

PLANNING COMMISSION MEETING AGENDA REGULAR MEETING

David Lambert, Chairman, Marianna Perakis, Vice Chairman Toby Buechner, Carlton Faison, Tyler Fox, Michael W. Hutson, Tom Krent, Lakshmi Malalahalli and John J. Tagle

June 27, 2023 7:00 P.M. Council Chambers

- 1. ROLL CALL
- 2. APPROVAL OF AGENDA
- 3. APPROVAL OF MINUTES June 13, 2023
- 4. PUBLIC COMMENT For Items Not on the Agenda

STREET VACATION

5. PUBLIC HEARING - STREET VACATION REQUEST (SV JPLN2023-001) – Request to vacate an unconstructed alley, approximately 18-feet wide by 115-feet long, West of John R and south of Larchwood, Abutting PIN 88-20-26-433-021 (1980 Larchwood) to the west, PIN 88-20-26-433-020 to the south and PIN 88-20-26-433-019 the east, Platted as part of John R Garden Subdivision, Located between Lot 259 to the west and Lots 65 through 70 to the east, in Section 26.

SPECIAL USE AND PRELIMINARY SITE PLAN APPROVAL

6. SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN REVIEW (SU JPLN2023-0002) - Proposed Kroger D-463 Fuel Station, West side of John R, South of Larchwood (PIN 88-20-26-435-029, 88-20-26-433-019, -020 & -021), Section 26, Currently Zoned IB (Integrated Industrial & Business) District

OTHER ITEMS

- 7. PLANNING COMMISSION BY-LAWS
- 8. PUBLIC COMMENT- For Items on the Agenda
- 9. PLANNING COMMISSION COMMENT
- 10. ADJOURN

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NOTICE:People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk by e-mail at clerk@troymi.gov or by calling (248) 524-3317 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations

Chair Lambert called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on June 13, 2023, in the Council Chamber of the Troy City Hall. Chair Lambert and Vice Chair Perakis presented opening remarks relative to the role of the Planning Commission and procedure of tonight's meeting.

1. ROLL CALL

Present:

Toby Buechner
Carlton M. Faison
Tyler Fox
Michael W. Hutson
Tom Krent
David Lambert
Marianna Perakis
John J. Tagle

Absent:

Lakshmi Malalahalli

Also Present:

Ben Carlisle, Carlisle Wortman & Associates R. Brent Savidant, Community Development Director Julie Quinlan Dufrane, Assistant City Attorney Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2023-06-031

Moved by: Krent Support by: Fox

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8) Absent: Malalahalli

MOTION CARRIED

3. APPROVAL OF MINUTES – May 23, 2023

Resolution # PC-2023-06-032

Moved by: Buechner Support by: Faison

RESOLVED, To approve the minutes of the May 23, 2023 Regular meeting as submitted.

Yes: All present (8) Absent: Malalahalli

MOTION CARRIED

4. <u>PUBLIC COMMENT</u> – For Items Not on the Agenda

There was no one present who wished to speak.

PRELIMINARY SITE PLAN APPROVALS

5. PRELIMINARY SITE PLAN REVIEW (SP JPLN2023-0004) — Proposed Commercial Retail Building, South side of Big Beaver, East of Crooks, 911 W. Big Beaver Road (PIN 88-20-28-101-032), Section 28, Currently Zoned BB (Big Beaver) District

Mr. Carlisle reviewed the Preliminary Site Plan application for the proposed Crooks and Big Beaver Retail. He said the applicant resubmitted two separate applications since last presented to the Planning Commission in March. Mr. Carlisle referenced the display screen that showed the subject site outlined in red.

Mr. Carlisle addressed site improvements, landscaping, parking, architectural features, building materials, photometrics plan and the applicant's request to waive requirements for the build-to-line for Building A and a loading space. He stated the application meets the Big Beaver Form Based District requirements.

Mr. Carlisle asked the Planning Commission to discuss the following items:

- Building placement waiver request.
- Loading space waiver.
- Compliance with Section 5.04.E Big Beaver Design Standards.
- Compliance with Section 8.06 Site Plan Design Review Standards.
- Architecture and material use.

Mr. Carlisle said if the Planning Commission grants approval, the application should be subject to the following conditions as part of Final Site Plan approval:

- Add an additional street tree.
- Reduce lighting levels along the Big Beaver and eastern property line.
- Show building lights.

Arkan Jonna of A.F. Jonna Development was present. Mr. Jonna said the project engineer, architect and builder are present in the audience this evening to answer any questions. He said they would comply with the conditions cited in the Planning Consultant report dated May 22, 2023.

There was discussion, some comments related to:

- Screening of roof mechanical equipment.
- Signage in relation to visibility of retail from street level.
- Locations of outdoor restaurant patios.
- Waiver request for build-to-line setback requirement.
- Potential tenants.
- Renewable energy resources.
- · Architectural features.
- City Traffic Consultant (OHM) comments noted in its review memorandum dated June 7, 2023.

Eric Williams of Stonefield Engineering and Design said the waiver request for the build-to-line setback requirement is because of an existing Consumers Powers easement. He addressed locations of outdoor patios for restaurant tenants and alternative locations to serve loading/unloading needs in lieu of a designated space. Mr. Williams said they have no objections to complying with the concerns noted by OHM and would be working also with the Road Commission of Oakland County (RCOC) for compliance. He said the number of parking spaces are based on speculative tenancy.

Kevin Biddison of Biddison Architecture addressed renewable energy resources, citing the use of high-energy glass, insulation and shading of the roof area and a light color scheme. Mr. Biddison said the similar brick color and limestone accent would complement the Kelly Services building.

Chair Lambert opened the floor for public comment. Acknowledging no one was present to speak, Chair Lambert closed the floor for public comment.

Resolution # PC-2023-06-033

Moved by: Faison Seconded by: Fox

RESOLVED, That Preliminary Site Plan Approval for the proposed Commercial Retail Building, South side of Big Beaver, east of Crooks, 911 W. Big Beaver, Section 28, Currently Zoned BB (Big Beaver) District, be granted, subject to the following conditions:

- 1. Add one additional street tree along Big Beaver.
- 2. Reduce lighting levels along Big Beaver and the eastern property line.
- 3. Provide details for building lights prior to Final approval.

Yes: All present (8) Absent: Malalahalli

MOTION CARRIED

6. PRELIMINARY SITE PLAN REVIEW (SP JPLN2023-0005) — Proposed Commercial Retail Building, South side of Big Beaver, East of Crooks, 999 W. Big Beaver Road (PIN 88-20-28-101-034), Section 28, Currently Zoned BB (Big Beaver) District

Mr. Carlisle reviewed the Preliminary Site Plan application for the proposed Crooks and Big Beaver Mixed Use. He recapped the applicant resubmitted two separate applications since last presented to the Planning Commission in March. Mr. Carlisle referenced the display screen that showed the subject site outlined in yellow.

Mr. Carlisle addressed site improvements, landscaping, architectural features, building materials and lighting. He noted the Kelly Services building will remain in its current function as an office. Mr. Carlisle addressed the applicant's request to waive requirements for the building setback and a loading space. Mr. Carlisle addressed the number of parking spaces and the applicant's request for shared parking, which if approved would be reviewed in its entirety with any future development. He stated the application meets the Big Beaver Form Based requirements.

Mr. Carlisle referenced OHM comments in its review memorandum dated June 7, 2023 as relates to the development potentially being constructed concurrently and minor items to be addressed by the applicant.

Mr. Carlisle asked the Planning Commission to discuss the following items:

- Building placement waiver requests.
- Loading space waiver.
- Compliance with Section 5.04.E Big Beaver Design Standards.
- Compliance with Section 8.06 Site Plan Review Design Standards.
- Architecture and material use.
- Shared parking reduction.

Mr. Carlisle said if the Planning Commission grants approval, the application should be subject to the following conditions as part of Final Site Plan approval:

- Provide bicycle parking.
- Show building lights.

There was discussion, some comments related to:

- · Shared parking.
 - o Temporary walks or pedestrian features if development occurs concurrently.
 - Number of spaces provided.
 - Location with respect to Kelly Services building and new buildings.
- Current occupancy of Kelly Services.
- Bicycle parking requirement.
- Future development.

Arkan Jonna of A.F. Jonna Development was present. Mr. Jonna said the project engineer, architect and builder are present in the audience this evening to answer any questions.

Eric Williams of Stonefield Engineering and Design addressed shared parking in relation to the retail buildings and pedestrian walkways. Mr. Williams said they would work with the City Traffic Consultant (OHM) to address the concern cited in its review with respect to the two access drives along the south side for loading zones.

Chair Lambert opened the floor for public comment. Acknowledging no one was present to speak, Chair Lambert closed the floor for public comment.

Mr. Jonna said they resubmitted the plans so they could start with the retail portion of the development. He said they plan to construct the development simultaneously and would be conscientious of the parking situation throughout construction.

Resolution # PC-2023-06-034

Moved by: Fox Seconded by: Hutson

RESOLVED, That Preliminary Site Plan Approval for the proposed Commercial Retail Building, South side of Big Beaver, east of Crooks, 999 W. Big Beaver, Section 28, Currently Zoned BB (Big Beaver) District, be granted, subject to the following conditions:

- 1. Provide bicycle rack and building light details prior to Final approval, both of which to the satisfaction of City staff.
- 2. In the event there is not a simultaneous development of the parcels, that temporary accourrements be placed on the shared parking to ensure the safety of pedestrians.

Yes: All present (8) Absent: Malalahalli

MOTION CARRIED

OTHER ITEMS

7. PUBLIC COMMENT – For Items on the Agenda

There was no one present who wished to speak.

8. PLANNING COMMISSION COMMENT

There were general comments, some relating to:

- Attendance at Michigan Association of Planning Planners' Night Out at Woodbridge Pub in Detroit; architecture of homes in area.
- List of sustainability resources implemented by the City.

Chair Lambert thanked Vice Chair Perakis for chairing the May 23, 2023 Planning Commission meeting.

Mr. Savidant announced the City Council is meeting on June 26 to address the Master Plan and that the meeting is open to public.

9. ADJOURN

The Regular	meeting of th	e Planning Co	mmission adjour	ned at 7:49 p.m.
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Respectfully submitted,	
David Lambert, Chair	
Kathy L. Czarnecki, Recording Secretary	•

https://d.docs.live.net/2f7ed4fe5f664ea8/Documents/Kathy/COT Planning Commission Minutes/2023/2023 06 13 Draft.docx

ITEM #5

DATE: June 14, 2023

TO: Planning Commission

FROM: R. Brent Savidant, Community Development Director

SUBJECT: PUBLIC HEARING - STREET VACATION REQUEST (SV JPLN2023-001) -

Request to vacate an unconstructed alley, approximately 18-feet wide by 115-feet long, West of John R and south of Larchwood, Abutting PIN 88-20-26-433-021 (1980 Larchwood) to the west, PIN 88-20-26-433-020 to the south and PIN 88-20-26-433-019 the east, Platted as part of John R Garden Subdivision, Located between Lot 259 to the west and Lots 65 through 70 to the east, in

Section 26.

GENERAL INFORMATION

Name of applicant(s):

The applicant is property owner Dennis Bostick of Bostick Real Estate, LLC.

History of Right of Way:

John R Garden Subdivision was approved by the Troy Township Board on September 18, 1923. Sections of the alleyway have been vacated over time. Aerial photography indicates this is the last remaining portion of the alley in the immediate area that has not been vacated.

Length and width of right of way.

The platted public walkway is 18 feet wide and approximately 115 feet in length. The applicant propose to vacate the alley in its entirety.

ANALYSIS

Reason for street vacation (as stated on the Street/Alley Vacation Application):

The application states the reason for vacation is: "To allow for the construction of a Kroger retail fuel center".

Impact on access to existing lots or buildings (including emergency service vehicles):

Vacation of the alley will not impact access to exiting lots or buildings.

Impact on Utilities

There are no public utilities located within the alley. No utilities were identified during the field work for the survey.

Future Land Use Designation:

The area is designated on the Future Land Use Plan as The Smart Zone.

SUMMARY

City Management has no objections to the proposed vacation request.

Attachments:

- 1. Maps
- 2. Application

G:\STREET VACATION\SV_JPLN2023-001_ALLEY VACATION SEC\SV_JPLN2023-001 Alley Vacation PC Memo 06 27 2023.doc

PROPOSED RESOLUTION

PUBLIC HEARING - STREET VACATION REQUEST (SV JPLN2023-001) – Request to vacate an unconstructed alley, approximately 18-feet wide by 115-feet long, West of John R and south of Larchwood, Abutting PIN 88-20-26-433-021 (1980 Larchwood) to the west, PIN 88-20-26-433-020 to the south and PIN 88-20-26-433-019 the east, Platted as part of John R Garden Subdivision, Located between Lot 259 to the west and Lots 65 through 70 to the east, in Section 26.

Resolution # PC-2023-06-

Moved by: Seconded by:

RESOLVED, That the Planning Commission hereby recommends to the City Council that the street vacation request, to vacate an unconstructed alley approximately 18-feet wide by 115-feet long, abutting PIN 88-20-26-433-021 (1980 Larchwood) to the west, PIN 88-20-26-433-020 to the south and PIN 88-20-26-433-019 the east, Platted as part of John R Garden Subdivision, Located between Lot 259 to the west and Lots 65 through 70 to the east, in Section 26, be approved.

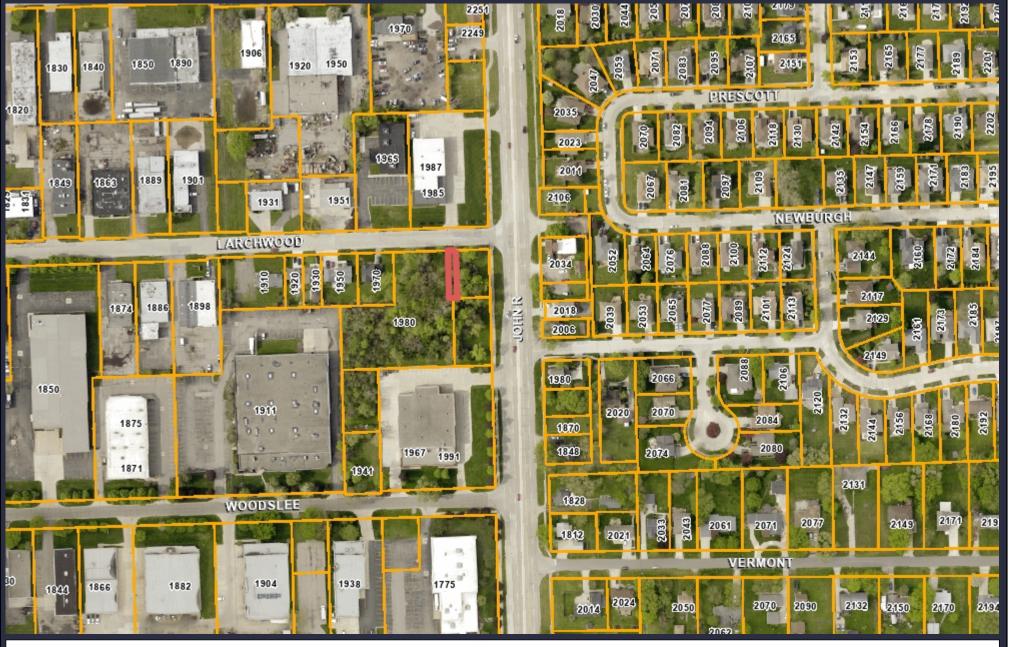
Yes: Absent:

MOTION CARRIED / FAILED



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Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

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maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



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Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

CITY OF TROY STREET / ALLEY VACATION APPLICATION

CITY OF TROY PLANNING DEPARTMENT 500 W. BIG BEAVER TROY, MICHIGAN 48084 248-524-3364 E-MAIL: planning@troymi.gov



VACATION APPLICATION FEE \$500.00

\$1,500.00

REGULAR MEETINGS OF THE CITY PLANNING EACH MONTH AT 7:00 P.M. AT CITY HALL.	COMMISSION	ARE HELD ON THE SECO	OND AND FOURTH T	UESDAYS OF				
LEASE COMPLETE AND FILE TWO (2) SIGNED ORIGINAL APPLICATIONS, TOGETHER WITH THE APPROPRIATE FEE, NOT ESS THAN THIRTY (30) DAYS PRIOR TO THE DATE OF THAT MEETING.								
TO THE CITY COUNCIL:								
I (WE), THE UNDERSIGNED, DO HEREBY RESPE FOR VACATION OF THE RIGHT-OF-WAY OR EASI				CITY COUNCIL				
#1. 18 foot wide alley (105 feet in length) lying west of	and parallel to J	ohn R Road and abutting lots (65 through 70 and lots 2	59, and 260 of				
John R Gardens Subdivision, (Liber 31, Page 8 of the re	ecorded plats of	Oakland County, Michigan, T2I	N, R11E, Section 26 of the	ne City of Troy.				
#2. Vacation of 12' wide public uti APPLICANT(S) FOR VACATION:	lity easeme	ent per L.8421, Pg.	680					
NAME Dennis Bostic		NAME						
COMPANY Bostick Real Estate, LLC		COMPANY						
ADDRESS 803 W. Big Beaver Road, Suite 101		ADDRESS						
CITY Troy STATE MI		CITY						
TELEPHONE 248.709.4001		TELEPHONE						
E-MAIL dennisbostick@att.net		E-MAIL						
ADDRESS(S) AND/OR PARCEL NUMBER(S NCLUDES THE AREA FOR WHICH VACATION	S) OF PROPE N IS REQUES	ERTY OWNED BY APP	LICANT(S) WHICH	ABUTS OR				
PIN: 20-26-433-019, PIN: 20-26-433-020, PIN: 2	0-26-433-021							
THIS REQUEST FOR VACATION IS MADE FO	R THE FOLLO	DWING REASON(S): To a	llow for the constructi	on of a				
Kroger retail fuel center.								
Attach additional informational pages if necessary.								
ATTACH A MAP INDICATING THE AREA FAPPLICANT(S) PROPERTY AND OTHER ABU	FOR WHICH JTTING PROP	VACATION IS REQUES ERTIES. (1"=200' minimu	TED, THE LOCATION (COLOR)	ON OF THE				
SIGNATURE OF APPLICANT(S):								
James Bostest			DATE <u>5-20</u>	-23				
			DATE					



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ONSTRUCTION SITE SAFETY IS T SOLE RESPONSIBILITY OF THE CONTRACTOR; NEITHER THE OWNE NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY ESPONSIBILITY FOR SAFETY (IE WORK, OF PERSONS ENGAG

1" = 30 FEET

JOHN R. GARDEN SUBDIVISION

OF THE E. 1/2 OF S. E. 1/4 OF SEC. 26. T. Z N., R. 11 E., (TROY TWP.)

OAKLAND COUNTY MICHIGAN.

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Secon Sec. 26, T.2 H., RIIE.

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coarstany as mort acces, have caused the land embraced in the annexed plat to be surveyed, leid out and platted to be known as "JOHH R. GARDER SUBDIVISION" of the E. 1/2 of S. H. 1/4 of Sec. 26, T.2 N. R. 11 D., (Troy Typ.) Californ County, Michigan, and that the streets and alleys as shown on said plot are hereby dedicated to the use of the public.

County of Place .

a lichimen corporation, and that the seal affixed to said instrument is the corporate seal of said corporation and that said instrument was signed and scaled in behalf of said corporation by authority of its Doard of Directors and the said set and deed of mid comporation.

The land embraced in the annexed plat of "JOHN R. GARDEN SUBDIVISION" of the E. 1/2 of S. E. 1/4 of Sec. 26, T. 2 N., R. 11 E., (Troy Twp.) Caltland County, Lichigan is described as follows; Beginning at the S. D. corner of Sec. 26, T. 2 N., R. 11 E., Ockland County, Lichigan; thence N. 2440.34'; thence N. 89222'W, 1310.90'; thence S. 240.34'; thence N. 89222'W, 1310.90'; thence S. 240.34'; thence East 1303.91'

I hereby certify that the plat hereon delineated id a correct one and that permenent monuments consisting of iron pipe, 3/8" x 20", have been planted at points marked thus "O" as thereon shown at angles in the boundaries of the land platted and at all intersections of streets or streets and

TOLIGHTP APPROVAL

This plat was approved by the Township Board of Troy Township, Cakland County, Michigan at a meeting held \$2/1-.18 4 1923...

Levern J. Levenseler and Lable A. Levenseler, his wife, and Henry Preisel, a single men, as mortgages, and C. Martin Stumpf and Caroline L. Stumpf, his wife, and Lewis J. Stumpf, a single men, and Clark F. Most and Martha... Host, his wife, by C. F. Post, attorney in fact, as proprietors, have caused the land embraced in the annexed plat to be surveyed, laid out and platted, to be known as "JOHN R. CARDIN SUBDIVISION" of the M. 1/2 of the J. 1/4 of Boc. 26, T. 2 N., R. 11 H., (Troy Twp.) Opkland County, Richigan, and that the streets and alloys as shown on said plat are hereby dedicated to the use of the miblic.

STATE OF EIGHIGAN County of Continue

My commission expires 2.11.11.76

Register's Office Oakland County NOV 17 1928

NOV 17 1928 at 10 o'clock . M. War ally lets 71 87 155 155 202 205 = 5 550 pg + 43 = 5 7 20 pg - 43 pg

ITEM #6

DATE: June 12, 2023

TO: Planning Commission

FROM: R. Brent Savidant, Community Development Director

SUBJECT: SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN REVIEW (SU

<u>JPLN2023-0002</u>) - Proposed Kroger D-463 Fuel Station, West side of John R, South of Larchwood (PIN 88-20-26-435-029, 88-20-26-433-019, -020 & -021), Section 26, Currently Zoned IB (Integrated Industrial & Business) District

The petitioner The Kroger Company submitted the above referenced Special Use Approval and Preliminary Site Plan Approval application for a new fuel station on a vacant site.

The Planning Commission held a public hearing on this item on May 9, 2023 and postponed the item to (1) Allow the applicant the opportunity to amend the application, if necessary, based on Planning Commission discussion, and (2) Allow the applicant the opportunity to submit an alley vacation application and the Planning Commission to hold a public hearing (meeting minutes attached). The Street Vacation request is Item #5 on this agenda.

The attached report prepared by Carlisle/Wortman Associates, Inc. (CWA), the City's Planning Consultant, summarizes the application. CWA prepared the report with input from various City departments including Planning, Engineering, Public Works and Fire. City Management supports the findings of fact contained in the report and recommends approval of the project, as noted.

Attachments:

- 1. Maps
- 2. Report prepared by Carlisle/Wortman Associates, Inc.
- 3. Minutes from May 9, 2023 Planning Commission Regular meeting (excerpt)
- 4. Special Use Application.

G:\SPECIAL USE\SU_JPLN2023-0002 KROGER D-463 FUEL STATION \PC Memo 06 27 2023.docx

PROPOSED RESOLUTION

<u>SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN REVIEW (SU JPLN2023-0002)</u> - Proposed Kroger D-463 Fuel Station, West side of John R, South of Larchwood (PIN 88-20-26-435-029, 88-20-26-433-019, -020 & -021), Section 26, Currently Zoned IB (Integrated Industrial & Business) District

Resolution # PC-2023-06-

Moved by: Seconded by:

RESOLVED, That Special Use Approval and Preliminary Site Plan Approval for the proposed Kroger D-463 Fuel Station, West side of John R, South of Larchwood (PIN 88-20-26-435-029, 88-20-26-433-019, -020 & -021), Section 26, Currently Zoned IB (Integrated Industrial & Business) District, be (granted, subject to the following conditions):

- 1. Approval is subject to alley vacation.
- 2. Require an additional landscaping buffer particularly along the western and southern property line.
- 3. Reduce the lighting intensity under the canopy and property lines.

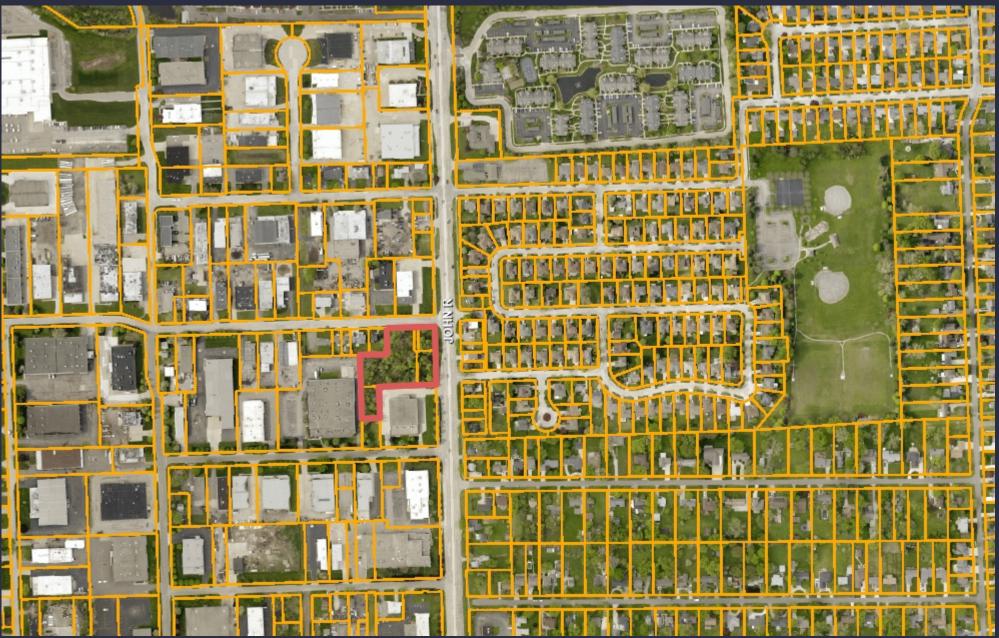
) or
(denied, for the following reasons:) oı
(postponed, for the following reasons:)
Yes:	
No:	
Absent:	

MOTION CARRIED / FAILED

G:\SPECIAL USE\SU_JPLN2023-0002_KROGER D-463 FUEL STATION_\Proposed Resolution 2023 06 27.doc



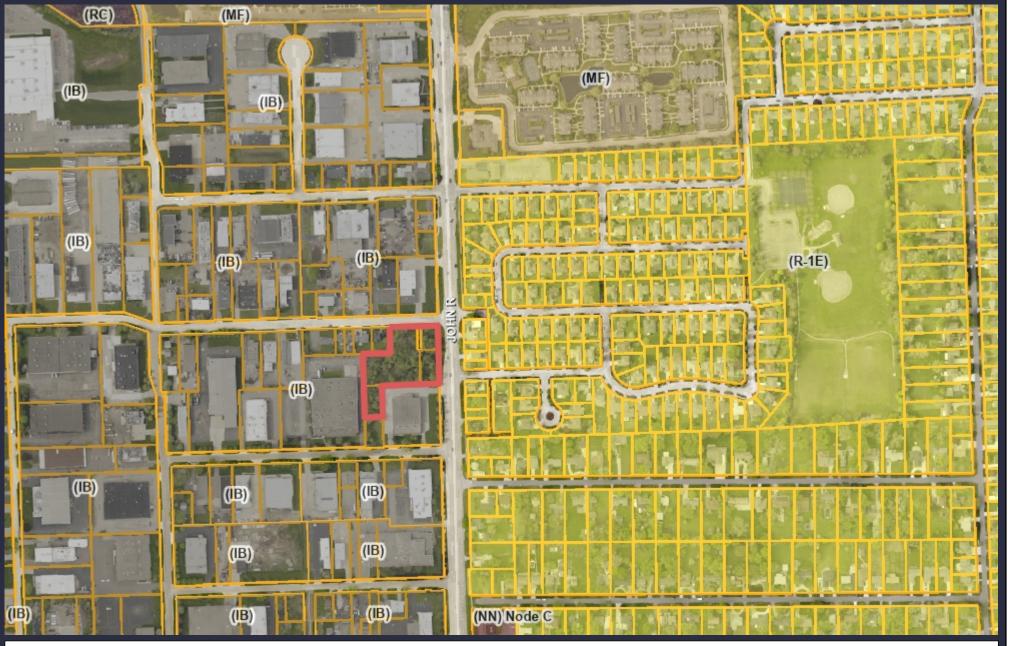
GIS Online



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



GIS Online



1,146 0 573 1,146Feet



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: April 20, 2023

May 2, 2023 June 14, 2023

Preliminary Site Plan and Special Use Review For City of Troy, Michigan

Project Name: Kroger D463 Retail Fuel Center

Plan Date: June 14, 2023

Location: SW Corner of Larchwood Drive and John R Road

Zoning: IB, Integrated Industrial and Business

Action Requested: Site Plan and Special Use Approval

PROJECT AND SITE DESCRIPTION

The applicant is proposing to construct a fuel center on a portion of a currently vacant wooded lot. The 1.87-acre site is located at the southwest corner of John R and Larchwood Drive.

The applicant is proposing the construction of a fuel center on the east side of the property with eight (8) fueling stations totaling 8 islands (16 pumps), a five hundred and thirty-four (534) square foot store, and four (4) parking spaces (one handicap). The portions of the property nearest to the southwestern neighboring parcels will be left vacant and wooded. The site is currently vacant. Access will be via one point off John R Road and one point off Larchwood Drive.

Fuel centers are a special use in the IB, Integrated Industrial and Business District.

Location of Subject Property:

SW Corner of Larchwood Drive and John R Road



Proposed Use of Subject Parcel:

Fuel Center

Current Zoning:

The property is zoned IB, Integrated Industrial and Business

Surrounding Property Details

Direction	Zoning	Use
North	IB, Integrated Industrial and Business	Office/Light Industrial/Warehouse
South	IB, Integrated Industrial and Business	Office/Light Industrial/Warehouse
East	IB, Integrated Industrial and Business	Office/Light Industrial/Warehouse
	R-1E, One Family Residential	Single family residences
West	IB, Integrated Industrial and Business	Office/Light Industrial/Warehouse Single family residences

PREVIOUS PLANNING COMMISSION REVIEW

The item was last considered by the Planning Commission on May 9, 2023. The item was postponed to allow the applicant to address the following:

- 1. **Landscaping.** The applicant was asked to consider additional landscaping buffering. The applicant did not add any additional landscaping to the site.
- 2. Lighting. The Planning Commission discussed the lighting levels of the site, specifically under the canopy. The applicant has reduced the lighting intensity under the canopy from a maximum of 53.9 footcandles to 47.9 footcandles. There is no specific lighting requirement for gas station canopy lighting but we note that for pole mounted lights the maximum is 20 foot candles. Because this is a special use the Planning Commission may place conditions upon the application including restricting light intensity. The applicant should reduce lighting intensity under the canopy, as 47.9 footcandles is very intense.

In addition, the lighting levels adjacent to all property lines exceed the ordinance maximums.

3. **Alley Vacation.** See below for more information.

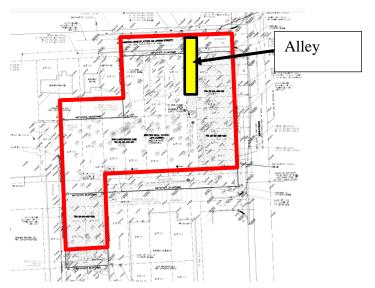
Items to be Addressed: 1). Planning Commission to consider additional landscaping buffer particularly along the western and southern property line; and 2). Applicant should reduce the lighting intensity under the canopy and property lines.

ALLEY VACATION

There is a small portion of an unimproved alley that is located off Larchwood, which partially bisects the site. The site cannot be developed as is without a alley vacation. An alley vacation is a type of easement in which the City transfers the right-of-way of the alley to a private property owner.

Alley vacation can be considered as part of the site plan process; however, it does require a public hearing by the Planning Commission.

Items to be Addressed: Planning Commission to consider the alley vacation.



SITE AND BUILDING ARRANGEMENT

The applicant is proposing the construction of a fuel center on the east side of the property with eight (8) fueling stations totaling 8 islands (16 pumps), a five hundred and thirty-four (534) square foot store, and four (4) parking spaces (one handicap). One twenty thousand (20,000) gallon storage tank and one eighteen thousand (18,000) gallon underground storage tank are proposed in the southwest corner of the development area. The portions of the property nearest to the southwestern neighboring parcels will be left vacant and wooded.

The proposed developed portion of this subject site occupies a twenty-four thousand (24,000) square feet rectangular area, situated in the northwest corner of the property. The fueling station will be arranged in the center of this developed area, with drive access around the entire fueling area. The transaction kiosk will sit in the center of the fueling area. The four parking spaces will be lined up on the northwestern corner of the developed area, running in a row from north to south.

Items to be Addressed: None

BULK STANDARDS

The dimensional requirements for the IB district are indicated below.

	Required	Provided	Compliance
Front Setback (John Road)	30 feet	80 feet	Complies
Rear Setback	20 feet	100 feet	Complies
Side Setbacks: Least	10 feet	50-feet	Complies
Side Setbacks: Total	20 feet	95-feet	Complies
Maximum building lot coverage	40%	7%	Complies
Maximum building height	50 feet	20 feet	Complies

Items to be Addressed: None

SITE ACCESS AND CIRCULATION

Two access points are proposed: one along Larchwood Avenue and one along John R Road. Both access drives will offer two-way traffic into and out of the fueling center.

Items to be Addressed: None

PARKING

Vehicle fueling centers require the following parking as set forth in table 13.06.a:

	Required	Provided
1 space for each 125 square feet of net floor area, plus 2 parking spaces per fueling station	16 spaces at 8 fueling islands + 375 square feet / 125 = 3 spaces	16 at fueling pumps and 4 spaces for kiosk
Loading zone	10 feet x 50 feet	10 feet x 50 feet

Based on the size of the store, the parking provided is sufficient.

Items to be Addressed: None

ELEVATIONS AND FLOOR PLANS

The applicant has provided elevations and floor plans for the transaction kiosk, canopy, and fueling stations. The elevations indicate a typical fueling center design with a CMU base, brick façade and metal fascia. The canopy matches the material of the building with a CMU base, brick façade and metal fascia. The canopy and kiosk fascia colors are sandstone and oyster, and six (6) red bollards are proposed around the kiosk perimeter.

Items to be Addressed: None

FUELING CENTER DESIGN STANDARDS

There are specific provisions for fueling centers, set forth in Section 6.28:

A. The minimum lot area shall be one (1) acre.

The site is +/- 1.844 acres.

The following minimum setbacks shall apply to canopies and pump facilities construction in conjunction with fueling centers.

Setback	Canopy Support Required	Canopy Support Provided	Pump Island Required	Pump Island Provided	Canopy Edge Required	Canopy Edge Provided
Front	35 feet	65.8 feet	30 feet	65.5 feet	25 feet	55 feet
Side	20 feet	50.8 feet	20 feet	50.5 feet	10 feet	40 feet
Rear	30 feet	100.8 feet	20 feet	94.5 feet	20 feet	88 feet

- 1. All fueling areas shall be arranged so that motor vehicles do not park on or extend over abutting landscaped areas, sidewalks, streets, buildings, or adjoining property while being served.
- B. Canopy structures shall be designed and constructed in a manner which is architecturally compatible with the principal building. The canopy structure shall be attached to and made an integral part of the principal building unless can be demonstrated that the design of the building and canopy in combination would be more functional and aesthetically

pleasing if the canopy was not physically attached to the principal building. Required fire protection devices under the canopy shall be architecturally screened so that the tanks are not directly visible from the street. The screens shall be compatible with the design and color of the canopy.

C. Pedestrian Circulation

- 1. Vehicle Fueling / multi-use stations shall be designed in a manner which promotes pedestrian and vehicular safety.
- **2.** The parking and circulation system within each development shall accommodate the safe movement of vehicles, bicycles, pedestrians and refueling activities throughout the proposed development and to and from surrounding areas in a safe and convenient manner.

Items to be addressed: None

SPECIAL USE STANDARDS

For any special use, according to Section 9.02.D, the Planning Commission shall "...review the request, supplementary materials either in support or opposition thereto, as well as the Planning Department's report, at a Public Hearing established for that purpose, and shall either grant or deny the request, table action on the request, or grant the request subject to specific conditions."

Section 9.03 states that before approving any requests for Special Use Approval, the Planning Commission shall consider:

- 1. Compatibility with Adjacent Uses.
- 2. Compatibility with the Master Plan.
- 3. Traffic Impact.
- 4. Impact on Public Services.
- 5. Compliance with Zoning Ordinance Standards.
- 6. Impact on the Overall Environment.
- 7. Special Use Approval Specific Requirements.

Provided that the applicant addresses our site plan issues noted above, we support the special use and find:

- 1. The IB District provides for a variety of uses including fueling centers.
- 2. There are several auto-oriented uses along Larchwood Drive and John R. The use of a fueling center is compatible with surrounding automobile, office, light industrial and warehouse uses.
- 3. If the applicant were to incorporate EV parking, the installation would be consistent with City sustainability goals.
- 4. The proposed use should not require any additional public services that required for a permitted use.
- 5. Traffic should not be significantly impacted by the use.

Items to be addressed: Address site plan uses as noted

SITE PLAN REVIEW STANDARDS

The Site Plan review standards provide the Planning Commission with direction when reviewing the proposed site plan and design features of this development.

Section 8.06 outlines Site Plan Review Design Standards.

- 1. Development shall ensure compatibility to existing commercial districts and provide a transition between land uses.
 - a. Building design shall enhance the character of the surrounding area in relation to building and parking placement, landscape and streetscape features, and architectural design.
 - b. Street fronts shall provide a variety of architectural expression that is appropriate in its context and prevents monotony.
 - c. Building design shall achieve a compatible transition between areas with different height, massing, scale, and architectural style.
- 2. Development shall incorporate the recognized best architectural building design practices.
 - a. Foster a lasting impact on the community through the provision of high quality design, construction, and detailing.
 - b. Provide high quality, durable materials, such as but not limited to stone, brick, glass, and metal. E.I.F.S. or material equivalent shall only be used as an accent material.
 - c. Develop buildings with creativity that includes balanced compositions and forms.
 - d. Design roofs that are appropriate to the architectural style of the building and create an appropriate visual exterior mass of the building given the context of the site.
 - e. For commercial buildings, incorporate clearly defined, highly visible customer entrances using features such as canopies, porticos, arcades, arches, wing walls, ground plane elements, and/or landscape planters.
 - f. Include community amenities that add value to the development such as patio/ seating areas, water features, art work or sculpture, clock towers, pedestrian plazas with park benches or other features located in areas accessible to the public.
- 3. Enhance the character, environment and safety for pedestrians and motorists.
 - a. Provide elements that define the street and the pedestrian realm.
 - b. Create a connection between the public right of way and ground floor activities.
 - c. Create a safe environment by employing design features to reduce vehicular and pedestrian conflict, while not sacrificing design excellence.
 - d. Enhance the pedestrian realm by framing the sidewalk area with trees, awnings, and other features.
 - e. Improve safety for pedestrians through site design measures.

Items to be Addressed: Planning Commission to consider if the site plan standards have been met.

SUMMARY

The Planning Commission shall hold a public hearing on the alley vacation and consider public comment. After closing the public hearing, the Planning Commission is asked to consider the following items:

1. Recommendation to the City Council regarding the alley vacation.

Kroger Fuel Center June 14, 2023

- 2. Require an additional landscaping buffer particularly along the western and southern property line.
- 3. Reduce the lighting intensity under the canopy and property lines.

If the Planning Commission approves the preliminary site plan and special use, with or without conditions, any approvals would be contingent upon the City Council approving the alley vacation.

CARLISLE/WORTMAN ASSOC., INC. Benjamin R. Carlisle, LEED AP, AICP Chair Lambert called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on May 9, 2023, in the Council Chamber of the Troy City Hall. Chair Lambert presented opening remarks relative to the role of the Planning Commission and procedure of tonight's meeting.

1. ROLL CALL

Present:

Toby Buechner
Carlton M. Faison
Tyler Fox
Michael W. Hutson
Tom Krent
David Lambert
Lakshmi Malalahalli
Marianna Perakis
John J. Tagle

Also Present:

Ben Carlisle, Carlisle Wortman & Associates R. Brent Savidant, Community Development Director Julie Quinlan Dufrane, Assistant City Attorney Kathy L. Czarnecki, Recording Secretary

2. <u>APPROVAL OF AGENDA</u>

Resolution # PC-2023-05-025

Moved by: Krent Support by: Tagle

RESOLVED, To approve the Agenda as prepared.

Yes: All present (9)

MOTION CARRIED

3. <u>APPROVAL OF MINUTES</u> – April 11, 2023

Resolution # PC-2023-05-026

Moved by: Fox

Support by: Malalahalli

RESOLVED, To approve the minutes of the April 11, 2023 Regular meeting as submitted.

Yes: All present (9)

MOTION CARRIED

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN APPROVAL

PUBLIC HEARING - SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN REVIEW
 (SU JPLN2023-0002) – Proposed Kroger D-463 Fuel Station, West side of John R, South of
 Larchwood (PIN 88-20-26-435-029, 88-20-26-433-019, -020 and -021), Section 26, Currently
 Zoned IB (Integrated Industrial and Business) District

Mr. Carlisle provided background information on the Special Use Approval and Preliminary Site Plan application for a proposed Kroger Fuel Station. He announced the Planning Department received two email communications erroneously addressing the application as a proposed rezoning of the subject parcels. Mr. Carlisle said the application is not to rezone the subject parcels and the zoning district would not change. Mr. Carlisle addressed the "paper alley" that bifurcates the site. He said the applicant must seek to vacate the alley to proceed with the proposed application. Mr. Carlisle explained the process of an alley vacation application and said the Special Use and Site Plan application would come back before the Board for consideration.

Mr. Carlisle asked the Planning Commission to hold a public hearing and discuss the following items:

- Use of the property as a gas station.
- Consideration if a larger convenience store should be provided, which would better serve the surrounding neighborhood, including across John R Road.
- Adding additional parking spaces for EV fueling.
- Architecture and design of kiosk.
- Reduce light intensity under the canopy.
- Special Use Standards set forth in Section 9.02.D
- Site Plan Standards set forth in Section 8.06.

Mr. Carlisle recommended the Planning Commission postpone approval of the application to allow the applicant to revise the application, if necessary, based on Planning Commission discussion and to allow the applicant to submit an alley vacation application.

Discussion among administration and Planning Commission:

- EV parking spaces, charging stations.
- Location of handicapped parking in relation to store entrance.
- Detention basin as relates to off-site residential drainage and buffer.
- Alley vacation application review by Engineering Department.

Matthew Pisko was present to represent the Kroger Company of Michigan. He addressed the operations of the Kroger fuel stations and gave a history of the number of Kroger sites across the country, in the State of Michigan and in the City of Troy. Mr. Pisko identified the two Troy locations at Rochester Road and South Boulevard and indicated the proposed fuel station would serve the Kroger store to the north. Mr. Pisko addressed the reason the Kroger Company chose this specific location for a fueling station, the size of the convenience store, the number of full-time positions, and the hours of operation from 6 am to 10 pm. He provided architectural details of the fueling station kiosk and canopy. Mr. Pisko said the proposed intense lighting under the canopy would accommodate patrons to see better during evening hours of operation.

Mr. Pisko said there are no future development plans for the detention basin stating it offers a buffer for surrounding residential. He said it is standard practice for the Kroger Company to offer EV charging stations for the convenience of patrons in the parking lots of their grocery stores. Mr. Pisko said a security system would be in place and there would be no overnight vehicular parking permitted.

There was discussion, some comments related to:

- Choice of location; potential other sites to place fueling station.
- Size of convenience store as relates to traditional kiosk.
- Kiosk convenience items for purchase.
- Pedestrian connection to café.
- Provide and/or prep for EV charging stations.
- Deceleration lane.

PUBLIC HEARING OPENED

Lyle Detterman, 3208 Thatcher Drive, Rochester Hills. Mr. Detterman asked how the proposed application would affect the property he owns to the south and north across Larchwood (1991 Woodslee), specifically if the property would be landlocked. He addressed access off John R, buffer between the two properties, detention pond concern for mosquitoes and security during evening hours.

PUBLIC HEARING CLOSED

Mr. Savidant addressed the speaker's concerns expressed about security and the detention pond. He said detailed engineering drawings would be submitted and reviewed by the Engineering Department. Mr. Savidant said it is a requirement of the Zoning Ordinance that stormwater management must not negatively impact adjacent parcels.

Mr. Carlisle said there is no Zoning Ordinance requirement to provide a buffer between the two properties because the land uses are compatible. He noted though the Planning Commission could place conditions upon approval because it is a Special Use application. Chair Lambert suggested to the speaker that he communicate with the Kroger representative present this evening to address his concerns.

It was briefly discussed if Planning Commission concerns should be identified in the Resolution to postpone.

Resolution # PC-2023-05-027

Moved by: Faison Seconded by: Fox

RESOLVED, That Special Use Approval and Preliminary Site Plan Approval for the proposed Kroger D-463 Fuel Station, West side of John R, South of Larchwood (PIN 88-20-26-435-029, 88-20-26-433-019, -020 and -021), Section 26, Currently Zoned IB (Integrated Industrial and Business) District, be postponed, for the following reasons:

- 1. Allow the applicant the opportunity to amend the application, if necessary, based on Planning Commission discussion.
- 2. Allow the applicant the opportunity to submit an alley vacation application and the Planning Commission to hold a public hearing.

Yes: All present (9)

MOTION CARRIED

OTHER ITEMS

6. <u>PUBLIC COMMENT</u> – For Items on the Agenda

There was no one present who wished to speak.

7. PLANNING COMMISSION COMMENT

There were general comments, some relating to:

- State of the City address.
- Michigan Association of Planning Planners' Night Out; May 24, Woodbridge Pub in Detroit.
- Articles of interest shared among Planning Commission. Recent articles relate to parking.

Mr. Fox reported on the following two items considered at the April 18, 2023 Zoning Board of Appeals meeting:

- 3459 Talbot
- 944 Marengo

Kathy L. Czarnecki, Recording Secretary

8. ADJOURN

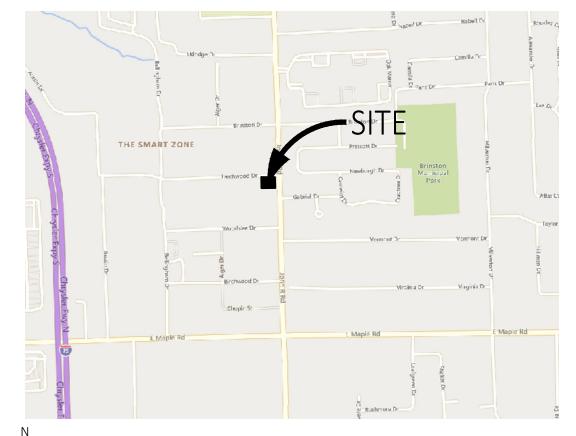
The Regular meeting of the Planning Commission adjourned at 8:13 p.m.
Respectfully submitted,
David Lambert, Chair

https://d.docs.live.net/2f7ed4fe5f664ea8/Documents/Kathy/COT Planning Commission Minutes/2023/2023 05 09 Draft.docx



Kroger D463 **Retail Fuel Center**

JOHN R ROAD AT LARCHWOOD DRIVE TROY, MI 48083



LOCATION MAP



PROJ	ECT DESCRIPTION					
CONSTRUCTION OF A RETAIL FUEL CENTER ON A VACANT PARCEL CONSISTING OF: ONE (1) 6,880 S.F. FUEL CANOPY ONE (1) 534 G.S.F. TRANSACTION KIOSK EIGHT (8) MULTI-PRODUCT DISPENSERS						
SITE I	NOTES					
1.	THE BOUNDARY LINES AND TOPOGRAPHY FOR THIS PROJECT ARE BASED ON A FIELD SURVEY COMPLETED BY ATWELL-GROUP DATED: 03/16/2023					

PARCEL NUMBERS:		20-26-433-019 20-26-433-020 20-26-433-021 20-26-433-029		
OWNER:		BOSTIC REAL ESTATE, LLC.		
ACRES:		OUTLOT: +/- 1.874 ACRES		
BUILDING CODE REVIEW	1			
ACCESSIBILITY CODE	ANSI/ICC A11	.7.1 - 2009		
BUILDING CODE 2015 MICHIGA		AN BUILDING CODE		
ELECTRICAL CODE 2017 NATION		IAL ELECTRICAL CODE (NEC)		
ENERGY CODE	2015 MICHIG	AN ENERGY CODE		
MECHANICAL CODE	2015 MICHIG	AN MECHANICAL CODE		
PLUMBING CODE	2018 MICHIG	AN PLUMBING CODE		
FUEL GAS CODE	2015 INTERN	ATIONAL FUEL GAS CODE (2015 IFGC) - MICHIGAN UPDATE		
ZONING ORDINANCE RE	EVIEW			
ZONING ORDINANCE	TROY, MICHI	GAN ZONING ORDINANCE - EFFECTIVE NOVEMBER 17, 2021		
ZONING MAP TROY, MICHIG REVISED MAR		GAN ZONING OVERVIEW MAP - ADOPTED APRIL 18, 2011 - RCH 24, 2022		
SITE ZONING	IB - INTEGRA	TED INDUSTRIAL AND BUSINESS		
PERMITTED USE	NO - ARTICLE	6.28 VEHICLE FUELING/MULTI-USE STATION		

REQUIRED

1 ACRE

REQUIRED

35'

20'

30'

REQUIRED

30.0'

20'

20'

REQUIRED

25'

10'

20'

SF OF NET FLOOR AREA,

1 - 10'x50'

(1) SPACE FOR EACH 125 AT THE FUELING

ORDINANCE

SECTION 6.28

PROPOSED

PROPOSED

80.0' / 65.8'

50.8'

100.8'

PROPOSED

86.5' / 65.5'

50.5'

94.5'

PROPOSED

80.0' / 55.0'

40.0'

88.0'

(16) PARKING SPACES

PUMPS AND (4) AND (2) PARKING SPACES PER FUELING STATION. PARKING SPACES FOR THE KIOSK SECTION 13.06.a THE KIOSK.

20

1 - 10'x50'

70,610 ± SF (1.62 AC) | SECTION 6.28

BULK REGULATIONS

LOT REQUIREMENTS:

SETBACK REQUIREMENTS:

PUMP ISLAND SETBACK

CANOPY EDGE SETBACK

ARKING REQUIREMENTS:

PARKING CALCULATION

ADA SPACES TOTAL SPACES

LOADING ZONE

FRONT (JOHN R / LARCHWOOD)

FRONT (JOHN R / LARCHWOOD)

FRONT (JOHN R / LARCHWOOD)

MIN. STANDARD SPACE SIZE 9.5' x 19.0'

MIN. LOT AREA

CANOPY SUPPORT

SIDE (SOUTH)

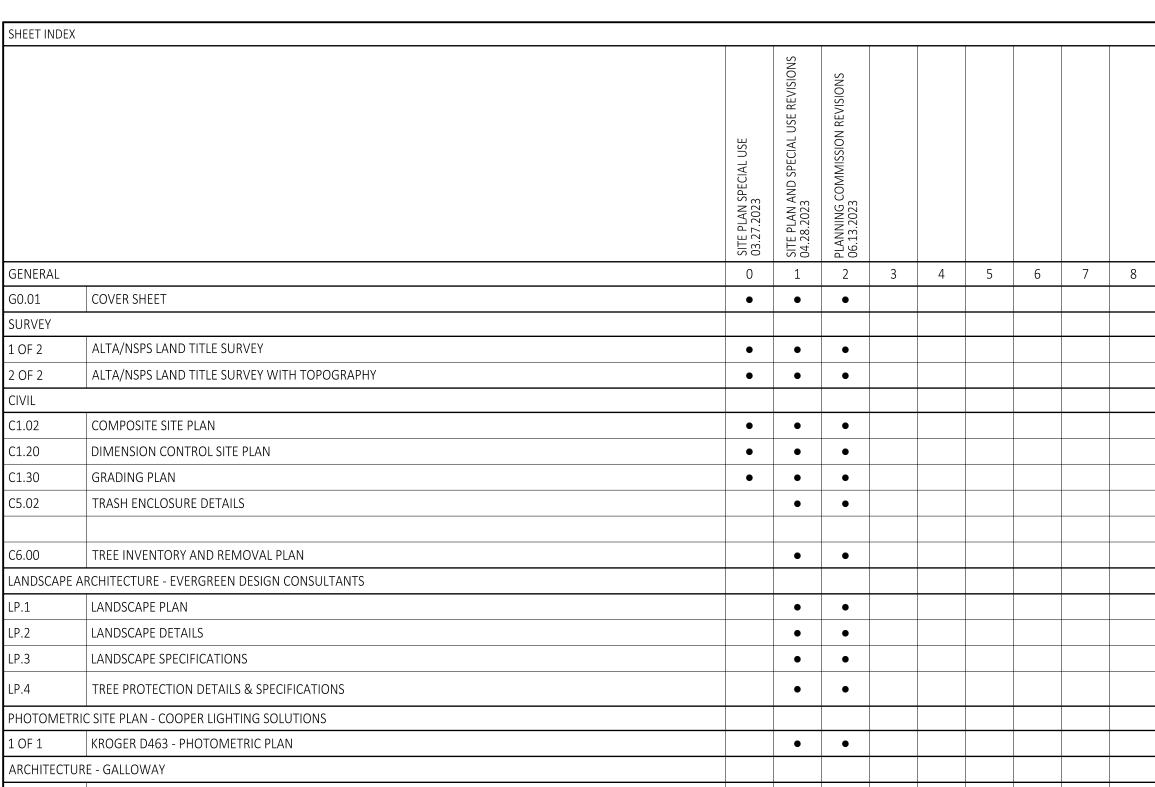
REAR (WEST)

SIDE (SOUTH)

REAR (WEST)

	DESCRIPTION	ADDRESS	CONTACT
SITE (FUEL)	DEVELOPER	THE KROGER CO. OF MICHIGAN 40393 GRAND RIVER AVENUE NOVI, MICHIGAN 48375	GARETT FOLEY 248.957.2261
	PROJECT CONSULTANT	SEVAN MULTI-SITE SOLUTIONS 3025 HIGHLAND PARKWAY, SUITE 850 DOWNERS GROVE, IL 60515	TIM KRATZ 219.841.6535
	SURVEYOR	ATWELL TWO TOWNE SQUARE SUITE 700 SOUTHFIELD, MI 48076	MICHAEL D. EMBREE 248.447.2000
DESIGN CONTACTS (FUEL)	CIVIL ENGINEER	SEVAN ENGINEERING 3025 HIGHLAND PARKWAY, SUITE 850 DOWNERS GROVE, IL 60515	TIM KRATZ, P.E. 219.841.6535
	FUEL ARCHITECT	GALLOWAY 6162 S. WILLOW DRIVE, SUITE 320 GREENWOOD VILLAGE, CO 80111	DAVID JONES 303.770.8884
	TANK AND PIPING	GALLOWAY 6162 S. WILLOW DRIVE, SUITE 320 GREENWOOD VILLAGE, CO 80111	DAVID JONES 303.770.8884
	KIOSK VENDOR	VENTAIRE, LLC. 909 N. WHEELING AVE. TULSA, OK 74110	RYAN KIRK 918.858.1412
	CANOPY VENDOR	MCGEE CORPORATION 12100 STALLINGS COMMERCE DRIVE MATTHEWS, NC 28106	TERRY MCMANUS 704.893.3734 EXT. 334
GOVERNMENT	PLANNING DEPARTMENT	COMMUNITY DEVELOPMENT DIRECTOR 500 W. BIG BEAVER RD TROY, MI 48084	R. BRENT SAVIDANT 248.524.3364
	ENGINEER	CITY ENGINEER 500 W. BIG BEAVER RD TROY, MI 48084	G. SCOTT FINLAY 248.524.3383
	BUILDING DEPARTMENT	BUILDING DEPARTMENT 500 W. BIG BEAVER RD TROY, MI 48084	FRONT DESK 248.524.3344

		SITE PLAN SPECIAL USE 03.27.2023	SITE PLAN AND SPECIAL USE REVISIONS 04.28.2023	PLANNING COMMISSION REVISIONS 06.13.2023						
GENERAL		0	1	2	3	4	5	6	7	8
G0.01	COVER SHEET	•	•	•						
SURVEY										<u> </u>
1 OF 2	ALTA/NSPS LAND TITLE SURVEY	•	•	•						<u> </u>
2 OF 2	ALTA/NSPS LAND TITLE SURVEY WITH TOPOGRAPHY	•	•	•						
CIVIL										<u> </u>
C1.02	COMPOSITE SITE PLAN	•	•	•						<u></u>
C1.20	DIMENSION CONTROL SITE PLAN	•	•	•						<u> </u>
C1.30	GRADING PLAN	•	•	•						
C5.02	TRASH ENCLOSURE DETAILS		•	•						
C6.00	TREE INVENTORY AND REMOVAL PLAN		•	•						
LANDSCAP	E ARCHITECTURE - EVERGREEN DESIGN CONSULTANTS									
LP.1	LANDSCAPE PLAN		•	•						
LP.2	LANDSCAPE DETAILS		•	•						
LP.3	LANDSCAPE SPECIFICATIONS		•	•						
LP.4	TREE PROTECTION DETAILS & SPECIFICATIONS		•	•						
PHOTOME	TRIC SITE PLAN - COOPER LIGHTING SOLUTIONS									
1 OF 1	KROGER D463 - PHOTOMETRIC PLAN		•	•						
ARCHITEC	TURE - GALLOWAY									
A0.0	FUEL CENTER ELEVATIONS		•	•						
A1.01	FLOOR PLAN	•	•	•						





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PROJECT INFORMATION COVER SHEET SHEET MANAGEMENT

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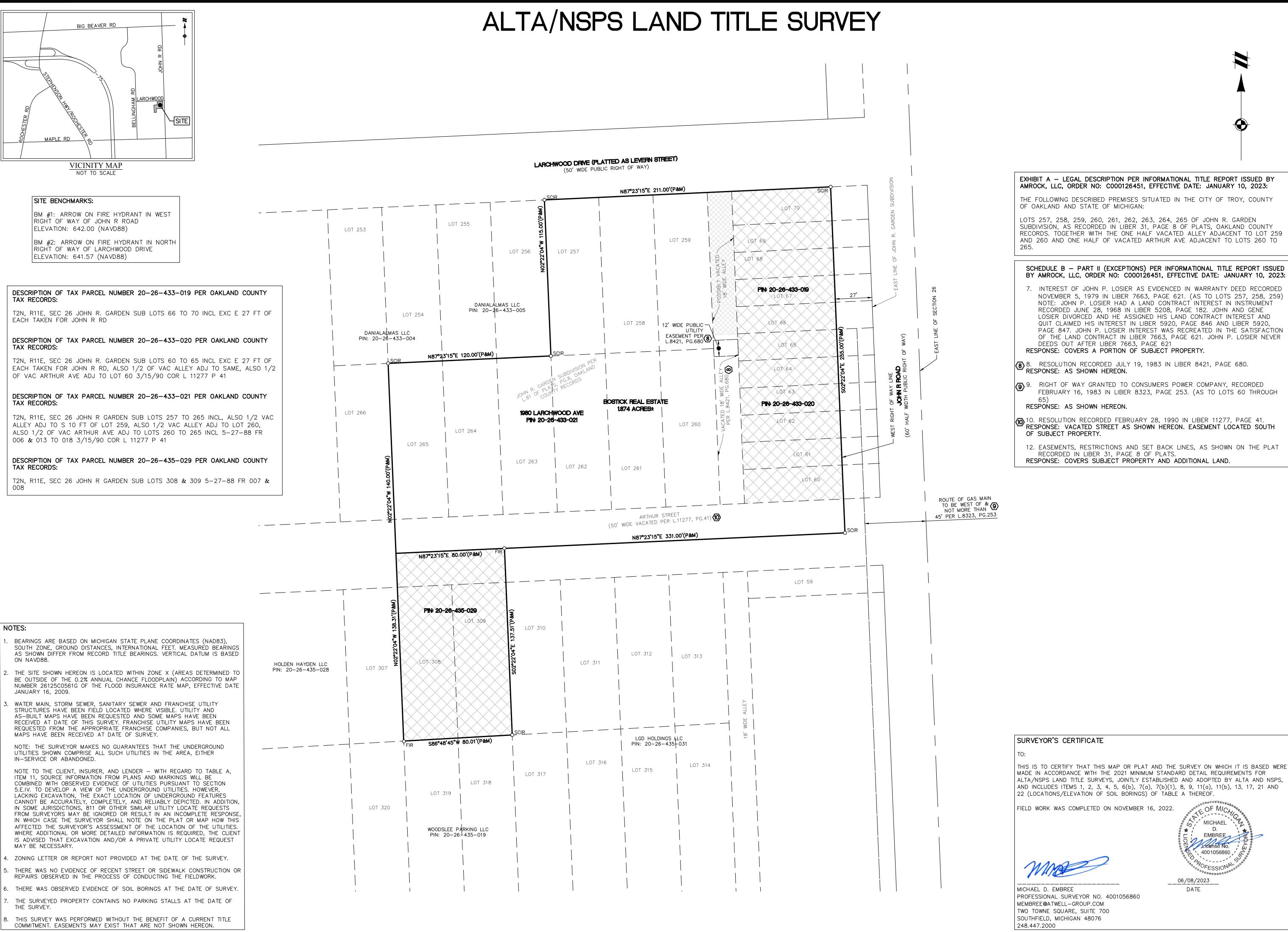
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ONSTRUCTION SITE SAFETY IS T SOLE RESPONSIBILITY OF THE CONTRACTOR; NEITHER THE OWNE NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY ESPONSIBILITY FOR SAFETY (E WORK, OF PERSONS ENGAGE

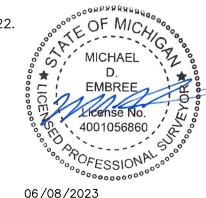
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11/14/2022

02/20/2023 REV. PER TITLE 03/16/2023 ADDITIONAL TOPO

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 5, 6(b), 7(a), 7(b)(1), 8, 9, 11(a), 11(b), 13, 17, 21 AND 22 (LOCATIONS/ELEVATION OF SOIL BORINGS) OF TABLE A THEREOF.

FIELD WORK WAS COMPLETED ON NOVEMBER 16, 2022.



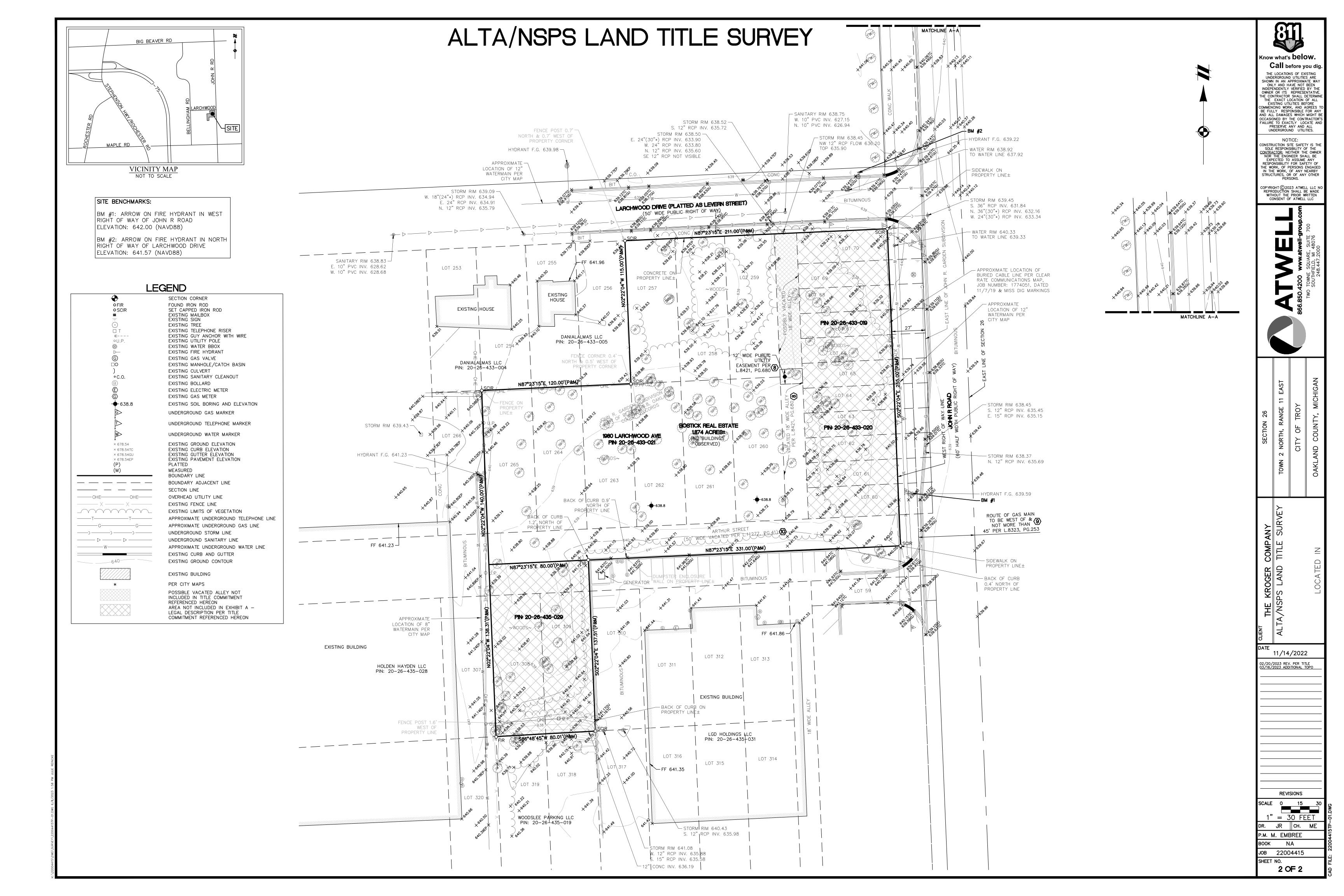
PROFESSIONAL SURVEYOR NO. 4001056860 TWO TOWNE SQUARE, SUITE 700

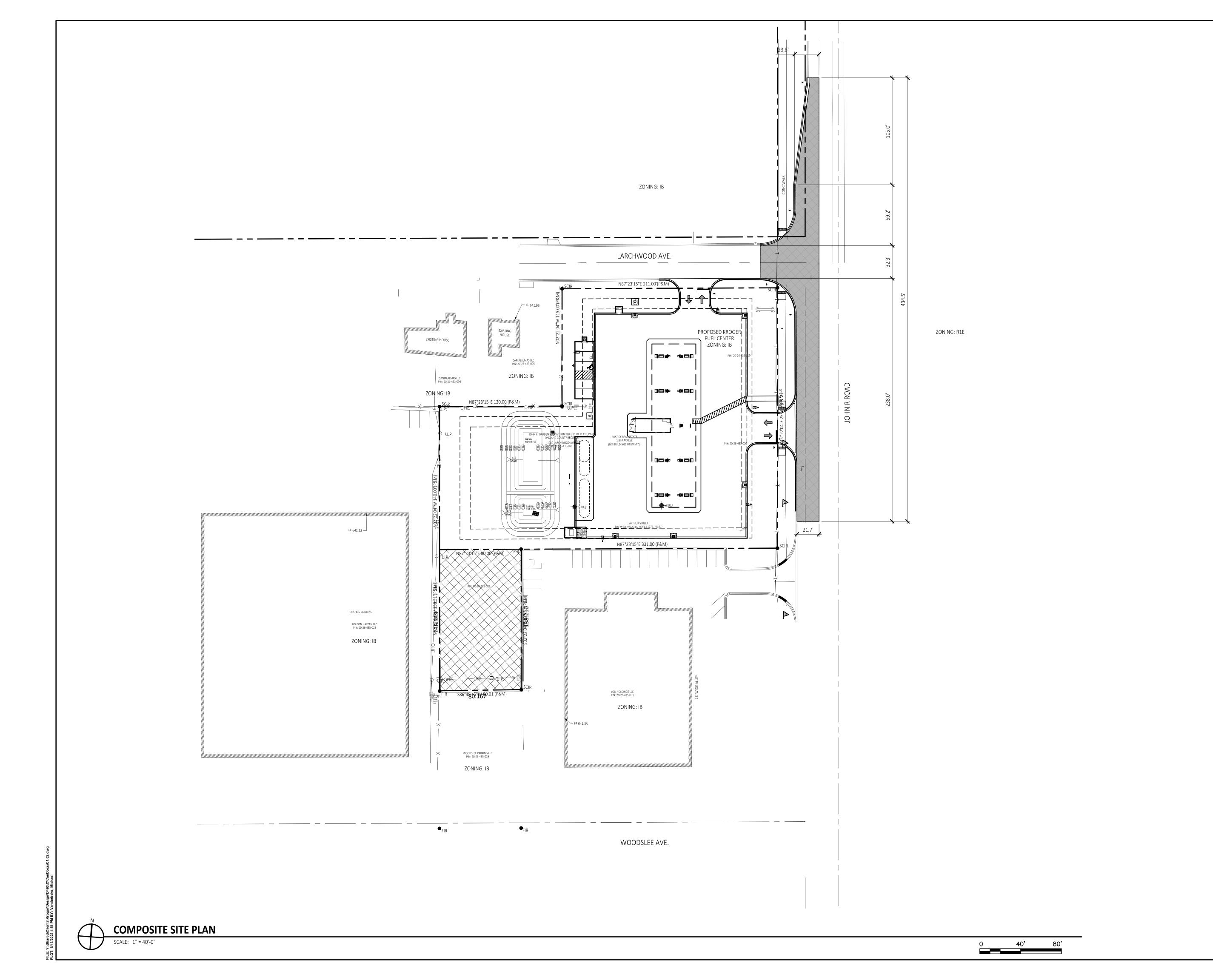
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TIMOTHY B.

KRATZ
ENGINEER
No.
6201062109

	RE	VISIONS
REV.	DATE	DESCRIPTION
0	03.27.2023	SITE PLAN SPECIAL USE
1	04.28.2023	SITE PLAN SPECIAL USE REVISIONS
2	06.14.2023	PLANNING COMMISSION REVISIONS

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OMPOSITE SITE PLAN

DGER D463 RETAIL FUEL CENTER

0 LARCHWOOD DRIVE

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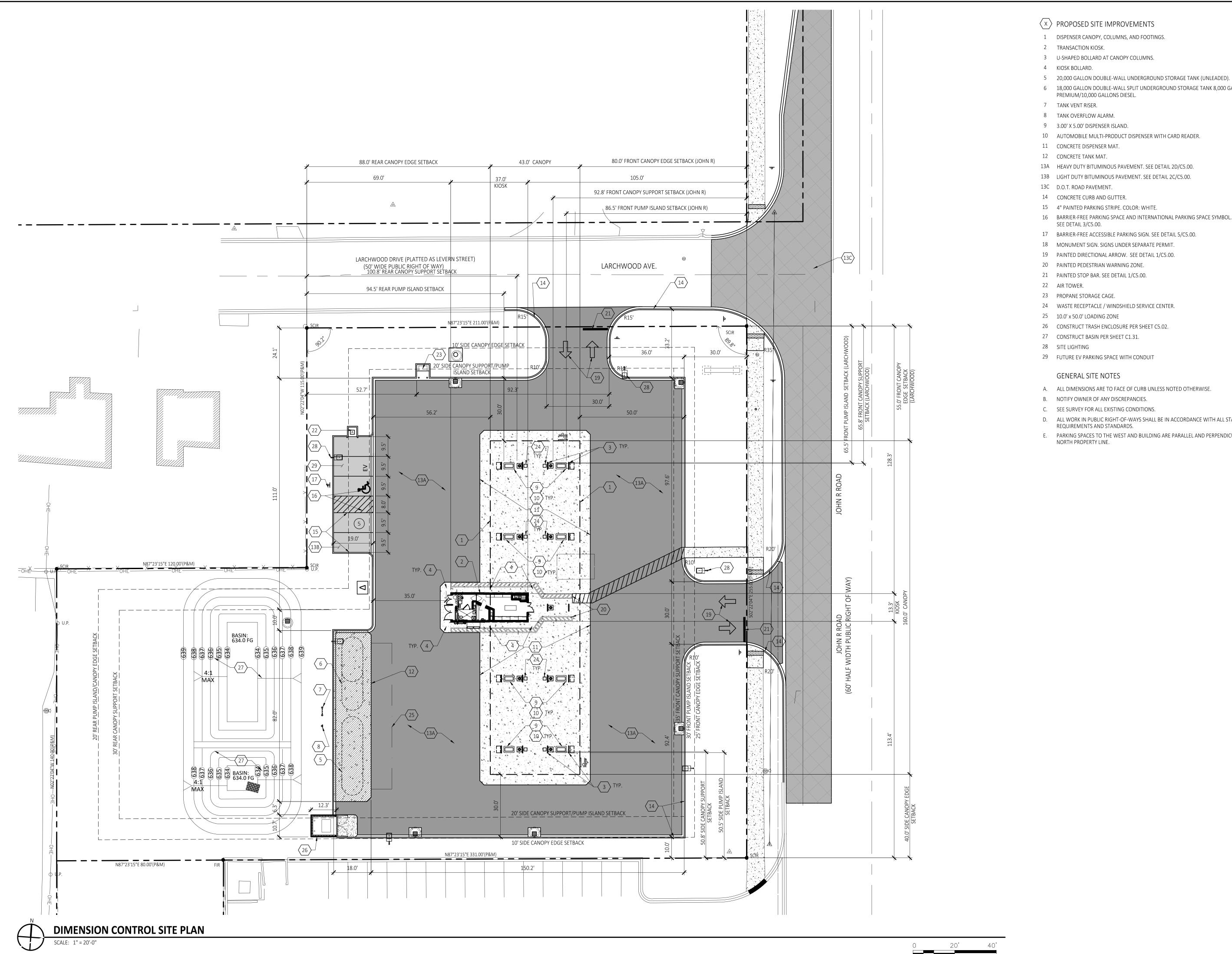
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X PROPOSED SITE IMPROVEMENTS

- 1 DISPENSER CANOPY, COLUMNS, AND FOOTINGS.
- 2 TRANSACTION KIOSK.
- 4 KIOSK BOLLARD.
- 6 18,000 GALLON DOUBLE-WALL SPLIT UNDERGROUND STORAGE TANK 8,000 GALLONS
 - PREMIUM/10,000 GALLONS DIESEL.
- 8 TANK OVERFLOW ALARM.
- 9 3.00' X 5.00' DISPENSER ISLAND.
- 10 AUTOMOBILE MULTI-PRODUCT DISPENSER WITH CARD READER.
- 11 CONCRETE DISPENSER MAT.
- 12 CONCRETE TANK MAT.
- 13A HEAVY DUTY BITUMINOUS PAVEMENT. SEE DETAIL 2D/C5.00.
- 13B LIGHT DUTY BITUMINOUS PAVEMENT. SEE DETAIL 2C/C5.00.
- 13C D.O.T. ROAD PAVEMENT.
- 14 CONCRETE CURB AND GUTTER.
- 15 4" PAINTED PARKING STRIPE. COLOR: WHITE.
- 16 BARRIER-FREE PARKING SPACE AND INTERNATIONAL PARKING SPACE SYMBOL. COLOR BLUE. SEE DETAIL 3/C5.00.
- 17 BARRIER-FREE ACCESSIBLE PARKING SIGN. SEE DETAIL 5/C5.00.
- 18 MONUMENT SIGN. SIGNS UNDER SEPARATE PERMIT.
- 19 PAINTED DIRECTIONAL ARROW. SEE DETAIL 1/C5.00.
- 20 PAINTED PEDESTRIAN WARNING ZONE.
- 21 PAINTED STOP BAR. SEE DETAIL 1/C5.00.
- 22 AIR TOWER.
- 23 PROPANE STORAGE CAGE.
- 24 WASTE RECEPTACLE / WINDSHIELD SERVICE CENTER.
- 25 10.0' x 50.0' LOADING ZONE
- 26 CONSTRUCT TRASH ENCLOSURE PER SHEET C5.02.
- 27 CONSTRUCT BASIN PER SHEET C1.31.
- 28 SITE LIGHTING
- 29 FUTURE EV PARKING SPACE WITH CONDUIT

GENERAL SITE NOTES

- A. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS NOTED OTHERWISE.
- B. NOTIFY OWNER OF ANY DISCREPANCIES.
- C. SEE SURVEY FOR ALL EXISTING CONDITIONS.
- D. ALL WORK IN PUBLIC RIGHT-OF-WAYS SHALL BE IN ACCORDANCE WITH ALL STATE AND LOCAL REQUIREMENTS AND STANDARDS.
- E. PARKING SPACES TO THE WEST AND BUILDING ARE PARALLEL AND PERPENDICULAR TO THE NORTH PROPERTY LINE.

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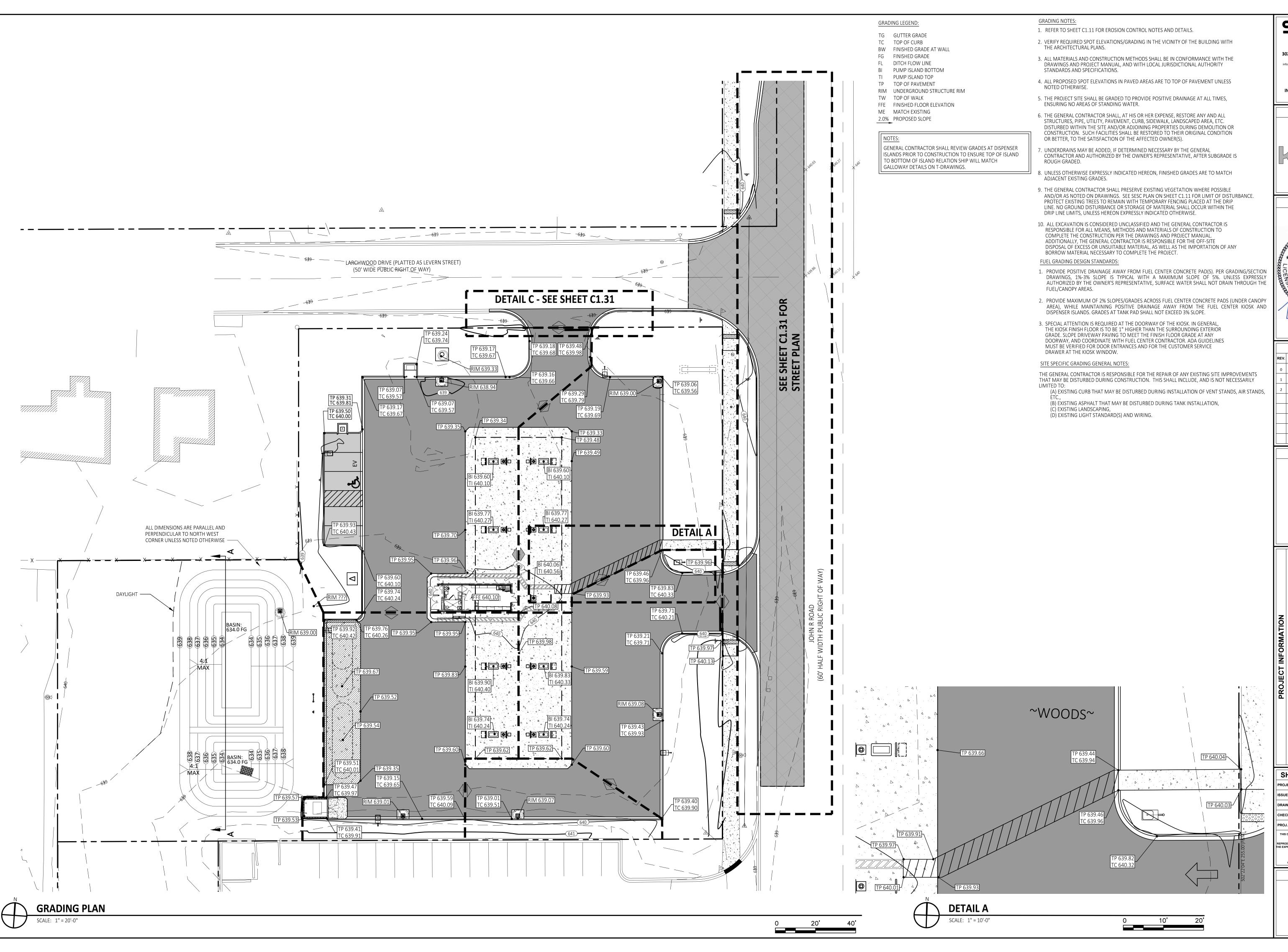
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TIMOTHY B.

KRATZ
ENGINEER
No.
6201062109

Jun 13, 2023

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DATE DESCRIPTION

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04.28.2023 SITE PLAN SPECIAL USE REVISIONS

06.14.2023 PLANNING COMMISSION REVISIONS

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PLAN

RETAIL FUEL CENTER

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ISSUED DATE: 02.13.2023

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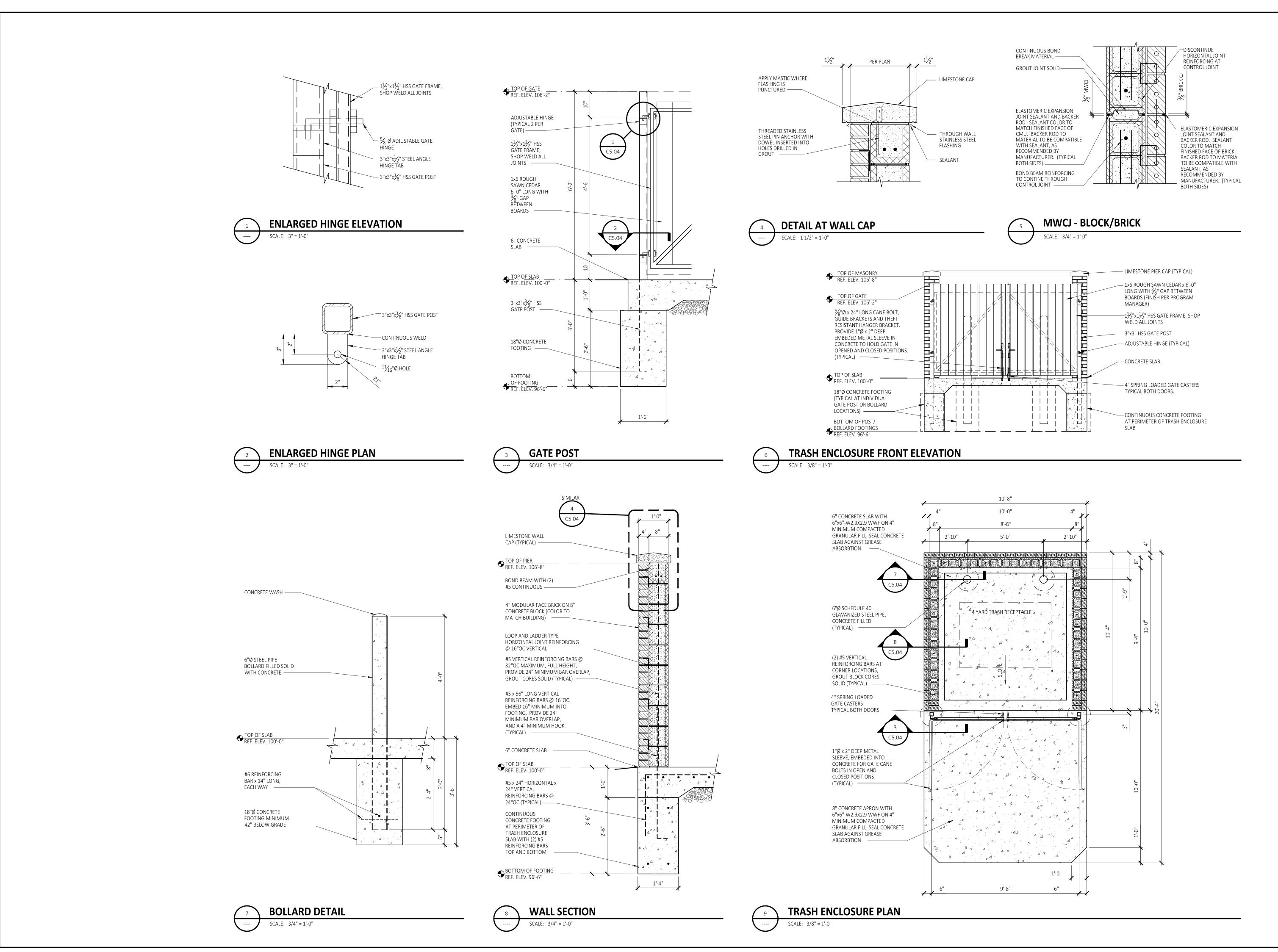
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0 02.08.2023 ES&PC SUBMITTAL

1 04.28.2023 SITE PLAN SPECIAL USE REVISIONS

2 06.14.2023 PLANNING COMMISSION REVISIONS

Jun 13, 2023

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JECT INFORMATION
JURE DETAILS
TUEL CENTER

TRASH ENCLO

TROSH BETAIL

1980 LARCHWOOD DF

TROY, MI 48083

PROJECT NUMBER: D4

ISSUED DATE: 02.13.20

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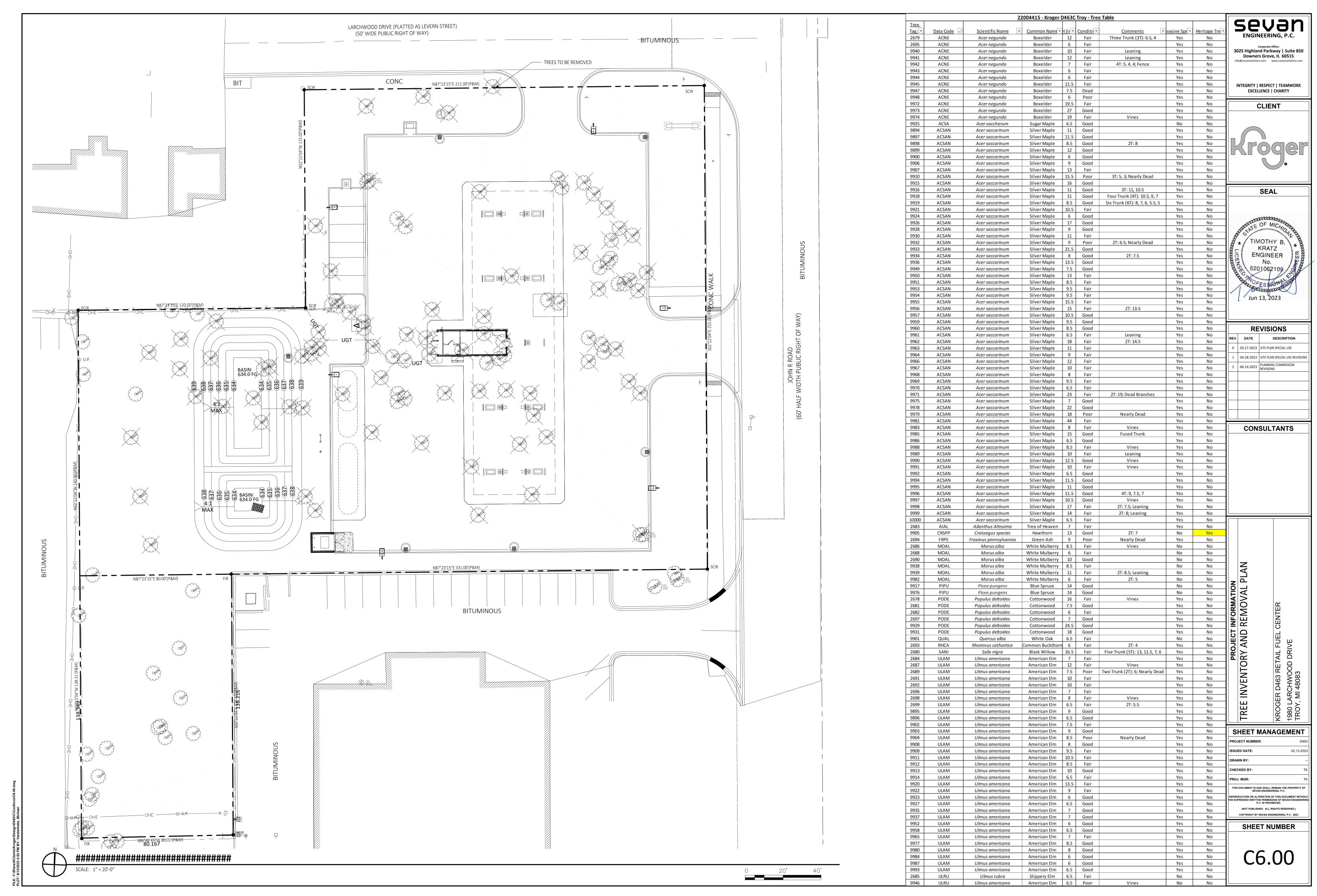
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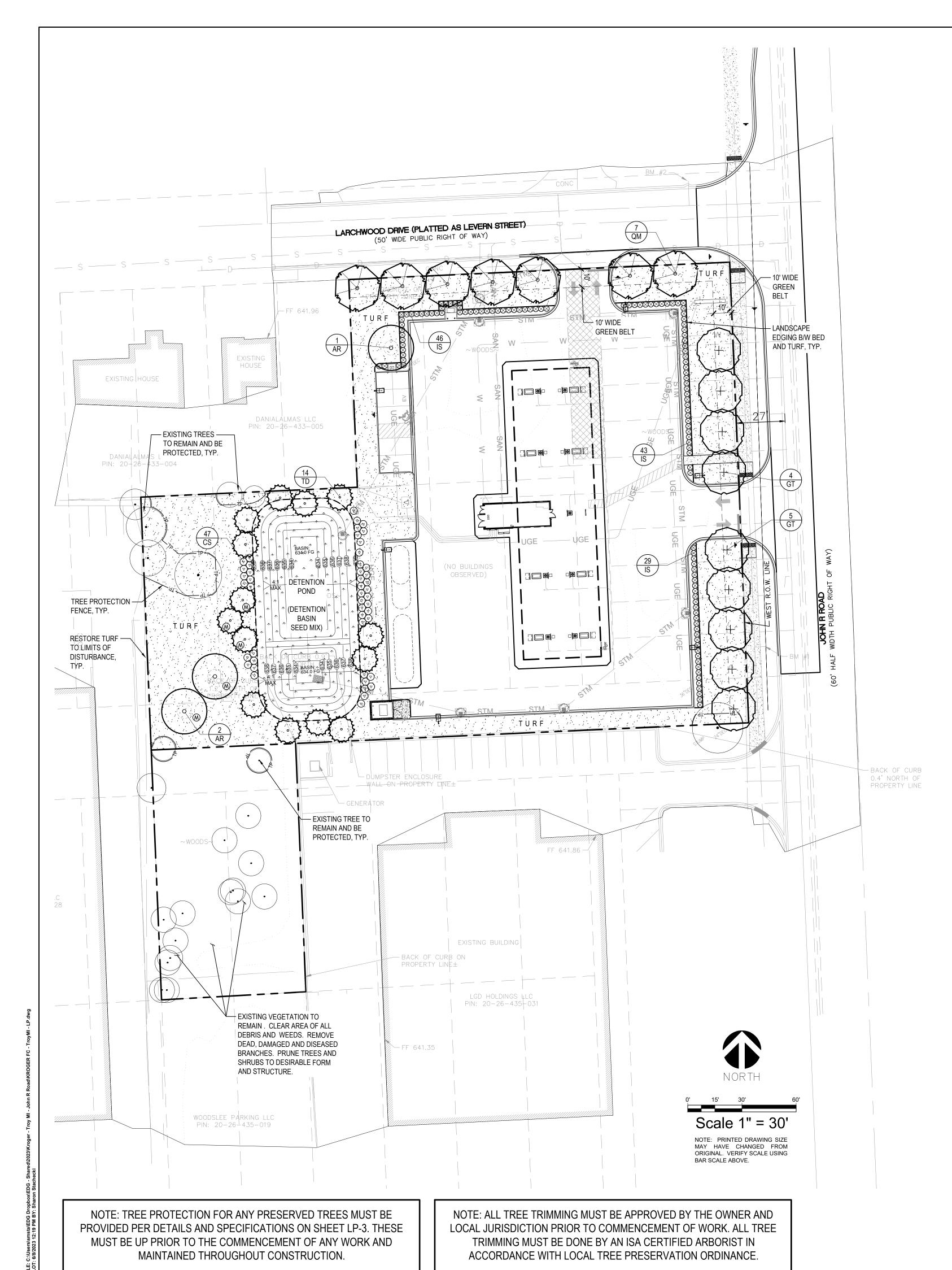
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C5.02





GENERAL GRADING & PLANTING NOTES

- BY SUBMITTING A PROPOSAL FOR THE LANDSCAPE PLANTING SCOPE OF WORK, THE CONTRACTOR CONFIRMS THAT HE HAS READ, AND WILL COMPLY WITH, THE ASSOCIATED NOTES, SPECIFICATIONS, AND DETAILS WITH THIS PROJECT.
- THE GENERAL CONTRACTOR IS RESPONSIBLE FOR REMOVING ALL EXISTING VEGETATION (EXCEPT WHERE NOTED TO REMAIN). IN THE CONTEXT OF THESE PLANS, NOTES, AND SPECIFICATIONS, "FINISH GRADE" REFERS TO THE FINAL ELEVATION OF THE SOIL SURFACE (NOT TOP OF MULCH) AS INDICATED ON THE GRADING PLANS.
- BEFORE STARTING WORK, THE LANDSCAPE CONTRACTOR SHALL VERIFY THAT THE ROUGH GRADES OF ALL LANDSCAPE AREAS ARE WITHIN +/-0.1' OF FINISH GRADE. SEE SPECIFICATIONS FOR MORE DETAILED INSTRUCTION ON TURF AREA AND PLANTING BED PREPARATION.
- b. CONSTRUCT AND MAINTAIN FINISH GRADES AS SHOWN ON GRADING PLANS, AND CONSTRUCT AND MAINTAIN SLOPES AS RECOMMENDED BY THE GEOTECHNICAL REPORT. ALL LANDSCAPE AREAS SHALL HAVE POSITIVE DRAINAGE AWAY FROM STRUCTURES AT THE MINIMUM SLOPE SPECIFIED IN THE REPORT AND ON THE GRADING PLANS, AND AREAS OF POTENTIAL PONDING SHALL BE REGRADED TO BLEND IN WITH THE
- SURROUNDING GRADES AND ELIMINATE PONDING POTENTIAL. THE LANDSCAPE CONTRACTOR SHALL DETERMINE WHETHER OR NOT THE EXPORT OF ANY SOIL WILL BE NEEDED, TAKING INTO ACCOUNT THE ROUGH GRADE PROVIDED, THE AMOUNT OF SOIL AMENDMENTS TO BE
- ADDED (BASED ON A SOIL TEST, PER SPECIFICATIONS), AND THE FINISH GRADES TO BE ESTABLISHED. d. ENSURE THAT THE FINISH GRADE IN SHRUB AREAS IMMEDIATELY ADJACENT TO WALKS AND OTHER WALKING SURFACES, AFTER INSTALLING SOIL AMENDMENTS, IS 3" BELOW THE ADJACENT FINISH SURFACE, IN
- ORDER TO ALLOW FOR PROPER MULCH DEPTH. TAPER THE SOIL SURFACE TO MEET FINISH GRADE, AS SPECIFIED ON THE GRADING PLANS, AT APPROXIMATELY 18" AWAY FROM THE WALKS. e. ENSURE THAT THE FINISH GRADE IN TURF AREAS IMMEDIATELY ADJACENT TO WALKS AND OTHER WALKING SURFACES, AFTER INSTALLING SOIL AMENDMENTS, IS 1" BELOW THE FINISH SURFACE OF THE WALKS.
- TAPER THE SOIL SURFACE TO MEET FINISH GRADE, AS SPECIFIED ON THE GRADING PLANS, AT APPROXIMATELY 18" AWAY FROM THE WALKS. SHOULD ANY CONFLICTS AND/OR DISCREPANCIES ARISE BETWEEN THE GRADING PLANS, GEOTECHNICAL REPORT, THESE NOTES AND PLANS, AND ACTUAL CONDITIONS, THE CONTRACTOR SHALL IMMEDIATELY BRING SUCH ITEMS TO THE ATTENTION OF THE LANDSCAPE ARCHITECT, GENERAL CONTRACTOR, AND OWNER.
- ALL PLANT LOCATIONS ARE DIAGRAMMATIC. ACTUAL LOCATIONS SHALL BE VERIFIED WITH THE LANDSCAPE ARCHITECT OR DESIGNER PRIOR TO PLANTING. THE LANDSCAPE CONTRACTOR SHALL ENSURE THAT ALL REQUIREMENTS OF THE PERMITTING AUTHORITY ARE MET (I.E., MINIMUM PLANT QUANTITIES, PLANTING METHODS, TREE PROTECTION METHODS, ETC.). a. THE LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR DETERMINING PLANT QUANTITIES: PLANT QUANTITIES SHOWN ON LEGENDS AND CALLOUTS ARE FOR GENERAL INFORMATION ONLY. IN THE EVENT OF A
- DISCREPANCY BETWEEN THE PLAN AND THE PLANT LEGEND, THE PLANT QUANTITY AS SHOWN ON THE PLAN (FOR INDIVIDUAL SYMBOLS) OR CALLOUT (FOR GROUNDCOVER PATTERNS) SHALL TAKE PRECEDENCE. NO SUBSTITUTIONS OF PLANT MATERIALS SHALL BE ALLOWED WITHOUT THE WRITTEN PERMISSION OF THE LANDSCAPE ARCHITECT. IF SOME OF THE PLANTS ARE NOT AVAILABLE, THE LANDSCAPE CONTRACTOR
- ALL NOTIFY THE LANDSCAPE ARCHITECT IN WRITING (VIA PROPER CHANNELS
- THE CONTRACTOR SHALL, AT A MINIMUM, PROVIDE REPRESENTATIVE PHOTOS OF ALL PLANTS PROPOSED FOR THE PROJECT. THE CONTRACTOR SHALL ALLOW THE LANDSCAPE ARCHITECT AND THE OWNER/OWNER'S REPRESENTATIVE TO INSPECT, AND APPROVE OR REJECT, ALL PLANTS DELIVERED TO THE JOBSITE. REFER TO SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS FOR SUBMITTALS.
- THE CONTRACTOR SHALL MAINTAIN THE LANDSCAPE IN A HEALTHY CONDITION FOR 90 DAYS AFTER ACCEPTANCE BY THE OWNER. REFER TO SPECIFICATIONS FOR CONDITIONS OF ACCEPTANCE FOR THE START OF THE MAINTENANCE PERIOD, AND FOR FINAL ACCEPTANCE AT THE END OF THE MAINTENANCE PERIOD.
- THE TURF BOUNDARY SHOWN ON THESE PLANS HAS BEEN ESTIMATED BASED ON THE CURRENT PROJECT INFORMATION. CONTRACTOR SHALL ADJUST THE LIMITS OF TURF TO COVER ALL DISTURBED AREAS DURING

SEE SPECIFICATIONS AND DETAILS FOR FURTHER REQUIREMENTS.

THE CONTRACTOR SHALL INSTALL ROOT BARRIERS NEAR ALL NEWLY-PLANTED TREES THAT ARE LOCATED WITHIN FIVE (5) FEET OF PAVING OR CURBS. ROOT BARRIERS SHALL BE "CENTURY" OR "DEEP-ROOT" 24" DEEP PANELS (OR EQUAL). BARRIERS SHALL BE LOCATED IMMEDIATELY ADJACENT TO HARDSCAPE. INSTALL PANELS PER MANUFACTURER'S RECOMMENDATIONS. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR USE ROOT BARRIERS OF A

MULCHES

ROOT BARRIERS

AFTER ALL PLANTING IS COMPLETE, CONTRACTOR SHALL INSTALL 3" THICK LAYER OF 1-1/2" SHREDDED WOOD MULCH, NATURAL (UNDYED), OVER LANDSCAPE FABRIC IN ALL PLANTING AREAS (EXCEPT FOR TURF AND SEEDED AREAS). CONTRACTOR SHALL SUBMIT SAMPLES OF ALL MULCHES TO LANDSCAPE ARCHITECT AND OWNER FOR APPROVAL PRIOR TO CONSTRUCTION. ABSOLUTELY NO EXPOSED GROUND SHALL BE LEFT SHOWING ANYWHERE ON THE PROJECT AFTER MULCH HAS BEEN INSTALLED (SUBJECT TO THE CONDITIONS AND REQUIREMENTS OF THE "GENERAL GRADING AND PLANTING NOTES" AND SPECIFICATIONS).

IRRIGATION CONCEPT

1. AN AUTOMATIC IRRIGATION SYSTEM SHALL BE INSTALLED AND OPERATIONAL BY THE TIME OF FINAL INSPECTION. THE ENTIRE IRRIGATION SYSTEM SHALL BE INSTALLED BY A LICENSED AND QUALIFIED IRRIGATION CONTRACTOR.

- 2. THE IRRIGATION SYSTEM WILL OPERATE ON POTABLE WATER, AND THE SYSTEM WILL HAVE APPROPRIATE BACKFLOW PREVENTION DEVICES INSTALLED TO PREVENT CONTAMINATION OF THE POTABLE SOURCE.
- 3. ALL NON-TURF PLANTED AREAS SHALL BE DRIP IRRIGATED. SODDED AND SEEDED AREAS SHALL BE IRRIGATED WITH SPRAY OR ROTOR HEADS AT 100% HEAD-TO-HEAD COVERAGE.
- 4. ALL PLANTS SHARING SIMILAR HYDROZONE CHARACTERISTICS SHALL BE PLACED ON A VALVE DEDICATED TO PROVIDE THE NECESSARY WATER REQUIREMENTS SPECIFIC TO THAT HYDROZONE.
- 5. THE IRRIGATION SYSTEM SHALL BE DESIGNED AND INSTALLED, TO THE MAXIMUM EXTENT POSSIBLE, TO CONSERVE WATER BY USING THE FOLLOWING DEVICES AND SYSTEMS: MATCHED PRECIPITATION RATE TECHNOLOGY ON ROTOR AND SPRAY HEADS (WHEREVER POSSIBLE), RAIN SENSORS, AND MULTI-PROGRAM COMPUTERIZED IRRIGATION CONTROLLERS FEATURING SENSORY INPUT CAPABILITIES.

	LANDS	CAPE CALCULATIONS	
JURISDICTION: CITY OF TROY MI		ZONING: IB JSTRIAL BUSINESS DISTRICT)	SITE AREA: 81,637.8 SF (1.87 AC)
PROVISION	REQUIRED	PROVIDED	COMMENT(S)
TREE REPLACEMENT REQUIREMENTS			
WOODLAND TREES 6" DBH OR LARGER SHALL BE MITIGATED W/ REPLACEMENT TREES EQ. TO MIN 50% OF ORIGINAL DBH REMOVED.	20.5 DBH REMOVED X 0.5 = 10.25 DBH REPLACEMENT	12 DBH (5 TREES @ 2.5" CAL)	"M" ON PLAN INDICATES TREE USED FOR MITIGATION. MITIGATION NOT REQ'D FOR REMOVAL OF INVASIVES. SEE SHEET L1.21 FOR TREE INVENTORY AND REMOVALS
SCREENING BETWEEN LAND USES			
NORTH BOUNDARY: 331 LF - ADJOINING PUBLIC ROW / COMPATIBLE LAND USE- NO SCREENING REQ'D	NONE REQUIRED		ADJACENT TO R.O.W. AND ZONING DISTRICT IB
EAST BOUNDARY: 255 LF - ADJOINING PUBLIC ROW - NO SCREENING REQ'D	NONE REQUIRED		ADJACENT TO R.O.W.
SOUTH BOUNDARY: 331 LF - ADJOINING COMPATIBLE LAND USE- NO SCREENING REQ'D	NONE REQUIRED		ADJACENT ZONING IS IB
WEST BOUNDARY: 255 LF - ADJOINING COMPATIBLE LAND USE- NO SCREENING REQ'D	NONE REQUIRED		ADJACENT ZONING IS IB
PARKING LOT LANDSCAPING			
1 TREE PER 8 PARKING SPACES MINIMUM	4 / 8 = 0.5 TREES	1 TREE	
PARKING LOTS THAT FRONT PUBLIC R.O.W. SHALL BE SCREENED BY 3' HT LANDSCAPED BERM , 3' HT WALL OR 3' HT LANDSCAPE SCREEN.	CONTINUOUS 3 ' SCREEN ALONG LARCHWOOD AVE. FRONTAGE	3' HT. HEDGE PROVIDED AS REQUIRED	3' HT. HEDGE PROVIDED AS ALTERNATE TO LANDSCAPED BERM DUE TO SPACE LIMITATIONS.
GREENBELT			
LARCHWOOD AVE (211 LF): 10 ' WIDE + 1 TREE PER 30 LF OF R.O.W. FRONTAGE	211/30 = 7 TREES	7 TREES PROVIDED	
JOHN R. ROAD (255 LF): 10 ' WIDE + 1 TREE PER 30 LF OF R.O.W. FRONTAGE	255/30 = 8.5 TREES	9 TREES PROVIDED	
SITE LANDSCAPING			
20% MIN. LANDSCAPE AREA	81637.8 X 0.20 = 16,327.6 SF	38,481 SF PROVIDED (47.14%)	LANDSCAPE AREA INCLUDES PRESERVED WOODLAND PARCEL SOUTH OF THE DEVELOPMENT PARCEL
SCREENING OF POTENTIALLY OBJECTIONABLE SITE FEATURES	SCREENING OF DETENTION POND AND DUMPSTER.	SCREENING OF DETENTION POND + DUMPSTER ENCLOSURE PROVIDED	

PLANTING SCHEDULE

0) (1.17.0)			T	l								
SYMBOL	CODE	BOTANICAL NAME	COMMON NAME	MIN. SIZE	QTY.	REMARKS	SYMBOL	BOTANICAL NAME	COMMON NAME	SIZE	QTY.	REMARKS
TREES							SHRUBS/PER	ENNIALS/GROUNDCOVE	R			
							▽ CS	Cornus sericea 'Isanti'	Red Twig Dogwood	3 gal. min	47	Full, unsheared
(()	AR	Acer rubrum 'Armstrong'	Armstrong Red Maple	2.5" cal	3	Matched specimen	⊗ IS	llex glabra 'Shamrock'	Shamrock Inkberry	3 gal. min	118	Full, sheer to he
							TURF / SEED					
~~~	, l								ı		<del></del>	
+	GT	Gleditsia triacanthos f.	Skyline Honey Locust	2.5" cal	9	Matched specimen		Kentucky Bluegrass blend	Kentucky Blue Grass	Sod		Min. 1 year old, color & texture
	<i>}</i>	inermis 'Skyline'					* * * * * * * * * * * * * * * * * * *	Detention Basin Mix	40% Forbs, 60% Grasses/Sedge/Rush	Seed		Apply at rate of 1000 SF or 6lbs
	QM	Quercus macrocarpa	Bur Oak	2.5" cal	7	Matched specimen						
	: TD	Taxodium distichum 'Shawnee Brave'	Bald Cypress	2.5" cal, 6' ht	14	Matched specimen						

SHRUBS/PER	ENNIALS/GROUNDCOVE	R			
▽ cs	Cornus sericea 'Isanti'	Red Twig Dogwood	3 gal. min	47	Full, unsheared
⊗ IS	llex glabra 'Shamrock'	Shamrock Inkberry	3 gal. min	118	Full, sheer to hedge
TURF / SEED					_
	Kentucky Bluegrass blend	Kentucky Blue Grass	Sod		Min. 1 year old, uniform color & texture
* * * * * * * * * * * * * * * * * * *	Detention Basin Mix	40% Forbs, 60% Grasses/Sedge/Rush	Seed		Apply at rate of 3 oz / 1000 SF or 6lbs / acre

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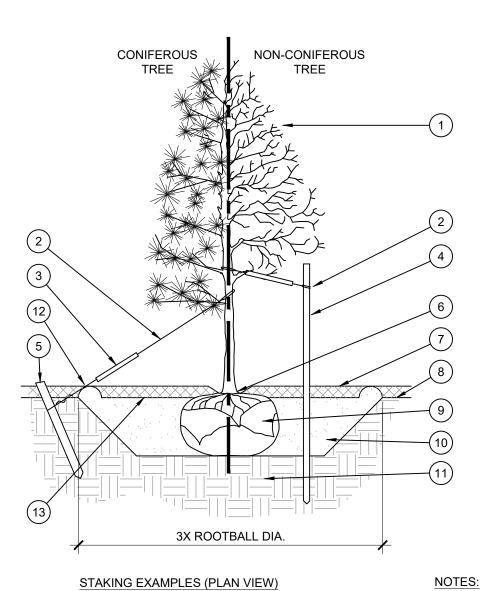
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LP.1



PREVAILING

TREE PLANTING

SCALE: NOT TO SCALE

WINDS

PREVAILING

WINDS

(1) TREE CANOPY.

2 CINCH-TIES (24" BOX/2" CAL. TREES AND SMALLER) OR 12 GAUGE GALVANIZED WIRE WITH NYLON TREE STRAPS AT TREE AND STAKE (36" BOX/2.5" CAL. TREES AND LARGER). SECURE TIES OR STRAPS TO TRUNK JUST ABOVE LOWEST MAJOR BRANCHES.

(3) 24" X 3/4" P.V.C. MARKERS OVER WIRES.

(4) GREEN STEEL T-POSTS. EXTEND POSTS 12" MIN. INTO UNDISTURBED SOIL.

(5) PRESSURE-TREATED WOOD DEADMAN, TWO PER TREE (MIN.). BURY OUTSIDE OF PLANTING PIT AND 18" MIN. INTO UNDISTURBED SOIL.

(6) TRUNK FLARE.

7) MULCH, TYPE AND DEPTH PER PLANS. DO NOT PLACE MULCH WITHIN 6" OF TRUNK.

(8) FINISH GRADE.

(9) ROOT BALL.

(10) BACKFILL. AMEND AND FERTILIZE ONLY AS RECOMMENDED IN SOIL FERTILITY ANALYSIS.

(11) UNDISTURBED NATIVE SOIL.

(12) 4" HIGH EARTHEN WATERING BASIN.

(13) FINISH GRADE.

1. SCARIFY SIDES OF PLANTING PIT PRIOR TO SETTING TREE. 2. REMOVE EXCESS SOIL APPLIED ON TOP OF THE ROOTBALL THAT COVERS THE ROOT FLARE. THE PLANTING HOLE DEPTH SHALL BE SUCH THAT THE ROOTBALL RESTS ON UNDISTURBED SOIL, AND THE ROOT FLARE IS 2"-4" ABOVE FINISH GRADE.

3. FOR B&B TREES, CUT OFF BOTTOM 1/3 OF WIRE BASKET BEFORE PLACING TREE IN HOLE, CUT OFF AND REMOVE REMAINDER OF BASKET AFTER TREE IS SET IN HOLE, REMOVE ALL NYLON TIES, TWINE, ROPE, AND OTHER PACKING MATERIAL. REMOVE AS MUCH BURLAP FROM AROUND ROOTBALL AS IS PRACTICAL. 4. REMOVE ALL NURSERY STAKES AFTER PLANTING.

5. FOR TREES 36" BOX/2.5" CAL. AND LARGER, USE THREE STAKES OR DEADMEN (AS APPROPRIATE), SPACED EVENLY AROUND TREE. 6. STAKING SHALL BE TIGHT ENOUGH TO PREVENT TRUNK FROM BENDING, BUT LOOSE ENOUGH TO ALLOW SOME TRUNK MOVEMENT IN WIND.

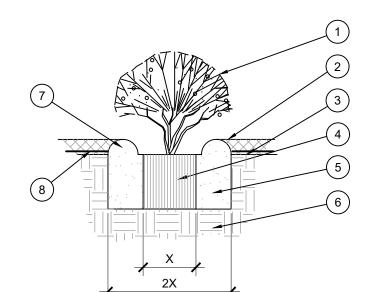
ORIENT STAKING/GUYING TO PREVAILING WINDS AND SLOPES, EXCEPT ON SLOPES GREATER THAN 3:1 ORIENT TO USE SAME STAKING/GUYING ORIENTATION FOR ALL PLANTS WITHIN EACH GROUPING OR AREA. - 1/2" DIA. RUBBER HOSE STAKING/GUYING LOCATION PLAN CHAFING GUARD 2-PLY, COLOR BLACK - DOUBLE STRAND 1/2" DIA. RUBBER HOSE -#14 GAUGE GALV. CHAFING GUARD 2-PLY, WIRE, NEATLY TWISTED COLOR BLACK - NOTCH POSTS TO SET STAKE WIRE 3/16"- SEVEN STRAND - STAKES AS SPECIFIED GUYING CABLE SECURED 3 PER TREE W/CLAMPS TURNBUCKLE WITH 6" OPENING

STAKING DETAIL

NOTES:

TREE STAKING AND GUYING

**GUYING CABLE DETAIL PLAN** 



(1) SHRUB, PERENNIAL, OR ORNAMENTAL GRASS.

MULCH, TYPE AND DEPTH PER PLANS. PLACE NO MORE THAN 1" OF MULCH WITHIN 6" OF PLANT CENTER.

3 FINISH GRADE.

4 ROOT BALL.

OPEN LANDSCAPE

SCALE: NOT TO SCALE

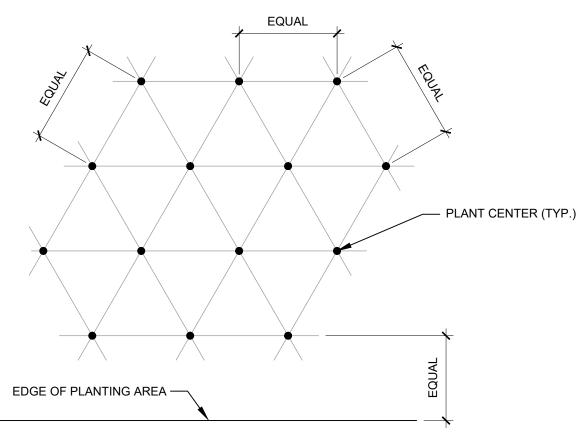
5 BACKFILL. AMEND AND FERTILIZE ONLY AS RECOMMENDED IN SOIL FERTILITY ANALYSIS.

(6) UNDISTURBED NATIVE SOIL.

(7) 3" HIGH EARTHEN WATERING BASIN.

(8) WEED FABRIC UNDER MULCH.

SHRUB AND GROUNDCOVER PLANTING



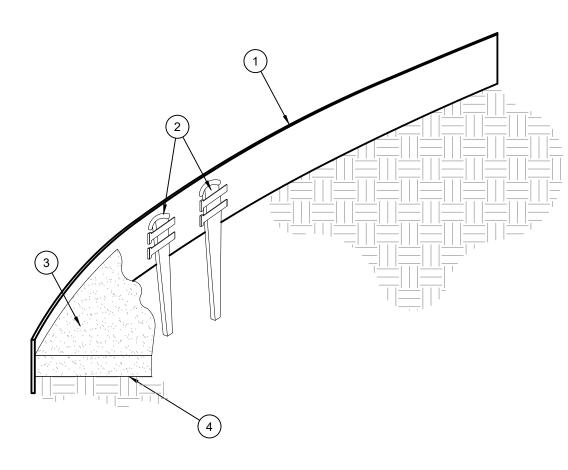
NOTE: ALL PLANTS SHALL BE PLANTED AT EQUAL TRIANGULAR SPACING (EXCEPT WHERE SHOWN ON PLANS AS INFORMAL GROUPINGS). REFER TO PLANT LEGEND FOR SPACING DISTANCE BETWEEN PLANTS.

1) STEP 1: DETERMINE TOTAL PLANTS FOR THE AREA WITH THE FOLLOWING FORMULA: TOTAL AREA / AREA DIVIDER = TOTAL PLANTS

AREA DIVIDER 1.95 0.22 3.46 0.60 5.41 0.87 7.79 1.35

2) STEP 2: SUBTRACT THE ROW (S) OF PLANTS THAT WOULD OCCUR AT THE EDGE OF THE PLANTED AREA WITH THE FOLLOWING FORMULA: TOTAL PERIMETER LENGTH / PLANT SPACING = TOTAL PLANT SUBTRACTION





(1) ROLLED-TOP STEEL EDGING PER PLANS.

(2) TAPERED STEEL STAKES.

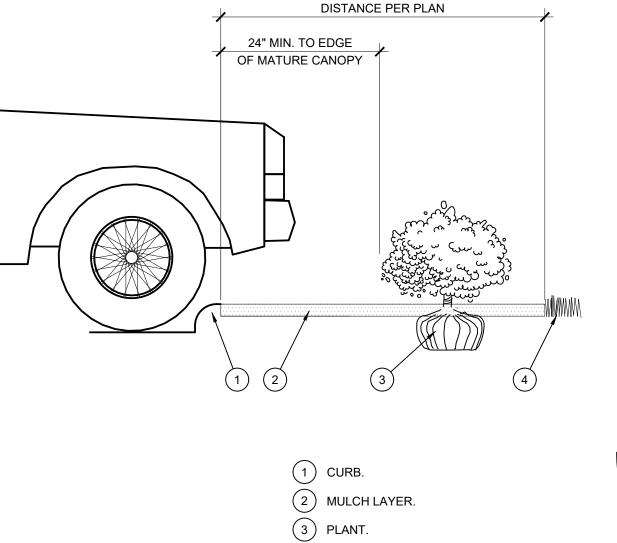
(3) MULCH, TYPE AND DEPTH PER PLANS.

4 FINISH GRADE.

1) INSTALL EDGING SO THAT STAKES WILL BE ON INSIDE OF PLANTING BED. 2) BOTTOM OF EDGING SHALL BE BURIED A MINIMUM OF 1" BELOW FINISH GRADE.

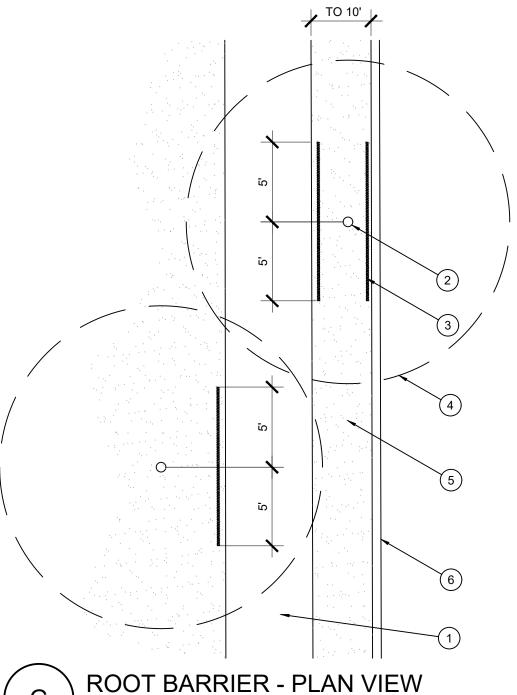
3) TOP OF MULCH SHALL BE 1" LOWER THAN TOP OF EDGING.





(4) TURF (WHERE SHOWN ON PLAN).

PLANTING AT PARKING AREA



**PARKWAY** 

OR ISLAND

(1) TYPICAL WALKWAY OR PAVING

(2) TREE TRUNK 3 LINEAR ROOT BARRIER MATERIAL. SEE PLANTING NOTES FOR TYPE AND

MANUFACTURER. INSTALL PER

MANUFACTURER'S SPECIFICATIONS. (4) TREE CANOPY

(5) TYPICAL PLANTING AREA

(6) TYPICAL CURB AND GUTTER

1) INSTALL ROOT BARRIERS NEAR ALL NEWLY-PLANTED TREES THAT ARE LOCATED WITHIN FIVE (5) FEET OF PAVING OR 2) BARRIERS SHALL BE LOCATED

IMMEDIATELY ADJACENT TO HARDSCAPE. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR USE ROOT BARRIERS OF A TYPE THAT COMPLETELY ENCIRCLE THE

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SHEET MANAGEMENT

PROJECT NUMBER:

ISSUED DATE:

DRAWN BY:

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DESCRIPTION

LANDSCAPE

LP.2

## PLANTING SPECIFICATIONS

#### GENERAL

#### A. QUALIFICATIONS OF LANDSCAPE CONTRACTOR

- ALL LANDSCAPE WORK SHOWN ON THESE PLANS SHALL BE PERFORMED BY A SINGLE FIRM
- SPECIALIZING IN LANDSCAPE PLANTING.

  2. A LIST OF SUCCESSFULLY COMPLETED PROJECTS OF THIS TYPE, SIZE AND NATURE MAY BE REQUESTED BY THE OWNER FOR FURTHER QUALIFICATION MEASURES.
- THE LANDSCAPE CONTRACTOR SHALL HOLD A VALID CONTRACTOR'S LICENSE ISSUED BY THE APPROPRIATE LOCAL JURISDICTION.

### B. SCOPE OF WORK

- . WORK COVERED BY THESE SECTIONS INCLUDES THE FURNISHING AND PAYMENT OF ALL MATERIALS, LABOR, SERVICES, EQUIPMENT, LICENSES, TAXES AND ANY OTHER ITEMS THAT ARE NECESSARY FOR THE EXECUTION, INSTALLATION AND COMPLETION OF ALL WORK, SPECIFIED HEREIN AND / OR SHOWN ON THE LANDSCAPE PLANS, NOTES, AND DETAILS.
- 2. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE LAWS, CODES AND REGULATIONS REQUIRED BY AUTHORITIES HAVING JURISDICTION OVER SUCH WORK, INCLUDING ALL INSPECTIONS AND PERMITS REQUIRED BY FEDERAL, STATE AND LOCAL AUTHORITIES IN SUPPLY, TRANSPORTATION AND INSTALLATION OF MATERIALS.
- THE LANDSCAPE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UNDERGROUND UTILITY LINES (WATER, SEWER, ELECTRICAL, TELEPHONE, GAS, CABLE, TELEVISION, ETC.) PRIOR TO THE START OF ANY WORK.

#### **PRODUCTS**

### A. ALL MANUFACTURED PRODUCTS SHALL BE NEW.

### B. CONTAINER AND BALLED-AND-BURLAPPED PLANTS:

- 1. FURNISH NURSERY-GROWN PLANTS COMPLYING WITH ANSI Z60.1-2014. PROVIDE WELL-SHAPED, FULLY BRANCHED, HEALTHY, VIGOROUS STOCK FREE OF DISEASE, INSECTS, EGGS, LARVAE, AND DEFECTS SUCH AS KNOTS, SUN SCALD, INJURIES, ABRASIONS, AND DISFIGUREMENT. ALL PLANTS WITHIN A SPECIES SHALL HAVE SIMILAR SIZE, AND SHALL BE OF A FORM TYPICAL FOR THE SPECIES. ALL TREES SHALL BE OBTAINED FROM SOURCES WITHIN 200 MILES OF THE PROJECT SITE, AND WITH SIMILAR CLIMACTIC CONDITIONS.
- 2. ROOT SYSTEMS SHALL BE HEALTHY, DENSELY BRANCHED ROOT SYSTEMS, NON-POT-BOUND, FREE FROM ENCIRCLING AND/OR GIRDLING ROOTS, AND FREE FROM ANY OTHER ROOT DEFECTS (SUCH AS J-SHAPED ROOTS).
- 3. TREES MAY BE PLANTED FROM CONTAINERS OR BALLED-AND-BURLAPPED (B&B), UNLESS
- SPECIFIED ON THE PLANTING LEGEND. BARE-ROOT TREES ARE NOT ACCEPTABLE.

  4. ANY PLANT DEEMED UNACCEPTABLE BY THE LANDSCAPE ARCHITECT OR OWNER SHALL BE IMMEDIATELY REMOVED FROM THE SITE AND SHALL BE REPLACED WITH AN ACCEPTABLE PLANT OF LIKE TYPE AND SIZE AT THE CONTRACTOR'S OWN EXPENSE. ANY PLANTS APPEARING TO BE UNHEALTHY, EVEN IF DETERMINED TO STILL BE ALIVE, SHALL NOT BE ACCEPTED. THE LANDSCAPE ARCHITECT AND OWNER SHALL BE THE SOLE JUDGES AS TO THE ACCEPTABILITY OF PLANT
- 5. ALL TREES SHALL BE STANDARD IN FORM, UNLESS OTHERWISE SPECIFIED. TREES WITH CENTRAL LEADERS WILL NOT BE ACCEPTED IF LEADER IS DAMAGED OR REMOVED. PRUNE ALL DAMAGED TWIGS AFTER PLANTING.
- 6. CALIPER MEASUREMENTS FOR STANDARD (SINGLE TRUNK) TREES SHALL BE AS FOLLOWS: SIX INCHES ABOVE THE ROOT FLARE FOR TREES UP TO AND INCLUDING FOUR INCHES IN CALIPER, AND TWELVE INCHES ABOVE THE ROOT FLARE FOR TREES EXCEEDING FOUR INCHES IN CALIPER.
- 7. MULTI-TRUNK TREES SHALL BE MEASURED BY THEIR OVERALL HEIGHT, MEASURED FROM THE TOP OF THE ROOT BALL. WHERE CALIPER MEASUREMENTS ARE USED, THE CALIPER SHALL BE CALCULATED AS ONE-HALF OF THE SUM OF THE CALIPER OF THE THREE LARGEST TRUNKS.
- 3. ANY TREE OR SHRUB SHOWN TO HAVE EXCESS SOIL PLACED ON TOP OF THE ROOT BALL, SO THAT THE ROOT FLARE HAS BEEN COMPLETELY COVERED, SHALL BE REJECTED.
- C. SOD: PROVIDE WELL-ROOTED SOD OF THE VARIETY NOTED ON THE PLANS. SOD SHALL BE CUT FROM HEALTHY, MATURE TURF WITH SOIL THICKNESS OF 3/4" TO 1". EACH PALLET OF SOD SHALL BE ACCOMPANIED BY A CERTIFICATE FROM SUPPLIER STATING THE COMPOSITION OF THE SOD.
- D. SEED: PROVIDE CERTIFIED BLUEGRASS/FESCUE/PERENNIAL RYE SEED MIX, APPLIED AT THE RATE OF 7 LBS/1000 SF, PLS.
- 1. SEED SHALL BE FRESH, CLEAN, DRY, NEW-CROP SEED COMPLYING WITH AOSA'S "RULES FOR TESTING SEEDS" FOR PURITY AND GERMINATION TOLERANCES.
- 2. DELIVER SEED IN ORIGINAL, UNOPENED CONTAINERS SHOWING WEIGHT, CERTIFIED ANALYSIS, NAME, AND ADDRESS OF PRODUCER. STORE IN A DRY, ENCLOSED LOCATION.
- E. DETENTION BASIN SEED: PROVIDE MIX WITH 40% FORBS, 60% GRASSES/SEDGE/RUSH, APPLIED AT A RATE OF 3 OZ./1000 S.F. OR 6 LBS./ACRE.
- F. TOPSOIL: SANDY TO CLAY LOAM TOPSOIL, FREE OF STONES LARGER THAN ½ INCH, FOREIGN MATTER, PLANTS, ROOTS, AND SEEDS.
- G. COMPOST: WELL-COMPOSTED, STABLE, AND WEED-FREE ORGANIC MATTER, pH RANGE OF 5.5 TO 8; MOISTURE CONTENT 35 TO 55 PERCENT BY WEIGHT; 100 PERCENT PASSING THROUGH 3/4-INCH SIEVE; SOLUBLE SALT CONTENT OF 5 TO 10 DECISIEMENS/M; NOT EXCEEDING 0.5 PERCENT INERT CONTAMINANTS AND FREE OF SUBSTANCES TOXIC TO PLANTINGS. NO MANURE OR ANIMAL-BASED PRODUCTS SHALL BE USED.
- H. FERTILIZER: GRANULAR FERTILIZER CONSISTING OF NITROGEN, PHOSPHORUS, POTASSIUM, AND OTHER NUTRIENTS IN PROPORTIONS, AMOUNTS, AND RELEASE RATES RECOMMENDED IN A SOIL REPORT FROM A QUALIFIED SOIL-TESTING AGENCY (SEE BELOW).
- I. MULCH: SIZE AND TYPE AS INDICATED ON PLANS, FREE FROM DELETERIOUS MATERIALS AND SUITABLE AS A TOP DRESSING OF TREES AND SHRUBS.

## J. TREE STAKING AND GUYING

- I. STAKES: 6' LONG GREEN METAL T-POSTS.
- 2. GUY AND TIE WIRE: ASTM A 641, CLASS 1, GALVANIZED-STEEL WIRE, 2-STRAND, TWISTED, 0.106 INCH DIAMETER.
- 3. STRAP CHAFING GUARD: REINFORCED NYLON OR CANVAS AT LEAST 1-1/2 INCH WIDE, WITH GROMMETS TO PROTECT TREE TRUNKS FROM DAMAGE.
- J. PRE-EMERGENT HERBICIDES: ANY GRANULAR, NON-STAINING PRE-EMERGENT HERBICIDE THAT IS LABELED FOR THE SPECIFIC ORNAMENTALS OR TURF ON WHICH IT WILL BE UTILIZED. PRE-EMERGENT HERBICIDES SHALL BE APPLIED PER THE MANUFACTURER'S LABELED RATES.

#### METHODS

#### A. SOIL PREPARATION

- 1. BEFORE STARTING WORK, THE LANDSCAPE CONTRACTOR SHALL VERIFY THAT THE GRADE OF ALL LANDSCAPE AREAS ARE WITHIN +/-0.1' OF FINISH GRADE. THE CONTRACTOR SHALL NOTIFY THE OWNER IMMEDIATELY SHOULD ANY DISCREPANCIES EXIST.
- 2. SOIL TESTING:
- a. AFTER FINISH GRADES HAVE BEEN ESTABLISHED, CONTRACTOR SHALL HAVE SOIL SAMPLES FROM THE PROJECT'S LANDSCAPE AREAS TESTED BY AN ESTABLISHED SOIL TESTING LABORATORY. EACH SAMPLE SUBMITTED TO THE LAB SHALL CONTAIN NO LESS THAN ONE QUART OF SOIL, TAKEN FROM BETWEEN THE SOIL SURFACE AND 6" DEPTH. IF NO SAMPLE LOCATIONS ARE INDICATED ON THE PLANS, THE CONTRACTOR SHALL TAKE A MINIMUM OF THREE SAMPLES FROM VARIOUS REPRESENTATIVE LOCATIONS FOR TESTING.
- b. THE CONTRACTOR SHALL HAVE THE SOIL TESTING LABORATORY PROVIDE RESULTS FOR THE FOLLOWING: SOIL TEXTURAL CLASS, GENERAL SOIL FERTILITY, pH, ORGANIC MATTER CONTENT, SALT (CEC), LIME, SODIUM ADSORPTION RATIO (SAR) AND BORON CONTENT.
   c. THE CONTRACTOR SHALL ALSO SUBMIT THE PROJECT'S PLANT LIST TO THE LABORATORY
- ALONG WITH THE SOIL SAMPLES.

  d. THE SOIL REPORT PRODUCED BY THE LABORATORY SHALL CONTAIN RECOMMENDATIONS FOR THE FOLLOWING (AS APPROPRIATE): SEPARATE SOIL PREPARATION AND BACKFILL MIX RECOMMENDATIONS FOR GENERAL ORNAMENTAL PLANTS, XERIC PLANTS, TURF, AND NATIVE SEED, AS WELL AS PRE-PLANT FERTILIZER APPLICATIONS AND RECOMMENDATIONS FOR ANY OTHER SOIL RELATED ISSUES. THE REPORT SHALL ALSO PROVIDE A FERTILIZER PROGRAM
- FOR THE ESTABLISHMENT PERIOD AND FOR LONG-TERM MAINTENANCE.

  3. THE CONTRACTOR SHALL INSTALL SOIL AMENDMENTS AND FERTILIZERS PER THE SOILS REPORT RECOMMENDATIONS. ANY CHANGE IN COST DUE TO THE SOIL REPORT RECOMMENDATIONS, EITHER INCREASE OR DECREASE, SHALL BE SUBMITTED TO THE OWNER WITH THE REPORT.
- 4. FOR BIDDING PURPOSES ONLY, THE SOIL PREPARATION SHALL CONSIST OF THE FOLLOWING:
  a. TREES: INCORPORATE THE FOLLOWING AMENDMENTS INTO THE TOP 8" OF SOIL BY MEANS OF
- ROTOTILLING AFTER CROSS-RIPPING:
  i. NITROGEN STABILIZED ORGANIC AMENDMENT 4 CU. YDS. PER 1,000 S.F.
- ii. 12-12-12 FERTILIZER (OR SIMILAR, ORGANIC, SLOW RELEASE) 10 LBS. PER CU. YD.
   iii. "CLAY BUSTER" OR EQUAL USE MANUFACTURER'S RECOMMENDED RATE
- iv. IRON SULPHATE 2 LBS. PER CU. YD.
- 5. IN THE CONTEXT OF THESE PLANS, NOTES, AND SPECIFICATIONS, "FINISH GRADE" REFERS TO THE FINAL ELEVATION OF THE SOIL SURFACE (NOT TOP OF MULCH) AS INDICATED ON THE GRADING PLANS
- a. BEFORE STARTING WORK, THE LANDSCAPE CONTRACTOR SHALL VERIFY THAT THE ROUGH GRADES OF ALL LANDSCAPE AREAS ARE WITHIN +/-0.1' OF FINISH GRADE. SEE SPECIFICATIONS FOR MORE DETAILED INSTRUCTION ON TURF AREA AND PLANTING BED PREPARATION.
- CONSTRUCT AND MAINTAIN FINISH GRADES AS SHOWN ON GRADING PLANS, AND CONSTRUCT AND MAINTAIN SLOPES AS RECOMMENDED BY THE GEOTECHNICAL REPORT. ALL LANDSCAPE AREAS SHALL HAVE POSITIVE DRAINAGE AWAY FROM STRUCTURES AT THE MINIMUM SLOPE SPECIFIED IN THE REPORT AND ON THE GRADING PLANS, AND AREAS OF POTENTIAL PONDING SHALL BE REGRADED TO BLEND IN WITH THE SURROUNDING GRADES AND ELIMINATE PONDING POTENTIAL.
- c. THE LANDSCAPE CONTRACTOR SHALL DETERMINE WHETHER OR NOT THE EXPORT OF ANY SOIL WILL BE NEEDED, TAKING INTO ACCOUNT THE ROUGH GRADE PROVIDED, THE AMOUNT OF SOIL AMENDMENTS TO BE ADDED (BASED ON A SOIL TEST, PER SPECIFICATIONS), AND THE FINISH GRADES TO BE ESTABLISHED.
- d. ENSURE THAT THE FINISH GRADE IN SHRUB AREAS IMMEDIATELY ADJACENT TO WALKS AND OTHER WALKING SURFACES, AFTER INSTALLING SOIL AMENDMENTS, IS 3" BELOW THE ADJACENT FINISH SURFACE, IN ORDER TO ALLOW FOR PROPER MULCH DEPTH. TAPER THE SOIL SURFACE TO MEET FINISH GRADE, AS SPECIFIED ON THE GRADING PLANS, AT APPROXIMATELY 18" AWAY FROM THE WALKS.
- e. ENSURE THAT THE FINISH GRADE IN TURF AREAS IMMEDIATELY ADJACENT TO WALKS AND OTHER WALKING SURFACES, AFTER INSTALLING SOIL AMENDMENTS, IS 1" BELOW THE FINISH SURFACE OF THE WALKS. TAPER THE SOIL SURFACE TO MEET FINISH GRADE, AS SPECIFIED ON THE CRADING BLANS AT ADDROVIMATELY 12" AWAY EDOM THE WALKS.
- THE GRADING PLANS, AT APPROXIMATELY 18" AWAY FROM THE WALKS.

  f. SHOULD ANY CONFLICTS AND/OR DISCREPANCIES ARISE BETWEEN THE GRADING PLANS,
  GEOTECHNICAL REPORT, THESE NOTES AND PLANS, AND ACTUAL CONDITIONS, THE
  CONTRACTOR SHALL IMMEDIATELY BRING SUCH ITEMS TO THE ATTENTION OF THE LANDSCAPE
  ARCHITECT, GENERAL CONTRACTOR, AND OWNER.
- 6. ONCE SOIL PREPARATION IS COMPLETE, THE LANDSCAPE CONTRACTOR SHALL ENSURE THAT THERE ARE NO DEBRIS. TRASH. OR STONES LARGER THAN 1" REMAINING IN THE TOP 6" OF SOIL.

## B. SUBMITTALS

- 1. THE CONTRACTOR SHALL PROVIDE SUBMITTALS AND SAMPLES, IF REQUIRED, TO THE LANDSCAPE ARCHITECT, AND RECEIVE APPROVAL IN WRITING FOR SUCH SUBMITTALS BEFORE WORK COMMENCES.
- 2. SUBMITTALS SHALL INCLUDE PHOTOS OF PLANTS WITH A RULER OR MEASURING STICK FOR SCALE, PHOTOS OR SAMPLES OF ANY REQUIRED MULCHES, AND SOIL TEST RESULTS AND PREPARATION RECOMMENDATIONS FROM THE TESTING LAB (INCLUDING COMPOST AND FERTILIZER RATES AND TYPES, AND OTHER AMENDMENTS FOR TREE/SHRUB, TURF, AND SEED AREAS AS MAY BE APPROPRIATE).
- 3. SUBMITTALS SHALL ALSO INCLUDE MANUFACTURER CUT SHEETS FOR PLANTING ACCESSORIES SUCH AS TREE STAKES AND TIES, EDGING, AND LANDSCAPE FABRICS (IF ANY).
- WHERE MULTIPLE ITEMS ARE SHOWN ON A PAGE, THE CONTRACTOR SHALL CLEARLY INDICATE THE ITEM BEING CONSIDERED.

## C. GENERAL PLANTING

- . REMOVE ALL NURSERY TAGS AND STAKES FROM PLANTS.
  2. EXCEPT IN AREAS TO BE PLANTED WITH ORNAMENTAL GRASSES, APPLY PRE-EMERGENT HERBICIDES AT THE MANUFACTURER'S RECOMMENDED RATE.
- 3. TRENCHING NEAR EXISTING TREES:
- a. CONTRACTOR SHALL NOT DISTURB ROOTS 1-1/2" AND LARGER IN DIAMETER WITHIN THE CRITICAL ROOT ZONE (CRZ) OF EXISTING TREES, AND SHALL EXERCISE ALL POSSIBLE CARE AND PRECAUTIONS TO AVOID INJURY TO TREE ROOTS, TRUNKS, AND BRANCHES. THE CRZ IS DEFINED AS A CIRCULAR AREA EXTENDING OUTWARD FROM THE TREE TRUNK, WITH A RADIUS EQUAL TO 1' FOR EVERY 1" OF TRUNK DIAMETER-AT-BREAST-HEIGHT (4.5' ABOVE THE AVERAGE GRADE AT THE TRUNK).
- b. ALL EXCAVATION WITHIN THE CRZ SHALL BE PERFORMED USING HAND TOOLS. NO MACHINE EXCAVATION OR TRENCHING OF ANY KIND SHALL BE ALLOWED WITHIN THE CRZ.
- ALTER ALIGNMENT OF PIPE TO AVOID TREE ROOTS 1-1/2" AND LARGER IN DIAMETER. WHERE TREE ROOTS 1-1/2" AND LARGER IN DIAMETER ARE ENCOUNTERED IN THE FIELD, TUNNEL UNDER SUCH ROOTS. WRAP EXPOSED ROOTS WITH SEVERAL LAYERS OF BURLAP AND KEEP MOIST. CLOSE ALL TRENCHES WITHIN THE CANOPY DRIP LINES WITHIN 24 HOURS.

  ALL SEVERED ROOTS SHALL BE HAND PRUNED WITH SHARP TOOLS AND ALLOWED TO AIR-DRY.
- DO NOT USE ANY SORT OF SEALERS OR WOUND PAINTS.

## D. TREE PLANTING

THE ROOTBALL, AND TO A DEPTH EQUAL TO THE DEPTH OF THE ROOTBALL LESS TWO TO FOUR INCHES.

SCARIFY THE SIDES AND BOTTOM OF THE PLANTING HOLE PRIOR TO THE PLACEMENT OF THE

TREE PLANTING HOLES SHALL BE EXCAVATED TO MINIMUM WIDTH OF TWO TIMES THE WIDTH OF

- 2. SCARIFY THE SIDES AND BOTTOM OF THE PLANTING HOLE PRIOR TO THE PLACEMENT OF THE TREE. REMOVE ANY GLAZING THAT MAY HAVE BEEN CAUSED DURING THE EXCAVATION OF THE HOLE.
- 3. FOR CONTAINER AND BOX TREES, TO REMOVE ANY POTENTIALLY GIRDLING ROOTS AND OTHER ROOT DEFECTS, THE CONTRACTOR SHALL SHAVE A 1" LAYER OFF OF THE SIDES AND BOTTOM OF THE ROOTBALL OF ALL TREES JUST BEFORE PLACING INTO THE PLANTING PIT. DO NOT "TEASE" ROOTS OUT FROM THE ROOTBALL.
- INSTALL THE TREE ON UNDISTURBED SUBGRADE SO THAT THE TOP OF THE ROOTBALL IS TWO TO FOUR INCHES ABOVE THE SURROUNDING GRADE.
- BACKFILL THE TREE HOLE UTILIZING THE EXISTING TOPSOIL FROM ON-SITE. ROCKS LARGER THAN 1" DIA. AND ALL OTHER DEBRIS SHALL BE REMOVED FROM THE SOIL PRIOR TO THE BACKFILL.

- SHOULD ADDITIONAL SOIL BE REQUIRED TO ACCOMPLISH THIS TASK, USE STORED TOPSOIL FROM ON-SITE OR IMPORT ADDITIONAL TOPSOIL FROM OFF-SITE AT NO ADDITIONAL COST TO THE OWNER. IMPORTED TOPSOIL SHALL BE OF SIMILAR TEXTURAL CLASS AND COMPOSITION IN THE ON-SITE SOIL.
- 6. TREES SHALL NOT BE STAKED UNLESS LOCAL CONDITIONS (SUCH AS HEAVY WINDS OR SLOPES)
  REQUIRE STAKES TO KEEP TREES UPRIGHT. SHOULD STAKING BE REQUIRED, THE TOTAL NUMBER
  OF TREE STAKES (BEYOND THE MINIMUMS LISTED BELOW) WILL BE LEFT TO THE LANDSCAPE
  CONTRACTOR'S DISCRETION. SHOULD ANY TREES FALL OR LEAN, THE LANDSCAPE CONTRACTOR
  SHALL STRAIGHTEN THE TREE, OR REPLACE IT SHOULD IT BECOME DAMAGED. TREE STAKING
  SHALL ADHERE TO THE FOLLOWING GUIDELINES:
- 1"-2" TREES TWO STAKES PER TREE
- b. 2-1/2"-4" TREES THREE STAKES PER TREE
  c. TREES OVER 4" CALIPER GUY AS NEEDED
- MULTI-TRUNK TREES THREE STAKES PER TREE MINIMUM, QUANTITY AND POSITIONS AS NEEDED TO STABILIZE THE TREE
- . UPON COMPLETION OF PLANTING, CONSTRUCT AN EARTH WATERING BASIN AROUND THE TREE. COVER THE INTERIOR OF THE TREE RING WITH MULCH (TYPE AND DEPTH PER PLANS).

### E. SODDING

- 1. SOD VARIETY TO BE AS SPECIFIED ON THE LANDSCAPE PLAN.
- 2. LAY SOD WITHIN 24 HOURS FROM THE TIME OF STRIPPING. DO NOT LAY IF THE GROUND IS
- LAY THE SOD TO FORM A SOLID MASS WITH TIGHTLY FITTED JOINTS. BUTT ENDS AND SIDES OF SOD STRIPS DO NOT OVERLAP. STAGGER STRIPS TO OFFSET JOINTS IN ADJACENT COURSES.
   ROLL THE SOD TO ENSURE GOOD CONTACT OF THE SOD'S ROOT SYSTEM WITH THE SOIL
- UNDERNEATH.

  5. WATER THE SOD THOROUGHLY WITH A FINE SPRAY IMMEDIATELY AFTER PLANTING TO OBTAIN AT LEAST SIX INCHES OF PENETRATION INTO THE SOIL BELOW THE SOD.

### E. MULCH

- 1. INSTALL MULCH TOPDRESSING, TYPE AND DEPTH PER MULCH NOTE, IN ALL PLANTING AREAS AND TREE RINGS.
- 2. DO NOT INSTALL MULCH WITHIN 6" OF TREE ROOT FLARE AND WITHIN 24" OF HABITABLE STRUCTURES, EXCEPT AS MAY BE NOTED ON THESE PLANS. MULCH COVER WITHIN 6" OF CONCRETE WALKS AND CURBS SHALL NOT PROTRUDE ABOVE THE FINISH SURFACE OF THE WALKS AND CURBS. MULCH COVER WITHIN 12" OF WALLS SHALL BE AT LEAST 3" LOWER THAN THE TOP OF WALL.

### F. CLEAN UP

- 1. DURING LANDSCAPE PREPARATION AND PLANTING, KEEP ALL PAVEMENT CLEAN AND ALL WORK AREAS IN A NEAT, ORDERLY CONDITION.
- 2. LEGALLY DISPOSE ALL EXCAVATED MATERIALS OFF THE PROJECT SITE.

### G. INSPECTION AND ACCEPTANCE

- UPON COMPLETION OF THE WORK, THE LANDSCAPE CONTRACTOR SHALL PROVIDE THE SITE CLEAN, FREE OF DEBRIS AND TRASH, AND SUITABLE FOR USE AS INTENDED. THE LANDSCAPE CONTRACTOR SHALL THEN REQUEST AN INSPECTION BY THE OWNER TO DETERMINE FINAL ACCEPTABILITY.
- 2. WHEN THE INSPECTED PLANTING WORK DOES NOT COMPLY WITH THE CONTRACT DOCUMENTS, THE LANDSCAPE CONTRACTOR SHALL REPLACE AND/OR REPAIR THE REJECTED WORK TO THE OWNER'S SATISFACTION WITHIN 24 HOURS.
- 3. THE LANDSCAPE MAINTENANCE PERIOD WILL NOT COMMENCE UNTIL THE LANDSCAPE WORK HAS BEEN RE-INSPECTED BY THE OWNER AND FOUND TO BE ACCEPTABLE. AT THAT TIME, A WRITTEN NOTICE OF FINAL ACCEPTANCE WILL BE ISSUED BY THE OWNER, AND THE MAINTENANCE AND GUARANTEE PERIODS WILL COMMENCE.

## H. LANDSCAPE MAINTENANCE

- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF ALL WORK SHOWN ON THESE PLANS FOR 90 DAYS BEYOND FINAL ACCEPTANCE OF ALL LANDSCAPE WORK BY THE OWNER. LANDSCAPE MAINTENANCE SHALL INCLUDE WEEKLY SITE VISITS FOR THE FOLLOWING ACTIONS (AS APPROPRIATE): PROPER PRUNING, RESTAKING OF TREES, RESETTING OF PLANTS THAT HAVE SETTLED, MOWING AND AERATION OF LAWNS, WEEDING, RESEEDING AREAS WHICH HAVE NOT GERMINATED WELL, TREATING FOR INSECTS AND DISEASES, REPLACEMENT OF MULCH, REMOVAL OF LITTER, REPAIRS TO THE IRRIGATION SYSTEM DUE TO FAULTY PARTS AND/OR WORKMANSHIP, AND THE APPROPRIATE WATERING OF ALL PLANTINGS. THE LANDSCAPE CONTRACTOR SHALL MAINTAIN THE IRRIGATION SYSTEM IN PROPER WORKING ORDER, WITH SCHEDULING ADJUSTMENTS BY SEASON TO MAXIMIZE WATER
- CONSERVATION.

  2. SHOULD SEEDED AND/OR SODDED AREAS NOT BE COVERED BY AN AUTOMATIC IRRIGATION SYSTEM, THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR WATERING THESE AREAS AND OBTAINING A FULL, HEALTHY STAND OF PLANTS AT NO ADDITIONAL COST TO THE OWNER.
- 3. TO ACHIEVE FINAL ACCEPTANCE AT THE END OF THE MAINTENANCE PERIOD, ALL OF THE FOLLOWING CONDITIONS MUST OCCUR:

  a. THE LANDSCAPE SHALL SHOW ACTIVE, HEALTHY GROWTH (WITH EXCEPTIONS MADE FOR
- SEASONAL DORMANCY). ALL PLANTS NOT MEETING THIS CONDITION SHALL BE REJECTED AND REPLACED BY HEALTHY PLANT MATERIAL PRIOR TO FINAL ACCEPTANCE.

  ALL HARDSCAPE SHALL BE CLEANED PRIOR TO FINAL ACCEPTANCE.
  - SODDED AREAS MUST BE ACTIVELY GROWING AND MUST REACH A MINIMUM HEIGHT OF 1 1/2 INCHES BEFORE FIRST MOWING. HYDROMULCHED AREAS SHALL SHOW ACTIVE, HEALTHY GROWTH. BARE AREAS LARGER THAN TWELVE SQUARE INCHES MUST BE RESODDED OR RESEEDED (AS APPROPRIATE) PRIOR TO FINAL ACCEPTANCE. ALL SODDED TURF SHALL BE NEATLY MOWED.
- I. WARRANTY PERIOD, PLANT GUARANTEE AND REPLACEMENTS
- THE LANDSCAPE CONTRACTOR SHALL GUARANTEE ALL TREES, SHRUBS, PERENNIALS, SOD, AND IRRIGATION SYSTEMS FOR A PERIOD OF ONE YEAR FROM THE DATE OF THE OWNER'S FINAL ACCEPTANCE (90 DAYS FOR ANNUAL PLANTS). THE CONTRACTOR SHALL REPLACE, AT HIS OWN EXPENSE AND TO THE SATISFACTION OF THE OWNER, ANY PLANTS WHICH DIE IN THAT TIME, OR REPAIR ANY PORTIONS OF THE IRRIGATION SYSTEM WHICH OPERATE IMPROPERLY.
- 2. AFTER THE INITIAL MAINTENANCE PERIOD AND DURING THE GUARANTEE PERIOD, THE LANDSCAPE CONTRACTOR SHALL ONLY BE RESPONSIBLE FOR REPLACEMENT OF PLANTS WHEN PLANT DEATH CANNOT BE ATTRIBUTED DIRECTLY TO OVERWATERING OR OTHER DAMAGE BY HUMAN ACTIONS.
- J. PROVIDE A MINIMUM OF (2) COPIES OF RECORD DRAWINGS TO THE OWNER UPON COMPLETION OF WORK. A RECORD DRAWING IS A RECORD OF ALL CHANGES THAT OCCURRED IN THE FIELD AND THAT ARE DOCUMENTED THROUGH CHANGE ORDERS, ADDENDA, OR CONTRACTOR/CONSULTANT DRAWING

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> ECIFICATIONS DENTER

> > SER D463 RETAIL FUEL

SHEET MANAGEMENT
PROJECT NUMBER: D463
ISSUED DATE: 04.27.2023
DRAWN BY: SS
CHECKED BY: SS/RM
PROJ. MGR: RM

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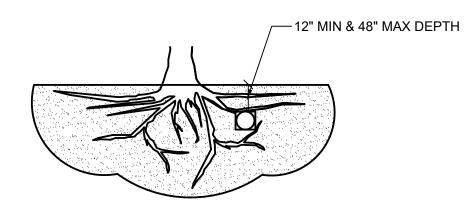
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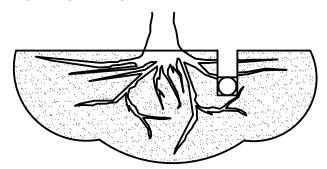
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TREES THAT ARE MARKED TO BE PRESERVED ON A SITE PLAN AND FOR WHICH UTILITIES MUST PASS TROUGH THEIR ROOT PROTECTION ZONES MAY REQUIRE TUNNELING AS OPPOSED TO OPEN TRENCHES. THE DECISION TO TUNNEL WILL BE DETERMINED ON A CASE BY CASE BASIS BY THE ENGINEER.

TUNNELS SHALL BE DUG THROUGH THE ROOT PROTECTION ZONE IN ORDER TO MINIMIZE ROOT DAMAGE.



TUNNEL TO MINIMIZE ROOT DAMAGE (TOP) AS OPPOSED TO SURFACE-DUG TRENCHES IN ROOT PROTECTION ZONE WHEN THE 5' MINIMUM DISTANCE FROM TRUNK CAN NOT BE ACHIEVED.



OPEN TRENCHING MAY BE USED IF EXPOSED TREE ROOTS DO NOT EXCEED 3" OR ROOTS CAN BE BENT BACK.



1. RETENTION AREAS WILL BE SET AS PART OF THE REVIEW PROCESS AND

PRE-CONSTRUCTION MEETING. BOUNDARIES OF RETENTION AREAS MUST BE STAKED AT THE PRE-CONSTRUCTION

MEETING AND FLAGGED PRIOR TO ROOT PRUNING. 3. EXACT LOCATION OF ROOT PRUNING SHALL BE DETERMINED IN THE FIELD IN

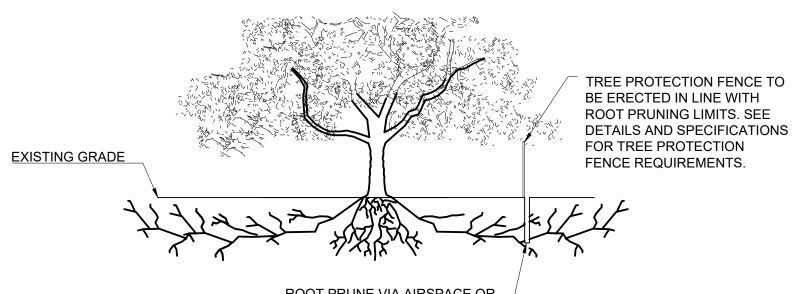
COORDINATION WITH THE FORESTRY INSPECTOR.

TRENCH SHOULD BE IMMEDIATELY BACKFILLED WITH EXCAVATED SOIL OR OTHER ORGANIC SOIL AS SPECIFIED PER PLAN OR BY THE FORESTRY INSPECTOR. 5. ROOTS SHALL BE CLEANLY CUT USING VIBRATORY KNIFE OR OTHER ACCEPTABLE EQUIPMENT. ROT PRUNING METHODS AND MEANS MUST BE IN ACCORDANCE WITH

ANSI STANDARD A3000. 6. ALL PRUNING MUST BE EXECUTED AT LOD SHOWN ON PLANS OR AS AUTHORIZED

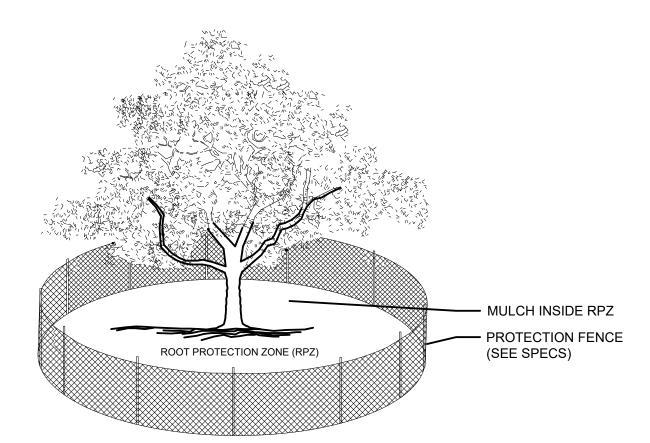
IN WRITING BY THE FORESTRY INSPECTOR.

7. SUPPLEMENTAL WATERING MAY BE REQUIRED FOR ROOT PRUNED TREES THROUGHOUT THE GROWING SEASON DURING CONSTRUCTION AND SUBSEQUENT WARRANTY AND MAINTENANCE PERIOD.



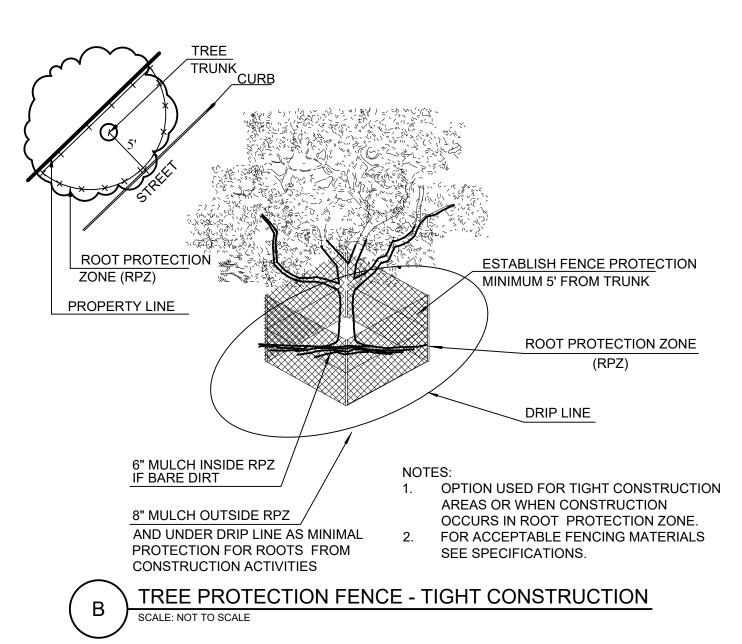
ROOT PRUNE VIA AIRSPACE OR TRENCH (6" WIDE MAX.) 24" MIN. DEPTH OR AS DETERMINED AT PRE-CONSTRUCTION MEETING.

**ROOT PRUNING DETAIL** 



THE FENCING LOCATION SHOWN ABOVE IS DIAGRAMATIC ONLY AND WILL CONFORM TO THE DRIP LINE AND BE LIMITED TO PROJECT BOUNDARY. WHERE MULTIPLE ADJACENT TREES WILL BE ENCLOSED BY FENCING, THE FENCING SHALL BE CONTINUOUS AROUND ALL TREES. FOR ACCEPTABLE FENCING MATERIALS SEE

SPECIFICATIONS. FREE PROTECTION FENCE



### TREE PROTECTION SPECIFICATIONS

- 1. FABRIC: 4 FOOT HIGH ORANGE PLASTIC FENCING AS SHOWN ON THE PLANS AND SHALL BE WOVEN WITH 2 INCH MESH OPENINGS SUCH THAT IN A VERTICAL DIMENSION OF 23 INCHES ALONG THE DIAGONALS OF THE OPENINGS THERE SHALL BE AT LEAST 7 MESHES.
- 2. POSTS: POSTS SHALL BE A MINIMUM OF 72 INCHES LONG AND STEEL 'T' SHAPED WITH A MINIMUM WEIGHT OF 1.3 POUNDS PER LINEAR FOOT.
- 3. TIE WIRE: WIRE FOR ATTACHING THE FABRIC TO THE T-POSTS SHALL BE NOT LESS THAN NO. 12 GAUGE GALVANIZED WIRE.
- 4. USED MATERIALS: PREVIOUSLY-USED MATERIALS, MEETING THE ABOVE REQUIREMENTS AND WHEN APPROVED BY THE OWNER, MAY BE USED.

#### **CONSTRUCTION METHODS**

- 1. ALL TREES AND SHRUBS SHOWN TO REMAIN WITHIN THE PROXIMITY OF THE CONSTRUCTION SITE SHALL BE PROTECTED PRIOR TO BEGINNING ANY DEVELOPMENT ACTIVITY.
- 2. EMPLOY THE SERVICES OF AN ISA (INTERNATIONAL SOCIETY OF ARBORICULTURE) CERTIFIED ARBORIST AND OBTAIN ALL REQUIRED PERMITS TO PRUNE THE EXISTING TREES FOR CLEANING, RAISING AND THINNING, AS MAY BE REQUIRED.
- 3. PROTECTIVE FENCING SHALL BE ERECTED OUTSIDE THE CRITICAL ROOT ZONE (CRZ, EQUAL TO 1' FROM THE TRUNK FOR EVERY 1" OF DBH) AT LOCATIONS SHOWN IN THE PLANS OR AS DIRECTED BY THE LANDSCAPE CONSULTANT AND/OR CITY ARBORIST, AND IN ACCORDANCE WITH THE DETAILS SHOWN ON THE PLANS. FENCING SHALL BE MAINTAINED AND REPAIRED BY THE CONTRACTOR DURING SITE CONSTRUCTION. TREES IN CLOSE PROXIMITY SHALL BE FENCED TOGETHER, RATHER THAN INDIVIDUALLY.
- 4. PROTECTIVE FENCE LOCATIONS IN CLOSE PROXIMITY TO STREET INTERSECTIONS OR DRIVES SHALL ADHERE TO THE APPLICABLE JURISDICTION'S SIGHT DISTANCE CRITERIA.
- 5. THE PROTECTIVE FENCING SHALL BE ERECTED BEFORE SITE WORK COMMENCES AND SHALL REMAIN IN PLACE DURING THE ENTIRE CONSTRUCTION PHASE.
- 6. THE INSTALLATION POSTS SHALL BE PLACED EVERY 6 FEET ON CENTER AND EMBEDDED TO 18 INCHES DEEP. MESH FABRIC SHALL BE ATTACHED TO THE INSTALLATION POSTS BY THE USE OF SUFFICIENT WIRE TIES TO SECURELY FASTEN THE FABRIC TO THE T-POSTS TO HOLD THE FABRIC IN A STABLE AND UPRIGHT POSITION.
- 7. WITHIN THE CRZ: a. DO NOT CLEAR, FILL OR GRADE IN THE CRZ OF ANY TREE.
- b. DO NOT STORE, STOCKPILE OR DUMP ANY JOB MATERIAL, SOIL OR RUBBISH UNDER THE SPREAD OF THE TREE BRANCHES.
- c. DO NOT PARK OR STORE ANY EQUIPMENT OR SUPPLIES UNDER THE
- d. DO NOT SET UP ANY CONSTRUCTION OPERATIONS UNDER THE TREE CANOPY (SUCH AS PIPE CUTTING AND THREADING, MORTAR MIXING, PAINTING OR LUMBER CUTTING).
- e. DO NOT NAIL OR ATTACH TEMPORARY SIGNS METERS, SWITCHES, WIRES. BRACING OR ANY OTHER ITEM TO THE TREES.
- f. DO NOT PERMIT RUNOFF FROM WASTE MATERIALS INCLUDING SOLVENTS, CONCRETE WASHOUTS, ASPHALT TACK COATS (MC-30 OIL) ETC. TO ENTER THE CRZ. BARRIERS ARE TO BE PROVIDED TO PREVENT SUCH RUNOFF SUBSTANCES FROM ENTERING THE CRZ WHENEVER POSSIBLE, INCLUDING IN AN AREA WHERE RAIN OR SURFACE WATER COULD CARRY SUCH MATERIALS TO THE ROOT SYSTEM OF THE TREE.

- 8. ROUTE UNDERGROUND UTILITIES TO AVOID THE CRZ. IF DIGGING IS UNAVOIDABLE, BORE UNDER THE ROOTS, OR HAND DIG TO AVOID SEVERING THEM.
- 9. WHERE EXCAVATION IN THE VICINITY OF TREES MUST OCCUR, SUCH AS FOR IRRIGATION INSTALLATION, PROCEED WITH CAUTION, AND USING HAND TOOLS ONLY.
- 10. THE CONTRACTOR SHALL NOT CUT ROOTS LARGER THAN ONE INCH IN DIAMETER WHEN EXCAVATION OCCURS NEAR EXISTING TREES. ALL ROOTS LARGER THAN ONE INCH IN DIAMETER ARE TO BE CUT CLEANLY. FOR OAKS ONLY, ALL WOUNDS SHALL BE PAINTED WITH WOUND SEALER WITHIN 30 MINUTES
- 11. REMOVE ALL TREES, SHRUBS OR BUSHES TO BE CLEARED FROM PROTECTED ROOT ZONE AREAS BY HAND.
- 12. TREES DAMAGED OR KILLED DUE TO CONTRACTOR'S NEGLIGENCE DURING CONSTRUCTION SHALL BE MITIGATED AT THE CONTRACTOR'S EXPENSE AND TO THE PROJECT OWNER'S AND LOCAL JURISDICTION'S SATISFACTION.
- 13. ANY TREE REMOVAL SHALL BE APPROVED BY THE OWNER AND LOCAL JURISDICTION PRIOR TO ITS REMOVAL. AND THE CONTRACTOR SHALL HAVE ALL REQUIRED PERMITS FOR SUCH ACTIVITIES.
- 14. COVER EXPOSED ROOTS AT THE END OF EACH DAY WITH SOIL, MULCH OR WET BURLAP.
- 15. IN CRITICAL ROOT ZONE AREAS THAT CANNOT BE PROTECTED DUING CONSTRUCTION AND WHERE HEAVY TRAFFIC IS ANTICIPATED. COVER THE SOIL WITH EIGHT INCHES OF ORGANIC MULCH TO MINIMIZE SOIL COMPACTION. THIS EIGHT INCH DEPTH OF MULCH SHALL BE MAINTAINED THROUGHOUT CONSTRUCTION.
- 16. WATER ALL TREES IMPACTED BY CONSTRUCTION ACTIVITIES, DEEPLY ONCE A WEEK DURING PERIODS OF HOT DRY WEATHER. SPRAY TREE CROWNS WITH WATER PERIODICALLY TO REDUCE DUST ACCUMULATION ON THE LEAVES.
- 17. WHEN INSTALLING CONCRETE ADJACENT TO THE ROOT ZONE OF A TREE. USE A PLASTIC VAPOR BARRIER BEHIND THE CONCRETE TO PROHIBIT LEACHING OF LIME INTO THE SOIL.
- 18. CONTRACTOR SHALL REMOVE AND DISPOSE OF ALL TREE PROTECTION FENCING WHEN ALL THREATS TO THE EXISTING TREES FROM CONSTRUCTION-RELATED ACTIVITIES HAVE BEEN REMOVED.

## TREE PROTECTION GENERAL NOTES

- (A) PRIOR TO THE LAND CLEARING STAGE OF DEVELOPMENT. THE CONTRACTOR SHALL CLEARLY MARK ALL PROTECTED TREES FOR WHICH A TREE REMOVAL PERMIT HAS NOT BEEN ISSUED AND SHALL ERECT BARRIERS FOR THE PROTECTION OF THE TREES ACCORDING TO THE **FOLLOWING:**
- (1) AROUND AN AREA AT OR GREATER THAN A SIX-FOOT RADIUS OF ALL SPECIES OF MANGROVES AND PROTECTED CABBAGE PALMS;
- (2) AROUND AN AREA AT OR GREATER THAN THE FULL DRIPLINE OF ALL PROTECTED NATIVE PINES; (3) AROUND AN AREA AT OR GREATER THAN TWO-THIRDS OF THE DRIPLINE OF ALL OTHER PROTECTED SPECIES.
- (B) NO PERSON SHALL ATTACH ANY SIGN, NOTICE OR OTHER OBJECT TO ANY PROTECTED TREE OR FASTEN ANY WIRES, CABLES, NAILS OR SCREWS TO ANY PROTECTED TREE IN ANY MANNER THAT COULD PROVE HARMFUL TO THE PROTECTED TREE, EXCEPT AS NECESSARY IN CONJUNCTION WITH ACTIVITIES IN THE PUBLIC INTEREST.
- (C) DURING THE CONSTRUCTION STAGE OF DEVELOPMENT, THE CONTRACTOR SHALL NOT CAUSE OR PERMIT THE CLEANING OF EQUIPMENT OR MATERIAL WITHIN THE OUTSIDE PERIMETER OF THE CROWN (DRIPLINE) OR ON THE NEARBY GROUND OF ANY TREE OR GROUP OF TREES WHICH IS TO BE PRESERVED. WITHIN THE OUTSIDE PERIMETER OF THE CROWN (DRIPLINE) OF ANY TREE OR ON NEARBY GROUND, THE CONTRACTOR SHALL NOT CAUSE OR PERMIT STORAGE OF BUILDING MATERIAL AND/OR EQUIPMENT, OR DISPOSAL OF WASTE MATERIAL SUCH AS PAINTS, OIL, SOLVENTS, ASPHALT, CONCRETE, MORTAR OR ANY OTHER MATERIAL HARMFUL TO THE LIFE OF THE TREE.
- (D) NO PERSON SHALL PERMIT ANY UNNECESSARY FIRE OR BURNING WITHIN 30 FEET OF THE DRIPLINE OF A PROTECTED TREE.
- (E) ANY LANDSCAPING ACTIVITIES WITHIN THE BARRIER AREA SHALL BE ACCOMPLISHED WITH HAND LABOR.
- (F) PRIOR TO ISSUING A CERTIFICATE OF OCCUPANCY OR COMPLIANCE FOR ANY DEVELOPMENT, BUILDING OR STRUCTURE, ALL TREES DESIGNATED TO BE PRESERVED THAT WERE DESTROYED DURING CONSTRUCTION SHALL BE REPLACED BY THE CONTRACTOR WITH TREES OF EQUIVALENT DIAMETER AT BREAST HEIGHT TREE CALIPER AND OF THE SAME SPECIES AS SPECIFIED BY THE CITY, BEFORE OCCUPANCY
- OR USE, UNLESS APPROVAL FOR THEIR REMOVAL HAS BEEN GRANTED UNDER PERMIT. (G) THE CITY MAY CONDUCT PERIODIC INSPECTIONS OF THE SITE DURING LAND CLEARANCE AND CONSTRUCTION.
- (H) IF, IN THE OPINION OF THE CITY, DEVELOPMENT ACTIVITIES WILL SO SEVERELY STRESS SLASH PINES OR ANY OTHER PROTECTED TREE SUCH THAT THEY ARE MADE SUSCEPTIBLE TO INSECT ATTACK, PREVENTATIVE SPRAYING OF THESE TREES BY THE CONTRACTOR MAY BE

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SHEET NUMBER

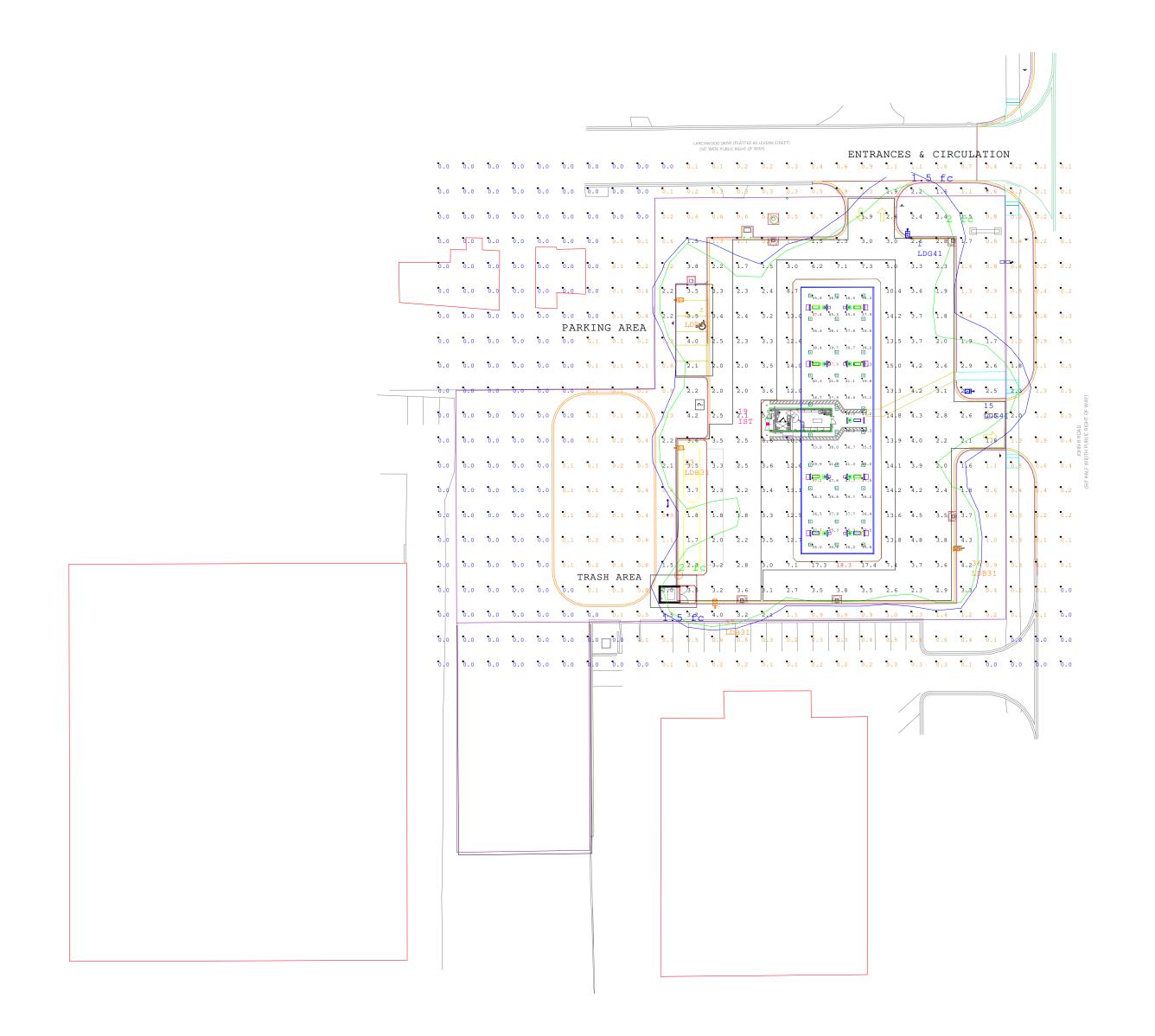
LP.4

Luminaire Sche	Luminaire Schedule											
Symbol	Qty	Label	Arrangement	Lum. Watts	Total Watts	Lum. Lumens	LLF	Description				
<b>→</b>	30	A	Single	90	2700	13444	1.000	SCV-LED-13L-SC-50				
<b>→ O</b>	1	IST	Single	20.09	20.09	2419	0.912	IST-AF-350-LED-E1-SL3-BZ				
	4	LDB31	SINGLE	131	524	17087	0.865	PRV-C40-D-VOLT-T4-SA-BZ				
•	2	LDG41	SINGLE	153	306	21360	0.865	PRV-C60-D-VOLT-T5-SA-BZ				

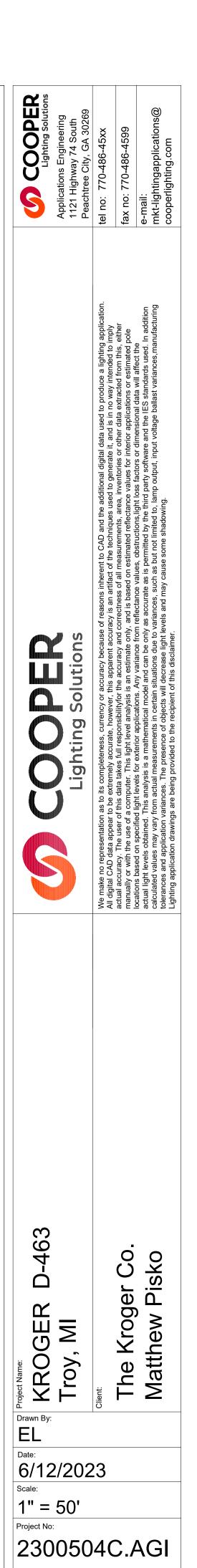
Calculation Summary											
Label	СаІсТуре	Units	Avg	Max	Min	Avg/Min	Max/Min				
ALL CALC POINTS	Illuminance	Fc	1.64	18.3	0.0	N.A.	N.A.				
FUEL CANOPY	Illuminance	Fc	39.07	47.9	33.9	1.15	1.41				
ENTRANCES & CIRCULATION	Illuminance	Fc	2.87	4.8	1.5	1.91	3.20				
PARKING AREA	Illuminance	Fc	3.04	4.0	2.0	1.52	2.00				
TRASH AREA	Illuminance	Fc	2.75	3.5	2.0	1.38	1.75				

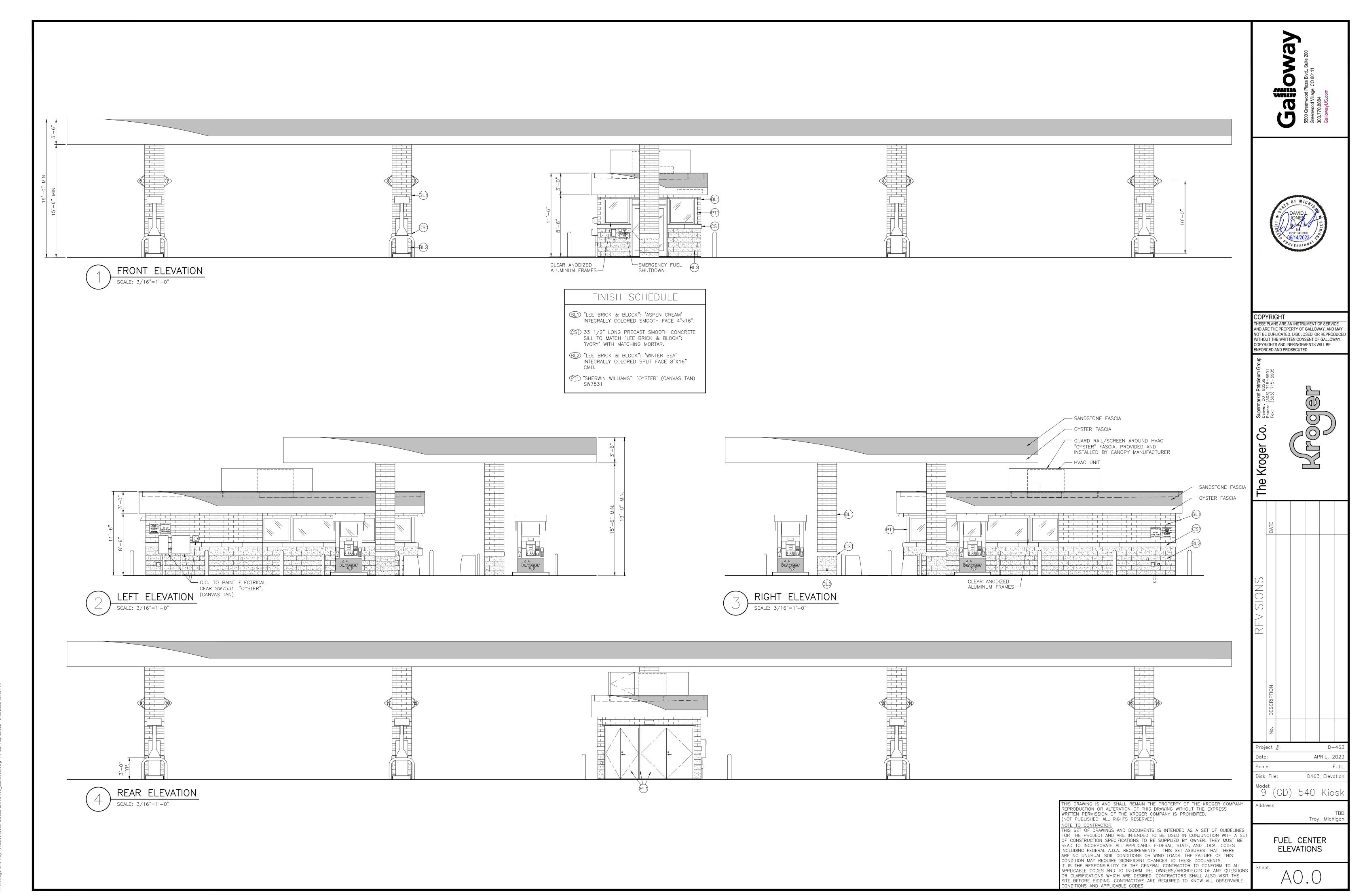
Project manager to specify fixture voltage for each fixture type

Total Watts = 3550.09

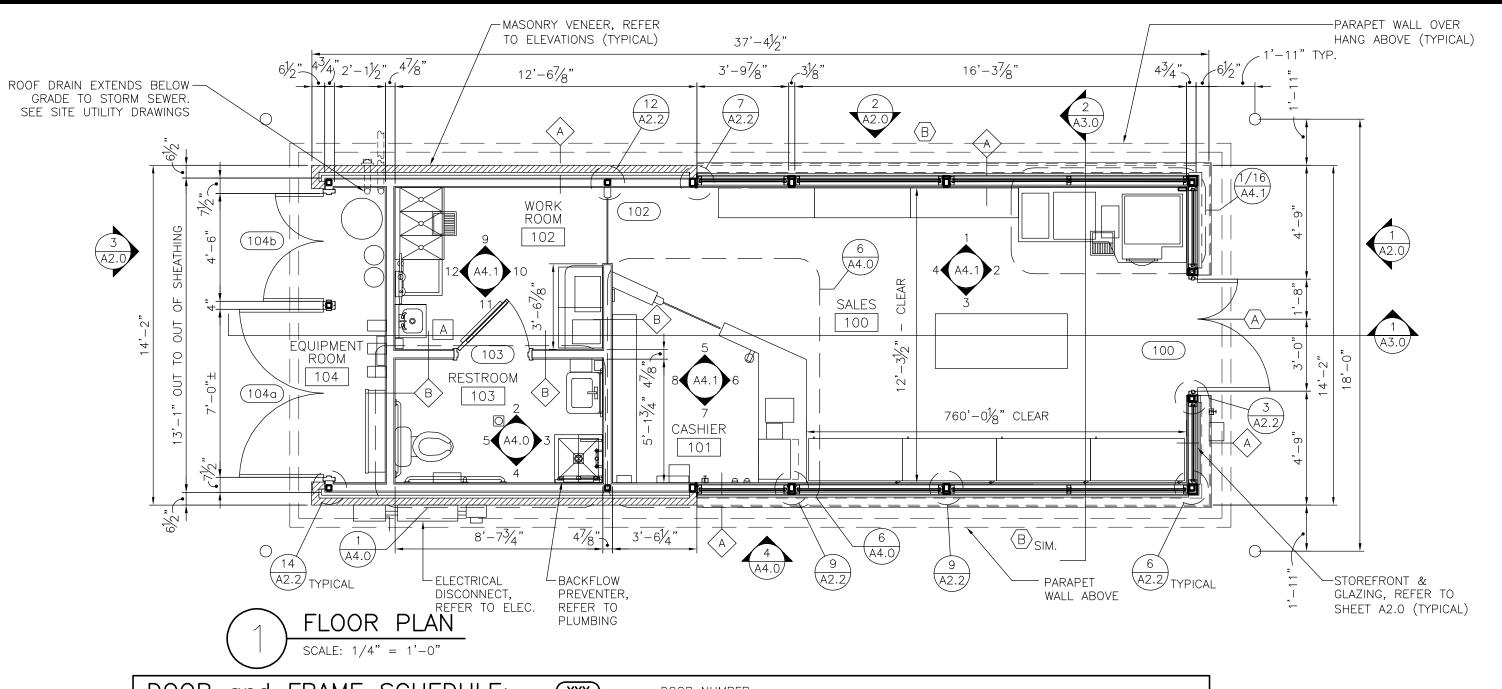


LumNo	Label	X	Y	Z	Orient	Tilt
1	LDG41	717.05	536.14	19	270	0
2	A	658.5	496.05	15	0	0
3	A	674.5	496.05	15	0	0
4	A	690.5	496.05	15	0	0
5	LDB31	576.66	493.5	19	0	0
6	A	658.5	482.05	15	0	0
7	A	674.5	482.05	15	0	0
8	A	690.5	482.05	15	0	0
9	A	658.5	462.08	15	0	0
10	A	674.5	462.08	15	0	0
11	A	690.5	462.08	15	0	0
12	A	658.5	448.08	15	0	0
13	A	674.5	448.08	15	0	0
14	A	690.5	448.08	15	0	0
15	LDG41	756.96	438.5	19	180	0
16	A	658.5	430.57	15	0	0
17	A	674.5	428.01	15	0	0
18	A	690.5	428.01	15	0	0
19	IST	633.61	418.8	7.5	180	0
20	A	674.5	414.01	15	0	0
21	A	690.5	414.01	15	0	0
22	A	658.5	412.24	15	0	0
23	LDB31	576.72	404.32	19	0	0
24	A	658.5	394.1	15	0	0
25	A	674.5	394.1	15	0	0
26	A	690.5	394.1	15	0	0
27	A	658.5	380.1	15	0	0
28	A	674.5	380.1	15	0	0
29	A	690.5	380.1	15	0	0
30	A	658.5	360.08	15	0	0
31	A	674.5	360.08	15	0	0
32	A	690.5	360.08	15	0	0
33	A	658.5	346.08	15	0	0
34	A	674.5	346.08	15	0	0
35	A	690.5	346.08	15	0	0
36	LDB31	749.8	343.73	19	180	0
37	LDB31	601.11	308	19	90	0





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ROOM ✓LAYOUT PLANK TILE CENTERED ON CENTERED ON ROOM WIDTH OF ROOM WITH HALF OR AND WITH EQUAL, HALF GREATER WIDTH CUT TILE AT SIDES AND FULL LENGTH PLANKS OR GREATER CUT TILE AROUND PERIMETER AT ENTRY DOORS

FLOOR FINISH PLAN (SEE ALSO EQUIPMENT PLAN SHEET 2.1)

DO	DOOR and FRAME SCHEDULE: XXX DOOR NUMBER												
<u>K</u>	DOOR				FRAN	ЛE					(5)	SET	
NUMBE		RIAL	_		ZIAL	_				SHOLD	RATING	HARDWARE	
	DOOR SIZE	MATE	FINISH	ТҮРЕ	MATERIAL	HINISH	TYPE	HEAD	JAMB	THRE	FIRE	HARD	REMARKS
100	1'-8"x7'-0" (unequal pair) 3'-0"x7'-0"	AL	AN	1	AL	AN	С	2/A2.2	3/A2.2	4/A2.2	N/A	1	SEE WINDOW A FOR FRAME
102	3'-0"x7'-0" FILED VERIFY	_	_	2	_	_	-	_	_	_	N/A	-	ELIASON DOOR: GYP. BD. CASED OPENING. SS STEEL CORNER GUARDS. FULL HGT. ON "STRIKE" SIDE OF OPENING
103	3'-0"x7'-0"	IHM	PT-2	3	НМ	PT-2	В	13/A2.2	14/A2.2	15/A2.2	N/A	3	_
104a	3'-6"x7'-0" (pair)	IHM	PT-7	3	НМ	PT-7	Α	9/A2.2	11/A2.2	10/A2.2	N/A	4	RHR ACTIVE LEAVE
104b	2'-0"x7'-0" (unequal pair) 2'-6"x7'-0"	IHM	PT-7	3	НМ	PT-7	Α	9/A2.2	11/A2.2	210/A2.2	N/A	4	RHR ACTIVE LEAVE
MA	MATERIAL and FINISH LEGEND												
	AL – ALUMINUM AN – ANODIZED CLEAR P – PAINT ACR – ACRYLIC BR – UL RATED BLAST & BULLET RESISTANT IHM – INSULATED HOLLOW METAL												
D00D													

[1] CLOSERS & LOCKSETS SHALL MEET ADA AND LOCAL REQUIREMENTS.

- ALL EXTERIOR DOORS TO HAVE MAXIMUM OF 8.5 LBS. PUSH/PULL PRESSURE.
- DOOR HANDLES TO BE MOUNTED AT 42" A.F.F. TO CENTER LINE OF HANDLES.
- ] ALL DOOR HARDWARE SHALL MEET ADA REQUIREMENTS (LEVERS, PANIC HARDWARE, USHAPED DEVICES, ETC.)

HA	RDWARE S	CHEDUL	_E: #					
#	HARDWARE	QUANTITY	MODEL NUMBER	MANUFACTURER				
1	HINGE	1 EA. LEAF	CONTINUOUS ROTON HINGE 1200-600-XHD, ANODIZED ALUMINUM					
-	THRESHOLD	1 EA.	SADDLE THRESHOLD 253A SET AND ANCHOR THROUGH FULL BED OF NON—SHRINK GROUT					
,	ASTRAGAL	1 EA.	837S-MIL-N, MOUNT TO INTERIOR OF INACTIVE LEAF	HAGER				
	DOOR PULL	1 EA.	1-1/4" DIA.x12" PULL BF158, SS, US32D (ANSI 630) FINISH	ROCKWOOD				
	PANIC BAR	1 EA.	NARROW STILE CONCEALED VERTICAL ROD EXIT DEVICE 8600 SERIES W/ HEADER STRIKE - LHR LEAF	ADAMS RITE				
	CLOSER	1 EA.	HEAVY DUTY CLOSER 4040XP W/ SEX NUT BOLTS — LHR LEAF					
	DOOR STOP	2 EA.	OVERHEAD STOPS - 90 SERIES, US32D FINISH, W/ HOLD OPEN FEATURE	GLYNN-JOHNSON				
:	SURFACE BOLTS	2 EA.	SB360x12" WITH SEX NUT BOLTS TOP & BOTTOM STRIKES, MOUNT ON RHR LEAF SET AND ANHOR THROUGH FULL BED OF NON—SHRINK GROUT	IVES				
- 1	CYLINDERS	1 EA.	KEYED CYLINDER 7 PIN — LHR LEAF					
:	SILL STRIKE	1 EA.	DUST PROOF SILL STRIKE DP2	IVES				
	LOCK GUARD	1 EA.	LG12, STAINLESS STEEL W/ SEX NUT BOLTS	IVES				
	OVERHEAD RAIN DRIP	1 EA.	346-C-76	РЕМКО				
3	BUTTS	1 1/2 PAIR	BB1191, 4-1/2"x4-1/2", STAINLESS STEEL - US26D	HAGER				
- 1	GASKET	1 SET	ADHESIVE BACK, FIRE/SMOKE PK33BL	РЕМКО				
-	CLOSER	1 EA.	HEAVY DUTY CLOSER 4040XP W/ SEX NUT BOLTS					
	DOOR STOP	2 EA.	OVERHEAD STOPS - 90 SERIES, US32D FINISH, W/ HOLD OPEN FEATURE	GLYNN-JOHNSON				
	LOCKSET	1 EA.	9K-3-7-T-15-D-S3-626	BEST				
4	HINGE	1 EA. LEAF	CONTINUOUS ROTON HINGE 1200-600-XHD, ANODIZED ALUMINUM	HAGER				
-	THRESHOLD	1 EA.	SADDLE THRESHOLD 170A SET AND ANCHOR THROUGH FULL BED OF NON—SHRINK GROUT	РЕМКО				
,	ASTRAGAL	1 EA.	8375-MIL-N, MOUNT TO INTERIOR OF INACTIVE LHR LEAF	HAGER				
-	GASKET	1 SET	ADHESIVE BACK, FIRE/SMOKE PK33BL	РЕМКО				
	DOOR SWEEP	1 EA. LEAF	216APK WITH RAIN DRIP & SWEEP	PEMKO				
	DOOR STOPS	2 EA.	OVERHEAD STOPS — 90 SERIES, US32D FINISH, W/ HOLD OPEN FEATURE	GLYNN-JOHNSON				
:	SURFACE BOLTS	2 EA.	SB360x12" WITH SEX NUT BOLTS TOP & BOTTOM STRIKES, MOUNT ON LHR LEAF	IVES				
Ī	LOCKSET	1 EA.	9K-3-7-D-15-D-S3-626 - RHR					
	LOCK GUARD	1 EA.	LG12, STAINLESS STEEL W/ SEX NUT BOLTS	IVES				
	OVERHEAD RAIN DRIP	1 EA.	346-C-76	PEMKO				

DOOR TYPES: #	FRAME TYPES: (X)			
SEE SCHEDULE  MEDIUM STYLE, HEAVY DUTY ALUMINUM STOREFRONT DOOR ACADIA MS362HD OR EQUAL W/ BOTTOM RAIL WEATHERING, MAX. U-FACTOR = 0.77  1" INSULATED TEMPERED GLASS  SEE SCHEDULE  EDGE OF EXTERIOR DOORS  16 GA. 1 3/4" INSULATED HOLLOW METAL DOOR GALV. AT EXTERIOR DOORS  10 ORDERING.  3 3	SEE 2" SCHEDULE 2" 4			

LEGEND:					
SYMBOL	DESCRIPTION				
101	DOOR IDENTIFICATION				
A	WALL TYPE				
\(\frac{\#}{}\)	WINDOW IDENTIFICATION				
A	SIGNAGE IDENTIFICATION — SEE SHEET A4.0 FOR SIGNAGE TYPES				

## **GENERAL NOTES:**

- . INTERIOR DIMENSIONS ARE GIVEN FROM FINISH FACE OF GYPSUM BOARD TO FINISH FACE OF GYPSUM BOARD.
- EXTERIOR DIMENSIONS ARE GIVEN FROM FINISHED FACE OF MASONRY TO FINISHED FACE
- OF MASONRY (EXCEPT AS NOTED). INSTALL 5/8" TREATED PLYWOOD BACKING OR SOLID WOOD BLOCKING AT ALL LOCATIONS WITH WALL MOUNTED EQUIPMENT AND CASEWORK.

ROOM	FINISH	SCHEDULE:	FINISHES IN THIS BUILDING SHALL COMPLY WITH IBC CHAPTER 8 AND SATISFY FLAME SPREAD AND SMOKE DEVELOPMENT OF AT
			LEAST CLASS C MATERIAL PER THE BUILDING CODES

		FLOOR		WALLS	CEILING		٧G		
NUMBE	AREA NAME	MATERIAL	FINISH	BASE		MATERIAL	FINISH	HEIGHT	REMARKS
100	SALES	CONC	PT1	RB	GB, PNT-1	ACT1	_	8'-0"	_
101	CASHIER	CONC	PT1	RB	GB, PNT-1	ACT1	_	8'-0"	_
102	WORK ROOM	CONC	PT1	RB	GB, PNT-1	ACT2	_	8'-0"	_
103	RESTROOM	CONC	PT2	PT2	GB, FRP	GB	PNT-1	8'-0"	PNT-2 ON DOORS AND FRAMES
104	EQUIPMENT ROOM	CONC	CS	RB	GB, PNT-1	GB	PNT-1	9'-0"	
_	_	_	_	_	_	_	_	_	_

### MATERIAL and FINISH LEGEND

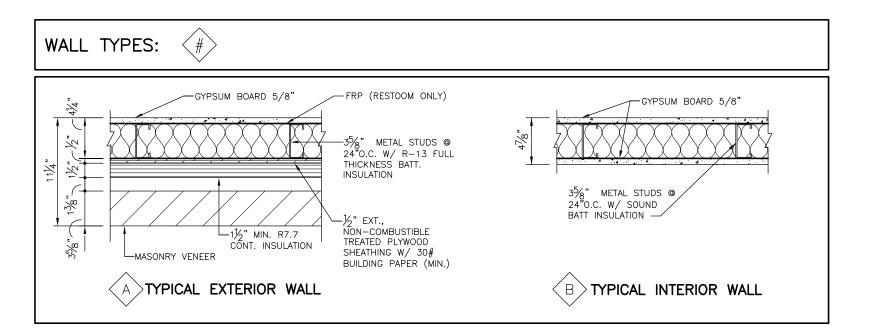
- ACT1 WET FORMED MINERAL FIBER-'ARMSTRONG' -DESIGNER #737, ANGLED TEGULAR ACOUSTIC PANELS (24x24x5/8) ON 15/16" PRELUDE XL FIRE GUARD EXPOSED TEE GRID. WHITE. ACT2 - WET FORMED MINERAL FIBER-'ARMSTRONG'
- CLEANROOM VL (UNPERFORATED), SQUARE EDGE PANELS (24x48x5/8) ON 15/16" PRELUDE XL FIRE GUARD EXPOSED TEE GRID, WHITE. CONC - CONCRETE
- CS CONCRETE SEALER CMU - CONCRETE MASONRY UNITS
- FRP KEMLITE, GLASBORD-P, #48 PEARL
- GB GYPSUM BOARD
- NF NO FINISH PT1 - PORCELAIN TILE SHALL BE: MARRAZI CHATEAU RESERVE, 8"x3/8"x48", COLOR-HICKORY GROVE. LAYOUT WITH A 1/3 STAGGERED END PATTERN AS PNT-5 - HEADER ACCENT: SHERWIN WILLIAMS INDICATED ON THE DRAWINGS. GROUT SHALL BE LATICRETE SPECTRALOCK, COLOR- 56 DESERT KHAKI GROUT LINES TO BE 1/8". BASE SHALL BE
- 6" RUBBER COVE BASE (RB). PT2 - PORCELAIN TILE SHALL BE: AMERICAN OLEAN PORCELAIN MOSAIC, 2"X2", COLOR-BUFF GRANITE A52. GROUT SHALL BE LATICRETE SPECTRALOCK, COLOR-56 DESERT KHAKI. GROUT LINES TO BE 1/8". BASE SHALL BE BUILT UP 2"X2" TILE WITH SCHLUTER SYSTEMS, FINISH: BRUSHED STAINLESS, EBHK (COVE PIECE), EBHK (INSIDE COVE WALL CORNER), EBHK (OUTSIDE COVE CORNER), SCHLUTER-JOLLY ACGB BRUSHED CHROME (BASE TOP CAP), AND ALL OTHER ACCESSORIES FOR A COMPLETE FINISHED INSTALLATION.
- PL-1 PLASTIC LAMINATE COUNTER TOPS, COUNTER EDGES, COFFEE BACKSPLASH, AND COOLER HEADWALLS: GRAIN DIRECTION LONGITUDINAL ON LENGTH (HORIZONTAL). MILLWORK FRONTS, SIDES, AND VERTICAL SURFACES: GRAIN DIRECTION VERTICAL. FORMICA: 5883-58 PECAN WOODLINE
- PNT-1 MAIN INTERIOR WALLS: SHERWIN WILLIAMS SW7044 - "AMAZING GRAY" - EGGSHELL PNT-2 - HOLLOW METAL DOORS AND FRAMES: SHERWIN WILLIAMS SW7047 "PORPOISE"-- SEMI-GLOSS

PNT-3 - HEADER WALLS: SHERWIN WILLIAMS

- SW7044-"AMAZING GRAY" SEMI-GLOSS PNT-4 - HEADER ACCENT: SHERWIN WILLIAMS SW6891-"MANDARIN" - SEMI-GLOSS SW6864-"CHERRY TOMATO" - SEMI-GLOSS
- PNT-6 ACCENT WALL: SHERWIN WILLIAMS SW6712-"LUAU GREEN" - SEMI-GLOSS PNT-7 - EXTERIOR HOLLOW METAL DOORS AMD FRAMES: SHERWIN WILLIAMS SW7549-STUDIC

TAUPE "SANDSTONE" - GLOSS

RB - ROPPE 6", COVED TOE, ROLL GOODS, W/ PREFORMED CORNERS AND RUBBER REDUCER — COLOR TBD OR EQUAL WRG - WATER RESISTANT GYPSUM BOARD



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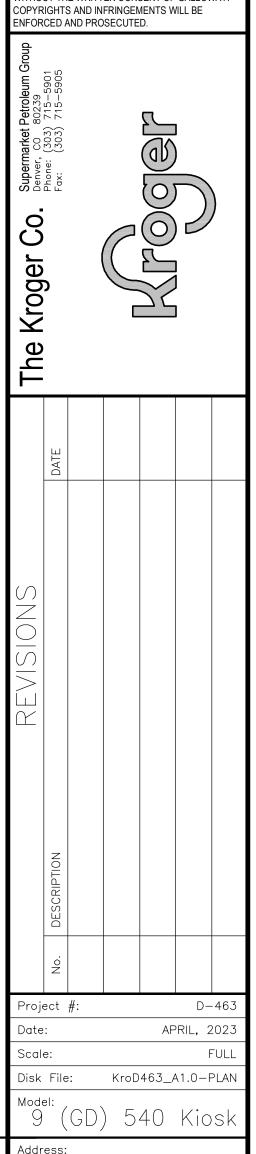
NOTE TO CONTRACTOR:
THIS SET OF DRAWINGS AND DOCUMENTS IS INTENDED AS A SET OF GUIDELINES FOR THE PROJECT AND ARE INTENDED TO BE USED IN CONJUNCTION WITH A SET OF CONSTRUCTION SPECIFICATIONS TO BE SUPPLIED BY OWNER. THEY MUST BE READ TO INCORPORATE ALL APPLICABLE FEDERAL, STATE, AND LOCAL CODES INCLUDING FEDERAL A.D.A. REQUIREMENTS. THIS SET ASSUMES THAT THERE ARE NO UNUSUAL SOIL CONDITIONS OR WIND LOADS. THE FAILURE OF THIS CONDITION MAY REQUIRE SIGNIFICANT CHANGES TO THESE DOCUMENTS. IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO CONFORM TO ALL APPLICABLE CODES AND TO INFORM THE OWNERS/ARCHITECTS OF ANY QUESTIONS OR CLARIFICATIONS WHICH ARE DESIRED. CONTRACTORS SHALL ALSO VISIT THE SITE BEFORE BIDDING. CONTRACTORS ARE REQUIRED TO KNOW ALL OBSERVABLE ONDITIONS AND APPLICABLE CODES.

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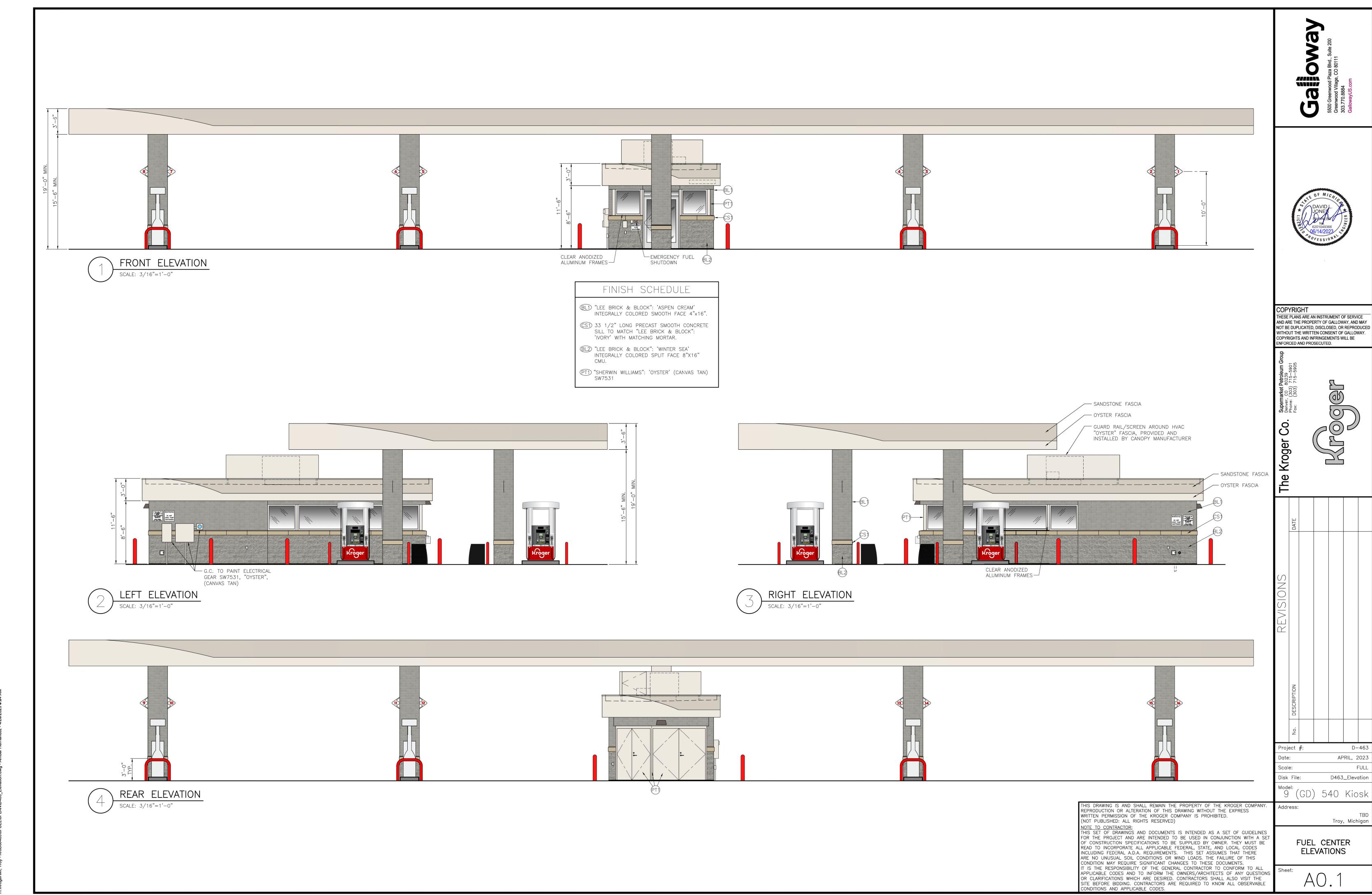
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Troy, Michigar FLOOR PLAN







H-NKronadMI Trov - KroD00463\0E11001 ANID463 Elevation dwg - Amhar Hemandez - 41080

DATE: June 21, 2023

TO: Planning Commission

FROM: JULIE QUINLAN DUFRANE, Assistant City Attorney

CC: R. Brent Savidant, Community Development Director

SUBJECT: PLANNING COMMISSION BYLAWS

Planning Commission reviewed and considered the Bylaws on April 11, 2023 at the request of the Chairperson. Members engaged in a discussion concerning certain revisions. The attached item represents the changes that were agreed upon by members during the meeting. The changes to the original version of the Bylaws are hi-lighted in yellow.

Please be prepared to discuss this item at the June 27, 2023 Planning Commission Regular meeting. Pursuant to Article X of the Bylaws, a 2/3 vote of the entire membership of Planning Commission (6 affirmative votes) is required to amend the Bylaws.

#### Attachments:

1. Proposed revisions to Planning Commission Bylaws

## BY-LAWS AND RULES OF PROCEDURE OF THE CITY OF TROY PLANNING COMMISSION

#### ARTICLE I - COMPLIANCE AND AUTHORITY

The City of Troy Planning Commission shall comply with all applicable statutes, perform any duties, and exercise the powers granted to the Planning Commission by the Michigan Planning Enabling Act, Public Act 33 of 2008, as amended, the Michigan Zoning Enabling Act, Public Act 110 of 2006, as amended, and the Open Meetings Act, Public Act 267 of 1976, as amended, and the City of Troy Charter and Ordinances. The By-Laws and Rules of Procedure are adopted pursuant to the authority of those statutes and the City Charter.

#### **ARTICLE II - OFFICERS AND THEIR DUTIES**

- Section 1. The Planning Commission shall select from its membership a Chairperson and Vice-Chairperson who shall serve for a one (1) year term and who shall be eligible for re-election. The Planning Commission shall make a recommendation to City Council for a Zoning Board of Appeals Representative.
- Section 2. The Chairperson shall preside at all meetings and shall conduct all meetings in accordance with these by-laws and rules and in accordance with the usual duties conferred by parliamentary procedure on the position of Chairperson.
- Section 3. The Vice-Chairperson shall act in the capacity of the Chairperson in the absence of the Chairperson and shall succeed to the office of Chairperson in the event of a vacancy in that office, in which case the Planning Commission shall select a successor to the office of Vice-Chairperson at the earliest practicable time by election procedures as set out in Article III.
- Section 4. In the absence of both the Chairperson and the Vice-Chairperson, the Zoning Board of Appeals representative shall act as Chairperson for that meeting only. The temporary Chairperson shall have the same duties and privileges as the Chairperson.
- Section 5. The Chairperson and Vice-Chairperson may engage in discussion on all matters before the Planning Commission and shall have voting privileges.

## ARTICLE III – ELECTION OF OFFICERS AND APPOINTMENT OF ZONING BOARD OF APPEALS (ZBA) REPRESENTATIVES

- Section 1. Each January at the Regular Meeting, the Planning Commission shall:
  - Conduct elections of Officers (Chairperson and Vice Chairperson);
     and
  - B. Recommend appointment for a Zoning Board of Appeals Representative.

The Chairperson shall take nominations from the members of Planning Commission who are present with the election immediately thereafter.

- Section 2. Candidates receiving a majority vote of the total number of members shall be declared elected as a Planning Commission Officer or recommended as a Zoning Board of Appeals Representative.
- Section 3. The Planning Commission Officers shall take office at the beginning of the next scheduled meeting following their election. Officers shall hold their office for a term of one (1) year, or until their successors are elected and assume office. The Zoning Board of Appeals Representative shall assume his or her responsibilities following confirmation of the appointment by City Council. The Zoning Board of Appeals Representative shall hold office for a term of one (1) year, or until a successor is appointed by City Council and assumes office.
- Section 4. The Method of Voting on Nominees shall be as follows:
  - A. The Chairperson shall ask for nominations from the members of Planning Commission who are present. A second shall not be required in order to nominate a person as an Officer or Zoning Board of Appeals Representative. The Chairperson shall announce each nomination as he or she hears it. If it becomes apparent to the Chairperson that there are no further nominations, the Chairperson shall inquire "are there further nominations?" If there are no further nominations, the Chairperson shall declare the nominations closed.
  - B. If there is only one nominee for each position, a single resolution may be used to elect all the officers. The resolution must be approved by a majority of Planning Commission members by a roll call vote.
  - C. If there is only one nominee for a particular position, a resolution electing that person to the particular position shall be approved by a roll call vote.

D. If there is more than one nominee for a position, voting shall take place by calling a rotating roll of the Planning Commission and each member is to indicate the name of the individual he or she wishes to fill the position. If one candidate receives a majority vote, that person shall be deemed elected and the Chairperson shall announce such election. If no candidate receives a majority vote, the candidate with the least number of votes shall be eliminated from the ensuing ballot and the procedure shall be repeated until one candidate receives a majority vote.

#### **ARTICLE IV - MEETINGS**

- Section 1. All meetings shall be posted at City Hall according to the Open Meetings Act. The notice shall include the place, date, and time of the meeting.
- Section 2. All meetings shall be conducted in accordance with generally accepted parliamentary procedure. The current version of Robert's Rules of Orders can serve as a guide.
- Section 3. Regular Meetings of the Planning Commission shall be held on the second and fourth Tuesday of each month at 7:00 p.m. at the Troy City Hall, 500 West Big Beaver Road, Troy, Michigan. Site Location Meetings may be scheduled by the Planning Commission at any reasonable time in accordance with the Open Meetings Act. Any changes in the date or time of any meeting shall be posted and noticed in accordance with the Open Meetings Act. When a Regular Meeting date falls on or near a legal holiday, the Planning Commission may schedule a meeting on a suitable alternate date in the same month.
- Section 4. The Chairperson may call Special Meetings. In addition, it shall be the duty of the Chairperson to call a Special Meeting when requested to do so by an affirmative vote of a majority of the Planning Commission members present. The business which the Planning Commission may perform at a Special Meeting may be the same business that the Planning Commission performs at a Regular Meeting. Notice of the time, date, and place of the Special Meeting shall be given in a manner as required by the Open Meetings Act and the Planning Director shall notify all members of the Planning Commission not less than 48 hours in advance of a Special Meeting.
- Section 5. The Chairperson may call Study Meetings. At Study Meetings, the Planning Commission shall not vote on any of the following matters: (1) any matter requiring a public hearing, (2) matters which must be finally approved by the Planning Commission such as Site Plan review applications and Special Use Requests, and (3) matters where the Planning Commission is acting in an advisory capacity, such as, Rezoning

Requests, Ordinance Text Amendments, Subdivision Plats, Street and Alley Vacations, or Planned Unit Development Proposals. It may vote on housekeeping matters such as setting public hearing dates and approving minutes.

- Section 6. All meetings of the Planning Commission, including Regular, Special, Study or Site Location meetings shall be open to the public unless exempted from public meeting requirements under the Open Meetings Act. The Planning Commission, with guidance provided by the City Attorney's Office, shall make the determination as to whether the meeting or a portion of the meeting is exempt under the Open Meetings Act, and shall pass an appropriate resolution setting forth its determination.
- Section 7. A majority of the membership of the Planning Commission constitutes a quorum and the number of votes necessary to transact business is as follows:
  - A. The affirmative vote of six (6) members shall be necessary in order to adopt or amend a Master Plan.
  - B. A majority vote of the members is necessary for those matters on which the Planning Commission has final jurisdiction, as per Section 3.10 of the City of Troy Zoning Ordinance.
  - C. A majority vote of those members present at a meeting shall be necessary for those matters on which the Planning Commission serves in an advisory capacity.
  - Voting on items on the Business Agenda shall be by a rotating roll call. A record of the vote shall be kept as a part of the minutes.
  - E. When a quorum is not present, no official action shall take place and the meeting shall be adjourned. The Chairperson or Planning Director shall announce to the Commission and anyone in attendance that there is no quorum and that all agenda items will be rescheduled to a specific future date.
  - F. The Chairperson may ask members who vote "no" on an item to explain the "no" vote for clarification purposes and to add to the public record.
- Section 8. The Planning Director of the City of Troy or his or her designee shall serve as the Secretary of the Planning Commission and keep the minutes and records of the Commission, prepare the agenda of Regular Meetings, Special Meetings and Study Meetings with the Chairperson, provide notice of meetings to Planning Commission members, present agenda items to

the Planning Commission at its meetings, attend to correspondence of the Planning Commission, and perform such other duties as necessary to carry out the business of the Planning Commission.

#### **ARTICLE V - ORDER OF BUSINESS**

The order of business at a Regular Meeting and Special Meetings shall be:

- A. Roll Call
- B. Approval of Agenda
- C. Approval of Minutes
- D. Public Comments for items not on the agenda
- E. Reports. Reports may include Zoning Board of Appeals reports, Downtown Development Authority reports, Planning and Zoning reports, and any other report on information that may be of interest to the Planning Commission as determined by the Planning Commission or Planning Department.
- F. Business Agenda. The business agenda may include postponed items, public hearings on zoning ordinance amendments and special use approval requests, preliminary site plan reviews, and any other matter that is before the Planning Commission seeking approval or a recommendation.
- G. Other Business
- H. Public Comments for items on the agenda.
- I. Planning Commissioner's Comments
- J. Adjournment

#### **ARTICLE VI - PLANNING COMMISSION ACTIONS**

Following consideration of matters submitted to it in accordance with the provisions of the City Code of Ordinances or other applicable law, or referred to it by the City Council, the Planning Commission shall take one of the following actions:

- A. Approve the proposal or recommend positive action by the City Council.
- B. Deny the proposal or recommend negative action by the City Council.

- C. Approve a proposal modified to meet reasonable conditions or recommend approval of a modified proposal meeting reasonable conditions by the City Council. However, the Planning Commission shall not place conditions on an approval of a recommendation to City Council for rezoning, except for conditional rezoning in accordance with Section 16.04 of the City of Troy Zoning Ordinance.
- D. Postpone action on the proposal to a specific date or upon the occurrence a specific event. The Planning Director or his or her designee shall monitor the matter and determine when such specific event has occurred so that the matter may be rescheduled. The Planning Commission shall indicate in the resolution the reason(s) for such action.

The Planning Commission shall act on all applications within a reasonable time. This shall not be construed to alter other time limits prescribed by the Charter, Code of Ordinances or State statutes.

#### **ARTICLE VII - HEARINGS**

- Section 1. In addition to those required by law, the Planning Commission may in its discretion hold public hearings when it decides that such hearing will be in the public interest.
- Section 2. Notice of such hearings shall be published in the official newspaper of the City or in a newspaper of general circulation as required by the City Charter, Code of Ordinances and/or State statutes. The Planning Director or his or her designee shall take the necessary steps to see that notice is published in accordance with the City Charter, Code of Ordinances and/or State statutes.
- Section 3. Any request before the Planning Commission shall be presented in summary by the Planning Director or his or her representative or a designated member of the Planning Commission. The Planning Director may present additional information to the Planning Commission through personnel from other Departments and/or non-City employees, if the Planning Director believes that information would be helpful to the Planning Commission. When text amendments to the Zoning Ordinance are considered, upon request the City Attorney or a designated attorney shall provide a background summary, legal analysis or other requested information. Parties in interest shall have the privilege of the floor.
- Section 4. If the petitioner or petitioner's representative fails to appear for a scheduled hearing, the Planning Commission may proceed with the hearing in the absence of the petitioner and act on the proposal in accordance with Article VI. Adjournment of any scheduled hearing must be approved by a majority of the Planning Commission members in

Commented [JQD1]: Ms. Perakis would like the following language inserted: Any Zoning Ordinance Amendment(s) shall be presented both in the agenda packet and before the Planning Commission by a representative from the City

**Commented [JQD2R1]:** Not every ZOTA stems from the City Attorney's Office. In fact, most do not, so I would not support this insertion

attendance. Requests for adjournment shall only be granted upon a demonstration of good cause.

- Section 5. Public hearings and other proceedings conducted by the Planning Commission shall be run in an orderly and timely fashion. This shall be accomplished by the following procedure:
  - A. If an agenda item does not formally require a public hearing, the Chairperson shall have the discretion to allow members of the public to address the agenda item. Once opened to the public for comment, the hearing shall be conducted in the same manner as a public hearing.
  - B. After announcement by the Chairperson that the public hearing portion of the meeting for a specific agenda item is open, persons who wish to address the Planning Commission shall speak when recognized by the Chairperson and provide his/her name and address on the attendance sheet provided at the lectern. All comments shall be addressed to the Chairperson and shall be limited to three minutes.
  - C. The Chairperson may order the removal of any member of the public that causes a breach of the peace during the public hearing.
  - By consensus vote, the Planning Commission may waive these rules under appropriate circumstances to permit a speaker additional time.

#### **ARTICLE VIII - COMMITTEES**

Section 1. Committees may be appointed as needed by the Chairperson for purposes and terms which the Planning Commission approves.

#### **ARTICLE IX - EMPLOYEES**

Section 1. The Planning Commission may recommend employment of such staff and/or experts as it sees fit to aid the Planning Commission in its work.

#### ARTICLE X - AMENDMENTS

These By-laws may be amended by a two-thirds vote of the entire membership of the Planning Commission.

#### **ARTICLE XI - ETHICS**

Planning Commission members shall adhere to the current version of the City of Troy Appointee Code of Ethics.

G:\Planning Department\By law revisions 2023\Proposed revisions updated June 2023.doc