



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: March 4, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Rob Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Joshua Jones, Chief of Police
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Michael Villerot, Police Lieutenant
Joshua Bowers, Police Sergeant
Michael Grosso, Police Sergeant
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Cooperative Purchasing Contracts for Command Desk Area, Roll Call Room and Evidence Counter Renovations – Troy Police Department

History

The Troy Police Department Command Desk serves as the hub for Police Department supervisors to disseminate equipment, review reports and communicate with employees about various aspects of their job function such as (but not limited to) scheduling, incident review and serve as a centralized resource area. The Roll Call Room serves as the area where officers are briefed before each shift with patrol area assignment/responsibility, intelligence information dissemination, training and as a common area for officers to go for breaks. The Evidence Counter serves as a place for storage for various items usefully for the officer's daily job function and to lay out evidence to prepare for storage in property.

Currently, the configuration and furniture in these areas are part of the original construction of the police addition which was completed in August 2003. The furnishings in this area are also original. After over 20 years of constant use in a 24-hour a day, 7-day a week operation, the furniture has reached the end of its useful life. The counters, chairs and tables are showing age and are breaking down relative to their normal use by department employees. The addition of storage cabinetry in the Roll Call Room would further organize the areas and create an environment more conducive to the daily job function of the Police Department employees.

This renovation project would consist of replacing the countertops in the Police Command Desk area, Roll Call Room and Evidence Counter. In addition, this project would also replace the Roll Call Room tables, replace the Command Desk and Roll Call Room chairs and add cabinetry for storage to the Command Desk and Roll Call Room. The Evidence Counter existing cabinetry would be replaced with new cabinetry to match that of the Command Desk and Roll Call Room. The countertops, tables, chairs and cabinetry would all match that of the report writing area which was newly renovated in June 2023.



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Purchasing

- Pricing for the furniture and installation has been secured by *NBS Commercial Interiors of Troy, MI (via Steelcase)* per OMNIA Partners Cooperative Purchasing Contract #2019.001899 for an estimated cost of \$41,145.01 as detailed in the attached quote #371191.
- Pricing for the evidence counter and command desk prime way counter has been secured internally by the Facilities Division for an estimated cost of \$10,000.
- Pricing for electrical work has been secured by *Shaw Service & Maintenance of Southfield, MI* per Oakland County Extended Purchasing Contract #010460 for an estimated cost of \$5,872.00 as detailed in the attached quote #SCOT240913001.
- Pricing for painting and wall renovation has been secured by *National Restoration Inc. of Milford, MI* per Oakland County Extended Purchasing Contract #009849 for an estimated cost of \$5,500.00 as detailed in the attached quote.
- City Council authorized participation in the Cooperative Purchasing Programs on February 5, 2024 (Resolution #2024-2-31-J-5).

Financial

Funds are budgeted and available in the Police Department Buildings and Improvements Capital Fund under Project Number 2025C0009 for the 2025 fiscal year with a total available budget of \$80,000.00. The expenditures will be charged to account number 401.301.11.315.978.010. Estimated total cost for this project will be \$71,894.53 which includes 15% contingency as listed below.

Furniture and Renovations	Cost
NBS Commercial Interiors – furniture and installation	\$41,145.01
Facilities Division (construct, install, millwork) – evidence & command desk prime way counter	\$10,000.00
Shaw Service Maintenance – electrical	\$ 5,872.00
National Restoration Inc. – painting and wall repairs	\$ 5,500.00
15% contingency	\$ 9,377.52
Total Cost	\$ 71,894.53

Recommendation

City Management recommends awarding contracts for the Police Department Command Desk Area, Roll Call Room and Evidence Counter Renovations to:

- *NBS Commercial Interiors of Troy, MI (via Steelcase)* for the purchase and installation of furnishings for an estimated cost of \$41,145.01, as detailed in the attached quote #371191 as per the OMNIA Partners Cooperative Purchasing Contract # 2019.001899;
- *Shaw Service & Maintenance of Southfield, MI* for the electrical installation for an estimated cost of \$5,872.00 as detailed in the attached quote #SCOT240913001 as per the Oakland County Extended Purchasing Contract #010460;



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Recommendation (continued)

- *National Restoration Inc. of Milford, MI* for painting and wall restoration for an estimated cost of \$5,500.00 as detailed in the attached quote per the Oakland County Extended Purchasing Contract # 009849;

City Management also recommends including a 15% contingency in the amount of \$9,377.52 and authorization to expend capital budgeted funds for the materials, construction, install, millwork and all other necessary work to be performed by the Facilities in house staff for the Command Desk and Evidence Counter renovation for an estimated cost of \$10,000, for an estimated project total cost of \$71,894.53.



Quote To

City of Troy
 500 W Big Beaver Rd
 Troy, MI, 48084-5254

Ship To

City of Troy
 500 W Big Beaver Rd
 Troy, MI, 48084-5254

Sales Location Troy

ALL PRODUCT HAS BEEN DISCOUNTED USING THE OMNIA NEGOTIATED CONTRACT #2019.001899

Description	Quantity	Unit Price	Extended Price
Briefing Room			
1 CNCRTABLE - AMQ Concur Table Depth: 24.00000 Width: 60.00000 Worksurface Finish: Woodgrain LPL 25L5 - VIRGINIA WALNUT (LPL) Frame Finish: Paint F1 - Platinum Modesty Panel: No Panel AMQ SOLUTI Tag For Briefing Room 24/60	13	598.62	7,782.06
2 490410C - Move; Chair, Plastic back, No arms, Casters Frame Finish: METALLIC PAINT 4799 - PLATINUM METALLIC Shell Finish: PLASTIC 6059 - STERLING DARK SOLID Upholstery Finish: STEELCUT TRIO TR02 - STONE GREY Caster: SOFT CASTERS Soil Retardant: NO SOIL RETARDANT TREATMENT STEELCASE Tag For Briefing Room MOVE/A	26	350.99	9,125.74
3 490710C - Move; Stool, Plastic back, No arms, Casters Frame Finish: METALLIC PAINT 4799 - PLATINUM METALLIC Shell Finish: PLASTIC 6059 - STERLING DARK SOLID Upholstery Finish: STEELCUT TRIO TR02 - STONE GREY	8	510.78	4,086.24

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
3 Caster: SOFT CASTERS Soil Retardant: NO SOIL RETARDANT TREATMENT STEELCASE Tag For Briefing Room MOVE/B TO BE USED AT HIGH TABLE			
4 RCC18365MF - Cabinet-Combination, 3 high open, 2 drawers, 2 adjustable shelves, Flush steel front, 18D x 36W x 65 1/2H Basic Finish: METALLIC PAINT 4799 - PLATINUM METALLIC Lock Finish: POLISHED CHROME 9201 - POLISHED CHROME Key: KEY RANDOM Top: 1" STEEL TOP Lock: CENTRAL LOCKING DWR File Drawer Accessories: DRAWERS WITH HF'S Weight Package: COUNTERWEIGHT PKG STEELCASE Tag For Briefing Room CC/65	1	1,262.30	1,262.30
5 RLF18363F - Universal; Lateral file, 3 drawers, Flush steel front, 18D x 36W x 40H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS NO TOP: NO TOP LOCK OPT: *OPT:DRAWER LOCK OPTIONS CENTRAL: STD:CENTRAL LOCKING DWR DWR ACC: *OPT:FILE DWR ACCESSORIES HF: STD:DRAWERS WITH HF'S WGHT PKG: *OPT:COUNTERWEIGHT PKG NO WGHT: NO COUNTERWT PKG Universal Lateral File , Special: , DELETE: top file drawer , ADD:(2) box drawers , CHANGE: Box/Box/File/File configuration Eng Quote FC068077 Eng Quote Product ID FC00051945 STEELCASE Tag For Briefing Room LF/3/36	2	1,060.43	2,120.86
6 RSC24363CF - Cabinet-Storage, 2 adjustable shelves, Flush steel	3	863.09	2,589.27

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ACCEPTED BY _____ TITLE _____ DATE _____

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
6 front, 24D x 36W x 40H BASIC: 4799 PLATINUM METALLIC LOCK: 9201 POLISHED CHROME KEYS: SK PLUG TOP OPT: *OPT:TOP OPTIONS NO TOP: NO TOP STEELCASE Tag For Briefing Room SC/40			
7 AWRM183636 - Mobile unit, 3 openings, 18D x 36W x 36H BASIC: 2535 VIRGINIA WALNUT (HPL) PAINT: 4799 PLATINUM METALLIC INSERT 1: *OPT:FIRST INSERT OPTIONS RETURNS: INSERT FOR RETURNABLES INSERT 2: *OPT:SECOND INSERT OPTIONS PLASTIC: INSERT FOR PLASTIC PRODUCTS INSERT 3: *OPT:THIRD INSERT OPTIONS WASTE: INSERT FOR WASTE PRODUCTS STEELCASE Tag For Briefing Room VICTOR2	1	2,474.94	2,474.94
8 DSLLB - SOTO; Letter box-Landscape BASIC: 6009 ARCTIC WHITE STEELCASE Tag For Briefing Room SOTO	12	27.94	335.28
9 25216 - Planner Studio Table, Fixed Height, With Casters, 36x72x40 Worksurface Finish: SMITH SYSTEM LAMINATE 799060 - MISSION MAPLE LAMINATE Edge: F - 1 1/4in Top w 3mm Edgbd Edge Finish: Smith System Plastic MIM - MISSION MAPLE Leg Finish: SMITH SYSTEM PAINT CHL - CHARCOAL SMITH SYST	2	884.09	1,768.18
Sub Total			31,544.87
Total			31,544.87
Office			
10 46216179S - Leap; Chair, Upholstered, Adjustable seat depth, Sewn <small>TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.</small>	3	1,100.63	3,301.89

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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
10 PLASTIC: 6249 PLATINUM SOLID UPHLSTRY: 5875 BLACK CASTERS: *OPT:CASTERS HARD CST: STD:HARD CASTERS ARMS: *OPT:ARM OPTIONS LEAP H/W/P/D: STD:H/W/P/D ARMS LUMB OPT: *OPT:LUMBAR OPTION LUMBAR: STD:LUMBAR HDR OPT: *OPT:LEAP HEADREST OPTION HEADREST: HEADREST-MATERIAL MATCH SEAT STEELCASE Tag For Office LEAP			
Sub Total			3,301.89
Total			3,301.89
11 LOT - All Product will be received at warehouse, inspected then delivered to customer site during normal business hours in One phase. All debris from furniture wrappings will be removed and disposed of. Straight time. ROSE MOVIN	1	4,173.25	4,173.25
12 DESIGN-LOT - DESIGN FEE FOR LAYOUT, FINISHES, SPECIFICATION OF PRODUCT FOR 3 AREAS. BRIEFING ROOM EVIDENCE-Design was done but client has chosed to go in-house. OFFICE ALL DRAWINGS WILL BE PRESENTED TO TROY POLICE UPON APPROVAL OF AWARD. NBS TROY	25	85.00	2,125.00
13 LOCKFR - FIELD INSTALLED LOCK PLUGS & KEYS, FR Lock Finish: Polished Chrome 9201 - POLISHED CHROME Key: KEY SPECIFIC 3-320 STEELCASE	3	N/C	N/C

Quotation Totals			
Sub Total			41,145.01

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



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Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Grand Total

41,145.01

End of Quotation

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



Proposal & Scope of Work

Date: 9/13/2024

Proposal ID: SCOT240913001

TO: DENNIS TRANTHAM

City of Troy
4695 Rochester Road
Troy, MI 48085

FROM: Eric J Peterson

PROJECT: PD Roll Call Electrical

Shaw Service and Maintenance Contacts

Eric Peterson, Service Engineer	Direct (248) 228-2080 (248)534-7602 epeterson@shaws.com
Dispatch	Direct (248) 228-2080 service@shaws.com
After Hours Emergency Number	(877) 370-7076
Service Email	service@shaws.com

<i>Included</i>	<i>Excluded</i>		<i>Included</i>	<i>Excluded</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Sales & Use Tax</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Payment & Performance Bonds</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Electrical Permit Costs & Fees</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Overtime Costs</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Fire Division Inspection Fees</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Temperature Controls</i>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Building Permit Fees</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Patching &/or repair of holes in walls or floors</i>

This Proposal is based upon Shaw Service & Maintenance's Standard Terms and Conditions (see Page 2) unless otherwise indicated below.

SCOPE OF WORK:

Furnish and install (1) conduit between electrical room and Roll Call room, approx. 100'
 Furnish and install ceiling Mounted electrical Junction box for new circuits and future use
 Furnish and install wire, boxes and receptacles necessary for (3) new dedicated circuits
 New circuits will be tied into emergency backup power

Material: \$1,528.00
 Equipment: \$392.00
 Labor: \$3,953.00
TOTAL OFFERING PRICE: \$5,872.00

EXCLUSIONS & ASSUMPTIONS:

All work to be performed during normal working hours Monday through Friday.

Eric J Peterson

Shaw Service & Maintenance

Standard Terms & Conditions

1. Payment terms are monthly progress payments net 30 days due.
2. The offering price is valid for 30 days. Shaw Service & Maintenance reserves the right to extend this term without notice.
3. Subcontract terms and conditions are subject to review and approval prior to award of a subcontract to Shaw Service & Maintenance.
4. Terms are pending approval by Shaw Service & Maintenance credit manager.
5. This Proposal is based on the schedule and time durations presented at time of bid. A change in schedule shall constitute a change in scope of work.
6. All equipment furnished is F.O.B. shipping points with freight allowed to jobsite.
7. The price includes a warranty as specified in the Bid Documents. No other warranty is expressed or implied.

NATIONAL RESTORATION INC

RECIPIENT OF THE GOVERNOR'S AWARD FOR HISTORIC PRESERVATION!

2165 Fyke Dr.
Milford, MI 48381
248-802-8052 Fax 248-714-6323
Joshf@nationalrestoration.net
January 18, 2024

It's Not Luck, Its know How!
Licensed Builder

Mr. Joe Lagarde
Operations Supervisor, Facilities
City of Troy, MI
500 West Big Beaver Road
Troy, MI 48084
Cell 248-953-0652
joe.lagarde@troymi.gov

RE: Troy Police Department Interior Painting Roll Call Room

Mr. Lagarde,

Per your request, we are proposing to provide, all material, labor and equipment needed to complete the following items of work.

Scope of Work:

- Mobilize
- After the owner has removed material from walls (posters, boards etc) and the electrical upgrades.
- Repair any holes and cracks in the drywall from boards that were on the walls the minor cracks by original taping.
- Prime all necessary areas paint all walls soffits to match existing color.
- Painting and repairs will be the entire roll call room + attached office.
- Jobsite cleanup
- **Cost: \$ 5500.00**

Exclusions:

- Prevailing wages
- Premium time

We appreciate the opportunity to quote your work. If you have any questions or concerns, please contact me.

Sincerely,
Josh Fletcher, Superintendent