |
| Sedment Deposht ( B 2 2 ) $^{\text {a }}$ | Oxidized Rhizospheres on Lving Roots (C3) |
| Drit Deposits (E3) | duced tron (C4) |
| Algal Mat or Crust (B4) | cent Iron Reduction in Tilled Sols (C6) |
| 5 (B5) | frace (C7) |
| undation Visible on Aertal imagery (B7) | uge or Well Data (D9) |
| Sparsely Vegetated Concave Surface [BB) | Other (Explain in Rernarks) |

Surtace Soll Cracks (B6)
$\overline{\mathrm{X}}$ Drainage Pattems (810)
_Dry-Season Water Table (C2)
_Craytish Burrows (C8)
-Saturation Visible on Aertal Imagery (C9)
Stunted or Stressed Plants (D1)

- Geomorphic Postion (D2)
$\bar{X}$ FAC-Neutral Test (DS)

Fleld Observations:
Surface Water Present?
Water Table Present?
Saluration Present? (Includes capaliary tinge)


Depth (inches): Depth (inches): $\qquad$ Depth (inches): $\qquad$

Watland Hydrology Present? Yes X No No

Describe Recorded Data (stream gauge, monitoring well, aental photos, previous inspections), If avalable:
Remarts:

## APPENDIX B - Wetland Data Sheets for Upland

## WETLAND DETERMINATION DATA FORM - Midwest Region



| Hydrophytic Vegetation Present? Hydrc Soll Present? <br> Wetland Hydrology Prebent? | Yes <br> Yes <br> Yes |  | Is the Sampled Area within a Wettiand? | Yes | No X |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Remarts: Upland Area |  |  |  |  |  |

VEGETATION - Use scientific names of plants.



Figure 1 - Wetland Delineation Map


## SITE CONDOMINIUM DEVELOPMENT REVIEW

7. PRELIMINARY SITE PLAN REVIEW - Proposed Casca Villa Site Condominium, 4 units/lots, North side of Andrew Drive between Crooks and Granger, Section 4, Currently Zoned R-1B (One Family Residential) District

Mr. Carlisle reviewed the application for Casca Villa. He recommended approval of the Preliminary Site Condominium Plan with the conditions as identified in his report dated September 8, 2015. He clarified that the berming and screening is along the western property line, not southern, as indicated in his report.

The applicant Anthony Randazzo was present.
There was discussion on the proposed landscaping and notations of the berm and plantings on the landscape plan prior to Final Site Plan approval.

Chair Edmunds opened the floor for public comment. There was no one present; the floor was closed for public comment.

## Resolution \# PC-2015-09-060

## Moved by: <br> Kuppa

Seconded by: Krent
RESOLVED, That Preliminary Site Condominium Approval, pursuant to Article 8 and Section 10.02 of the Zoning Ordinance, as requested for Casca Villa Site Condominium, 4 units/lots, north side of Andrew Drive between Crooks and Granger, Section 4, currently zoned R-1B (One Family Residential) District, be granted, subject to the following:

1. Clarify berming and screening on the Landscape Plan along the western property line to indicate the planting of a berm and evergreen trees spaced 12 feet as shown on the Site Plan.
2. Clarify sidewalk location with Engineering.

Yes: All present (8)
Absent: Hutson

## MOTION CARRIED

## PRELIMINARY SITE PLAN

FOR CASCA VILLA SITE CONDOMINIUM APPROVED SEPTEMBER 22, 2015













 Eegmining. Contions 2.197 Acres. Sulibet to Gosesments ond Restrititions of rearcd. Beocings reate to: Andreen Fems sut. No. 2.


-


EXISTING LEGEND:


## Ste meornator:

zonng classification: R-1B (with santrary sewer)




PROPOSED PARCELS:
UNTT
UNT
UNT
UNT
3
storm oetention calcuations:

$00=0.2 / 0.38=0.526$
$T=-25+\sqrt{8.062 .5}=$
$v_{s}=12.900(98.8)-10(0.526)(0.38)=8.210$
$v_{t}=(8,299)(2.2)(0.38)=6,870$ cubic FEET (REQuired)

 REQUIRED detenton (6,870 CF) < Volume avallable (17,152 Cf)

##  <br> 





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500 West Big Beaver
Troy, MI 48084
troymi.gov

## PLANNING COMMISSION 2020 ANNUAL REPORT

The Michigan Planning Enabling Act requires that municipal planning commissions prepare an annual written report to the legislative body concerning operations and the status of planning activities undertaken during the calendar year. In accordance, the following information has been compiled:

## PLANNING COMMISSION

In 2020 the Planning Commission consisted of Tom Krent (Chair), David Lambert (Vice Chair), Carlton Faison, Ollie Apahidean, Karen Crusse, Michael Hutson, Marianna Perakis, Sadek Rahman, and John Tagle.

Sadek Rahman was Zoning Board of Appeals (ZBA) Representative.
The Planning Commission held ten (10) meetings during the year.
John Tagle and Michael Hutson served on the Sustainable Design Review Committee.

## Planning Commission Training

Planning Commission members Tom Krent, Carlton Faison and Marianna Perakis attended training sessions at the Michigan Association of Planning (MAP) Annual Conference, held remotely, in October, 2020.

## SITE PLAN REVIEWS

The Planning Commission considered the following applications in 2020:

| Project | Description | PC Action |
| :--- | :--- | :--- |
| SP2019-0022 | Crooks Road Townhomes, West side of Crooks <br> Road, North of Wattles Road, Section 17, Zoned <br> NN "I" | Denied Preliminary Site Plan <br> Approval on 11/10/20 |
| SP JPLN2019- <br> 0040 | Square Lake Court Townhomes, South side of <br> Square Lake Road, west of Dequindre, Section <br> 12, (88-20-12-200-025), Zoned NN "N" | Granted Preliminary Site Plan <br> Approval on 1/14/20 |
| SP JPLN2020- <br> 0011 | Regency of Troy Convalescent Center/Nursing <br> Home, Southeast corner of Maple and Axtell <br> (2785 W. Maple), Section 32, Currently <br> Zoned IB | Granted Preliminary Site Plan <br> Approval on 10/27/20 |
| SU2019-0044 | Korean United Methodist Church of Troy Parking <br> Lot Expansion, West side of Dequindre, <br> South of Square Lake (42693 Dequindre), | Granted Special Use Approval <br> and Preliminary Site Plan <br> Approval on 2/11/20 |
| SP2020-0001 | Long Lake Shell Addition, Southwest corner of of <br> Long Lake and Dequindre, Section 13, Zoned NN <br> "J" District. | Held Public Hearing and <br> Postponed Item on 2/11/20 |
| SP JPLN2019- <br> 0038 | Timbercrest Drive Extension, South of East <br> Wattles, West of Dequindre (88-20-24-201-015), <br> zoned R-1C | Granted Preliminary Site Plan <br> Approval on 4/28/20 |
| SP JPLN2020- <br> 0004 | Square Lake Court Phase II, South of Square Lake, <br> West of Dequindre (88-20-12-200-027), Zoned NN <br> "N" | Granted Preliminary Site Plan <br> Approval on 4/28/20 |
| SP2019-0022 | The Westington, South side of Wattles, East of <br> Crooks, Section 21, Currently Zoned NN "I" | Granted Preliminary Site Plan <br> Approval on 12/08/20 |

## ZONING ORDINANCE AMENDMENTS

The Planning Commission considered the following amendment applications in 2020:

| Amendment | Description | PC Action |
| :---: | :---: | :---: |
| Z 2019-0039 | Addison Heights Subdivision Rezoning, East of Livernois, south side of Arthur (88-20-27-307033), Section 27, From P to R-1E | Held public hearing and recommended approval 1/14/20 |
| ZOTA 254 | Zoning Ordinance Text Amendment - Cluster Square Footage | Held public hearing and recommended approval 2/25/20 |
| CR 2019-001 | MNK TROY 1, LLC Conditional Rezoning, East of Rochester Road, South of Shallowdale (88-20-14-152-001 and 88-20-14-301-031), | Held public hearing and recommended approval 1/28/20 |

500 West Big Beaver

## PLANNING COMMISSION <br> 2020 ANNUAL REPORT

Troy, MI 48084
troymi.gov

## Section 14, From R-1C, RT \& EP to RT

## SUSTAINABLE DEVELOPMENT REVIEW COMMITTEE

The Sustainable Development Review Committee considered the following items in 2019:

| Project | Description | SDRC Action |
| :--- | :--- | :--- |
| Depor <br> Industries, Inc. | Located on east side of Northwood, <br> north of Maple (1902 Northwood), <br> Section 28, Zoned IB | Received SDP status on 2/19/20 to exceed <br> maximum lot coverage |
| Ark-Tec Parking <br> Lot <br> Improvements | Located on west side of Maxwell, north <br> of Maple (1715-1717 Stutz Dr), Section <br> 29, Zoned IB | Received SDP status on 2/19/20 to park in <br> front yard in IB district |
| Regency of Troy <br> Convalescent <br> Center/Nursing <br> Home | Located on south side of Maple Rd, <br> east of Crooks (2785 W Maple), <br> Section 32, Zoned IB | Received SDP status on 6/18/20 to park in <br> front yard in IB district |

## CITY OF TROY MASTER PLAN

On 10/27/20 the Planning Commission made a determination that the City of Troy Master Plan be amended and recommended that City Council authorize the commencement of the Master Plan amendment process.

