



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: December 16, 2024



To: Honorable Mayor and City Council Members

From: Frank A. Nastasi, City Manager
Robert J. Bruner, Deputy City Manager
Robert Maleszyk, Chief Financial Officer
Emily Frontera, Purchasing Manager
Cheryl Rivera, Office Manager

Subject: Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2025 Michigan Municipal League Cap Con

History

In advance of conferences and workshops city council members have expressed interest, management prepares a standard purchasing resolution that will authorize the travel expenses that may be incurred.

Purchasing

Administrative memo 1-PU-9 "Travel Authorization and Approval to Expend Funds for Troy City Council Members' Travel Requests – Standard Purchasing Resolution 10" requires approval by resolution of travel by council members.

Financial

Registration for this event is \$350 (early bird discount) plus any additional activities selected (see registration worksheet attached). Airfare or mileage, car rental, lodging and food are additional expenses that may be incurred. Funds are available in the 2024/25 General Fund – City Council – Education and Training account.

Recommendation

It is recommended that City Council authorize and approve the expenditure of funds on travel expenses for Council Members who wish to attendance this event.

(<https://blogs.mml.org/wp/cc>)

EXPO & SPONSORSHIP ([HTTPS://BLOGS.MML.ORG/WP/CC/VENDOR-OPPORTUNITIES/](https://blogs.mml.org/wp/cc/vendor-opportunities/))

Registration Info

[🏠](#) / [HOME \(HTTPS://BLOGS.MML.ORG/WP/CC\)](https://blogs.mml.org/wp/cc) / [REGISTRATION INFO](#)

Registration Includes

- Admission to all educational sessions and annual expo
- Tuesday Welcome Reception, Wednesday Legislative Breakfast, and lunch
- Electronic access to all program materials

Registration Fees

Early Bird Registration

On or before February 7, 2025

- MML Full & Associate Members/BAP Participants — \$350/person
- Nonmember Government Entities/MML Fund & Pool Program Members (Limited Associated) — \$625/person
- Student — \$125/person
- Guest — \$110/person

Regular Registration

On or before March 7, 2025

- MML Full & Associate Members/BAP Participants — \$460/person
- Nonmember Government Entities/MML Fund & Pool Program Members — \$625/person
- Student — \$125/person
- Guest — \$110/person

Onsite Registration

March 18-19, 2025

- MML Full & Associate Members/BAP Participants — \$510/person
- Nonmember Government Entities/MML Fund & Pool Program Members (Limited Associates) — \$675/person
- Student — \$125/person
- Guest — \$110/person

Additional Meals/Activities

- Michigan Women in Municipal Government (MWIMG) Annual Meeting & Luncheon —registration required — \$65
 - Tuesday, March 18, 12–1:30 p.m.
- Michigan Black Caucus of Local Elected Officials (MBC-LEO) Annual Meeting & Lunch — registration required
 - Wednesday, March 19, 12–1:30 p.m.

Registration Types

Full and Associate Members, and Business Alliance Program Participant Rates

Full member rates are for full member cities, villages, urban townships, associate members, and Business Alliance Program (BAP) participants.

MML Fund & Pool Program Member Rates

Limited associate rates are for those entities who only belong to one of the League's insurance programs and are not full members.

Nonmember Government Entity Rates

Nonmember government entity rates are for government-related entities only.

University/College Student Rate

The university/college student rate is available for full-time undergrad or graduate students who are not municipal officials or employees or Business Alliance Program participants.

Guest Registration Fee

Guest registration includes the Tuesday Welcome Reception and Wednesday meals. See CapCon registration form for additional fees.

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any League partner or sponsor, and would have no professional reason to attend the conference.*

Cancellation Policies

All cancellations must be submitted in writing by Friday, March 7, 2025, and are subject to a \$75.00 cancellation fee for regular CapCon registrations and \$10.00 for guest registrations.

No refunds will be given for cancellation requests received after Friday, March 7. Email cancellation requests to registration@mml.org (mailto:registration@mml.org).

If you are unable to attend, you may substitute a colleague for your entire registration. Sharing of registration is prohibited. If you fail to cancel or substitute your registration and do not show up to the program, you will be billed for the program.

If MML cancels a program, registrants will receive notice before the program is canceled. Refunds will be issued two to three weeks after the program is canceled.

Persons with Disabilities and Special Needs

If you require special arrangements, including a special diet, please check the Special Accommodations box on the registration form and indicate your request. Please contact registration at registration@mml.org (<mailto:registration@mml.org>) with any additional questions or requests by Friday, March 7, 2025.

Anti-Discrimination Policy

The League will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, familial status, height, weight, disability, or political belief.

Educational Credit Policy

If you arrive late for a program, must leave early, or do not participate in program activities, your educational (EOA) credits will be adjusted accordingly.

(<https://blogs.mml.org/wp/cc>)

1675 GREEN ROAD, ANN ARBOR MI 48105 :: 734-662-3246 :: INFO@MML.ORG ([MAILTO:INFO@MML.ORG](mailto:INFO@MML.ORG))

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Cheryl A Rivera

From: Michigan Municipal League <events@mml.org>
Sent: Monday, December 9, 2024 1:31 PM
To: Beth L Tashnick
Subject: Your invitation to the MML CapCon 2025

You don't often get email from events@mml.org. [Learn why this is important](#)

CAUTION: This email did not originate from within the City of Troy. Do not click links or open attachments unless you recognize the sender and know the content is safe.



The Legislative Event of the Year

March 18–19 | Lansing Center

The easiest way to become an effective advocate for your community is to learn from the best: the knowledgeable speakers at CapCon 2025.

This day-and-a-half event also delivers unmatched networking opportunities with 300+ municipal leaders and state policymakers.

This is your invitation to be in the room.

General Sessions Include

- A break down with the League's State and Federal Affairs team where they will offer insights on the latest conversation around our legislative priorities, economic development, housing, infrastructure investment, the key aspects of Governor Whitmer's budget proposal, and much more.
- An honest conversation on leadership in times of tragedy with two Michigan mayors who recently needed to help their residents persevere through difficult times.

Breakouts Include

- Lobbying 2.0 and 3.0
- Labor Policy: A Snapshot for Local Governments
- A Strategic Advocacy Effort to Create Thriving Communities
- Direct Pay Tax Credits: An Opportunity for Local Governments to Finance Clean Energy Projects

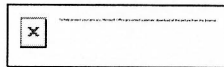
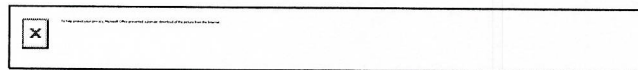
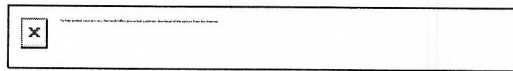
- The Interaction Between Headlee and Proposal A: Why Do We Need to Fix It?
- An Old Tool with a New Use and a New Tool Never Used—Help for Housing
- From Production to Disposal: The Need to Transform Local Waste Management
- The Role of Local Leaders Preparing for Mass Shootings

[Register](#)

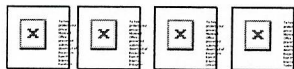
[Registration Info](#)

[Event Agenda](#)

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