

A Meeting of the Civil Service Commission (Act 78) was held Monday, March 4, 2024 at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman/President McGinnis called the meeting to order at 2:00 PM.

**A. ROLL CALL:** Chairman/President Donald E. McGinnis, Jr.  
Commissioner David Cannon  
Commissioner John Steele-Absent

**B. APPROVAL OF MINUTES:**

**1. Approval of Minutes of Tuesday, October 17, 2023**

Resolution #CSC-2024-03-001

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Tuesday, October 17, 2023, meeting as presented.

Yes: Cannon, McGinnis

No: None

Absent: Steele

**MOTION CARRIED**

**C. PETITIONS AND COMMUNICATIONS:** None

**D. REPORTS:** None

**E. OLD BUSINESS:** None

**F. NEW BUSINESS:**

**1. Appointment of President/Chair**

Resolution #CSC-2024-03-002

Moved by Cannon

Seconded by McGinnis

WHEREAS, Section 38.502 of Act 78 of 1935 requires that the three members of the commission annually appoint one of their number to act as president for a term of one year;

THEREFORE BE IT RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **REAPPOINTS** Don McGinnis as President/Chair of the Civil Service Commission (Act 78) for a period of one year.

Yes: McGinnis, Cannon  
No: None  
Absent: Steele

**MOTION CARRIED**

**2. Approval of Job Qualifications, Posting and Test Battery for Recruitment of Police Chief**

Resolution #CSC-2024-03-003  
Moved by Cannon  
Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting and the test battery for the recruitment of Police Chief as **PRESENTED**.

Yes: Cannon, McGinnis  
No: None  
Absent: Steele

**MOTION CARRIED**

**3. Approval of Job Qualifications, Posting and Test Battery for Recruitment of Police Officer**

Resolution #CSC-2024-03-004  
Moved by Cannon  
Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting and the test battery for the recruitment of Police Officer as **PRESENTED** with corrections.

Yes: McGinnis, Cannon  
No: None  
Absent: Steele

**MOTION CARRIED**

4. Approval of Revisions to Act 78 Hearing Rules

Resolution #CSC-2024-03-005

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) **APPROVES** the revisions to the hearing rules as **PRESENTED**.

Yes: Cannon, McGinnis

No: None

Absent: Steele

**MOTION CARRIED**

5. Discussion of the Employed Police Recruit Posting

G. PUBLIC COMMENT:

H. ADJOURNMENT:

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 2:39 PM.



Donald E. McGinnis, Jr., Chairman



M. Aileen Dickson, City Clerk