



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: March 3, 2020

To: Mark F. Miller, City Manager



From: Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Lisa Burnham, Accounting Manager
David Roberts, Fire Chief
Peter Hullinger, Assistant Fire Chief
MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2 - Firefighters Memorial Project

History

The Troy Fire Department dates back to 1940 and to this day carries 80 years of volunteer firefighters giving their time to serve the City of Troy. Shortly after Firefighters Park opened, the Troy Fire Department Women's Auxiliary began to plant trees in honor of those volunteer firefighters who were deceased and who had served 5 or more years with the Fire Department. A plaque was placed at many of the trees to recognize the individual and their time given to the Troy community. This tree planting continued for many years. Over time, however, the maintenance, cost, and upkeep became too burdensome. Many of the trees died due to various issues. Some were destroyed by weather while others succumbed to vandalism, and some of the plaques became over grown or were stolen.

The Women's Auxiliary officially disbanded in 2018 after nearly 50 years of service. At that time, the women wanted to donate their remaining funds as seed money toward the construction of a permanent memorial to honor our past firefighters. The Fire Department, too, wanted a more permanent memorial and had contemplated the idea off-and-on over the years. The timing was right and Firefighters Park seemed to be the natural location for such a memorial.

A committee of firefighters was formed to develop plans for the memorial. This group of volunteers worked with the City and with OHM Advisors to develop a design and bid specification. While this was in progress, the group also began working with the Troy Firefighters Community Fund to develop ideas and begin fundraising for the project. The group solicited donations among other fundraising events, and held a raffle ticket sale to generate funds for the project. After several years, and with some dedicated capital funding, these efforts have raised enough funds to proceed with the project.



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Purchasing

- On February 27, 2020 a bid opening was conducted as required by City Charter/Code for the Firefighters Memorial Project.
- The bid was posted on the Michigan Intergovernmental Trade Network (MITN); www.mitn.info.
- Nine hundred and seventy nine (979) vendors were notified via the MITN website.
- Three (3) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	731
Troy Companies notified via MITN	24
Troy Companies notified - Active email Notification	23
Troy Companies - Active Free	1
Companies that viewed the bid	68
Troy Companies that viewed the bid	3

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- Note that one (1) company only bid the granite portion of the project while the other two (2) companies bid the entire project per the specifications.
- *Usztan, LLC of Auburn Hills, MI* is the low bidder as specified and meets all bid specifications for a total amount of \$159,962.52. This price is for the above ground work including the monuments, bench, and flags.
- Underground work in support of the project will be performed by the City of Troy.

Financial

The Fire Fighters Memorial project is budgeted in the 2020 Capital budget in account number 401.336.337.7974.150 for an amount of \$100,000, and assigned Project #2020C0012. The Troy Firefighters Community Fund currently has raised \$104,000 for this memorial project.

Recommendation

City Management recommends awarding a contract to the low bidder meeting all specifications; *Usztan, LLC, of Auburn Hills, MI*, to perform the construction of the Firefighters Memorial for an estimated cost of \$159,962.52.

CITY OF TROY
BID TABULATION
TROY FIRE FIGHTER MEMORIAL PROJECT

Vendor Name:	Usztan LLC	WCI Contractors Inc.	Monument Warehouse LLC
City:	Auburn Hills, MI	Detroit, MI	Elberton, GA
Check #:	9411617026	56973258	5504921931
Amount:	\$5,000.00	\$5,000.00	\$5,000.00

PROPOSAL: Provide all labor, materials, tools, equipment and supervision required for the furnishing and installing of the Troy Fire Fighter Memorial as per all bid specifications.

Base Bid Price:	Base Bid Price including Granite	Base Bid Price including Granite	Bid Granite Only*
	\$165,662.50 <i>Deduct: \$5,700 (Usztan Contribution to Fire Fighters)</i>		
	\$159,962.52	\$253,800.00	
	Base Bid Price Granite provided & installed by City of Troy		
	\$60,609.39 <i>Deduct: \$4,000 (Usztan Contribution to Fire Fighters)</i>		
	\$56,609.39		

Granite Monument

Option 1 - Specifications derived from rendering of the bid documents.			\$64,500.00
Option 2 - Alternate			\$69,480.00
Option 3 - Alternate			\$69,480.00
Option 4 - Alternate			\$69,480.00

Seating and Flag Pole Base

Option 2 - Alternate			\$33,200.00
Option 3 - Alternate			\$33,200.00
Option 4 - Alternate			\$19,700.00

Attended mandatory Pre-Bid Meeting? Y or N

Contact Information:

24 Hr. Phone No.:

Hours of Operation:

Proposed Payment Schedule:

References provided: Y or N

Final Completion:

Insurance can be provided: Y or N

Payment Terms:

Warranty: Y or N

Exceptions: Y or N

Acknowledgement: Y or N

Signed Addendum 1: Y or N

Signed Addendum 2: Y or N

Forms: Y or N

Y	Y	Y
(248) 895-4106	(248) 330-8663	(706) 567-0197
7:30am to 3:30pm	8am to 4pm	9am to 6pm
Monthly Draw	Monthly progress payments	One time product supply
Y	Y	Y
Not Specified	September 30, 2020	90 days from shop drawing approval
Y	Y	Y
14 days from draw	Net 30	Net 30
1 yr. from substantial completion or C of O	Per project documents	20 Years
N	Y - Refer to Bid Clarifications for details. Note \$1,500 allowance is included for the Sculpture Install. All landscape plantings indicated on the plant list are included.	Y - Bid on Granite Part Only
Y	Y	Y
Y	Y	Y
Y	Y	N
Y	Y	Y

ATTEST:

Beth Zaccardelli

Dennis Trantham

Peter Hullinger

Jackie Ahlstrom

MaryBeth Murz,
Purchasing Manager



TROY FIREFIGHTERS MEMORIAL

LOCATED TOWARDS
THE BACK OF
FIREFIGHTERS PARK,
THIS PROPOSED MEMORIAL IS
INTENDED TO SERVE AS A
PERMANENT MONUMENT
THAT HONORS OUR PAST
VOLUNTEER FIREFIGHTERS
WHO SERVED THE
CITY OF TROY

