



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: February 17, 2025

To: Frank Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Rob Maleszyk, Chief Financial Officer
Kyle A. Vieth, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Deputy Public Works Director
Brian Goul, Recreation Director
Emily Frontera, Purchasing Manager

Subject: Bid Waiver and Budget Amendment – Community Center Senior Center Signage
(Introduced by: Brian Goul, Recreation Director)

History

- On September 16, 2024, City Council approved Resolution #2024-09-122 for a budget amendment to replace the Community Center monument, entrance, and wayfinding signage.
- All signs were purchased and were installed in the last month.
- Over the past year there has been discussion by City Council and the seniors that use the new Senior Center requesting staff to look into placing a senior center sign on Livernois.
- KMA Design was used to provide the necessary design construction documents for the Senior Center sign.
- The Senior Center monument sign will be smaller than the Community Center monument sign and will not be lit but will match the look of the main monument sign.
- JL Geisler Co. was chosen to construct and install the current Community Center monument sign. To maintain uniformity between signs, City Management is recommending that the bid process be waived and a contract be awarded to JL Geisler Co for the Senior Center monument sign.
- The sign will be located near the banquet center parking lot entrance off of Livernois.

Purchasing

- On September 16, 2024, City Council approved Resolution # 2024-09-122 for a budget amendment and contract to low bidder meeting specifications, JL Geisler Co for the entrance monument sign at the Troy Community Center.
- To maintain consistency and aesthetics among the Community Center signage, City Management is requesting to waive the bid process and to contract with *JL Geisler Co of Troy, MI* for the construction and installation of the Senior Center monument sign.
- JL Geisler has successfully satisfied all requirements on previous contracts with the City.



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Financial

The total cost of construction and installation by JL Geisler Co. for the senior center monument sign is \$16,650 plus a 20% contingency amount of \$3,330. Funds were not budgeted for this project in the Capital Fund and will require a budget amendment of \$19,980 to the Land Improvements Entry Way Signage & Landscape Capital Account 401.756.755.974.175 under Project Number 2025C0099 for the 2025 fiscal year.

Recommendation

City Management, in the best interest of the City, recommends waiving the bid process and awarding a contract to *JL Geisler Co of Troy, MI* for the Senior Center monument sign for an estimated total cost of \$19,980, which includes a 20% contingency, at prices contained in the attached quote number ESTS-57471. Additionally, City Management recommends City Council approve a budget amendment to the Capital Fund by a total of \$19,980 for the Senior Center sign project.



Project:	City of Troy, MI Troy Senior Center
Address:	500 West Big Beaver, Troy, MI 48084
Project Number:	2024-11-11
Date:	Revision #1 11-14-2024
Project Manager:	Barbara Martin
Sign Type:	TSC
Issued for:	Construction Documents

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These drawings are meant for DESIGN INTENT ONLY and are not for construction. Contractor shall verify and be responsible for all dimensions and conditions of the job. Contractor shall be familiar with the site and conditions it presents. KMA must be notified of any variations from the dimensions and conditions shown on this drawing. Shop drawings and details must be submitted for approval prior to proceeding with fabrication. All copy shall be proofread by client and legal requirements checked by legal department.



5875 New King Ct
Troy, MI 48098
(248) 585-6880

ESTIMATE

ESTS-57471

The way to grow your business!
www.MichiganSignShops.com

Payment Terms: 50/COD

Created Date: 1/24/2025

DESCRIPTION: Troy Senior Center Ground Sign

Bill To: City of Troy
500 West Big Beaver Road
Troy, MI 48084
US

Installed: City of Troy
Kurt Bovensiep
500 W Big Beaver
Troy, MI 48084
US

Requested By: Kurt Bovensiep
Email: K.Bovensiep@troymi.gov
Work Phone: (248) 524-3489
Cell Phone: (248) 885-1953

Salesperson: Lola Desjardins
Email: lola@michigansignshops.com
Entered By: Lola Desjardins

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Single Sided Non-Lit Custom Aluminum Cabinet Aluminum Sign Cabinet - Overall Size of Big Cabinet: 75"(w) x 45"(h) x 12"(d) - Main Body Painted PMS 533 w/ Satin Clear Coat - (2) 1/8" Aluminum Pieces to sit on top of Cab. Painted PMS 1645C and 7487C w/ Satin Clear Coat - (1) 1/8" aluminum piece to sit on bottom painted PMS 3252C - Non-Lit - Verbiage White Reflective Vinyl Standard White Reflective Vinyl - Size: 14.375"(h) x proportional Mini Cabinet - 1/8" Aluminum - Aluminum Sheet with Reflective Vinyl (white) Aluminum Footing Skirt	1	\$9,350.00	\$9,350.00
2	Installation Installation of Ground Sign	1	\$2,000.00	\$2,000.00
3	New Footing / Pole - New Footing (Concrete) - New Pole	1	\$3,500.00	\$3,500.00
4	ENG - Engineered Drawings (Required By City for Permit)	1	\$1,000.00	\$1,000.00

5	Local Sign Permits, City of Troy	1	\$800.00	\$800.00
	Process and application of Sign Permit in ???			
	- Permit Procurement Fee: \$400, Sign Permits: \$400(estimate)			
	**Final permit fees will be added once permit has been pulled			

Orders less than \$500 must be paid in full at the time the order is placed. Orders over \$500 require a 50% deposit (minimum) at the time the order is placed and before any work can begin, including the design. Any credit card payment will have a 3% fee. Production will not begin until we have received approval of the proof from the Customer. All signs remain the property of Signarama Troy/National Branding until paid in full. Signarama Troy/National Branding reserves the right to remove signage from Customer's location at Customer's expense for failure to pay in full. Orders cannot be cancelled or edited without written consent from Signarama Troy/National Branding. Restocking & Design fees apply. Accepting delivery and/or installation of the work is Customer affirmation that the work substantially conforms to all expectations. Customer shall be liable for all costs related to collection balances. Within 24 hrs of project completion, the invoice will be sent and either an ACH debit will be submitted or the stored CC will be charged with a 3% fee.

Subtotal:	\$16,650.00
Taxes:	\$0.00
Grand Total:	\$16,650.00
<i>Credit Card Surcharge:</i>	3.00%
<i>Total with Surcharge:</i>	\$17,149.50

This estimate is valid for 30 days from created date.

Signature: _____ **Date:** _____