



TROY CITY COUNCIL

REGULAR MEETING AGENDA

MARCH 17, 2025

CONVENING AT 7:30 P.M.

**Submitted By
The City Manager**

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 West Big Beaver
Troy, MI 48084
troymi.gov

The Honorable Mayor and City Council Members
City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members,

This agenda has been prepared in accordance with the City Council's Rules of Procedure, offering details to assist in informed deliberations. Many of the items on the agenda also include recommendations from City staff for your review and consideration.

I would like to acknowledge the efforts of numerous City staff members who contributed to preparing this agenda. We have made every effort to ensure the information is thorough and accurate. However, should there be any questions or if further details are needed, City staff remain available to assist at any time.

Please contact the City Manager's Office at CityManager@troymi.gov or (248) 524-3330 for any inquiries or requests for additional information.

Respectfully,

Frank Nastasi
City Manager



Chapter 14A – Elected and Appointed Persons’ Ethics Ordinance
Section 14.3 Annual Training and Acknowledgement

We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons’ Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.

Signed this 25th day of November, 2024.



Mayor Ethan Baker



Council Member Theresa Brooks




Council Member Rebecca Chamberlain-Creanga




Council Member Hiram Chanda



Mayor Pro Tem Mark Gunn



Council Member David Hamilton



Council Member Ellen Hodorek



CITY COUNCIL AGENDA

March 17, 2025 – 7:30 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: www.troymi.gov/webcast

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

INVOCATION: Lead Pastor Bear Yarbrough from Bridge Community Church 1

PLEDGE OF ALLEGIANCE: 1

A. CALL TO ORDER: 1

B. ROLL CALL: 1

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E-1 No Public Hearings 1

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March 17, 2025 Regular Meeting 12
April 7, 2025 Regular Meeting 12
April 21, 2025 Regular Meeting 12
May 5, 2025 Regular Meeting 12
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August 11, 2025 Regular Meeting 12
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September 8, 2025 Regular Meeting 12
September 29, 2025 Regular Meeting 12
October 6, 2025 Regular Meeting 12
October 20, 2025 Regular Meeting 12
November 10, 2025 Regular Meeting 12
November 17, 2025 Regular Meeting 12
December 1, 2025 Regular Meeting 12
December 15, 2025 Regular Meeting 12

INVOCATION: Lead Pastor Bear Yarbrough from Bridge Community Church

PLEDGE OF ALLEGIANCE:

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Ethan Baker
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Hirak Chanda
- Mark Gunn
- David Hamilton
- Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2025-03-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of March 17, 2024, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 No Certificates of Recognition and Special Presentations

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

In accordance with the Rules of Procedure for the City Council:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. ***NOTE TO THE PUBLIC:*** *City Council requests that if you do have a question or concern, to bring it to the attention of the*

appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

Please direct your comments to the City Council as a whole rather than to any individual. Please do not use expletives or make derogatory or disparaging comments about any individual or group. If you do, there may be immediate consequences, including being muted and having your comments omitted from any re-broadcast of the meeting. Please abide by these rules in order to minimize the possibility of disrupting the meeting.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – Global Troy Advisory Committee, Local Development Finance Authority; b) City Council Nominations – Historic District Commission

a) Mayoral Nominations:

Suggested Resolution
 Resolution #2025-03-
 Moved by
 Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Global Troy Advisory Committee

Appointed by Mayor
 12 Regular Members
 3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Ethan		11/8/2027	Council Member
Bica-Grotsky	Lisa	9/23/2025	10/30/2026	
Burrus	MiVida	7/15/2018	10/30/2025	
Cheriguene	Sadia	10/20/2024	10/30/2026	
Chezick	Edward	12/20/2024	10/30/2025	
Cicchini	Philippe	4/13/2023	10/30/2026	
Fakhoury	Awni	9/28/2023	10/30/2027	
Gunasekar	Vinaya	1/8/2026	7/31/2024	Student - Graduates 2025
Mohideen	Syeda	9/28/2023	10/30/2027	
Natcheva	Daniela	11/8/2021	10/30/2025	
Noguez-Ortiz	Carolina	12/20/2024	10/30/2025	BRA exp 4/30/2023
Sekhri	Suneel	11/5/2023	10/30/2027	
Zhou	Yudong	12/7/2024	10/30/2025	

Nominations to the Global Troy Advisory Authority:

Term Expires: 7/31/2025

Student

Term currently held by: Vinaya Gunasekar

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Batool	Syeda	3/5/2026	
Comiskey	Ann M.	12/22/2024	
Devulapalli	Ramachandram	8/29/2026	
Dicker	Susanne Forbes	1/3/2025	
Haight	Michelle	10/8/2025	
Lee	Seojin Sarah	4/21/2025	Student – Graduates 2026
Marshall	Everett	1/3/2027	Student – Graduates 2027
Mehta	Susheilla	1/20/2025	
Rao	Rishi	5/21/2026	Student – Graduates 2025

Local Development Finance Authority (LDFA)

Appointed by Mayor
 5 Regular Members
 Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Bachert	Sandra	11/18/2023	6/30/2027	Resident Member	
Baker	Ethan		City Council Term	Alternate; City Council	City Council exp. 11/2027; DDA; GTAC, LDFA
Hodorek	Ellen		City Council Term	Alternate; City Council	City Council exp 11/2025
Rosenblum	Anthony	11/10/2024	6/30/2026	Resident Member	
Schmitz	Jim	9/14/2024	6/30/2028	Resident Member	
Smieliauskas	Fabrice	9/7/2025	6/30/2028	Resident Member	
Starks	Louis			Oakland County Designee	
Vacancy			6/30/2027	Resident Member	Nickolas Vitale resigned 7/17/21 (Term expired 6/30/2023)

Nominations to the Local Development Finance Authority (LDFA):

Term Expires: 6/30/2027

Resident Member

Term currently held by: Vacant – N. Vitale resigned 7/17/21

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Faiz	Iqbal	6/7/2025	
Frisen	Sande	1/2/2027	BCBA exp 1/1/2030
Murrish	Dale	2/6/2027	
Vassallo	Joseph	10/16/2026	Brownfield Redev Auth exp 4/30/27

Yes:

No:

b) City Council Nominations:

Suggested Resolution

Resolution #2025-03-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Historic District Commission

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Adams	John Howard	3/5/2026	5/15/2027		BOR exp 1/31/26; HDC exp 5/15/27
Chambers	Barbara	1/18/2025	3/1/2026	HC Recommendation	
Emerson	Rosalyn	9/2/2026	3/1/2026		
Rahman	Sadek	10/15/2022	3/1/2026		
Swaminathan	Abi	9/2/2025	5/15/2027		
Murrish	Dale		5/15/2027		
Vacancy			3/1/2025	W. Kent Voigt (Deceased)	

Nominations to the Historic District Commission:

Term Expires: 3/1/2028

Term currently held by: Vacancy - W. Kent Voigt (Deceased)

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Frisen	Sande	1/2/2027	Architectural Engineer	BCBA exp 1/1/2030

Yes:

No:

I-3 Request for Closed Session

Suggested Resolution

Resolution #2025-03-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL 15.268 (h).

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Suggested Resolution

Resolution #2025-03-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council MinutesSuggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Special Meeting Minutes-Draft – March 10, 2025
- b) City Council Minutes-Draft – March 10, 2025

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract No. 25-01 – Section 9 Pavement Rehabilitation**

Suggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 25-01, Section 9 Pavement Rehabilitation, to *AJAX Paving Industries, Inc., 1957 Crooks Road, Suite A, Troy, MI 48084*, for their low bid of \$1,651,648.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 20% of the total project cost.

- b) **Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications - Portable Stages**

Suggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the purchase of two (2) portable stages to the sole bidder meeting specifications, *StageRight Corporation of Clare, MI*, for an estimated cost of \$56,750 at unit prices contained in the bid tabulation opened March 6, 2025, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

c) **Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications - Picnic Tables**

Suggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the purchase of steel picnic tables to the low bidder meeting specifications, *Essential Products of America of Louisville, KY*, for an estimated cost of \$74,397.26 at unit prices contained in the bid tabulation, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

d) **Standard Purchasing Resolution 4: Sourcewell Cooperative Purchase - Sanctuary Lake Pro Shop and Restaurant Carpet Replacement**

Suggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to *Flooring Services Inc. of Livonia, MI*, for the purchase and installation of Tarkett carpet at Sanctuary Lake Golf Course Pro Shop and Restaurant, for an estimated total cost of \$20,387.61, as detailed in the attached proposal and as per the Sourcewell Cooperative Contract #061323-TFU, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

e) **Standard Purchasing Resolution 4: Oakland County Extended Purchasing Contract and Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Public Works Restroom Upgrades**

Suggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the purchase of plumbing fixtures and supplies for the Public Works Restroom Upgrades to *Progressive Plumbing of Warren, MI*, for an estimated cost of \$22,044 per the Oakland County Extended Purchasing Contract #00010655; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted Capital funds for additional purchases for renovation and construction materials and installation; not to exceed budgetary limitations.

J-5 Subrecipient Agreement Between Oakland County and City of Troy for 2025 High Intensity Drug Trafficking Area (HIDTA) GrantSuggested Resolution

Resolution #2025-03-

WHEREAS, The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional drug enforcement task force charged with the responsibility of investigating drug trafficking within Oakland County and Southeastern Michigan. The purpose of the task force is to detect and apprehend persons who violate narcotic and drug laws; and,

WHEREAS, Troy Police Department provides a full-time investigator for participation in NET; and,

WHEREAS, NET has entered into a Grant agreement with the Michigan High Intensity Drug Trafficking Area of the United States Office of National Drug Control Policy whereby NET investigators are eligible to receive reimbursement for qualifying NET-related costs, including overtime costs; and,

WHEREAS, A Subrecipient Agreement between Oakland County and City of Troy is required for purposes of receiving reimbursement for qualifying costs associated with the Troy PD investigator assigned to NET;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the attached 2025 HIDTA Grant Subrecipient Agreement between Oakland County and City of Troy.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Chief of Police to sign the 2025 HIDTA Grant Subrecipient Agreement between Oakland County and City of Troy, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 Request for Recognition as a Nonprofit Organization From Ukrainian Children's Aid & Relief Effort (UCARE)Suggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council hereby **APPROVES** the request from Ukrainian Children's Aid and Relief Effort (UCARE), asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license as recommended by City Management.

J-7 Authorization for Compensation, Rochester Road, Barclay to Trinway, Project No. 02.206.5, Parcel #75, Sidwell #88-20-14-101-048, Barnes Real Estate Holding Co., LLCSuggested Resolution

Resolution #2025-03-

RESOLVED, That Troy City Council **AUTHORIZES** compensation for the regrading and temporary construction permit in the amount of \$14,412.00 and closing costs not to exceed \$1,000 for the property identified by Sidwell #88-20-14-101-048.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Parks and Recreation Advisory Board-Final – September 19, 2024
 - b) Planning Commission-Final – February 25, 2025
-

O-2 Department Reports: None Submitted

O-3 Letters of Appreciation:

- a) To Keegan Sulecki and YJ Shimamura from a Thankful Troy School District Teacher
 - b) To David Koss and Code Enforcement from Greg Deel
-

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

P. COUNCIL COMMENTS:

P-1 No Council Comments

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 Closed Session

S. ADJOURNMENT:

Respectfully submitted,



Frank A. Nastasi
City Manager

2025 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 2, 2025Special Meeting – City Manager and City Attorney Evaluations
April 14, 2025 Special Meeting – Budget
April 16, 2025 Special Meeting – Budget (as needed)

2025 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

March 17, 2025 Regular Meeting
April 7, 2025 Regular Meeting
April 21, 2025 Regular Meeting
May 5, 2025 Regular Meeting
May 19, 2025 Regular Meeting
June 9, 2025 Regular Meeting
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August 25, 2025 Regular Meeting
September 8, 2025 Regular Meeting
September 29, 2025 Regular Meeting
October 6, 2025 Regular Meeting
October 20, 2025 Regular Meeting
November 10, 2025 Regular Meeting
November 17, 2025 Regular Meeting
December 1, 2025 Regular Meeting
December 15, 2025 Regular Meeting

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, March 10, 2025, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 6:00 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Hirak Chanda
- Mark Gunn
- David Hamilton
- Ellen Hodorek

- (b) Absent Council Members:

C. PUBLIC COMMENT:

Vince Waryas	Offered assistance to Council during their decision-making regarding EMS
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D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:

D-1 Emergency Medical Services (EMS)

City Manager Nastasi welcomed everyone and explained the outline for the discussion of EMS services.

Deputy City Manager Bruner presented slides explaining the history of EMS services in Troy. Fire Chief Hullinger discussed service hours, history of contracts and future options.

Mayor Pro Tem Gunn asked Chief Hullinger to comment on the insurance payments made for EMS services. Chief Hullinger said that the revenue shown on the slide includes insurance payments.

Mayor Baker questioned the timeline for taking over EMS services. Chief Hullinger commented that it would take 18-24 months, so the City would need to contract with a private company during that interim time.

Council Member Chamberlain-Creanga asked about the confidence level in finding candidates to hire and retain for EMS positions. Chief Hullinger said he feels confident that the salary and benefits the City could offer would be attractive to candidates, especially those who do not want to do fire since it would be a separate division of the Fire Department. Council Member Chamberlain-Creanga asked why option 2 was not a consideration in the Fitch report. Chief Hullinger explained that option 2 requires similar start-up costs, the City would handle the

medical portion and then transfer to a private company for transport. He said there is expense to the City, but no revenue associated with that option.

Council Member Hamilton asked how the capital expenses are included in the costs in the presentation. Chief Hullinger responded that the costs include only the startup capital costs, not the ongoing replacement costs. He said that the revenue doesn't include potential increases in revenue from Medicaid should current bills being considered pass the Legislature.

Council Member Chanda asked if the \$5.2 million includes purchasing the ambulances. Chief Hullinger responded that the \$5.2 million is the initial operating expenses and on top of the capital expenses. Council Member Chanda asked if the population growth assumptions were considered. Chief Hullinger commented that they will need to evaluate in the future and may need to add an additional unit based upon growth.

Mayor Pro Tem Gunn asked for clarification on the reasons for the cost increase over what the City pays today. Chief Hullinger responded that the cost increases would mean a significant reduction in response times for each call.

Council Member Brooks asked if the cost numbers in the presentation take into account the potential for financial cuts to Medicare and Medicaid. Chief Hullinger responded that the Fitch study took into account that most of the population in Troy utilize private insurance so there won't be a significant dependence on revenue from government health insurance.

Council Member Hodorek commented that she would like to confirm that the hiring of emergency medical service personnel has improved, as well as any associated administrative personnel. She said regardless of the option selected, it is important to ensure that the current contract is working well and to improve the response times. Chief Hullinger commented that he recently stopped meeting with the contractor monthly after repeatedly discussing the same recurring issues and concerns with no resolution from the contractor. He said under the current contract he has no say or authority in the delivery of services. He said that financials and delivery of service should be considered when determining how to proceed forward. Chief Hullinger provided the options should they consider option 2 or 3.

Mayor Baker questioned if the contract is more valuable to the contractor would their services improve regardless of the option. He commented that if they make a major potential change to the model, there is no going back to the previous model. He said providing better service to residents and public safety are priority, but he would like more information on the unknown costs on all of the options before providing direction. Chief Hullinger commented on the going rate for dedicated ALS for the company to cover their costs. He said he believes emergency medical services will go up regardless of the model going forward and the question is how much. Deputy City Manager Bruner commented that we can pay a private company more to provide the service or we can pay more to provide the service directly, but we will have more control if providing it directly. Fire Chief Hullinger said that bringing the service in house, they have full control from the 9-1-1 call to delivery of service and there is potential for revenue.

Council Member Chamberlain-Creanga said the Fitch report said the City of Detroit is the only city that has a model that doesn't rely on a fulltime Fire Department. Fire Chief Hullinger said that the City of Detroit has a blended model where they cross-train firefighters to provide medical assistance based upon their call volume. He said if we moved forward with option 3, Troy would be the only community that has separate EMS from fire. Council Member

Chamberlain-Creanga commented with concerns should there be an economic downturn. Fire Chief Hullinger said that we pay a contracted company regardless in the event of an economic downturn, but if the service is provided by the City, there are options such as furlough or layoffs.

Council Member Gunn asked if other communities, such as Clawson, utilize the services if they proceed forward with option 3. Fire Chief Hullinger said that is an option and would not require additional staff based upon call volume. He said bringing services in-house would also address the mutual aid issues we have experienced with other communities.

Council Member Hamilton commented that cuts to Medicare or Medicaid will impact every model. He asked when does City Council need to make a final decision. Fire Chief Hullinger commented that a decision should be made by June so they can reevaluate the model and still have time, if needed, to bid it out. Council Member Hamilton commented that he is leaning toward option 3, but more cost information, especially capital expenditures, is needed to make a decision.

Council Member Hodorek questioned if bidding out for services will provide the information they are looking for. She said she would like more information from the private sector. She said Council is considering making a significant, long-lasting policy change and she is not ready to make a decision.

Council Member Chanda asked about the timeline should they consider option 3. Fire Chief Hullinger provided the timeline and some considerations if bidding out the services. He said it is risky going with private since there are so few companies who provide the services.

Council Member Brooks asked if there is a threshold and how will it impact our budget. Mayor Baker asked what is being budgeted for emergency medical services without knowing the contract renewal amount. Chief Financial Officer Maleszyk responded how they are presenting placeholder information in the budget also knowing the costs are going up. He explained that each year they come in under budget, but these cost adjustments will impact the budget and may require asking the residents for an EMS millage in the future. Mr. Maleszyk said he prefers to see the City renegotiate the contract or rebid the services.

Council Member Chamberlain-Creanga commented that any of the options could require a millage in the future. Mr. Maleszyk said it is possible. He commented that Troy cut its way out of the Great Recession and at some point, the City will need to enhance revenues.

Council Member Chanda asked if a millage is needed in the next year or two. Mr. Maleszyk commented that adding \$3 million to the budget is not sustainable long term. He said that because the City has been very conservative and has a significant General Fund balance, they could pull money from the General Fund if they needed to seek an EMS millage. Mr. Maleszyk said his responsibility is to look at the financials, not the delivery of service. Mr. Maleszyk commented that he is cautious because actual revenue never reaches the revenue estimated.

Council Member Hodorek commented that she would like to consider rebidding the services including stricter provisions for delivery of service. Fire Chief Hullinger commented that service issues with the current company often had a quick correction or fix and he believes this topic will be discussed again in a couple of years.

Council Member Gunn questioned the option of bringing in one of the ambulance companies being bought out. Chief Hullinger commented that was suggested several years ago. He said if the City pursues providing services in-house, many of the employees will come from private companies.

Council Member Brooks said she shared her concerns and explained that has a healthcare professional, response times are so important and can mean the matter between life or death. She said she is taking in the information and understands both sides.

Council Member Hamilton commented that services need to be improved now and he would like to see more information on how to achieve that during the 2-year gap.

Council Member Chanda commented on the Fitch report's analysis of response times. Fire Chief Hullinger commented that option 3 eliminates the risk on response times by providing full control to the City.

Mayor Baker commented that more information is needed before City Council considered making very big policy decision. He stressed the importance of the City to work with the private company on the challenges discussed while also recognizing there is very little control.

City Manager Nastasi commented that more meetings will be scheduled after he works with City staff to get more cost information requested by Council, and he will talk with Universal to look at cost information for renegotiating or possibly going out for bid. He said he is pleased with the questions and feedback from City Council.

E. OTHER BUSINESS:

F. ADJOURNMENT:

The Meeting **ADJOURNED** at 7:07 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC3
City Clerk

2025 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 2, 2025.....Special Meeting – City Manager and City Attorney Evaluations
April 14, 2025.....Special Meeting – Budget
April 16, 2025..... Special Meeting – Budget (as needed)

2025 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

March 10, 2025..... Regular Meeting
March 17, 2025..... Regular Meeting
April 7, 2025..... Regular Meeting
April 21, 2025..... Regular Meeting
May 5, 2025 Regular Meeting
May 19, 2025 Regular Meeting
June 9, 2025 Regular Meeting
June 30, 2025 Regular Meeting
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July 28, 2025..... Regular Meeting
August 11, 2025..... Regular Meeting
August 25, 2025..... Regular Meeting
September 8, 2025 Regular Meeting
September 29, 2025 Regular Meeting
October 6, 2025 Regular Meeting
October 20, 2025 Regular Meeting
November 10, 2025 Regular Meeting
November 17, 2025 Regular Meeting
December 1, 2025 Regular Meeting
December 15, 2025 Regular Meeting

Senior Pastor Simion Timbuc from Bethesda Romanian Pentecostal Church performed the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, March 10, 2025, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:31 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Hirak Chanda
- Mark Gunn
- David Hamilton
- Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 No Certificates of Recognition and Special Presentations

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:**I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Historic District Commission****a) Mayoral Appointments: None****b) City Council Appointments:**

Resolution #2025-03-029

Moved by Gunn

Seconded by Hodorek

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Historic District Commission

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Historic District Commission:**Unexpired Term Expiring:
5/15/2027****Dale Murrish**

Term currently held by: Vacancy - Timothy McGee (Deceased)

Yes: All-7

No: None

MOTION CARRIED**I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – None****a) Mayoral Nominations: None****b) City Council Nominations: None****I-3 No Closed Session Requested****I-4 Bid Waiver and Budget Amendment – Six Passenger Electric Golf Cart (*Introduced by: Brian Goul, Recreation Director*)**

Resolution #2025-03-030
Moved by Chamberlain-Creanga
Seconded by Chanda

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *Club Car of Augusta, GA*, for the purchase of a Club Car Villager six passenger electric cart for an estimated total cost of \$13,050, utilizing TROON National Account pricing as detailed in the attached quote, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT ALSO RESOLVED, That Troy City Council **APPROVES** a budget amendment to the Capital Fund in the amount of \$13,050 for this purchase.

Yes: All-7
No: None

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2025-03-031-J-1a
Moved by Hamilton
Seconded by Chamberlain-Creanga

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2025-03-031-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Special Meeting Minutes-Draft – February 24, 2025
- b) City Council Minutes-Draft – February 24, 2025

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:**a) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – 2025 Joint and Crack Seal Program**

Resolution #2025-03-031-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to *Scodeller Construction Inc. of Wixom, MI*, for the 2025 Joint and Crack Seal Program for an estimated not to exceed project total amount of \$162,400 at unit prices contained in the bid tabulation opened February 13, 2025, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including bonds, insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Printing Services for the Troy Today and Troy Recreation Quarterly Newsletters

Resolution #2025-03-031-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide printing and delivery services of the *Troy Today and Troy Recreation* Quarterly Newsletters with an option to renew for two (2) additional years to low bidder meeting specifications; *Grand Blanc Co Inc., of Grand Blanc, MI*, for an estimated total cost of \$50,168.00 for the *Troy Today*, and \$62,780.00 for the *Troy Recreation* plus the actual cost of bulk rate postage and \$30.00 per issue to post the Flip Page newsletter on the City's website, and additional charges if needed, not to exceed budgetary limitations, at prices contained in the bid tabulation opened February 6, 2025, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; contract to expire April 30, 2028.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid documents, including insurance certificates and all other specified requirements.

c) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Fertilizer/Herbicide Application Services

Resolution #2025-03-031-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** a three (3) year contract for Fertilizer/Herbicide Application Services to the low bidder meeting specifications; *Green World of Troy, MI*, for an estimated annual cost of \$25,165.80, at unit prices contained in the bid tabulation, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with the contract expiring December 31, 2027; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

d) Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications - Mosquito Control Services

Resolution #2025-03-031-J-4d

RESOLVED, That Troy City Council hereby **AWARDS** a three (3) year contract to provide Mosquito Control Services to the sole bidder; *Vector Disease Control International of Little Rock, AR*, for an estimated total annual cost of \$36,200 for 2025, \$37,200 for 2026, and \$38,375 for 2027 at the unit prices contained in the bid tabulation, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with the contract expiring December 31, 2027; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

e) Standard Purchasing Resolution 2: Low Bidders Meeting Specifications - Vehicle Wash Services

Resolution #2025-03-031-J-4e

RESOLVED, That Troy City Council hereby **AWARDS** two (2) year contracts with the option to renew for three (3) 1-year options to the low bidders meeting specifications and local preference requirements, *Pro Carwash, of Troy, MI*, for line item 1 and *BMW Kar Wash LLC dba Jax Kar Wash of Troy, MI*, for line items 1-4, to be purchased on as needed basis, at unit prices contained in the bid tabulation opened February 6, 2025, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with contracts expiring December 31, 2029.

<u>Company</u>	<u>Items</u>	<u>Estimated Total Cost</u>
<i>Proposal</i>		
Pro Carwash	1	\$24,200.00
Jax Kar Wash	1,2,3,4	\$79,056.00
Estimated Total Cost		\$103,256.00

f) Standard Purchasing Resolution 4: Oakland County Extended Purchasing Contract – Sanitary Sewer Lift Stations Generator Design and Engineering Services

Resolution #2025-03-031-J-4f

RESOLVED, That Troy City Council hereby **AWARDS** a contract to *Shaw Service and Maintenance of Southfield, MI*, for the Sanitary Sewer Lift Stations Generator Design and Engineering Services for an estimated total cost of \$76,088, as per the Oakland County Extended Purchasing Contract #010460 and as detailed in proposal #SCOT250210002, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

g) Standard Purchasing Resolution 4: Cooperative Purchasing Contracts – Property Room Renovation - Troy Police Department

Resolution #2025-03-031-J-4g

RESOLVED, That Troy City Council hereby **AWARDS** contracts to *National Restoration Inc. of Milford, MI*, for the renovation work which includes wall and ceiling patching, and installation of the dehumidifier for the Troy Police Property Room as per the Oakland County Extended Purchasing Contract #009849 for an estimated cost of \$26,000 as detailed in the attached quote, and *Shaw Service & Maintenance of Southfield, MI* for the electrical conduit and circuit installation for an estimated cost of \$13,882 per Oakland County Cooperative Purchasing Program Contract #010460 as per attached quote #SCOT240910003, copies of which shall be **ATTACHED** to the original Minutes of this meeting; both not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractors' submission of properly executed contract documents, including insurance certificates and all other specified requirements.

h) Standard Purchasing Resolution 4: Cooperative Purchasing Contracts - Command Desk, Roll Call and Evidence Counter Renovations – Troy Police Department

Resolution #2025-03-031-J-4h

RESOLVED, That Troy City Council hereby **AWARDS** contracts to *NBS Commercial Interiors of Troy, MI (via Steelcase)* for the Command Desk Area and Roll Call Room renovation and furniture for an estimated cost of \$41,145.01 as detailed in the attached quote as per the OMNIA Partners Cooperative Purchasing Contract # 2019.001899, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That Troy City Council **AWARDS** a contract to *Shaw Service & Maintenance of Southfield, MI* for the electrical installation for an estimated cost of \$5,872.00 as detailed in the attached quote #SCOT240913001 and as per the Oakland County Extended Purchasing Contract #010460, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That Troy City Council **AWARDS** a contract to *National Restoration Inc. of Milford, MI* for an estimated cost of \$5,500.00 as detailed in the attached quote and as per the Oakland County Extended Purchasing Contract #009849, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted Capital Funds for the Police Department Command Desk and Evidence Counter renovations for an estimated cost of \$10,000 and a 15% contingency amount of \$9,377.52.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon contractors' submission of properly executed contract documents, including insurance certificates and all other specified requirements.

i) **Standard Purchasing 4: Oakland County Extended Purchasing Contract – Troy Public Library Exhaust Fan Replacements**

Resolution #2025-03-031-J-4i

RESOLVED, That Troy City Council hereby **AWARDS** a contract to *Limbach of Pontiac, MI* to furnish all labor, materials and equipment for the Troy Public Library Exhaust Fan Replacements for an estimated cost of \$23,200 as detailed in the attached proposal and per the Oakland County Extended Purchasing Contract #009746, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements

J-5 PA 152 – Publicly Funded Health Care

Resolution #2025-03-031-J-5

WHEREAS, Public Act 152 of 2011 allows for a Local Government Opt-Out alternative; and,

WHEREAS, Choosing the Opt-Out alternative allows the City to continue to offer medical insurance to all full-time employees with the premium contribution percent established in current collective bargaining agreements;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **SELECTS** the Local Unit Opt-Out for plan year 2025/26.

J-6 City of Troy v KJ Property Group, LLC

Resolution #2025-03-031-J-6

RESOLVED, That Troy City Council hereby **APPROVES** the proposed Consent Judgment in the City of Troy v KJ Property condemnation case, Oakland County Circuit Court case number 2024-209379 CC, and **AUTHORIZES** payment in the amounts stated therein, and further **AUTHORIZES** the City Attorney's Office to execute the document on behalf of the City of Troy, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Traffic Committee Recommendations and Minutes – February 19, 2025

Resolution #2025-03-031-J-7

6. Request for "DO NOT BLOCK INTERSECTION" Sign – Wattles Road at Summerfield

- a. RESOLVED, That a DO NOT BLOCK INTERSECTION sign with appropriate pavement markings be **APPROVED** for installation on eastbound Wattles Road at Gatwick Drive.

J-8 Private Agreement – Contract for Installation of Municipal Improvements – Red Wagon - 1613 Livernois – Project No. 24.914.3

Resolution #2025-03-031-J-8

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and RW Troy, LLC for the installation of Storm Sewer, Concrete Pavement and Sidewalk, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-9 Private Agreement – Contract for Installation of Municipal Improvements – Pine View Condominiums – Project No. 23.901.3

Resolution #2025-03-031-J-9

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and GFA Development, Inc. for the installation of Water Main, Storm Sewer, Underground Detention, Sanitary Sewer, Concrete Pavement, and Sidewalk, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-10 Authorization for Grant Submittal – Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA)

Resolution #2025-03-031-J-10

WHEREAS, The FEMA BRIC grant program supports states, local communities, tribes and territories for hazard mitigation projects, reducing the risks they face from disasters and natural hazards; and,

WHEREAS, In accordance with our Storm Drain Master Plan, stormwater entering the Lane Drain located in Section 22 in the City of Troy is currently unable to adequately pass the storm runoff created during a design storm event; and,

WHEREAS, Residential and commercial areas in Section 22 have flooded in the past and without intervention, are expected to flood during future major storm events; and,

WHEREAS, The existing storm system consists of a 54-inch pipe that conveys drainage from north of Big Beaver Road to the north and ultimately outlets into the Lane Drain, and a 34-foot, 72-inch bulkheaded stub was installed in 2001 to accommodate future overflow pipe connections along Livernois; and,

WHEREAS, As part of the Lane Drain Improvement Project, the City of Troy would like to install a flow diversion chamber and an additional 350 feet of 72-inch pipe to connect the existing 72-

inch pipe to the 54-inch pipe along Livernois to prevent flooding in residential areas, to ensure proper stormwater flow; and,

WHEREAS, The City of Troy adopted the 2023 Oakland County Multi-Jurisdictional Hazard Mitigation Plan by Resolution on May 13, 2024, which was approved by FEMA on December 30, 2024; and,

WHEREAS, With the approved Hazard Mitigation Plan the City of Troy is eligible to apply through the Michigan State Police Emergency Management Division to the Federal Emergency Management Agency (FEMA) for a BRIC grant to assist in funding the Lane Drain Improvement Project; and,

WHEREAS, The Total Project Cost is estimated to be \$1,200,000.00; and,

WHEREAS, If selected, the BRIC grant will cover 75% of the Total Project Cost, with a local match of 25%; and,

NOW, THEREFORE BE IT RESOLVED, That the City of Troy, Michigan hereby **AUTHORIZES:**

1. To support the \$1,200,000.00 Lane Drain Improvement Project to improve the flow and reduce the flooding in the residential areas surrounding the Lane Drain.
2. To pursue a Building Resilient Infrastructure and Communities (BRIC) grant to assist in funding the construction of 72-inch stormwater pipe and flow diversion chamber to redirect water from residential and commercial areas in Section 22.
3. To commit an amount equal to 25% of the Total Project Cost, which is \$300,000.00.
4. The City Manager, or his designee, is hereby authorized to take the steps necessary to execute the grant application and to take any other actions that are reasonable and necessary to effectuate the purpose of this Resolution.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Dale Murrish	Thanked City Council for appointing him to the Historic District Commission
Deborah Louzecky	Commented on discussions and options for the Troy Corners development, and asked for City Council to prioritize the issue.
Anthony Kapas	Asked City Council to review owners' rights to prevent property owners from doing construction that disrupts other properties

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Mayor Baker	Asked if there are any updates on ordinance amendments related to the Master Plan work done last year. City Attorney Bluhm responded that they are in progress.
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N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Joint Local Development Finance Authority-Final – October 23, 2023
 - b) Downtown Development Authority-Final – January 17, 2024
 - c) Troy Brownfield Redevelopment Authority-Final – April 16, 2024
 - d) Downtown Development Authority-Final – April 17, 2024
 - e) Joint Local Development Finance Authority Troy Subcommittee-Final – April 22, 2024
 - f) Downtown Development Authority-Final – October 16, 2024
 - g) Traffic Committee-Final – November 20, 2024
 - h) Planning Commission-Final – February 11, 2025
- Noted and Filed

O-2 Department Reports:

- a) Congestion Mitigation and Air Quality Improvement (CMAQ)
 - b) Interim Financial Report 2nd Quarter for the Six Months Ended December 31, 2024
- Noted and Filed

O-3 Letters of Appreciation:

- a) To James Haggarty from Daniel Boynton Regarding Troy Community Center Banquet Facility Room Rental
- Noted and Filed

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

P. COUNCIL COMMENTS:

P-1 No Council Comments

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 No Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 7:49 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC3
City Clerk

2025 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 2, 2025Special Meeting – City Manager and City Attorney Evaluations
April 14, 2025 Special Meeting – Budget
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2025 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

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November 17, 2025 Regular Meeting
December 1, 2025 Regular Meeting
December 15, 2025 Regular Meeting



500 West Big Beaver
Troy, MI 48084
troymi.gov



J-04a

CITY COUNCIL AGENDA ITEM

Date: March 17, 2025

To: Frank Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Robert C. Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Kurt Bovensiepe, Public Works Director
G. Scott Finlay, City Engineer

Subject: Standard Purchasing Resolution #1: Award to Low Bidder
Contract 25-01 – Section 9 Pavement Rehabilitation

History

The following streets are proposed to receive an asphalt overlay: Houghten, Niles, Wright, Daniels, Virgilia, Deinmore, Haldane, Florence, Blanche, Habrand, McKinley, Stalwart, Fabius and Evanswood. This project includes milling (grinding off) select areas of the existing pavement and then placing a new asphalt pavement surface. Sidewalk will be constructed on Long Lake Road between Deinmore and Wright. Also included is complete removal and replacement of failed pavement areas, failing road culverts, and manhole repairs. Work is anticipated to start in May 2025 and all pavement construction is to be substantially completed by July 2025. All construction, including restoration, is to be completed by December 2025.

Purchasing

Bids were received and publicly read on March 5, 2025. The low bid of \$1,651,648.00 was submitted by AJAX Paving Industries, Inc., 1957 Crooks Road, Suite A, Troy, MI 48084 as shown on the attached bid tabulation.

Work was competitively bid and publicly opened with six (6) bidders responding. The award is contingent upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements.

Financial

Funding for this work is available in the 2024-25 Capital Projects Fund. (Project #2025C0026, Account # 401.449.203.989.400).

Recommendation

It is recommended that City Council award the Section 9 Pavement Rehabilitation contract to AJAX Paving Industries, Inc., 1957 Crooks Road, Suite A, Troy, MI 48084, for their low bid of \$1,651,648.00.

In addition, we are requesting authorization to approve additional work, if needed, not to exceed 20% of the original project cost due to unknown quantities of repair work that may be needed after milling the concrete surface.

A copy of the bid tabulation shall be attached to the original Minutes of this meeting.

G:\Contracts\Contracts - 2025\25-01 - Section 9 Pavement Rehabilitation\Correspondence\City Council\Bid Award.docx

BID TABULATION
SEC 9 PAVEMENT REHABILITATION
CITY OF TROY
OAKLAND COUNTY, MICHIGAN

Bids Due: March 5, 2025

Contract 25-01

Total Bid

1 AJAX Paving Industries, Inc.	\$	1,651,648.00
2 Hutch Paving, Inc	\$	1,673,410.00
3 Pro-Line Asphalt Paving Corp	\$	1,719,265.00
4 Florence Cement Company	\$	1,719,594.00
5 Asphalt Specialists, Inc	\$	1,788,340.00
6 Cadillac Asphalt, LLC	\$	1,972,758.74



 Project Locations

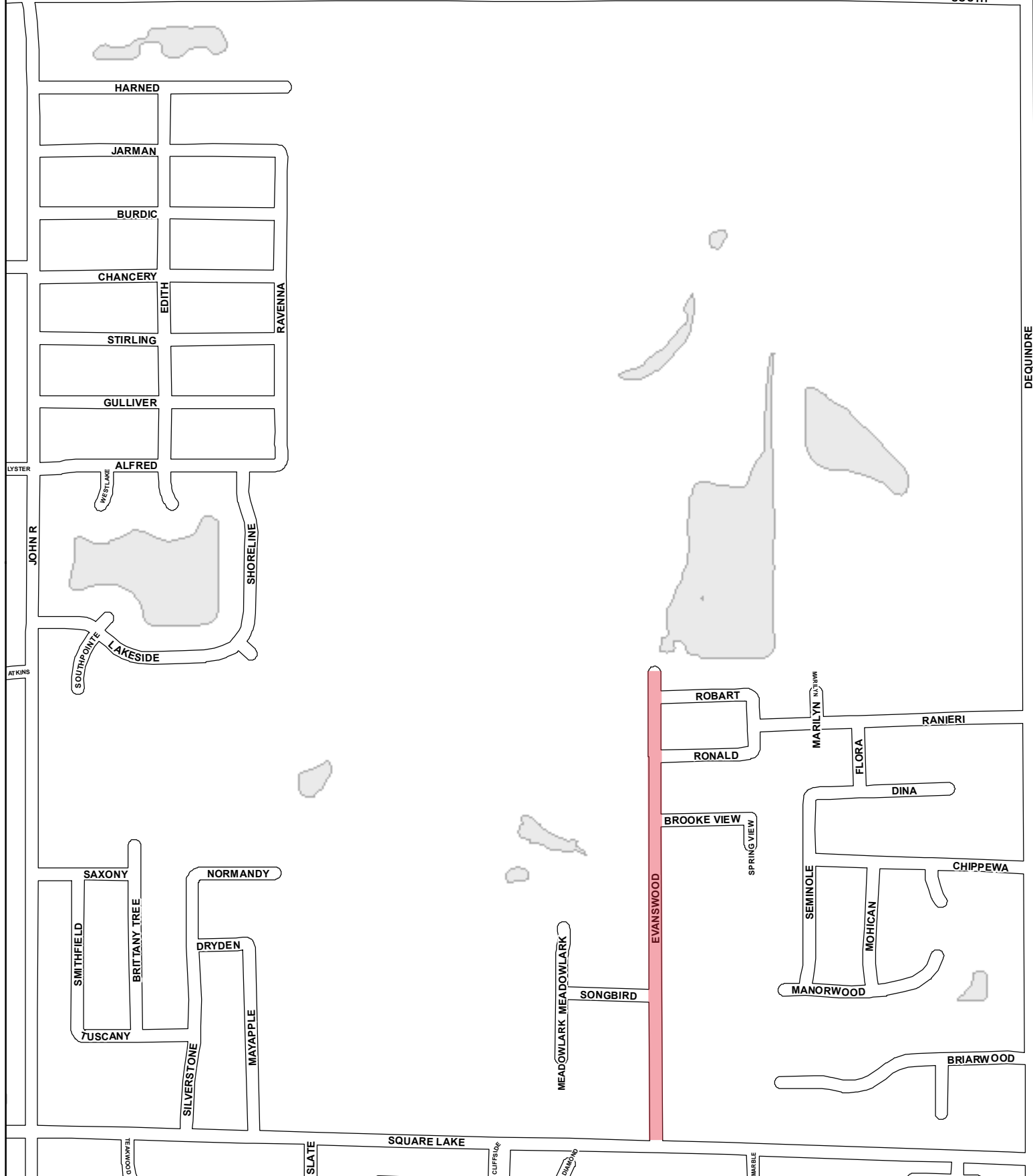
City of Troy
Section 9



Date: 7/13/2022

SOUTH

SOUTH



DEQUINDRE

 Project Location

City of Troy
Section 1



Date: 7/13/2022



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04b

CITY COUNCIL AGENDA ITEM



Date: March 12, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Rob Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Deputy Public Works Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications –
Portable Stages

History

The City of Troy developed Jeanne M. Stine Community Park as a dedicated space for civic gatherings. Phase I of the park focused on establishing public space with pathways, and infrastructure to support community events. Phase II, the skating amenity, now known as The Rink, and the pavilion were added, further enhancing the park's role as a hub for public activities.

Recognizing the significance of this space in fostering community connections, the Troy Community Foundation generously donated \$100,000 toward the construction of a performing arts shell. Building on this momentum, it became clear that adding a portable elevated stage would provide additional flexibility, benefiting both the performing arts shell and the event space within the Pavilion's Great Hall.

With this purchase, the City will be able to relocate its concert series from Boulan Park to Jeanne M. Stine Community Park, further solidifying the park's role as a venue for public performances and gatherings. This investment enhances the City's ability to host a variety of cultural and community events, ensuring that residents and visitors alike can continue to enjoy high-quality programming in a thoughtfully designed space.

Purchasing

- On March 6, 2025, a bid opening was conducted as required by City Charter/Code for the purchase of two (2) Portable Stages.
- The bid was posted on Bidnet Direct/MITN website; www.bidnetdirect.com/mitn/city-of-troy-mi.
- Eighty-nine (89) vendors were notified via the Bidnet Direct/MITN website. One (1) bid response was received as well as one (1) statement of no bid. Below is a detailed summary of potential vendors for this bid opportunity:



500 West Big Beaver
 Troy, MI 48084
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CITY COUNCIL AGENDA ITEM

Purchasing (continued)

Companies notified via MITN	89
Troy Companies notified via MITN	2
Troy Companies notified Active email Notification	2
Troy Companies - Active Free	0
Companies that viewed the bid	32
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

Financial

Funds are budgeted and available in the Park Development Capital Fund under Project Numbers 2025C0039 and 2025C0041 for the 2025 fiscal year. Expenditures will be charged to account number 401.770.771.974.130.

Recommendation

City Management recommends awarding a contract for the purchase of two (2) portable stages to the sole bidder meeting specifications, *StageRight Corporation of Clare, MI*, at unit prices contained in the attached bid tabulation opened March 6, 2025 for an estimated total cost of \$56,750; not to exceed budgetary limitations.

VENDOR NAME:	StageRight Corporation
CITY:	Clare, MI
CHECK AMT:	\$2,500.00
CHECK #:	39924058

BID PROPOSAL: FURNISH NEW PORTABLE STAGE – STAGE RIGHT ME AT STAGING-020525

Description	Part Number	Qty	Unit Price	Extended Price
Deck, 4'x8', Aluminum Frame with Black TechStage, 0.095" Surface, Mill Edge	AF48MN2	15	\$785.00	\$11,775.00
ME-1000, 4' x 8', 32"-48" All-Terrain Style Full Assembly without Locators	314412	6	\$1,155.00	\$6,930.00
Locator, Major Event All-Terrain Style, Single	314540	4	\$30.00	\$120.00
Locator, Major Event All-Terrain Style, Dual	314545	12	\$35.00	\$420.00
Locator, Major Event All-Terrain Style, Quad	314555	8	\$45.00	\$360.00
Stair – Folding Adjustable 32"-48" 5 Step, redesign alum. Tread	360015	1	\$1,535.00	\$1,535.00
Guardrail, 4' x 42", Stage Rail	390400	1	\$330.00	\$330.00
Guardrail, 8' x 42", Stage Rail	390402	7	\$430.00	\$3,010.00
Skirt, 4'x32"-48", Black Janus, Clip Attachment	321124	1	\$140.00	\$140.00
Skirt, 8' x 32"-48" Black Janus, Clip Attachment	321111	7	\$170.00	\$1,190.00
Transport, Utility, 4' x 8' Flat Cart	322204	3	\$855.00	\$2,565.00

GRAND TOTAL:	\$28,375.00
---------------------	--------------------

Manufacturer Warranty:		1 Year
Contact Person:		Mitch Waite
Hours of Operations:		8am-5pm
Phone No.:		989-386-6310
24 Hr. Phone No.:		800-438-4499
Product Lead Time:	Y/N	30-45 Days
Can Meet Completion Date:		Y
Delivery Charge Acknowledgement:	Y/N	Y
References:	Y/N	Y
Terms:		Net 30 Days
Delivery Date(s):		45 Days ARO
Exceptions:		None
Acknowledgements:		Y
Signed Addendum:	Y/N	Y
Forms:	Y/N	Y

No Bid - Creative Windows

Attest:
 (*Bid Opening conducted via a Zoom Meeting)
 Dennis Trantham
 Andrew Chambliss
 Nellie Bert
 Bryan Pompa

Emily Frontera
 Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: March 12, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Rob Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Deputy Public Works Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Picnic Tables

History

The City of Troy, Department of Public Works, Grounds Division currently maintains approximately 360 picnic tables across the parks. These tables are located under shelters as well as dispersed throughout the park properties. One of the most frequent requests received is for additional picnic tables in parks and at city facilities for use by both staff and guests.

This initial purchase will allow for the addition of new tables while also replacing some of the older traditional wooden tables. The new tables will be constructed from steel and coated with thermoplastic, which will enhance durability and significantly reduce vandalism and defacement.

Purchasing

- On March 6, 2025, a bid opening was conducted as required by City Charter/Code for the purchase of Steel Picnic Tables.
- The bid was posted on Bidnet Direct/MITN website; www.bidnetdirect.com/mitn/city-of-troy-mi.
- Ninety-four (94) vendors were notified via the Bidnet Direct/MITN website. Nine (9) bid responses were received as well as one (1) statement of no bid. Additionally, three (3) bids were considered non-responsive as they did not meet specifications regarding bid surety requirements. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	94
Troy Companies notified via MITN	0
Troy Companies - Active email Notification	0
Troy Companies - Active Free	0
Companies that viewed the bid	45
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



500 West Big Beaver
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CITY COUNCIL AGENDA ITEM

Purchasing (continued)

- After review of the bid proposals and per the attached bid tabulation, it is in the City's best interest to award to the *low responsible bidder* meeting specifications, *Essential Products of America, Inc of Louisville, KY*, whose proposal included a lifetime warranty and delivery within 60 days.

Financial

Funds are budgeted and available in the Park Development Capital Fund under project number 2025C0038 for the 2025 fiscal year. Expenditures will be charged to account number 401.770.771.974.130.

Recommendation

City Management recommends awarding a contract for the purchase of 10 ADA 8' picnic tables and 106 standard 6' picnic tables to the low bidder meeting specifications, *Essential Products of America of Louisville, KY*, at unit prices contained in the attached bid tabulation opened March 6, 2025 for an estimated cost of \$74,397.26; not to exceed budgetary limitations.

CITY OF TROY
 BID TABULATION
 STEEL PICNIC TABLES

VENDOR NAME:	Elite Textile Trading LLC	Essential Products of America, Inc.	Plastic Recycling of Iowa Falls, Inc.
CITY:	Mission Viejo, CA	Louisville, KY	Iowa Falls, IA
CHECK AMT:	\$3,500.00	\$3,500.00	\$3,500.00
CHECK #:	868008595	9211130024	3738

PROPOSAL: TO FURNISH STEEL PICNIC TABLES FOR THE CITY OF TROY PUBLIC WORKS DEPARTMENT

PROPOSAL A: Rectangular Steel Picnic Tables with diamond-patterned thermoplastic-coated top and benches in Dark Green and Black powder-coated steel frame -- Belson 238-V6 and Belson 238H-V8 or City Approved Equivalent.

Qty	Description	Unit Price (Each)	Extended Price	Unit Price (Each)	Extended Price	Unit Price (Each)	Extended Price
70	6 FT Standard Rectangular Steel Picnic Table	\$536.00	\$37,520.00	\$617.71	\$43,239.70	**\$794.90	\$55,643.00
30	8 FT ADA Double Overhang Rectangular Steel Picnic Table	\$611.00	\$18,330.00	\$892.00	\$26,760.00	**\$904.46	\$27,133.80
GRAND TOTAL:		\$55,850.00		\$69,999.70		\$82,776.80	

				**EXCEPTION - Pricing for Plastic Picnic Tables
Manufacturer Warranty:		3 Years	Lifetime	5 yrs; 10 yrs sagging/warping; 50 yrs rot, corrosion, termite infestation
Descriptive Literature Provided:	Y/N	Y	Y	Y - Partial
Contact Person:		Jesse Chen	Michael Alexander	Jane Abkes
Hours of Operations:		8am - 4pm UTC-5	9am - 6pm Eastern	8am - 5pm
Phone No.:		949-899-0101	502-365-3537	641-648-5073
24 Hr. Phone No.:	Y/N	949-899-0101	727-667-3187	641-373-1853
Product Lead Time:		60-70 Days	60 Days	4-5 Weeks
Can Meet Completion Date:	Y/N	N	N -Approx. May 6, 2025	Y
Delivery Charge Acknowledgement:		Y	Y	Y
References:		Y	Y	Y
Payment Terms:		Net 30	2% 10, net 30	Net 30 Days
Exceptions:		None	None	Offering our tables as an alternative choice to steel tables.
Acknowledgements:		Y	Y	Y
Warranty Info Provided:	Y/N	Y	Y	Y
Forms:	Y/N	Y	Y	Y (one not notarized)

No Bid - BSN Sports/Passon's Sports
Non-Responsive Bid - Global Equipment Company, Inc.
 Go Outdoors Amentities, LLC
 Jonahs Enterprises, Inc.

Attest:
 (*Bid Opening conducted via a Zoom Meeting)
 Dennis Trantham
 Andrew Chambliss
 Nellie Bert
 Bryan Pompa

Emily Frontera
 Purchasing Manager

CITY OF TROY
 BID TABULATION
 STEEL PICNIC TABLES

VENDOR NAME:	webuildfun, inc.	R.J. Thomas Manufacturing Company, Inc.	Fyre Marketing, LLC
CITY:	Allen, TX	Cherokee, IA	Madeira Beach, FL
CHECK AMT:	\$3,500.00	\$3,500.00	\$3,500.00
CHECK #:	3536004307	83363	0227425

PROPOSAL: TO FURNISH STEEL PICNIC TABLES FOR THE CITY OF TROY PUBLIC WORKS DEPARTMENT

PROPOSAL A: Rectangular Steel Picnic Tables with diamond-patterned thermoplastic-coated top and benches in Dark Green and Black powder-coated steel frame -- Belson 238-V6 and Belson 238H-V8 or City Approved Equivalent.

Qty	Description	Unit Price (Each)	Extended Price	Unit Price (Each)	Extended Price	Unit Price (Each)	Extended Price
70	6 FT Standard Rectangular Steel Picnic Table	\$829.00	\$58,030.00	\$868.35	\$60,784.50	\$899.99	\$62,999.30
30	8 FT ADA Double Overhang Rectangular Steel Picnic Table	\$886.00	\$26,580.00	\$949.90	\$28,497.00	\$899.99	\$26,999.70
GRAND TOTAL:		\$84,610.00		\$89,281.50		\$89,999.00	

Manufacturer Warranty:		Warranty Provided	Lifetime on the frame; 5 yrs on the top & seats	3 Years
Descriptive Literature Provided:	Y/N	Y	Y	Y
Contact Person:		Keith Alexander	Adam Struck	Thisal Jayasuriya
Hours of Operations:		M-F 9-5	M-F 8am - 5 pm CST	8am - 5pm EST
Phone No.:		734-560-5537	800-762-5002	813-753-5252
24 Hr. Phone No.:	Y/N	734-560-5537	712-229-6325	Not Specified
Product Lead Time:		4-6 Weeks	Ships 45 days ARO, Customer to unload	45-60 Days
Can Meet Completion Date:	Y/N	Y	Y	Y
Delivery Charge Acknowledgement:		Y	Y	Y
References:		Y	Y	Y
Payment Terms:		Net 30	Net 30	.5% in 10 Days/Net 30
Exceptions:		None	None - *Exception noted on Specs/Literature regarding ADA table	None
Acknowledgements:		Y	Y	2 of 3 Signatures
Warranty Info Provided:	Y/N	Y	Y	N
Forms:	Y/N	2 of 5 rec'd	Y	Y - 2 not certified

CITY OF TROY
 BID TABULATION
 STEEL PICNIC TABLES

	Jamestown Advanced Products	Superior Recreational Products	
VENDOR NAME:	Jamestown, NY	Carrollton, GA	Great Lakes Recreation Holland, MI
CITY:	\$3,500.00	\$3,500.00	\$3,500.00
CHECK AMT:	102348417	9054831390	42894
CHECK #:			

PROPOSAL: TO FURNISH STEEL PICNIC TABLES FOR THE CITY OF TROY PUBLIC WORKS DEPARTMENT

PROPOSAL A: Rectangular Steel Picnic Tables with diamond-patterned thermoplastic-coated top and benches in Dark Green and Black powder-coated steel frame -- Belson 238-V6 and Belson 238H-V8 or City Approved Equivalent.

Qty	Description	Unit Price (Each)	Extended Price	Unit Price (Each)	Extended Price	Unit Price (Each)	Extended Price
70	6 FT Standard Rectangular Steel Picnic Table	\$891.25	\$62,387.50	\$891.80	\$62,426.00	\$1,500.00	\$105,000.00
30	8 FT ADA Double Overhang Rectangular Steel Picnic Table	\$943.64	\$28,309.20	\$1,085.80	\$32,574.00	\$1,577.00	\$47,310.00
GRAND TOTAL:		\$90,696.70		\$95,000.00		\$152,310.00	

Manufacturer Warranty:		Warranty provided	7 yr on Textured Polyethylene Coating; 5 Yr Powder Coating	5 Years
Descriptive Literature Provided:	Y/N	Y	Y	Y
Contact Person:		Leslie Bamburoski	Jarrold Collins	Tyler Delalnz
Hours of Operations:		M-F 8am-4:30pm	9-5 M-F	M-F 8am - 5pm
Phone No.:		716-483-3406	918-329-1014	616-510-6362
24 Hr. Phone No.:	Y/N	716-720-0641	918-329-1014	616-510-6362
Product Lead Time:		45-60 days from time of order	2-4 Weeks ARO	8-10 Weeks
Can Meet Completion Date:	Y/N	Y	Y	N
Delivery Charge Acknowledgement:		Y	Y	Y
References:		Y	Y	Y
Payment Terms:		Net 30	Net 30 Days	Net 30
Exceptions:		Our picnic tables do NOT have rounded edges	None	...alternates based on availability and warranty provide a better value
Acknowledgements:		Y	Y	Y
Warranty Info Provided:	Y/N	Y	Y	Y
Forms:	Y/N	Y - 1 not certified	2 of 3 provided	Y



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04d

CITY COUNCIL AGENDA ITEM



Date: March 12, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Rob Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Kurt Bovensiep, Public Works Director
Dennis E. Trantham, Deputy Public Works Director
Brian Goul, Recreation Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Sourcwell Cooperative Purchase - Sanctuary Lake Pro Shop and Restaurant Carpet Replacement

History

- The carpet in the Pro Shop and Restaurant at the Sanctuary Lake Golf Course is the original carpet.
- The carpet has reached the end of useful life and needs replacement.

Purchasing

- Pricing for the purchase and installation of Tarkett replacement carpet at Sanctuary Lake Pro Shop and Restaurant has been secured from *Flooring Services Inc. of Livonia, MI*, the local approved dealer for Tarkett USA, as detailed in the attached proposal per Sourcwell Cooperative Contract #061323-TFU.
- City Council authorized participation in the Cooperative Purchasing Programs on February 5, 2024 (Resolution #2024-02-031-J-5).

Financial

Funds are budgeted and available in the Sanctuary Lake Golf Course Land Improvements Various Capital Fund under Project Numbers 2025C0072 for the 2025 Fiscal Year. Expenditures will be charged to account number 585.768.974.130.

Recommendation

City Management recommends a contract be awarded to *Flooring Services Inc. of Livonia, MI* for the purchasing and installation of Tarkett carpet at Sanctuary Lake Golf Course Pro Shop and Restaurant for an estimated cost of \$20,387.61 as per the Sourcwell Cooperative Purchasing Contract #061323-TFU, not to exceed budgetary limitations.

PROPOSAL FROM FLOORING SERVICES INC.

Bill To:	CITY OF TROY	Job Name	SANCTUARY LAKE GOLF CLUB
Address	500 WEST BIG BEAVER	Location	CARPET AREAS ONLY
City / State	TROY, MI	Address	SOURCEWELL RFP SOLICITATION #061323
Zip	48084	City/St/Zip	TARKETT ALLIANCE # 168119
Attention	JOE LAGARDE	Contact	
Phone/Fax		Phone	

Quantity	Non - Stock Material Description	PAGE ONE	Unit Sell	Ext. Sell
133.4	SY STYLE: FALLOW GROUND 11598 COLOR: 62912 TELLURIDE W/ FLEXAIR CUSHION 18" X 36" TILE		30.69	4,094.05
13.34	SY SUBJECT UP TO 10% OVERAGE TO NEAREST BOX		30.69	409.40
93.38	SY STYLE: HIDDEN ARBOR G0061 COLOR: 62902 TOASTED TAUPE W/ FLEXAIR CUSHION 18" X 36" TILE		47.04	4,392.60
13.34	SY SUBJECT UP TO 10% OVERAGE TO NEAREST BOX		47.04	627.51
2	4-GAL PAILS C-56 PRIMER		126.52	253.04
3	4-GAL PAILS C12E PRESSURE SENSITIVE ADHESIVE		126.52	379.56
220	SY CARPET INSTALLATION MODULAR TILE		10.35	2,277.00
220	SY INSTALL PRIMER		2.22	488.40
240	LF BASE (UP TO 4" FURNISH AND INSTALL)		3.76	902.40
220	SY CARPET REMOVAL DIRECT GLUE		5.50	1,210.00
220	SY CARPET DISPOSAL		1.11	244.20
1980	SF 89% GLUE REMOVAL		1.12	2,217.60
220	SY FURNITURE/REMOVE AND REPLACE AS REQUIRED - BOXING BY OWNER		11.30	2,486.00
1	TARKETT FREIGHT			330.00
1	EACH STAGING / INSIDE DELIVERY		75.85	75.85
	TOTAL PROJECT COST			20,387.61

FLOORING SERVICES, INC. 12815 WAYNE ROAD - LIVONIA, MI 48150
 WILL G. DYER - PROJECT DIRECTOR - 248.866.8501



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04e

CITY COUNCIL AGENDA ITEM



Date: March 12, 2025

To: Frank Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Rob Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Deputy Public Works Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Oakland County Extended Purchasing Contract and
Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Public
Works Restroom Upgrades

History

The Department of Public Works (DPW) facility was constructed in two phases. The first phase, completed in 1975, included the Fleet Garage and the Water/Sewer Garage. In 1984, a 14,500 square-foot addition was built on the north side of the building to serve as the Streets Equipment Garage. In 2001, an 1,100-square-foot addition was added to the east side of the building for administrative space.

Since its original construction, the facility has undergone one minor renovation in 2018, which focused on updating the front office space and furniture. However, due to aging infrastructure, several facility components now require updates.

- Men's Restroom Bradley Wash Sink Replacements – The existing Bradley wash sinks have exceeded their lifespan, and replacement parts are no longer available. Upgrading to modern sinks is necessary to ensure continued functionality.
- Water Conservation Measures – Replacing traditional urinals with waterless units will reduce water consumption and enhance sustainability.
- Interior Upgrades – The men's restroom is due for painting, ceiling tile replacement, and lighting fixture upgrades.

The DPW operates 16 hours a day over two shifts and is staffed by over 125 employees who provide essential public services. These improvements will enhance working conditions and support the ability to maintain infrastructure efficiently.

All work will be performed with in-house Facilities Staff.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing

- Pricing for the purchase of plumbing fixtures and supplies for the Public Works Restroom Upgrades has been secured from *Progressive Plumbing of Warren, MI* through the Oakland County Extended Purchasing Contract #00010655 as detailed in the attached Quote #1566189.
- City Council authorized participation in the Cooperative Purchasing Programs on February 5, 2024 (Resolution #2024-02-031-J-5).

Financial

Funds are budgeted and available in the Public Works Admin Capital Fund under project number 2025C0033 for the 2025 fiscal year. Expenditures will be charged to account number 401.464.975.900.

Recommendation

City Management recommends awarding a contract to purchase plumbing fixtures and supplies for the Public Works Restroom Upgrades to *Progressive Plumbing of Warren, MI* as per the Oakland County Extended Purchasing Contract #00010655 for an estimated cost of \$22,044; not to exceed budgetary limitations.

City Management recommends authorization to expend budgeted capital funds for additional purchases for renovation and construction materials and installation; not to exceed budgetary limitations.

Progressive Plumbing Supply Co

Main / Showroom

31239 Mound Rd.
Warren, MI 48092
Ph (586) 756-8662

Detroit

3516 Cadieux
Detroit, MI 48224
Ph (313) 469-1883

Oxford

795 S. Lapeer Rd.
Oxford, MI 48371
Ph (248) 628-2666

Oxford Showroom

789 S. Lapeer Rd.
Oxford, MI 48371
Ph (248) 628-1370

Delwood Troy

2826 Industrial Row
Troy, MI 48084
Ph (248) 280-2880

Delwood Liv

36080 Industrial Rd.
Livonia, MI 48150
Ph (734) 261-8700

QUOTATION

Order Number 1566189

Order Date 11/18/2024 11:51:36

Page 1 of 1

Quote Expires On: 04/11/2025

Bill To:

CITY OF TROY
4693 ROCHESTER ROAD
TROY, MI 48085

Ship To:

CITY OF TROY
4693 ROCHESTER ROAD
TROY, MI 48085

248-524-3373

Customer ID: 11315

<i>PO Number</i>	<i>Ship Route</i>	<i>Taker</i>
2011-00000-302 - QUOTE SLOAN, BRADLEY		LARRY

<i>Quantities</i>					<i>Item ID</i>	<i>Pricing UOM</i>	<i>Unit Price</i>	<i>Extended Price</i>
<i>Ordered</i>	<i>Allocated</i>	<i>Remaining</i>	<i>UOM Unit Size</i>	<i>Disp.</i>	<i>Item Description</i>	<i>Unit Size</i>		

Delivery Instructions: Ship To Customer - Laura Campbell / Joe
Bechamp - LC-248-524-3368 /
JB-248-515-0654-Cell - PRICING PER
OAKLAND COUNTY CONTRACT
#00010655 - REVISED 3/11/25

5	0	5	EA		(001) *SLOAN WES-1000	EA	452.0000	2,260.00
				1.0	WALL HUNG WATERLESS URINAL 1001000	1.0		
2	0	2	EA		(003) *BRADLEY	EA	9,892.0000	19,784.00
				1.0	WF2708F-A-STD-CLC-TMA-LSD			
					54in CIRCULAR SS WASHFOUNTAIN	1.0		

Total Lines: 2

SUB-TOTAL: 22,044.00
TAX: 0.00
AMOUNT DUE: 22,044.00



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-05

 **CITY COUNCIL AGENDA ITEM**

Date: March 7, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Josh Jones, Police Chief
Nate Gobler, Police Captain
Jason Clark, Police Lieutenant

Subject: Sub-recipient Agreement between Oakland County and City of Troy for 2025 High Intensity Drug Trafficking Area (HIDTA) Grant.

History

- The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional drug enforcement task force charged with the responsibility of investigating drug trafficking within Oakland County and Southeastern Michigan. The purpose of the task force is to detect and apprehend persons who violate narcotic and drug laws.
- The Troy Police Department provides a full-time investigator for participation in NET.
- Oakland County has entered into a Grant agreement with the Michigan HIDTA whereby NET investigators are eligible to receive reimbursement for qualifying NET-related costs, including overtime costs.
- A resolution by the City Council exercising approval of the attached 2025 HIDTA Grant Subrecipient Agreement between Oakland County and City of Troy is required for purposes of receiving reimbursement of qualifying overtime.

Financial

There is no anticipated negative financial impact on the city

Recommendation

City management recommends approval of the 2025 HIDTA Grant Sub-recipient Agreement between Oakland County and City of Troy.

Legal Review

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.

**PROGRAM YEAR 2025
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)
SUBRECIPIENT AGREEMENT BETWEEN
THE COUNTY OF OAKLAND AND CITY OF TROY
Unique Entity Identifier (UEI) #: QYPCKM4J5K81**

This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Troy, 500 W. Big Beaver Rd., Troy, MI 48084, a Michigan Municipal Corporation ("Municipality"). The County and Municipality shall be collectively referred to as the "Parties."

PURPOSE OF AGREEMENT.

The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds (defined below) to reimburse the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T."), a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office ("OCSO").

Under the Parties' separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County, as the legal entity that administers N.E.T., submitted an Initiative Description and Budget Proposal (Exhibit A) to the Executive Board for Michigan HIDTA requesting the United States Office of National Drug Control Policy ("ONDCP") to grant N.E.T. an award for program year (PY) 2025 to reimburse N.E.T. participating agencies for eligible law enforcement officer overtime. PY 2025 begins January 1, 2025, and ends December 31, 2025.

If ONDCP grants N.E.T. an award for PY 2025, the ONDCP disburses the HIDTA grant funds to the City of Novi. To receive the Grant funds for overtime costs, N.E.T. must submit requests for reimbursement with the required supporting documentation to Michigan HIDTA. If Michigan HIDTA approves the N.E.T. overtime reimbursement requests, the City of Novi should distribute the Grant funds to County on behalf of N.E.T. The County has the authority to allocate a portion of the Grant funds to reimburse the Municipality for qualifying overtime costs subject to the terms and conditions of this Agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

- DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows:

2025 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
SUBRECIPIENT AGREEMENT BETWEEN
OAKLAND COUNTY
AND
CITY OF TROY

- 1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County's or Municipality's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
- 1.2. **Grant funds** mean the funds that may be awarded to the County and the other participating agencies in N.E.T. pursuant to Michigan HIDTA Initiative Description and Budget Proposal Version 2025 (Exhibit A) submitted to Michigan HIDTA by County on behalf of itself and the other participating agencies in N.E.T.

2. **EXHIBITS**. The Exhibits listed below are incorporated and are part of this Agreement.

- 2.1. **Exhibit A** – Michigan HIDTA Initiative Description and Budget Proposal Version 2025.
- 2.2. **Exhibit B** - Template Request for HIDTA Overtime Reimbursement (Locals to County).
- 2.3. **Exhibit C** – Sample letter regarding notification of current overtime pay rate.
- 2.4. **Exhibit D** – Sample overtime slip, signed by the officer's supervisor that supports each Request for HIDTA Overtime Reimbursement.
- 2.5. **Exhibit E** – Sample paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement.

3. **FEDERAL AWARD PROJECT DESCRIPTION**.

- 3.1. Catalog of Federal Domestic Assistance (“CFDA”) #: 95.001
- 3.2. Federal Awarding Agency: United States Office of National Drug Control Policy (“ONDCP”)
- 3.3. Program: High Intensity Drug Trafficking Areas (HIDTA)
 - 3.3.1. HIDTA Objective: To reduce drug trafficking and drug production in the United States by: (A) facilitating cooperation among Federal, State, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities; (B) enhancing law enforcement intelligence sharing among Federal, State, local, and tribal law enforcement agencies; (C) providing reliable law enforcement intelligence to law enforcement agencies needed to design effective enforcement strategies and operations; and (D) supporting coordinated law enforcement strategies which maximize use of available resources to reduce the supply of illegal drugs in designated areas and in the United States as a whole.
- 3.4. Period of Performance: January 1, 2025, through December 31, 2025.

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3.5. The Federal Award Identification Number (FAIN) is provided in the HIDTA Grant Agreement between ONDCP and the City of Novi, which is incorporated into this Agreement by reference.

4. USE OF HIDTA FUNDS.

4.1. The total amount of the federal award for overtime costs committed to the Municipality and obligated by this action by the County to the Municipality is not to exceed **\$5,650.00** for each participating law enforcement officer unless otherwise provided herein. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the total amount of the federal award for overtime costs committed to the Municipality and obligated by this action by the County to the Municipality amount may change as funds are available on a pro rata basis. Such commitment and obligation for overtime costs is contingent upon the ONDCP awarding the Grant funds to N.E.T and the City of Novi reimbursing the County.

4.2. The County will reimburse the Municipality up to **\$5,650.00** for each participating law enforcement officer for qualifying N.E.T.-related overtime unless otherwise provided herein. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the maximum reimbursement amount may change as funds are available on a pro rata basis. Such reimbursement shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 5.1. Such reimbursement is contingent upon the ONDCP awarding the grant funds to N.E.T and the City of Novi reimbursing the County.

4.2.1. HIDTA funds shall be used to pay overtime only if the overtime was performed in support of a HIDTA-designated Enforcement initiative or Intelligence and information Sharing Initiative. HIDTA funds shall not be used to pay overtime related to training attendance, financial management, drug treatment, drug demand reduction or prevention, or non-investigative related administrative work.

4.2.2. No HIDTA funds shall be used to supplant the Municipality's funds that would otherwise be made available for the same purposes.

4.3. There is no research and development performed pursuant to this Agreement.

4.4. No indirect costs shall be charged or reimbursed under performance of this Agreement.

5. REIMBURSEMENT OF ELIGIBLE N.E.T. OVERTIME.

5.1. To request reimbursement for eligible N.E.T. overtime costs, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than thirty (30) days after PY 2025 has expired. If the County, in its sole discretion, determines that the

documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment.

- 5.1.1. A fully completed and signed Request for HIDTA Overtime Reimbursement attached as Exhibit B.
- 5.1.2. A letter substantively similar to the sample letter regarding notification of current overtime pay rate attached as Exhibit C.
- 5.1.3. Overtime slips, signed by the officer's supervisor, that support each Request for HIDTA Overtime Reimbursement. The overtime slips shall be substantively similar to the sample overtime slip attached as Exhibit D.
- 5.1.4. The paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement. The paystub or payroll report shall be substantively similar to the sample paystub attached as Exhibit E.
- 5.2. County will only reimburse Municipality for approved overtime costs after County has received the Grant funds from the City of Novi for that particular reimbursement request.

6. GENERAL COMPLIANCE.

- 6.1. The Municipality shall comply with to 28 C.F.R. Part 69 (New Restrictions on Lobbying) and 2 C.F.R. Part 25 (Universal Identifier and System of Award Management).
- 6.2. The Municipality shall comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
- 6.3. The Municipality shall perform all activities in accordance with The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.
- 6.4. The Municipality shall comply with ONDCP's HIDTA Program Policy and Budget Guidance, all other applicable Federal, state, and local laws and regulations, and the terms and conditions contained in this Agreement.
- 6.5. The Municipality shall comply with all applicable requirements for subrecipients that are provided in the HIDTA Grant Agreement between ONDCP and the City of Novi. The HIDTA Grant Agreement between ONDCP and the City of Novi will be provided to the Municipality within a reasonable time after the County receives a copy of it.
- 6.6. As specified in the HIDTA Program Policy and Budget Guidance, the Municipality must:

2025 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT
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AND
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- 6.6.1. Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- 6.6.2. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- 6.6.3. Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
- 6.6.4. Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
- 6.6.5. Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the Municipality designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

7. FINANCIAL ACCOUNTABILITY AND AUDIT REQUIREMENTS.

- 7.1. The Municipality shall maintain standards of financial accountability that conform to 2 C.F.R. §200.302 (Financial Management) and 2 C.F.R. §200.303 (Internal Controls).
- 7.2. The Municipality shall comply with audit requirements contained in 2 C.F.R. Part 200, Subpart F, which requires the Municipality to have an annual audit conducted within nine (9) months of the end of their fiscal year, if the Municipality has an aggregate expenditure of more than \$750,000 in federal funds in a fiscal year. Any deficiencies noted in audit reports must be fully cleared by the Municipality within thirty (30) days after receipt of same. The Grant funds spent by the County on behalf of the Municipality for training expenses shall be included on the Schedule of Expenditures of Federal Awards if the Municipality is required to have a single audit performed. Municipalities that are exempt from the Single Audit requirements that receive less than \$750,000 of total Federal funding must submit a Financial Statement Audit prepared in accordance with Generally Accepted Auditing Standards (“GAAS”) if the audit includes disclosures that may negatively impact the HIDTA program including, but not limited to fraud, financial misstatements, and violations of any contract or grant provisions. The County shall have the right to review and audit all records of the Municipality pertaining to any payment by the County.

8. CONFLICT OF INTEREST.

- 8.1. The Municipality shall comply with the following ONDCP conflict of interest policies:

- 8.1.1. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- 8.1.2. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a subaward or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- 8.1.3. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

9. MANDATORY DISCLOSURE.

- 9.1. As a non-Federal entity, the Municipality must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII “Award Term and Condition for Recipient Integrity and Performance Matters,” are required to report certain civil, criminal, or administrative proceedings to System for Award Management (SAM). Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 “Remedies for Noncompliance”.

10. RECORD RETENTION.

- 10.1. The Municipality shall comply with the record retention provisions of 2 C.F.R. 200.333 (Retention requirements for records).
- 10.2. The Municipality should, whenever practicable, collect, transmit, and store Federal award-related information in open and machine readable formats rather than in closed formats or on paper in accordance with 2 C.F.R. 200.335 (Methods for collection, transmission and storage of information).

11. ACCESS TO RECORDS.

- 11.1. The Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the County, or any of their authorized representatives, have the right of access to any documents, papers, or other records of the Municipal entity which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the Municipality's personnel for the purpose of interview and discussion related to such documents. The right of access to the Municipality's records is not limited to the required retention period but last as long as the records are retained.
- 11.2. The Municipality shall permit the County and auditors to have access to the Municipality's records and financial statements as necessary for the County to meet the requirements of 2 C.F.R. Part 200.

12. TERM.

- 12.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. This Agreement shall end on December 31, 2025.

13. ASSURANCES.

- 13.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.
- 13.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 13.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

14. TERMINATION OF AGREEMENT.

- 14.1. This Agreement may be terminated in whole or in part as follows:
 - 14.1.1. by the County, if the Municipality fails to comply with the terms and conditions of this Agreement;
 - 14.1.2. by the County for cause;

14.1.3. by the County with the consent of the Municipality, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;

14.1.4. by the Municipality upon sending to the County written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the County determines in the case of partial termination that the reduced or modified portion of the subaward will not accomplish the purpose for which this Agreement was made, the County may terminate the Agreement in its entirety.

14.2. The County must provide to the Municipality a notice of termination. Written suspension or notice of termination will be sent to the Municipality's business address. If this Agreement is terminated or partially terminated, both the County and the Municipality remain responsible for compliance with the requirements at 2 CFR 200.343 Closeout and 2 CFR 200.344 Post-closeout Adjustments and Continuing Responsibilities.

15. CLOSEOUT.

15.1. The County shall close-out this Agreement when it determines that all applicable administrative actions and all required work under this Agreement have been completed by Municipality.

15.2. The Municipality shall comply with the closeout provisions of 2 C.F.R. 200.343 (Closeout).

16. POST-CLOSEOUT ADJUSTMENTS AND CONTINUING RESPONSIBILITIES.

16.1. The closeout of this Agreement does not affect any of the following:

16.1.1. The right of County to disallow costs and recover funds on the basis of a later audit or other review. The County must make any cost disallowance determination and notify the Municipality within the record retention period;

16.1.2. The obligation of the Municipality to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments;

16.1.3. Audit requirements in Subpart F—Audit Requirements of 2 C.F.R. Part 200.

16.1.4. Records retention as required in Subpart D—Post Federal Award Requirements of this part, §200.333 Retention requirements for records through §200.337 Restrictions on public access to records.

17. REMEDIES FOR NONCOMPLIANCE.

17.1. If the Municipality fails to comply with federal statutes, regulations, or the terms and conditions of this Agreement, the County may impose additional conditions, as described in 2 CFR §200.207 Specific Conditions. If the County determines that noncompliance cannot be

remedied by imposing additional conditions, the County may take one or more of the following actions, as appropriate in the circumstances:

- 17.1.1. temporarily withhold cash payments pending correction of the deficiency by the Municipality or more severe enforcement action by the County;
- 17.1.2. disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
- 17.1.3. wholly or partly suspend or terminate the Agreement;
- 17.1.4. recommend that the Federal awarding agency initiate suspension or debarment proceedings as authorized under 2 CFR Part 180 and Federal awarding agency regulations;
- 17.1.5. withhold further funds for the project or program;
- 17.1.6. take other remedies that may be legally available.

18. NO THIRD-PARTY BENEFICIARIES. Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

19. DISCRIMINATION. The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

20. PERMITS AND LICENSES. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

21. RESERVATION OF RIGHTS. This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

22. DELEGATION/SUBCONTRACT/ASSIGNMENT. Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

23. NO IMPLIED WAIVER. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement.

No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

24. SEVERABILITY. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

25. CAPTIONS. The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

26. NOTICES. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

26.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff’s Office, Sheriff Fiscal Officer, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.

26.2. If Notice is sent to the Political Subdivision, it shall be addressed to: City of Troy.

26.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

27. CONTACT INFORMATION.

<p><u>County of Oakland</u> Lieutenant Bryan Wood Investigative & Forensic Services Division Narcotics Enforcement Team Office: 248-858-1722 Fax: 248-858-1754 Email: woodb@oakgov.com</p>	<p><u>City of Troy</u> Chief Josh Jones Troy Police Department Phone: 248-524-3477 Fax:248-524-9023 Email: jonesj@troymi.gov</p>
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28. GOVERNING LAW. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, without regard to Michigan’s conflict of laws provisions.

29. AGREEMENT MODIFICATIONS OR AMENDMENTS. Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

30. ENTIRE AGREEMENT. This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____
Printed Name:
Title:

IN WITNESS WHEREOF, _____, acknowledges that he/she has been authorized by a resolution of the Municipality’s governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: _____ DATE: _____
Printed Name:
Title:

WITNESSED: _____ DATE: _____
Printed Name:
Title:



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-06

CITY COUNCIL AGENDA ITEM

Date: March 17, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
M. Aileen Dickson, City Clerk

Subject: Request for Recognition as a Nonprofit Organization from Ukrainian Children's Aid & Relief Effort (UCARE)

History

Attached is a request from Ukrainian Children's Aid & Relief Effort (UCARE) seeking recognition as a nonprofit organization for the purpose of obtaining a charitable gaming license for fundraising purposes.

Financial

There are no financial considerations associated with this item.

Recommendation

It has been City Management's practice to support the approval of such requests.



March 10, 2025

Dear **Mayor Baker and Troy City Council,**

I am writing to you on behalf of UCARE Inc. (Ukrainian Children's Aid & Relief Effort), a non-profit 501c3 organization dedicated to helping Ukraine's vulnerable children. Since 1997, we have been working to provide **essential aid, access to education, healthcare services and nutrition, as well as safe environments to children in Ukraine** who have been affected by poverty, conflict, and – for the past three years – WAR!

We are reaching out to you requesting a "Local Governing Body Resolution for Charitable gaming license". This year, we are organizing a Ukrainian Egg (Pysanka) BINGO game, golf tournament and Ukrainian children's art exhibit.

We sincerely appreciate your consideration of this request. **Together, we can make a significant difference in the lives of Ukraine's children, giving them hope, healing, and a brighter future.** If you have any questions or require further information, please do not hesitate to **contact Vera Petrusha (248-840-4803)**

Sincerely,

Vera Petrusha
Vice President

Ukrainian Children's Aid and Relief Effort, Inc.

3704 Fernleigh Drive | Troy, Michigan 48083 | EIN 38-3345588 | ucareinc.org

UCARE provides programming to enrich the lives of vulnerable children in Ukraine with hope, love and inspiration.



CITY OF TROY

SOLICITATION – FUND RAISING

Date Received: March 10, 2025

File the following information with the City Clerk's Office at least 21 days prior to the time when the permit is desired. TIME SPAN FOR PERMIT IS NOT TO EXCEED NINETY (90) DAYS.

Name of Organization: UCARE Inc. (Ukrainian Children's Aid & Relief Effort) Phone: 248-840-4803
Local Address: 3704 Fernleigh Dr. Troy, MI 48083 City/Zip: Troy 48083
Home Address (if different): _____ City/Zip: _____
Name of Parent Organization: _____

Address: _____

Local Representative/Officers:

Name	Title	Phone
Vera Petruscha	Vice President	248-840-4803

Person in Charge of Solicitations: Vera Petruscha

How are funds solicited: BINGO entry, letters, events, raffles, auctions

Locations/Dates/Times:

Locations	Dates	Times
BINGO St. Mary the Protectress uoc.	April 5, 2025	5:00 pm - 8:00 pm
Golf Sylvan Glen Golf	June 21, 2025	7am - 3pm
Art Show Michigan Central	Thursday end of sept.	6:30pm - 9 pm.

To what purpose will you put these funds: Supporting vulnerable children in Ukraine

What is the requested amount for contribution: BINGO \$20 Golf \$125 Art Show \$100

Volunteer

Katherine Beswerchij
Diane Sowik-Jowa
Alex Jowa
Luba Petrusha
Halya Zarewych
Luba Manko Sawka
Anna Manko
Larysa Blyzniuk
Daria Fedoriw
Peggy Lynch
Olga Liskiwska
Natalka Melnychuk
Marc Hewko
Michael Hammond
Yarko Petrusha
Sam Rozenburg
Cheryl Kapitanec
George Kapitanec
Julia Romaniuk
Angie Shashlo
Irene Luba Watts
Christine Kowalenko
Zhenia Prybula
Donna Voronovich
Genevieve Murskyj

eMail

primrose315@aol.com
dianejowa@yahoo.com
alexjowa@gmail.com
lubapetrusha@gmail.com
halya@att.net
klsawka@yahoo.com
mankoa@hotmail.com
larysa.blyzniuk@gmail.com
dfedoriw@gmail.com
margaretannlynch@yahoo.com
olgaliss0910@gmail.com
natalie.melnyczuk@wayne.edu
mhewko@yahoo.com
runnermike79@gmail.com
shrubs129@gmail.com
samr@keepits.us
gkapitanec@icloud.com
gkapitanec@icloud.com
juliavromaniuk@gmail.com
ashashlo@comcast.net
ilkwatts@gmail.com
Poltavakennels@yahoo.com
zprybula@hotmail.com
voronovichdonna@gmail.com
ZhenyaM@aol.com



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
 adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)

Ukrainian Children's Aid & Relief Effort, Inc.



3704 Fernleigh
Troy, MI 48083

William Arvo, CPA
41250 Gloca Mora
Harrison Township, MI 48045

Dear Mr. Arvo:

This representation letter is provided in connection with your audit of the annual financial statements of UCARE, Inc ("The Company") as of December 31, 2023 and December 31, 2022, for the purpose of expressing an opinion as to whether these financial statements give a true and fair view of the financial position of the Company and of the results of its operations and its cash flows in accordance with Generally Accepted Accounting Principles (GAAP) in the United States. In connection with your annual audit, we represent that to the best of our knowledge and belief:

1. It is management's responsibility to establish and maintain the system of internal accounting control.
2. We have disclosed to you all material weaknesses in the system of which we are aware, including those for which we believe the cost of corrective action may exceed the benefits.
3. We have made available to you all accounting and financial records and related data of the Company.
4. The Company has satisfactory title to all owned assets and there are no liens or encumbrances on such assets nor have any assets been pledged except as disclosed to you.
5. The Company holds no interest in real property which is the subject of environmental claims, or which exposes the Company on to risk or liability in connection with environment matters.
6. The Company has complied with all aspects of contractual agreements that would have material effects on the system of internal accounting control.
7. The Company has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
8. There are no material/significant subsequent events that have occurred after the abovementioned balance sheet date to the date of signature of this letter.

9. There have been no irregularities involving any member of management or employee who has significant roles in the system of internal accounting control.
10. The Company has complied with all provisions of the applicable rules, regulations and statutes.
11. We have disclosed all information concerning related party transactions and related amounts receivable or payable.
12. We have made available to you all minutes of meetings of directors, credit committee and committees of directors.
13. There are no changes that have occurred subsequent to the date being reported on that would significantly affect the system of internal accounting control, including any corrective actions taken by management with regard to material weaknesses.
14. There are no unasserted claims or assessments that the Company's lawyer has advised are probable of assertion and must be disclosed.
15. There are no undisclosed indications of fraud or manipulation within the Company that we are aware of that have occurred or are currently occurring which would have a material impact on the financial statements.

Sincerely,

By: M. Hewko, Treasurer
(Authorized Signature & Title)

Date: 5/12/2024



**COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE AT THE
CONCLUSION OF THE AUDIT**

May 9, 2024

Board of Directors
UCARE, Inc.
Crystal Lake, Illinois

We have audited the accompanying statements of financial condition of UCARE, Inc. (the "Company") as of December 31, 2023 and 2022 and the related statements of operations, changes in owner's equity, and cash flows for the year then ended. These financial statements are the responsibility of the Company's management. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Company are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended December 31, 2023 and 2022. We noted no transactions entered into by the Company during the years for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than inherent internal controls deficiencies typical of small organizations, no issues were encountered during the audit. Management should be commended.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Company's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts.

We did not consult with other accountants during this engagement.

This information is intended solely for the use of the Board of Directors and management of UCARE, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.

With Many Regards

William Arvo, CPA PLLC



William Awo, CPA PLLC

248.467.4879

**UKRAINIAN CHILDREN'S AID & RELIEF EFFORT,
INC. ("UCARE, INC.")**

AUDITOR'S REPORT AND FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

UCARE, Inc.

DECEMBER 31, 2023 AND 2022

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UCARE, Inc.



INDEPENDENT AUDITOR'S REPORT

Board of Directors
UCARE, Inc.
Crystal Lake, Illinois

Opinion

We have audited the accompanying statement of financial position of UCARE, Inc. (a nonprofit organization), which comprises the statement of financial position as of December 31, 2023 and 2022, and the related statement of operations, statement of changes in equity, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of UCARE, Inc. and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the *Audit of the Financial Statements* section of our report. We are required to be independent of UCARE, Inc., and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about UCARE, Inc.'s ability to continue as a going concern when one year after the date that the financial statements are available to be issued.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing

UCARE, Inc.

Auditors' Responsibility for the Audit of the Financial Statements (Continued)

standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risk of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of UCARE, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about UCARE, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

May 9, 2024

Financial Standards Group CPA, LLC

UCARE, Inc.
STATEMENT OF FINANCIAL CONDITION
DECEMBER 31, 2023 AND 2022

ASSETS	<u>2023</u>	<u>2022</u>
Cash (Note 2)	\$382,282	\$236,030
TOTAL ASSETS	<u>\$382,282</u>	<u>\$236,030</u>
LIABILITIES AND EQUITY		
LIABILITIES:		
Total liabilities	<u>\$-</u>	<u>\$-</u>
EQUITY:		
Retained earnings (Note 1)	\$382,282	\$236,030
Total equity	<u>\$382,282</u>	<u>\$236,030</u>
TOTAL LIABILITIES AND EQUITY	<u>\$382,282</u>	<u>\$236,030</u>

The accompanying notes are an integral part of these financial statements.

UCARE, Inc.
STATEMENT OF OPERATIONS
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2023 AND 2022

OPERATING INCOME:	<u>2023</u>	<u>2022</u>
Donations	\$102,512	\$922,238
Events	227,450	34,585
Total operating income	<u>329,962</u>	<u>956,823</u>
 OTHER INCOME:		
Dividends	<u>2,378</u>	<u>917</u>
Total income	332,340	957,740
 OPERATING EXPENSES:		
Donations	113,066	739,620
Event Expense	65,321	4,135
Office and Supplies	31	2,363
Accounting	4,098	584
Fees	209	558
Shipping Costs	427	162
Travel	2,936	-
Total operating expenses	<u>186,088</u>	<u>747,422</u>
 NET INCOME	 <u>\$146,252</u>	 <u>\$210,318</u>

The accompanying notes are an integral part of these financial statements.

UCARE, Inc.
STATEMENT OF CHANGES IN EQUITY
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2023 AND 2022

	<u>Contributed Capital</u>	<u>Retained Earnings</u>	<u>Total</u>
Balance, January 1, 2022	\$-	\$25,712	\$25,712
Contributions	-	-	-
Net income	<u>-</u>	<u>236,030</u>	<u>236,030</u>
Balance, December 31, 2022	<u>\$-</u>	<u>\$236,030</u>	<u>\$236,030</u>
Contributions	-	-	-
Net income	<u>-</u>	<u>146,252</u>	<u>146,262</u>
Balance, December 31, 2023	<u>\$-</u>	<u>\$382,282</u>	<u>\$382,282</u>

The accompanying notes are an integral part of these financial statements.

UCARE, Inc.
STATEMENT OF CASH FLOWS
FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2023 AND 2022

CASH FLOWS FROM OPERATIONS	2023	2022
Net income	<u>\$146,252</u>	<u>\$210,318</u>
Net cash provided by operating activities	146,252	210,318
CASH FLOWS FROM INVESTING		
Acquisition of property and equipment	<u>-</u>	<u>-</u>
Net cash provided by investing activities	-	-
CASH FLOWS FROM FINANCING		
Contribution of capital	<u>-</u>	<u>-</u>
Net cash provided by financing activities	-	-
Net increase in cash	146,252	210,318
Cash and cash equivalents at beginning of period	<u>236,030</u>	<u>25,712</u>
Cash and cash equivalents at end of period	<u>\$382,282</u>	<u>\$236,030</u>

The accompanying notes are an integral part of these financial statements.

UCARE, Inc.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2023 AND 2022

NOTE 1: SIGNIFICANT ACCOUNTING POLICIES

Organization

UCARE, Inc. is a non-profit 501c (3) whose mission is to improve the quality of life and health of children residing in the Ukrainian orphanage system and to create opportunities for these children to reach their maximum potential. Currently, the primary focus is on the medical and educational needs of orphaned children in Ukraine.

Fiscal Year

The fiscal year for UCARE, Inc. begins on January 1 and ends on December 31.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash

Cash on demand on demand with various financial institutions that are fully insured up to \$250,000 in deposits by the National Credit Union Association (“NCUA”) and the Federal Deposit Insurance Company (“FDIC”). At times, the Company’s deposits may exceed the NCUA and FDIC insurance limits.

Retained Earnings

The accumulation of profit and loss since the inception of the Company.

Revenues

The Company generates revenue mainly through consulting contracts with various not-for-profit credit unions.

Income Taxes

The Company is a Limited Liability Company organized under the laws of the State of Michigan. The Company is considered a disregarded entity under the Internal Revenue Code (IRC).

NOTE 2: CASH

Total cash on deposits with financial institutions was \$354,034 and \$286,563 as of December 31, 2023 and 2022, respectively.



Ukrainian Children's Aid & Relief Effort Inc.
Income Statement
for the period of 01/01/2024 to 12/31/2024

Account Number	Account Name	Amount
Income		
Donations		
9002	Contribution Income	\$0.00
4000	Contributions Income - General	\$61,745.96
4007	Income - PayPal Detroit	\$4,671.47
Total for 9002 - Contribution Income		\$66,417.43
Total Donations		\$66,417.43
Fundraising Events		
9001	Afternoon Tea - Indiana Income	\$0.00
4014	Contribution Income - Afternoon Tea - Indiana	\$5,135.70
4015	Afternoon Tea - Indian - Ticket Sales	\$2,555.67
4016	Afternoon Tea - Indiana - Auction	\$2,889.64
Total for 9001 - Afternoon Tea - Indiana Income		\$10,581.01
9007	Other Events	\$0.00
4001	Sales Income Michigan - Goods	\$4,662.36
4002	Sales Income Illinois - Goods	\$635.66
Total for 9007 - Other Events		\$5,298.02
9008	Golf Outing - Income	\$0.00
4003	Contribution Income - Golf Outing	\$8,621.38
4017	Golf Outing - Ticket Sales	\$5,428.97
Total for 9008 - Golf Outing - Income		\$14,050.35
Total Fundraising Events		\$29,929.38
Other Income		
4101	Dividends	\$9,755.85
Total Other Income		\$9,755.85
Total Income		\$106,102.66
Expense		
Administrative Expenses		
9009	Other	\$0.00
5002	Accounting	\$3,869.00
5003	Insurance	\$1,460.00
5100	Bank Fees	\$8.76
5101	Other Fees (State, Federal)	\$75.00
5300	Business Supplies	\$165.48
5301	IT - Expense (Web, eMail, Other)	\$2,867.63
5550	Travel - Administrative	\$4,072.27
5551	Meals/Entertainment	\$465.48
5600	Shipping/Mailing - NonDonation Related	\$956.78
Total for 9009 - Other		\$13,940.40
9010	Contractor Expenses	\$0.00
5004	Contractor Invoice	\$6,426.00
5552	Contractor Travel	\$193.14
Total for 9010 - Contractor Expenses		\$6,619.14
Total Administrative Expenses		\$20,559.54
Other Expenses		
5501	Purchase Items For Fund Raiser Sale	\$446.38
5503	Expenses - Fashion Show	(\$1,031.81)
5505	Expenses - Afternoon Tea Indiana	\$1,928.25
Total Other Expenses		\$1,342.82
Ukraine Project Expenses		
9004	Other Aid	\$0.00
5400	Donation - Cash Outgoing	\$3,736.00
5401	Donation - Purchased Goods Humanitarian Aid	\$2,865.80
5402	Donation - Shipping of Donations	\$962.49

Account Number	Account Name	Amount
5410	Donation - Cash Outgoing Scholarship/Stipend	\$15,943.00
5412	Donation - Cash Outgoing Healing Through Art	\$17,866.00
5415	Grants - Program Administration	\$3,500.00
5416	Grants - Alumni Seminars	\$4,900.00
Total for 9004 - Other Aid		\$49,773.29
9005	Summer/Winter Camps	\$0.00
5411	Donation - Cash Outgoing - Camps	\$131,776.00
Total for 9005 - Summer/Winter Camps		\$131,776.00
Total Ukraine Project Expenses		\$181,549.29
Total Expense		\$203,451.65
Net Income (Loss)		(\$97,348.99)



Ukrainian Children's Aid & Relief Effort, Inc.

Financial Report - Detroit & Chicago

Year End 2023

Report Date: January 10, 2024



Balance Sheet as of 01/01/2023

Account Number	Account Name	Amount	Change
Assets			
Current Assets			
1000	Checking MFCU - Detroit	56,535	
1001	Savings MFCU - Detroit	13,732	
1002	CD MFCU - Detroit		
1010	Money Market - Chicago	165,757	
1011	Savings - Chicago	5	
1502	PayPal - Detroit		
Total Current Assets		236,030	
Total Assets		236,030	
Liabilities			
Total Liabilities		-	
Equity			
Unrestricted Net Assets			
3000	General Fund - Fund Balance	236,030	
Total Unrestricted Net Assets		236,030	
Total Equity		236,030	
Total Liabilities + Total Equity		236,030	

Balance Sheet as of 12/31/2023

Account Number	Account Name	Amount	
Assets			
Current Assets			
1000	Checking MFCU - Detroit	105,069	48,534
1001	Savings MFCU - Detroit	30	(13,702)
1002	CD MFCU - Detroit	100,000	100,000
1010	Money Market - Chicago	175,010	9,253
1011	Savings - Chicago	5	0
1502	PayPal - Detroit	2,168	2,168
Total Current Assets		382,282	146,252
Total Assets		382,282	146,252
Liabilities			
Total Liabilities		-	-
Equity			
Unrestricted Net Assets			
3000	General Fund - Fund Balance	382,282	146,252
Total Unrestricted Net Assets		382,282	146,252
Total Equity		382,282	146,252
Total Liabilities + Total Equity		382,282	146,252

Income Statement by Month for the period of 01/01/2023 to 12/31/2023

2023 Year End Close



Account No	Account Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Amount
Income														
Donations														
4000	Contributions Income- General	12,750	14,416	19,570	28,815	7,583	1,513	475	405	1,759	-	3,375	5,052	95,712
4007	Income - PayPal Detroit	-	-	-	-	-	-	-	-	-	-	611	2,168	2,779
4008	Income - PayPal Chicago	3,353	209	449	-	-	-	-	-	-	-	-	-	4,021
Total 4000 - Contributions Income - General		16,113	14,625	20,019	28,815	7,583	1,513	475	405	1,759	-	3,986	7,219	102,512
Total Donations		16,113	14,625	20,019	28,815	7,583	1,513	475	405	1,759	-	3,986	7,219	102,512
Fundraising Events														
4001	Sales Income Michigan- Goods	260	4,124	-	-	6,355	200	1,357	1,626	1,383	-	-	-	15,305
4002	Sales Income Illinois- Goods	713	240	-	-	-	-	-	-	-	-	862	-	1,814
4003	Contribution Income- Golf Outing	-	-	-	-	-	-	17,030	-	125	980	-	-	18,135
4005	Contribution Income- Fashion Show	-	-	-	-	-	-	-	7,367	62,595	119,009	3,225	-	192,196
Total Fundraising Events		973	4,364	-	-	6,355	200	18,387	8,993	64,103	119,989	4,086	-	227,450
Other Income														
4101	Dividends	155	126	206	218	251	197	185	182	176	230	229	221	2,378
Total Other Income		155	126	206	218	251	197	185	182	176	230	229	221	2,378
Total Income		17,241	19,116	20,225	29,033	14,189	1,910	19,047	9,580	66,038	120,219	8,302	7,441	332,340
Expense														
Administrative Expenses														
5002	Accounting	139	119	79	79	3,079	79	89	89	89	89	89	79	4,098
5100	Bank Fees	82	(30)	-	-	-	-	-	9	-	-	-	-	62
5101	Other Fees (State, Federal)	-	-	10	-	-	-	-	-	-	115	-	-	125
5300	Business Supplies	7	-	-	-	-	-	-	-	-	-	-	-	7
5301	IT - Expense (Web, eMail, Other)	-	-	-	-	-	-	-	-	-	23	-	-	23
5550	Travel - Administrative	-	-	-	-	-	-	-	-	813	2,227	-	(104)	2,935
5600	Shipping/Mailing - NonDonation Related	-	-	-	-	-	-	-	-	-	11	282	134	427
Total Administrative Expenses		229	89	89	79	3,079	79	89	98	902	2,465	371	109	7,679
Other Expenses														
5500	Unknown - Expense	-	837	100	-	-	-	-	-	-	-	609	-	1,547
5501	Purchase Items For Fund Raiser Sale	-	479	-	3,994	1,249	-	-	-	-	-	-	-	5,723
5502	Expenses - Event General	-	-	-	-	-	35	100	100	-	-	-	-	235
5503	Expense - Fashion Show	-	-	1,000	-	-	-	-	2,668	32,913	21,620	(154)	-	58,048
Total Other Expenses		-	1,317	1,100	3,994	1,249	35	100	2,768	32,913	21,620	455	-	65,552
Ukraine Project Expenses														
5411	Donation - Cash Outgoing - Camps	15,000	-	-	-	7,102	50,000	-	-	-	-	5,542	-	77,644
5413	Donation - Camp Travel	-	-	-	-	-	1,393	-	2,023	-	-	-	-	3,416
Total 5411 - Donation - Cash Outgoing - Camps		15,000	-	-	-	7,102	51,393	-	2,023	-	-	5,542	-	81,060
5401	Donation - Purchased Goods Humanitarian Aid	531	-	-	-	-	-	-	5,000	-	-	-	1,500	7,031
5402	Donation - Shipping of Donations	125	432	401	713	-	-	-	-	-	-	480	-	2,131
5410	Donation - Cash Outgoing Scholarship/Stipend	7,000	-	-	-	-	-	-	-	-	-	4,195	-	11,195
5412	Donation - Cash Outgoing Healing Through Art	-	-	-	-	-	-	-	-	-	-	8,239	-	8,239
5414	Computer Project	-	-	-	-	2,200	1,000	-	-	-	-	-	-	3,200
Total Ukraine Project Expenses		22,656	432	401	713	9,302	52,393	-	7,023	-	-	18,436	1,500	112,856
Total Expense		22,885	1,838	1,590	4,786	13,630	52,507	189	9,890	33,816	24,086	19,263	1,609	186,087
Net Income (Loss)		(5,644)	17,278	18,635	24,247	559	(50,597)	18,858	(310)	32,222	96,134	(10,961)	5,832	146,252



Savings Rates

Shares

Effective Date: Wednesday, December 13th, 2023

NAME	MINIMUM AMOUNT	RATE	APY
Regular Savings	\$300.00	0.05%	0.05%
Secondary Savings	\$300.00	0.05%	0.05%
IRA Savings	\$300.00	0.05%	0.05%
Checking	\$300.00	0.01%	0.01%

*APY=Annual Percentage Yield

Money Market

Effective Date: Wednesday, December 13th, 2023

MINIMUM AMOUNT	RATE	APY
\$2,000.00-\$19,999.99	1.00%	1.00%
\$20,000.00-\$74,999.99	2.00%	2.00%
\$75,000.00-149,999.99	2.50%	2.50%
\$150,000.00 or more	3.25%	3.25%

*APY=Annual Percentage Yield

Certificates

Effective Date: Wednesday, December 13th, 2023

TERM	MINIMUM AMOUNT	RATE	APY
6 months	\$500.00	4.00%	4.00%
9 months	\$500.00	4.50%	4.50%
12 months	\$500.00	5.00%	5.00%
18 months	\$500.00	4.50%	4.50%
2 years	\$500.00	4.20%	4.25%
2 years	\$75,000.00	4.35%	4.40%
3 years	\$500.00	4.05%	4.10%
3 years	\$75,000.00	4.20%	4.25%
4 years	\$500.00	4.10%	4.16%
4 years	\$75,000.00	4.25%	4.31%

Certificate rates include Regular CD's, Coverdell, Roth & Traditional IRA CD's.

*APY=Annual Percentage Yield

Values shown are for demonstration only and do not
reflect the actual 2023 results.

We couldn't have done this
without you in 2023!

675

total donors



\$271 thousand
in funds raised

\$113 thousand
of aid provided to
Ukrainian children

35+

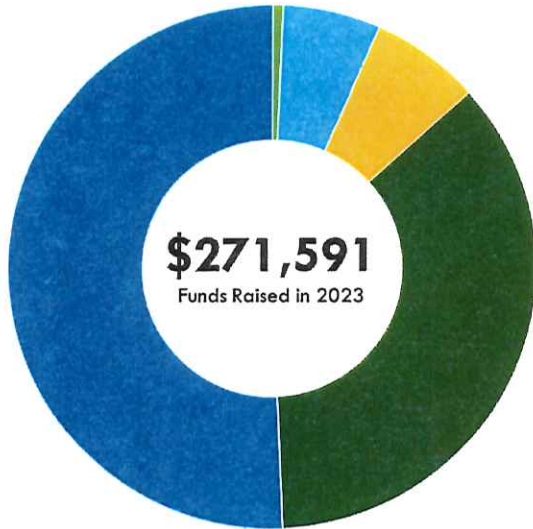
worldwide volunteers

Student Computers, Healing Through
Art, Humanitarian Aid, Student
Scholarships & Youth Camps

We have donors from all over
the United States & Canada

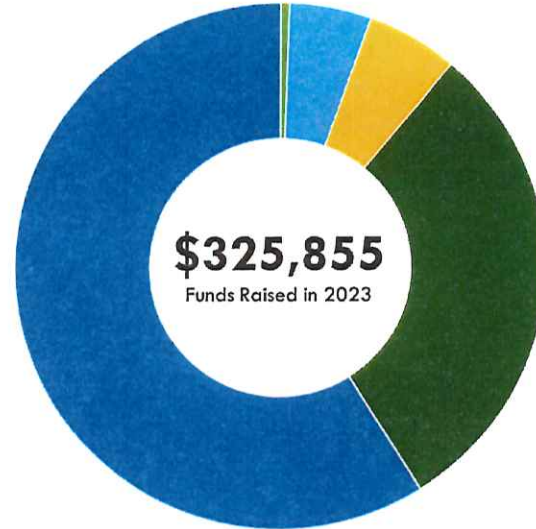
Values shown are for demonstration only and do not reflect the actual 2023 results.

Fashion Show as Net



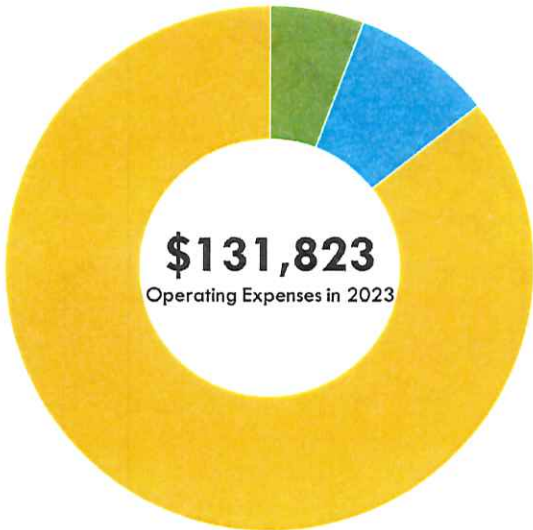
- Interest
- Sales Events
- Annual Golf Outing
- Donations
- Fashion Show (net)

Fashion Show as Gross



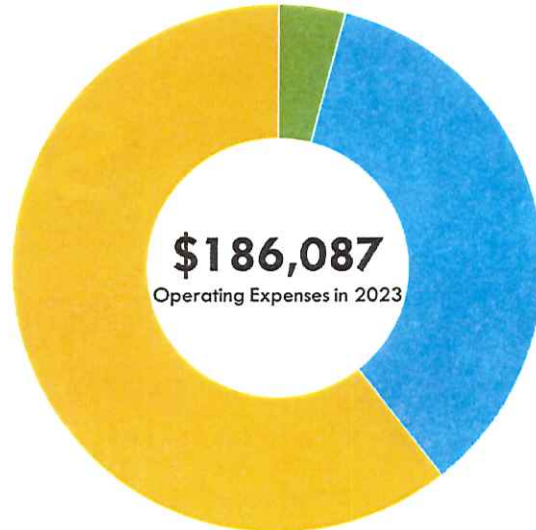
- Interest
- Sales Events
- Annual Golf Outing
- Donations
- Fashion Show

\$131,823
Operating Expenses in 2023

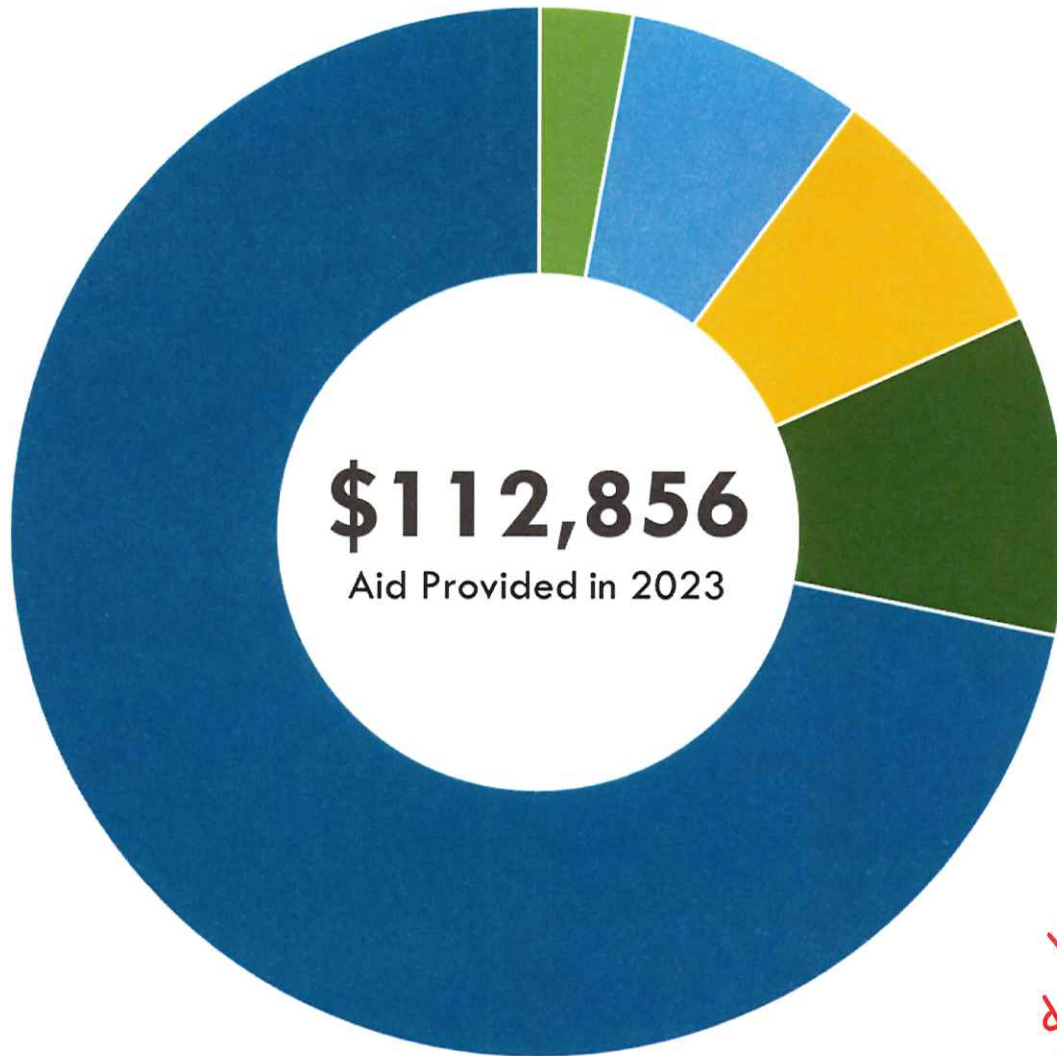


- Administrative
- Fundraising
- Program Services

\$186,087
Operating Expenses in 2023



- Administrative
- Fundraising
- Program Services



\$1,128,856

Aid Provided in 2023

- Student Computer Project
- Healing Through Art
- Humanitarian Aid
- Student Scholarships
- Youth Camps

Values shown are for demonstration only and do not reflect the actual 2023 results.

RESET | SEARCH | Search Tips

Showing 1-1 results of 1

EIN	Organization Name	City	State	Country	Database
38-3345588	Ukranian Childrens Aid and Relief Effort Inc.	Troy	Michigan	United States	<a>Pub 78 Data <a>Copies of Returns

Additional information

- [Frequently asked questions](#) - Exempt Organizations Select Check
- [Revocations of 501\(c\)\(3\) Determinations](#)
- [Suspensions Pursuant to Code Section 501\(p\)](#)
- [Exempt Organizations Business Master File Extract \(EO BMF\)](#): a list of organizations recognized as exempt by the IRS
- [Tax Exempt Organization Search: Bulk Data Downloads](#)

<p>OUR AGENCY</p> <p><a>About IRS</p> <p><a>Careers</p> <p><a>Operations and Budget</p> <p><a>Tax Statistics</p> <p><a>Help</p>	<p>KNOW YOUR RIGHTS</p> <p><a>Taxpayer Bill of Rights</p> <p><a>Taxpayer Advocate Service</p> <p><a>Independent Office of Appeals</p> <p><a>Civil Rights</p> <p><a>FOIA</p>	<p>RESOLVE AN ISSUE</p> <p><a>IRS Notices and Letters</p> <p><a>Identity Theft</p> <p><a>Phishing</p> <p><a>Tax Fraud</p> <p><a>Criminal Investigation</p>	<p>LANGUAGES</p> <p><a>Español</p> <p><a>中文 (简体)</p> <p><a>中文 (繁體)</p> <p><a>한국어</p> <p><a>Русский</p>	<p>RELATED SITES</p> <p><a>U.S. Treasury</p> <p><a>Treasury Inspector General for Tax Administration</p> <p><a>USA.gov</p> <p><a>USAspending.gov</p>
--	--	---	---	---

6-1999 22:01
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999

P.02
EMPLOYER IDENTIFICATION NUMBER: 38-3345588
FORM 990
1752402375 0

HELP US HELP THE CHILDREN INC
% VERA PETRUSHA
4511 BERNICE DR
WARREN MI 48091

FOR ASSISTANCE CALL US AT:
237-0800 LOCAL DETROIT
1-800-829-1040 OTHER MI

OR WRITE TO THE ADDRESS
SHOWN AT THE TOP LEFT.

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER (EIN)

Thank you for your Form SS-4, Application for Employer Identification Number (EIN). We assigned you EIN 38-3345588. This EIN will identify your business account, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Use your complete name and EIN shown above on all federal tax forms, payments, and related correspondence. If you use any variation in your name or EIN, it may cause a delay in processing, incorrect information in your account, or cause you to be assigned more than one EIN.

If you want to receive a ruling or a determination letter recognizing your organization as tax exempt, you should file Form 1023/1024, Application for Recognition of Exemption, with your IRS Key District office. Publication 557, Tax Exempt Status for Your Organization, is available at most IRS offices and has details on how you can apply.

Thank you for your cooperation.

Keep this part for your records.

CP 575 E (Rev. 1-95)

TOTAL P.02

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES
(FOR BUREAU USE ONLY)

Date Received
MAY 05 2006

ADJUSTED TO AGREE
WITH BUREAU RECORDS

This document is effective on the date filed, unless a
subsequent effective date within 90 days after received
date is stated in the document.

Trans Info: 11-62780-1 03/15/06
Check: 5597 amt: \$10.00
TSA 750961

FILED

MAY 11 2006

Administrator
BUREAU OF COMMERCIAL SERVICES

EFFECTIVE DATE:

Name	Vera Petrusha		
Address	3704 Fernleigh Dr.		
City	State	ZIP Code	
Troy	MI	48063	

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION
For use by Domestic Profit and Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 284, Public Acts of 1972, (profit corporations), or Act 162, Public Acts of 1982, (nonprofit corporations), the undersigned corporation executes the following Certificate:

1. The present name of the corporation is:
Help Us Help The Children, Inc.

2. The identification number assigned by the Bureau is: **750-961**

3. Article 1 of the Articles of Incorporation is hereby amended to read as follows:

The name of the corporation is:

Ukrainian Children's Aid and Relief Effort, Inc.

6. (For a nonprofit corporation whose Articles state the corporation is organized on a directorship basis.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the 8th day of May, 2005 by the directors of a nonprofit corporation whose articles of incorporation state it is organized on a directorship basis (check one of the following)

- at a meeting the necessary votes were cast in favor of the amendment
- by written consent of all directors pursuant to Section 525 of the Act.

Signed this 13th day of March, 2006

By Vera Petrusha

(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

Vera Petrusha
(Type of Print Name)

Vice President
(Type of Print Title)

MICHIGAN DEPARTMENT OF COMMERCE — CORPORATION AND SECURITIES BUREAU

(FOR BUREAU USE ONLY)

FILED

Date Received
MAR 17 1997

MAR 19 1997

ADJUSTED PURSUANT TO
TELEPHONE AUTHORIZATION

Administrator
MI DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
CORPORATION, SECURITIES & LAND DEVELOPMENT BUREAU

vera

CORPORATION IDENTIFICATION NUMBER

750-961

ARTICLES OF INCORPORATION

For use by Domestic Nonprofit Corporations

(Please read instructions on last page before completing form)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

Help Us Help the Children, Inc. ✓

ARTICLE II

The purpose or purposes for which the corporation is organized are:

Collecting and distributing medical equipment and supplies, clothing, shoes, non-perishable food stuffs and other aid to orphanages, children's hospitals and rehabilitation centers in Ukraine. Raising funds to finance the purchase and distribution of the aid and any other purpose for which corporations may be organized under the Act.
related

ARTICLE III

The corporation is organized upon a nonstock basis.
(stock or nonstock)

1. If organized on a stock basis, the aggregate number of shares which the corporation has authority to issue is _____ . If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

ARTICLE III

2. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")

none

and the description and value of its personal property assets are: (if none, insert "none")

none

The corporation is to be financed under the following general plan:

fundraising

The corporation is organized on a directorship basis.
(membership or directorship)

ARTICLE IV

1. The address of the registered office is:

4511 Bernice

(Street Address)

Warren

(City)

, Michigan

48091

(ZIP Code)

2. The mailing address of the registered office if different than above:

(P.O. Box)

(City)

, Michigan

(ZIP Code)

3. The name of the resident agent at the registered office is:

Vera Petruska

ARTICLE V

The name(s) and address(es) of all the incorporator(s) is (are) as follows:

Name

Residence or Business Address

Vera Petruska

4511 Bernice, Warren, MI 48091

Laryssa Sawertailo

2317 W. Iowa, Chicago, IL 60622

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

NONE

I (We), the incorporator(s) sign my (our) name(s) this 14th day of March, 1997

Vera Petruscha
Larysa Sawertailo

Vera Petruscha

Larysa Sawertailo

DOCUMENT WILL BE RETURNED TO NAME AND MAILING ADDRESS INDICATED IN THE BOX BELOW. Include name, street and number (or P.O. box), city, state and ZIP code.

Vera Petruska
4511 Bernice
Warren, Michigan 48091

Telephone: _____
Area Code 810
Number 756-5283

INFORMATION AND INSTRUCTIONS

1. Submit one original copy of this document. Upon filing, a microfilm copy will be prepared for the records of the Corporation and Securities Bureau. The original copy will be returned to the address appearing in the box above as evidence of filing.

Since this document must be microfilmed, it is important that the filing be legible. Documents with poor black and white contrast, or otherwise illegible, will be rejected.

2. This document is to be used pursuant to the provisions of Act 162, P.A. of 1982 by one or more persons for the purpose of forming a domestic nonprofit corporation.

3. Article II — The specific purpose for which the corporation is organized must be included. It is not sufficient to state that the corporation may engage in any activity within the purposes for which corporations may be organized under the Act.

4. Article III — Complete item III(1) or III(2) as appropriate, but not both.

5. Article IV — A post office box may not be designated as the street address of the registered office. The mailing address may differ from the address of the registered office only if a post office box address in the same city as the registered office is designated as the mailing address.

6. Article V — The Act requires one or more incorporators. The addresses should include a street number and name (or other designation), city and state.

7. This document is effective on the date approved and filed by the Bureau. A later effective date, no more than 90 days after the date of delivery, may be stated as an additional article.

8. This document must be signed in ink by each incorporator. However, if there are 3 or more incorporators, they may, by resolution adopted at the organizational meeting by a written instrument, designate one of them to sign the articles of incorporation on behalf of all of them. In such event, these articles of incorporation must be accompanied by a copy of the resolution duly certified by the acting secretary at the organizational meeting and a statement must be placed in the articles incorporating that resolution into them.

9. FEES: Filing fee	\$10.00
Franchise fee	\$10.00
Total fees (Make remittance payable to State of Michigan)	\$20.00

10. Mail form and fee to:
Michigan Department of Commerce
Corporation and Securities Bureau
Corporation Division
P.O. Box 30054
Lansing, MI 48909
Telephone: (517) 373-0493

MICHIGAN DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES
CORPORATION, SECURITIES AND LAND DEVELOPMENT BUREAU

(FOR BUREAU USE ONLY)

Date Received
JUL 9 1997

ADJUSTED TO AGREE
WITH BUREAU RECORDS

AUG 6 1997

FILED

AUG 07 1997

Administrator
MI DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
CORPORATION, SECURITIES & LAND DEVELOPMENT BUREAU

EFFECTIVE DATE:

Name <i>Vera Petruska</i>		
Address <i>4511 Bernice Drive</i>		
City <i>Warren</i>	State <i>Mi</i>	Zip Code <i>48091</i>

Document will be returned to the name and address you enter above

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION
For use by Domestic Profit and Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned corporation executes the following Certificate:

1. The present name of the corporation is: *Help Us Help the Children, Inc.*

2. The identification number assigned by the Bureau is:

750-961

3. The location of the registered office is:

4511 Bernice Drive
(Street Address)

Warren
(City)

Michigan *48091*
(ZIP Code)

4. Article *II* of the Articles of Incorporation is hereby amended to read as follows:

The purpose or purposes for which the corporation is organized are:

Collecting and distributing medical equipment and supplies, clothing, shoes, non-perishable food stuffs and other aid to orphanages, children's hospitals and rehabilitation centers in Ukraine.

Raising funds to finance the purchase and distribution of aid and for charitable purposes in conformity with section 501(c)(3) of the Internal Revenue Code.

5. (For amendments adopted by unanimous consent of incorporators before the first meeting of the board of directors or trustees.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the 1st day of May, 19 97, in accordance with the provisions of the Act by the unanimous consent of the incorporator(s) before the first meeting of the Board of Directors or Trustees.

Signed this 1st day of May, 19 97

Vera Petruschen
(Signature)

Larysa Sawertailo
(Signature)

Vera Petruschen
(Type or Print Name)

Larysa Sawertailo
(Type or Print Name)

(Signature)

(Signature)

(Type or Print Name)

(Type or Print Name)

6. (For profit corporations, and for nonprofit corporations whose articles state the corporation is organized on a stock or on a membership basis.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the _____ day of _____, 19 _____ by the shareholders if a profit corporation, or by the shareholders or members if a nonprofit corporation (check one of the following)

- at a meeting. The necessary votes were cast in favor of the amendment.
- by written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act if a nonprofit corporation, or Section 407(1) of the Act if a profit corporation. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation.)
- by written consent of all the shareholders or members entitled to vote in accordance with section 407(3) of the Act if a nonprofit corporation, or Section 407(2) of the Act if a profit corporation.

Signed this _____ day of _____, 19 _____

By _____
(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

(Type or Print Name)

(Type or Print Title)

7. (For a nonprofit corporation whose articles state the corporation is organized on a directorship basis.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the _____ day of _____, 19 _____ by the directors of a nonprofit corporation whose articles of incorporation state it is organized on a directorship basis (check one of the following)

at a meeting. The necessary votes were cast in favor of the amendment.

by written consent of all directors pursuant to Section 525 of the Act.

Signed this _____ day of _____, 19 _____

By _____
(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

(Type or Print Name) (Type or Print Title)

C&S 515 (Rev.
8/96)

097D#0547 0709 ORG&FI

\$10.00

Date Received

JUL 9 1997

AUG 6 1997

Name

MICHIGAN DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES
CORPORATION, SECURITIES AND LAND DEVELOPMENT BUREAU

ADJUSTED TO AGREE
WTH **BUREAU**
RECORDS

Vera Petrusha

Address

City

4511 Bernice Drive

Warren

State

Mi

Zip
Code

4809

1

(FOR BUREAU USE
ONLY)

FILED

AUG 07 1997

Administrator
MI DEPARTMENT OF CONSUMER &
INDUSTRY SERVICES CORPORATION
SECURITIES LAND DEVELOPMENT
BUREAU

Document will be returned to the name and address you enter above →

EFFECTIVE DATE:

**CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION For use
by Domestic Profit and Nonprofit Corporations** (Please read information and instructions on the
last page)

*Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), or Act 162, Public Acts of 1982
(nonprofit corporations), the undersigned corporation executes the following Certificate:*

1. The present name of the corporation is:

**Help Us Help the
Children,**

2. The identification number assigned by the Bureau is:

3. The location of the registered office is

4511 Bernice Drive

(Street)

Address)

Warren

(City)

750-961

In

C.

Michigan
48091

(ZIP Code)

II

4. Article

of the Articles of Incorporation is hereby amended to read as follows:

The purposer purposes for which the corporation is organized are!

Collecting and distributing medical equipment and supplies, clothing, shoes, non-perishable food stuffs and other aid to orphanages, children's hospitals and rehabilitation centers in Ukraine.

And for

Raising funds to finance the purchase and distribution of aid

for charitable purposes in conformity with

Section 501 (c) (3) of the Internal Revenue Code.

5. (For amendments adopted by unanimous consent of incorporators before the first meeting of the board of directors or trustees.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the

1st

day

of

May

19_97

19 97, in accordance with the provisions of the Act by the unanimous consent of the incorporator(s) before the first meeting of the Board of Directors or Trustees.

Signed this

1st day of

Ma

y

19 97

Veu

Penisle

(Signature
)

Vera Petrusha

(Type or Print Name)

(Signature)

(Type or Print
Name)

Javon
Sawartanle

(Signature)

Larysa
Sawertaile

(Type or Print
Name)

(Signature)

(Type or Print
Name)

6. (For profit corporations, and for nonprofit corporations whose articles state the corporation is organized on a stock or on a membership basis.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the

day of

19

by the shareholders if a profit corporation, or by **the** shareholders or members if a nonprofit corporation (check one of the following)

at a meeting. The necessary votes were cast in favor of the amendment.

by written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section **407**(1) and (2) of the Act if a nonprofit corporation or Section 407(1) of the Act if a profit corporation. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation.)

by written consent of all the shareholders or members entitled to vote in accordance with section 407(3) of the Act if a nonprofit corporation or Section 407(2) of the Act if a profit corporation.

Signed this

day of

By.

(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

(Type or Print Name)

(Type or Print Title)

19

7. (For a nonprofit corporation whose articles state the corporation is organized on a directorship basis.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the

19

day of

by the directors of a nonprofit corporation whose articles of incorporation state it is organized on a directorship basis (check one of the following)

at a meeting. The necessary votes were cast in favor of the amendment.

by written consent of all directors pursuant to Section 525 of the Act.

Signed this

day of

By

(Signature of President, Vice-President, Chairperson or Vice Chairperson)

(Type or Print Name)

19

(Type or Print Title)

212

**MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
BUREAU OF COMMERCIAL SERVICES**

Date Received APR 25 2001	Item #2 ADJUSTED TO AGREE WITH BUREAU RECORDS	(FOR BUREAU USE ONLY) FILED
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.		APR 27 2001

GA

Name Help Us Help The Children, Inc.		
Address 4511 Bernice Dr.		
City Warren	State MI	Zip Code 48091

Administrator BUREAU OF COMMERCIAL SERVICES	
Tran Info: 1	3529303-1 04/25/01
Chk#: 219	
ID: Amt: \$10.00	
EXPIRATION DATE: DECEMBER 31, 2006	HELP US HELP THE CHILDREN INC

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

CERTIFICATE OF ASSUMED NAME
For use by Corporations, Limited Partnerships and Limited Liability Companies
(Please read information and instructions on reverse side)

Pursuant to the provisions of Act 284, Public Acts of 1972 (profit corporations), Act 162, Public Acts of 1982 (nonprofit corporations), Act 213, Public Acts of 1982 (limited partnerships), or Act 23, Public Acts of 1993 (limited liability companies), the corporation, limited partnership, or limited liability company in item one executes the following Certificate:

1. The name of the corporation, limited partnership, or limited liability company is:
Help Us Help The Children, Inc.

2. The identification number assigned by the Bureau is: 750-961

3. The assumed name under which business is to be transacted is:
Ukrainian Children's Aid and Relief Effort, Inc.

4. This document is hereby signed as required by the Act.

COMPLETE ITEM 5 ON LAST PAGE IF THIS NAME IS ASSUMED BY MORE THAN ONE ENTITY.

Signed (this 23rd day of April, 2001)
By *Vera Petrus*
Vera Petrus (Signature)
Vera Petrus (Type or Print Name) President (Type or Print Title)

(Limited Partnerships Only - Indicate Name of General Partner if the General Partner is a corporation or other entity)

JF

C&S 511 (Rev 6/93)

MICHIGAN DEPARTMENT OF COMMERCE - CORPORATION AND SECURITIES BUREAU						
Date Received FEB 18 1998		(FOR BUREAU USE ONLY)				
		<p>FILED</p> <p>FEB 19 1998</p> <p>Administrator MI DEPARTMENT OF CONSUMER & INDUSTRY SERVICES CORPORATION, SECURITIES & LAND DEVELOPMENT BUREAU</p>				
<table border="1"> <tr> <td>Name Vera Petrusha</td> </tr> <tr> <td>Address 4511 Bernice Drive</td> </tr> <tr> <td>City Warren</td> </tr> <tr> <td>State MI</td> </tr> <tr> <td>ZIP Code 48091</td> </tr> </table>			Name Vera Petrusha	Address 4511 Bernice Drive	City Warren	State MI
Name Vera Petrusha						
Address 4511 Bernice Drive						
City Warren						
State MI						
ZIP Code 48091						
<p>↑ Document will be returned to the name and address you enter above. ↓</p>		EFFECTIVE DATE:				

RESTATED ARTICLES OF INCORPORATION

For use by Domestic Nonprofit Corporations
(Please read information and instructions on last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Restated Articles:

1. The present name of the corporation is:	Help Us Help the Children, Inc.
2. The identification number assigned by the Bureau is:	750-9611
3. All former names of the corporation are:	
4. The date of filing the original Articles of Incorporation was:	March 19, 1997

The following Restated Articles of Incorporation supersedes the Articles of Incorporation as amended and shall be the Articles of Incorporation for the corporation:

ARTICLE I

The name of the corporation is:	Help Us Help the Children, Inc.
---------------------------------	---------------------------------

ARTICLE II

The purpose or purposes for which the corporation is organized are:	See Attachment
---	----------------

W

ARTICLE III

The corporation is organized on a nonstock (stock or nonstock) basis.

If organized on a stock basis, the aggregate number of shares which the corporation has authority to issue is _____ If the shares are, or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences, and limitations of the shares of each class are as follows:

2. If organized on a nonstock basis, the description and value of its real property assets are: (If none, insert "none")

None

and the description and value of its personal property assets are: (if none, insert "none")

None

(The valuation of the above assets was as of February 17, 19 98)

The corporation is to be financed under the following general plan:

Fundraising

The corporation is organized on a directorship (membership or directorship) basis.

ARTICLE IV

1. The address of the registered office is:

4511 Bernice Drive Warren, Michigan 48091
(Street Address) (City) (ZIP Code)

2. The mailing address of the registered office if different than above:

_____, Michigan _____
(Street Address) (City) (ZIP Code)

3. The name of the resident agent is:

Vera Petrusha

ARTICLE V (Additional provisions, if any, may be inserted here; attach additional pages if needed.)

See Attached

5. COMPLETE SECTION (a) IF THE RESTATED ARTICLES DO NOT FURTHER AMEND THE ARTICLES OF INCORPORATION; OTHERWISE, COMPLETE SECTION (b).

- a. These Restated Articles of Incorporation were duly adopted on the _____ day of _____ 19 _____, in accordance with the provisions of Section 642 of the Act, by the Board of Directors without a vote of the members or shareholders. These Restated Articles of Incorporation only restate and integrate and do not further amend the provisions of the Articles of Incorporation as heretofore amended and there is no material discrepancy between those provisions and the provisions of these Restated Articles.
- b. These Restated Articles of Incorporation were duly adopted on the 17th day of February 19 98, in accordance with the provisions of Section 642 of the Act. These Restated Articles of Incorporation restate, integrate, and do further amend the provisions of the Articles of Incorporation and: (check one of the following)
 - were duly adopted by the vote of the shareholders, the members, or the directors (if organized on a nonstock directorship basis). The necessary number of votes were cast in favor of these Restated Articles of Incorporation.
 - were duly adopted by the written consent of all the shareholders or members entitled to vote in accordance with Section 407(3) of the Act.
 - were duly adopted by the written consent of all the directors pursuant to Section 525 of the Act as the corporation is organized on a directorship basis.
 - were duly adopted by the written consent of the shareholders or members having not less than the minimum number of votes required by statute in accordance with Section 407(1) and (2) of the Act. Written notice to shareholders or members who have not consented in writing has been given. (Note: Written consent by less than all of the shareholders or members is permitted only if such provision appears in the Articles of Incorporation.)

BEFORE SIGNING, READ INSTRUCTION #7

Signed this 17th Day of February, 1998.

(A.)
By _____
(Signature of Authorized Officer or Agent)

(B.)
By Vera Petruscha
(Signature of: President, Vice-President, Chairperson, Vice-Chairperson)

(Type or Print Name)

(Type or Print Title)

(Type or Print Name)

(Type or Print Title)

Vera Petruscha

Article II

The corporation is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations under Section 501(c)(3) of the Internal Revenue Code (or the corresponding section of any future Federal tax code).

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its members, trustees, directors, officers or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of Section 501(c)(3) purposes. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding any other provision of these articles, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a Corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code (or corresponding section of any future Federal tax code) or (b) by a Corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code (or corresponding section of any future Federal tax code).

Upon the dissolution of this Corporation assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or shall be distributed to the Federal government, or to a state or local government, for a public purpose. However, if the named recipient is not then in existence or no longer a qualified distributee, or unwilling or unable to accept the distribution, then the assets of this Corporation shall be distributed to a fund, foundation or corporation organized and operated exclusively for the purposes specified in Section 501(c) of the Internal Revenue Code (or corresponding section of any future Federal tax code).

Restated Articles of Incorporation
Help Us Help the Children, Inc.

Article V

Volunteer directors and volunteer officers shall not be personally liable to the Corporation or its members for monetary damages for a breach of the director's or officer's fiduciary duty. However, volunteer directors and officers shall be personally liable for any of the following:

- a) A breach of the director's duty of loyalty to the Corporation
- b) Acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law,
- c) A violation of section 551(1) of the Michigan Nonprofit Corporation Act,
- d) A transaction from which the director or officer derived an improper personal benefit,
- e) An act or omission occurring before the effective date of the provision granting limited liability, or
- f) An act or omission that is grossly negligent.

Volunteer directors, volunteer officers, and other volunteers may be indemnified by the Corporation to the fullest extent permitted by the Michigan Nonprofit Corporation Act. The Corporation may purchase insurance protecting any or all of them from civil liability occasioned by their conduct when serving at the request of the Corporation.

The Corporation assumes all liability to any person other than the Corporation or its members for all acts or omissions of a volunteer director incurred in the good faith performance of the volunteer director's duties.

The Corporation assumes the liability for all acts or omissions of a volunteer director, volunteer officer, or other volunteer occurring on or after the effective date of this provision if:

- a) The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority;
- b) The volunteer was acting in good faith
- c) The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct;
- d) The volunteer's conduct was not an intentional tort; and
- e) The volunteer's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle for which tort liability may be imposed as provided in section 3135 of the insurance code of 1956, Act No. 218 of the Public Acts of 1956, being section 500.3135 of the Michigan Compiled Laws.

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH
BUREAU OF COMMERCIAL SERVICES
(FOR BUREAU USE ONLY)

Date Received
MAY 05 2006

ADJUSTED TO AGREE
WITH BUREAU RECORDS

This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

FILED

MAY 11 2006

Administrator
BUREAU OF COMMERCIAL SERVICES

Doc Info: 11
Check: 5587
ID: 750961

2720-1 03/15/06
net: \$10.00

Name	Vera Petrusha		
Address	3704 Fernleigh Dr.		
City	State	ZIP Code	
Troy	MI	48063	

EFFECTIVE DATE:

Document will be returned to the name and address you enter above.
If left blank document will be mailed to the registered office.

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION
For use by Domestic Profit and Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 284, Public Acts of 1972, (profit corporations), or Act 162, Public Acts of 1982 (nonprofit corporations), the undersigned corporation executes the following Certificate:

1. The present name of the corporation is:
Help Us Help The Children, Inc.

2. The identification number assigned by the Bureau is:

750-961

3. Article 1 of the Articles of Incorporation is hereby amended to read as follows:

The name of the corporation is:

Ukrainian Children's Aid and Relief Effort, Inc.

6. (For a nonprofit corporation whose Articles state the corporation is organized on a directorship basis.)

The foregoing amendment to the Articles of Incorporation was duly adopted on the 8th day of May, 2005 by the directors of a nonprofit corporation whose articles of incorporation state it is organized on a directorship basis (check one of the following)

- at a meeting the necessary votes were cast in favor of the amendment
- by written consent of all directors pursuant to Section 52E of the Act.

Signed this 13th day of March, 2006

By Vera Petruska
(Signature of President, Vice President, Chairperson or Vice-Chairperson)

Vera Petruska
(Type or Print Name)

Vice President
(Type or Print Title)

MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES		<i>JK</i>
Date Received MAY 05 2006	(FOR BUREAU USE ONLY) ADJUSTED TO AGREE WITH BUREAU RECORDS	Trans Info: 1 11362780-1 03/15/06 CH#: 5397 amt: \$10.00 IS: 750961 FILED MAY 11 2006 Administrator BUREAU OF COMMERCIAL SERVICES
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.		EFFECTIVE DATE:
Name: Vera Petrusha Address: 3704 Fernleigh Dr. City: Troy State: MI ZIP Code: 48093		

Document will be returned to the name and address you enter above. If left blank document will be mailed to the registered office.

CERTIFICATE OF AMENDMENT TO THE ARTICLES OF INCORPORATION

For use by Domestic Profit and Nonprofit Corporations

(Please read information and instructions on the last page)

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JK

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The foregoing amendment to the Articles of Incorporation was duly adopted on the 8th day of May, 2005 by the directors of a nonprofit corporation whose articles of incorporation state it is organized on a directorship basis (check one of the following)

- at a meeting the necessary votes were cast in favor of the amendment
- by written consent of all directors pursuant to Section 525 of the Act.

Signed this 13th day of March, 2006

By Vera Petrus
(Signature of President, Vice-President, Chairperson or Vice-Chairperson)

Vera Petrus
(Type or Print Name)

Vice President
(Type or Print Title)

BYLAWS
OF
Help Us Help the Children,
Inc.

ARTICLE I

Name of the Corporation

- 1.01 The name of the organization shall be HELP US HELP THE CHILDREN, INC.

ARTICLE II

Purposes of the Corporation

- 2.01 **Purposes.** Help Us Help the Children, Inc. is committed to aid children in numerous orphanages, children's hospitals and rehabilitation centers located in Ukraine.

2.02 **Mission:**

- (a) Improving the quality of life and the health of the children.
- (b) Creating opportunities for children to reach their maximum potential.

2.03 **Guiding Values:**

- (c) Help Us Help the Children, Inc. is a voluntary, non-profit initiative that is guided by the principles of honesty and integrity.
- (d) Help Us Help the Children, Inc. believes that each child should live free of hunger, poverty and isolation.
- (e) Help Us Help the Children, Inc. is committed to ensuring that each child is provided with hope, love and the fundamentals of daily living.

The Corporation is a nonprofit organization that will be financed under a general plan which may include, without limitation, contributions from the general public, fund raising activities, loans and grants from third parties, and income from investments, as the Board of Directors shall deem necessary and appropriate to further the purposes of the Corporation.

The Corporation is organized exclusively for charitable and educational purposes, including for such purposes, receiving and administering funds and making distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE III

Location

- 3.01 Principal Office.** The principal office of the Corporation shall be located in the City of Warren, County of Macomb, State of Michigan. Other corporate offices, either within or outside the State of Michigan, may be designated by the Board of Directors.
- 3.02 Registered Office.** The registered office of the Corporation may also be, but need not be, the principal office named above. The registered office shall be maintained in the State of Michigan as required by the Michigan Nonprofit Corporation Act, and the address of such registered office may be changed from time to time by the Board of Directors.

ARTICLE IV

Corporate Structural Basis

- 4.01 Basis.** The Corporation is organized on a nonstock, directorship basis within the meaning of section 2202 of the Michigan Nonprofit Corporation Act, as amended.

ARTICLE V

Board

- 5.01 General Powers/Directorship.** The Corporation is organized upon a directorship basis. The business, property, and affairs of the Corporation shall be managed by the Board of Directors.
- 5.02 Number.** There shall be not less than three (3) or more than nine (9) Directors on the Board as shall be fixed from time to time by the Board of Directors.
- 5.03 Election and Tenure.** At the first election of Directors:
- three (3) will be elected for three (3) years;
 - two (2) will be elected for two (2) years; and
 - two (2) will be elected for one (1) year.

Thereafter, each Director will be elected for a three (3) year term, or for any unexpired term for which elected. A Director's term of office may be shortened by death, resignation, or removal.

- 5.04 Resignation.** Any Director may resign at any time by providing written notice to the Corporation. The resignation will be effective on receipt of the notice or at a later time designated in the notice. A successor shall be appointed as provided in section 4.06 of the Bylaws. Directors may hold office without being a resident of the State of Michigan.
- 5.05 Removal.** Any Director may be removed, either with or without cause, by the affirmative vote of a majority of the remaining Directors on the Board.
- 5.06 Board Vacancies.** If a vacancy has occurred among the members of the Board as a result of death, resignation, removal, or otherwise, the vacancy may be filled by the affirmative vote of a majority of the remaining Directors though less than a quorum of the Board of Directors.
- 5.07 Annual Meeting.** An annual meeting shall be held on the first Tuesday in May. If the annual meeting is not held at that time, the Board shall cause the meeting to be held as soon thereafter as is convenient.
- 5.08 Regular Meetings.** The Board of Directors shall hold regular meetings at a time and place determined by resolution of the Board. Notice shall be given at least ten (10) days in advance of the meeting. The Board of Directors may provide for other meetings by resolution, and the meetings need not be held within the State of Michigan.
- 5.09 Special Meetings.** Special meetings of the Board may be called by the President or any two Directors at a time and place as determined by those persons authorized to call special meetings. Notice of the time and place of special meetings shall be given to each Director, at least three (3) days before the meeting.
- 5.10 Chairperson.** The Board shall elect a Chairperson who shall preside at the annual, regular, and special meetings of the Board. The Chairperson shall serve until the expiration of the Chairperson's term as Director, or until resignation under section 5.04 or removal under section 5.05 of these Bylaws.
- 5.11 Statement of Purpose.** Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in the notice for that meeting.
- 5.12 Waiver of Notice.** Directors may waive notice of any special meeting. Any Director attending a special meeting shall be deemed to have waived notice of the meeting unless attendance is for the express purpose of objecting to the transaction of any business because the meeting is not properly called or convened.

- 5.13 Meeting by Telephone or Similar Equipment.** A Director may participate in a meeting by conference telephone or any similar communications equipment through which all persons participating in the meeting can hear each other. Participation in a meeting under this section constitutes presence in person at the meeting.
- 5.14 Quorum.** A majority of the Directors then in office constitutes a quorum for the transaction of business at any meeting of the Board. Actions voted on by a majority of Directors present at a meeting where a quorum is present shall constitute authorized actions of the Board. (See exceptions to this clause: section 5.05 Removal; section 7.03 Removal; and section 13.01 Amendments).
- 5.15 Consent to Corporate Actions.** Any action required or permitted to be taken by authorization of the Board may be taken without a meeting if, before or after the action, all Directors consent to the action in writing. Written consents shall be filed with the minutes of the Board's proceeding.
- 5.16 Presumption of Assent.** A Director of the Corporation shall be deemed to have assented to an action taken by the Board of Directors unless he or she makes his or her dissent known during the meeting at which action was taken and his or her dissent is recorded in the minutes of the meeting, or unless the dissenting Director, immediately after the meeting, shall send by registered mail, to the Secretary of the Corporation, a written dissent against the action. No Director who affirmatively votes for any action may later dissent to that action.

ARTICLE VI

Committees

- 6.01 General Powers.** The Board, by resolution adopted by a vote of a majority of its Directors, may designate one or more committees, each committee consisting of one or more Directors. The Board may also designate one or more Directors as alternate committee members who may replace an absent or disqualified member at a committee meeting. If a committee member is absent or disqualified from voting, then members present at a meeting who are not disqualified from voting may, whether or not they constitute a quorum, unanimously appoint an alternate committee member to act at the committee meeting in place of the absent or disqualified member. All committees designated by the Board shall serve at the pleasure of the Board.

A committee designated by the Board may exercise any powers of the Board in managing the Corporation's business and affairs to the extent provided by resolution of the Board. However, no committee shall have the power to:

- (a) amend the Articles of Incorporation,

- (b) adopt an agreement of merger or consolidation,
 - (c) amend the Bylaws of the Corporation,
 - (d) fill vacancies on the Board, or
 - (e) fix compensation of the Directors for serving on the Board or on a committee.
- 6.02 Meetings.** Committees shall meet as directed by the Board, and their meetings shall be governed by the rules provided in Article IV for meetings of the Board. Minutes shall be recorded at each committee meeting and shall be presented to the Board.
- 6.03 Consent to Committee Actions.** Any action required or permitted to be taken by authorization of a committee may be taken without a meeting if, before or after the action, all members of the committee consent to the action in writing. Written consents shall be filed with the minutes of the committee's proceedings.

ARTICLE VII

Officers

- 7.01 Number.** The officers of the Corporation shall consist of a President, one or more Vice-Presidents (to be determined by resolution of the Board of Directors), a Secretary, and a Treasurer. Any two or more offices, except for those of the President and Secretary, may be held simultaneously by the same person. The Board of Directors may elect officers or assistant officers as they deem necessary for accomplishing the purposes of the Corporation.
- 7.02 Election and Terms of Office.** The Board of Directors shall elect the officers of the Corporation. Officer elections will be held at a properly convened regular or special meeting of the Board.
- An officer's term shall commence on their election by the Board. An officer shall continue to serve until a successor is elected, or until death, resignation, or removal of the officer (as provided in section 7.03 of these Bylaws).
- 7.03 Removal.** The Board of Directors may, in its discretion, remove any officer by a majority vote of the Directors when, according to the Board's best judgment, the removal serves the best interest of the Corporation. The removal of an officer shall be without prejudice to the contract rights of the officer, if any. The election or appointment of an officer does not of itself create contract rights.

- 7.04 Vacancies.** The Board of Directors may fill a vacancy in any office because of death, resignation, or removal of any officer of the Corporation. The officer filling the vacancy shall serve for the unexpired portion of the vacating officer's term.
- 7.05 President.** The President is the chief executive officer of the Corporation and shall have authority over the general control and management of the business and affairs of the Corporation, subject to the control of the Board of Directors. The President may sign any instruments necessary to the operations of the Corporation, unless the signing of the documents has been delegated by the Board of Directors to some other officer of the Corporation, or unless the signing is prohibited by law to be so signed or required by law to be otherwise signed. The President shall perform all other duties prescribed by the Board of Directors from time to time, and all other duties incident to the office of President.
- 7.06 The Vice-Presidents.** The Vice-President(s), if any, shall perform all duties assigned to the Vice-President by the President or by the Board of Directors. The Vice-President shall assume the duties of the President in the event of the President's death, resignation, removal, disqualification, or inability or refusal to act until the time as the Board of Directors can duly elect a new President. When more than one Vice-President serves the Corporation, the Vice-Presidents shall fill the vacancy of the office of President in the order designated at the time of their election, or in the absence of a designation, in the order of their election.
- 7.07 Secretary.** The Secretary shall:
- (a) keep minutes of the meetings of the Board of Directors in the minutes book(s) provided for that purpose;
 - (b) be responsible for providing notice to each Director of all meetings as required by law, the Articles of Incorporation, or these Bylaws;
 - (c) be the custodian of the corporate records;
 - (d) keep a register containing the address of each officer and Director, the address to be provided to the Secretary;
 - (e) sign any documents with the President or Vice-President that the law requires the secretary to sign; and
 - (f) perform all duties incident to the office of Secretary, or any other duties assigned to the Secretary from time to time by the Board of Directors or the President.
- 7.08 Treasurer.** The Treasurer shall:
- (a) be in charge of, have custody over, and be responsible for all the funds and securities of the Corporation;
 - (b) receive and issue receipts for any money due and payable to the Corporation from any and all sources;

- (c) deposit any and all money in the Corporation's name in accordance with Article VIII of these Bylaws;
- (d) assure that accurate books and records are kept of corporate receipts and disbursements; and
- (e) perform all duties incident to the office of Treasurer or any duties designated from time to time by the Board of Directors or the President.

The Board of Directors may require the Treasurer to post a bond for the faithful discharge of the Treasurer's duties in an amount and with sureties as determined by the Board of Directors.

- 7.09 Assistant Secretaries and Treasurers.** The Board of Directors may appoint or elect Assistant Secretaries or Treasurers as deemed necessary and in the best interest of the Corporation. The assistants shall perform the duties assigned to them by the Board of Directors or the President, and may be required to fulfill any conditions in sections 7.07 or 7.08 of these Bylaws that apply to the officer the assistants are appointed to assist.

ARTICLE VIII

Contracts, Loans, Checks, and Deposits

- 8.01 Contracts.** The Board of Directors may authorize any officer or agent of the Corporation to enter into contracts on behalf of and in the name of the Corporation. The Board of Directors may also authorize any officer or agent of the Corporation to execute and deliver any instrument in the name of and on behalf of the Corporation.
- 8.02 Loans.** The Board of Directors may, by resolution, authorize that loans shall be contracted for or that evidence of indebtedness shall be issued in the name of the Corporation. This is the only manner by which loans or evidence of indebtedness shall be authorized. Authorization may be general or limited to specific instances.
- 8.03 Checks and Drafts.** The Board of Directors shall determine, by resolution, which officer or officers, agent or agents of the Corporation shall have the authority and duty to sign all checks, drafts, or other orders for the payment of money issued in the name of the Corporation.
- 8.04 Deposits.** Any funds of the Corporation not being used in any other manner for the benefit of the Corporation shall be deposited to the credit and in the name of the Corporation in a manner the Board of Directors shall select from time to time.

ARTICLE IX

Indemnification

- 9.01 Indemnification.** The Corporation will, to the fullest extent now or hereafter permitted by law, indemnify any Director or officer of the Corporation (and, to the extent provided in a resolution of the Board of Directors or by contract, may indemnify any volunteer, employee or agent of the Corporation) who was or is a party to or threatened to be made a party to any threatened, pending, or completed action, suit or proceeding by reason of the fact that the person is or was a Director, officer, volunteer, employee or agent of the Corporation, or is or was serving at the request of the Corporation as a director, trustee, officer, partner, volunteer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, whether for profit or not for profit, against expenses including attorneys' fees (which expenses may be paid by the Corporation in advance of a final disposition of the action, suit or proceeding as provided by law), judgements, penalties, fines and amounts paid in settlement actually and reasonably incurred by the person in connection with the action, suit or proceeding if the person acted (or refrained from acting) in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation, and with respect to any criminal action or proceeding, if the person had no reasonable cause to believe his or her conduct was unlawful.
- 9.02 Rights to Continue.** This indemnification will continue as to a person who has ceased to be a Director or officer of the Corporation. Indemnification may continue as to a person who has ceased to be a volunteer, employee or agent of the Corporation to the extent provided in a resolution of the Board of Directors or in any contract between the Corporation and the person. Any indemnification of a person who was entitled to indemnification after such person ceased to be a Director, officer, volunteer, employee or agent of the Corporation will inure to the benefit of the heirs and personal representatives of that person.

ARTICLE X

Compensation

10.01 Compensation. When authorized by the Board, a person shall be reasonably compensated for services rendered to the Corporation as an officer, employee, agent, or independent contractor, except as prohibited by these Bylaws.

ARTICLE XI

Fiscal Year

11.01 Fiscal Year, Generally. The Corporation's fiscal year shall begin on the first day of January and end on the 31st day of December of each and every year.

ARTICLE XII

Notice

12.01 Notice. When notice is required, it shall be given in person or by first-class mail.

12.02 Waiver of Notice. A waiver of notice in writing, signed by the person entitled to notice, either before or after the time stated herein, shall be deemed the equivalent of the giving of notice when notice is required to be given to any Director under these Bylaws or the Articles of Incorporation of this Corporation or the Michigan Nonprofit Corporation Act.

ARTICLE XIII

Amendments

13.01 Amendments. The Board of Directors at any regular or special meeting, may alter, amend, or repeal these Bylaws and adopt new Bylaws by vote of a majority of the Directors, if notice setting forth the terms of the proposal has been given in accordance with any notice requirements for a meeting of the Board.

ARTICLE XIV

Parliamentary Authority

14.01 Rules. The rules contained in the current Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Board may adopt.

APPROVED

2/22/98
Date

Lana Santel
Secretary



500 West Big Beaver
Troy, MI 48084
troymi.gov



J-07

CITY COUNCIL AGENDA ITEM

Date: March 13, 2025

To: Frank Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager
Robert Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
G. Scott Finlay, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Authorization of Compensation, Rochester Road, Barclay to Trinway, Project No. 02.206.5, Parcel #75, Sidwell #88-20-14-101-048, Barnes Real Estate Holding Co., LLC

History

In connection with the proposed improvements to Rochester Road from Barclay to Trinway, Barnes Real Estate Holding Co., LLC signed a Regrading and Temporary Construction Permit for the property identified by Sidwell #88-20-14-101-048.

The property is an improved commercial property zoned NN-L, Neighborhood Node. It is located at the southeast corner of Rochester and Long Lake roads.

Financial

An appraisal report was prepared by Michael Kurschat, ASA, M.S.F., MAI, a State of Michigan Certified General Real Estate Appraiser. The report was reviewed by Andrew Boettcher, MBA, a State of Michigan Certified General Real Estate Appraiser.

Eighty percent of all acquisition costs will be reimbursed from Federal funds. The City of Troy share is available in the 2024 Capital Projects Fund, Project Code 2022CG0002, Account #401.449.202.989.022065-Public Works Construction Rochester from Barclay to Trinway.

Recommendation

Staff recommends that City Council authorize compensation for the regrading and temporary construction permit in the amount of \$14,412.00 and closing costs not to exceed \$1,000.

Legal Review

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.



Notes:

RR Project #02.206.5
 Barnes Real Estate Holding
 Co., LLC
 #88-20-14-101-048

Map Scale: 1=356
 Created: March 13, 2025



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

Sidwell # 88-20-14-101-048
Project # 02.206.5
Parcel #75

Barnes Real Estate Holding Co., LLC, a Michigan Limited Liability Company Grantor(s), whose address is: 1000 Enterprise Drive, Allen Park, MI 48101, for and in consideration of the sum of Fourteen Thousand, Four Hundred, Twelve and no/100 Dollars (\$14,412.00) paid by the CITY OF TROY, a Michigan Municipal Corporation, hereinafter called the CITY, whose address is 500 West Big Beaver Road, Troy, Michigan, hereby grants to the CITY, during the construction of and for a period of six (6) Months after completion of Rochester Road Improvement Project #02.206.5, the right to move men, equipment, and materials on and through, and to store equipment, materials, and excavated matter on the following described property, located in the City of Troy, to-wit:

SEE ATTACHED EXHIBIT "A"

IN FURTHER CONSIDERATION, the premises so disturbed by reason of the exercise of any of the foregoing powers, shall be reasonably restored to its original condition by the City.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representative, successors, and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed _____ signatures(s) this _____ day of _____, 2025.

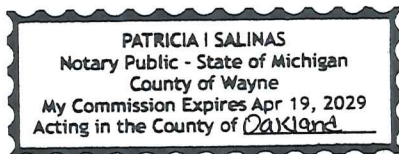
BARNES REAL ESTATE HOLDING CO., LLC,
A Michigan Limited Liability Company

Ken Carson
* _____

* _____ (L.S.)

STATE OF MICHIGAN
COUNTY OF OAKLAND

The foregoing instrument was acknowledged before me this 13th day of March 2025, by Ken Carson, Barnes Real Estate Holding Co., LLC, a Michigan Limited Liability Company



Patricia I. Salinas
Notary Public, Wayne, County, Michigan
Acting in Oakland County, Michigan
My Commission Expires April 19, 2029

Prepared by: Patricia A. Petitto
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 West Big Beaver Road
Troy, MI 48084

1/24/2025 12:48 PM

HRC_OLW.ctb

V:\201607\20160715\F\Property\Easements\20160715_Parcel75_2015101048.dwg

Piggott, Robert

REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

EXHIBIT "A"

PARCEL 75

DESCRIPTION TAKEN FROM TAX ROLL.

PARENT PROPERTY DESCRIPTION

PARCEL ID: 20-14-101-048

PART OF THE NORTHWEST 1/4 OF SECTION 14, T.2N., R.11E., CITY OF TROY, OAKLAND COUNTY, MICHIGAN DESCRIBED AS LOTS 1 & 2 OF "ROCHESTER ROAD FARMS", AS RECORDED IN LIBER 60, PAGE 22, OAKLAND COUNTY RECORDS.

SUBJECT TO RESERVATIONS, RESTRICTIONS AND EASEMENTS OF RECORD, IF ANY.


DESCRIPTION OF REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

A 10' WIDE AREA DESCRIBED AS:

PART OF LOTS 1 & 2 OF "ROCHESTER ROAD FARMS", AS RECORDED IN LIBER 60, PAGE 22, OAKLAND COUNTY RECORDS, CITY OF TROY, OAKLAND COUNTY, MICHIGAN:

BEGINNING AT A POINT ON THE WEST LINE OF LOT 1, BEING 45.13' SOUTHERLY FROM THE NORTHWEST CORNER OF LOT 1; THENCE ALONG THE SAID WEST LINE OF LOT 1, 179.87 FEET TO THE SOUTHWEST CORNER OF LOT 2; THENCE 10.00' ALONG THE SOUTH LINE OF SAID LOT 2; THENCE ALONG A LINE PARALLEL WITH THE WEST LINE OF LOTS 1 AND 2, 189.90 FEET; THENCE 14.16' SOUTHWESTERLY TO THE POINT OF BEGINNING.

CONTAINS 1,849 SQUARE FEET.

JOB NO. 20160715	 HUBBELL, ROTH & CLARK, INC CONSULTING ENGINEERS SINCE 1915	555 HULET DRIVE BLOOMFIELD HILLS, MICH. P.O. BOX 824 48303 - 0824	SHEET NO.
DATE 01/24/15		PHONE: (248) 454-6300 FAX (1st. Floor): (248) 454-6312 FAX (2nd. Floor): (248) 454-6359 WEB SITE: www.hrcengr.com	1 OF 2

REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

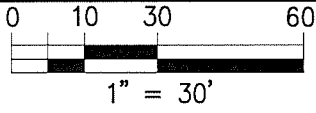


EXHIBIT "B"
PARCEL 75

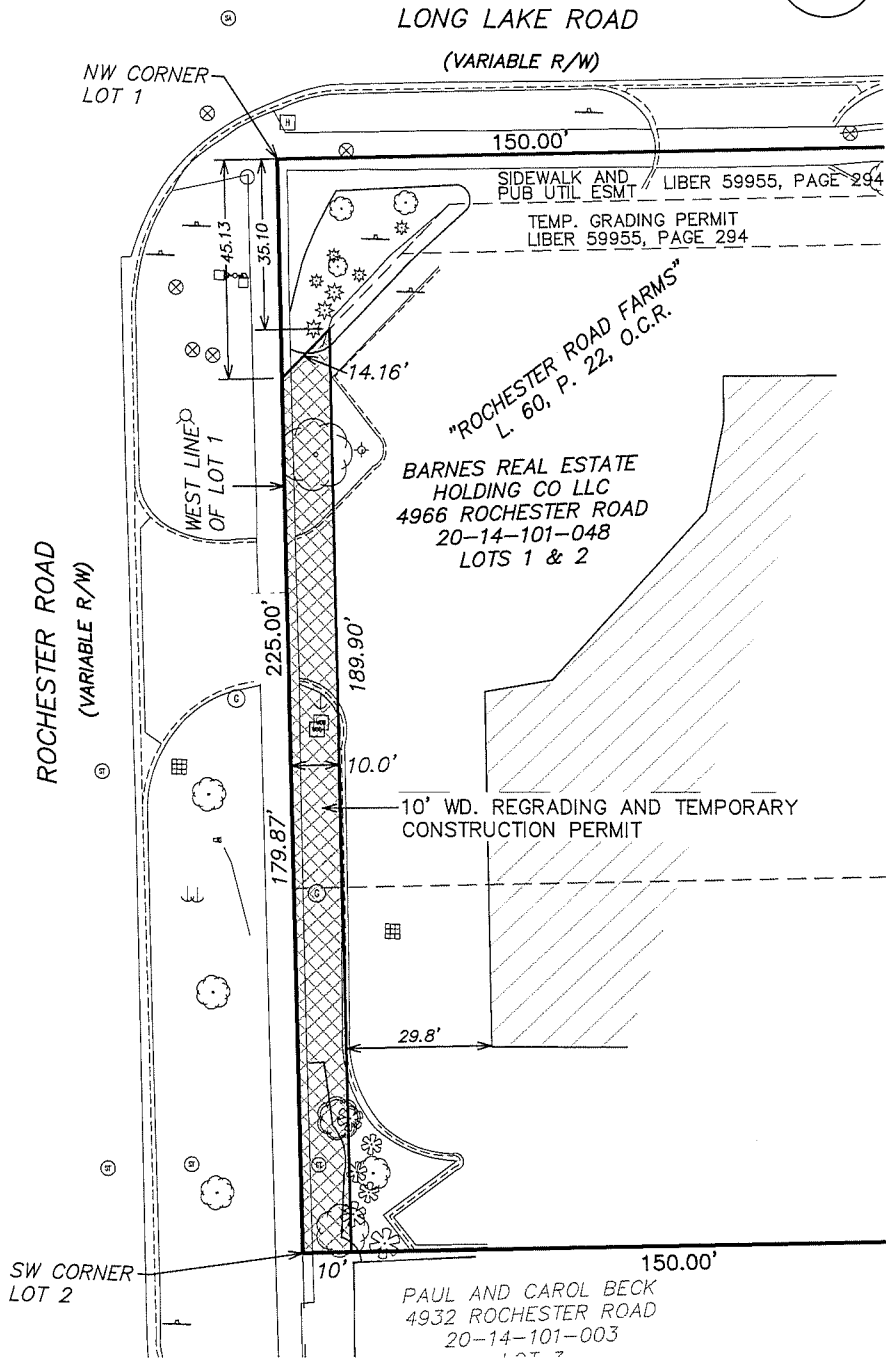


1/27/2025 9:25 AM

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Piggott, Robert



TOTAL PROPERTY = 33,750 SQ. FT.
 REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT = 1,849 SQ. FT.

LEGEND:
 REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

JOB NO.
 20160715
 DATE
 01/24/15

HUBBELL, ROTH & CLARK, INC
 CONSULTING ENGINEERS SINCE 1915

555 HULET DRIVE P.O. BOX 824
 BLOOMFIELD HILLS, MICH. 48303-0824
 PHONE: (248) 454-6300
 FAX (1st. Floor): (248) 454-6312
 FAX (2nd. Floor): (248) 454-6359
 WEB SITE: www.hrcenr.com

SHEET NO.
 2
 OF 2

PARKS AND RECREATION ADVISORY BOARD

A Meeting of the Troy Parks and Recreation Advisory Board was held on Thursday, September 19, 2024 in room 503 of the Troy Community Center.

Mike Brady called the meeting to order at 6:32 p.m.

Present: Mike Brady, Pam Brady, Casey Colussi, Matt Jansen, Brian Goul, Kelly Martin, John Shepherd, Dennis Trantham, Allyson Leach

Absent: Vinodh Mudaliar, Jasper Gill

Visitors: None

Public Comments: None

Approval of Minutes

Resolution # PR - 2024 - 09 – 003

RESOLVED, that the minutes of April 25, 2024 are approved.

Moved by Mike Brady

Yes: 6

No: 0

MOTION CARRIED

Old Business – None

New Business:

A. Troy Family Aquatic Center Annual Update

Brian Goul

- Stated we had an outside company do a report on our facility to come up with ways to improve.
- Some of those results from the report were implemented by our staff this year. Which included: a theme for the facility, moved our main entrance into the facility, named all of the amenities in the park and upgraded our concession equipment.
- We are planning to add addition improvements to the facility for the 2025 season. Those improvements include: adding three cabanas that our available for rent and adding lockers to the outside of the facility that are available to rent.
- Stated that we had also replaced the boilers and pumps at the facility prior to opening for the 2024 season.

- Stated we will be introducing tiered pricing next year. With added benefits with each tier as they go up in price. Benefits included: early entrance, discounts on concessions and rentals and access to both TFAC and Troy Community Center.

B. Tentative 2025 Meeting Dates: 2/6/2025, 4/24/2025, 9/18/2025, 11/20/2025

Brian Goul

- Asked the board to look over the tentative dates above to see if anyone had any changes before they get approved at the next meeting.
- Mike Brady stated April 24th wouldn't work for him, suggested April 17th instead.
- The rest of the board agreed to this change in tentative dates.

Member Comments

- Casey Colussi stated he was really happy with the security at Troy Daze this year.
- Kelly Martin inquired if the recreation department was going to rent the pavilion at the new ice arena.
- Allyson Leach stated with construction being delayed we currently don't plan on renting the facility this year but will re-evaluate that after the winter season.
- Allyson Leach stated the pavilion is currently first come first serve in regards to usage.
- Casey Colussi inquired about the bathrooms at our parks and the recent vandalism that has occurred over the years.
- Dennis Trantham stated the police do patrol the parks and that without fiber being ran to the parks we are unable to put cameras there.

Staff Reports:

Brian Goul

- Introduced Matt Jansen as a new board member, taking over for Tim Fulcher who recently retired.
- Introduced Allyson Leach as the new Assistant Recreation Director.
- Stated the recreation department is introducing a new All-Access membership. This membership will consist of access to the pool, gym, fitness area and more than 30 fitness classes each week.
- The new All-Access Membership is replacing our previously used Flex into Fitness class pass.


Dennis Trantham

- The concrete and foundation for the bandshell at Jeanne M Stine park are in. Waiting on the bandshell to be delivered sometime in October.
- Both play structures at Raintree & Firefighters park have been replaced this year.

- A pavilion on the small dog side of the Dog Park was completed in June.
- Construction on the cricket field began last week. Hoping to have the field completed this year and playable by the spring.
- Working on finding a place in Boulan Park to put the second pavilion that needed to be relocated due to the cricket field.
- Jayce Park had a new pavilion put in on the south side of the park, may be rentable in the future.
- Began working on a grant for a new inclusive play structure.

The meeting adjourned at 7:06 p.m.

Next meeting is scheduled for Thursday, December 5, 2024 at 6:30 pm.



Mike Brady, Chairperson



Corey Clark, Recording Secretary

Chair Perakis called the Regular meeting of the Troy City Planning Commission to order at 7:02 p.m. on February 25, 2025, in the Council Chamber of the Troy City Hall. Chair Perakis and Vice Chair Malalahalli presented opening remarks relative to the role of the Planning Commission and procedure for tonight’s meeting.

1. ROLL CALL

Present:

- Carlton M. Faison
- Tyler Fox
- Michael W. Hutson
- Tom Krent
- David Lambert
- Lakshmi Malalahalli
- Marianna Perakis
- John J. Tagle

Absent:

- Toby Buechner

Also Present:

- Ben Carlisle, Carlisle Wortman & Associates
- R. Brent Savidant, Community Development Director
- Julie Quinlan Dufrane, Assistant City Attorney
- Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2025-02-013

- Moved by: Faison
- Support by: Fox

RESOLVED, To approve the agenda as prepared.

- Yes: All present (8)
- Absent: Buechner

MOTION CARRIED

3. APPROVAL OF MINUTES – February 11, 2025

Resolution # PC-2025-02-014

- Moved by: Lambert
- Support by: Faison

RESOLVED, To approve the minutes of February 11, 2025 Regular meeting as submitted.

Yes: Faison, Hutson, Krent, Lambert, Malalahalli, Perakis, Tagle
 Abstain: Fox
 Absent: Buechner

MOTION CARRIED

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

SPECIAL USE APPROVAL

5. PUBLIC HEARING – SPECIAL USE APPLICATION (SU JPLN2024-0031) – Proposed Barbat Troy Vehicle Fueling/Multi Use Station, Southeast corner of Crooks Road and South Boulevard (1981 South Boulevard, PIN 88-20-04-100-059), Section 4, Currently Zoned NN (Neighborhood Node “U”) District

Mr. Carlisle reviewed the Special Use and Preliminary Site Plan application for the Barbat Troy Vehicle Fueling/Multi Use Station. He asked the Planning Commission members to keep in mind the vision of the Master Plan for the Neighborhood Node “U” zoning district in its consideration of the application.

Mr. Carlisle asked the Planning Commission to consider the applicant’s request for relief of the required setback along Crooks Road to accommodate the outdoor patio, a parking deviation from the required number of parking spaces, and an exception for decorative light fixtures. He addressed the south (facing Crooks Road) and north (facing South Boulevard) elevations and asked the applicant to consider flipping the elevations so the more engaging façade faces South Boulevard, or to make both facades the same. Mr. Carlisle asked the applicant to provide more details on the buildout of the restaurant and the projected timeline.

Mr. Carlisle asked the Planning Commission in its deliberation to consider compliance with Section 5.06 (Neighborhood Nodes Districts), Section 9.02.D (Special Use Standards), Section 8.06 (Site Plan Review Design Standards) and Section 6.28 (Vehicular Fueling/Multi Use Stations) of the Zoning Ordinance.

Mr. Carlisle said any approval of the application should be subject to the conditions as cited in his report dated February 13, 2025.

Mr. Savidant acknowledged the Planning Department received a signed petition and two emails after the agenda packet was distributed, copies of which were provided to the members prior to the beginning of the meeting. Mr. Savidant announced the emails were from Fabrice Smieliauskas and Farid and Karima Jindo.

Present were Eric Williams of Stonefield Engineering, Project Architect John Abro, and Duane and Scott Barbat of the Barbat Organization.

Mr. Williams clarified there are four (4) EV charging stations proposed on site. He addressed the request for an increased front setback along Crooks Road. Mr. Williams articulated how the application meets the Special Use Standards. He said the development would generate passerby traffic resulting in an insignificant impact.

Mr. Abro addressed the setback along Crooks Road, orientation of the patio, canopy details, and the north and south elevations. He said they would enhance the north elevation in a similar fashion to the south elevation.

Duane Barbat shared a brief history of their company. He said they would gladly incorporate a Troy gateway sign. Mr. Barbat addressed the latest trend for a state-of-the-art fueling station, convenience store and restaurant. He indicated the existing vacant building could potentially be repurposed by an auto parts supplier should this application not get approval.

Scott Barbat addressed operations of the fueling center and restaurant. He said the restaurant would be constructed and opened at the same time as the fueling center. Mr. Barbat shared their affiliation with the *Shell* brand and *Saroki's Pizza* restaurant.

Some comments during discussion related to the following:

- Calculation of parking spaces overall, as relates to EV charging stations, restaurant, fueling and convenience store.
- Gateway signage.
- Number of EV charging stations; underground conduits for future EV stations.
- Gateway signage.
- Traffic volume and potential impact.
- Timeline of restaurant opening.
- Impact on existing service stations in area.
- Screening between the patio and Crooks Road.
- Improvements to enhance the corner entrance; masonry wall, landscaping.
- *Shell* brand color scheme.
- Enhancement of South Boulevard and Crooks Road elevations.
- Hours of operation.
 - Fueling center/convenience store (applicant prefers 24/7).
 - Restaurant 10 a.m. to 10 or 11 p.m.
- Delivery trucks; days/times, turning radiuses.
- Adjacent retail center; visibility, site access, parking.

Mr. Fox expressed his opposition to autocentric uses at the gateway to the City.

PUBLIC HEARING OPENED

- Melinda Pace, 1977 W. South Boulevard (adjacent retail center, Billy Sims BBQ); expressed concern with the visibility of the retail center, parking overflow.
- Farid (Jay) Jindo, 5772 Springbrook; expressed concern with impact on neighboring businesses, traffic and potential sale of property to different user.
- Marcia Bossenberger, 369 Ottawa; said there is no need for another gas station, questioned building not being re-purposed, likes concept and design.
- Eric Rabin, 801-803 W. Big Beaver; addressed challenges of demolishing existing vacant buildings and bringing in future development.
- Jiovani Odeesh, 3814 Rhoten, Sterling Heights (family owns service station at 3980 Crooks Road); said there is no need for another fueling station, likes concept and design.
- Stephen Sadlier, 300 Scone; said there is no need for another fueling station, expressed concern with selling alcohol, effect on neighboring businesses, said location would be an asset for EV owners.
- Arson Koka, 3765 Jennings; expressed support, welcomes an addition of a valued business in the City.
- Edmond Marena, 1969 W. South Boulevard (adjacent retail business owner); expressed concern with visibility of retail center, shared access and overflow parking.
- Anersi Koka, 3765 Jennings; expressed support, likes design, safe area and EV charging stations.
- Kelly (no last name), 1804 Eldridge; expressed support, feels business would attract the younger generation, familiar with Barbat developments.
- Albana Koka, 3765 Jennings; expressed support, likes concept and design.

PUBLIC HEARING CLOSED

Resolution # PC-2025-02-015

Moved by: Krent

Support by: Lambert

RESOLVED, That Special Use Approval and Preliminary Site Plan Approval for the proposed Barbat Troy Vehicle Fueling/Multi Use Station, Southeast corner of Crooks Road and South Boulevard (1981 South Boulevard), Section 4, Currently Zoned NN (Neighborhood Node) District, be **postponed**, so that the developer can review and revise their plan from the feedback received from the Planning Commission, and those items are:

1. Address gateway signage that applicant agrees to incorporate in the development.
2. Indicate the turning radiuses for various delivery trucks on the site.
3. Provide a good illustration of the finished gas pump canopy.
4. Provide revised elevations for the north (South Boulevard) and west (Crooks Road) frontages.
5. Provide some type of screening between Crooks Road and the dining patio that would be aesthetically pleasing.
6. Show the locations of the future EV charging stations.

7. Provide specifications of the EV charging stations; output levels, amperage.
8. Provide details on the decorative light fixtures.
9. Ensure canopy materials match the design of the main building.
10. Acknowledge the fueling center and restaurant will be constructed and opened at the same time.

Discussion on the motion on the floor.

There was discussion on:

- Potential reuse of the existing building.
- Gateway signage; seek direction from administration on uniformity of signage.
- Clarification on Section 9.03 Special Use Standards; impact on overall environment.
- Renderings to show perspective of different elements of development from street view.

Vote on the motion on the floor.

Yes: Faison, Fox, Krent, Lambert, Malalahalli, Perakis, Tagle
 No: Hutson
 Absent: Buechner

MOTION CARRIED

Chair Perakis called for a recess at 9:17 p.m. The meeting was reconvened at 9:24 p.m.

CONDITIONAL REZONING

6. PUBLIC HEARING – CONDITIONAL REZONING APPLICATION (JPCR2025-001) – Proposed Village of Hastings, East side of Livernois, North of Square Lake, PIN 88-20-03-301-088, -023, -024, -025 and 88-20-03-351-004, Section 3, Presently Zoned NN (Neighborhood Node “Q”) and R-1B (One Family Residential) Zoning Districts

Mr. Carlisle reviewed the Conditional Rezoning application for the Village of Hastings. He referenced the applicant’s previously approved development of 14 residential units on the southern end of the parcels and a previously Planned Unit Development (PUD) application that the City Council denied. Mr. Carlisle said the applicant is voluntarily offering eight conditions with approval of the application, as cited in the Planning Consultant report dated February 17, 2025.

Mr. Carlisle addressed the number of proposed units, the one ranch-style home abutting Livernois that must comply with the required RT zoning setback and the City standard that requires a bypass lane on the west side of Livernois (a County road) within the right of way. Mr. Carlisle said the application is missing some elevations, colored renderings, a three dimensional (3D) model of the plan and a photometric plan.

Mr. Carlisle asked the Planning Commission in its deliberation to consider compliance with the Master Plan, the Conditional Rezoning Standards (Section 16.04.C.3) and Site Plan Review Design Standards (Section 8.06).

Mr. Carlisle said any approval of the application should be subject to the three conditions as cited in his report dated February 17, 2025.

Ms. Dufrane said the applicant's submission of a Conditional Rezoning application is a more appropriate avenue to develop the properties than the previously submitted PUD application.

City Traffic Consultant Stephen Dearing of OHM Advisors addressed the design consideration of either a bypass lane or a center left turn lane on Livernois under the jurisdiction of the RCOC (Road Commission of Oakland County).

Mr. Savidant said the City engineering standards would be considered at the time of the Final Site Plan approval process. He said the traffic design consideration by RCOC is not within the Planning Commission purview.

Gary Abitheira addressed the reduction of units, mix of housing styles, preservation of the existing homes, trash removal, photometric plan, open space, price point of homes and turnarounds for emergency vehicles and delivery trucks. He distributed to the Board members pictures of the elevations that were missing from the agenda packet. Mr. Abitheira said he does not own the two properties to the east of the application under consideration this evening.

Some comments during discussion related to the following:

- EVA (emergency vehicle access) located off Square Lake.
- Email received by the Planning Department with concerns the applicant will extend development to the east.
- Consideration by the applicant to soften the starkness, massiveness of the duplex facades.

PUBLIC HEARING OPENED

- Jeff Williams, 159 Telford; spoke of the Telford Ridge HOA concerns the applicant will extend development to the east.
- Ann Coleman 6091 Livernois; expressed concerns with traffic impact on Livernois and proposed bypass lane.
- Nanette Gearhart, 6197 Livernois; expressed concerns with traffic impact on Livernois and proposed bypass lane, encouraged access off Square Lake, preservation of existing homes.
- Leasa William, 159 Telford; addressed landscape screening, elevations, architectural features of existing homes, aesthetics of duplex buildings.
- John Malott, 72 Telford; thanked applicant for the recent improvements, addressed housing mix, landscape screening, preservation of existing homes, encouraged access off Square Lake.

- Mary Rettig, 6860 Westaway; addressed duplex building aesthetics, encouraged access off Square Lake.
- Marcia Bossenberger, 369 Ottawa; addressed architectural features of housing, lighting at entrance, safety of school children.
- Deborah Louzecky, 6327 Donaldson; addressed proposed bypass lane, Livernois right of way, encouraged access off Square Lake, thanked applicant for reducing density and offering more ranch style homes.

PUBLIC HEARING CLOSED

Ms. Dufrane asked the applicant to flush out what is meant by the preservation of the existing homes and include those particulars in the Conditional Rezoning Agreement.

Ms. Dufrane stated the Planning Commission is only to consider in its deliberation the properties within the application.

Mr. Savidant said the proposed access off Livernois meets City standards and a traffic study reveals no significant traffic impact. He noted the 30 foot access off Square Lake does not meet City standards.

Resolution # PC-2025-02- (no support)

Moved by: Fox

Seconded by:

RESOLVED, That the Planning Commission hereby recommends that the NN and R-1B to RT Conditional Rezoning Request, as per Section 16.04 of the City of Troy Zoning Ordinance, located on the East side of Livernois and North of Square Lake (PIN 88-20-03-301-088, -023, -024, -025 and 88-20-03-351-004), within Section 3, being approximately 5 acres in size, be **granted**, for the following reasons:

1. The request complies with the Master Plan.
2. The rezoning would permit greater flexibility in use and development of the property.
3. The conditions offered by the applicant reasonably protect the adjacent properties.
4. The rezoning would be compatible with surrounding zoning and land use.
5. The site can be adequately served with municipal water and sewer.

BE IT FURTHER RESOLVED, That the Planning Commission recommends the following site plan design considerations:

1. Provide a photometric plan.

MOTION FAILED

Resolution # PC-2025-02-016

Moved by: Fox
 Seconded by: Krent

RESOLVED, That the Planning Commission hereby recommends that the NN and R-1B to RT Conditional Rezoning Request, as per Section 16.04 of the City of Troy Zoning Ordinance, located on the East side of Livernois and North of Square Lake (PIN 88-20-03-301-088, -023, -024, -025 and 88-20-03-351-004), within Section 3, being approximately 5 acres in size, be **postponed**, subject to the following clarifications provided by the applicant:

1. Clarification on voluntary offer to preserve existing three homes; define preservation, provide timeline and perpetuity of preservation.
2. Provide a photometric plan.
3. Resubmit colored renderings.
4. Consideration to provide a Conditional Rezoning Agreement for review by the City Attorney.

Discussion on the motion on the floor.

Discussion related to the preservation of the three existing homes.

Mr. Abitheira was thanked for his consideration in coming back to the Board with a plan that appears to be more satisfactory to the neighboring properties.

Vote on the motion on the floor.

Yes: All present (8)
 Absent: Buechner

MOTION CARRIED

Mr. Abitheira approached the Board to question how the RT zoning district might relate to the preservation of the existing homes. He asked the Board’s consideration to expedite the approval process due to an impending expiration deadline and limited extensions on the townhome project.

Mr. Abitheira asked the record to reflect he would not develop and/or purchase the properties to the east with the understanding that the Telford Ridge HOA would support the Conditional Rezoning application when considered by the City Council. He said he would encourage the RCOG to provide a bypass and/or left hand turn lane for this project.

OTHER ITEMS

7. **PUBLIC COMMENT** – For Items on the Agenda

There was no one present who wished to speak.

8. **PLANNING COMMISSION COMMENT**

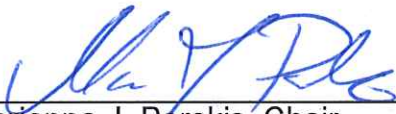
There were general comments among the members.

Ms. Dufrane informed the Board of a recent court case.

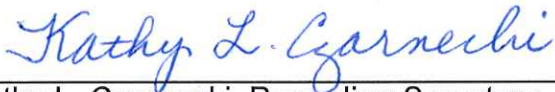
9. **ADJOURN**

The Regular meeting of the Planning Commission adjourned at 10:52 p.m.

Respectfully submitted,



Marianna J. Perakis, Chair



Kathy L. Czarnecki, Recording Secretary

February 27, 2025

Dear Keegan and Yoonjung,
Thank you for hosting families from my caseload today for rhyme time and a tour! Your programming is so invaluable to our community. Thank you for making the Troy Public Library such a welcoming and inclusive place for our young learners.

With gratitude,

Grace Lynch
Troy School District

From: Greg Deel
Sent: Thursday, March 6, 2025 7:52 AM
To: Cityworks Code Enforcement <CityworksCodeEnforcement@troymi.gov>
Subject: Re: City of Troy Service Request - 226162 - Has Been Updated

Thank you for your prompt reply when I reported the issue.
The letter you sent last fall was effective and much cleanup of the property was done...
However, over the past 2-3 months junk has been piling up again.
Could you please take a look again?

We are about to list our house and this mess will impact the value.

Thanks in advance,

Greg Deel

Sent: Thursday, March 6, 2025 8:09 AM
To: David Koss <David.Koss@troymi.gov>
Subject: Re: City of Troy Service Request - 226162 - Has Been Updated

Thank You so much...
I love how responsive you & your department are!

Greg Deel