



CITY COUNCIL

REGULAR MEETING

AGENDA

JUNE 1, 2020
CONVENING AT 7:30 P.M.

Submitted By
The City Manager

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 West Big Beaver
Troy, MI 48084
troymi.gov

The Honorable Mayor and City Council Members

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at CityManager@troymi.gov or 248.524.3330 with questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Mark F. Miller". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mark F. Miller,
City Manager

2019 Strategies

- 1 Re-evaluate the Trails & Pathways program with a focus on public participation and creative problem-solving to build community support.
- 2 Gather community input, reassess the most recent Town Center initiative, and develop a plan for the future of the Civic Center property.
- 3 Determine the customer service needs of City Hall and incorporate the findings of the Facilities Condition Assessment into the maintenance plan of the facilities.
- 4 Establish a comprehensive Capital Improvement Program and planning process that is reviewed and implemented on an annual basis.
- 5 Convene the Charter Revision Committee to evaluate charter language and millage limitations, and develop a strategy to fund the Library past 2021.
- 6 Determine public transportation service needs, and implement a revised plan for the Big Beaver Shuttle and Medi-Go.
- 7 Update the Parks and Recreation Plan and incorporate the Green Space Subcommittee recommendations to protect and invest in the City's parks.
- 8 Evaluate the Volunteer Firefighters Incentive Plan to ensure the policy is reasonable and sustainable.
- 9 Study the feasibility of a Rochester Road Improvement District.
- 10 Develop a plan to effectively engage residents and businesses through community conversations.



CITY COUNCIL AGENDA

June 1, 2020 – 7:30 PM

View the Meeting Live at

www.troymi.gov/currentagenda

or on Local Access Cable (WOW – Ch 10,
Comcast – Ch 17, AT&T – Ch 99)

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A. CALL TO ORDER:

B. ROLL CALL:

- Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creangă
- Ann Erickson Gault
- Mayor Pro Tem David Hamilton
- Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2020-06-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of June 1, 2020, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

-
- C-1 Proclamation to Declare June 5, 2020 National Gun Violence Awareness Day in the City of Troy**

D. CARRYOVER ITEMS:

-
- D-1 No Carryover Items**

E. PUBLIC HEARINGS:

-
- E-1 No Public Hearings**

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

In accordance with the Rules of Procedure for the City Council:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. ***NOTE TO THE PUBLIC:*** *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment for Items On the Agenda, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required to sign up to speak within thirty minutes before or within fifteen minutes of the start of the meeting. There are three Public Comment portions of the agenda. For Items On the Agenda, visitors can sign up to address Postponed, Regular Business, Consent Agenda, or Study items or any other item on the agenda. All other topics are addressed under Items Not on the Agenda. There is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up. In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation. Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) **Mayoral Appointments: None**

b) **City Council Appointments: None**

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Downtown Development Authority, Global Troy Advisory Committee, Local Development Finance Authority; b) City Council Nominations – Building Code Board of Appeals, Election Commission, Historic District Commission, Liquor Advisory Committee, Personnel Board

a) **Mayoral Nominations:**

Suggested Resolution

Resolution #2020-06-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor

6 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App/Resume Expire	Appointment Expire	Notes 2
Gottlieb	Steven	11/24/2016	4/30/2022	
Kornacki	Rosemary	4/28/2022	4/30/2023	
Noguez-Ortiz	Carolina	12/19/2019	4/30/2023	
Sweidan	Rami	4/28/2022	4/30/2023	
Vacancy			4/30/2021	Mr. Salgat resigned 10/15/2019
Vassallo	Joseph	3/27/2020	4/30/2021	

Nominations to the Brownfield Redevelopment Authority:

Term Expires: 4/30/2021

Term currently held by: Vacancy–Mr. Salgat resigned 10/15/19

Interested Applicants:

Last Name	First Name	App/Resume Expire	Notes 1
Aowad	Ayman	9/10/2020	
Swaminathan	Abiramasundari	3/6/2022	

Downtown Development Authority

Appointed by Mayor
13 Regular Members
4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	At Large	City Council exp 11/13/2023; DDA; LDFA
Blair	Timothy	6/17/2017	9/30/2023	In District	
Bostick	Dennis	6/22/2018	9/30/2020	In District	
Keisling	Laurence	6/22/2018	9/30/2020	At Large	
Kiriluk	Alan	10/12/2014	9/30/2020	In District	
Knollenberg	Martin	6/28/2021	9/30/2023	In District	B Knight Gardiner's unexpired term.
Koza	Kenny	9/18/2019	9/30/2021	In District	
MacLeish	Daniel	6/15/2019	9/30/2021	In District	
Mioduszewski	Brian	8/8/2021	9/30/2023	In District	
Randol	Ward	9/28/2020	9/30/2022	At Large	
Reschke	Ernest	10/4/2020	9/30/2022	At Large	
Schroeder	Douglas	10/23/2016	9/30/2022	At Large	
Vacancy			9/30/2020	In District	Rebecca Chamberlain-Creangă resigned 2/26/2020

Nominations to the Downtown Development Authority:

**Unexpired Term Expiring:
9/30/2020**

Term currently held by: Vacancy – Rebecca Chamberlain-Creangă resigned 2/26/2020

Interested Applicants:

Last name	First name	App Resume Expire	Notes 1	Notes 2
Alali	Yasser	3/13/2020	At Large	

Aowad	Ayman	9/10/2020	At Large	
Ashland	David	11/14/2021	At Large	
Crawford	Timothy	6/26/2021	At Large	
Forster	Jeffrey	12/26/2021	At Large	
Kornacki	Rosemary	4/28/2022	At Large	Brownfield Redev Authority exp 4/30/2023
Malalahalli	Jayalakshmi	11/20/2021	At Large	
McGerty	Ryan	2/25/2020	At Large	
McGhee	Eric	4/16/2020	At Large	
Schick	Michael	1/16/2021	At Large	
Sekhri	Suneel	12/20/2021	At Large	
Sekhri	Arun	9/19/2020	At Large	
Shepherd	John	4/22/2021	At Large	
Singh	Inderpal	11/12/2021	At Large	

Global Troy Advisory Committee

Appointed by Mayor
12 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Ethan		1/1/2999	Council Member
Bica-Grodsky	Lisa	6/15/2019	10/30/2020	
Burrus	MiVida	7/15/2018	10/30/2022	
Fakhoury	Awni	4/28/2018	10/30/2021	
Francois	Cathleen	11/20/2019	10/30/2020	
Hao	Kaitlyn	9/10/2020	7/31/2020	Student - Graduates 2020
Mohideen	Syeda	8/24/2020	10/30/2021	
Nacy	Emily	11/8/2021	10/30/2022	
Natcheva	Daniela	11/8/2021	10/30/2022	
Noguez-Ortiz	Carolina	12/19/2019	10/30/2022	
Sekhri	Suneel	12/20/2021	10/30/2021	
Tholakapalli	Arjun	4/10/2021	7/31/2020	Student - Graduates 2021
Vacancy			10/30/2020	Rebecca Chamberlain-Creangă resigned 2/26/2020

Zhou	Yudong	10/23/2021	10/30/2022	
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Nominations to the Global Troy Advisory Authority:**Unexpired Term Expiring:
10/30/2020**

Term currently held by: Vacancy – Rebecca Chamberlain-Creangă resigned 2/26/2020

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Aggarwal	Divya	8/12/2021	Student - Graduates 2020
Ali	Aleem	1/2/2021	
Cheriguene	Sadia	1/4/2020	
Cicchini	Philippe	4/28/2022	
DiFalco	Melissa	12/2/2021	
Fox	Tyler	11/15/2021	
Jones	Kelly	12/11/2021	
Swaminathan	Abiramasundari	3/6/2022	

Local Development Finance Authority (LDFA)

Appointed by Mayor
5 Regular Members
Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	Alternate; City Council	
Beltramini	Robin	7/17/2021	6/30/2022	Resident Member	
Hodorek	Ellen		11/8/2021	Alternate; City Council	City Council exp 11/8/2021
Hoef	Paul	5/1/2017	6/30/2023	Resident Member	EDC exp. 4/30/2015; LDFA exp 6/30/2023
Hunter	Daniel			Oakland County Designee	

Vacancy			6/30/2020	Resident Member	D. Shield's term exp 6/30/2016 - No Reappointment
Vacancy			6/30/2020	Resident Member	John Sharp's unexpired term
Vitale	Nickolas	3/7/2021	6/30/2023	Resident Member	

Nominations to the Local Development Finance Authority (LDFA):

Term Expires: 6/30/2020 **Resident Member**
 Term currently held by: Vacant

Unexpired Term Expiring: 6/30/2020 **Resident Member**
 Term currently held by: Vacant – Sharp's unexpired term

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Crawford	Timothy	6/26/2021	
D'Aoust	Allen	5/23/2021	
DiFalco	Melissa	12/2/2021	
McGerty	Ryan	8/15/2020	
Nacy	Emily	11/8/2021	
Noguez-Ortiz	Carolina	12/19/2019	
Pensa	Grant	10/1/2020	
Schick	Michael	1/16/2021	
Shepherd	John	4/22/2021	
Sweidan	Rami	4/28/2022	
Yu	Fu-shin	8/20/2021	

Yes:
 No:

b) City Council Nominations:

Suggested Resolution
 Resolution #2020-06-
 Moved by
 Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Building Code Board of Appeals

Appointed by Council

5 Regular Members: Three (3) Residents with background, training or experience in construction or similar trades; at least one shall be a professional structural or civil engineer of architectural engineering experience; Two (2) by Ordinance - City Manager and Oakland County Health Department Representative

5 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Abitheira	Gary	1/20/2014	1/1/2022	Resident w/Construction/Engineering Experience.
Brooks	Teresa	1/4/2019		Oakland County Health Dept Sanitarian
Dziurman	Matthew	3/6/2021	1/1/2025	Resident w/Construction Experience.
Frisen	Sande	11/2/2017	1/1/2020	Architectural Engineer
Miller	Mark F.			Per Chapter 79, Sect 116.2

Nominations to the Building Code Board of Appeals:

Term Expires: 1/1/2025

Term currently held by: Sande Frisen

Interested Applicants:

Last Name	First Name	App/Resume Expire	Notes 1
Ali	Aleem	1/2/2021	Engineering experience
Bertelsen	David	3/2/2022	
Chambers	Barbara	2/26/2021	Historic Dist Comm exp 3/1/2020

Election Commission

Appointed by Council

2 Regular Members and 1 Charter Member

1 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Dickson	M. Aileen		Charter	

Philo	Harry	1/2/2021	1/31/2021	Democrat (Recommended by Democratic Party)
Vacancy			1/31/2021	Republican (Recommended by GOP) Dave Anderson resigned 4/22/2020

Nominations to the Election Commission:**Unexpired Term Expiring:
1/31/2021****Republican
(Recommended by GOP)**

Term currently held by: Vacancy - Dave Anderson resigned 4/22/2020

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Hashmi	Amin	12/16/2021	Democrat

Historic District Commission

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Adams	John Howard	3/12/2020	5/15/2021		
Chambers	Barbara	12/5/2021	3/1/2023	Historical Comm Recommendation	
Chanda	Hirak	11/25/2021	3/1/2021		
Huber	Laurie	6/10/2017	3/1/2020		No Reappointment
McGee	Timothy	3/23/2020	5/15/2021	P&R exp 9/30/20	
Petrulis	Al	12/16/2021	3/1/2023	ACAB exp 9/30/2021; Traffic Comm. exp 1/31/23	
Voigt	W. Kent	1/16/2021	3/1/2022	Historical Comm. Recommendation	

Nominations to the Historic District Commission:**Term Expires: 3/1/2023**

Term currently held by: Laurie Huber (No Reappointment)

Interested Applicants:

Last Name	First Name	App/Resume Expire	Notes 1
Alali	Yasser	3/13/2020	
Forster	Jeffrey	1/13/2022	

Liquor Advisory Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Ashland	David	11/14/2021	1/31/2021	
Comiskey	Ann	2/5/2020	1/31/2021	
Ehlert	Max	1/26/2020	1/31/2021	
Gorcyca	David	12/4/2021	1/31/2023	
Jones	Kelly	12/11/2021	1/31/2023	
Kaltsounis	Andrew	1/14/2021	1/31/2022	
Oberski	Jeff			
Pendy	Michael	1/2/2021	1/31/2022	Resigned effective 3/1/2020

Nominations to the Liquor Advisory Committee:

Unexpired Term Expiring:
1/31/2022

Term currently held by: Michael Pendy – Resigned effective
3/1/2020

Interested Applicants:

No applications or resumes on file.

Personnel Board

Appointed by Council
5 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baughman	Deborah	2/24/2019	4/30/2020	

Forster	Jeffrey	1/13/2022	4/30/2021	
Gordon	Pamela	4/2/2020	4/30/2021	
Parpart	Jane	3/13/2020	4/30/2021	
Rosenberg	Michael	4/19/2015	4/30/2020	

Nominations to the Personnel Board:

Term Expires: 4/30/2023

Term currently held by: Deborah Baughman

Term Expires: 4/30/2023

Term currently held by: Michael Rosenberg

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
McGerty	Ryan	2/25/2022	
Murray	William	4/16/2020	

Yes:

No:

I-3 No Request for Closed Session

I-4 TROY REOPENS FOR BUSINESS – A Resolution for Additional Temporary Signage Allowances (Introduced by: Mark F. Miller, City Manager)

Suggested Resolution

Resolution #2020-06-

Moved by

Seconded by

WHEREAS, The City of Troy, Michigan, has an ordinance that regulates signs in the City of Troy, including temporary signs; and,

WHEREAS, The ordinance that regulates signs is Chapter 85 Signs in the City of Troy Code of Ordinances; and,

WHEREAS, The intent of Chapter 85 Signs is to eliminate the proliferation of signs in the City for many reasons including but not limited to public safety, community character and maintaining property values; and,

WHEREAS, The coronavirus (COVID-19) is a respiratory disease that can result in serious illness and death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease; and,

WHEREAS, To protect Michigan residents from the coronavirus, the Governor of the State of Michigan issued numerous Executive Orders which negatively impacted businesses in the City of Troy; and,

WHEREAS, The City recognizes many of the challenges faced by Troy businesses as a result of Executive Orders, including reduced building capacity, limitations on gathering size and “by appointment” limitations; and,

WHEREAS, Numerous business owners have reached out to City Council and City Administration, asking for assistance in keeping their businesses open in the wake of the coronavirus pandemic; and,

WHEREAS, The Troy City Council desires to assist local businesses to get back up and running, attract patrons, and to provide more flexibility to offset reduced hours of operation and interior seating that have resulted from social distancing protocols;

NOW, THEREFORE, BE IT RESOLVED, Each business in the City of Troy is hereby **PERMITTED** one temporary sign not exceeding twelve (12) square feet in area and four (4) feet in height (if attached to the ground). Said sign may be attached to the ground or a structure.

BE IT FURTHER RESOLVED, Said temporary signs shall not **REQUIRE** a Sign Permit from the City of Troy.

BE IT FURTHER RESOLVED, The additional sign is **IN ADDITION** to the temporary signage allowed under Chapter 85.

BE IT FURTHER RESOLVED, The City will not **TAKE ANY ACTION** to enforce the temporary sign provisions of the ordinance provided there is compliance with the terms of the ordinance and all other applicable ordinances and regulations and those set forth in this resolution.

BE IT FURTHER RESOLVED, Said temporary signs shall be **PLACED** on private property in non-residential zoning districts in such a manner as to not pose threats to public health, safety and welfare.

BE IT FURTHER RESOLVED, This resolution **DOES NOT MODIFY OR IMPACT** any private contractual agreements nor will the City be enforcing any private contractual rights.

BE IT FURTHER RESOLVED, City Administration **MAY REMOVE AND DESTROY** temporary signs that are a hazard or are in the right of way or in violation of laws or regulations.

BE IT FURTHER RESOLVED, Said temporary signs shall be **REMOVED** within one hundred eighty (180) days of the date of this resolution.

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** City Administration to initiate a process to inform Troy business owners of this temporary sign option.

Yes:

No:

J. CONSENT AGENDA:**J-1a Approval of “J” Items NOT Removed for Discussion**Suggested Resolution

Resolution #2020-06-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of “J” Items Removed for Discussion by City Council**J-2 Approval of City Council Minutes**Suggested Resolution

Resolution #2020-06-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – May 18, 2020

J-3 Proposed City of Troy Proclamations: None Submitted**J-4 Standard Purchasing Resolutions:**

- a) **Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Hauling and Disposal of Dirt and Debris**

Suggested Resolution

Resolution #2020-06-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for one-year requirements for the Hauling and Disposal of Dirt and Debris with an option to renew for one (1) additional year to the low bidder meeting specifications; *Maloney Trucking of Troy, MI* for items #1, #2, #3, and #4 for an estimated total cost of \$168,625.00 at the unit prices contained in the bid tabulation opened May 21, 2020, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with the contracts expiring April 30, 2022.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor’s submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 2: Award to Low Bidders Meeting Specifications - Transit Mixed Concrete

Suggested Resolution

Resolution #2020-06-

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide Transit Mixed Concrete with an option to renew for one (1) additional year to the low bidder meeting specifications; *Paragon Ready Mix of Utica, MI* as the primary supplier and *Superior Materials, LLC of Farmington Hills, MI* as the secondary supplier as per the unit prices listed in the bid tabulation opened May 21, 2020; a copy of which shall be **ATTACHED** to the original Minutes of this meeting; to be ordered on as needed basis with contracts expiring April 30, 2022.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

c) Standard Purchasing Resolution 3: Exercise Renewal Option – Workers' Compensation Renewal

Suggested Resolution

Resolution #2020-06-

WHEREAS, Michigan Municipal League Workers' Compensation Fund is currently and successfully providing the City of Troy's Workers' Compensation Insurance; and,

WHEREAS, The City is in receipt of a renewal package from the Michigan Municipal League Workers' Compensation Fund which includes a dividend credit attributable to Fund members overall, with a 1.16 Experience Modification factor and a dividend credit of \$246,693; a copy of which is attached; and,

WHEREAS, The City's annual premium will be \$530,956; City Management recommends approval of the one year renewal is in the best interest of the City;

NOW THEREFORE, BE IT RESOLVED, That the Troy City Council **AGREES** to renew the Agreement with the Michigan Municipal League Workers' Compensation Fund for Workers' Compensation Insurance and **AUTHORIZES** payment in an amount not to exceed the annual premium of \$530,956 for one (1) year and **AUTHORIZES** the City Attorney to execute any documents necessary for the renewal of the Agreement with the Michigan Municipal League Workers' Compensation Fund; contract to expire June 30, 2021.

J-5 Request for Acceptance of a Warranty Deed and Four Permanent Easements – Hopedale Site Condominium, Sidwell #88-20-11-277-024

Suggested Resolution

Resolution #2020-06-

RESOLVED, That Troy City Council **ACCEPTS** a warranty deed for the extended Viking Drive right of way and four permanent easements for sanitary sewers, water mains, storm sewers &

surface drainage, and a rain garden, from GFA Development, Inc., owner of the property having Sidwell #88-20-11-277-024.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the Warranty Deed and four permanent easements with Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. COUNCIL COMMENTS:

O-1 No Council Comments Advanced

P. REPORTS:

P-1 Minutes – Boards and Committees: None Submitted

P-2 Department Reports:

- a) Policies and Procedures for Returning to In-Person Work
- b) Interim Financial Report 3rd Quarter For the Nine Months Ended March 31, 2020

P-3 Letters of Appreciation: None Submitted

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. CLOSED SESSION

Q-1 No Closed Session

R. ADJOURNMENT:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark F. Miller", with a long horizontal flourish extending to the right.

Mark F. Miller
City Manager

2020 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

June 8, 2020Special Meeting (Library Funding)

2020 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

June 22, 2020 Regular Meeting
July 13, 2020..... Regular Meeting
July 27, 2020..... Regular Meeting
August 10, 2020..... Regular Meeting
August 24, 2020..... Regular Meeting
September 14, 2020 Regular Meeting
September 21, 2020 Regular Meeting
October 12, 2020 Regular Meeting
October 26, 2020 Regular Meeting
November 9, 2020 Regular Meeting
November 23, 2020 Regular Meeting
December 7, 2020 Regular Meeting
December 14, 2020 Regular Meeting

**PROCLAMATION
TO DECLARE JUNE 5, 2020
NATIONAL GUN VIOLENCE AWARENESS DAY IN THE CITY OF TROY**

WHEREAS, Every day, 100 Americans are killed by gun violence and on average there are nearly 13,000 gun homicides every year. Americans are 25 times more likely to be killed with guns than people in other developed countries; and

WHEREAS, Support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people. Michigan has an average of 1,187 gun deaths every year, with a rate of 11.8 deaths per 100,000 people. Michigan has the 30th highest rate of gun deaths in the US; and

WHEREAS, the pandemic facing America has drastically impacted communities and individuals sheltering in place which may result in situations where access to firearms results in increased risk in intimate partner violence gun deaths, suicide by gun and unintentional shootings; and

WHEREAS, In January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later, should be now celebrating her 23rd birthday; and

WHEREAS, To help honor Hadiya – and the more than 100 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated the first Friday in June, as **National Gun Violence Awareness Day**; and

WHEREAS, The idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, Anyone can join this campaign by pledging to Wear Orange on the first Friday in June to help raise awareness about gun violence. By wearing orange on **June 5, 2020** Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors;

NOW, THEREFORE BE IT RESOLVED, That the Troy City Council declares the first Friday in June, **June 5, 2020, as National Gun Violence Awareness Day in the City of Troy** and encourages all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives; and

BE IT FURTHER RESOLVED, That we encourage responsible gun ownership and pledge to do all we can to keep firearms out of the wrong hands to help keep our children safe.

Presented the 1st Day of June, 2020



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: May 27, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Glenn Lapin, Economic Development Specialist
R. Brent Savidant, Community Development Director

Subject: TROY REOPENS FOR BUSINESS – A Resolution for Additional Temporary Signage Allowances

Impacts of the coronavirus and the steps taken by the Governor of Michigan to protect residents from the coronavirus have negatively impacted businesses in the City of Troy. This item was initiated based on feedback from Troy business owners who seek additional advertising for their businesses impacted by social distancing requirements and stay at home orders. The resolution would provide opportunity for every Troy business owner to place an additional temporary sign on their property or structure to advertise their business.

Presently, Chapter 85 Signs permits the total aggregate sign area of all temporary signs on any one site shall not exceed fourteen (14) square feet. This limits business owners in multi-tenant buildings, as technically the building sits on one site. Furthermore, Chapter 85 limits the maximum size of individual temporary signs to not exceed six square feet in area.

This issue is temporary in nature, similar to a moratorium. We are not proposing to amend Chapter 85 at this time.

The resolution would permit each business in the City of Troy to place one temporary sign not exceeding twelve (12) square feet in area and four (4) feet in height (if attached to the ground). The temporary sign may be attached to the ground or a structure. These temporary signs shall not require a Sign Permit from the City of Troy. The temporary signs shall be placed on private property in non-residential zoning districts in such a manner as to not negatively impact public health, safety and welfare. The temporary signs shall be removed within one hundred eighty (180) days of the date of this resolution.

Legal Review

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held electronically on Monday, May 18, 2020. Mayor Baker called the meeting to order at 7:30 PM.

B. ROLL CALL:

Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creangă
Ann Erickson Gault
Mayor Pro Tem David Hamilton
Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 No Certificates of Recognition and Special Presentations

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings

Vote on Resolution to Waive the Rules of Procedure for the City Council, Rule #15 – Members of the Public and Visitors

Resolution #2020-05-070
Moved by Baker
Seconded by Hamilton

RESOLVED, That Troy City Council hereby **WAIVES** the Rules of Procedure for the City Council, Rule #15 *Members of the Public and Visitors* as amended on April 13, 2020 to include public comment received by Mayor Baker after 4:00 PM and to allow more than 3 minutes for the comment received by State Representative Padma Kuppa.

Yes: All-7
No: None

MOTION CARRIED

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Robin Daniels on behalf of Senator Gary Peters	Provided an update on the coronavirus relief efforts
State Representative Padma Kuppa	Provided an update on the financial impacts of the coronavirus pandemic on the State Budget and local governments

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:**H. POSTPONED ITEMS:**

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Charter Revision Committee

a) Mayoral Appointments: None

b) City Council Appointments:

Resolution #2020-05-071

Moved by Hamilton

Seconded by Brooks

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Charter Revision Committee

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Charter Revision Committee:

Term Expires: 4/30/2023

Frank Howrylak

Term currently held by:

Frank Howrylak

Yes: All-7

No: None

MOTION CARRIED

I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – None

a) Mayoral Nominations: None

b) City Council Nominations: None

I-3 No Request for Closed Session

I-4 Employment Agreements – Manager, Attorney and Salary Adjustments (Introduced by: Mayor Ethan D. Baker)

Resolution #2020-05-072

Moved by Hamilton

Seconded by Abraham

- A. BE IT RESOLVED, That Troy City Council hereby **APPROVES** the City Manager's Amended Employment Agreement, and **AUTHORIZES** the Mayor and Clerk to execute the document on behalf of the City of Troy; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.
- B. BE IT RESOLVED, That Troy City Council hereby **APPROVES** the City Attorney's Amended Employment Agreement, and **AUTHORIZES** the Mayor and City Clerk to execute the document on behalf of the City of Troy; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.
- C. BE IT RESOLVED, That due to emergency circumstances, Troy City Council was **PRECLUDED** from a review of the annual compensation for the City Manager and City Attorney on or before May 1, 2020, as required by the amended employment agreements, and therefore **AGREES** to consider retroactive salary adjustments at the earliest opportunity.

Yes: All-7

No: None

MOTION CARRIED

I-5 Proclamation to Request Federal Government Support for State and Local Units of Government

Resolution #2020-05-073

Moved by Baker

Seconded by Erickson Gault

WHEREAS, The novel Coronavirus known as COVID-19 has swiftly and severely impacted millions of people in the United States of America, and around the world; and,

WHEREAS, The City of Troy, along with other cities, counties, and states around the nation have shut down commerce and travel through *Stay at Home* Orders designed to limit the spread of COVID-19; and,

WHEREAS, These shutdown measures have been necessary to flatten the infection curve and save the lives of millions of people; and,

WHEREAS, These shutdown measures have, and continue to cause, significant financial ramifications for individuals, businesses, non-profit organizations, and units of governments; and,

WHEREAS, Citizens and businesses rely on local governments like the City of Troy to provide the infrastructure maintenance and essential services that support health, safety, and economic welfare for our communities; and,

WHEREAS, The majority of local governments around the United States are still recovering financially from the effects of the Great Recession in the late 2000's, and lack the resources to maintain services with significant reductions to our revenue sources; and,

WHEREAS, The COVID-19 shutdown will significantly reduce local government gas, sales, and income tax revenue sharing to a point where reductions in service will be the only option; and
WHEREAS, Strong local governments have proven time and time again to be a critical part of the economic recovery from health and financial crises for the businesses and citizens we serve; and,

WHEREAS, The United States federal government has previously provided financial support for businesses and individuals through legislative action to mitigate the long-term financial impact of the COVID-19 virus; and,

WHEREAS, Additional financial support is necessary specifically for state and local governments to continue to provide for the health, safety, and welfare of our communities through services such as Police, Fire Protection, Emergency Medical Services, road and infrastructure maintenance, and cultural and recreational opportunities;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council officially requests that our federal legislative representatives enact legislation that reimburses communities for lost sales, gas, and income tax revenues that directly provide for critical public safety and infrastructure maintenance services that are fundamentally necessary to support the health, safety, and economic welfare of our citizens.

BE IT FURTHER RESOLVED, That the City of Troy officially requests that our federal legislative representatives enact legislation that will provide relief funding to maintain the cultural and recreational services that have been shut down during this crisis, and that will be essential to the economic recovery from this crisis.

BE IT FURTHER RESOLVED, That the Troy City Council hereby directs the City Clerk to distribute this Proclamation to the City of Troy's Federal Legislative Representatives.

Yes: All-7
No: None

MOTION CARRIED

Vote on Resolution to Waive the Rules of Procedure for the City Council, Rule #5A – Regular Meeting Agenda to Add an Item on the Agenda

Resolution #2020-05-074
Moved by Baker
Seconded by Hodorek

RESOLVED, That Troy City Council hereby **WAIVES** the Rules of Procedure for the City Council, Rule #5A *Regular Meeting Agenda* to add an Item on the Agenda; and, Rule #8 *Proclamations and Congratulatory Certificates*.

Yes: All-7
No: None

MOTION CARRIED

I-6 Proclamation for Mental Health Awareness Month – May, 2020

Resolution #2020-05-075
Moved by Baker
Seconded by Hamilton

WHEREAS, Mental health is important for our individual well-being and vitality, as well as that of our families, communities and businesses; and,

WHEREAS, At least 8.4 million Americans provide care to an adult with an emotional or mental illness; and,

WHEREAS, 17% of youth (6-17 years) experience a mental health disorder that, if untreated, can lead to school failure, physical illness, substance use, jail and even suicide; and,

WHEREAS, May 7 has been designated the National Children’s Mental Health Awareness Day; and,

WHEREAS, one in eight of all visits to U.S. emergency departments are related to mental health and substance use disorders. Stigma and stereotypes associated with mental illnesses often keep people from seeking treatment that could improve their quality of life; and,

WHEREAS, Mental illness is a biologically based brain disorder that cannot be overcome through “will power” and is not related to a defect in a person’s “character” or intelligence; and,

WHEREAS, Mental health recovery is a journey of healing and transformation, enabling people with a mental illness to live in a community of his or her choice while striving to achieve his or her full potential; and,

WHEREAS, Mental health recovery not only benefits individuals with mental health disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, but also enriches the culture of our community life; and,

WHEREAS, The Oakland Community Health Network, and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities;

NOW, THEREFORE, BE IT RESOLVED, That the Oakland Community Health Network and the City Council of the City of Troy, hereby recognizes May 2020 as Mental Health Month.

BE IT FURTHER RESOLVED, That we call upon our citizens, public and private institutions, businesses and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery.

Yes: All-7
No: None

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2020-05-076-J-1a
Moved by Abraham
Seconded by Erickson Gault

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as printed.

Yes: All-7
No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2020-05-076-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – May 11, 2020
-

J-3 Proposed City of Troy Proclamations:

Resolution #2020-05-076-J-3

- a) National Gun Violence Awareness Day
-

J-4 Standard Purchasing Resolutions:**a) Standard Purchasing Resolution 1: Award to Sole Bidder – Pool Pump Repair Services –Indoor and Outdoor Pools**

Resolution #2020-05-076-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a two-year contract with two (1) year renewal options to the sole bidder, *Professional Pump Inc. of Belleville, MI*, for Pump Repair and Emergency Services on as-needed basis at the Troy Family Aquatic Center and Troy Community Center under the prices, terms and conditions in the bid tabulation opened May 7, 2020, a copy of which will be **ATTACHED** to the original Minutes of this meeting; contract to expire April 30, 2024.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including insurance certificates, and all other specified requirements.

J-5 Annual Appointment of the South Oakland Resource Recovery Authority (SOCRRA) Delegate and Alternate

Resolution #2020-05-076-J-5

RESOLVED, That Troy City Council hereby **DESIGNATES** Kurt Bovensiep, Public Works Director as SOCRRA Representative and Emily Frontera, Public Works Coordinator as Alternate SOCRRA Representative with the term expiring on June 30, 2021.

J-6 Private Agreement – Contract for Installation of Municipal Improvements – Square Lake Court (Phase I) Townhome Development – Project No. 20.903.3

Resolution #2020-05-076-J-6

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Eureka Building Company for the installation of Water Main, Sanitary Sewer, Storm Sewer, Underground Storm Water Detention, Asphalt Approach, and Concrete Sidewalk, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**K-1 Announcement of Public Hearings: None Submitted****K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:****N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals**O. COUNCIL COMMENTS:****O-1 Council Comments Advanced**

Mayor Pro Tem Hamilton provided an update on the State's Consensus Revenue Estimation Conference. He said the State anticipates a 6 billion dollar shortfall over the next few years, but they do not anticipate property values to fall. He said Troy is fortunate to have a conservative budget and a Fund Balance to offset any shortfalls. He said they will monitor State shared revenues closely. Mayor Pro Tem commented that the curve is bending and he encourages residents to keep up the good work.

Council Member Chamberlain-Creangă spoke about Item P-2a and commended the Task Force on the work they are doing to prepare City Facilities for the safe return of employees and the public into the buildings, as well as the committees formed to evaluate the Community Center and the Troy Public Library.

Council Member Chamberlain-Creangă spoke about small business owners and the impact a community can have by rallying to support small business owners. She commended Mr. Lapin and the Economic Development Department for providing resources for small businesses during this difficult time.

Council Member Hodorek commented that Representative Padma Kuppa provided a listening tour to address the challenges and concerns of small businesses. She reassured small business owners that their needs and concerns are being heard and that dialogue is continuing.

Mayor Pro Tem Hamilton announced the Special City Council Meeting on Monday, June 8, 2020, to discuss Library Funding, and he encourages everyone to watch the virtual meeting.

Mayor Baker spoke about Council Member Chamberlain-Creangă's comments from last week about establishing a task force regarding reopening the economy in Troy. He said he spoke with the Troy Chamber of Commerce and they are researching and consulting other communities in the area to create a plan. He said he will provide more information at the next City Council meeting.

Mayor Baker commented on the cancellation of the Police Memorial Day Ceremony this year. He said he appreciates all of the police officers, honors those who lost their lives in the line of duty, and looks forward to all of the Police Week events next year.

Mayor Baker said he is concerned with the State revenue shortfall estimates, but he is optimistic that the City is in a good financial position under the leadership of City Manager Miller.

Mayor Baker thanked all of the volunteers who are making and donating PPE. He thanked the healthcare heroes and all of the front line workers who are working so hard to make sure we are all safe and healthy. He thanked the residents for staying home and making a difference.

P. REPORTS:

P-1 Minutes – Boards and Committees:

- a) Planning Commission Minutes-Draft – April 28, 2020
Noted and Filed
-

P-2 Department Reports:

- a) City Facilities Safe Return to Work Plan
Noted and Filed
-

P-3 Letters of Appreciation:

- a) To Chief Roberts from Alliance Mobile Health
Noted and Filed
-

P-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

Q. CLOSED SESSION

Q-1 No Closed Session

R. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:36 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC
City Clerk



CITY COUNCIL AGENDA ITEM

Date: May 27, 2020

To: Mark F. Miller, City Manager

From: Bob Bruner, Assistant City Manager
 Lisa Burnham, Accounting Manager
 Kurt Bovensiep, Public Works Director
 Scott Carruthers, Streets & Drains Operations Manager
 MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications - Hauling and Disposal of Dirt and Debris

History

- The work includes the hauling and disposal of broken concrete and asphalt, fill dirt excavated from water and sewer repairs, and catch basin sludge and street sweepings.
- The current contract expired April 30, 2020.

Purchasing

On May 21, 2020 a bid opening was conducted as required by City Charter/Code and bids were received at the City’s request from firms interested in providing seasonal requirements of Hauling Disposal of Dirt and Debris. Companies were notified via the Michigan Intergovernmental Trade Network (MITN); www.mitn.info. Two Hundred and Ninety Five (295) vendors were notified via the MITN website. Six (6) bid responses were received. Below is a detailed summary of the vendor responses.

Companies notified via MITN	295
Troy Companies notified via MITN	6
Troy Companies notified Active email Notification	6
Troy Companies - Active Free	0
Companies that viewed the bid	30
Troy Companies that viewed the bid	2

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

Based upon the bid responses and as per the attached bid tabulation; it is in the City’s best interest to award the bid; to the low bidder, *Maloney Trucking of Troy, MI*. The award is contingent upon contractor’s submission of proper insurance certificates, and all other specified requirements.

Financial

Funds are budgeted and available in the General Fund under the Public Works Department operating budgets for the Streets and Water Divisions for the 2020/2021 fiscal years.



CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends awarding contracts for one-year requirements of Hauling and Disposal of Dirt and Debris, with an option to renew for one (1) additional year to the low bidder meeting specifications, *Maloney Trucking of Troy, MI* for items #1, #2, #3, and #4 for an estimated total cost of \$168,625.00 at the unit prices contained in the bid tabulation; contracts to expire April 30, 2022.

VENDOR NAME:	Maloney Trucking	Jackie's Transport, Inc.	Simply Construction & Excavating, LLC
	Troy, MI	Northville, MI	Franklin, MI

PROPOSAL: One (1) year requirements of Hauling and Disposal of Dirt and Debris with an option to renew for one (1) additional year.

ITEM #	EST QTY (TONS)	DESCRIPTION	PRICE/ TON	EXTENSION PRICE	PRICE/ TON	EXTENSION PRICE	PRICE/ TON	EXTENSION PRICE
1	3,000	Broken concrete with and without wire, possibly mixed with fill dirt.	\$6.00	\$18,000.00	\$13.89	\$41,670.00	\$6.98	\$20,940.00
2	5,000	Broken asphalt possibly mixed with fill dirt.	\$6.00	\$30,000.00	\$13.89	\$69,450.00	\$8.94	\$44,700.00
3	7,000	Fill Dirt, material excavated from water and sewer repairs as well as ditching operations. Material may include culverts, excessively large stumps, logs, and wood materials that contain unsegregatable impurities such as cement, dirt and metal.	\$13.00	\$91,000.00	\$13.89	\$97,230.00	\$22.00	\$154,000.00
4	1,500	Catch basin sludge and street sweepings.	\$19.75	\$29,625.00	\$24.99	\$37,485.00	\$52.00	\$78,000.00
ESTIMATED TOTAL ALL ITEMS (1 - 4):				\$168,625.00		\$245,835.00		\$297,640.00

DISPOSAL SCHEDULE MET:	Y or N	Y	Y	Y
CONTACT INFORMATION:	Hrs of Operations:	As needed	7:00-5:00 M-F	M-F 7am-7pm; Sat 8am
	24 Hour Phone #:	248-379-6565	248-344-0047	586-879-1234
SITE VISIT DATE:		05/13/20	Did not visit site	5/19/2020
DISPOSAL SITE:		Pine Tree Acres - Eagle Valley Landfill	Advanced Disposal Northville	Carlton Farms Landfill - 28800 Clark Road, New Boston, MI 48164
APPROVED SITE	Y or N	Y	Y	Y
EPA PERMIT #:		Not Specified	475946	MI0000181230
REFERENCES:	Y or N	Y	Y	Y
INSURANCE MET:	Y or N	Y	Y	Y
ALL OR NONE AWARD:	Y or N	N	N	N
PAYMENT TERMS:		30 Days Net	Net 30 Days	Net 30
EXCEPTIONS:	Y or N	N	N	N
ACKNOWLEDGEMENT:	Y or N	Y	Y	Y
EQUIPMENT LIST:	Attached Y or N	Y	Y	Y
FORMS:	Y or N	Y	Y	Y

VENDOR NAME:	Ahern Contracting, Inc.	S.A. Torello Inc.	Osburn Industries, Inc.
	Chesterfield, MI	Port Huron, MI	Taylor, MI

PROPOSAL: One (1) year requirements of Hauling and Disposal of Dirt and Debris with an option to renew for one (1) additional year.

ITEM #	EST QTY (TONS)	DESCRIPTION	PRICE/ TON	EXTENSION PRICE	PRICE/ TON	EXTENSION PRICE	PRICE /TON	EXTENSION PRICE
1	3,000	Broken concrete with & without wire, possibly mixed w/fill dirt.	\$6.94	\$20,820.00	\$15.00	\$45,000.00	\$11.00	\$33,000.00
2	5,000	Broken asphalt possibly mixed with fill dirt.	\$8.98	\$44,900.00	\$14.00	\$70,000.00	\$13.00	\$65,000.00
3	7,000	Fill Dirt, material excavated from water and sewer repairs as well as ditching operations. Material may include culverts, excessively large stumps, logs, and wood materials that contain unsegregatable impurities such as cement, dirt and metal.	\$24.00	\$168,000.00	\$14.00	\$98,000.00	\$25.00	\$175,000.00
4	1,500	Catch basin sludge and street sweepings.	\$54.00	\$81,000.00	No Bid		No Bid	
ESTIMATED TOTAL ALL ITEMS (1 - 4):				\$314,720.00	\$213,000.00		\$273,000.00	

DISPOSAL SCHEDULE MET:	Y or N	Y	Y	Y
CONTACT INFORMATION:	Hrs of Operations:	7:00 - 7:00	7am - 5pm	7am - 5pm
	24 Hour Phone #:	810-343-0403	810-602-6475	313-363-0080
SITE VISIT DATE:		2017-2018	Did not visit site	Did not visit site
DISPOSAL SITE:		Pine Tree	Not Specified	N/A
APPROVED SITE	Y or N	Y	Not Specified	Not Specified
EPA PERMIT #:		4169	Not Specified	Not Specified
REFERENCES:	Y or N	Y	Y	Y
INSURANCE MET:	Y or N	Y	Y	Y
ALL OR NONE AWARD:	Y or N	N	N	N
PAYMENT TERMS:		Net 30	Net 30	Net 30
EXCEPTIONS:	Y or N	N	N	N
ACKNOWLEDGEMENT:	Y or N	Y	Y	Y
EQUIPMENT LIST:	Attached Y or N	Y	Y	Y
FORMS:	Y or N	Y	Y	Y

ATTEST:

(*Bid Opening conducted via a Go-To Meeting)

Kaitlin Sackner
Beth Zaccardelli
MaryBeth Murz
Kristine Kallek
Jackie Ahlstrom

MaryBeth Murz,
Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: May 27, 2020

To: Mark F. Miller, City Manager

From: Bob Bruner, Assistant City Manager
 Lisa Burnham, Accounting Manager
 Kurt Bovensiep, Public Works Director
 Scott Carruthers, Streets & Drains Operations Manager
 MaryBeth Murz, Purchasing Manager

RE: Standard Purchasing Resolution 2: Award to Low Bidders meeting Specifications – Transit Mixed Concrete

History

- Transit mix concrete is concrete mixed at a plant and brought to a job site by a concrete truck. The Department of Public Works uses transit mixed concrete throughout the year for repairs to the City’s infrastructure, which includes sidewalks, curbs, and roads.
- The City of Troy uses the most current mix design to ensure Alkali Silica Reactivity (ASR) is avoided in all new concrete placed.
- Transit mixed concrete is purchased on an as needed basis throughout the year.
- The current contract expired May 31, 2020.

Purchasing

On May 21, 2020, a bid opening was conducted as required by City Charter and Code for Transit Mixed Concrete. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info and was sent to the Troy Chamber of Commerce. Two Hundred and Six (206) vendors were notified of the bid opportunity via the MITN website. Two (2) bid proposals were received. Below is a detailed summary of potential vendors for both bid opportunities.

Companies notified via MITN	206
Troy Companies notified via MITN	2
Troy Companies notified Active email Notification	2
Troy Companies Active Free	0
Companies that viewed the bid	5
Troy Companies that viewed the bid	0

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- The award will include a primary and secondary supplier. In the event the primary supplier is unable to provide materials as specified, the secondary supplier will be contacted.



500 West Big Beaver
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CITY COUNCIL AGENDA ITEM

- The award is contingent upon contractors' submission of properly executed bid documents, insurance certificates, and all other specified documents.

Financial

Funds are budgeted and available in the General Fund under the Public Works Department operating budgets for the Streets, Water, and Parks Divisions for the 2020/2021 fiscal years.

Recommendation

City management recommends awarding a one (1) year contract to provide Transit Mixed Concrete with an option to renew for one (1) additional year to the low bidder *Paragon Ready Mix of Utica, MI* as the primary supplier and *Superior Materials, LLC of Farmington Hills, MI* as the secondary supplier as per the unit prices listed in the bid tabulation opened May 21, 2020; to be ordered on as needed basis; contracts expiring April 30, 2022.

VENDOR NAME:	Paragon Ready Mix	Superior Materials, LLC
CITY:	Utica, MI	Farmington Hills, MI

PROPOSAL: One (1) Year Requirements of Transit Mixed Concrete with an Option to Renew for One (1) Additional Year

ITEM	QTY		DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
PROPOSAL A: WEEKDAY DELIVERY							
1	600	Yds	6 Sack Mix	\$124.00	\$74,400.00	\$127.00	\$76,200.00
2	200	Yds	7 Sack Mix	\$131.00	\$26,200.00	\$133.00	\$26,600.00
3	50	Yds	12 Hour 300 PSI Mix- Flexural Strength/7 Sack	\$138.00	\$6,900.00	\$140.00	\$7,000.00
<u>SPLIT LOAD CHARGES</u>							
4a	20	Times	2 Locations	\$60.00	\$1,200.00	No Bid	
4b	5	Times	3 Locations	\$60.00	\$300.00	No Bid	
5	20	Times	Below Minimum Load Charge	\$80.00	\$1,600.00	\$95.00	\$1,900.00
6	20		Cold Weather Protection	\$7.00	\$140.00	\$7.25	\$145.00
ESTIMATED TOTAL PROPOSAL A:				\$110,740.00		\$111,845.00	
PROPOSAL B: SATURDAY DELIVERY							
1	25	Yds	6 Sack Mix	\$131.00	\$3,275.00	\$134.00	\$3,350.00
2	25	Yds	7 Sack Mix	\$138.00	\$3,450.00	\$140.00	\$3,500.00
3	25	Yds	12 Hour 300 PSI Mix- Flexural Strength/7 Sack	\$145.00	\$3,625.00	\$147.00	\$3,675.00
<u>SPLIT LOAD CHARGES</u>							
4a	5	Times	2 Locations	\$60.00	\$300.00	No Bid	
4b	5	Times	3 Locations	\$60.00	\$300.00	No Bid	
5	5	Times	Below Minimum Load Charge	\$80.00	\$400.00	\$95.00	\$475.00
6	5		Cold Weather Protection	\$7.00	\$35.00	\$7.25	\$36.25
ESTIMATED TOTAL PROPOSAL B:				\$11,385.00		\$11,036.25	
ESTIMATED GRAND TOTAL:				\$122,125.00		\$122,881.25	

Unloading Time Per Cubic Yard:		6 minutes	6 minutes
Minimum Load:		1 cy	2 yards
Hours of Operation:		7am - 5pm (7am - 11am (Sat)	7am - 5pm
24 Hour Emergency Phone No:		586-484-6804	248-804-4939 248-640-0029
References:	Y or N	Y	Y
Insurance Met:	Y or N	Y	Y
Warranty:	Y or N	N/A	N/A
Payment Terms:		Net 30 Days	Net 30
Exceptions:	Y or N	N	N
Acknowledgement:	Y or N	Y	Y
Forms:	Y or N	Missing Familial Disclosure	Y

ATTEST:
(*Bid Opening conducted via a Go-To Meeting)
Kaitlin Sackner
Beth Zaccardelli
MaryBeth Murz
Kristine Kallek
Jackie Ahlstrom

MaryBeth Murz
Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: May 27, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Lisa Burnham, Accounting Manager
Jeanette Menig, Human Resources Director
MaryBeth Murz, Purchasing Manager

Subject: Award Standard Purchasing Resolution 3 – Exercise Renewal Option - Workers' Compensation Renewal

History

- The Michigan Municipal League (MML) Workers' Compensation Fund currently provides Workers' Compensation coverage to the City. The MML began providing this coverage for the City of Troy in 1986.
- The City of Troy is one of the largest Members of the MML Workers' Compensation Fund.
- The MML provides coverage to more than 900 public entities throughout Michigan. This non-profit group was started in 1977.
- The MML Workers' Compensation Fund was started because the standard market did not want to provide coverage for police and fire and the rates were incredibly high.
- The MML Workers' Compensation Fund's Pay Lag was an average of 6 days for calendar year 2018 compared to the 19-day average for all of Michigan's 29 Group workers' compensation funds. This is the lowest average number of days of any of the Michigan Group funds. It shows the responsiveness of the MML Workers' Compensation Fund.
- The MML Workers' Compensation Fund is audited annually by the State of Michigan and continues to comply with all State requirements.
- The MML Workers' Compensation Fund 2019 audited Financial report can be found at http://www.mml.org/insurance/fund/pdf/06_30_2019.pdf
- In 2003 city management in conjunction with insurance consultant Angelo J. Zervos conducted a study regarding Workers' Compensation Insurance and recommended subsequent annual renewal(s) with the MML Workers' Compensation Fund based on the following reasons:
 - Comparison of historical costs demonstrate that the MML Workers' Compensation Fund was lower in cost than self-insurance.
 - The MML Workers' Compensation Fund has special expertise in governmental insurance
 - Existing claim handling and loss control (provided by the MML Workers' Compensation Fund's service provider) Meadowbrook is of high quality.
- The State of Michigan requires the City of Troy to provide workers' disability compensation under Public Act 317 of 1969.



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Troy, MI 48084
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CITY COUNCIL AGENDA ITEM

- The MML Workers' Compensation Fund in conjunction with Meadowbrook as the Third-Party Administrator continues to consistently provide:
 - Legal expertise, defense and related expenses
 - Loss control consultation and expertise
 - Claims handling services which are very specific to municipalities and specific to the City of Troy
 - Medical Bill Review that mitigates medical expenses
 - Timely customer service to City management and injured employees
 - Responsive services that assist City staff communications with employees, administration and others
 - Knowledge specific to the City of Troy claims including long-term claims
 - When in the City's best interest, they actively monitor and initiate settlement on the City's behalf.

Purchasing

The bid process is waived for the following reasons:

- The City has over 30 years of claims history with the MML Workers' Compensation Fund; most years have had an Experience Modifier less than 1.00, which is a positive indicator and rating which nets the City a discount. A detailed historical chart is below.
- The Experience Modifier is calculated based on 3.5 years of claims and payroll history by classification code.
- This year's Declaration Page, which is attached shows the City's Experience Modifier at 1.16, which is down from last's year's Modifier of 1.23.
- The Experience Modifier decreased despite a slight increase in the City's total claims incurred.
- The Experience Modifier is calculated on a 3.5-year basis. Eight large 2015 claims fell off the 2020 Experience Modifier.
- The City of Troy continues to benefit from the expertise of the MML in the unique provisions of Workers' Compensation that specifically apply to Police Officers and Firefighters.
- If the City were to enroll with a different carrier, current dividends would be frozen for a minimum of 2-3 years.
- A different carrier would necessitate City management to work with multiple Third-Party Administrators. New claims would be determined by the new insurance company and existing claims would still be handled by the MML.

Financial

- The City is in receipt of the renewal package from the MML Workers' Compensation Fund which includes a dividend credit attributable to Fund members overall.
- The City will receive a dividend credit of \$246,693.



500 West Big Beaver
Troy, MI 48084
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CITY COUNCIL AGENDA ITEM

- The renewal premium for FY 2020-2021 is \$530,956 (net of dividend credit). Premium history is detailed below:

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
Total Standard Premium	\$542,786	\$569,964	\$625,360	\$629,141	\$678,559	\$711,081	\$711,458	\$722,855
Payroll:	Audited	Audited	Audited	Audited	Audited	Audited	Estimated	Estimated
Experience Modifier	0.97	0.86	0.85	1.01	0.81	1.01	1.23	1.16
Experience Modifier Credit	-\$16,284	-\$79,795	-\$93,804	\$6,291	-\$128,926	\$7,111	\$163,635	\$115,657
Size of Premium Credit	-\$37,613	-\$34,888	-\$37,992	-\$45,782	-\$39,347	-\$51,989	-\$63,757	\$61,013
Expense Constant	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Total Estimated Premium	\$489,039	\$455,431	\$493,714	\$589,800	\$510,436	\$666,353	\$811,486	\$777,649
Dividend Credit	-\$222,443	-\$158,002	-\$156,292	-\$136,036	-\$147,682	-\$147,004	-\$158,680	-\$246,693
Net Estimated Annual Premium	\$266,596	\$297,429	\$337,422	\$453,764	\$362,754	\$519,349	\$652,806	\$530,956

- Rates change annually, but the MML Workers' Compensation Fund works to maintain rate stability from year to year. For 2020/2021, average rates are down by approximately 3.0%.
- Premium cost fluctuates predicated upon the City's payroll by classification code. There is a greater change in premium when employees are added or reduced in the higher risk classes such as Street Operations, Fire, Police and Building Operations.
- The relevant indicator is the Experience Modifier which reflects the City's performance with loss control, return to work programs and overall safety training and performance.
- Funds are budgeted and available in the Workers' Compensation Fund in the 2020-2021 Fiscal Year.



500 West Big Beaver
Troy, MI 48084
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CITY COUNCIL AGENDA ITEM

Recommendation

City management recommends it is in the City's best interest to waive the bid process and continue the relationship with the Michigan Municipal League Workers' Compensation Fund. It is recommended that City Council approve the renewal of the City's Workers' Compensation Fund for the net cost of \$530,956 as detailed in the attached Michigan Municipal League Workers' Compensation Fund Declaration Page for the Fiscal Year 2020/2021.

Michigan Municipal League Workers' Compensation Fund

03/24/2020

Declaration Page

5000410-20

City of Troy
 Attn: Lisa Burnham
 500 W. Big Beaver
 Troy, MI 48084

Coverage Period 7/1/2020 to 6/30/2021
 RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations	1,495,599	6.99	104,542
7382-00	Transit Authority/Dial-A-Ride Drivers	178,214	4.19	7,467
7520-00	Water Operations	1,700,643	3.55	60,373
7704-01	Firefighters	1,069,788	4.31	46,108
7704-02	Volunteer/On-Call Firefighters	77,000	7.45	5,737
7720-01	Police Officers	12,183,908	2.68	326,529
8395-00	Garage Operations	830,030	3.20	26,561
8810-01	Clerical-Office	7,168,160	0.43	30,823
8810-02	Elected Officials	36,400	0.22	80
8810-03	Libraries & Museums: Prof/Clerical	1,789,162	0.29	5,189
8820-00	Attorneys/Judges	426,791	0.30	1,280
9015-00	Building Operations	573,894	4.32	24,792
9102-00	Parks & Recreation	2,104,965	2.92	61,465
9103-00	Crossing Guards	38,625	3.66	1,414
9104-00	Lifeguards	232,048	1.69	3,922
9410-00	Municipal Employee	2,209,667	0.75	16,573
	Totals:	\$32,114,894		\$722,855

Coverage Amount

Employers Liability: \$2,000,000
 Workers' Compensation: STATUTORY

Premium To Be Billed on Installments:	\$530,956
--	------------------

Total Standard Premium	\$722,855
Experience Modifier: 1.16	\$115,657
Modified Premium	= \$838,512
Size of Premium Credit	(\$61,013)
Expense Constant	\$150
Total Estimated Premium	= \$777,649
(Dividend Credit)	(\$246,693)
NET ESTIMATED ANNUAL PREMIUM	= \$530,956



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: May 19, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
R. Brent Savidant, Community Development Director
William J. Huotari, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Warranty Deed and Four Permanent Easements –
Hopedale Site Condominium, Sidwell #88-20-11-277-024

History

GFA Development, Inc., has proposed the Hopedale Site Condominium, a 7 single family detached home development, located in the northeast ¼ of Section 11, west of John R Road, between Abbotsford and Hopedale.

Troy Planning Commission granted preliminary site plan approval at their October 22, 2019 meeting (Resolution #PC-2019-10-073).

As part of the proposed development, the City of Troy received a warranty deed for the extended Viking Drive right of way and four permanent easements for sanitary sewers, water mains, storm sewers & surface drainage, and a rain garden. The grantor of these property rights is GFA Development, Inc., owner of the property having Sidwell #88-20-11-277-024.

Financial

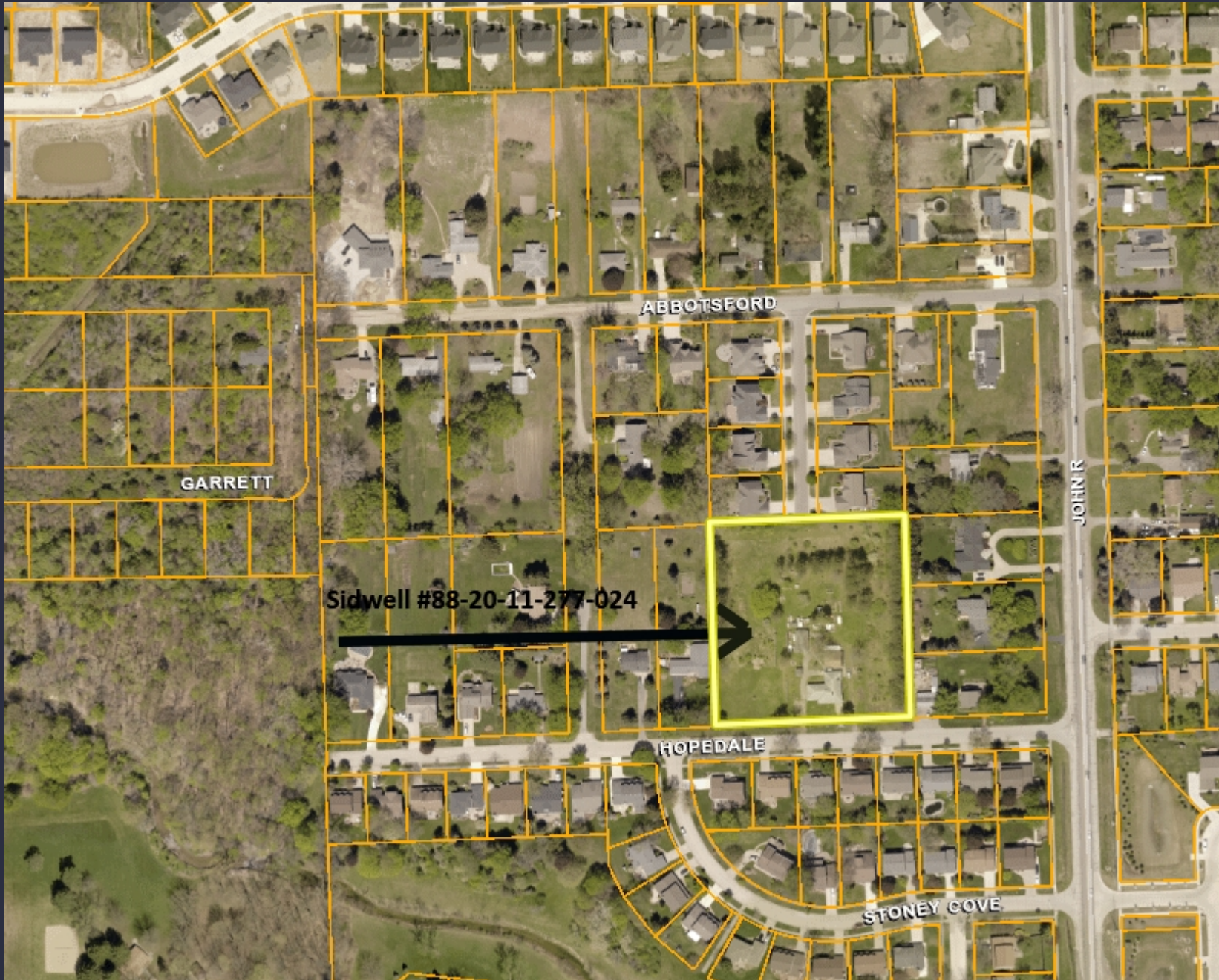
The consideration amount on each document is \$1.00.

Recommendation

City Management recommends that City Council accept the warranty deed and permanent easements consistent with our policy of accepting deeds and easements for development and improvement purposes.

Legend:

Tax Parcel



Notes:

Hopedale Site Condominium
Section 11
#88-20-11-277-024



WARRANTY DEED

Sidwell # 88-20-11-277-024 (pt of)
Resolution #

The Grantor(s) **GFA DEVELOPMENT, INC.**, a Michigan corporation company whose address is 985 Elmsford, Troy, MI 48083 convey(s) and warrant(s) to the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI 48084, the following described premises situated in the City of Troy, County of Oakland and State of Michigan:

SEE EXHIBIT "A" and "B" ATTACHED HERETO AND BY REFERENCE MADE A PART HEREOF

For the sum of One Dollar and no/cents (\$1.00)

subject to easements and building and use restrictions of record and further subject to

Dated this 18th day of may, 2020.

GFA DEVELOPMENT, INC.,
a Michigan corporation

By [Signature]
Its: Gary Abitheira
President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 18th day of May, 2020, by Gary Abitheira, President of GFA Development, Inc., a Michigan corporation, on behalf of the corporation.

LYUBOV MARDUKHAYEVA
Notary Public, State of Michigan
County of Oakland
My Commission Expires Feb. 02, 2026
Acting in the County of Oakland

[Signature]
Notary Public, _____ County, MI
My commission expires: _____
Acting in _____ County, MI

County Treasurer's Certificate		City Treasurer's Certificate	
When recorded return to: City Clerk City of Troy 500 West Big Beaver Troy, MI 48084	Send subsequent tax bills to: Grantee	Drafted by: Larysa Figol City of Troy 500 West Big Beaver Troy, MI 48084	

Tax Parcel #20-111-277-024 (pt of) Recording Fee _____ Transfer Tax _____

*TYPE OR PRINT NAMES UNDER SIGNATURES

LEGAL DESCRIPTIONS

LEGAL DESCRIPTION

(As surveyed by PEA, Inc.)

PARCEL NO. 20-11-277-024

Land in the City of Troy, Oakland County, Michigan, described as follows:

Lots 20 and 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East and more particularly described as:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide) and the POINT OF BEGINNING;

thence along said north line, S89°22'00"W, 341.76 feet to the west line of said Lot 21;

thence along said west line, N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;

thence along said south line, N89°22'00"E, 341.76 feet to the aforementioned east line of Lot 20; thence along said east line, S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.

Containing 2.76 acres of land, more or less.

LEGAL DESCRIPTION

(Per PEA, Inc.)

PROPOSED ROAD DEDICATION

Part of Lot 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, and more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide);

thence along said north line, S89°22'00"W, 151.80 feet to the POINT OF BEGINNING;

thence continuing along said north line, S89°22'00"W, 60.01 feet;

thence N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;

thence along said south line, N89°22'00"E, 60.01 feet;

thence S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.

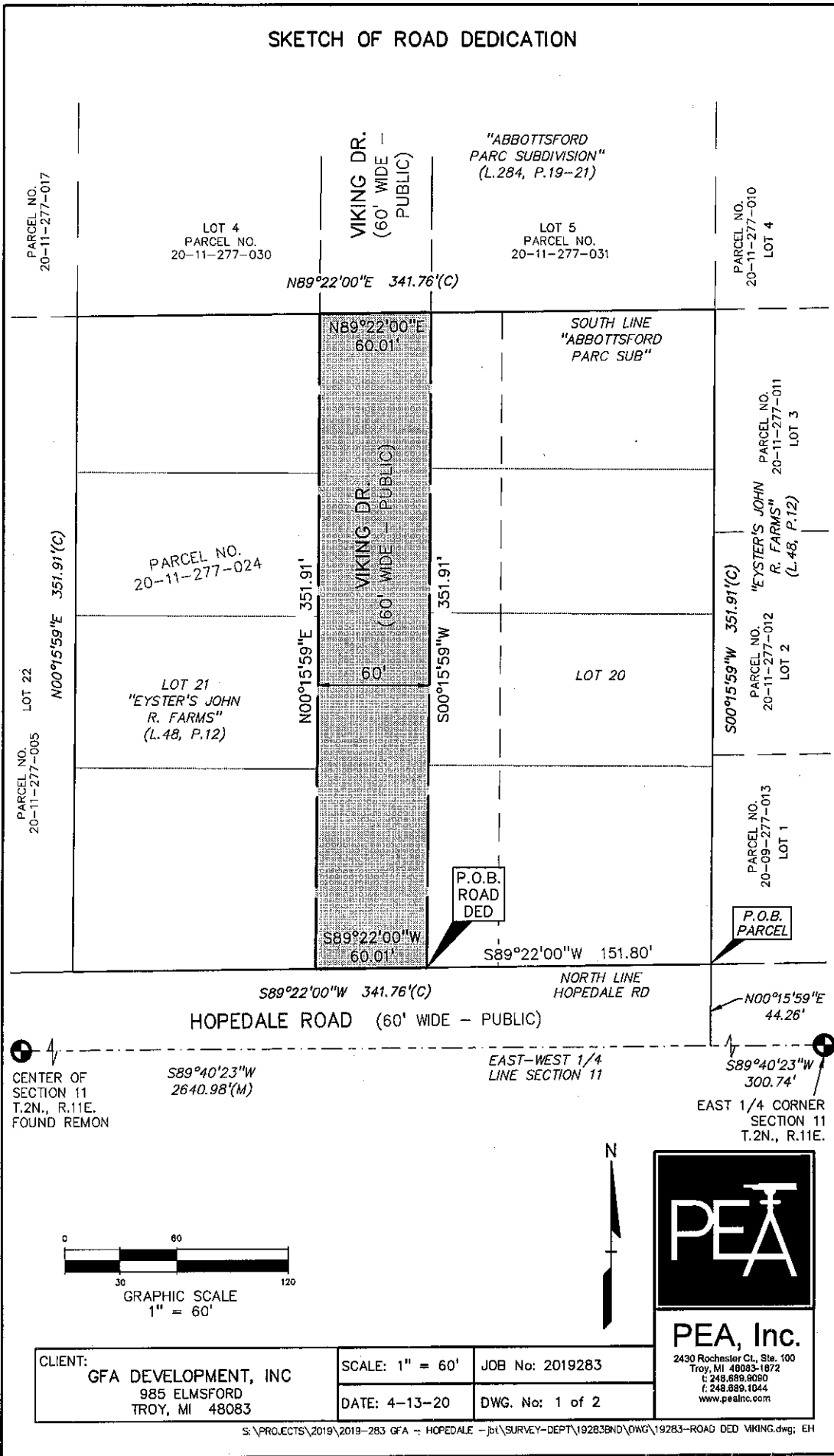
Containing 0.485 acres of land, more or less.



PEA, Inc.
2430 Rochester Ct., Ste. 100
Troy, MI 48063-1872
t: 248.889.9000
f: 248.889.1044
www.peainc.com

Table with 3 columns: CLIENT (GFA DEVELOPMENT, INC), SCALE (1" = 60'), JOB No (2019283), DATE (4-13-20), DWG. No (2 of 2)

SKETCH OF ROAD DEDICATION



**PERMANENT EASEMENT
FOR SANITARY SEWERS**

Sidwell #88-20-11-277-024 (pt of)
Resolution #

GFA DEVELOPMENT, INC., a Michigan corporation, Grantor(s), whose address is 985 Elmsford, Troy, MI 48083, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **sanitary sewers**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" & "B" ATTACHED HERETO AND BY REFERENCE MADE A PART OF


and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed _____ signature(s)
this 18th day of May A.D. 2020.

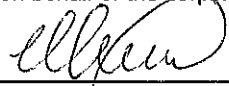
GFA DEVELOPMENT, INC.
a Michigan corporation

By  (L.S.)
*Gary Abitheira
Its: President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 18th day of May, 2020, by Gary Abitheira, President GFA Development, Inc., a Michigan corporation, on behalf of the corporation.

LYUBOV MARDUKHAYEVA
Notary Public, State of Michigan
County of Oakland
My Commission Expires Feb. 02, 2026
Acting in the County of Oakland


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SRWA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

LEGAL DESCRIPTIONS

LEGAL DESCRIPTION

(As surveyed by PEA, Inc.)

PARCEL NO. 20-11-277-024

Land in the City of Troy, Oakland County, Michigan, described as follows:

Lots 20 and 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East and more particularly described as:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide) and the POINT OF BEGINNING;

thence along said north line, S89°22'00"W, 341.76 feet to the west line of said Lot 21;

thence along said west line, N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;

thence along said south line, N89°22'00"E, 341.76 feet to the aforementioned east line of Lot 20;

thence along said east line, S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.

Containing 2.76 acres of land, more or less.

LEGAL DESCRIPTION

(Per PEA, Inc.)

20 FOOT WIDE SANITARY SEWER EASEMENT

A 20 foot wide sanitary sewer easement over part of Lot 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, the centerline of said easement being more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide);

thence along said north line, S89°22'00"W, 221.81 feet; thence N00°15'59"E, 42.65 feet to the POINT OF BEGINNING of said centerline of easement;

thence continuing N00°15'59"E, 309.25 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records and the POINT OF ENDING.

APPROVED

AS NOTED:
CITY OF TROY LAND SURVEYOR
DATE: 04/14/2020

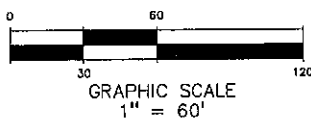
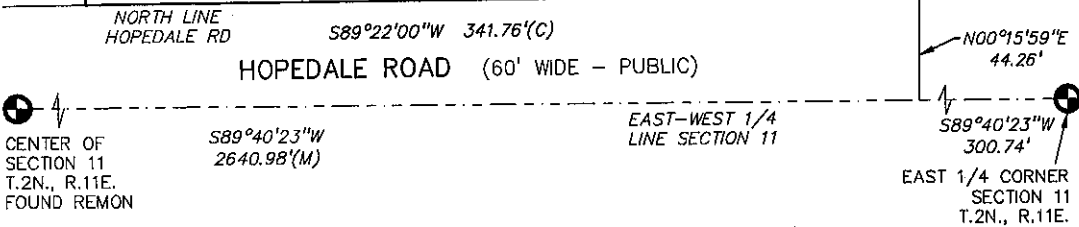
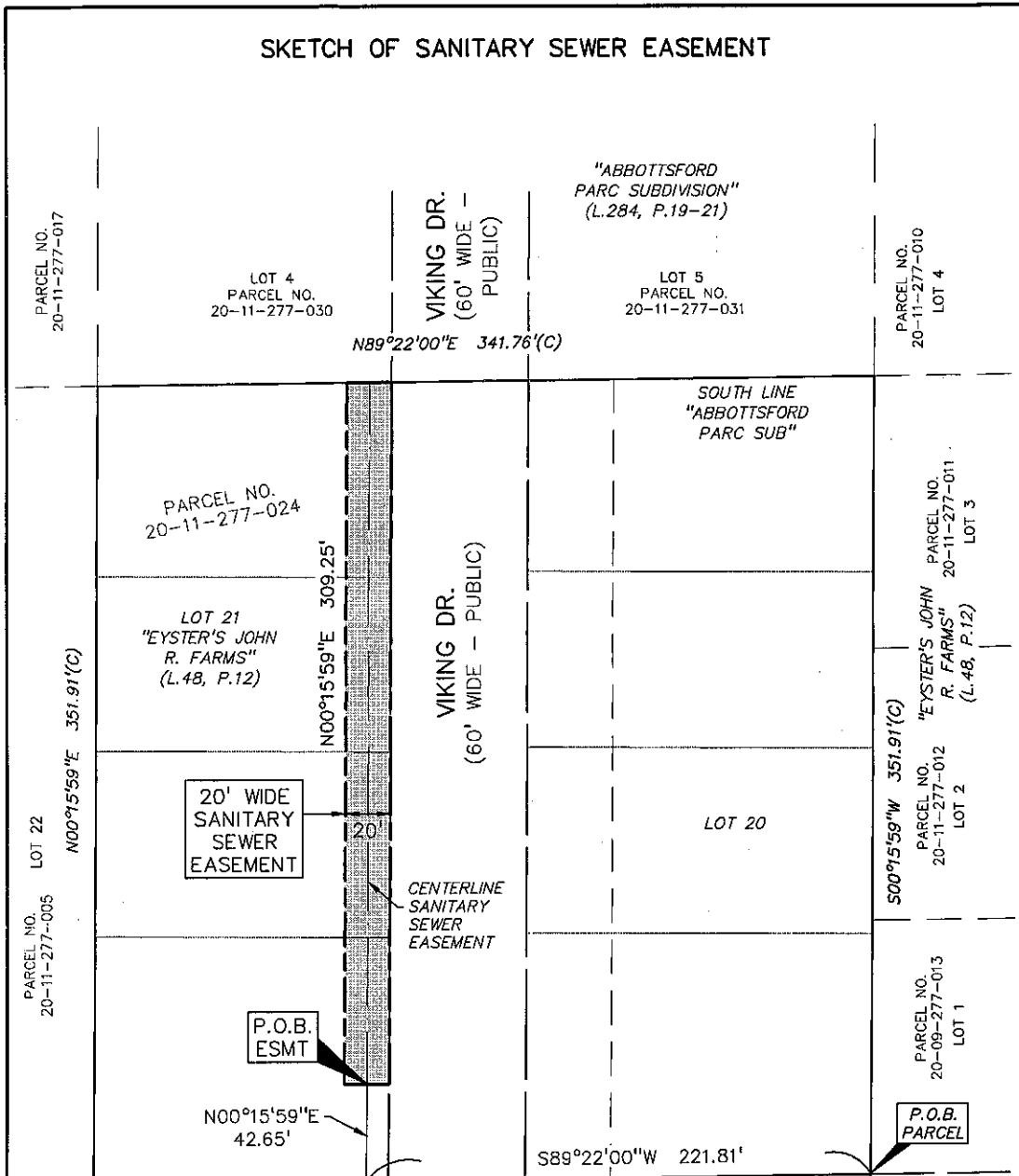



PEA, Inc.

2430 Rochester Ct., Ste. 100
Troy, MI 48063-1872
t: 248.868.9090
f: 248.868.1044
www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMSFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 2 of 2

SKETCH OF SANITARY SEWER EASEMENT





PEA, Inc.
 2430 Rochester Ct., Ste. 100
 Troy, MI 48063-1872
 T: 248.889.9090
 F: 248.889.1044
 www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMSFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 1 of 2

**PERMANENT EASEMENT
FOR WATER MAINS**

Sidwell #88-20-11-277-024 (pt of)
Resolution #

GFA DEVELOPMENT, INC., a Michigan corporation, Grantor(s), whose address is 985 Elmsford, Troy, MI 48083, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **water mains**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" & "B" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed _____ signature(s)
this 18th day of May A.D. 2020.

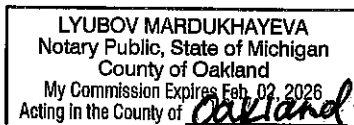
GFA DEVELOPMENT, INC.,
a Michigan corporation

By [Signature] (L.S.)

*Gary Abitheira
Its: President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 18th day of May, 2020, by Gary Abitheira, President GFA Development, Inc., a Michigan corporation, on behalf of the corporation.



*[Signature]
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

LEGAL DESCRIPTIONS

LEGAL DESCRIPTION

(As surveyed by PEA, Inc.)

PARCEL NO. 20-11-277-024

Land in the City of Troy, Oakland County, Michigan, described as follows:

Lots 20 and 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East and more particularly described as:
 Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide) and the POINT OF BEGINNING;
 thence along said north line, S89°22'00"W, 341.76 feet to the west line of said Lot 21;
 thence along said west line, N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;
 thence along said south line, N89°22'00"E, 341.76 feet to the aforementioned east line of Lot 20;
 thence along said east line, S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.
 Containing 2.76 acres of land, more or less.

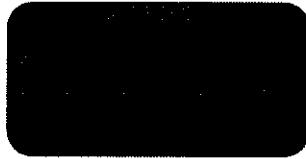
LEGAL DESCRIPTION

(Per PEA, Inc.)

2 FOOT WIDE WATER MAIN EASEMENT

A 2 foot wide water main easement over part of Lot 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, the centerline of said easement being more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide); thence along said north line, S89°22'00"W, 150.80 feet to the POINT OF BEGINNING of said centerline of easement;
 thence N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records and the POINT OF ENDING

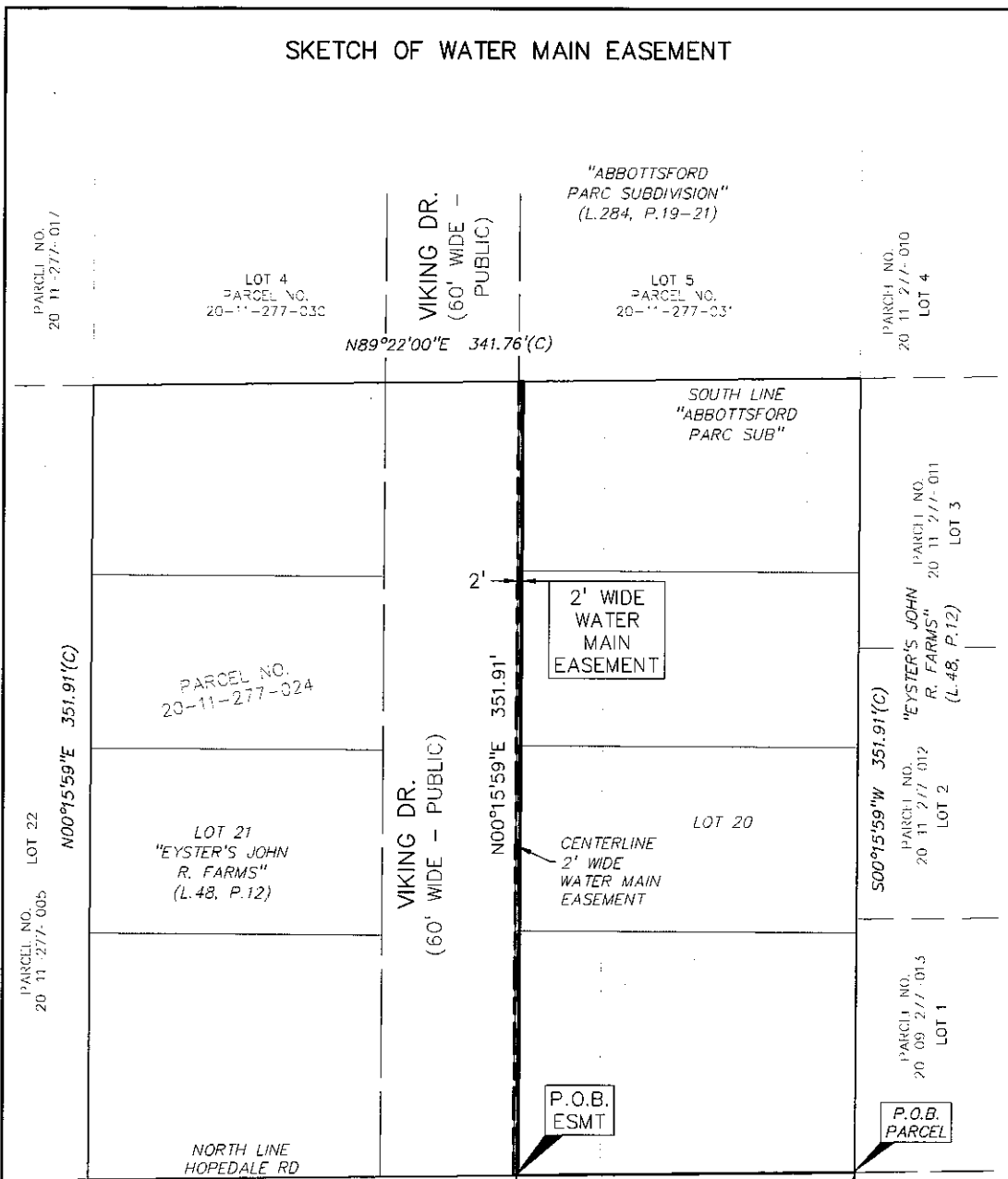


PEA, Inc.

2430 Rochester Ct., Ste. 100
 Troy, MI 48063-1872
 t: 248.689.9080
 f: 248.689.1044
 www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMSFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 2 of 2

SKETCH OF WATER MAIN EASEMENT



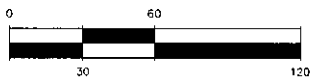
CENTER OF
 SECTION 11
 T.2N., R.11E.
 FOUND REMON

S89°40'23"W
 2640.98'(M)

EAST-WEST 1/4
 LINE SECTION 11

S89°40'23"W
 300.74'

EAST 1/4 CORNER
 SECTION 11
 T.2N., R.11E.



GRAPHIC SCALE
 1" = 60'



PEA, Inc.

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 f: 248.689.1044
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CLIENT:
GFA DEVELOPMENT, INC
 985 ELMSFORD
 TROY, MI 48083

SCALE: 1" = 60'

JOB No: 2019283

DATE: 4-13-20

DWG. No: 1 of 2

**PERMANENT EASEMENT
FOR STORM SEWERS AND SURFACE DRAINAGE**

Sidwell #88-20-11-277-024 (pt of)
Resolution #

GFA DEVELOPMENT, INC., a Michigan corporation, Grantor(s), whose address is 985 Elmsford, Troy, MI 48083, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **storm sewers and surface drainage**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" & "B" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

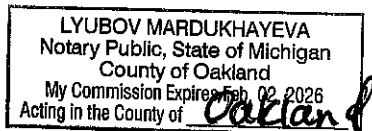
IN WITNESS WHEREOF, the undersigned hereunto affixed _____ signature(s)
this 18th day of May A.D. 2020.

GFA DEVELOPMENT, INC.,
a Michigan corporation

By [Signature] (L.S.)
*Gary Abitheira
Its: President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 18th day of May, 2020, by Gary Abitheira, President GFA Development, Inc., a Michigan corporation, on behalf of the corporation.



[Signature]
*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

LEGAL DESCRIPTIONS

LEGAL DESCRIPTION

(As surveyed by PEA, Inc.)

PARCEL NO. 20-11-277-024

Land in the City of Troy, Oakland County, Michigan, described as follows:

Lots 20 and 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East and more particularly described as:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide) and the POINT OF BEGINNING;

thence along said north line, S89°22'00"W, 341.76 feet to the west line of said Lot 21;

thence along said west line, N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;

thence along said south line, N89°22'00"E, 341.76 feet to the aforementioned east line of Lot 20; thence along said east line, S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.

Containing 2.76 acres of land, more or less.

LEGAL DESCRIPTION

(Per PEA, Inc.)

VARIABLE WIDTH STORM SEWER AND DRAINAGE EASEMENT "A"

A variable width storm sewer and drainage easement over part of Lot 20 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, said easement being more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide) and the POINT OF BEGINNING;

thence along said north line, S89°22'00"W, 12.00 feet;

thence N00°15'59"E, 293.10 feet;

thence N05°54'43"W, 59.05 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;

thence along said south line, N89°22'00"E, 18.36 feet to the aforementioned east line of said Lot 20;

thence along said east line, S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.

LEGAL DESCRIPTION

(Per PEA, Inc.)

VARIABLE WIDTH STORM SEWER AND DRAINAGE EASEMENT "B"

A variable width storm sewer and drainage easement over part of Lot 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, said easement being more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide); thence along said north line, S89°22'00"W, 329.76 feet to the POINT OF BEGINNING;

thence continuing S89°22'00"W, 12.00 feet to the west line of said Lot 21;

thence along said west line, N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;

thence along said south line, N89°22'00"E, 19.35 feet;

thence S19°16'30"W, 22.55 feet;

thence S00°15'59"W, 330.70 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.

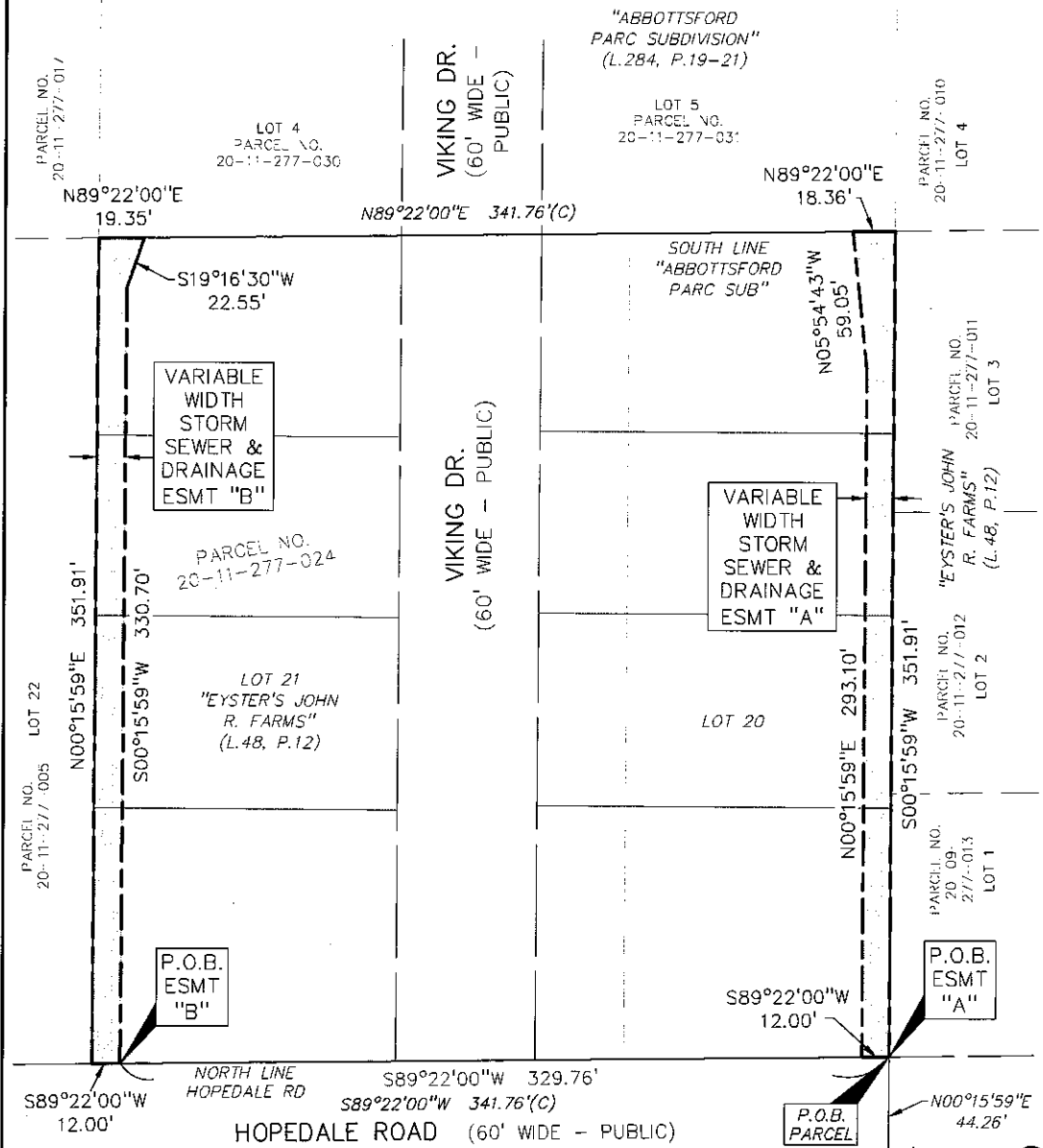


PEA, Inc.

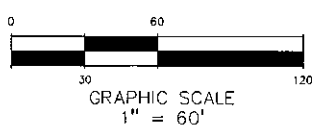
2430 Rochester Ct., Ste. 100
Troy, MI 48063-1872
t: 248.689.9080
f: 248.689.1044
www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMSFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 2 of 2

SKETCH OF STORM SEWER & DRAINAGE EASEMENTS



CENTER OF SECTION 11 T.2N., R.11E. FOUND REMON $S89^{\circ}40'23''W$ 2640.98'(M) EAST-WEST 1/4 LINE SECTION 11 $S89^{\circ}40'23''W$ 300.74'
 EAST 1/4 CORNER SECTION 11 T.2N., R.11E.



PEA, Inc.
 2430 Rochester Ct. Ste. 100
 Troy, MI 48063-1872
 t: 248.689.9050
 f: 248.689.1044
 www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMSFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 1 of 2

**PERMANENT EASEMENT
FOR RAIN GARDENS**

Sidwell #88-20-11-277-024 (pt of)
Resolution #

GFA DEVELOPMENT, INC., a Michigan corporation, Grantor(s), whose address is 985 Elmsford, Troy, MI 48083, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084, grants to the Grantee the right to access, maintain, repair and/or replace drainage structures and piping of the **rain gardens**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" & "B" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee. Grantor retains the responsibility of general landscaping including but not limited to mowing, planting and seeding in the easement area.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

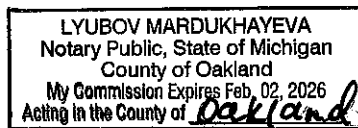
IN WITNESS WHEREOF, the undersigned hereunto affixed _____ signature(s)
this 18th day of May A.D. 2020.

GFA DEVELOPMENT, INC.,
a Michigan corporation

By _____ (L.S.)
*Gary Abitheira
Its: President

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 18th day of May, 2020, by Gary Abitheira, President GFA Development, Inc., a Michigan corporation, on behalf of the corporation.



*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

LEGAL DESCRIPTIONS

LEGAL DESCRIPTION

(As surveyed by PEA, Inc.)

PARCEL NO. 20-11-277-024

Land in the City of Troy, Oakland County, Michigan, described as follows:

Lots 20 and 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East and more particularly described as:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide) and the POINT OF BEGINNING;
 thence along said north line, S89°22'00"W, 341.76 feet to the west line of said Lot 21;
 thence along said west line, N00°15'59"E, 351.91 feet to the south line of "Abbottsford Parc Subdivision", as recorded in Liber 284, Page 19-21, Oakland County Records;
 thence along said south line, N89°22'00"E, 341.76 feet to the aforementioned east line of Lot 20;
 thence along said east line, S00°15'59"W, 351.91 feet to the aforementioned north line of Hopedale and the POINT OF BEGINNING.
 Containing 2.76 acres of land, more or less.

LEGAL DESCRIPTION

(Per PEA, Inc.)

32 FOOT WIDE RAIN GARDEN EASEMENT "A"

A 32 foot wide rain garden easement over part of Lots 20 and 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, the centerline of said easement being more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of said Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide); thence continuing N00°15'59"E, 16.00 feet to the POINT OF BEGINNING of said centerline of easement;
 thence S89°22'00"W, 151.80 feet to the POINT OF ENDING.

LEGAL DESCRIPTION

(Per PEA, Inc.)

32 FOOT WIDE RAIN GARDEN EASEMENT "B"

A 32 foot wide rain garden easement over part of Lot 21 of "Eyster's John R Farms Subdivision", as recorded in Liber 48, Page 12 of plats, Oakland County Records, being part of the Northeast 1/4 of Section 11, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, the centerline of said easement being more particularly described as follows:

Commencing at the East 1/4 corner of said Section 11; thence along the east-west 1/4 line of said section, S89°40'23"W, 300.74 feet to the extension of the east line of Lot 20; thence along said extension, N00°15'59"E, 44.26 feet to the north line of Hopedale Road (60 feet wide); thence along said north line, S89°22'00"W, 211.81 feet; thence N00°15'59"E, 16.00 feet to the POINT OF BEGINNING of said centerline of easement;
 thence S89°22'00"W, 129.95 feet to the west line of said Lot 21 and the POINT OF ENDING.

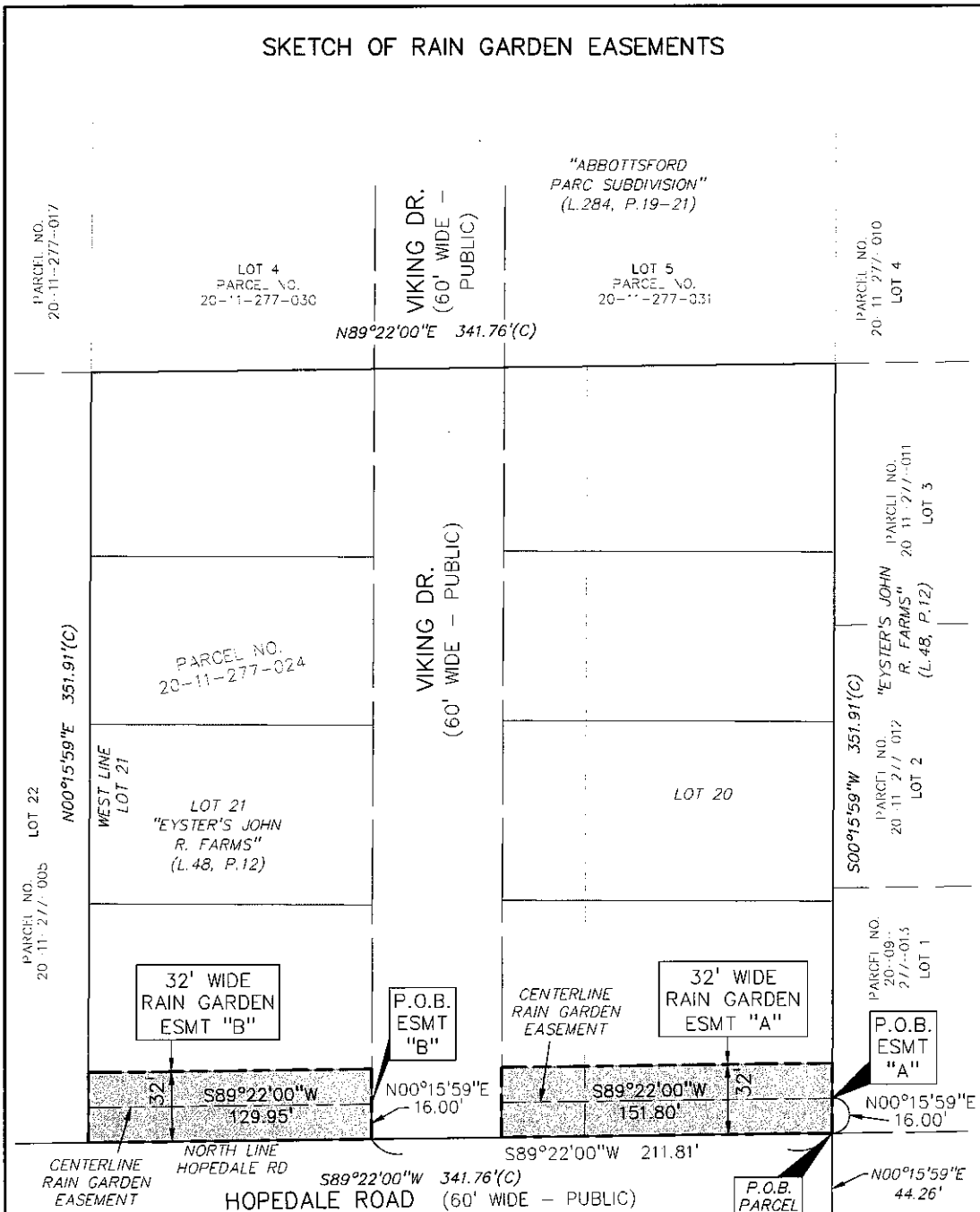


PEA, Inc.

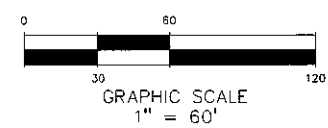
2430 Rochester Ct., Ste. 100
 Troy, MI 48063-1672
 t: 248.689.9090
 f: 248.689.1044
 www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMSFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 2 of 2

SKETCH OF RAIN GARDEN EASEMENTS



CENTER OF SECTION 11 T.2N., R.11E. FOUND REMON
 589°40'23"W 2640.98'(M)
 EAST-WEST 1/4 LINE SECTION 11
 EAST 1/4 CORNER SECTION 11 T.2N., R.11E.
 589°40'23"W 300.74'



PEA, Inc.

2430 Rochester Ct., Ste. 100
Troy, MI 48063-1872
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f: 248.859.1044
www.peainc.com

CLIENT: GFA DEVELOPMENT, INC 985 ELMFORD TROY, MI 48083	SCALE: 1" = 60'	JOB No: 2019283
	DATE: 4-13-20	DWG. No: 1 of 2



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: May 21, 2020

To: Mark F. Miller, City Manager

From: Jeanette Menig, Human Resources Director

Subject: Policies and Procedures for Returning to in-person Work

Background

Since mid-March the City has implemented remote work wherever possible. Thanks to the robust technology infrastructure that already existed in our organization and adept support from our Information Technology Department, the transition to remote work was smooth. As a result, the vast majority of full-time employees, and some part-time employees, who were no longer able to work in-person have continued to work from their homes.

As the Executive Orders change and additional sectors of the economy return to work, City operations will continue to change to provide the services needed. When the construction trades returned to work, many employees from Planning, Engineering and Building Inspection, as well as contractors for SafeBuilt and the Engineering Department, returned to varied levels of in-person work.

New Policies

In addition to the facility updates completed by the Public Works Department, the City has identified new expectations for safe work in City facilities. Guided by direction and recommendations from the Occupational Safety and Health Administration (OSHA), Centers for Disease Control (CDC), State of Michigan and Oakland County, the City has implemented new policies and procedures for safe in-person work, in the form of Administrative Memo 1-P-26.

These changes include behavior expectations, individual responsibility for personal hygiene and workspace cleaning, personal protective equipment use (including required face coverings), daily symptom screening, and the suspension of nonessential travel. A copy of the Administrative Memo is attached.

Updates

City management continues to review Executive Orders as they are released and will update our policies and procedures as needed to comply and provide a safe, productive work environment for our in-person employees.



ADMINISTRATIVE MEMORANDUM

SUBJECT: Policies and Procedures for Return to in-person Work		
DATE OF ORIGINAL ISSUE: May 7, 2020	EFFECTIVE DATE: May 7, 2020	NUMBER: 1-P-26
RE-EVALUATION DATE:	RESCINDS:	LAST REVISION DATE:
DISTRIBUTION: All Employees		

BACKGROUND

The safety of our employees and the public is of paramount importance to the City. As we return to additional in-person work at City Hall and other City offices we must provide our services with diligent regard for public health.

Guided by direction and recommendations from the Occupational Safety and Health Administration (OSHA), Centers for Disease Control (CDC), State of Michigan and Oakland County, the following policies and procedures will be in effect immediately and until further notice.

POLICIES AND PROCEDURES

Remote work, reducing in-person occupancy

- Remote work will continue, where appropriate, to the greatest extent possible.
- Employee to employee contact and employee to public contact will be reduced by replacing face-to-face meetings with virtual communications when possible.
- When in person meetings are required with the public, it is encouraged that meetings will be scheduled whenever possible to anticipate department occupancy.
- Employees will be required to adhere to posted occupancy on shared rooms (conference rooms, employee lounge, mail room, etc.).

Social distancing

- Employee workspaces will be modified to allow for at least a 6 foot distance between employees.
- Employees will be required to maintain the 6 foot distance from other individuals, as possible, as they interact and occupy the building.

Work schedules may change

- Employees who are authorized to return to in-person work will be notified by their supervisor or department director regarding their schedule and work hours.
- Some employees may work a hybrid schedule including some remote work and some in-person work. Some work schedules may be modified to allow in-person workers to maintain proper distance from one another.

Illness and daily screening

- Supervisors will continue to encourage sick workers (with symptoms consistent with COVID-19, and other illnesses) to stay home.
- Before entering the workplace, all employees will be screened by self-report or by in-person inquiry according to criteria established by the Oakland County Health Department. Employees will be asked to report their current health status including, but not limited to: fever, cough, shortness of breath, sore throat, and/or diarrhea. Also part of the daily screening will be reporting if the employee was in close contact in the last 14 days with someone with a diagnosis of COVID-19 or if the employee travelled internationally or outside of Michigan in the last 14 days. If the employee reports any of these symptoms, or a “yes” to the additional questions, they will not be permitted to work in-person or enter the workplace.

Personal protective equipment (PPE) and hygiene

- The City will provide personal protective equipment to employees consistent with their exposure risk regarding their contact with the public/other employees (e.g. face coverings).
- Employees may choose to use their own personal protective equipment if it complies with the recommendations of the CDC.
- The City will continue to provide a work environment that promotes personal hygiene and materials necessary to maintain personal hygiene (i.e. hand soap, hand sanitizer, disposable towels, disinfectants and materials to clean their workspaces).
- The City will continue to require regular hand washing or use of alcohol-based hand rubs while employees are working in-person.
- The City will continue to provide information to employees regarding COVID-19 risk factors and protective behaviors (e.g., cough etiquette and use/care of PPE).

Employees must wear face coverings

- All employees able to medically tolerate a face covering must wear face coverings over their nose and mouth in the course of their work. Specifically, these employees must wear face coverings if they are in an enclosed public space or if they cannot consistently maintain six feet of separation from other workers or the public in open spaces.
- Employees who are unable to medically tolerate wearing a mask over their nose and mouth must notify their supervisor and/or the Human Resources department prior to their return to in-person work, or as soon as practical after they become aware of their inability to medically tolerate wearing the face covering.

Cleaning and disinfecting of workspaces and shared equipment

- The City has increased cleaning and disinfection of all facilities.
- The City will continue to provide disinfectants and materials employees need to clean their workspaces.
- Shared workspaces, equipment (telephones, copy machine, public access kiosk/computer, etc.) and frequent touch points (doorknobs, light switches, file drawer handles, etc.) must be cleaned/disinfected by department staff members multiple times during the work shift, including at the beginning and end of the work shift.
- Individual workspaces must be cleaned/disinfected by the employee at the beginning and end of their work shift.

Reduced Travel

- Nonessential work travel is discontinued (i.e. traveling to attending professional conferences, seminars or nonessential in-person training).

Additional Measures

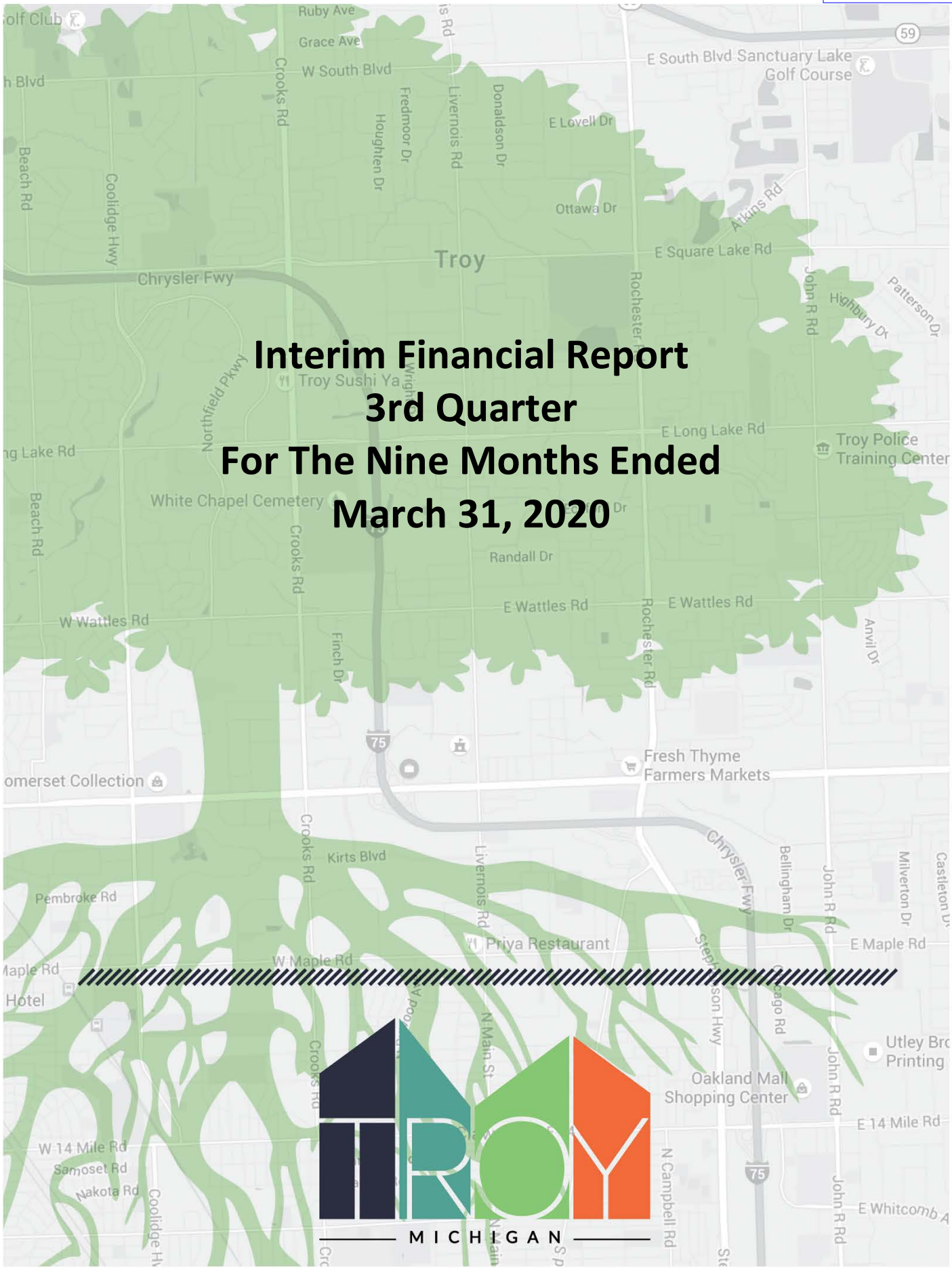
- Additional safety measures may be implemented, as needed or as available to protect the health and safety of the employees and public visiting our facilities.
- 24/7 Operations in the Police Department or Fire Department, and other specific work-locations (e.g. Troy RYDE, Public Works Division) may implement additional or modified safety procedures.

Approved:

A handwritten signature in black ink, appearing to read 'Mark F. Miller', is written over a horizontal line. The signature is fluid and cursive.

Mark F. Miller, City Manager

Interim Financial Report 3rd Quarter For The Nine Months Ended March 31, 2020



M I C H I G A N

CITY OF TROY
QUARTERLY REPORT
NINE MONTHS ENDED MARCH 31, 2020
HIGHLIGHTS

General Fund

Revenues

Total revenues are \$53.5 million to date and represent 84.9% of total budgeted revenues and other sources. This is an increase of \$1.9 million or 3.5% compared to the same time period in the prior year and includes recognition of total annual tax revenues of \$34.8 million. Tax revenue increased \$2.0 million or 6.1%.

Expenditures

Total General Fund expenditures to date are \$45.3 million or 68.7% of the annual budget. Majority of departments appear to be within expected budgetary parameters to date. The Nature Center and Historic Village amounts appear higher due to the City annual contributions at the beginning of the year, however total expenditures compared with the prior year are within expectations. Engineering is also trending at 78% due to continued demand, and may need an amendment before year-end.

Capital Fund

Revenues

Total revenues are \$13.0 million to date and represent 82.9% of total budgeted revenues and other sources. This is a decrease of approximately \$0.7 million from the prior year to date due primarily to the decrease contributions from grants in fiscal 2019.

Expenditures

Expenditures for capital projects of \$9.3 million represent 58.5% of budgeted projects. This is up approximately \$0.4 million due to the roof replacement project, library, and purchase of election equipment offset by a decrease in street improvements and fire apparatus.

Debt Service Fund

Revenues

Total revenues of \$3.0 million are up \$88 thousand or 3.0% compared to the prior year as expected.

Expenditures

Total expenditures of \$2.8 million represent 99.4% of annual debt service requirements.

Major Streets Fund

Revenues

Total revenues of \$4.8 million represent 73.3% of total budget revenues. This is a decrease of \$469 thousand or 8.8% from prior year. The decrease is due to \$484 thousand special appropriation from State Legislature last year offset by the normal increase in Act 51 appropriations (Gas and Weight Taxes). Current trends indicate that the fund will not generate budgeted amounts by the end of the fiscal year based on gas tax revenue in 4th quarter.

Expenditures

Total expenditures of \$4.8 million represent 68.3% of total budgeted expenditures. This is an increase of \$610 thousand over the prior year amount or 14.5% as expected.

Local Streets Fund

Revenues

Total revenues of \$3.0 million represent 73.9% of total budgeted revenues. This is an increase of \$571 thousand or 23.1% due primarily to the increase of \$375 thousand from the Major Street Fund. Current trends indicate that the fund will not generate budgeted amounts by the end of the fiscal year based on gas tax revenue in 4th quarter

Expenditures

Total expenditures of \$2.6 million represent 63.4% of total budgeted expenditures. This is an increase of \$6 thousand over the prior year amount or 0.2% as expected.

Aquatic Center

Revenues

Revenues of \$362 thousand represent 60.6% of the fund's annual budgeted financial resources. This is up \$22 thousand or 6.5% compared to the prior year during the same time period. The increase is due primarily to daily passes and seasonal memberships. It should be noted that the majority of the revenue for membership passes normally comes in the months of May and June. The Center is being closed during that time, so revenues will be under budget.

Expenses

Expenses of \$453 thousand are down \$26 thousand or 5.4% primarily due to less personal service expenses. This is attributable to weather in summer 2019.

Sanctuary Lake Golf Course

Revenues

Revenues of \$1.1 million are up \$84 thousand or 8.0% compared to the prior year for the same time period. Total year to date rounds are 26,814 representing an increase of approximately 1,381 rounds from prior year. Average revenue per round is \$42.26 compared to prior year of \$42.85.

Expenses

Total expenditures of \$1.3 million are up \$95 thousand or 7.6% compared to prior year.

As in prior years, it is not anticipated that income from operations will cover the entire debt service amount budgeted at \$894 thousand. Weather conditions can have a significant impact on financial results and the current COVID crisis as well.

Sylvan Glen Golf Course

Revenues

Revenues of \$894 thousand are up \$103 thousand or 13.1% compared to the prior year to date amounts. Total year to date rounds are 29,956 representing an increase of approximately 1,367 rounds from the prior year. Average revenue per round is \$24.32 compared to prior year of \$24.63.

Expenses

Total expenditures of \$1.1 million are up \$244 thousand or 27.6% compared to prior year. This is due primarily to the renovation of the clubhouse. Weather conditions can have a significant impact on financial results and the current COVID crisis as well.

Sanitary Sewer Fund

Revenues

Sanitary Sewer fund revenues of \$10.4 million are down \$781 thousand or 7.0% from the prior year to date due primarily from consumption (sold 350,324 mcf, down 31,068 mcf or 8.1%).

Expenses

Sewer fund expenses of \$13.0 million are up \$1.9 million from the prior year to date due to capital purchase increases of almost \$1.8 million.

Water Fund

Revenues

Water fund revenues of \$15.4 million are down \$0.9 million or 5.2% primarily due to a decrease in consumption (sold 350,324 mcf, down 31,068 mcf or 8.1%). Rates increased to \$40.50 per mcf. Weather patterns can have a significant impact on consumption over the summer months.

Expenses

Water fund total expenses of \$19.0 million are up \$2.3 million. The increase is primarily due to capital and maintenance of \$2.7 million offset by a decrease in current year operating costs \$0.4 million.

**Quarterly Financial Report
Aquatic Center Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Aquatic Center Fund Revenues							
CHARGES FOR SERVICES	532,805	620,000	334,739		588,000	354,112	
INTEREST & RENT	26,459	8,500	4,713		8,500	7,420	
OTHER REVENUE	244	100	26		0	82	
	559,507	628,600	339,478	54.01	596,500	361,615	60.62
Aquatic Center Fund Expenditures							
Aquatic Center	700,470	622,050	479,197		637,930	453,445	
Capital	0	65,000	0		100,000	0	
Operations	700,470	557,050	479,197		537,930	453,445	
	700,470	622,050	479,197	77.04	637,930	453,445	71.08

**Quarterly Financial Report
Capital Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Capital Fund Revenues							
TAXES	6,860,470	6,865,190	6,859,638		6,927,000	6,919,706	
GRANTS	839,799	2,160,000	714,398		160,000	13,657	
CONTRIBUTIONS FROM LOCAL UNITS	334,620	570,000	169,928		570,000	0	
CHARGES FOR SERVICES	211,466	331,000	174,883		326,000	261,183	
INTEREST & RENT	369,823	11,600	123,264		11,600	158,612	
OTHER REVENUE	455,520	111,610	314,812		83,000	226,417	
OTHER FINANCING SOURCES	6,835,136	7,539,260	5,428,872		7,670,360	5,470,000	
	15,906,833	17,588,660	13,785,795	78.38	15,747,960	13,049,574	82.87
Capital Fund Expenditures							
Capital Outlay	12,866,494	18,528,270	8,899,090		15,860,660	9,284,453	
City Buildings	42,315	230,000	13,777		1,671,290	1,000,411	
Council/Executive Administration	12,665	27,670	12,665		315,000	265,305	
Finance	8,361	15,000	737		5,000	-1,320	
Fire	2,055,985	2,230,990	1,635,409		1,392,600	884,879	
Historic Village	11,791	399,800	11,791		830,000	197,518	
Library	933,001	940,000	793,462		2,017,360	1,672,126	
Nature Center	26,625	22,690	26,625		55,000	0	
Other	99,264	60,000	96,253		0	0	
Parks	217,284	1,600,540	183,992		642,000	129,735	
Police	344,385	723,360	215,497		488,000	0	
Public Works	396,238	570,000	393,238		491,000	5,128	
Recreation	40,920	190,000	0		335,000	96,501	
Streets	8,677,662	11,518,220	5,515,646		7,618,410	5,034,170	
	12,866,494	18,528,270	8,899,090	48.03	15,860,660	9,284,453	58.54

**Quarterly Financial Report
General Debt Service Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
General Debt Service Fund Revenues							
TAXES	2,866,822	2,868,800	2,866,620		2,890,000	2,954,811	
GRANTS	0	33,190	0		0	0	
INTEREST & RENT	28,411	1,000	9,506		1,000	10,538	
	2,895,233	2,902,990	2,876,125	99.07	2,891,000	2,965,349	102.57
General Debt Service Fund Expenditures							
Debt Service	2,943,789	2,941,980	2,924,983		2,860,200	2,843,097	
	2,943,789	2,941,980	2,924,983	99.42	2,860,200	2,843,097	99.40

**Quarterly Financial Report
General Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year % to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
General Fund Revenues							
TAXES	33,008,708	32,879,130	32,800,757		34,283,700	34,823,227	
LICENSES AND PERMITS	2,930,788	2,888,880	1,853,503		2,989,550	2,181,429	
GRANTS	8,663,516	8,397,000	5,743,705		7,961,690	5,998,129	
CONTRIBUTIONS FROM LOCAL UNITS	52,156	54,600	37,206		51,600	33,421	
CHARGES FOR SERVICES	8,039,567	9,218,100	5,019,211		8,962,420	4,527,662	
FINES AND FORFEITURES	1,369,202	930,500	949,259		1,036,500	796,574	
INTEREST & RENT	2,362,894	1,094,300	1,160,176		1,172,780	1,173,982	
OTHER REVENUE	1,173,146	1,157,900	878,138		1,177,900	892,453	
OTHER FINANCING SOURCES	4,267,959	5,542,600	3,203,267		5,334,360	3,029,814	
	61,867,936	62,163,010	51,645,222	83.08	62,970,500	53,456,691	84.89
General Fund Expenditures							
General government	8,154,320	9,336,320	6,037,010		9,208,223	6,118,064	
Council and Executive Administration	4,232,453	4,930,620	3,180,094		4,789,990	3,289,737	
Finance	2,569,727	3,012,960	1,859,632		3,026,630	1,900,667	
Other General Government	1,352,140	1,392,740	997,284		1,391,603	927,660	
Public Safety	33,458,399	34,916,810	24,177,723		35,320,270	24,677,180	
Building Inspection	2,345,456	2,341,590	1,282,308		2,278,250	1,631,011	
Fire	5,529,091	5,652,420	4,235,492		5,548,570	3,977,004	
Police	25,583,852	26,922,800	18,659,922		27,493,450	19,069,165	
Public Works	5,946,527	7,601,820	4,441,855		7,523,770	4,617,381	
Streets	5,722,967	7,355,400	4,273,743		6,997,110	4,356,331	
Transportation	223,560	246,420	168,111		526,660	261,050	
Community Development	3,865,877	3,794,900	2,676,597		3,828,650	2,905,347	
Engineering	2,931,060	2,841,250	1,997,067		2,897,880	2,262,015	
Planning	934,817	953,650	679,530		930,770	643,333	
Recreation and Culture	7,895,971	8,309,230	5,594,482		8,069,370	5,474,631	
Historic Village	214,960	241,400	182,294		265,690	178,706	
Nature Center	154,012	154,240	141,270		154,900	138,841	
Parks	2,942,696	3,072,510	1,997,580		3,115,770	2,035,486	
Recreation	4,584,303	4,841,080	3,273,338		4,533,010	3,121,598	
Transfers Out & Other Uses	1,635,410	1,635,410	1,635,410		2,000,000	1,500,000	
Recreation and culture-OLD	0	0	577		0	0	
	60,956,503	65,594,490	44,563,653	67.94	65,950,283	45,292,604	68.68

**Quarterly Financial Report
Library Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Library Fund Revenues							
TAXES	3,280,407	3,283,230	3,280,568		3,407,000	3,403,431	
GRANTS	64,908	26,670	29,909		30,000	32,767	
CONTRIBUTIONS FROM LOCAL UNITS	175,217	156,000	169,340		176,000	172,967	
CHARGES FOR SERVICES	20,369	26,050	14,340		18,150	13,176	
FINES AND FORFEITURES	49,427	90,000	33,955		45,000	39,245	
INTEREST & RENT	60,524	4,000	27,291		6,000	22,783	
OTHER REVENUE	6,466	5,000	4,894		5,000	23,716	
	3,657,318	3,590,950	3,560,298	99.15	3,687,150	3,708,087	100.57
Library Fund Expenditures							
Recreation and Culture	4,110,244	4,253,000	3,106,397		4,014,270	2,940,249	
Library	4,110,244	4,253,000	3,106,397		4,014,270	2,940,249	
	4,110,244	4,253,000	3,106,397	73.04	4,014,270	2,940,249	73.24

**Quarterly Financial Report
Local Street Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Local Street Fund Revenues							
GRANTS	2,331,116	2,296,920	1,687,427		2,591,650	1,886,322	
INTEREST & RENT	96,242	5,000	32,844		20,000	30,318	
OTHER FINANCING SOURCES	1,000,000	1,000,000	750,000		1,500,000	1,125,000	
	3,427,357	3,301,920	2,470,271	74.81	4,111,650	3,041,639	73.98
Local Street Fund Expenditures							
Transfers Out & Other Uses	3,396,933	4,193,100	2,556,058		4,043,500	2,562,508	
	3,396,933	4,193,100	2,556,058	60.96	4,043,500	2,562,508	63.37

**Quarterly Financial Report
Major Street Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Major Street Fund Revenues							
GRANTS	6,871,404	5,830,430	5,240,644		6,566,100	4,777,016	
INTEREST & RENT	148,805	5,000	49,462		14,000	44,349	
	7,020,210	5,835,430	5,290,106	90.65	6,580,100	4,821,365	73.27
Major Street Fund Expenditures							
Transfers Out & Other Uses	5,640,530	6,133,300	4,215,544		7,071,210	4,825,785	
	5,640,530	6,133,300	4,215,544	68.73	7,071,210	4,825,785	68.25

**Quarterly Financial Report
Refuse Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Refuse Fund Revenues							
TAXES	5,102,374	5,105,920	5,101,792		5,431,000	5,425,514	
CHARGES FOR SERVICES	1,118	5,500	1,054		1,000	518	
INTEREST & RENT	87,767	10,000	35,740		10,000	37,033	
	5,191,259	5,121,420	5,138,585	100.34	5,442,000	5,463,065	100.39
Refuse Fund Expenditures							
Sanitation	5,250,788	5,312,510	3,678,928		5,427,190	3,580,717	
	5,250,788	5,312,510	3,678,928	69.25	5,427,190	3,580,717	65.98

**Quarterly Financial Report
Sanctuary Lake Golf Course
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Sanctuary Lake Golf Course Revenues							
CHARGES FOR SERVICES	1,778,488	1,635,910	1,045,012		1,684,470	1,133,121	
OTHER REVENUE	23,983	0	3,750		0	0	
	1,802,470	1,635,910	1,048,762	64.11	1,684,470	1,133,121	67.27
Sanctuary Lake Golf Course Expenditures							
Sanctuary Lake	1,959,693	2,365,350	1,247,747		2,401,540	1,342,433	
Billy Casper	1,719,791	1,391,120	1,133,806		1,441,970	1,254,667	
Capital	0	100,000	0		69,000	4,437	
City Expenses	239,902	874,230	113,942		890,570	83,328	
	1,959,693	2,365,350	1,247,747	52.75	2,401,540	1,342,433	55.90

**Quarterly Financial Report
Sewer Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Sewer Fund Revenues							
CHARGES FOR SERVICES	13,124,295	13,735,180	10,849,623		13,847,500	10,119,949	
INTEREST & RENT	963,131	50,000	329,303		50,000	278,425	
OTHER REVENUE	407,730	0	1,069		0	0	
	14,495,157	13,785,180	11,179,995	81.10	13,897,500	10,398,374	74.82
Sewer Fund Expenditures							
Sewer	14,568,284	16,841,110	11,067,202		17,875,180	12,984,247	
Administration & Cost of Sales	13,538,384	12,530,660	10,203,563		12,377,690	10,327,151	
Capital	0	3,036,590	149,774		4,300,000	1,963,187	
Maintenance	1,029,900	1,273,860	713,866		1,197,490	693,909	
	14,568,284	16,841,110	11,067,202	65.72	17,875,180	12,984,247	72.64

**Quarterly Financial Report
Sylvan Glen Golf Course
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Sylvan Glen Golf Course Revenues							
CHARGES FOR SERVICES	1,098,018	1,095,110	636,396		1,120,650	728,616	
INTEREST & RENT	170,400	170,400	153,600		182,400	165,600	
OTHER REVENUE	20,833	0	600		0	0	
	1,289,250	1,265,510	790,596	62.47	1,303,050	894,216	68.62
Sylvan Glen Golf Course Expenditures							
Sylvan Glen	1,111,181	1,199,500	885,088		1,626,880	1,128,945	
Billy Casper	1,092,150	1,052,600	725,629		1,064,790	884,779	
Capital	0	163,870	128,861		534,200	224,493	
City Expenses	19,031	-16,970	30,598		27,890	19,673	
	1,111,181	1,199,500	885,088	73.79	1,626,880	1,128,945	69.39

**Quarterly Financial Report
Water Fund
For the Period Ending March 31, 2020**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
Water Fund Revenues							
CHARGES FOR SERVICES	19,673,616	19,806,000	16,063,365		20,473,500	15,211,365	
INTEREST & RENT	501,806	14,000	158,942		24,200	150,718	
OTHER REVENUE	657,425	100,100	50,352		100,100	56,724	
	20,832,848	19,920,100	16,272,659	81.69	20,597,800	15,418,808	74.86
Water Fund Expenditures							
Water	20,202,041	22,192,930	16,719,677		26,215,659	19,028,076	
Administration & Cost of Sales	17,077,313	14,672,200	13,464,819		14,854,680	13,023,522	
Capital	0	4,235,530	1,005,017		7,927,439	3,641,197	
Maintenance	2,228,774	2,448,890	1,595,853		2,508,700	1,631,980	
Reading & Accounting	227,927	257,430	177,250		220,240	170,810	
Transmission & Distribution	668,026	578,880	476,737		704,600	560,566	
	20,202,041	22,192,930	16,719,677	75.34	26,215,659	19,028,076	72.58

City of Troy
Schedule of Cash and Investments
3/31/2020

Fund	Financial Institution	Type of Investment	Rate	Maturity Date	G/L Account	Balance per Bank (cost)	Deposits in Transit	Outstanding Checks	Transfers	Other Items	Balance per Books
Pooled Investment Fund	Chemical Bank	Money Market	0.50%		751.1120	\$ 5,133,580.35					\$ 5,133,580.35
Pooled Investment Fund	Comerica	Money Market	0.50%		751.1120	\$ 1,250,335.87					\$ 1,250,335.87
Pooled Investment Fund	Comerica	Checking Account	-		751.1001.001	\$ 30,979,709.87	\$ 16,103.98	\$ (351,730.45)	\$ (3.93)	\$ (74,041.93)	\$ 30,570,037.54
Pooled Investment Fund	Comerica	Cash & Cash Equivalents	0.78%		751.1001.230	\$ 6,448.27					\$ 6,448.27
Pooled Investment Fund	Comerica	Government & Municipal Bonds	1.90%		751.1120	\$ 11,386,561.53					\$ 11,386,561.53
Pooled Investment Fund	Fifth Third Bank	Cash & Cash Equivalents	1.50%		751.1001.230	\$ 996,715.82					\$ 996,715.82
Pooled Investment Fund	Fifth Third Bank	Government & Municipal Bonds	2.77%		751.1120	\$ 41,273,082.80					\$ 41,273,082.80
Pooled Investment Fund	Flagstar	Certificate of Deposit	1.34%	08/13/20	751.1003	\$ 3,841,771.32					\$ 3,841,771.32
Pooled Investment Fund	Huntington Investment Co	Cash & Cash Equivalents	1.50%		751.1001.230	\$ 54,467.83					\$ 54,467.83
Pooled Investment Fund	Huntington Investment Co	Government Bonds	2.74%		751.1120	\$ 1,136,599.66					\$ 1,136,599.66
Pooled Investment Fund	Huntington Nat'l Bank	Money Market	0.15%		751.1001.140	\$ 615,190.71					\$ 615,190.71
Pooled Investment Fund	Independent Bank	Certificate of Deposit	2.47%	12/24/20	751.1003	\$ 5,889,864.23					\$ 5,889,864.23
Pooled Investment Fund	Level One Bank	Certificate of Deposit	2.20%	01/27/20	751.1003	\$ 220,157.11					\$ 220,157.11
Pooled Investment Fund	MBIA-Class	Money Market	1.82%		751.1120	\$ 1,811,092.20					\$ 1,811,092.20
Pooled Investment Fund	Morgan Stanley Smith Barney	Cash & Cash Equivalents	-		751.1001.230	\$ 5,853,459.37					\$ 5,853,459.37
Pooled Investment Fund	Morgan Stanley Smith Barney	Government & Municipal Bonds	0.43%		751.1120	\$ 5,697,914.66					\$ 5,697,914.66
Pooled Investment Fund	PNC Bank	Money Market	1.51%		751.1120	\$ 5,284,400.16					\$ 5,284,400.16
Sanctuary Lake Golf Course	Fifth Third Bank	Checking Account	-		583.1001.100	\$ 147,194.48	\$ -	\$ (321.16)		\$ -	\$ 146,873.32
Sanctuary Lake Golf Course	Fifth Third Bank	Checking Account	-		583.1001.130	\$ 2,863.44	\$ -	\$ (481.60)		\$ -	\$ 2,381.84
Sylvan Glen Golf Course	Fifth Third Bank	Checking Account	-		584.1001.100	\$ 66,227.13	\$ -	\$ (202.00)			\$ 66,025.13
Sylvan Glen Golf Course	Fifth Third Bank	Checking Account	-		584.1001.130	\$ 1,152.66	\$ -	\$ (467.18)		\$ -	\$ 685.48
Trust & Agency Fund	Comerica	Checking Account	-		701.1001.001	\$ 129,354.43	\$ -	\$ (52,299.80)	\$ 3.93	\$ -	\$ 77,058.56
Water Fund	Fifth Third Bank	Cash & Cash Equivalents	1.50%		591.1001.100	\$ 265,170.91					\$ 265,170.91
Water Fund	Fifth Third Bank	Government & Municipal Bonds	3.07%		591.1120	\$ 4,309,285.12					\$ 4,309,285.12
Total						\$ 126,352,599.93	\$ 16,103.98	\$ (405,502.19)	\$ -	\$ (74,041.93)	\$ 125,889,159.79