



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: May 14, 2025

To: Frank Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager  
Chris Wilson, Assistant City Manager  
Dylan Clark, Senior Management Analyst

Subject: 2025/26 Annual Fee Schedule



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### **Background**

The Annual Fee Schedule is a list of the charges-for-service collected by the City of Troy. This Fee Schedule is designed to be a resource for staff and residents. Each year, staff reviews and updates the Fee Schedule and presents it to City Council for adoption.

A summary of substantive changes are as follows and the proposed document is attached.

### **City Clerk**

- FOIA Requested Documents fee added at \$0-\$0.02 per page and varied hourly rate for labor
- Peddlers Permit Application fee increased from \$20 to \$24
- Smoking Lounge Annual Renewal fee added at \$100
- (Non-Electronic) Voter Information (Labels, List, List: Absent Voter Daily Request) removed

### **Building Department**

#### *Commercial Plan Review*

- "Valuation over \$70,000" changed to "\$70,000 to \$7,500,000"
  - Fee changed from "\$100 Plan Review for 1st hour. \$90 add. Hours and 1% of construction valuation over \$70,000" to "\$100 Plan Review for 1st hour. \$90 add. Hours and 0.75% of construction valuation over \$70,000"
- Valuation over \$7,500,000 added at \$75,000
- Deferred Submittal Process fee added at 1.5x the standard rate of \$100 1st hour \$90 add. Hours

#### *Residential Plan Review*

- Construction valued \$5,000+ and under \$20,000 changed to \$5,001 to \$50,000
- Construction valued over \$20,000 changed to \$50,001 to \$150,000
- Construction valued over \$150,000 added at 0.75% construction valuation + \$325
- Master Plan Review (Under 3,500 sq ft) added at \$700 with mirrored or duplicate plans at \$525



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## CITY COUNCIL AGENDA ITEM

### *Certificate of Occupancy*

- Certificate of Occupancy for construction valued under \$350,000 changed from \$175 to \$250 per address/unit
- Certificate of Occupancy for construction valued over \$350,000 changed from 5% of Building Permit Fee to \$250
- Temporary Certificate of Occupancy changed from \$250 to \$150
- Extension Temporary Certificate of Occupancy changed from \$250 to \$150
  
- Contractor Registrations - Building, Electrical, "All Others" removed
- Chimney Liner Permit charges changed from \$75 to \$40
- Humidifier Permit charges changed from \$90 to \$40
- Water Heater Permit charges added at \$75

### **Planning Department**

- Escrow fees (Rezoning, Preliminary Site Plan Review, Special Use, Zoning Text Amendment, Street Vacation) changed from \$3,000 to \$5,000
- Conditional Rezoning Application Fee changed to \$1,800
- Preliminary Site Plan Review Administrative added at \$500

### **Engineering**

- Single Family Residential Site Grading and Drainage Review changed from \$100 to \$150 per single family home
- Easement Recording fee added at \$30 per easement
- Culvert Inspection fee changed from \$20 to \$50
- Refundable Security Deposit added at \$1,000
- Sidewalk Waiver Recording fee added at \$30
- Sidewalk Escrow fee added at \$6.93 per sq ft

### *Commercial Development Soil Erosion and Sedimentation Control*

- 1 Acre or Less changed from \$2,000 to \$4,000
- Over 1 Acre, Less than 5 changed from \$2,500 to \$4,500
- 5 Acres or More, Less than 10 Acres changed from \$3,000 to \$5,000
- Subdivisions, Site Condos, Cluster Developments subsection removed

### *Residential Development Soil Erosion and Sedimentation Control*

- Plan Review and Permit fee changed from \$100 to \$50
- Final Inspection Only added at \$150
- Accessibility Inspection fee added at \$150

### **Code Enforcement**

- Multi-family Inspection changed from \$20 to \$51



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## CITY COUNCIL AGENDA ITEM

### Fire Department

- Annual Renewal for Applications Returned Prior to Expiration Date removed
- Occupancy Permit fee removed
- Working without Permit Investigation fee added at \$125

### Assessing

- Assessing Condominium Split / Master Deed Split changed from \$10 per parcel/lot to \$300 per development

### Parks and Recreation

#### *Community Center*

- All-Access option added that includes fitness classes
  - Adult Resident
    - Annual: \$517
    - Monthly: \$47
  - Senior Resident
    - Annual: \$495
    - Monthly: \$45
  - Matinee Resident
    - Annual: \$462
    - Monthly: \$42
  - Adult Non-Resident
    - Annual: \$671
    - Monthly: \$61
  - Senior Non-Resident
    - Annual: \$671
    - Monthly: \$61
  - Matinee Non-Resident
    - Annual: \$583
    - Monthly: \$53
- All-Access Daily Pass added
  - Resident: \$15
  - Non-Resident: \$20
- 30-Day Pass added
  - Resident
    - Basic: \$39
    - All-Access: \$59
  - Non-Resident
    - Basic: \$63
    - All-Access: \$83
- Room Rental Rates increased by \$10
- Banquet Room Deal added (304 & 305) at \$115 M-F; \$160 Weekend



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## CITY COUNCIL AGENDA ITEM

### *TFAC New Season Pass Tier System*

#### Individual Passes

- Resident
  - Sand Dollar Pass: \$49.99
  - Harvey's Oasis Pass: \$69.99
  - Sailor Pass: \$129.99
- Non-Resident
  - Sand Dollar Pass: \$79.99
  - Harvey's Oasis Pass: \$99.99
  - Sailor Pass: \$159.99
- Daily Resident changed from \$12 to \$15
- Daily Non-Resident changed from \$20 to \$25
- Shelter Rental Resident
  - M-F changed from \$160 to \$180
  - Weekend changed from \$180 to \$200
- Shelter Rental Non-Resident
  - M-F changed from \$200 to \$230
  - Weekend changed from \$220 to \$250

#### **Library**

- Black and White prints added at \$.10

#### **Recommendation**

City Staff recommends that the proposed Annual City of Troy Fee Schedule for Fiscal Year 2025/26 be approved and adopted.



# CITY OF TROY FEE SCHEDULE

FISCAL YEAR 2025-26

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Mayor: Ethan Baker  
Mayor Pro-Tem: Mark Gunn  
City Council Member: Theresa Brooks  
City Council Member: Rebecca Chamberlain-Creanga

City Council Member: Hirak Chanda  
City Council Member: David Hamilton  
City Council Member: Ellen Hodorek  
City Manager: Frank Nastasi



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# CITY CLERK



# City Clerk Charges for Service and Permit Fees

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## ADULT BUSINESS LICENSE FEE

Application Fee	\$500
Investigation fee *Note: For up to & including 4 persons, an additional \$100 per person thereafter.	\$500
Annual License Renewal	\$500

## CEMETERY FEE

Burial Space	\$525
Perpetual Care	\$200

## COPY FEES

First Copy	\$1
Additional Copies	\$0.50 each
Budget	\$30
Comprehensive Annual Financial Report	\$25
City Charter	\$10
City Code	\$50
Zoning Ordinance	\$20

## PUBLIC DANCE HALL PERMIT

Annual Fee	\$100
Special Dance- Each Permit	\$50



# City Clerk Charges for Service and Permit Fees

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## FOIA REQUESTED DOCUMENTS

Per Printed Page (Hourly Rate for Labor)	\$0-0.02 (Varies)
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## FILM PRODUCTION PERMIT

Application Fee	\$100
Public Property Use Fee (Per Day)	\$100
Fire Inspection Fee (Per Inspection) Hazardous Material/Pyrotechnical Fee*	\$100
Extension of Permit	\$100

\*Cost Deposit for special conditions and use of City Personnel Cash

\*Bond required .

\*Additional fees and costs to be determined after applying and/or as required if production activities change.

## MASSAGE FACILITY LICENSE

Application/Investigation Fee for Each Facility	\$700
Annual License Renewal Fee for Each Facility	\$700

## MASSAGE THERAPIST REGISTRATION

Registration Fee	\$10
Annual Renewal Fee	\$10

## MEDICAL MARIHUANA GROW OPERATION

Application and License Fee	\$1,500
Annual License Renewal Fee	\$1,500

# City Clerk Charges for Service and Permit Fees

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## MOTORCYCLE & MOTOR DRIVEN RENTAL AGENCY PER LOCATION

Annual Fee	\$100
Plus, Each Motorcycle/Motor Driven Cycle Annual Fee	\$100

## NOTARY SERVICE

Required as Part of Official City Business	No Charge
Subsequent Notary Act/s (Per Notary Act)	\$10

## NOTARY SERVICE - TROY RESIDENT OR PROPERTY OWNER

First Notary Act	No Charge
Subsequent Notary Act/s (Per Notary Act)	\$10

## PEDDLERS PERMIT

Application Fee	\$24
Per Month	\$40
Annual Fee	\$100

## SMOKING LOUNGE PERMIT

Annual Permit Fee	\$100
Annual Renewal Fee	\$100

## SPECIAL EVENT PERMIT

Event	\$25
Temporary Street Closing	\$25

# City Clerk Charges for Service and Permit Fees

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## TEMPORARY MERCHANT BUSINESSES

Christmas Tree Sales - Per Application	\$100
Sidewalk Sales - Per Application	\$100
Sidewalk Sales - Per Extension	\$50
Bond Requirements	\$500

## BIRTH CERTIFICATES

1st Copy	Oakland County Fee Structure
Each Additional Copy	Oakland County Fee Structure

## DEATH CERTIFICATES

1st Copy	Oakland County Fee Structure
Each Additional Copy	Oakland County Fee Structure

## VOTER INFORMATION - ELECTRONIC REQUESTS

Each Transfer	\$5 each
Electronic Absent Voter Daily Request (Each Transfer)	\$0.50 each

## WEDDING AT THE GAZEBO & MARRIAGE CEREMONY PERFORMED BY THE MAYOR

Resident	\$50
Non-Resident	\$75
Marriage Ceremony Performed by the Mayor	\$25

# City Clerk Charges for Service and Permit Fees

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## TEMPORARY INDOOR USES

Per Application	\$100
Per Extension	\$100

## TEMPORARY OUTDOOR USES

Per Application	\$100
Per Extension	\$100

# BUILDING DEPARTMENT



# General Building Department Charges for Services

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## BUILDING PERMIT

Under \$1,000	\$90 Plus Plan Review Fee
\$1,000 to \$10,000	\$115 for the permit plus \$10 for each additional \$1,000 Plus Plan Review Fee
\$10,001 to \$1,000,000	\$215 plus \$10 each additional \$1,000 Plus Plan Review Fee
\$1,000,001 +	\$10,115 plus \$7.00 each additional \$1,000 Plus Plan Review Fee

## PLAN REVIEW- COMMERCIAL

Valued under \$70,000	\$100 Plan Review for 1st hour. \$90 add. hours and \$50 on all projects that have a value of construction under \$5,000
Valued \$70,000 to \$7,500,000	\$100 Plan Review for 1 <sup>st</sup> hour. \$90 add. Hours and 0.75% of construction valuation over \$70,000
Valued \$7,500,001+	\$75,000
Deferred Submittal Processing Fee	1.5x the standard rate of \$100 1st hour \$90 add. hours

## PLAN REVIEW- RESIDENTIAL

Construction valued at and under \$5,000	\$100
Construction valued \$5,001 to \$50,000	\$200
Construction valued \$50,001 to \$150,000	1% of construction valuation
Construction valued \$150,001+	.75% of construction valuation + \$325
Master Plan Review (Under 3,500 sq ft)	\$700*

\*Subsequent master plan reviews that are duplicate or mirrored of plans previously reviewed: \$525.

## CERTIFICATE OF OCCUPANCY

Certificate of Occupancy for Construction Valued under \$350,000	\$250 per address/unit
Certificate of Occupancy for Construction Valued over \$350,000	\$250
Temporary Certificate of Occupancy	\$150
Extension Temporary Certificate of Occupancy	\$150



# General Building Department Charges for Services

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## CERTIFICATE OF OCCUPANCY RESIDENTIAL- UP TO 4 UNITS

Certificate of Occupancy	\$175 per address/unit
Temporary Certificate of Occupancy	\$125 per address/unit
Extensions Temporary Certificate of Occupancy	\$125 per address/unit

## DEMOLITION PERMITS FEE

Industrial & Commercial	\$2,000 from 1 sq. feet to 5,000 sq. ft. & additional \$500 @ 5,000 sq. ft. increments
Residential Dwellings	\$500 includes two inspections
Sheds, Garages, & Barns	\$150 Includes 1 Inspection

## STRUCTURAL CONSULTANT FEE

Structural Consultant Fee	\$300 per hour
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## GRADE & DRAINAGE FEES

Residential	\$150
All other development & Site Plan Review	\$250 first acre, \$50 each additional acre

## FENCE PERMIT FEES

Up to 300 Linear Feet of Fence	\$150 includes one inspection
Over 300 Linear Feet of Fence	\$200 includes one inspection

## CONTRACTOR REGISTRATIONS

Mechanical	(Pending answer from the State of Michigan) \$35
Plumbing	(Pending answer from the State of Michigan) \$35

# General Building Department Charges for Services

PAGE 12

## OTHER CHARGES FOR SERVICE

Additional Inspections	\$90
Special Inspections	\$90
Disapproved etc. (after 3 inspections)	\$90
Lock Outs/Not Ready- Automatic Reinspection	\$90
Parking Lot Barrier Free Inspections	\$150
Parking Lot Barrier Free Re-inspections	\$150
Expired Permits- Reinstatement Fees	Original permit value >\$140 - \$75 Original permit value <\$149 - \$150
Residential & Commercial Processing Fees	\$20 Processing Fee if not applied for online plus scanning fees.
Scanning & Printing Recovery Fees	\$2.00 Small Printer & \$5.00 Large Printer
Stop Work Order & Do Not Occupy Enforcement Administrative Fee	\$125
Addresses for single houses	\$125 per address/unit
Addresses for a duplex	\$125 per address/unit
Addresses for a multifamily	\$125 per address/unit
Addresses for commercial buildings	\$180 per address/ unit
General code consultation in person or over the phone	\$100 per hour
General building files information in person or over the phone	\$100 per hour
FOIA	Fee administered by City Clerk's Office
Cancellation of Permit	75% return on canceled permits <\$100 50% on all permits >\$100 Expired permits non- refundable
Work without a permit	\$125
Building Department sign permit	\$90 plus Plan Review Fee
Building Department sign plan review	\$100 Plan Review fee
Building Department sign inspection(s)	\$90 per each specialty

# General Building Department Charges for Services

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## STREET TREE FEE

Zoning District R-1A	\$800
Zoning District R-1B	\$700
Zoning District R-1C	\$600
Zoning District R-1D	\$500
Zoning District R-1E	\$400

# Electrical Permit Fees

## GENERAL ELECTRICAL PERMIT CHARGES

Minimum Permit Fee	\$75
Cancellation of Permit	75% of permit fee when valued <\$100 50% of permit fee when valued >\$100 Expired permits are non-refundable
Special Inspection	\$90
Work Without a Permit Fee	\$125

## SERVICE

Up to 100 Amps	\$32
Up to 150 Amps	\$36
Up to 200 Amps	\$40
Up to 400 Amps	\$52
Up to 800 Amps	\$66
Up to 1,500 Amps	\$80
Up to 2,500 Amps	\$90
Over 2,500 Amps	\$110
Meter Change Fee	\$90

# Electrical Permit Fees

## LIGHTING FIXTURES

Up to 10 Fixtures	\$20
11 to 20 Fixtures	\$32
21 to 30 Fixtures	\$40
31 to 40 Fixtures	\$48
41 to 50 Fixtures	\$56
51 to 60 Fixtures	\$64
61 to 70 Fixtures	\$72
71 to 80 Fixtures	\$80
81 to 90 Fixtures	\$88
91 to 100 Fixtures	\$96
Over 100 Fixtures	\$102

## CIRCUITS – 110 • VOLT

First Circuit	\$30
Additional Circuits	\$8

## CIRCUITS – 220 • VOLT

First Circuit	\$30
Additional Circuits	\$10

# Electrical Permit Fees

## SIGN CONNECTIONS - ILLUMINATION

1st Sign	\$30
Each Additional Sign	\$14
Outline Tubing (Neon) 1st 50 Ft Tubing	\$30
Each Additional 50 feet of tubing	\$14

## POWER PLUGS & MOTORS

First Power Plug Outlet	\$30
Each Additional Power Plug Outlet	\$14

## MOTORS - BASED ON HP KW'S KVA

1/4 HP to 10 HP (0-15 KVA/KW)	\$28
Over 10 HP to 30 HP (16 to 45 KVA/KW)	\$32
Over 30 HP to 50 HP (46 to 75 KVA/KW)	\$52
Over 50 HP to 100 HP (76 to 150 KVA/KW)	\$64
Over 100 HP (Over 150 KVA/KW)	\$80
Each Additional KVA/KW Transformer	\$20

## FURNACES - SPACE HEATERS

First Unit	\$20
Each Additional Unit	\$12
Humidifiers	\$16
Electrical Air Cleaners	\$16



# Electrical Permit Fees

## ELECTRICAL SPACE HEATING

500 to 3,000 Watts	\$28
Additional 3,000 Watts	\$14

## FEEDERS, BUS DUCTS

Up to 100 Feet	\$28
Over 100 Feet up to 200 Feet	\$42
Each additional 50 feet over 200 feet	\$8
Special or Periodic Inspection, including tent shows, temp. Lighting displays, conventions, alteration to existing electrical	\$60
Mobile Home Installation	\$50

## ALARM SYSTEMS

Minimum Permit	\$90
1st Drill & Pull Station	\$20
Each Additional Drill & Pull Station	\$4
1st Fire Alarm Signal Device	\$16
Each Additional Signal Device	\$4
Master Panel	\$28

# Mechanical Permit Fees

## GENERAL MECHANICAL PERMIT CHARGES

Minimum Permit Fee	\$75
Cancellation of Permit	75% of permit fee when valued <\$100 50% of permit fee when valued >\$100 Expired permits are non-refundable
Special Inspection	\$90
Work Without a Permit Administrative Fee	\$125

## GAS BURNERS

0 to 75,000 BTU	\$98 each unit
75,001 to 150,000 BTU	\$123 each unit
150,001 to 400,000 BTU	\$144 each unit
400,001 to 2,500,000 BTU	\$165 each unit
2,500,001 BTU & over	\$180 each unit

## OIL BURNERS

.1 to .65 Gal per hour	\$50 each unit
.66 to 1.50 Gal per hour	\$60 each unit
1.51 to 5.00 and over Gal per hour	\$153 each unit
5.01 gal per hour and over	\$180 for each unit

# Mechanical Permit Fees

## REFRIGERATION - COOLING SYSTEMS - A/C UNITS

Under 2 HP (self-contained)	\$74 each unit
2 HP to 10 HP (self-contained)	\$96 each unit
Over 10 HP- 50 HP (self-contained)	\$144 each unit
Over 50 HP (self-contained)	\$286 for each unit
Up to 10 HP – (remote)	\$99 each unit
Over 10 HP- 50 HP (remote)	\$169 each unit
Over 50 HP- 100 HP (remote)	\$286 each unit

# Mechanical Permit Fees

## STORAGE TANKS - FLAMMABLE LIQUID

0 to 250 Gallons	\$40
251 to 550 Gallons	\$50
551 to 2,000 Gallons	\$60
2,001 to 10,000 Gallons	\$70
10,001 to 50,000 Gallons	\$80
Over 50,000 Gallons	\$100
Oil & Gas Piping	\$40 per tank
Multiple Installations	50% of the listed fee
Removal of Tanks	\$90 per tank

## OTHER MECHANICAL PERMIT CHARGES

Pre-Fab Fireplaces	\$75
Wood Burning Stoves	\$75
Chimney Liner	\$40
Fire Damper/ Fire & Smoke Damper/CRD	First 10, \$75 – Over 10, \$40 Each
Special Inspection, Pressurization, Preliminary	\$90
Special Inspection, Pressurization, Preliminary, Ansul Inspection	\$90
Humidifier	\$40
Duct Smoke Detector	\$35
Bath, Kitchen Fan & Dryer Vents	\$40 each
Water Heater	\$75

# Mechanical Permit Fees

## EXHAUST SYSTEMS

Exhaust System	\$175
Duct Work / Alterations	\$134
VAV's or FPB's	\$134 for three units
Hydronic Piping System	\$134
Process Piping	\$134
Solar Heating Attic Inspection	\$90 per panel

## GAS LINE

Gas Pipe System/ Gas Line with Pressure Test	\$150
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## FIRE SUPPRESSION

Base Fee	\$134 per hour
Per Head	\$0.50 each
Inspection of Grease Build-up/Semiannually	\$175
Inspection of Fire Extinguishing Systems	\$175

# Plumbing Permit Fees

## GENERAL PLUMBING PERMIT CHARGES

Minimum Permit Fee	\$75
Cancellation of Permit	75% of permit fee when valued <\$100 50% of permit fee when valued >\$100 Expired permits are non-refundable
Special Inspection	\$90
Work Without a Permit Administrative Fee	\$125
Stacks/Conductors	\$20
Sink	\$20
Bathtub	\$20
Water Closet	\$20
Water Heater (New)	\$20
Water Heater (Replacement)	\$50
Laundry Stand Pipe	\$20
Floor Drain, Water Receptor, Hub Drain	\$20
Ejector Pump & Other Pumps	\$20
Drinking Fountain	\$20
Grease Interceptor	\$20
Urinal	\$20
Shower	\$20
Dishwashing Machine	\$20
Humidifier	\$20
Garbage Disposal	\$20
Sump or Interceptor	\$20
Hose Bibs	\$16
Water Softener/Filter	\$20
Dental Chair	\$20
Building Main to Sewer	\$40



# Plumbing Permit Fees

## GENERAL PLUMBING PERMIT CHARGES

Inside Sub Soil Drain System	\$30
Roof Sump, Storm Conductor Drains	\$20
Miscellaneous Fixtures	\$20
Back Water Valve	\$20
Backflow Prevention Device	\$20
Medical Gas (Per Opening)	\$20
AAV- Air Admittance Valve	\$20
Rough Prep Per-Opening	\$10 each
Sump Pump	\$20
Ice Maker	\$20

## WATER DISTRIBUTION

3/4"	\$30
1"	\$40
1 - 1/4"	\$50
1 - 1/2"	\$60
2"	\$70
2 - 1/2"	\$90
3"	\$110
4"	\$126
Over 4"	\$150

# Plumbing Permit Fees

## SANITARY & STORM ON PRIVATE PROPERTY

Lines Not Exceeding 6" - First 50 Feet	\$30
Each Additional 50 Feet	\$16
8"	\$34
Each Additional 50 Feet	\$18
10"	\$38
Each Additional 50 Feet	\$20
12"	\$40
Each Additional 50 Feet	\$20
14"	\$48
Each Additional 50 Feet	\$24
16"	\$60
Each Additional 50 Feet	\$30
18"	\$80
Each Additional 50 Feet	\$40
Lines Exceeding 18"	\$100
Each Additional 50 Feet	\$50
Building Main to Sewer	\$40
Rear Yard Drain	\$40
Manholes and Catch Basins	\$45

# PLANNING DEPARTMENT



# General Planning Department Charges for Services

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## REZONING REQUESTS

Application Fee	\$1,800
Escrow Fee	\$5,000

## CONDITIONAL REZONING REQUESTS

Application Fee	\$1,800
Escrow Fee	\$5,000

## PRELIMINARY SITE PLAN REVIEW

Application Fee (Planning Commission)	\$1,000
Application Fee (Administrative)	\$500
Escrow Fee	\$5,000

## PRELIMINARY SITE PLAN REVIEW (DEVIATION FROM PARKING SPACE REQUIREMENTS ONLY)

Application Fee	\$500
Escrow Fee	\$5,000

## SUSTAINABLE DEVELOPMENT PROJECT

Sustainable Development Project (If action by the Planning Commission is not required)	\$500
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# General Planning Department Charges for Services

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## SPECIAL USE REQUEST

Application Fee	\$1,800
Escrow Fee	\$5,000

## ZONING TEXT AMENDMENT

Zoning Text Amendment	\$1,500
Escrow Fee	\$5,000

## STREET VACATION REQUESTS

Application Fee	\$500
Escrow Fee	\$5,000

## ZONING COMPLIANCE LETTER

Zoning Compliance Letter	\$100
Automobile Dealer License Forms	\$100

# General Planning Department Charges for Services

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## P.U.D.- CONCEPT DEVELOPMENT PLAN REVIEW

Application Fee	\$3,000
Escrow Fee	\$5,000

## P.U.D.- PRELIMINARY DEVELOPMENT PLAN REVIEW

Application Fee	\$1,500
Escrow Fee	\$5,000

## P.U.D. COMPLIANCE INSPECTION

P.U.D. Compliance Inspection	\$100 per hour
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## SITE CONDOMINIUM- PRELIMINARY SITE PLAN REVIEW

Application Fee	\$1,000 plus \$10 per unit
Escrow Fee	\$3,000

## GENERAL PLANNING FEES

Public Hearing Re-Notification	\$800 per public hearing
Planning Commission Study Session (no public hearing required)	\$200
Site Plan Compliance- Re-Inspection	\$100 per hour



# General Planning Department Charges for Services

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## ZONING BOARD OF APPEALS

Zoning Board of Appeals Application	\$500
Zoning Board of Appeals Special Meeting	\$800

## HISTORIC PRESERVATION: APPLICATION TO DE-LIST

Application Fee	\$1,000
Escrow Fee	\$3,000

## HISTORIC DISTRICT COMMISSION APPLICATION

Application Fee	\$500
Escrow Fee	\$3,000

## TEMPORARY BUILDING STRUCTURE AND USE

Temporary Building, Structure or Use Permit	\$150
Fire Department Review	\$90
Building Department Review	\$45
Fire Department Inspection	\$90 plus overtime fee (if applicable)
Building Department Inspection	\$90

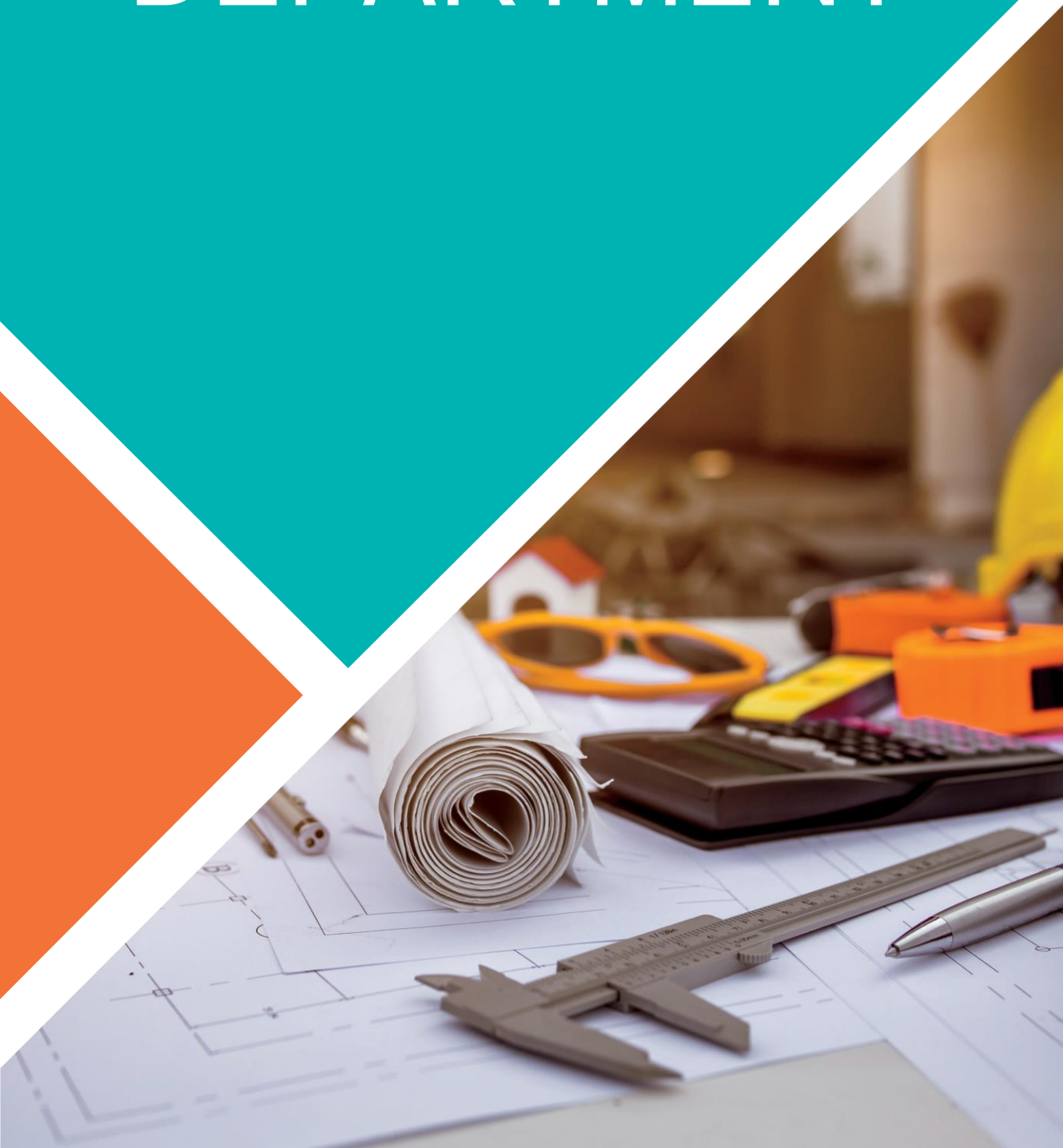
## SUBDIVISION TENTATIVE PRELIMINARY PLAT

Application Fee	\$1,000 plus \$10 per lot
Escrow Fee	\$3,000

## SUBDIVISION FINAL PRELIMINARY PLAT

Application Fee	\$1,500
Escrow Fee	\$1,500
Subdivision Final Plat	\$100 plus \$10 per lot

# ENGINEERING DEPARTMENT



# General Engineering Department Charges for Services

## GENERAL FEE

Engineering Plan Review	2% of the estimated costs of all public and private improvements
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## WATER MAIN TESTING AND CHLORINATION FEE

Length of Water Main In Linear Feet 1 to 1,000	\$650
1,001 to 2,000	\$650 plus \$.31 per L.F. over 1,000 ft
2,001 & Over	\$960 plus \$.24 per L.F. over 2,000 ft

## STREET NAME AND TRAFFIC SIGNS

Street Name and Traffic Signs	\$150 per sign
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## MAINTENANCE OF DETENTION BASINS PRE-TREATMENT STRUCTURES AND BIO-SWALES

Maintenance of detention Basins Pre-Treatment Structures and Bio-Swales	\$4,000 per acre of basin area multiplied by 20
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## SINGLE FAMILY RESIDENTIAL SITE GRADING AND DRAINAGE REVIEW

Single Family Residential Site Grading and Drainage Review	\$150 per single family home
Additional Inspections	\$50 per re-inspection
Easement Recording Fee	\$30 per easement

# General Engineering Department Charges for Services

## SIDEWALK AND APPROACH PERMITS

Sidewalk and Approach Permit Fee	\$50
For each 50 sq. ft. of sidewalk above 500 sq. ft.	Additional \$1 per sq. ft.
Culvert Inspection Fee	\$50
Refundable Security Deposit (If Required)	\$1,000
Sidewalk/Culvert Re-inspection	\$20 each
Sidewalk Waiver Recording Fee	\$30 each
Sidewalk Escrow Fee	\$6.93 per sq. ft.

## CONSTRUCTION ENGINEERING - INSPECTION AND TESTING (1.5%)

Estimated Cost of Improvements \$0-\$500,000	6.0% + 1.5% not less than \$1,000
\$500,000-\$1,000,000	5.5% + 1.5% not less than \$28,000
Over \$1,000,000	5.0% + 1.5% not less than \$50,000

## MONUMENTS AND LOT CORNERS

Deposit per monument/each	\$125
Deposit per lot corner/each	\$50

## REPAIR AND MAINTENANCE OF PUBLIC STREETS USED FOR CONSTRUCTION ACCESS

Deposit per lot	\$2,500/lot with min. deposit of \$10,000 and max. deposit of \$50,000
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## WETLAND MITIGATION

Deposit per Acre (if applicable)	\$60,000
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# General Engineering Department Charges for Services

## SOIL EROSION AND SEDIMENTATION CONTROL - COMMERCIAL

Plan Review and Permit Fee	\$400
1 Acre or Less	\$4,000 Inspection Deposit *
Over 1 Acre, Less than 5 Acres	\$4,500 Inspection Deposit *
5 Acres or more, Less than 10 Acres	\$5,000 Inspection Deposit *
Additional Inspection Deposit/Permit Extension	Amount determined by Engineer
Refundable Security Deposit	\$1,000 min determined by Engineer

## SOIL EROSION AND SEDIMENTATION CONTROL - RESIDENTIAL

Permit Application Fee	\$10
Plan Review & Permit Fee	\$50
Final Inspection Only	\$150
Inspection Desposit - New Home	\$2,000 1-year (max.) Permit
Inspection Desposit - Minor Project	\$1,000 6-month (max.) Permit
Additional Inspection Deposit/Permit Extension	Amount determined by Engineer
Refundable Security Deposit	\$500 min. determined by Engineer

***\*Unused Deposit Returned***

# General Engineering Department Charges for Services

## RIGHT OF WAY OTHER THAN METRO ACT OR SMALL CELLS

Permit Application Fee	\$100
Inspection Deposit	\$500 Min. determined by Engineer *
Refundable Security Deposit	\$500 Min. determined by Engineer

## PARKING LOT PERMITS

Parking Lot Review & Permit Fee	\$56
Accessibility Inspection Fee	\$150 *
Parking Lot Maintenance & Inspection Deposit	Determined by Engineer

## SOIL - FILL/REMOVAL PERMITS

Soil Removal and Fill	\$100
Refundable Security Deposit	\$1,000

***\*Unused Deposit Returned***

# CODE ENFORCEMENT



# Code Enforcement Charges for Services

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## ANIMAL PERMITS FEES

Domestic, Dangerous or Wild Animal Permit	\$150
Domestic, Dangerous or Wild Animal Permit Additional Review	\$90
Animal Control Appeals Board Application	\$400

## SIGN PERMIT FEES

Painted Wall Sign	\$100
Attached Wall Sign	\$150
Ground Sign	\$150
Special Event Sign	\$115
Road Closure Construction Sign	\$115
Additional Review	\$90 per hour
Open Hole Inspection	\$90

## ENFORCEMENT INSPECTION FEE

Additional Inspection or Enforcement Inspection	\$90
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## MULTIPLE FAMILY INSPECTIONS

Registration Fee per premise 1-150 units	\$75
Registration Fee per premise 151-300 units	\$125
Registration Fee per premise over 300 units	\$200
Inspection	\$51
Lockout Fee	\$51
Cancelled Inspection	\$75



# PUBLIC SAFETY



# Public Safety Charges for Services

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## GENERAL PUBLIC SAFETY FEES

Police Reports	\$10
Finger Print Processing Fee	\$20
Local Criminal History Check/Certified Copy of Local Arrest Record *This fee is for verification of applicant's information, checking the LEIN wanted persons file and criminal clearance processing, along with a certified copy of report, if necessary	\$20
Applicant Fingerprint Criminal Clearance Fee *The total fee will include a \$20 Troy Police Department fingerprint processing fee and State of Michigan fees vary depending upon the reason for the applicant's fingerprints.	\$20
Notary Fee	\$5
Bond Processing Fee	\$15

## LIQUOR LICENSES

Application and Investigation Fee	\$1,000
Application for Additions or Amendments to Existing Licenses	\$300
One-Day Liquor Licenses	\$10

## PRELIMINARY BREATH TEST ADMINISTRATION FEE

*\*Fees collected by City Clerk as part of the application and permitting process.*

City of Troy Residents	\$5
Non-Residents	\$10

## REPORTS

Labor Charge- Except CAD Report (first 15 minutes)	\$7
Charge for each additional 15 minute interval	\$7
Each Page, after the first 10 pages	\$.03
CAD Short Report (fees also apply to true copies of reports as required by subpoena)	\$3.50

# Public Safety Charges for Services

PAGE 39

## TAXICAB/LIMOUSINE DRIVER AND PEDDLER LICENSE CLEARANCES

\*Fees include \$10 for the clearance, plus \$14 for a fingerprint processing fee

Taxicab/Limousine Driver Licenses Processing Fee	\$24
Peddler License Processing Fee	\$24

## PRECIOUS METALS, GEMS AND ITEMS

Dealer Fee: Per Establishment	\$50
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## ALARM REGISTRATION

Alarm Registration Fee	\$25
Renewal of Alarm Registration	\$25
Alarm Shut-Off Fee	Actual Costs

## NON-REGISTERED ALARMS- ALARM ACTIVATION

Penalty/Registration Fee plus one of the following	\$50
1st and 2nd Alarm	\$100
3rd thru 6th Alarm	\$200
7th or more Alarm	\$500 each

## REGISTERED ALARMS- FALSE ALARM ACTIVATION

1st and 2nd False Alarms	No Charge
3rd thru 6th False Alarms	\$100 Each
7th thru 10th False Alarms	\$200 Each
11th or more False Alarms	\$500 Each

\*Annual renewal fee is due prior to the last business day of the month of the initial Alarm Registration anniversary.

\*The City of Troy may charge a fee to cover the actual incremental costs, including labor, for each alarm response involving a manual shut off of an alarm system.

\*\$50 fee includes a \$25 penalty plus a \$25 registration fee. The \$25 penalty will be waived if within 30 days of the unregistered alarm notification, a completed Alarm Registration Form acceptable to the City of Troy, is submitted with the \$25 registration fee.

# Public Safety Charges for Services

## AUDIO/VIDEO TAPES

Labor Charge (first 30 minutes)	\$18
Charge for Each Additional 15-Minute Interval *Plus, actual cost of CD(s)/DVD(s) and Mailing Costs, if Applicable	\$9

## DOG LICENSE

Pound Fee	Oakland County Fee Structure
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# FIRE DEPARTMENT



# Fire Department Charges for Services

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## Operational Permit Fees (Plan Review and One Site Visit)

Fireworks-Public Display Permit Fee	\$180
Approved Open Burning Permit Fee - IFC 2021, 307.2	\$180
Special Event Permit Fee	\$90
Hazardous Material Permit Fee	\$250
Additional Site Visits/ Plan Review	\$90
Hazmat Renewal Fee	\$100

*\*Hazmat permit renewal applications received after the expiration date are subject to new permit application fees.*

## Construction Permit Fees

### Sprinkler Systems-Riser(s) & Sprinkler Heads

New Riser	\$90
Backflow Preventer	\$90
Fire Pump	\$250
Sprinkler System 1-20 Heads	\$225
Sprinkler System 21-50 Heads	\$300
Sprinkler System 101-200 Heads	\$390
Sprinkler System 201-300 Heads	\$520
Sprinkler System 301-400 Heads	\$715
Sprinkler System 401-500 Heads	\$780
Sprinkler System 501+ Heads	\$875
Sprinkler Flex Heads	Above fee + \$1.0 per head (min. of \$90)
Hose Connections	\$10 / each



# Fire Department Charges for Services

## *Alternate Extinguishing Systems Fees*

Dry or Wet Chemical Fire Suppression Systems	\$90
Total Flooding Agent Extinguishing System	\$250
Modifications to existing system Not requiring an acceptance test	\$225
Each additional system reviewed at the same time	\$300

## *Fire Alarm and Detection Systems and Devices*

Minimum Permit Fee	\$90
Control Panel	\$90

## GENERAL FIRE DEPARTMENT CHARGES/ITEMS

Central Station Connection	\$45
Fire Initiating Device (Smoke Detector, Heat Detector, etc.)	\$25
Each Additional Initiating or Auxiliary Control Device	\$10
First Auxiliary Control Device (Control Switch, Relay, etc.)	\$25
Each Additional Auxiliary Control Device	\$10
First Audio/Visual Device (Horn, Speaker, Bell Strobe, etc.)	\$25
Additional Audio/Visual Device	\$10
First Communication Device (Firefighter Phone, etc.)	\$25
Each Additional Communication Device	\$10
Other System or Device	\$90

## INSPECTION FEES

Additional Plan Review	\$90
Each Re-Inspection: during normal working hours	\$90 per hour
Each Re-Inspection: during non-work hours with a min. assessment of three hours per person	\$135 per hour

# Fire Department Charges for Services

PAGE 44

## FIRE DEPARTMENT RECOVERY CHARGES: APPARATUS, AND EQUIPMENT COSTS

Engine	\$173.47 per hour
Pumper-Ladder	\$220.55 per hour
Air Tender	\$146.00 per hour
Mobile Command	\$84.30 per hour
Rescue Truck	\$104.13 per hour
Staff Vehicle	\$28.80 per hour
UTV	\$14.84 per hour
Hazmat Truck	\$104.13 per hour
Stake Truck	\$47.12 per hour
Squad	\$22.74 per hour

## WORKING WITHOUT PERMIT

Investigation Fee	\$125
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*\*All regular permit fees doubled if working without a permit.*

## FIRE DEPARTMENT RECOVERY CHARGES: PERSONNEL COSTS

### *Personnel:*

The cost of Firefighters and Officers commensurate with their pay rate, fringe benefits, and overtime rate where applicable.

### *Expendable Items:*

Replacement costs for reasonable and customary items necessary in firefighting, hazmat, and EMS operations may be recovered. Examples of such items that can be recovered are extinguishing agents (Foam, AFFF), absorbent materials, chemical suits, etc.



# ASSESSING DEPARTMENT



# Assessing Department Charges for Services

PAGE 46

## GENERAL ASSESSING FEES

Land Division Application Fee	\$250
Combination Application Fee	\$150
Condominium / Master Deed Split Processing Fee	\$300 per Development Collected by Engineering at time of Plan Review

# TREASURY DEPARTMENT



# Treasury Department Charges for Services

PAGE 48

## RETURNED PAYMENT FEE

Returned Payment Fee	\$35
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# PARKS & RECREATION



# Parks & Recreation Charges for Services

## COMMUNITY CENTER FEES

*\*Annual Rate is a one-time lump sum payment for 12 months of access.*

### RATE RESIDENT

Adult (18-59) Basic	Annual: \$297 Monthly: \$27
Adult (18-59) All-Access	Annual: \$517 Monthly: \$47
Youth (3-17)	Annual: \$187 Monthly: \$17
Seniors (60+) Basic	Annual: \$275 Monthly: \$25
Seniors (60+) All-Access	Annual: \$495 Monthly: \$45
Matinee: Mon.-Fri., 8:00 am-3:00pm Basic	Annual: \$242 Monthly: \$22
Matinee: Mon.-Fri., 8:00 am-3:00pm All-Access	Annual: \$462 Monthly: \$42

### RATE NON - RESIDENT

Adult (18-59) Basic	Annual: \$451 Monthly: \$41
Adult (18-59) All-Access	Annual: \$671 Monthly: \$61
Youth (3-17)	Annual: \$286 Monthly: \$26
Seniors (60+) Basic	Annual: \$451 Monthly: \$41
Seniors (60+) All-Access	Annual: \$671 Monthly: \$61
Matinee: Mon.-Fri., 8:00 am-3:00pm Basic	Annual: \$363 Monthly: \$33
Matinee: Mon.-Fri., 8:00 am-3:00pm All-Access	Annual: \$583 Monthly: \$53

# Parks & Recreation Charges for Services

## DAILY PASS RATES

Resident	Basic - \$10 ; All-Access - \$15
Non-Resident	Basic - \$15 ; All-Access - \$20
Senior Mondays, Wednesdays and Fridays (ages 60+)	\$8 Resident
Group Rate (per person for groups of 20 or more)	\$8

## 30-DAY PASS RATES

Resident	Basic - \$39 ; All-Access - \$59
Non-Resident	Basic - \$63 ; All-Access - \$83

## ROOM RENTAL RATES

Activity Room 501, 502, 503, 504	M-F: \$80 Sat/Sun: \$105
Conference Room 403, 404	M-F: \$45 Sat/Sun: \$45
Meeting Room 301, 302, 303	M-F: \$80 Sat/Sun: \$105
Banquet Room 304, 305	M-F: \$80 Sat/Sun: \$105
Banquet Room 304 & 305	M-F: \$115 Sat/Sun: \$160

A staffing fee of \$75/hour (\$85/hour on holidays) will be assessed for events that require additional personnel at the discretion of management.

## DOG PARK RATES

*\*Memberships are valid annually from date of purchase.*

*Fees are per household. Dogs must be licensed by Oakland County.*

Resident	\$35
Non-Resident	\$45

# Parks & Recreation Charges for Services

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## TROY FAMILY AQUATIC CENTER: RESIDENT SEASON RATE

Sand Dollar Pass	\$49.99
Harvey's Oasis Pass	\$69.99
Sailor Pass	\$129.99

## TROY FAMILY AQUATIC CENTER: NON-RESIDENT SEASON RATE

Sand Dollar Pass	\$79.99
Harvey's Oasis Pass	\$99.99
Sailor Pass	\$159.99

## TROY FAMILY AQUATIC CENTER: DAY PASS

Resident	\$15
Non-Resident	\$25

## SHELTER RENTAL RATES: RESIDENT RATE

Monday- Friday	\$180
Saturday, Sunday and Holidays	\$200

## SHELTER RENTAL RATES: NON - RESIDENT RATE

Monday- Friday	\$230
Saturday, Sunday and Holidays	\$250

An additional \$150 Security Deposit will be taken for all shelters. Deposit will only be returned if ALL Park Shelter Policies are adhered to following event date.



# LIBRARY



# Library Charges for Services

## GENERAL LIBRARY

HITs Items & MeL Loans (Overdue Fines)	\$1 a day
Kindles & Hotspots (Overdue Fines)	\$5 a day
Lost or damaged material fees	Replacement at Cost
Color Prints	\$.25
B&W Prints	\$.10