



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM



Date: September 3, 2025

To: Frank A. Nastasi, City Manager

From: Robert J. Bruner, Deputy City Manager  
Chris Wilson, Assistant City Manager  
Kyle Vieth, Controller  
Kurt Bovensiep, Public Works Director  
Dennis Trantham, Deputy Public Works Director  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications –  
2025-2026 Street Tree Planting

### History

- The Parks Division is responsible for the maintenance of the City's urban forest. This responsibility includes making additions to the urban forest through a tree-planting program.
- The Parks Division continues to make progress on a more aggressive tree-planting program.
- The division facilitates a program that fills vacancies in the Rights-of-Way (ROW) that could support a tree while adhering to City of Troy Ordinance Chapter 28.
- Chapter 28 regulates that trees planted in the ROW should not be planted any closer than 50' of an existing tree within the ROW, no closer than 15' from any driveway approach, no closer than 3.5' of any curb, and no closer than 3' to any sidewalk.
- The Parks Division also is proposing to continue with planting more substantial trees in the ROW resulting in a request from vendors for trees with a minimum of 2.5" in diameter and a 2-year warranty from the date of planting for deciduous trees and 5-6' tall evergreen trees with a 2-year warranty from the date of planting.

### Purchasing

- On August 21, 2025 a bid opening was conducted as required by City Charter/Code for one (1) year requirements of Street Tree Planting.
- The bid was posted on the MITN Purchasing Group website; [www.bidnetdirect.com//city-of-troy-mi](http://www.bidnetdirect.com//city-of-troy-mi). Eighty-nine (89) vendors were notified via the MITN website. Two (2) bid proposals and one (1) no bid response were received. Below is a summary of potential vendors for this bid opportunity:

Companies notified via MITN	89
Troy Companies notified via MITN	1
Troy Companies - Active email Notification	1
Troy Companies - Active Free	0
Companies that viewed the bid	21
Troy Companies that viewed the bid	0

**MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

**Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

**Active MITN non-paying** members are responsible to monitor and check the MITN website for opportunities to do business with the City.

**Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



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### **Purchasing (continued)**

- After review of the bid responses, *KLM Landscape of Armada, MI* is low the bidder meeting all specifications and is being recommended for award for Proposal A and B.
- The apparent low bidder for Proposal A, Davey Tree, was not selected as they were unable to provide the requested warranty without exceptions.

### **Financial**

- Funds are budgeted and available in the General Fund under the Parks Department Local Tree Planting in the amount of \$184,630 for the 2026 Fiscal Year. Expenditures will be charged to account number 101.770.778.740.120.
- Budget history for tree planting:

	2022	2023	2024	2025	2026
Adopted	\$157,820.00	\$164,130.00	\$170,700.00	\$177,530.00	\$184,630.00
Amended	\$157,820.00	\$164,130.00	\$170,700.00	\$177,530.00	\$184,630.00
Actual	\$161,590.99	\$163,976.00	\$170,158.98	\$164,009.99	\$0

- In addition, City staff continues to apply for grants to assist in its tree-planting program.

### **Recommendation**

City Management recommends awarding a contract for Proposal A and Proposal B to purchase and plant balled and burlap or container grown deciduous trees and evergreen trees to the sole bidder meeting specifications, *KLM Landscape of Armada, MI* at unit prices contained in the bid tabulation opened August 21, 2025; not to exceed budgetary limitations.

Opening Date - 08/21/2025  
Date Reviewed - 08/21/2025

CITY OF TROY  
BID TABULATION  
STREET TREES

ITB-COT 25-22  
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VENDOR NAME:	The Davey Tree Expert Company	KLM Scape and Snow LLC dba KLM Landscape
CITY:	Kent, OH	Armada, MI
CHECK AMT:	\$5,000.00	\$5,000.00
CHECK #:	92256990	2796640

**PROPOSAL: TO PROVIDE AND PLANT FOR THE CITY OF TROY BALL AND BURLAP OR CONTAINER GROWN TREES.**

**PROPOSAL A: Cost for the Purchase and Planting of 500 Ball and Burlap Trees**

Price Per Planted Tree:	\$421.77	\$515.00
<b>PROPOSAL A TOTAL COST (unit price x 500):</b>	<b>\$210,885.00</b>	<b>\$257,500.00</b>

**PROPOSAL B: Cost for the Purchase and Planting of Identified Park Trees**

	Price per Unit	Price per Unit
Picea abies – Norway Spruce	No Bid	\$315.00
Metasequoia glyptostroboides – Dawn Redwood		\$200.00
Thuja plicata – Giant Arborvitae		\$215.00
Picea omorika – Serbian Spruce		\$260.00
Pinus strobus - Eastern White Pine		\$215.00

<b>GRAND TOTAL PROPOSALS A &amp; B:</b>	<b>\$210,885.00</b>	<b>\$258,705.00</b>
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Tree Quantity Available Provided:	Y/N	Y	N
List of 9 Tree Types Provided:	Y/N	Y	Y
Contact Information Provided:	Y/N	Y	Y
Statement of Guarantee:		Not Specified	As Specified
References:	Y/N	Y	Y
Proposed Payment Schedule:		30 Days	Net 30 upon completion
Insurance Met:	Y/N	Y	Y
Delivery:		Not Specified	PDF-Copy
Exceptions:		Exceptions made to bidder's indemnity, defense and hold harmless obligations	None
Acknowledgement:	Y/N	Y	Y
Forms:	Y/N	Y	Y

**Low Bid Meeting Specifications**

**No Bid:** Marine City Nursery Co.

Attest:  
(\*Bid Opening conducted via a Zoom Meeting)  
Laura Campbell  
Andrew Chambliss  
Nellie Bert  
Dina Gates

Emily Frontera  
Purchasing Manager