



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: March 5, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
 Kyle Vieth, Controller
 Kurt Bovensiep, Public Works Director
 Brian Varney, Fleet Operations Manager
 Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Low Bidders Meeting Specifications – Vehicle Wash Services

History

- The City currently washes approximately 2,200 vehicles annually on an as needed basis.
- It is anticipated this award will allow employees to keep the assigned City vehicles clean, reflecting a positive image of the City to the general public and increase longevity of the vehicles.
- Vehicle wash contracts will provide vehicle exterior wash services, vacuums, detailing and supervision necessary to clean City vehicles.
- The major vehicle wash user departments are the Public Works, Fire and Police.

Purchasing

- On February 6, 2025 a bid opening was conducted as required by the City Charter/Code for two (2) year requirements of vehicle wash services with an option to renew for three (3) additional 1-year options.
- The bid was posted on the MITN Purchasing Group website; www.bidnetdirect.com//city-of-troy-mi.
- One Hundred and fifty-five (155) vendors were notified via the MITN website. Three (3) bids were received. The summary of the vendor responses is detailed below.

Companies notified via MITN	155
Troy Companies notified via MITN	4
Troy Companies notified Active email Notification	4
Troy Companies - Active Free	0
Companies that viewed the bid	18
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- Upon review of the bid proposals, it was determined to be in the best interest of the City to award two (2) vendors meeting specifications to satisfy the City's need for multiple vehicle wash facilities and services located throughout the city in order to minimize travel time to serve all departments.



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Purchasing (continued)

Item	Est Qty	Price per vehicle	Est Total Cost
Pro Carwash			
1. Exterior Wash	4,400	\$5.50	\$24,200.00
			\$24,200.00
Jax Kar Wash			
1. Exterior Wash	4,400	\$6.99	\$30,756.00
2. Exterior / Interior Wash	400	\$27.00	\$10,800.00
3. Car & Truck Detailing	100	\$250.00	\$25,000.00
4. Car & Truck Detailing	50	\$250.00	\$12,500.00
			\$79,056.00
Proposal Estimated Total Cost:			\$103,256.00

Financial

Funds are budgeted and available in all divisions of Public Works, Fire & Police Department's Operating Budgets for the 2025 fiscal year and will be budgeted in outlying years.

Recommendation

City Management recommends awarding two (2) year contracts with the option to renew for three (3) 1-year options to low bidders meeting specifications and local preference requirements, *Pro Carwash, of Troy, MI* for line item 1 and *BMW Kar Wash LLC dba Jax Kar Wash of Troy, MI* for line items 1-4. Vehicle washes are performed on as needed basis as per the unit prices listed in the attached bid tabulation opened February 6, 2025; contracts to expire December 31, 2029.

<u>Company</u>	<u>Items</u>	<u>Estimated Total Cost</u>
<i>Proposal</i>		
Pro Carwash	1	\$24,200.00
Jax Kar Wash	1,2,3,4	\$79,056.00
Estimated Total Cost		\$103,256.00

CITY OF TROY
 BID TABULATION
 VEHICLE WASH SERVICES REBID

Vendor Name:	Pro Carwash	DetailXPerts	BMW Kar Wash LLC dba Jax Kar Wash
City:	Troy, MI	Detroit, MI	Southfield, MI

PROPOSAL: TWO (2) YEAR REQUIREMENTS FOR CITY VEHICLE WASH SERVICES REBID WITH AN OPTION TO RENEW FOR THREE (3) ONE (1) YEAR OPTIONS

ITEM	EST. QTY.	DESCRIPTION	SERVICE LEVEL	COST/UNIT	EXTENDED COST	COST/UNIT	EXTENDED COST	COST/UNIT	EXTENDED COST
1.	4,400	Exterior Wash	A	\$5.50	\$24,200.00	\$0.00	\$0.00	\$6.99	\$30,756.00
2.	400	Exterior Wash with Basic Interior Cleaning*	B	\$0.00	\$0.00	\$0.00	\$0.00	\$27.00	\$10,800.00
3.	100	Car and Truck Detailing*	C	\$0.00	\$0.00	*\$125.00	\$12,500.00	\$250.00	\$25,000.00
4.	50	Car and Truck Detailing*	D	\$0.00	\$0.00	*\$145.00	\$7,250.00	\$250.00	\$12,500.00
5.	50	Car and Truck Detailing*	E	\$0.00	\$0.00	*\$195.00	\$9,750.00	\$0.00	\$0.00

* On-site detail services only

TOTAL COST:	\$24,200.00	\$29,500.00	\$79,056.00
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*includes services listed for Service Level A AND the additional services stated in the specifications

Facility Address:	3785 & 3688 Rochester Rd. Troy, MI 48083	Mobile Operation - we come to you	2835 W. Maple Road
Contact person for site visit provided:	Y or N	Y	Y
Hours of Operation:	Y or N	7am - 7pm	6am - 9pm
24 Hr. Contact Phone No.	Y or N	248-778-5378	313-924-9779
Billing Process Provided:	Y or N	Y	Y
Organization has more than one location:	Y or N	Y	Y
Pricing will be standard across all locations:	Y or N	Y	Y
References:	Y or N	N	Y
Insurance:	Y or N	Y	Y
Price Increase beginning in 3rd award year:		3%	3%
Terms:		3 Years	Net 15
Exceptions:		As your current provider, we currently only offer exterior washing capabilities, but do have self service vacuums on premise that can be used by City employees for an additional \$1.00 for each 6 minute increment. We can work with the City on how that can be implemented.	
Acknowledgement:	Y or N	Y	Y
Forms:	Y or N	1 Missing Form ("Not Iran Linked Business" Form)	Y

ATTEST:
 (*Bid Opening conducted via a Zoom Meeting)
 Brian Varney

 Nellie Bert

 Dina Gates

Emily Frontera
 Purchasing Manager