



500 West Big Beaver
Troy, MI 48084
troymi.gov

FROM THE OFFICE OF THE CITY MANAGER

September 14, 2020

To: Mayor and City Council Members

From: Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager
Beth Tashnick, Office Manager

Subject: City Council Agenda Questions & Answers – 09.14.2020

The following are communications that City Administration would like Council to be made aware of. In order to ensure that all questions are received and answered, all City Council Questions should be sent to the CITY MANAGER DISTRIBUTION GROUP e-mail address.

From: Edna Abraham

Sent: Monday, September 14, 2020 8:38 AM

To: City Manager Distribution Group <CityManager@troymi.gov>

Subject: Questions on the 9/14 Agenda

Good Morning, Mark and City Staff

Please see below for my questions on today's regular council meeting agenda

Thanks,

Edna

I-05 / TrackMIBallot

- How can a resident check what email and/or mobile number is on the Qualified Voter File?

Answer: Aileen Dickson, City Clerk

Voters are asked for their phone numbers and email addresses on their absentee ballot applications. We proactively contacted the hundreds of voters with out-of-town mailing addresses to make sure their contact information is current with the express purpose of assuring the tracking notifications will reach them. If any voters did not provide an email address or phone number on their absentee applications, they can contact the City Clerk's Office and we will update their records.

I-06 SB757

- Practically speaking, when would any legislation on improving AV ballot processing need to be enacted by, for the City Clerk to revise AVCB plans/recruitment strategy in time for the November election?

Answer: Aileen Dickson, City Clerk

The City Clerk's Office has already developed a contingency plan in the event that legislation is enacted that allows for Monday AVCB work. We have contacted our AVCB workers to gauge availability should Monday hours be allowed, and we received a very good response from workers willing to be on stand-by for that Monday. We had already secured the area in the Community Center used for the AVCB for days leading up to the election, regardless of whether work starts Monday or Tuesday. Should legislation be enacted, even with last-minute notice, we are ready for it.

I-07 / Trails and Pathway

- How many households in the Sylvanwood neighborhood were contacted about this?

Answer: Kurt Bovensiep, Public Works Director

All houses abutting the proposed trail were provided project details and an opportunity to provide comments/concerns. Additionally, through the wetland permit process residents again were notified through EGLE and given an opportunity to comment.

- Was there any negative feedback?

Answer: Kurt Bovensiep, Public Works Director

We received one letter indicating a preference for a rustic pathway. Reasons given was that the resident's doctor recommended walking on uneven terrain to provide better stability therapy. Although not negative, other comments asked to preserve as many large trees as we could and concerns of drainage.

- Did any feedback from the neighborhood get incorporated into the proposal we are looking at now?

Answer: Kurt Bovensiep, Public Works Director

The pathway was relocated to preserve as many mature and desirable species as we could while providing the standard 10' wide pathway with two feet of clear zone on each side. The drainage was designed to ensure the abutting residents were not negatively impacted.

I-08 / Hot Water Boiler

- What is the expected life of the tankless hot water system?

Answer: Kurt Bovensiep, Public Works Director

The expected life is 20+ years.

J-04a / Access Control and Closed Circuit Monitoring

- What is the timing for the installation if this were to get approved tonight?

Answer: Kurt Bovensiep, Public Works Director


Work will begin 3-4 weeks after City Council approves the contract. The project will be completed in stages giving priority to those areas that have limited or no control now. The entire project is scheduled to be completed within the first few months of 2021.

J-04b / Pavement Rehab

- What communication will residents receive if their street is impacted?

Answer: William Huotari, City Engineer

A notice is sent out to residents in the project area prior to work starting with project information such as schedule, city contact, contractor information, etc. See attached example of a previous contract communication.



DATE: May 22, 2019
TO: Residents in Section 2
RE: Sections 2 and 21 Pavement Rehabilitation, Contract 19-02

The City of Troy is pleased to announce that streets located within Section 2 will soon be resurfaced. See map below. Work crews will begin making pavement repairs the week of May 28th, 2019 in preparation for milling (grinding) of the roadway. Base repairs will follow the milling operation and be completed prior to placing a new layer of asphalt.


Sections 2 and 21 Pavement Rehabilitation - Quick Information

- ♦ **Schedule:** Work is expected to begin in Section 2 during the week of May 28th, 2019 and all pavement work is scheduled to be completed by June 17th, 2019. All other contract work, including restoration, is scheduled for completion by October 1st, 2019.
- ♦ **Contractor:** Pro-Line Asphalt Paving Corp., 11797 29 Mile Road, Washington, MI 48095
Ryan Sharp – Project Manager
(586) 752-7730
- ♦ **City Contact:** Antonio Cicchetti, PE, Civil Engineer – (248) 524-3385 – a.cicchetti@troymt.gov

Access to all properties and side streets will be maintained throughout the project, however, there will be traffic delays and periods when the road will be temporarily blocked by trucks, equipment and/or work crews. At least one lane will be open to through traffic during the day with flagmen directing traffic as necessary. Two lanes will be open at night.

Thank you for your patience and cooperation.

Very truly yours,
Antonio Cicchetti
Antonio Cicchetti, PE
Civil Engineer



City of Troy
Engineering Department
500 W. Big Beaver
Troy, MI 48084

«Name1»
«Name2»
«Address»
«Address2»

J-04c / Sealing Program

- Understanding the schedule is not set yet, is the intention to have all this work complete by the end of the FY?

Answer: William Huotari, City Engineer

The budget year spans July 1, 2020 to June 30, 2021. Work is anticipated to start in early October and continue on as weather allows. Any work that may not be completed prior to seasonal shut down would be completed in the spring of 2021. Crack & Joint sealing is a very fast moving type of work at multiple locations in the City so stopping work for the winter and restarting in the spring can be accommodated, as necessary. The contract completion date included in the bid documents is for all work to be completed by June 30, 2021.

P-02c / Library Millage Community Engagement

- Will council need to take action in order to attend (but not actively participate in) the Zoom sessions?

Answer: Robert J. Bruner, Assistant City Manager

Assuming that the Council members are present for information gathering only at the September 23 and/or October 1 library millage town hall meeting, and will not be discussing or deliberating towards a decision, this is allowable under the Open Meetings Act, MCL 15.263, and no further action is necessary. This is analogous to members attending a conference or social gathering. The Campaign Finance Act limits Troy City Council members and Troy City Administration from using this forum to express individual positions on the proposed library millage.

- Will Zoom attendees be able to ask questions real-time?

Answer: Robert J. Bruner, Assistant City Manager

Yes.

From: Ellen C Hodorek

Sent: Monday, September 14, 2020 11:57 AM

To: City Manager Distribution Group <CityManager@troymi.gov>

Subject: Agenda Questions

I-07 SPR2 LOW BIDDER MEETING SPECIFICATIONS - TRAIL AND PATHWAY PAVING - PHASE 2

What is the approximate timetable for this phase to be completed?

Answer: Kurt Bovensiepe, Public Works Director

The recommended contractor is suggesting 11 weeks of construction. Since construction is weather dependent it is difficult to predict the exact completion date. We are anticipating an official trail opening in early spring 2021.

**I-08 BUDGET AMENDMENT AND SPR4 OAKLAND COUNTY PURCHASING COOPERATIVE - CITY HALL
DOMESTIC HOT WATER BOILER**

I assume the recommendation of tankless is based on known positive experiences? That is to say, this is a best-practice in facilities management?

Answer: Kurt Bovensiep, Public Works Director

Tankless systems are becoming more affordable, which has decreased the amount of time to recover the additional cost. Tankless systems are also more energy efficient as it only heats the water being consumed and not an entire tank. The system is also safer and does not require state level certification and testing as it is not considered a boiler like the tank system. All of this combined is reasons why many facilities are installing these types of systems.