

Suzanne Martinez from Kensington Community Church performed the Invocation. The Pledge of Allegiance to the Flag was led by Troy Cub Scout Pack 1708 from Wass Elementary School.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, November 25, 2024, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:32 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Hirak Chanda
- Mark Gunn
- David Hamilton
- Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Audit Presentation – City of Troy 2024

- a) Independent Auditor’s Communication With Those Charged With Governance 2024
- b) Independent Auditor’s Communication – Single Audit Compliance for the Year Ended June 30, 2024
- c) Audit Presentation – City of Troy 2024

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Transfer of Community Development Block Grant (CDBG) Program Year 2018, 2019, 2020, 2021, 2022, and 2023 Funds to a New Project at Boulan Park *(Introduced by: Kurt Bovensiep, Public Works Director)*

The Mayor opened the Public Hearing. The Mayor closed the Public Hearing after receiving Public Comment from Dawn Calnen.

Resolution #2024-11-151
Moved by Chamberlain-Creanga
Seconded by Gunn

WHEREAS, The City Council of the City of Troy, after conclusion of a Public Hearing on this date, November 25, 2024, **HAS DETERMINED** that Program Year 2018 unexpended funds of \$65,401.20; 2019 unexpended funds of \$92,770.50; 2020 unexpended funds of \$126,120; 2021 unexpended funds of \$128,761; 2022 unexpended funds of \$120,310; and 2023 unexpended funds of \$119,656, which are all in the Parks, Recreational Facilities account will be transferred

for a new project at Boulan Park to create an inclusive play structure and make the restroom ADA compliant. The balance of funds from Program Year 2018, 2019, 2020, 2021, 2022, and 2023 must be expended or relinquished.

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to notify Oakland County of the transfer of funds in the Parks-Recreational Facilities account to a new project at Boulan Park.

Yes: All-7
No: None

MOTION CARRIED

E-2 Community Development Block Grant (CDBG) 2025 Funds (Introduced by: Cindy Stewart, Community Affairs Director)

The Mayor opened the Public Hearing. The Mayor closed the Public Hearing after receiving no Public Comment.

Resolution #2024-11-152
Moved by Brooks
Seconded by Chanda

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and,

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and,

WHEREAS, The City of Troy has duly advertised and conducted a public hearing on November 25, 2024 for the purpose of receiving public comments regarding the proposed use of PY 2025 Community Development Block Grant (CDBG) funds in the approximate amount of 182,205.00; and,

WHEREAS, The City of Troy found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

<u>Account Number</u>	<u>Project Account</u>	<u>Amount</u>
172170-731864	Park/Recreation Facilities	\$127,543.50
172160-732170	Public Services (Yard Services)	\$ 54,661.50

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to submit the City of Troy CDBG application to Oakland County for inclusion in Oakland County’s Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby **AUTHORIZED TO EXECUTE** all documents, agreements, or contracts which result from this application to Oakland County.

Yes: All-7
 No: None

MOTION CARRIED

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Lynda Belian	Commented regarding the City Manager appointment and the issues facing the Troy Public Library.
April Church	Commented regarding the City Audit and the financial needs of the Troy Public Library.
Michelle Pallas	Commented regarding the City Manager appointment.
Fabrice Smieliauskas	Commented regarding the City Manager appointment.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Mayor Baker requested an update on the power outage at the Library. Public Works Director Bovensiep commented that the power line that failed at the Library was installed around 1984, and the failure was not predictable. He said that the City owns the line, so DTE was unable to provide assistance and was unwilling to act quickly to resolve the issue. He said that work is ongoing to attempt to correct the issue while using the existing line, and hopefully by mid to late next week, the Library should be back online with DTE power. He said that the generator is working to provide power to the Library, and any future Library building would include a DTE-owned line in order to avoid these delays and issues with repairs.

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) **Mayoral Appointments: None**

b) **City Council Appointments: None**

I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – None

a) **Mayoral Nominations: None**

b) City Council Nominations: None

I-3 No Closed Session Requested

I-4 Adoption of the Proposed 2024-2025 City Council Rules of Procedure (*Introduced by: M. Aileen Dickson, City Clerk*)

Resolution #2024-11-153
Moved by Hamilton
Seconded by Chamberlain-Creanga

RESOLVED, That Troy City Council hereby **ADOPTS** the Troy City Council Rules of Procedure, as amended, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-7
No: None

MOTION CARRIED

I-5 Election and Oath of Office for Mayor Pro Tem (*Introduced by: Aileen Dickson, City Clerk*)

Resolution #2024-11-154
Moved by Hodorek
Seconded by Chanda

RESOLVED, That Troy City Council hereby **ELECTS** Council Member Mark Gunn to serve as Mayor Pro Tem for the City Council of the City of Troy for a term scheduled to expire at the first City Council meeting in November 2025 pursuant to City Charter Section 3.7.

Yes: All-7
No: None

MOTION CARRIED

The City Clerk administered the Oath of Office to Mayor Pro Tem Gunn.

The Meeting **RECESSED** at 8:56 PM.
The Meeting **RECONVENED** at 9:03 PM.

I-6 Appointment of City Manager (*Introduced by: Lori Grigg Bluhm, City Attorney*)

Resolution #2024-11-155
Moved by Baker
Seconded by Hodorek

RESOLVED, That the Troy City Council hereby **APPOINTS** Frank Nastasi as City Manager, contingent upon the approval of an employment agreement negotiated between the appointed candidate and McGraw Morris, the City’s outside labor and employment counsel. The employment agreement shall include the starting date and compensation, and shall be presented to the Troy City Council at a future City Council meeting.

Yes: All-7
No: None

MOTION CARRIED

I-7 2025 City Council Meeting Schedule (Introduced by: Frank Nastasi, City Manager)

Resolution #2024-11-156
Moved by Hodorek
Seconded by Chamberlain-Creanga

RESOLVED, That Troy City Council **SHALL HOLD** Regular Meetings in calendar year 2025 on the following dates at 7:30 PM in the City Council Chamber or as otherwise provided by the City Council Rules of Procedure:

- Monday, January 13 & 27
- Monday, February 10 & 24
- Monday, March 10 & 17
- Monday, April 7 & 21
- Monday, May 5 & 19
- Monday, June 9 & 30
- Monday, July 14 & 28
- Monday, August 11 & 25
- Monday, September 8 & 29
- Monday, October 6 & 20
- Monday, November 10 & 17
- Monday, December 1 & 15

BE IT FURTHER RESOLVED, That Troy City Council **SHALL HOLD** Special Meetings for presentation of the proposed budget in calendar year 2025 on the following dates at 6:00 PM in the Council Board Room or as otherwise provided by the City Council Rules of Procedure:

- Monday, April 14
- Wednesday, April 16 (as needed)

BE IT FINALLY RESOLVED, That Troy City Council **MAY RESCHEDULE** Regular Meetings and/or **SCHEDULE** additional Special Meetings in accordance with the City Charter and Michigan Open Meetings Act.

Yes: All-7
No: None

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2024-11-157-J-1a

Moved by Hamilton

Seconded by Hodorek

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7

No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2024-11-157-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – November 11, 2024
 - b) City Council Special Meeting Minutes-Draft – November 16, 2024
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J-3 Proposed City of Troy Proclamations:

Resolution #2024-11-157-J-3

- a) Proclamation – City of Troy Tree City USA / Arbor Day
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J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications – Rotadairon Brush Cutter and Soil Renovator**

Resolution #2024-11-157-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to purchase one (1) Rotadairon Brush Cutter and one (1) Rotadairon Soil Renovator from *MacAllister Machinery Co., Inc. dba Michigan CAT of Shelby Twp., MI*, for an estimated total cost of \$24,398.00, at prices contained in the bid tabulation dated November 7, 2024, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

b) **Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications – Lakeland Fire Turnout Equipment – Fire Department, and Budget Amendment**

Resolution #2024-11-157-J-4b

RESOLVED, That the Troy City Council hereby **AWARDS** a one (1) year contract with two (2) one-year renewal options to *Conway Shield of New Berlin, WI*, to purchase one hundred forty (140) sets of Lakeland structural turnout gear, ten (10) sets of dual-certified turnout gear, one hundred fifty (150) sets of suspenders for an estimated total cost of \$490,390.20 for year one and as-needed purchases for any additional turnout gear required for new firefighters, or equipment damaged during Fire Department Operations, at unit prices contained in the bid tabulation dated November 14, 2024; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the City Council hereby **APPROVES** a budget amendment to the Fire Department General Equipment General Capital Fund Account Number 401.336.338.978.010 in the amount of \$190,390.20.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

c) **Standard Purchasing Resolution 4: MITN and MiDEAL Cooperative Purchasing Agreements – Fleet Vehicles**

Resolution #2024-11-157-J-4c

RESOLVED, That Troy Council hereby **APPROVES** a contract to purchase two (2) Ford F350 truck chassis, three (3) Ford Transit Cargo Vans and two (2) Ford Mavericks from *Gorno Ford of Woodhaven, MI*, as per the MiDEAL Cooperative Purchasing Contract 071B7700181 for an estimated total cost of \$338,303.00 as detailed in the attached quote, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase two (2) dump bodies with snow and ice removal equipment with installation from *Truck and Trailer Specialties, Inc., of Howell, MI*, as per the MITN Cooperative Contract RFP-RH-20-023 for an estimated total cost of \$73,690.00 as detailed in the attached quote, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

d) **Standard Purchasing Resolution 8: Best Value Award – Towing and Storage Services – Police Department**

Resolution #2024-11-157-J-4d

RESOLVED, That Troy City Council hereby **AWARDS** a three (3) year contract with a three (3) year renewal option, to *A & M Service Center, Inc. of Troy, MI*, to provide Towing and Storage Services for the City of Troy at unit prices contained in the bid tabulation dated October 24, 2024; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the Troy City Council hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the Agreement for Towing Services once in acceptable form.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the company's submission of properly executed proposal and contract documents, including agreements, insurance certificates and all other specified requirements.

e) **Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2025 US Conference of Mayors 93rd Winter Meeting**

Resolution #2024-11-157-J-4e

RESOLVED, That Council **AUTHORIZES** City Council Member travel expenses for the 2025 US Conference of Mayors 93rd Winter Meeting, in accordance with accounting procedures of the City of Troy.

J-5 Request to Affirm Purchase of Early Voting Postcard

Resolution #2024-11-157-J-5

RESOLVED, That Troy City Council hereby **AFFIRMS** the purchase for the printing and mailing of the Vote Your Way postcards to Troy households, from *PrintMasters of Madison Heights, MI*, for a total cost of \$12,361.81.

J-6 Contract Amendment – Tree and Stump Maintenance Services

Resolution #2024-11-157-J-6

RESOLVED, That the Troy City Council hereby **APPROVES** an amendment to the contract with *J.H. Hart Urban Forestry of Sterling Heights, MI* to include three (3) additional line items as follows:

- Albach Diamant 2000 and operator at \$600.00/hour during normal operating hours
- Albach Diamant 2000 and operator at \$630.00/hour during overtime hours
- Albach Diamant 2000 and operator at \$660.00/hour on Sundays or Holidays

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Greg O'Neill	Commented on the power failure and other building problems with the Troy Public Library.
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M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Traffic Committee-Final – September 18, 2024
Noted and Filed

O-2 Department Reports:

- a) Review of Chapter 14-A – Elected and Appointed Persons' Ethics Ordinance
Noted and Filed

O-3 Letters of Appreciation: None Submitted

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

P. COUNCIL COMMENTS:

P-1 Council Comments

Council Member Brooks requested information from City Management regarding the graffiti issue. Police Chief Jones commented that the graffiti is not gang-related as far as research shows, but it is still destruction of property and is being investigated. He said Public Works has been working quickly to clean up any graffiti as it is discovered.

Council Member Chamberlain-Creanga commented that she has a number of items that need to be addressed by City Management, including sustainability efforts. City Manager Nastasi replied that there are other members of staff who have taken on the ongoing sustainability efforts.

Council Member Chanda congratulated City Manager Nastasi on his appointment.

Council Member Hodorek wished everyone a Happy Thanksgiving and encouraged everyone going out on Thanksgiving Eve to be safe on the roads, and to not drive while intoxicated.

Council Member Hodorek thanked the Council, Mr. Vettraino and Mr. Nastasi for the successful City Manager appointment process.

Mayor Pro Tem Gunn congratulated City Manager Nastasi and thanked Mr. Vettraino for his hard work on the City Manager appointment.

Mayor Pro Tem Gunn wished everyone a Happy Thanksgiving.

Mayor Baker thanked Mr. Vettraino, Ms. Belisle, and City Attorney Bluhm for their work this past year to appoint a new City Manager.

Mayor Baker wished everyone a Happy Thanksgiving, and reminded everyone about the City of Troy Tree Lighting Ceremony. He also encouraged everyone to enjoy the new ice skating rink, and the holiday lights throughout the City.

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 No Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 10:02 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC3
City Clerk

2024 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

2024 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

December 9, 2024 Regular Meeting
December 16, 2024 Regular Meeting