



CITY COUNCIL

REGULAR MEETING

AGENDA

SEPTEMBER 21, 2020
CONVENING AT 7:30 P.M.

Submitted By
The City Manager

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 West Big Beaver
Troy, MI 48084
troymi.gov

The Honorable Mayor and City Council Members

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at CityManager@troymi.gov or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,
City Manager



CITY COUNCIL AGENDA

September 21, 2020 – 7:30 PM

View the Meeting Live at

www.troymi.gov/currentagenda

or on Local Access Cable (WOW – Ch 10,
Comcast – Ch 17, AT&T – Ch 99)

<u>A.</u>	<u>CALL TO ORDER:</u>	<u>1</u>
<u>B.</u>	<u>ROLL CALL:</u>	<u>1</u>
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C-3	Proclamation for Childhood Cancer Awareness Month – September, 2020 (<i>Presented by: Mayor Ethan Baker</i>)	1
C-4	Proclamation for Welcoming Week – September 12-20, 2020 (<i>Presented by: Mayor Ethan Baker</i>)	1
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A. CALL TO ORDER:**B. ROLL CALL:**

- a) Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creangă
Ann Erickson Gault
Mayor Pro Tem David Hamilton
Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of September 21, 2020, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

- C-1** Proclamation in Recognition of Kaori Marikawa For Donating Her Time and Talents to Her Community During COVID-19 Pandemic (*Presented by: Mayor Ethan Baker*)
- C-2** Service Commendation for Troy Historic Village Executive Director Loraine Campbell (*Presented by: Mayor Ethan Baker*)
- C-3** Proclamation for Childhood Cancer Awareness Month – September, 2020 (*Presented by: Mayor Ethan Baker*)
- C-4** Proclamation for Welcoming Week – September 12-20, 2020 (*Presented by: Mayor Ethan Baker*)

D. CARRYOVER ITEMS:

- D-1** No Carryover Items

E. PUBLIC HEARINGS:

- E-1** No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA:**In accordance with the Rules of Procedure for the City Council:**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. **NOTE TO THE PUBLIC:** *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment for Items On the Agenda, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

The audience should be aware that all comments are to be directed to the Council rather than to City Administration or the audience. Anyone who wishes to address the Council is required to sign up to speak within thirty minutes before or within fifteen minutes of the start of the meeting. There are three Public Comment portions of the agenda. For Items On the Agenda, visitors can sign up to address Postponed, Regular Business, Consent Agenda, or Study items or any other item on the agenda. All other topics are addressed under Items Not on the Agenda. There is a timer on the City Council table in front of the Mayor that turns yellow when there is one minute of speaker time remaining, and turns red when the speaker's time is up. In order to make the meeting more orderly and out of respect, please do not clap during the meeting, and please do not use expletives or make derogatory or disparaging comments about any one person or group. If you do so, then there may be immediate consequences, including having the microphone turned off, being asked to leave the meeting, and/or the deletion of speaker comments for any re-broadcast of the meeting. Speakers should also be careful to avoid saying anything that would subject them to civil liability, such as slander and defamation. Please avoid these consequences and voluntarily assist us in maintaining the decorum befitting this great City.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:**H. POSTPONED ITEMS:**

H-1 No Postponed Items**I. REGULAR BUSINESS:**

I-1 Board and Committee Appointments: a) Mayoral Appointments – Downtown Development Authority; b) City Council Appointments – Historic District Commission, Parks and Recreation Board**a) Mayoral Appointments: None**Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Downtown Development Authority

Appointed by Mayor

13 Regular Members

4 Year Term

Nominations to the Downtown Development Authority:**Term Expires: 9/30/2024****Cheryl Bush**

Term currently held by: Cheryl Bush

Term Expires: 9/30/2024**Laurence Keisling**

Term currently held by: Laurence Keisling

Term Expires: 9/30/2024**Alan Kiriluk**

Term currently held by: Alan Kiriluk

Yes:

No:

b) City Council Appointments:Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

Historic District Commission

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Historic District Commission:**Term Expires: 3/1/2023****Susanne Forbes Dicker**

Term currently held by: Laurie Huber (No Reappointment)

Parks and Recreation Board

Appointed by Council

7 Regular Members and 1 Troy School Board of Education Representative

Regular Member: 3 Year Term / Troy School Board Member: 1 Year Term

Nominations to the Parks and Recreation Board:**Term Expires: 9/30/2023****Kelly Martin**

Term currently held by: Kelly Martin

Term Expires: 9/30/2023**Casey Colussi**

Term currently held by: Timothy McGee

Yes:

No:

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Downtown Development Authority, Global Troy Advisory Committee, Local Development Finance Authority; b) City Council Nominations – Animal Control Appeal Board, Building Code Board of Appeals

a) Mayoral Nominations:Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor

6 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App/Resume Expire	Appointment Expire	Notes 2
Gottlieb	Steven	11/24/2016	4/30/2022	
Kornacki	Rosemary	4/28/2022	4/30/2023	
Noguez-Ortiz	Carolina	12/19/2019	4/30/2023	
Sweidan	Rami	4/28/2022	4/30/2023	
Vacancy			4/30/2021	Mr. Salgat resigned 10/15/2019
Vassallo	Joseph	3/27/2020	4/30/2021	

Nominations to the Brownfield Redevelopment Authority:

Term Expires: 4/30/2021

Term currently held by: Vacancy–Mr. Salgat resigned 10/15/19

Interested Applicants:

Last Name	First Name	App/Resume Expire	Notes 1
Aowad	Ayman	9/10/2020	
Swaminathan	Abiramasundari	3/6/2022	

Downtown Development Authority

Appointed by Mayor
13 Regular Members
4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	At Large	City Council exp 11/13/23; DDA; LDFA
Blair	Timothy	6/17/2017	9/30/2023	In District	
Bostick	Dennis	6/22/2018	9/30/2020	In District	Requests Reappointment
Bush	Cheryl	7/13/2022	9/30/2020	In District	
Keisling	Laurence	6/22/2018	9/30/2020	At Large	
Kiriluk	Alan	10/12/2014	9/30/2020	In District	
Knollenberg	Martin	6/28/2021	9/30/2023	In District	
Koza	Kenny	9/18/2019	9/30/2021	In District	
MacLeish	Daniel	6/15/2019	9/30/2021	In District	
Mioduszewski	Brian	8/8/2021	9/30/2023	In District	

Randol Jr.	Ward	9/28/2020	9/30/2022	At Large	
Reschke	Ernest	10/4/2020	9/30/2022	At Large	
Schroeder	Douglas	10/23/2016	9/30/2022	At Large	

Nominations to the Downtown Development Authority:**Term Expires: 9/30/2024**

Term currently held by: Dennis Bostick

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Aowad	Ayman	9/10/2020	At Large	
Ashland	David	11/14/2021	At Large	
Crawford	Timothy	6/26/2021	At Large	
Forster	Jeffrey	12/26/2021	At Large	
Kornacki	Rosemary	4/28/2022	At Large	Brownfield Redev Auth exp 4/30/23
Malalahalli	Jayalakshmi	11/20/2021	At Large	
McGerty	Ryan	2/25/2022	At Large	
Schick	Michael	1/16/2021	At Large	
Sekhri	Suneel	12/20/2021	At Large	
Sekhri	Arun	9/19/2020	At Large	
Shepherd	John	4/22/2021	At Large	
Singh	Inderpal	11/12/2021	At Large	

Global Troy Advisory Committee

Appointed by Mayor
12 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Ethan		1/1/2999	Council Member
Bica-Grodsky	Lisa	6/15/2019	10/30/2020	
Burrus	MiVida	7/15/2018	10/30/2022	
Fakhoury	Awni	4/28/2018	10/30/2021	
Francois	Cathleen	11/20/2019	10/30/2020	
Hao	Kaitlyn	9/10/2020	7/31/2020	Student - Graduates 2020

Mohideen	Syeda	8/24/2020	10/30/2021	
Nacy	Emily	11/8/2021	10/30/2022	
Natcheva	Daniela	11/8/2021	10/30/2022	
Noguez-Ortiz	Carolina	12/19/2019	10/30/2022	
Sekhri	Suneel	12/20/2021	10/30/2021	
Tholakapalli	Arjun	4/10/2021	7/31/2020	Student - Graduates 2021
Vacancy			10/30/2020	Rebecca Chamberlain-Creangă resigned 2/26/2020
Zhou	Yudong	10/23/2021	10/30/2022	

Nominations to the Global Troy Advisory Authority:**Unexpired Term Expiring:
10/30/2020**

Term currently held by: Vacancy–Rebecca Chamberlain-Creangă resigned 2/26/2020

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Aggarwal	Divya	8/12/2021	Student - Graduates 2020
Ali	Aleem	1/2/2021	
Cicchini	Philippe	4/28/2022	
DiFalco	Melissa	12/2/2021	
Fox	Tyler	11/15/2021	
Jones	Kelly	12/11/2021	
Swaminathan	Abiramasundari	3/6/2022	

Local Development Finance Authority (LDFA)

Appointed by Mayor
5 Regular Members
Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	Alternate; City Council	
Beltramini	Robin	7/17/2021	6/30/2022	Resident Member	

Hodorek	Ellen		11/8/2021	Alternate; City Council	City Council exp 11/8/2021
Hoef	Paul	5/1/2017	6/30/2023	Resident Member	EDC exp. 4/30/2015; LDFA exp 6/30/2023
Hunter	Daniel			Oakland County Designee	
Vacancy			6/30/2024	Resident Member	D. Shield's term exp 6/30/2016 - No Reappointment
Vacancy			6/30/2024	Resident Member	John Sharp's unexpired term
Vitale	Nickolas	3/7/2021	6/30/2023	Resident Member	

Nominations to the Local Development Finance Authority (LDFA):**Term Expires: 6/30/2024****Resident Member**

Term currently held by: Vacant

Term Expires: 6/30/2024**Resident Member**

Term currently held by: Vacant – Sharp's unexpired term

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Crawford	Timothy	6/26/2021	
D'Aoust	Allen	5/23/2021	
DiFalco	Melissa	12/2/2021	
Nacy	Emily	11/8/2021	
Pensa	Grant	10/1/2020	
Schick	Michael	1/16/2021	
Shepherd	John	4/22/2021	
Sweidan	Rami	4/28/2022	
Yu	Fu-Shin	8/20/2021	

Yes:

No:

b) City Council Nominations:Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Animal Control Appeal Board

Appointed by Council
5 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Carolan	Patrick	8/28/2021	9/30/2022		
Floch	Patrick	9/10/2020	9/30/2021		
Petrulis	Al	6/16/2017	9/30/2021		Traffic Comm. exp 1/31/20; HDC exp 3/1/2020
Saeger	Jayne	6/15/2019	9/30/2020		
Waters	Gretchen	9/29/2019	9/30/2020		

Nominations to the Animal Control Appeal Board:

Term Expires: 9/30/2023

Term currently held by: Jayne Saeger

Term Expires: 9/30/2023

Term currently held by: Gretchen Waters

Interested Applicants:

Last Name	First Name	App/Resume Expire	Notes 1
Green	Aaron	3/8/2021	

Building Code Board of Appeals

Appointed by Council

5 Regular Members: Three (3) Residents with background, training or experience in construction or similar trades; at least one shall be a professional structural or civil engineer of architectural engineering experience; Two (2) by Ordinance - City Manager and Oakland County Health Department Representative

5 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Abitheira	Gary	1/20/2014	1/1/2022	Resident w/Construction/Engineering Experience.

Brooks	Teresa	1/4/2019		Oakland County Health Dept Sanitarian
Dziurman	Matthew	3/6/2021	1/1/2025	Resident w/Construction Experience.
Frisen	Sande	11/2/2017	1/1/2020	Architectural Engineer
Miller	Mark F.			Per Chapter 79, Sect 116.2

Nominations to the Building Code Board of Appeals:**Term Expires: 1/1/2025**

Term currently held by: Sande Frisen

Interested Applicants:

Last Name	First Name	App/Resume Expire	Notes 1
Ali	Aleem	1/2/2021	Engineering experience
Bertelsen	David	3/2/2022	
Chambers	Barbara	2/26/2021	Historic Dist Comm exp 3/1/2023

Yes:

No:

I-3 No Request for Closed Session**I-4 Approval of Bond Refunding Resolution (*Introduced by: Mark Miller, City Manager, Lori Grigg Bluhm, City Attorney, and Robert Maleszyk, Chief Financial Officer*)**Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

At a regular meeting of the City Council of the City of Troy, Oakland County, Michigan,
held on September 21, 2020.

PRESENT: _____

ABSENT: _____

The following resolution was made by _____ and seconded by _____:

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$11,000,000 GENERAL OBLIGATION LIMITED TAX
REFUNDING BONDS, SERIES 2020 (TAXABLE)

WHEREAS, pursuant to Act 197 of the Public Acts of Michigan of 1975, as amended (“Act 197”), which was subsequently repealed and recodified in 2018 as Part 2 of Act 57, Public Acts of Michigan, 2018 (“Act 57”), and Ordinance 78 adopted by the City Council of the City of Troy (the “City”) on July 12, 1993, the City Council created the Downtown Development Authority of the City of Troy (the “DDA”); and,

WHEREAS, pursuant to Act 197 and Ordinance 80 adopted by the City Council of the City of December 13, 1993, the City Council approved the Development Plan and Tax Increment Financing Plan (the “Plan”), which Plan, prior to 2013, was subsequently amended in 1998, 2000, 2002 (twice) and 2007; and,

WHEREAS, the DDA previously issued the following bonds pursuant to Act 197, secured solely by tax increment revenues, as defined in Act 197 (“Tax Increment Revenues”), received by the DDA to finance the implementation of a portion of the Plan: (i) Downtown Development Authority Development and Refunding Bonds, Series 2001 in the aggregate principal amount of \$24,000,000 to finance the cost of roadway and streetscape improvements to Big Beaver Road and to refinance a portion of the cost of the parking garage adjacent to Somerset North, (ii) Community Center Facility Bonds, Series 2002 in the aggregate principal amount of \$9,700,000 to finance a portion of the cost of constructing the Troy Community Center, and (iii) Community Facility Center Junior Lien Bonds, Series 2003 in the aggregate principal amount of \$4,025,000 to finance a portion of the cost of constructing the Troy Community Center (such bonds are collectively referred to as the “DDA Bonds”); and

WHEREAS, although the schedules prepared as part of each issue of DDA Bonds projected that there would be sufficient Tax Increment Revenues to cover all of the debt service on the DDA Bonds, there was an unanticipated decline in property values in the Plan's Development Area beginning in 2008, and a corresponding decrease in the available Tax Increment Revenues to the extent that they would have been unable to pay the debt service on the DDA Bonds as of November 1, 2013; and

WHEREAS, in order to prevent a default on the DDA Bonds, the City Council, on August 12, 2013, approved amendments to the Plan that (i) extended the Plan to December, 2033 to allow for the capture of annual Tax Increment Revenues to ultimately pay off the indebtedness represented by the DDA Bonds, (ii) removed certain properties that had significantly decreased in value from the Plan's Development Area to enable the DDA to realize a capture of Tax Increment Revenues from the revised Development Area in amounts sufficient to pay the annual debt service on the 2013 Bonds (as hereinafter defined) and (iii) contemplated that the City would issue general obligation bonds to refund the DDA Bonds, which would require the City to pledge its limited tax full faith and credit, but which would be secured primarily by the Tax Increment Revenues to be derived from the revised Development Area for the extended period of time(the Plan, as amended in 2013, the "Amended Plan"); and

WHEREAS, the DDA, by resolution adopted on July 24, 2013, approved and submitted to the City Council an estimate of the Tax Increment Revenues and other revenue available under Section 11 of Act 197 to be available for payment of principal and interest on the 2013 Bonds, and

WHEREAS, the City Council, on August 12, 2013, also adopted a resolution (the "2013 Bond Resolution"), which authorized the issuance of the City's General Obligation Limited Tax Bonds, Series 2013 (the "2013 Bonds") pursuant to Act 197 and the Amended Plan for the purpose of paying all or part of the cost of implementing the Amended Plan and refunding the

outstanding DDA Bonds in connection therewith and also approved the foregoing estimate of the DDA with respect to the Tax Increment Revenues and other revenue under Section 11 of Act 197 to be available for payment of the principal of and interest on the 2013 Bonds; and

WHEREAS, the 2013 Bonds were issued on September 30, 2013 in the aggregate principal amount of \$14,945,000 maturing on November 1 in the years 2014 through 2033; and

WHEREAS, the 2013 Bonds remain outstanding in the principal amount of \$13,385,000, and the City has been advised that certain of the 2013 Bonds could be redeemed and thereby secure savings for the City and benefit the taxpayers of the City; and

WHEREAS, Part VI of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the City to refund all or any part of its outstanding securities including the 2013 Bonds; and

WHEREAS, the City has received a proposal from Huntington Securities, Inc. (the "Underwriter") to refund all or part of the outstanding 2013 Bonds; and

WHEREAS, it is in the best interests of the City that bonds be sold to refund the 2013 Bonds.

NOW, THEREFORE, BE IT RESOLVED that:

1. **AUTHORIZATION OF 2020 BONDS – PURPOSE.** Bonds of the City aggregating the principal sum of not to exceed Eleven Million Dollars (\$11,000,000) (the "2020 Bonds"), as determined by the City Manager at the time of sale, shall be issued and sold pursuant to the provisions of Act 34, and other applicable statutory provisions, for the purpose of refunding all or part of the outstanding 2013 Bonds (the "2013 Bonds To Be Refunded"). The City Manager shall determine which of the 2013 Bonds shall be refunded and the principal amount of the 2020 Bonds at the time of sale.

2. **BOND DETAILS.** The 2020 Bonds shall be designated "General Obligation Limited Tax Refunding Bonds, Series 2020 (Taxable);" shall be dated as of the date of delivery thereof

to the Underwriter; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 5.00% per annum as shall be determined by the City Manager at the time of sale, payable on each May 1 and November 1 as shall be determined by the City Manager at the time of sale; shall be mature on November 1 in such years and in such principal amounts as shall be determined by the City Manager at the time of sale; and shall be serial bonds and/or term bonds as shall be determined by the City Manager at the time of sale.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the 2020 Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the 2020 Bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each 2020 Bond as shown on the registration books at the close of business on the fifteenth day of the calendar month preceding the month in which the interest payment is due. Principal and interest shall be paid when due by wire transfer or by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. PRIOR REDEMPTION. The 2020 Bonds shall be subject to mandatory and/or optional redemption prior to maturity if so determined by the City Manager at the time of sale and if so determined, upon such terms and conditions as shall be approved by the City Manager.

5. BOOK-ENTRY SYSTEM. Initially, one fully-registered 2020 Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the City determines that it is in the best interest of the City not to continue the book-entry system of transfer or that the interests of the holders of the 2020 Bonds might be adversely affected if the book-entry

system of transfer is continued, the City may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of 2020 Bond certificates. In such event, the bond registrar and paying agent shall deliver, transfer and exchange 2020 Bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the 2020 Bonds at any time by giving notice to the City and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the City may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the City shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the City and the bond registrar and paying agent shall be obligated to deliver 2020 Bond certificates in accordance with the procedures established by this resolution. In the event 2020 Bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the City and the bond registrar and paying agent to do so, the City and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the 2020 Bonds to any Participant having 2020 Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the 2020 Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any 2020 Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such 2020 Bonds and all notices with respect to the 2020 Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the City. The City has previously

signed the Blanket Issuer Letter of Representations and the City Manager is authorized on behalf of the City to sign such additional documents as requested by DTC as he deems necessary or appropriate in order to accomplish the issuance of the 2020 Bonds in accordance with law and this resolution.

6. BOND REGISTRAR AND PAYING AGENT. The City Manager shall designate, and may enter into an agreement with, a bond registrar and paying agent for the 2020 Bonds which shall be a bank or trust company located in the State of Michigan that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The City Manager from time to time as required may designate a similarly qualified successor bond registrar and paying agent.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF 2020 BONDS. The 2020 Bonds shall be executed in the name of the City by the manual or facsimile signatures of the Mayor and the City Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the 2020 Bonds. After the 2020 Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the City Treasurer or the City Manager to the purchaser of the 2020 Bonds upon receipt of the purchase price. Additional 2020 Bonds bearing the manual or facsimile signatures of the Mayor and the City Clerk may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of the 2020 Bonds. The bond registrar and paying agent shall indicate on each 2020 Bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF 2020 BONDS. Any 2020 Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for 2020 Bonds of any

other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered 2020 Bond.

Each 2020 Bond shall be transferable only upon the books of the City, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such 2020 Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any 2020 Bond, the bond registrar and paying agent on behalf of the City shall cancel the surrendered 2020 Bond and shall authenticate and deliver to the transferee a new 2020 Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered 2020 Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new 2020 Bond pursuant to this Section, payment of interest on the 2020 Bonds is in default, the bond registrar and paying agent shall endorse upon the new 2020 Bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____, ____."

The City and the bond registrar and paying agent may deem and treat the person in whose name any 2020 Bond shall be registered upon the books of the City as the absolute owner of such 2020 Bond, whether such 2020 Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such 2020 Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such 2020 Bond to the extent of the sum or sums so paid, and neither the City nor the bond registrar and paying agent shall be affected by any notice to the contrary. The City agrees to indemnify and save the bond registrar and paying agent harmless from and against

any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of 2020 Bonds, the City or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange 2020 Bonds or portions of 2020 Bonds that have been selected for redemption.

9. FORM OF 2020 BONDS. The 2020 Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OAKLAND

CITY OF TROY
GENERAL OBLIGATION LIMITED TAX REFUNDING BOND, SERIES 2020 (TAXABLE)

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

Registered Owner:

Principal Amount:

The City of Troy, County of Oakland, State of Michigan (the "City"), acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at the corporate trust office of _____, the bond registrar and paying agent, located in _____, Michigan, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by wire transfer or by check or draft drawn upon and mailed by the bond registrar and paying agent by first class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from the Date of Original Issue set forth above, or such later date through which interest has been paid, until the City's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of May and November in each year, commencing on _____, 202_. Principal and interest are payable in lawful money of the United States of America.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the City under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 34, Public Acts of 2001, as amended ("Act 34") and Act No. 57, Public Acts of 2018 ("Act 57")) and a resolution adopted by the City Council of the City on September 21, 2020 (the "Resolution"), for the purpose of refunding the City's General Obligation Refunding Bonds, Series 2013 (the "2013 Bonds") maturing in the years _____ through 2033. The 2013 Bonds were issued by the City to pay part of the cost of implementing the Development Plan and Tax Increment Financing Plan (the "Plan") of the Downtown Development Authority of the City of Troy (the "DDA") and in connection therewith, refunding all of the outstanding bonds of the DDA originally issued to pay such cost. The tax increment revenues and other revenue received by the DDA pursuant to Section 211 of Act 57 and the full faith and credit of the City have been pledged to the prompt payment of the principal of and interest on this bond. In the event and to the extent that such tax increment revenues and other revenue are not sufficient to pay the principal of and interest on the bonds of this series, such principal and interest are payable as a

first budget obligation of the City from its general funds. Taxes imposed by the City are subject to constitutional, statutory and charter tax limitations.

This bond is transferable, as provided in the Resolution, only upon the books of the City kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds that have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year ____ are subject to mandatory prior redemption at par and accrued interest as follows:

<u>Redemption Date</u>	<u>Principal Amount of Bonds to be Redeemed</u>
------------------------	---

Bonds or portions of bonds to be redeemed by mandatory redemption shall be selected by lot.

(REPEAT IF MORE THAN ONE TERM BOND)

OPTIONAL PRIOR REDEMPTION

Bonds maturing prior to _____, _____, are not subject to redemption prior to maturity. Bonds maturing on and after _____, _____, are subject to redemption prior to maturity at the option of the City, in such order as shall be determined by the City, on any one or more interest payment dates on and after _____, _____. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed for redemption.

Not less than thirty but not more than sixty days' notice of redemption shall be given to the Registered Owner of bonds called to be redeemed by mail to each Registered Owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the City, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Troy, State of Michigan, by its City Council, has caused this bond to be executed in its name by the manual or facsimile signatures of the Mayor and the City Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted thereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

CITY OF TROY

(SEAL)

By: _____
City Clerk

By: _____
Mayor

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolution.

Bond Registrar and Paying Agent

By: _____
Authorized Representative

AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____
(please print or type name, address and taxpayer identification number of transferee) the within
bond and all rights thereunder and hereby irrevocably constitutes and appoints

attorney to transfer the within bond on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a
Securities Transfer Association recognized signature guarantee program.

END OF 2020 BOND FORM

10. SECURITY. The Tax Increment Revenues and other revenue received by the DDA under Section 211 of Act 57 (the recodification of Section 11 of Act 197) are pledged for the payment of the principal of and interest on the 2020 Bonds. The 2020 Bonds shall also be limited tax general obligations of the City, and the full faith and credit of the City are pledged for the prompt payment of the principal of and interest on the 2020 Bonds as the same shall become due. Each year the City shall be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem property taxes on all taxable property within its corporate boundaries to pay such principal and interest as the same become due in the event and to the extent that the Tax Increment Revenues and other revenue to be available to the DDA under Section 211 of Act 57 are not sufficient to make such payment. The ability of the City to raise funds to pay such amounts is subject to applicable constitutional, statutory and charter limitations on the taxing power of the City.

11. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the 2020 Bonds, shall have been deposited in trust, this resolution shall be defeased and the owners of the 2020 Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the 2020 Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange 2020 Bonds as provided herein.

12. PRINCIPAL AND INTEREST FUND. There is hereby established for the 2020 Bonds a Principal and Interest Fund that shall be either a separate fund or part of a common fund as permitted by law. From the proceeds of the sale of the 2020 Bonds, there shall be set aside in the Principal and Interest Fund any accrued interest received from the purchaser at the time of

delivery of the same. The Tax Increment Revenues and other revenue available to the DDA under Section 211 of Act 57 and other available moneys of the City, if any, to be used to pay the payment of the principal of and interest on the 2020 Bonds shall be deposited in the Principal and Interest Fund and so long as the principal or interest on the 2020 Bonds remain unpaid, no moneys shall be withdrawn from such fund except to pay such principal and interest or to pay from any investment earnings on such fund the fees and expenses of the bond registrar and paying agent.

13. PAYMENT OF COSTS OF ISSUANCE -- ESCROW FUND. The remainder of the proceeds of the 2020 Bonds shall be used, together with available moneys of the DDA in the amount of not less than \$3,212,400, to pay the costs of issuance of the 2020 Bonds and to refund the 2013 Bonds To Be Refunded. After the costs of issuance have been paid or provided for, the remaining proceeds and available DDA moneys, in an amount determined by the City Manager at the time of sale of the 2020 Bonds, shall be used to establish an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing and used to pay the principal of and interest on the 2013 Bonds To Be Refunded. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") pursuant to an Escrow Agreement (the "Escrow Agreement"), which irrevocably shall direct the Escrow Agent to take all necessary steps to pay the principal of and interest on the 2013 Bonds To Be Refunded when due and to call the 2013 Bonds To Be Refunded for redemption at such time as shall be determined in the Escrow Agreement. The City Manager is authorized to select the Escrow Agent and enter into the Escrow Agreement on behalf of the City. The amounts held in the Escrow Fund shall be such that the cash and the investments and the income received on the investments will be sufficient without

reinvestment to pay the principal of and interest on the 2013 Bonds To Be Refunded when due at maturity or call for redemption as required by the Escrow Agreement.

14. APPROVAL OF DEPARTMENT OF TREASURY. The issuance and sale of the 2020 Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan as provided in Act 34. If necessary, the City Manager is authorized to file an application with the Department of Treasury for approval of the 2020 Bonds.

15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF 2020 BONDS. The 2020 Bonds shall be sold pursuant to a negotiated sale as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the City and is calculated to provide the maximum flexibility in pricing the 2020 Bonds and to result in the lowest interest cost to the City. The City Manager is authorized to enter into a Bond Purchase Agreement with the Underwriter, which Bond Purchase Agreement shall set forth the principal amount of the 2020 Bonds, principal maturities and dates, interest rates and interest payment dates, redemption provisions, if any, purchase price to be paid by the Underwriter with respect to the 2020 Bonds and such other terms and provisions as the City Manager determines to be necessary or appropriate in connection with the sale of the 2020 Bonds. The Bond Purchase Agreement and the terms of the 2020 Bonds set forth therein shall be approved by an order adopted by the City Manager at the time of the sale of the 2020 Bonds. The Mayor, the City Clerk, the City Manager and the City Treasurer are each hereby authorized to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the 2020 Bonds in accordance with the provisions of this resolution. In making the determination in the order authorizing the sale of the 2020 Bonds and in the Bond Purchase Agreement with respect to principal maturities and dates, interest rates, purchase price of the 2020 Bonds and compensation to be paid to the Underwriter, the City Manager shall be limited as follows:

- (a) The interest rate on any 2020 Bond shall not exceed 5.00% per annum.

(b) The final maturity date of the 2020 Bonds shall not be later than November 1, 2033.

(c) The purchase price of the 2020 Bonds shall not be less than 99.00% of the principal amount thereof.

(d) The Underwriter's discount with respect to the 2020 Bonds or the compensation to be paid to the Underwriter shall not exceed 1.00% of the principal amount of the 2020 Bonds.

16. REPLACEMENT OF 2020 BONDS. Upon receipt by the City Clerk of proof of ownership of an unmatured 2020 Bond, of satisfactory evidence that the 2020 Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity that complies with applicable law and is satisfactory to the City Clerk, the City Clerk may authorize the bond registrar and paying agent to deliver a new executed 2020 Bond to replace the 2020 Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured 2020 Bond is lost, apparently destroyed or wrongfully taken, the City Clerk may authorize the bond registrar and paying agent to pay the 2020 Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement 2020 Bond. The bond registrar and paying agent, for each new 2020 Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the City in the premises. Any 2020 Bond delivered pursuant to the provisions of this Section 16 in lieu of any 2020 Bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the 2020 Bond in substitution for which such 2020 Bond was delivered.

17. OFFICIAL STATEMENT. The City Manager is authorized to cause the preparation of an official statement for the 2020 Bonds for purposes of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the 2020 Bonds, the City will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule)

on a timely basis and in reasonable quantity as requested by the Underwriter to enable the Underwriter to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

18. CONTINUING DISCLOSURE. The Mayor and the City Clerk are authorized to execute and deliver in the name and on behalf of the City a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking of the City pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

19. PROFESSIONAL SERVICES. The following are appointed to act in the following capacities with respect to the 2020 Bonds:

As registered municipal advisor: Bendzinski & Co., Municipal Finance Advisors
Grosse Pointe, Michigan

As Underwriter: Huntington Securities, Inc.
Southfield, Michigan

As bond counsel: Dickinson Wright PLLC
Troy, Michigan

20. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted at a regular meeting of the City Council of the City of Troy, Oakland County, Michigan, held on September 21, 2020, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act, Act 267 of the Public Acts of Michigan of 1976, as amended, and the Governor's Executive Order No. 2020-154, as the same has been or may be amended, supplemented, replaced or otherwise made to remain effective from time to time.

M. Aileen Dickson, MMC, MiPMC II
Troy City Clerk

Yes:
No:

I-5 Budget Amendment and Standard Purchasing Resolution 4: Oakland County Purchasing Cooperative – Raptor House Exhibit Construction at the Stage Nature Center *(Introduced by: Kurt Bovensiepe, Public Works Director)*

Suggested Resolution
Resolution #2020-09-
Moved by
Seconded by

RESOLVED, That, in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *National Restoration of Milford, MI*, for the Raptor House Exhibit Construction at the Stage Nature Center for a not to exceed total amount of \$130,000 as detailed in the proposal, a copy of which shall be **ATTACHED** to the original Minutes of the meeting, and as per the Oakland County Purchasing Cooperative Contract #005106 with a \$15,000 contingency for a grand total of \$145,000.

BE IT FINALLY RESOLVED, That Troy City Council hereby **APPROVES** amending the budget for the Capital account in the amount of \$20,000.

Yes:

No:

I-6 Troy Family Aquatic Center *(Introduced by: Robert J. Bruner, Assistant City Manager)*

I-7 Temporary Enclosures – A Resolution to Permit Temporary Enclosures to Expand Seating Capacity During COVID-19 *(Introduced by: Brent Savidant, Community Development Director)*

Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

WHEREAS, The City of Troy, Michigan, has an ordinance that regulates temporary buildings, structures and uses in the City of Troy; and,

WHEREAS, The ordinance that regulates temporary buildings, structures and uses is Chapter 39 Zoning Ordinance in the City of Troy Code of Ordinances; and,

WHEREAS, The intent of Chapter 39 is to regulate temporary buildings, structures and uses in the City for many reasons including but not limited to public safety, community character and maintaining property values; and,

WHEREAS, Provisions in Chapter 39 that regulate temporary buildings, structures and uses in the City are restrictive in many ways including hours of operation and duration and the requirement that temporary enclosures are permitted during periods of construction or for special events; and,

WHEREAS, The coronavirus (COVID-19) is a respiratory disease that can result in serious illness and death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease; and,

WHEREAS, To protect Michigan residents from the coronavirus, the Governor of the State of Michigan issued numerous Executive Orders which negatively impacted businesses in the City of Troy; and,

WHEREAS, The City recognizes many of the challenges faced by Troy businesses as a result of Executive Orders, including reduced building capacity and limitations on gathering size; and,

WHEREAS, Numerous restaurant owners have reached out to City Council and City Administration, asking for assistance in keeping their businesses open during the coronavirus pandemic; and,

WHEREAS, The Troy City Council desires to assist local businesses to generate revenue, attract patrons and stay competitive in spite of reduced building capacity and limitations on gathering size; and,

WHEREAS, Many businesses in the City of Troy have outdoor patio space that is potentially convertible to indoor usable area via the construction of temporary enclosures; and,

WHEREAS, Temporary enclosures would have the effect of increasing seating capacity and revenue for Troy businesses during fall, winter and spring months;

NOW, THEREFORE, BE IT RESOLVED, City Council hereby **DIRECTS** City Administration to **NOT ENFORCE** provisions of Sections 7.13 and 7.14 of Chapter 39, specifically related to hours of operation and duration for temporary enclosures and the requirement that temporary enclosures are permitted during periods of construction or for special events, during the declared emergency.

BE IT FURTHER RESOLVED, Said temporary enclosures shall **REQUIRE** submittal and approval of a **COMPLETE** Temporary Building, Structure, Use and Outdoor Special Event Application and fee to the City of Troy Planning Department.

BE IT FURTHER RESOLVED, This option is available **ONLY** to businesses that have been affected by occupancy reduction associated with the coronavirus (COVID-19).

BE IT FURTHER RESOLVED, All temporary enclosures are **REQUIRED** to adhere to the Building Code and Fire Code and other laws related to public health, safety and welfare.

BE IT FURTHER RESOLVED, This resolution **DOES NOT MODIFY OR IMPACT** any private contractual agreements nor will the City be enforcing any private contractual rights.

BE IT FURTHER RESOLVED, City Administration **MAY INSPECT** temporary enclosures from time to time to ensure they are not a hazard or in violation of laws or regulations.

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** City Administration to initiate a process to inform Troy business owners of this temporary enclosure option.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of "J" Items NOT Removed for Discussion

Suggested Resolution

Resolution #2020-09-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution

Resolution #2020-08-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – September 14, 2020

J-3 Proposed City of Troy Proclamations:

Suggested Resolution

Resolution #2020-09-

- a) Proclamation for Metastatic Breast Cancer Awareness Month Day – October 13, 2020, and Breast Cancer Awareness Month – October, 2020

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 2: Sole Bidder Meeting Specifications – TriCaster Equipment – Community Affairs Department**

Suggested Resolution

Resolution #2020-09-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish all equipment, material and labor to install TriCaster equipment for the City of Troy to the sole bidder, meeting all bid specifications; *Advanced Lighting and Sound of Troy, MI*, for an estimated total cost of \$26,399, at prices contained in the bid tabulation opened September 10, 2020, a copy of which shall be **ATTACHED** to the original Minutes of the meeting.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the company's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

- b) **Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications – Department of Public Works Window Replacement – Parks Maintenance Garage and Main Facility**

Suggested Resolution

Resolution #2020-09-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for replacement windows at the Department of Public Works Parks Maintenance Garage and Main Facility; as per bid specifications to the sole bidder meeting specifications, *H&H Glass & Metal, Inc. of Detroit, MI*, for an estimated total cost of \$48,906 at unit prices contained in the bid tabulation opened September 3, 2020; a copy of which shall be **ATTACHED** to the original Minutes of the meeting, with a 10% contingency of \$4,900 for an estimated grand total amount of \$53,806 not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

c) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Department of Public Works Fleet Garage Unit Heater Replacement

Suggested Resolution
Resolution #2020-09-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the purchase of replacement unit heaters for the Fleet Garage located at the Department of Public Works; as per bid specifications to the low bidder meeting specifications, *The Macomb Group of Sterling Heights MI*, for an estimated total cost of \$45,255 at unit prices contained in the bid tabulation opened September 10, 2020; a copy of which shall be **ATTACHED** to the original Minutes of the meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

d) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Department of Public Works Gas Detection System

Suggested Resolution
Resolution #2020-09-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the purchase and installation of a Gas Detection System located at the Department of Public Works; as per bid specifications to the low bidder meeting specifications; *Ino-Tec, Inc. of Ray, MI* for an estimated cost of \$64,927 at prices contained in the bid tabulation opened September 10, 2020; a copy of which shall be **ATTACHED** to the original Minutes of the meeting, with a 15% contingency of \$9,740 for an estimated grand total amount of \$74,667 not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

J-5 Request for Acceptance of a Regrading and Temporary Construction Permit and Compensation Authorization – Big Beaver Relief Sewer Project #17.402.5

Suggested Resolution

Resolution #2020-09-

RESOLVED, That City Council hereby **ACCEPTS** a Regrading and Temporary Construction Permit from The Chaldean Catholic Church of the United States of America, owner of the properties having Sidwell #88-20-25-126-024 & 015.

BE IT FURTHER RESOLVED, That City Councils **AUTHORIZES** payment in the amount of \$14,000.00 for the temporary permit.

J-6 Bid Waiver – Grounds Maintenance EquipmentSuggested Resolution

Resolution #2020-09-

RESOLVED, That, in the best interest of the City, Troy City Council hereby **WAIVES** the formal bidding procedures and **AWARDS** a contract to *Spartan Distributors of Sparta, MI* for the purchase of four (4) pieces of Grounds Maintenance equipment for an estimated total cost of \$108,839.62; less a total trade-in amount of \$750.00 for a total estimated cost of \$108,089.62.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**K-1 Announcement of Public Hearings: None Submitted**

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:****M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:****N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals**O. REPORTS:**

O-1 Minutes – Boards and Committees:

- a) Civil Service Commission (Act 78)-Final – July 14, 2020

O-2 Department Reports:

- a) Late Tax Payments
- b) Speed Humps
- c) Oakland County Parks and Recreation Millage
- d) Library Millage Community Engagement Plan Update
- e) Welcoming America Membership

O-3 Letters of Appreciation: None Submitted

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

P. COUNCIL COMMENTS:

P-1 No Council Comments Advanced

Q. CLOSED SESSION

Q-1 No Closed Session Requested

R. ADJOURNMENT:

Respectfully submitted,



Mark F. Miller
City Manager

2020 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**2020 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

October 12, 2020.....	Regular Meeting
October 26, 2020.....	Regular Meeting
November 9, 2020.....	Regular Meeting
November 23, 2020.....	Regular Meeting
December 7, 2020.....	Regular Meeting
December 14, 2020.....	Regular Meeting

**PROCLAMATION IN RECOGNITION OF
KAORI MARIKAWA
FOR DONATING HER TIME AND TALENTS
TO HER COMMUNITY DURING THE COVID-19 PANDEMIC**

WHEREAS, On March 11, 2020, Michigan Governor Gretchen Whitmer declared a State of Emergency and issued several orders implementing measures in the State of Michigan that were designed to help prevent the rapid spread of the COVID-19 virus, a respiratory disease that can result in serious illness or death; and

WHEREAS, On March 23, 2020, Governor Gretchen Whitmer Issued Executive Order 2020-21, which temporarily suspended all activities not necessary to sustain or protect life - the Stay Home/Stay Safe Order, making life very challenging and different from what everyone has been used to; and

WHEREAS, During these challenging and uncertain times, our Troy Community continues to practice social distancing and residents have been looking out for one another and rallying around one another during this time of need; and

WHEREAS, One of Troy's residents, 18-year-old **Kaori Marikawa** felt that because of COVID, most of her neighbors who are older adults, haven't been able to see their children and grandchildren like they used to, making everyone very sad and lonely, and the neighborhood become very quiet and depressed; and

WHEREAS, **Kaori** began playing the violin when she was 6 years old and loved it from the very first note. Since school was closed, part of **Kaori's** daily schedule was to practice violin for two hours a day and with the windows open, neighbors started coming to her family's yard to listen to her music whenever she would practice. Some neighbors suggested she play more often outside or on the lake so they could listen, and one neighbor even offered a boat; and

WHEREAS, As her **Mom Yoko Marikawa** pedaled the boat, **Kaori** played her own renditions of 'Star-Spangled Banner,' 'Scotland the Brave,' 'Amazing Grace' and 'My Heart Will Go On,' as well as classics such as Vivaldi's 'The Four Seasons,' treating her neighbors to their own personal violin concerts. Starting at Pebble Lake where she lives, **Kaori** has now expanded her concerts to the other five lakes within her subdivision; and

WHEREAS, **Kaori** also works very hard in her studies; this year she received the AP Scholar Award for achieving high scores on five AP exams, and in 2018, she was an intern at the United Nations Headquarters in New York City working for a foreign diplomat. **Kaori** hopes to get into Harvard next year;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council extends special recognition to Troy resident **Kaori Marikawa** for dedicating her time, talent and love of the violin to bring smiles and happiness to her community by playing the violin on the many lakes within the Emerald Lakes Subdivision; and

BE IT FURTHER RESOLVED, That the Troy City Council and all of Troy's residents sincerely thank **Kaori Marikawa** for being a shining example of how to give back to one's community.

Presented this 21st day of September 2020

**SERVICE COMMENDATION
TROY HISTORIC VILLAGE
EXECUTIVE DIRECTOR LORAIN CAMPBELL**

WHEREAS, Loraine Campbell began her career with the City of Troy in 1976 as an Interpretive Naturalist at the Stage Nature Center. She became an Education Coordinator in 1998 and was promoted to Executive Director of the Troy Historic Village in 2000; and

WHEREAS, Loraine oversaw the daily operation and administration of 11 historic structures and a collection of over 8,000 items on local and regional history. She supervised 7 employees and 180 volunteers with interpretive programs servicing 26,000+ guests annually; and

WHEREAS, Loraine has a Master of Arts Degree in History, a Certificate in Archive Management, and a Bachelor of Science in Biology from Wayne State University. She is the author of *A Pocketful of Passage*, the editor of *Troy, A City from the Corners*, and co-author of *Fire Calls and Station Stories*; and

WHEREAS, Loraine has served on the Michigan Museum Association Board of Directors, 2011-present; Planning Committee for the Michigan Local History Conference, 2007- 2016; and a member of the Troy Kiwanis Club. She was an Adjunct Professor, LIS, at Wayne State University from 2009-2015 and an Adjunct Professor, College of Arts and Science, at Oakland University in 2017; and

WHEREAS, Loraine will officially retire from the Troy Historic Village on September 28, 2020 after 20 years of dedicated service and the utmost respect from the City of Troy, the Troy Historical Society, Troy Historic Village employees and volunteers, and countless residents she has met during her career with the City of Troy and the Troy Historic Village. Together with **Loraine's** leadership the Troy Historic Village has expanded its resources and is now recognized as an outstanding center for history and culture.

WHEREAS, Loraine will now enjoy more time with her daughters **Emily Berezowski** and **Marie Kappenman**, sons-in-law **Taras Berezowski** and **Justin Kappenman**; and grandchildren **Max and Alexander Berezowski** and **Una, Emmett and Deacon Kappenman**. **Loraine** will also spend a lot of quality time with her parents Madonna and Joseph Killewald as well as birding, gardening, exploring nature, and traveling;

NOW, THEREFORE, BE IT KNOWN, That the Mayor and City Council of the City of Troy take this opportunity to express their appreciation to **Loraine Campbell** for her professionalism and her many contributions to the City of Troy and the Troy Historic Village for the betterment of the community; and

BE IT FURTHER KNOWN, That the Mayor and City Council of the City of Troy, City Management, and the citizens of the City of Troy, extend wishes of prosperity, good health and happiness to **Loraine** during her retirement years.

Presented the 21st day of September 2020.

**PROCLAMATION
CHILDHOOD CANCER AWARENESS MONTH
SEPTEMBER 2020**

WHEREAS, Childhood cancer is the number one cause of death from disease among children. Every day, 43 children in the United States are diagnosed with cancer and the average age of diagnosis is 6 years old. One in 285 children will be diagnosed with cancer before the age of 20 and around the world, one child every 2 minutes is diagnosed with cancer. Approximately 11,050 children and adolescents under 15 years of age will be diagnosed with cancer in 2020 in the United States; and

WHEREAS, One in every 1,000 eighteen year olds in the United States is a survivor of childhood cancer, as a result of overall cure rates that have risen to more than 80% over the past 40 years. Only 4% of federal government cancer research funding goes to childhood cancer research; and

WHEREAS, Lifelong follow up care is recommended for all childhood cancer survivors due to the possibility of late side effects associated with treatment; and

WHEREAS, The impact of a childhood cancer diagnosis produces multiple challenges to a family. Children and their families need and deserve the full support of their communities while undergoing treatment; and

WHEREAS, Survival rates for pediatric cancers have improved dramatically over the past 50 years. Today, innovative treatments such as proton therapy and molecularly targeted therapy give doctors even more tools to fight and win the battle against childhood cancers, while working to reduce side effects from treatments; and

WHEREAS, Proton therapy can be especially beneficial for young cancer patients, who are most vulnerable to side effects of traditional radiation therapy. Beaumont Hospital, Royal Oak was the first hospital in Michigan treating pediatric patients with proton technology; and

WHEREAS, Our community has the opportunity to make a significant impact on the lives of children currently being treated for cancer, childhood cancer survivors and their families; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy hereby proclaims **September 2020 as Childhood Cancer Awareness Month** in the City of Troy and joins with our local hospitals to honor all childhood cancer survivors for their strength and determination; and

BE IT FURTHER RESOLVED, That the City Council of the City of Troy applaud the hard-working doctors, nurses and staff at Troy's local hospitals who dedicate their lives caring for children affected by cancer.

Signed this 14th day of September 2020.

**PROCLAMATION
WELCOMING WEEK
SEPTEMBER 12 – 20, 2020**

WHEREAS, The City of Troy has long considered itself a city of immigrants, and thrives to be a welcoming and inclusive municipality for all residents to live, work, learn, and play; and

WHEREAS, The City of Troy recognizes how immigrants and refugees contribute to a strong regional economy and a diverse, vibrant community; and

WHEREAS, According to the U.S. Census Bureau, Troy is a city with the second-largest percentage of foreign-born residents in Metro Detroit. The City of Troy is proud of our many Immigrants who call this community home and appreciate their valuable contributions in building and enriching our nation; and

WHEREAS, The City of Troy recognizes the contribution of all individuals to create a vibrant culture, future-ready workforce, and a growing economy to make Oakland County and the southeast Michigan region more prosperous and more inclusive for all who call it home; and

WHEREAS, The 2020 theme for **Welcoming Week is Creating Home Together** which is particularly poignant this year as we all struggle to define what home means to us under increasing COVID-19 restrictions and deepening political divides; and

WHEREAS, The City of Troy recognizes **September 12 – 20, 2020 as Welcoming Week**, a nationwide call for all to come together celebrating and leveraging our differences, and to build a vibrant and connected community where every resident has the opportunity to contribute, thrive, and have a sense of belonging regardless of immigration status, race, ethnicity, place or origin, gender, sexual orientation, religion, income, age, or other factors;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Troy does hereby proclaim **September 12 – 20, 2020 as Welcoming Week** in the City of Troy and urges all citizens to join us in recognizing this week to celebrate our differences; and

BE IT FURTHER RESOLVED, That the City Council urges all government agencies, organizations, schools, places of worship and individuals in our City to commemorate **Welcoming Week** as a time to come together to celebrate the wonderful things that each of our different cultures and backgrounds bring to the community. The City of Troy is pleased to join the celebration with other communities all over America.

Signed this 14th day of September, 2020.



500 West Big Beaver
Troy, MI 48084
troymi.gov

I-04

CITY COUNCIL AGENDA ITEM

Date: September 14, 2020

To: Honorable Members of the Troy City Council

From: Mark F. Miller, City Manager
Lori Grigg Bluhm, City Attorney
Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer

Subject: Approval of Bond Refunding Resolution – (Introduced by: Mark Miller, Lori Grigg Bluhm, Robert Maleszyk)

Periodically, City Administration investigates potential savings measures, such as favorable refunding of existing debt. This process led to the exploration of a refund of the 2013 City bonds that were issued pursuant to the modified DDA tax increment financing and development plans. In September 2013, the City issued \$14,945,000 in bonds, which are primarily secured by DDA tax increment revenues, and secondarily by the City's full faith and credit. Of this amount, \$13,385,000 remains outstanding today.

With the closing on the sale of the Somerset parking structure, the DDA recently received an additional \$4,035,171. Of this amount, City Administration recommends \$3,212,400 be paid directly to reduce the total City indebtedness. This is the amount that is legally restricted, since it represents the portion of the outstanding 2013 bonds that is allocated for tax purposes to the DDA tax exempt bonds initially issued in 1995 (and subsequently refunded by the DDA in 2001 and by the City in 2013) to finance part of the cost of the Somerset parking structure. This would allow for a reduction in the amount of new bonds to \$11,000,000 or less. It would also allow the DDA more flexibility in future years, after payment of the annual bond payments, to use additional tax increment revenues for other projects in accordance with the approved DDA tax increment financing and development plans.

Approval of the proposed bond issuance resolution, which was prepared by the City's outside bond counsel Terry Donnelly of Dickinson Wright, will result in a new assessment of the City's bond rating under criteria adopted since the last City bond issue. According to the City's financial advisor, Robert Bendzinski, if the City retains its AAA bond rating, then the estimated savings from this refunding is approximately \$2,900,000 (or \$431,000 per year) without any extension of the 2033 pay-off date. The refunding is expected to free up tax increment revenues that would otherwise be used for debt service.

City Administration recommends approval of the attached resolution, initiating a refunding of City bonds. In addition to City Administration, bond counsel Terry Donnelly and financial advisor Robert Bendzinski will be available at the September 21, 2020 meeting to address any additional questions.



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I-05

CITY COUNCIL AGENDA ITEM

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Kurt Bovensiepe, Public Works Director
Elaine Bo, Recreation Director
Dennis Trantham, Facilities and Grounds Operations Manager
MaryBeth Murz, Purchasing Manager

Subject: Budget Amendment and Standard Purchasing Resolution 4 – Oakland County Purchasing Cooperative - Raptor House Exhibit Construction at the Stage Nature Center.

History

- In February, 2018 the Troy Nature Society (TNS) requested the ability to house and care for 5 owls (a Great Horned, 2 Barred, and 2 Screech – all injured and cannot be released). The City agreed to allow TNS to house and care for the owls as long as a permit was applied and granted as detailed in Chapter 90 and that the City had no commitment for the care and housing of the owls. The permit application was submitted and approved.
- In March, 2018 TNS requested that the City install a concrete pad for the Raptor House. TNS also began a fund raising campaign for a more permanent Raptor House. The City agreed to partner with the TNS and provide the concrete pad.
- Several meetings were held between the City of Troy, TNS, Safe Built, and architects including David Donnellon who performed his services at no cost to design and provide a cost estimation.
- In September, 2018 the TNS formally requested that the City of Troy contribute funds for the construction of the Raptor House. TNS was told it would need to go through the budget process and the project would need to follow our parks amenity policy where the City contributes 40% and the organization contributes 60%. \$55,000 was approved by City Council in May of 2019 for Fiscal Year 2020. The City would contribute \$22,000 and TNS was contributing \$33,000.
- In September of 2019 bids for the project were received and ranged from \$101,000 to \$197,000 for the project, which was well over the budgeted amount. TNS was informed they would need to raise additional funds and the City would need to re-budget its share for Fiscal Year 2021.
- During the Fiscal Year 2021 budget discussions with TNS in February 2020, TNS requested that the City contribute more than 40% of the cost as they had not been able to raise 60% of the low bid \$101,000. The City of Troy committed to budget the entire cost of the project in the Capital Budget for the Fiscal Year 2021 with a \$50,000 contribution from the TNS.
- Fiscal Year 2021 began in the midst of a global pandemic and as a result of COVID-19 material and labor costs have increased significantly resulting in the request for a budget amendment.



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CITY COUNCIL AGENDA ITEM

Purchasing

- Pricing to provide the labor, materials, and equipment for the construction of the Raptor House Exhibit has been secured from *National Restoration, of Milford, MI* through the Oakland County Purchasing Cooperative Contract #005106 as per the attached quote dated September 3, 2020.
- City Council authorized participation in the Cooperative Purchasing Program on November 11, 2019 (Resolution #2019-11-128).

Financial

- Funds for the Construction of the Raptor House Exhibit at the Stage Nature Center are budgeted and available in the amount of \$125,000 under the Nature Center Project# 2021C0061 for the 2021 fiscal year. Expenditures will be charged to account number 401.771.771.7975.
- A local contribution from the Troy Nature Society of \$50,000 is included in the Capital Fund.
- A budget amendment to the Capital Account in the amount of \$20,000 will be required to complete the project.

Recommendation

City management recommends awarding a contract to *National Restoration, of Milford, MI* for the construction of a Raptor House Exhibit at the Stage Nature Center for an estimated total of \$130,000 as detailed in the attached quote and as per the Oakland County Purchasing Cooperative Contract #005106. Also, City management recommends including a contingency amount of \$15,000; for a not to exceed total amount of \$145,000. It is also recommended that the City Council approve a budget amendment to the Capital Account in the amount of \$20,000. The award is contingent upon the contractor's submission of properly executed insurance documents and all other specified requirements.

NATIONAL RESTORATION INC

2165 Fyke Dr.

Milford, MI 48381

248-318-0609 Fax 248-714-6323

johnf@nationalrestoration.net

September 3, 2020

Preserving America's Landmarks!

Licensed Builder

Mr. Dennis Trantham

Operations Manager, Facilities and Grounds

City of Troy, MI

500 West Big Beaver Road

Troy, MI 48084

248-524-3503, cell 586-219-7461

dennis.trantham@troymi.gov

RE: Lloyd A. Stage Raptor House

Mr. Trantham,

Per the plans and specifications, we propose to provide all the labor, material, and equipment needed to complete the following scope of work:

- Mobilize
- Provide permits
- Excavating and pouring footings, piers, and walkway.
- Excavating and pouring piers.
- Lay CMU masonry
- Complete the framing per plans, with some minor changes that will be approved by the owner.
- Install doors and mesh.
- Install the water line and hose bib.
- Install new electric service and receptacles and fixtures.
- Paint areas per plans
- Install pea gravel and weed block material.
- Clean up
- We propose to complete this project on a time and material basis per our contract with Oakland County for an amount not to exceed \$130,000.00

Note:

We have discussed with the city and representatives from the nature center, the need to make some material and minor design changes to help curb costs. These changes will not affect the quality of the project and would be noted on as built drawings when completed. Any changes would also be approved by the owner prior to making them.

Exclusions:

- Prevailing wages
- Premium time
- Utilities
- Finished landscaping

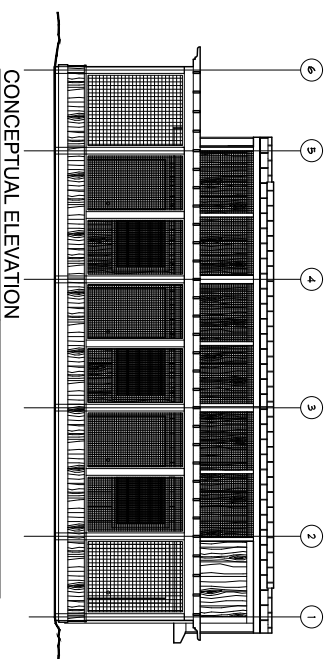
We appreciate the opportunity to quote your work. If you have any questions or concerns, please contact me.

Sincerely,

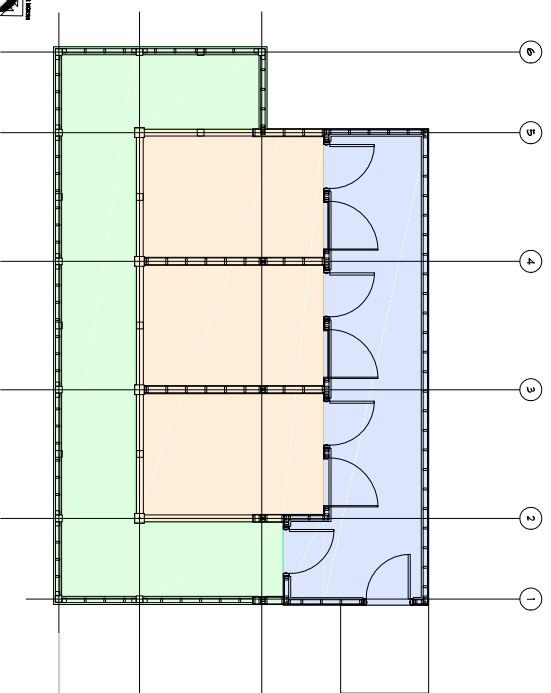
John Fletcher, President

LLOYD A. STAGE NATURE CENTER

NATURE CENTER EXHIBIT: RAPTOR HOUSE



CONCEPTUAL ELEVATION



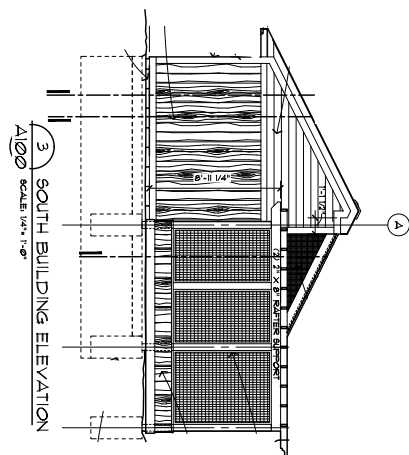
CONCEPTUAL FLOOR PLAN



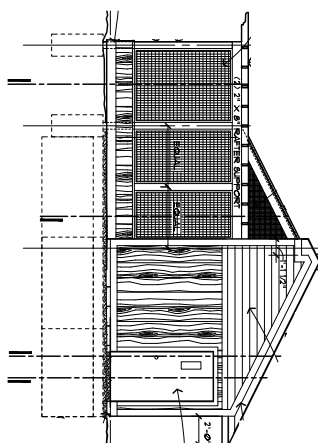
SQUARE FOOTAGE CALCULATIONS
= 252 sq. ft. Unconditioned Interior
= 342 sq. ft. Open air walkway
= 319 sq. ft. Security screen (Pergola covering)
Total = 911 sq. ft.



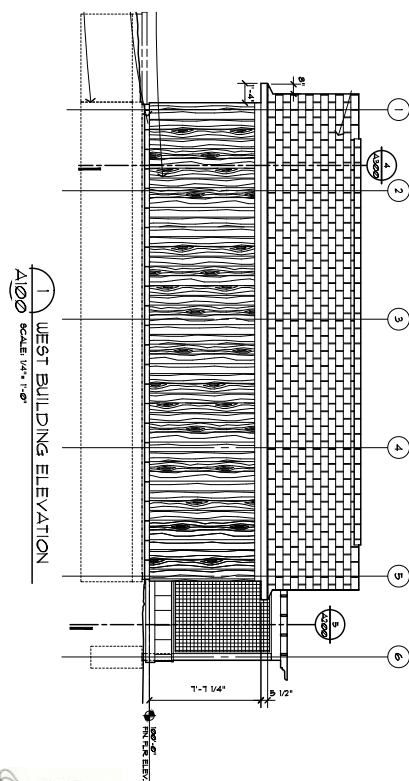
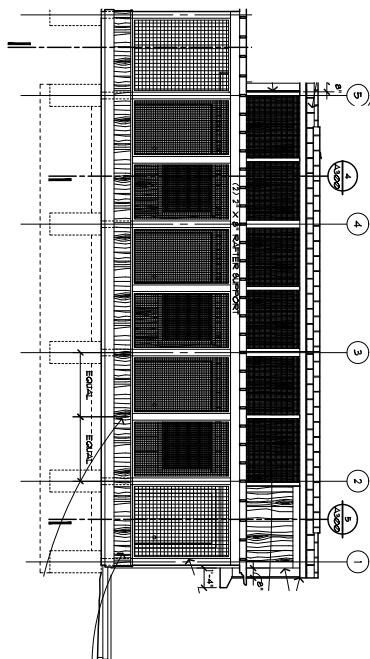
FOR OWNER REVIEW



4 NORTH BUILDING ELEVATION
SCALE: 1/4" = 1'-0"
A100



2 EAST BUILDING ELEVATION
SCALE: 1/4" = 1'-0"



WEST BUILDING ELEVATION



DESIGN RESOURCE, INC.
ALL RIGHTS RESERVED

REVISION NOTE	11.30.20
DESIGNER	DATE:

PERMIT:	10.30.2018
DISCHARGE:	10.30.2018
PERFORMANCE:	09.05.2018
REVIEW:	08.01.2018

DO NOT SCALE DRAWINGS
USE DIMENSIONS INDICATED

DESIGNER: JOHN ROCK, JPRA ARCHITECTS
PROJECT MANAGER: DAVID DONNELLO, DR ARCHITECTS
CONTACT NUMBER: 248-225-1436

NATURE CENTER EXHIBIT: RAPTOR HOUSE
LLOYD A. STAGE
NATURE CENTER
6685 COOLIDGE HIGHWAY
TROY, MICHIGAN 48068

ELEVATIONS + DETAILS

A200



CITY COUNCIL AGENDA ITEM

Date: September 17, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Elaine S. Bo, Recreation Director
Brian Goul, Assistant Recreation Director
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager

Subject: Troy Family Aquatic Center

History

The Troy Family Aquatic Center (TFAC) was opened to the public in 1991 and the Aquatic Center Fund was established in FYE 1992. The Aquatic Center Fund has lost money in 26 of 29 years (see Exhibit 1 attached). It lost more than \$3.6 million during that time (see Exhibit 2 attached); an average of more than \$125,000 annually. The Aquatics Center Fund's FYE 2020 Ending Fund Balance was \$542,710.

The Aquatic Center Fund is an enterprise fund used to account for the operations of the Aquatic Center. An enterprise fund is used to account for operations that are financed and operated in a manner similar to a private business, i.e. the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges (FYE 2021 Budget page 325).

In other words, an enterprise fund is a self-supporting government fund used to account for the sale of goods and/or services to the public for a fee. The City's other enterprise funds include the Sanctuary Lake Golf Course Fund, Sylvan Glen Golf Course Fund, Sewer Fund, and Water Fund. The City's Revenue Policies include the following:

The City establishes user charges and sets fees for services for its enterprise funds at a level that fully supports the total direct and indirect costs of the activities. Indirect costs include the recognition of annualized depreciation of capital assets. Cash flow requirements to adequately defray bond retirement and capital outlay are primary determinants in the development of user charges (FYE 2021 Budget page 10).

The City has not established user charges and set fees for the Aquatic Center Fund that fully support the total direct and indirect costs of the Aquatic Center. Instead, the City transferred more than \$4.2 million from the Capital Projects Fund to the Aquatic Center Fund between FYE 1992 and FYE 1995 (\$3,784,206 in FYE 1992; \$203,169 in FYE 1993; \$152,354 in FYE 1994; and \$27,771 in FYE 1995). Those taxes collected in the 1990s have been subsidizing Aquatic Center users ever since.



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CITY COUNCIL AGENDA ITEM

Calendar Year 2020 Season (Fiscal Years Ending 2020 and 2021)

The TFAC traditionally opens Memorial Day weekend and closes Labor Day weekend so each season spans two fiscal years. Although the TFAC did not open in 2020, it generated revenue and incurred expenses in the fiscal year that began on July 1, 2019 and ended on June 30, 2020 (FYE 2020). Aquatic Center Fund expenditures exceeded revenues by \$205,345 in FYE 2020, the largest shortfall in recent history. The budgeted shortfall was only \$41,430. The budgeted shortfall for FYE 2021 is \$147,370 but the actual shortfall will likely be much greater because the TFAC did not open in 2020 and therefore did not generate any revenue in the first half of FYE 2021.

Calendar Year 2021 Season (Fiscal Years Ending 2021 and 2022)

The Aquatics Center Fund's FYE 2020 Ending Fund Balance was \$542,710. City staff estimates projects totaling \$285,000 (nearly 53% of fund balance) are required to reopen in 2021. The plaster repair and resurfacing project alone accounts for 23% of fund balance.

FYE	Project	Cost
2021	Plaster repair and resurfacing	\$125,000
2021	Deck and drain concrete repairs	\$125,000
2021	Deck lighting upgrades	\$30,000
2021	Concession area repairs	\$5,000
Total		\$285,000

These projects and other tasks necessary to open in 2021 are described below.

September 2020

In the winter of 2020, a dry valve failed and allowed water to enter a fire suppression line. The line froze and burst causing water damage in the concession area, restrooms, and storage room. City staff is currently repairing the fire suppression system. Once the fire suppression line is repaired, City staff will charge the system and test the dry valve and make the necessary repairs. The initial repair is estimated to be \$2,000 and likely another \$2,000 to repair the failure that caused the leak.

October 2020

The plaster repair and resurfacing project previously scheduled for FYE 2020 was postponed to FYE 2021 due to the COVID-19 pandemic. City staff intended to begin the project in April 2021 and complete it in time to open Memorial Day weekend, as originally planned in 2020. However, the contractor notified the City it cannot perform the work in spring 2021 so it must be done in October 2020 before colder weather prevents the contractor from completing the work.

Once the plaster is dry, the pool must be filled and operated for two weeks while the plaster cures under water. This includes filling the main pool and splash pool, running the pumps, and maintaining chemical balance for two weeks at a cost of approximately \$20,000. The water cost alone is approximately \$3,300 each time the pools are filled (350,000 gallons).



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CITY COUNCIL AGENDA ITEM

November 2020

Pools are drained and winterized. A contractor lowers the water levels and blows water out of the water lines at a cost of approximately \$4,000. City staff winterizes the pool heaters.

January 2021

The last time the pool plaster was repaired and resurfaced, the previous contractor washed plaster down the deck drains. This prevents the pool deck from draining properly. The standing water allows mildew to grow and creates slippery conditions. Pool staff must continuously keep the deck clean and safe. Each drain needs to be opened up and replaced. It is unknown how many linear feet of drain pipe actually needs to be replaced but the estimated cost is \$125,000.

The City will post the bid solicitation for this project in January so the procurement process can be completed in February and the work can be completed in March or as soon as the weather allows. City staff will also begin determining pricing and hours of operation for the season and begin recruiting seasonal staff.

February 2021

City staff begins hiring seasonal staff. This includes forty lifeguards, fifteen cashiers and eight managers for the pool as well as eight cashiers and four managers for the concession stand. Attracting and retaining seasonal staff had become more difficult before the COVID-19 pandemic and City staff has serious concerns about our ability to do so in 2021.

March 2021

A contractor will perform the pool deck and drain concrete repairs described above in March or as soon as the weather allows

April 2021

City staff will replace failing deck lighting and upgrade with led fixtures that will save money in the long-run. Rebates may be available and City staff will evaluate the Return-On-Investment in this upgrade. The estimated cost is \$30,000.

May 2021

City staff will repair the water damage in the concession area, restrooms, and storage room caused by the broken fire suppression line in winter 2020.

A contractor cleans the facility to prepare it for the season. The State of Michigan inspects the boilers. Facilities and Grounds staff inspects the pool heaters, fills the pools, reconnects pool equipment (circulation and filtration systems) and turns them on. They also put up sun shades and performs any



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CITY COUNCIL AGENDA ITEM

maintenance necessary to open. Information Technology staff installs equipment and reconnects to the City network.

A lot of time and money must be spent to prepare for opening in 2021 before a single pool pass is sold. These costs could easily exceed 50% of the Aquatics Center Fund's balance. Unforeseen costs such as equipment failure could push this number even higher. Public health conditions could prevent opening in 2021 after these investments are made.

Future

The Aquatics Center Fund's FYE 2020 Ending Fund Balance was \$542,710. The FYE 2021 budget includes a loss of \$147,370 but that was based on revenue and expenditure estimates before the COVID-19 pandemic. The actual loss will likely be much greater if the City Council decides to proceed with the projects outlined above.

The FYE 2022 budget includes a \$246,700 loss and the FYE 2023 budget includes a \$31,160 loss. According to those numbers, the Aquatics Center Fund's FYE 2023 Ending Fund Balance would be \$117,480. However, those forecasts were made before the COVID-19 pandemic. Instead, the Aquatics Center Fund seems likely to run out of money in FYE 2022 or FYE 2023 if the City continues to expend funds on maintenance and repairs.

As stated previously, the Aquatic Center Fund balance has been reduced by more than \$3 million in the last 25 years; an average of nearly \$123,000 annually. The remaining fund balance will not last long. The City Council must now decide whether to continue investing in the Aquatic Center or saving the money for a new facility in the future.

Exhibit 1 - Aquatic Center Fund Net Income

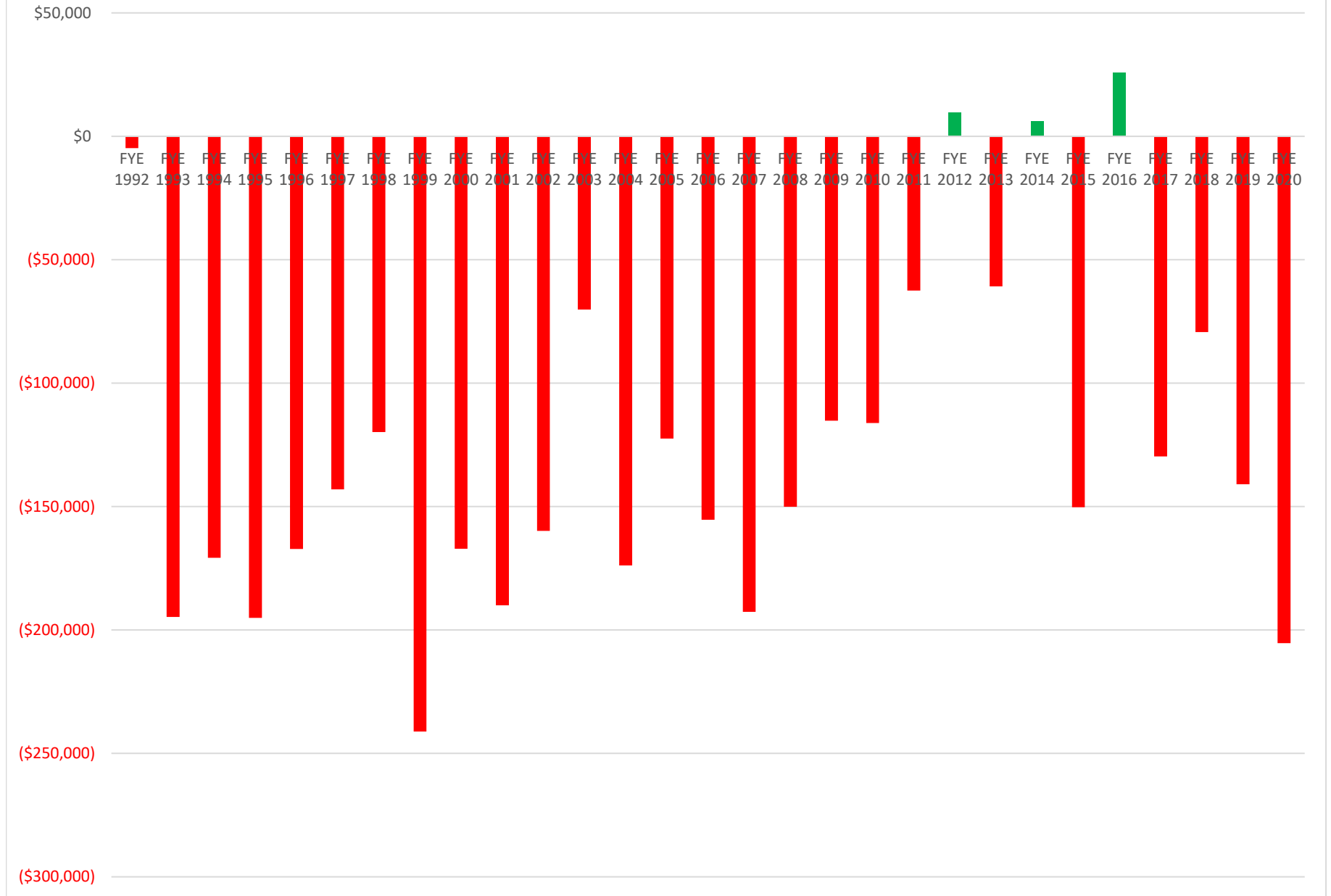
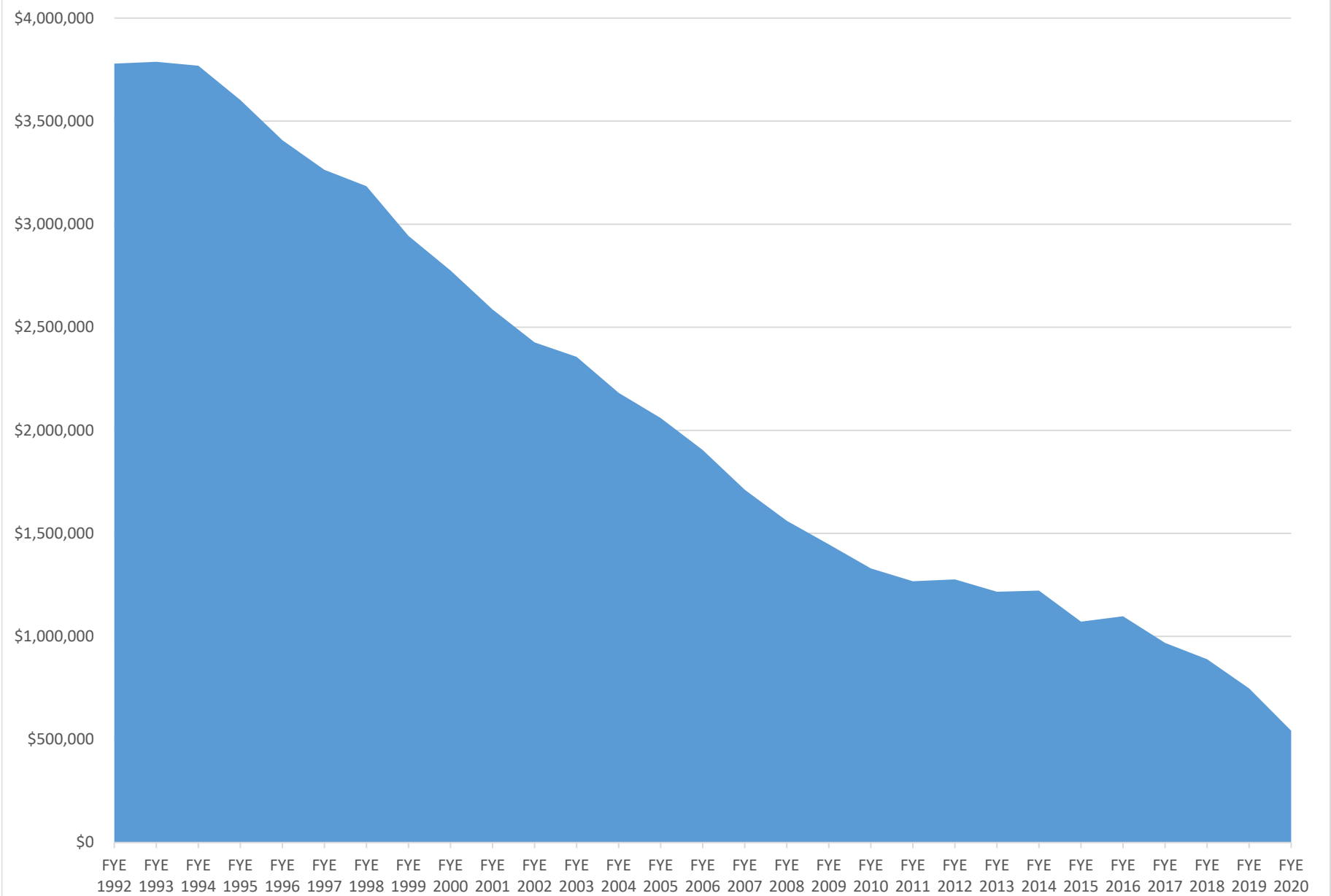


Exhibit 2 - Aquatic Center Fund Balance





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I-07

CITY COUNCIL AGENDA ITEM

Date: September 17, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
R. Brent Savidant, Community Development Director

Subject: TEMPORARY ENCLOSURES – A Resolution to Permit Temporary Enclosures to Expand Seating Capacity during COVID-19

Impacts of the coronavirus and the steps taken by the Governor of Michigan to protect residents from the coronavirus have negatively impacted businesses in the City of Troy. Specifically, capacity limitations have affected revenue for restaurants and other businesses. This item was initiated based on feedback from Troy restaurant owners who seek additional indoor seating during colder months when their patio areas are no longer usable due to cold, rain and snow.

Presently, Chapter 39 Zoning Ordinance permits temporary enclosures but has strict provisions related to duration and hours of operation (Section 7.13). Furthermore, the provisions require that temporary enclosures are permitted during periods of construction or for special events (Section 7.14). These provisions make it impossible for business owners to use temporary enclosures for the entire fall, winter and spring season when their outdoor patio is not usable. The resolution directs City Administration to not enforce provisions related to hours of operation and duration for temporary enclosures and the requirement that temporary enclosures are permitted during periods of construction or for special events.

We are not proposing to amend Chapter 39 at this time, as the text amendment process takes months due to State notification requirements for public hearings.

Temporary enclosures shall require submittal and approval of a complete Temporary Building, Structure, Use and Outdoor Special Event Application and fee to the City of Troy Planning Department. Temporary enclosures are required to adhere to the Building Code and Fire Code and other laws related to public health, safety and welfare.

Legal Review

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held electronically on Monday, September 14, 2020. Mayor Baker called the meeting to order at 7:30 PM.

B. ROLL CALL:

Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creangă
Ann Erickson Gault
Mayor Pro Tem David Hamilton
Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Proclamation in Recognition of Constitution Week – September 17-23, 2020
(Presented by: Mayor Ethan D. Baker)

C-2 Proclamation to Declare September 2020 as National Recovery Month in the City of Troy
(Presented by: Mayor Ethan D. Baker)

C-3 Proclamation to Declare September 2020 as National Suicide Prevention Awareness Month in the City of Troy
(Presented by: Mayor Ethan D. Baker)

Vote on Resolution to Waive the Rules of Procedure for the City Council, Rule #8 Proclamations and Congratulatory Certificates; and Rule #5 Regular Meeting Agenda to Add an Item on the Agenda

Resolution #2020-09-120
Moved by Baker
Seconded by Erickson Gault

RESOLVED, That Troy City Council hereby **WAIVES** the Rules of Procedure for the City Council Rule #8 *Proclamations and Congratulatory Certificates* to approve and present a Proclamation for International Day of Peace on September 17, 2020.

RESOLVED, That Troy City Council hereby **WAIVES** the Rules of Procedure for the City Council Rule #5 *Regular Meeting Agenda to Add an Item on the Agenda* for Item J-3c Proclamation for Welcoming Week for the Week of September 12-20, 2020.

Yes: All-7
No: None

MOTION CARRIED

-
- C-4** Proclamation for International Day of Peace – September 17, 2020 (*Presented by: Mayor Ethan D. Baker*)

D. CARRYOVER ITEMS:

- D-1** No Carryover Items

E. PUBLIC HEARINGS:

- E-1** No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Steve Ferrier	Spoke about storage at Camp Ticonderoga.
Dave Mattson	Spoke requesting waiver of late fee for summer taxes.
Lisa Bica Grodsky	Spoke about Welcoming Week.
Rodger Walters	Spoke requesting speed bumps on Boyd Street.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

City Manager Miller said Administration will provide written reports regarding public comments received regarding storage at Camp Ticonderoga, waiver of late fees for summer taxes, and speed bumps.

Council Member Chamberlain-Creangă commended Ms. Bica Grodsky for her comments on Welcoming Week.

H. POSTPONED ITEMS:

- H-1** No Postponed Items

I. REGULAR BUSINESS:

- I-1** Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

-
- I-2** Board and Committee Nominations: a) Mayoral Nominations – Downtown Development Authority; b) City Council Nominations – Historic District Commission, Parks and Recreation Board

a) Mayoral Nominations:

Resolution #2020-09-121
Moved by Baker
Seconded by Hamilton

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Downtown Development Authority

Appointed by Mayor
13 Regular Members
4 Year Term

Nominations to the Downtown Development Authority:

Term Expires: 9/30/2024

Cheryl Bush

Term currently held by: Cheryl Bush

Term Expires: 9/30/2024

Laurence Keisling

Term currently held by: Laurence Keisling

Term Expires: 9/30/2024

Alan Kiriluk

Term currently held by: Alan Kiriluk

Yes: All-7
No: None

MOTION CARRIED

b) City Council Nominations:

Resolution #2020-09-122
Moved by Hamilton
Seconded by Chamberlain-Creangă

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Historic District Commission

Appointed by Council
7 Regular Members
3 Year Term

Nominations to the Historic District Commission:

Term Expires: 3/1/2023

Susanne Forbes Dicker

Term currently held by: Laurie Huber (No Reappointment)

Yes: All-7
No: None

MOTION CARRIED

Resolution #2020-09-123
Moved by Hamilton
Seconded by Brooks

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Parks and Recreation Board

Appointed by Council
7 Regular Members and 1 Troy School Board of Education Representative
Regular Member: 3 Year Term / Troy School Board Member: 1 Year Term

Nominations to the Parks and Recreation Board:

Term Expires: 9/30/2023

Kelly Martin

Term currently held by: Kelly Martin

Term Expires: 9/30/2023

Casey Colussi

Term currently held by: Timothy McGee

Yes: All-7
No: None

MOTION CARRIED

I-3 No Request for Closed Session

I-4 Revisions to the City Council Rules of Procedure (*Introduced by: Lori Grigg Bluhm, City Attorney*)

Resolution #2020-09-124
Moved by Erickson Gault
Seconded by Abraham

RESOLVED, That Troy City Council hereby **ADOPTS** the Rules of Procedure of the City Council of the City of Troy as presented.

Yes: All-7
No: None

MOTION CARRIED

I-5 Request for Affirmation of Emergency Purchase and Agreement – Kent Communications, Inc. (KCI) for TrackMIBallot Service (*Introduced by: Aileen Dickson, City Clerk*)

Resolution #2020-09-125

Moved by Hamilton

Seconded by Hodorek

RESOLVED, That Troy City Council hereby **AFFIRMS** the City Manager's authorization of the emergency purchase of the TrackMIBallot ballot tracking service for the November 3, 2020 General Election as allowed by City Charter Section 12.1.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AFFRIMS** the City Manager's authorization for the City Clerk to sign the agreement with Kent Communications, Inc. (KCI) of Grand Rapids, MI.

Yes: All-7

No: None

MOTION CARRIED

I-6 Proclamation Urging State Legislature to Support SB757 (*Introduced by: Aileen Dickson, City Clerk*)

Resolution #2020-09-126

Moved by Baker

Seconded by Erickson Gault

WHEREAS, Since the passage of Proposal 18-3 in 2018 that authorized no-reason absentee voting, election officials have been predicting that Michigan Election Law would need to be revised to allow more time for absent voter counting boards (AVCB) to process the expected increase in absentee ballots; and,

WHEREAS, Senate Bill 757 was introduced by State Senator Ruth Johnson and passed by the Michigan Senate Elections Committee in February, 2020, would allow pre-processing of absentee ballots by the AVCB on the Monday prior to Election Day, during the hours of 10 AM to 8 PM, would not allow voted ballots to be removed from the secrecy sleeves on Monday, and would allow tabulating to begin at 7:00 AM on Election Day; and,

WHEREAS, The COVID-19 pandemic has caused a shift in voting habits of Troy voters from 25% absentee voting during elections prior to March, 2020 to 50-75% absentee voting for the March and August, 2020 elections, respectively; and,

WHEREAS, Michigan Election Law currently allows the processing of absentee ballots to begin at 7 AM on Election Day, and to continue through Election Day until all ballots are processed; and,

WHEREAS, The Troy City Clerk's Office currently has more than 25,500 absentee ballot applications on file for the November 3 General Election, with a total number of ballots expecting to reach 30,000, the highest number of absentee ballots ever issued in Troy's history; and,

WHEREAS, Processing this many absentee ballots will take two days, meaning under current Election Law, the Election Inspectors and Clerk's Office staff will have to work through the night on November 3 and well into November 4 in order to complete the processing of the expected 30,000 absentee ballots; and,

WHEREAS, Senate Bill 757 continues to be discussed by the Michigan Legislature, and has received bipartisan support from legislators, from the Michigan Secretary of State, and from Clerks and Election Officials throughout Michigan, but has not been taken up for a vote of the full Senate;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **URGES** Michigan Senate Majority Leader Shirkey to take up Senate Bill 757 for a vote of the full Senate as soon as possible so it can be enacted in time for the November 3, 2020 General Election; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **CALLS UPON** the members of the Michigan Legislature to support Senate Bill 757 in order to provide a realistic, responsible, secure plan for Absent Voter Counting Boards to complete the processing of the record number of absentee ballots expected for the November 3, 2020 General Election.

Yes: All-7
No: None

MOTION CARRIED

I-7 Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Trail and Pathway Paving – Phase 2 *(Introduced by: Kurt Bovensiepe, Public Works Director)*

Resolution #2020-09-127
Moved by Erickson Gault
Seconded by Hodorek

RESOLVED, That Troy City Council hereby **AWARDS** a contract to install the second phase of the Troy Trail to the low bidder meeting specification, *Warren Contractors & Development, Inc. of Shelby Township, MI*, at unit prices contained in the bid tabulations opened September 3, 2020; a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with an estimated total of \$549,671.25 and with a 15% contingency totaling \$82,450.69, but not to exceed budgetary limitations.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

Yes: All-7
No: None

MOTION CARRIED

I-8 Budget Amendment and Standard Purchasing Resolution 4: Oakland County Purchasing Cooperative – City Hall Domestic Hot Water Boiler (*Introduced by: Kurt Bovensiepe, Public Works Director*)

Resolution #2020-09-128

Moved by Abraham

Seconded by Erickson Gault

RESOLVED, That the Troy City Council hereby **AWARDS** a contract to furnish all labor, materials and equipment to replace the Domestic Hot Water Boiler at Troy City Hall to *Limbach Inc. of Pontiac MI*, for an estimated cost of \$41,482 with a 10% contingency for a not to exceed amount of \$45,630 at the prices detailed in the quote and per the Oakland County Purchasing Cooperative Contract #005013.

BE IT FURTHER RESOLVED, That the Troy City Council hereby **APPROVES** a budget amendment in the amount of \$45,630 for the Building Operations City Hall Capital Projects Fund for the 2021 fiscal year.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the company's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

Yes: All-7

No: None

MOTION CARRIED**J. CONSENT AGENDA:**

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2020-09-129-J-1a

Moved by Baker

Seconded by Hamilton

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7

No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2020-08-129-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – August 24, 2020

J-3 Proposed City of Troy Proclamations:

Resolution #2020-09-129-J-3

- a) Service Commendation for Troy Historic Village Executive Director Loraine Campbell
- b) Proclamation for Childhood Cancer Awareness Month – September, 2020
- c) Proclamation for Welcoming Week for the Week of September 12-20, 2020

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: National IPA Purchasing Cooperative Contract – Access Control and Closed Circuit Monitoring Equipment and Installation**

Resolution #2020-09-129-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide and install upgrades and additional devices to the access control and closed circuit monitoring equipment for various municipal facilities; to *Wadsworth Solutions of Southgate, MI*, based on the National IPA Purchasing Cooperative Contract #R170504 for an estimated total amount not to exceed \$640,000.

BE IT FURTHER RESOLVED, That the Troy City Council hereby **AWARDS** a contract for a service/maintenance contract to *Wadsworth Solutions, of Southgate, MI*, for a not to exceed amount of \$100,000, not to exceed the operating budgetary limitations of the Facilities Division.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

- b) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 20-02 – 2020 Pavement Rehabilitation**

Resolution #2020-09-129-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 20-02, 2020 Pavement Rehabilitation, to *Asphalt Specialists, Inc., 1780 E. Highland Road, Pontiac, MI 48340*, for their low bid of \$624,650.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified

requirements, and if additional work is required, such additional work is **AUTHORIZED** in an amount not to exceed 25% of the total project cost.

c) Standard Purchasing Resolution 1: Award to Low Bidder – Contract 20-04 – 2020 Joint and Crack Sealing Program

Resolution #2020-09-129-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 20-04, 2020 Joint and Crack Sealing Program, to *Michigan Joint Sealing, Inc., 28830 W. 8 Mile Road, Suite 103, Farmington Hills, MI 48336*, for their low bid of \$148,682.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 15% of the total project cost.

d) Standard Purchasing Resolution 1: Award to Low Bidder – Contract 20-01 – 2020 Sewer Cleaning and Televising

Resolution #2020-09-129-J-4d

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 20-01, 2020 Sewer Cleaning and Televising, to *Equix Integrity, Inc., 46 South Rolling Meadows Dr., Fond du Lac, WI 54937* for their low base bid amount of \$120,195.00 and the unit prices for Alternate #1.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required, Alternate #1 unit prices will be used such that additional work is **AUTHORIZED** in an amount not to exceed \$220,000.00 total project cost.

e) Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Trails and Pathways – Sylvan Glen Lake Park

Resolution #2020-09-129-J-4e

RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted capital funds to *Anderson, Eckstein, and Westrick, Inc. (AEW) of Shelby Township, MI*, which is one of the City's professional service engineering firms (Resolution #2017-06-105-J-4a), for the construction management of a trail and pathway at Sylvan Glen Lake Park for a total estimated cost of \$70,032 and not to exceed budgetary limitations.

J-5 I-75 Segment 2 – Betterment Widening of Coolidge Highway South of Square Lake Road

Resolution #2020-09-129-J-5

RESOLVED, That Troy City Council hereby **APPROVES** PCO-042 City of Troy Coolidge Highway Betterment, as submitted by Walsh/Toebe, for the widening of Coolidge Highway, south of Square Lake Road as part of the I-75 reconstruction project in the amount of \$315,000.

BE IT FURTHER RESOLVED, If additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 10% of the original cost.

J-6 2020-2021 Winter Maintenance Agreement - Road Commission for Oakland County

Resolution #2020-09-129-J-6

RESOLVED, That Troy City Council hereby **APPROVES** the 2020-2021 Winter Maintenance Agreement between the Road Commission for Oakland County and the City of Troy for Snow and Ice Control of county roads, which are described and outlined in Exhibit A, and the Mayor and City Clerk are **AUTHORIZED** to execute the necessary documents; a copy of this agreement, which is authorized by the provisions of 1951 PA 51 (MCL 247.651 et seq), shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Private Agreement – Contract for Installation of Municipal Improvements Square Lake Court (Phase 2) Townhome Development – Project No. 20.911.3

Resolution #2020-09-129-J-7

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Eureka Building Company for the installation of Water Main, Sanitary Sewer, Storm Sewer, Underground Storm Water Detention, and Concrete Sidewalk, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals

P. REPORTS:**P-1 Minutes – Boards and Committees: None Submitted**

P-2 Department Reports:

- a) 2020 Lead and Copper Rule Monitoring Update
 - b) Troy Family Aquatic Center
 - c) Library Millage Community Engagement Plan Update
Noted and Filed
-

P-3 Letters of Appreciation:

- a) To Teresa Shepard (Assessing) From Ramki Krishnan Regarding Excellent Customer Service
 - b) To Brian Dodoro (DPW) From Melissa Irrig Regarding Excellent Customer Service
 - c) To SafeBuilt From Kendall Taylor Regarding Excellent Customer Service
 - d) To Chief Roberts From Bloomfield Hills Director of Public Safety
 - e) To Chief Roberts From Mike Tamkin
Noted and Filed
-

P-4 Proposed Proclamations/Resolutions from Other Organizations:

- a) Oakland County Miscellaneous Resolution #20250 - Establish Protect Democracy Election Inspector Recruitment and Retention Program Within the Oakland Together Local Government Partnership Grant
 - b) Oakland County Miscellaneous Resolution #20257 – Creation of Oakland Together Absentee Ballot Program for All Oakland County Voters
Noted and Filed
-

O. COUNCIL COMMENTS:**O-1 Council Comments**

Mayor Pro Tem Hamilton commented that he read an article about an agreement with the State Budget that indicates no cuts to state revenue sharing. City Manager Miller commented that Chief Financial Officer Maleszyk is following the information very closely. Chief Financial Officer Maleszyk commented that the state shared revenue numbers are expected to be a little better than originally predicted. He said the sales and gas tax revenue are less than last year, but better than forecasted in May.

City Manager Miller asked Mr. Maleszyk to comment on CARES Act reimbursement. Mr. Maleszyk commented that the Federal government and Oakland County through the CARES Act is providing money through grants to the municipalities for public safety, PPE, etc. He also commented on the hazard pay grant that was approved by City Council. Mr. Maleszyk said they expect to receive a minimum of \$4 million reimbursed from those programs. Mr. Maleszyk said that City Administration is actively seeking for every grant opportunity to receive reimbursements to offset the lost revenue.

Council Member Chamberlain-Creangă commended Lorraine Campbell on her years of service. She thanked Ms. Campbell for all her efforts on making the Troy Historic Village all that it is. Council Member Chamberlain-Creangă commented on the children's workbook that talks about the history of Troy.

Council Member Chamberlain-Creangă thanked City Staff for the work done to support residents impacted by the Chadbury development.

Council Member Chamberlain-Creangă commented on Welcoming Week and some of the resources available through Welcoming Michigan membership. Mayor Baker asked if there is a City liaison for Welcoming Michigan. City Manager Miller said they have been in communication with the new Assistant to the City Manager candidate and this will be one of her responsibilities.

Mayor Baker asked if Lorraine Campbell can be available on the City Council Meeting for presentation of her service commendation. City Manager Miller said they will review the Temporary COVID Council Rules of Procedure to see if it is permitted.

Mayor Baker asked if there is a plan for board and committee meetings that have been cancelled due to COVID. City Attorney Bluhm commented that the City is bound to Executive Orders 2020-02, 2020-154, and 2020-176, and that in-person meetings are limited to 10 persons. She said they are aware of developers requesting to move forward and requests for Building Code Board of Appeals and Zoning Board of Appeals meetings. City Attorney Bluhm said the City Administration is in constant communication to assess what is necessary to move forward and still comply with the State Executive Orders and Directives.

Mayor Baker asked Members of City Council and City Administration about City Council meetings staying virtual or meeting in-person. Council Member Erickson Gault commented that meeting virtually is not ideal; however, given the 10 person maximum, she does not see how it is possible to meet in person. Council member Brooks shared concerns about having in-person meetings leading into cold and flu seasons and how coherent City Council Members would be while wearing face masks. Mayor Baker said he looks forward to the time where they can meet in-person again. Council Member Chamberlain-Creangă said that although she only had one in-person meeting before COVID, she misses engaging with the residents at the meetings. Council Member Chamberlain-Creangă also commented about exploring creative options to hold in-person meetings, such as having meetings at the Troy Nature Center or the Historic Village while the weather is still nice.

Q. CLOSED SESSION

Q-1 No Closed Session Requested

R. ADJOURNMENT:

The Meeting **ADJOURNED** at 9:28 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

**PROCLAMATION
METASTATIC BREAST CANCER AWARENESS DAY – OCTOBER 13, 2020
AND BREAST CANCER AWARENESS MONTH – OCTOBER 2020**

WHEREAS, Each year, 200,000 Americans are diagnosed with breast cancer. Six to ten percent of these diagnoses are metastatic, or stage 4. Another 30% progress from stages 0, 1, 2 and 3 to develop stage 4 – maybe immediately or maybe 30 years down the line; and

WHEREAS, Science has very few answers to the reason why cancer metastasizes and we don't yet have an effective treatment to arrest metastatic growth. What we do know is that a diagnosis of Stage 4 breast cancer is not considered survivable and that almost 40,000 men and women die of it each year; and

WHEREAS, The breast cancer that kills is often forgotten in the numerous pink ribbon campaigns around the world. Every year more than 600,000 people around the world die from breast cancer due to metastatic disease. When you die from breast cancer, you die from metastatic breast cancer. The median survival rate of two-three years for MBC has not changed significantly in decades and scientific advances for MBC have not kept pace with those for other cancers; and

WHEREAS, This is what METAvivor is fighting to change. METAvivor's research mission is two-fold: to increase awareness about the funding discrepancy that shortchanges metastatic research in the cancer world, and to directly fund the kind of research that is currently lacking. With the primary goal of extending life and ending death from MBC, METAvivor awards grants for research projects that have the potential to shift MBC from a terminal disease to a chronic condition with a decent quality of life; and

WHEREAS, **October 13** is recognized as the official **Metastatic Breast Cancer (MBC) Awareness Day**. This year over 100 landmarks in all 50 states in the U.S. as well as in other countries around the world will light up in the metastatic breast cancer colors of green, teal, and pink. This is done to shine a light on MBC, the most advanced stage of breast cancer, where the cancer has spread from the breast to other parts of the body; and

WHEREAS, The Pink ribbon is well-known for representing the fight against breast cancer but does not encapsulate the MBC experience. METAvivor designed a base ribbon of green and teal with a thin pink ribbon overlay. The base ribbon of green and teal represents green for the triumph of spring over winter, life over death, renewal, hope, and immortality; teal symbolizes healing and spirituality; and pink to signify the metastatic cancer originated in the breast;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Troy hereby proclaims **October 13 as Metastatic Breast Cancer Awareness Day** and **October 2020 as Breast Cancer Awareness Month** in the City of Troy and joins with Beaumont Children's to honor all childhood cancer survivors for their strength and determination; and

BE IT FURTHER RESOLVED, That the City of Troy will illuminate City Hall's outside lights used during the holidays from October 1 - 31 at night in the color pink, the color representing **Breast Cancer Awareness Month** and on October 13 at night in the colors of green, teal, and pink, the colors representing **Metastatic Breast Cancer Awareness Day**; and

BE IT FURTHER RESOLVED, That the City Council of the City of Troy applaud the hard work of **METAvivor Research and Support, Inc.** to fund research, raise awareness, advocate for, and provide information and support to people living with MBC.

Presented this 12th day of October 2020.



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04a

CITY COUNCIL AGENDA ITEM

Date: September 14, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Gert Paraskevin, Information Technology Director
Cindy Stewart, Community Affairs Director
MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2 – Sole Bidder Meeting Specifications – TriCaster Equipment – Community Affairs Department

History

- The TriCaster runs all recordings, cameras & graphics for the City's Cable Channel WTRY including City Council, Planning, Zoning Board of Appeals Meetings in either the Council Chambers, Council Board Room, or Lower Level Conference Room.
- The cable channel is one of the ways the City of Troy communicates with its citizens.
- The City cannot videotape meetings without the TriCaster which has been especially important during the COVID pandemic when virtual Council meetings are necessary.
- The current equipment is 10 years old and is running on Windows 7. The IT Department has recommended that we no longer run anything on Windows7.
- The existing TriCaster equipment has been repaired three - four times in the past few years and it cannot be repaired any more. The current TriCaster equipment has reached the end of its lifecycle.
- If the TriCaster equipment fails again, we will not be able to fix it and will not be able to record any City Council, Planning Commission, and Zoning Board of Appeals Meetings.
- PEG funds from the Cable companies are allocated for Cable equipment and staffing.
- Currently the City receives PEG funds from the three cable companies and part of this money should be designated for cable equipment.

Purchasing

On September 10, 2020, a bid opening was conducted as required by City Charter and Code to furnish all equipment, material and labor to install TriCaster equipment for the City of Troy. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info. One (1) bid response was received. Below is a detailed summary of potential vendors:



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing (continued)

Companies notified via MITN	342	<i>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</i> <i>Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.</i> <i>Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.</i> <i>Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.</i>
Troy Companies notified via MITN	9	
Troy Companies - Active email Notification	7	
Troy Companies - Active Free	2	
Companies that viewed the bid	13	
Troy Companies that viewed the bid	1	

- *Advanced Lighting and Sound of Troy, MI* is the sole bidder and meets all bid specifications and is being recommended to furnish all equipment, material and labor to install TriCaster equipment for the City of Troy.
- The total cost of the equipment and install is \$26,399; which includes a 2-year warranty.
- *Advanced Lighting and Sounds* has successfully completed other projects for the City.

Financial

Funds are budgeted and available in the Capital Fund under the City Manager's Department Project Number 2021C001 for the 2021 Fiscal Year. Expenditures will be charged to account number 401.172.7978.010.

Recommendation

City management recommends awarding a contract to furnish all equipment, material and labor to install TriCaster equipment for the City of Troy to the sole bidder, meeting all bid specifications; *Advanced Lighting and Sound of Troy, MI* for an estimated total cost of \$26,399; at prices contained in the bid tabulation dated September 10, 2020.

CITY OF TROY
BID TABULATION
TRICASTER EQUIPMENT

				VENDOR NAME:	Advanced Lighting & Sound
				CITY:	Troy, MI
PROPOSAL: Furnish TriCaster Equipment					
Est. Qty	Manufacturer	Item #	Description: TriCaster Equipment	Unit Cost (Each)	Estimated Total Cost
1	Newtek	TC410PBB-R	TriCaster TC410 Plus BASE Bundle (includes TriCaster 410 Plus and TC1SP)	\$14,000.00	\$14,000.00
1	Newtek	NC1 I/O	Studio I/O Module (8 Channel)	\$9,100.00	\$9,100.00
4	Black	BMD-CONVMAAS2	Mini Converter - Analog to SDI 2 (1st floor cameras)	\$192.00	\$768.00
8	Laird	DIN18550BF-3	Laird HDBNC1505-BF03 High Density HD-BNC Male to Standard BNC Female 6G HD-SDI Cable - 3 Foot	\$19.00	\$152.00
1	Views	VA2446MH-LE	24" 1920x1080 LCD Monitor, HDMI & VGA	\$126.00	\$126.00
1	Kramer	C-DM/DM-15	DVI-D Dual link (Male - Male) Cable (15')	\$27.00	\$27.00
1	Logit	MK270	Logitech MK270 Wireless Keyboard and Mouse	\$25.00	\$25.00
Installation Labor – Replace TriCaster with new system, add camera adapters & TriCaster Training.				\$1,050.00	
Training- TriCaster Training to City Staff.				No Charge	
Warranty- ProTek for TriCaster TC410 Plus (initial 2 year coverage)				\$1,151.00	
Total Cost:				\$26,399.00	

NOTE: Include all delivery costs, handling and packaging, charges in the unit cost (each) price.

Authorized Dealer:	Y or N	Y
Descriptive Literature:	Y or N	Y
Name:		Bob Sullivan
Hours of Operation:		8:30AM - 6:00PM
Contact Phone #:		248-817-2092
References:	Y or N	Y
Payment Terms:		N-30
Warranty:		As Specified
Delivery Date:		14 days ARO
Exceptions:	Y or N	N
Allow Bid to be broken up by item:	Y or N	N
Acknowledgement:	Y or N	Y
Addendum Attached:		Y
Forms:	Y or N	Y

Attest:

(*Bid Opening conducted via a Go-To Meeting)

Cindy Stewart

Kristine Kallek

Jackie Ahlstrom

Beth Zaccardelli

MaryBeth Murz,
Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04b

CITY COUNCIL AGENDA ITEM

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Kurt Bovensiepe, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications – Department of Public Works Window Replacement – Parks Maintenance Garage and Main Facility

History

Parks Maintenance Garage:

- The windows in the Parks Maintenance Garage are single pane, steel framed, and non-insulated.
- Original to the building circa 1960's.
- Window frames are rusting beyond repair causing the glass to fall out.
- Window replacement was identified for replacement in the Facilities Condition Assessment and Analysis.

DPW Main Building:

- The windows in the south west portion of the main DPW building are original to the facility circa 1975.
- Current windows have non-thermally broken frames and non-insulated glass and window seals are failing.
- Window replacement was identified for replacement in the Facilities Condition Assessment and Analysis.

Purchasing

On September 3, 2020, a bid opening was conducted as required by City Charter and Code for the replacement windows at the Public Works Main Facility and Parks Maintenance Garage. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info. One (1) bid response was received. Below is a detailed summary of potential vendors:



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing (continued)

Companies notified via MITN	200	<p>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</p> <p>Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.</p> <p>Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.</p> <p>Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.</p>
Troy Companies notified via MITN	5	
Troy Companies - Active email Notification	5	
Troy Companies - Active Free	0	
Companies that viewed the bid	13	
Troy Companies that viewed the bid	0	

- *H&H Glass & Metal Inc., of Detroit, MI*, is the sole bidder and meets all bid specifications and is being recommended for the window replacement at the Public Works Main Facility and Parks Maintenance Garage.
- The total cost of the windows includes all delivery costs, handling and installation.

Financial

Funds are budgeted and available in the Public Works Capital Project Fund under Project Number 2021C0045 and 2021C0046 for the 2021 fiscal year. Expenditures will be charged to account number 401.464.7975.900.

Recommendation

City management recommends awarding a contract for the replacement windows at the Public Works Main Facility and Parks Maintenance Garage; as per bid specifications to the sole bidder meeting specifications; *H&H Glass & Metal Inc., of Detroit, MI* at prices contained in the bid tabulation opened September 3, 2020 for an estimated total cost of \$48,906 with a 10% contingency of \$4,900 for an estimated grand total amount of \$53,806 not to exceed budgetary limitations.

Opening Date: 09/03/2020
Date Reviewed: 09/03/2020

CITY OF TROY
BID TABULATION
REPLACEMENT WINDOWS

ITB-COT 21-07
Page 1 of 1

VENDOR NAME:	H&H Glass & Metal Inc.
CITY:	Detroit, MI
CHECK #:	1620418470
CHECK AMOUNT:	\$4,250.00

PROPOSAL: Purchase and Install Replacement Windows for the City of Troy Department of Public Works		
Description	Unit Price	Extension
PROPOSAL A-1:		
Demo and dispose of four (4) existing 61" x 197" steel sash windows. Install 2" x 4.5" dark bronze commercial aluminum framing splitting 3 times and glazed with bronze tint insulated glazing. Price shall include all Materials and Labor.	Qty: 3) \$3,755	\$11,265.00
	Qty: 1) \$4,589 Frosted Glass	\$4,589.00
PROPOSAL A-2:		
Install 48" x 24" hopper style vent window.	\$1,192.00	\$4,768.00
PROPOSAL B-1:		
Demo and dispose of 20 existing 24" x 72" aluminum framed windows. Install 2" x 4.5" clear anodized aluminum framing glazed with clear insulated glazing. Price shall include all Materials and Labor.	\$625.00	\$12,500.00
PROPOSAL B-2:		
Bronze tint insulated glazing Install hopper style vent window.	\$670.00	\$13,400.00
Total Cost:	\$46,522.00	

NOTE: Pricing shall include all delivery costs, handling, and installation.

Completion Schedule can be met:	Y or N	As Specified
Descriptive Literature provided:	Y or N	Y
Attended Site Inspection:	Y or N	Y - 08/25/2020
Can Meet Delivery Schedule:	Y or N	Y
Hours of Operation:		9AM - 3PM
Contact Phone #:		313-646-6000
Warranty:		Michigan
Subcontractors Requirement met:	Y or N	Y
References:	Y or N	Y
Can Meet Insurance:	Y or N	Y
Payment Terms:		30 days
Exceptions:	Y or N	N
Acknowledgement:	Y or N	Y
Forms:	Y or N	Y

Attest:

(*Bid Opening conducted via a Go-To Meeting)

Dennis Trantham

Kristine Kallek

Jackie Ahlstrom

Jodi Kolakowski

MaryBeth Murz,
Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04c

CITY COUNCIL AGENDA ITEM

Date: September 14, 2020

To: Mark F. Miller, City Manager

From: Robert J. Brunner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Kurt Bovensiepe, Public Works Director
Brian Varney, Fleet Operations Manager
Dennis Trantham, Facilities and Grounds Operations Manager
MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications -
Department of Public Works Fleet Garage Unit Heater Replacement

History

- The Fleet Garage is part of the original building constructed in 1975.
- The Fleet Garage is home to 20 staff members and services over 400 pieces of equipment including vehicles, trailers, and attachments in addition to the various units that are owned by individual departments.
- The garage operates 16 hours per day 5 days a week year round.
- The unit heaters in the garage have reached the end of their life cycle requiring significant repairs.
- Replacement of the unit heaters was identified in the Facilities Condition Assessment and Analysis.
- Replacement unit heaters will be installed by in-house Facilities staff.

Purchasing

- On September 10, 2020 a bid opening was conducted as required by City Charter/Code for the purchase of replacement unit heaters for the Fleet Garage located at the Department of Public Works.
- The bid was posted on the Michigan Intergovernmental Trade Network (MITN); www.mitn.info.
- Eighty eight (88) vendors were notified via the MITN website.
- Two (2) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	88
Troy Companies notified via MITN	2
Troy Companies notified - Active email Notification	2
Troy Companies - Active Free	0
Companies that viewed the bid	16
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing (continued)

- *The Macomb Group of Sterling Heights, MI*, is the low bidder as specified and meets all bid specifications.

Financial

Funds are budgeted and available in the Capital Projects fund under the Fleet Maintenance Department Project Number 2021C0130 for the 2021 Fiscal Year. Expenditures will be charged to the Capital Fund Account 661.549.565.7975.900.

Recommendation

City management recommends awarding a contract for the purchase of replacement unit heaters for the Fleet Garage located at the Department of Public Works; as per bid specifications to the low bidder meeting specifications *The Macomb Group of Sterling Heights MI* at unit prices contained in the bid tabulation opened September 10, 2020 for an estimated total cost of \$45,255.

Opening Date: 09/10/2020
Date Reviewed: 09/10/2020

CITY OF TROY
BID TABULATION
GARAGE UNIT HEATERS

ITB-COT 21-06
Page 1 of 1

VENDOR NAME:	The Macomb Group	SupplyCore, Inc.
CITY:	Sterling Heights, MI	Rockford, IL

PROPOSAL: Furnish Garage Unit Heaters

Estimated Qty	Description: Modine Commercial Gas Fired Unit Heaters	Unit Cost (Each)	Estimated Total Cost	Unit Cost (Each)	Estimated Total Cost
1	HDB100AS heater with 30 degree hood, filter, and Summer/Winter (SW) toggle switch (UH-20)	\$2,150.00	\$2,150.00	\$2,362.64	\$2,362.64
3	BDB175AE heater with 60 degree hood, filter, and SW toggle switch (UH-19, UH-10, UH-8)	\$3,250.00	\$9,750.00	\$3,538.47	\$10,615.41
2	BDB250AE (3-phase) heater with 60 degree hood, field installed motor starter assembly, filter, and SW toggle switch (UH-18, UH-9)	\$4,360.00	\$8,720.00	\$4,747.26	\$9,494.52
1	BDB250TE (stainless steel) heater with 60 degree hood, and SW toggle switch (UH-17)	\$4,325.00	\$4,325.00	\$4,703.30	\$4,703.30
1	BDP175A heater with 60 degree hood, filter, and SW toggle switch (UH-16)	\$3,250.00	\$3,250.00	\$3,538.47	\$3,538.47
1	BDP250AW (3-phase) heater with 60 degree hood, field installed motor starter assembly, filter, and (SW) toggle switch (UH-15)	\$4,360.00	\$4,360.00	\$4,747.26	\$4,747.26
5	HDB125AS heater with 30 degree hood, filter, and SW toggle switch (UH-14, UH-13, UH-12, UH-11, UH-7)	\$2,350.00	\$11,750.00	\$2,560.44	\$12,802.20
1	HS100AS heater with SW switch only (UH-6)	\$950.00	\$950.00	\$1,054.95	\$1,054.95

NOTE: Include all delivery costs, handling and packaging, charges in the unit cost (each) price.

Total Cost:		\$45,255.00	\$49,318.75
State Warranty:		Heat Exchanger - 10 yrs; Remaining Parts 2 yrs: No Labor Allowance; All warranties must be approved.	One year
Authorized Dealer:	Y or N	Y	N
Descriptive Literature:	Y or N	Y	N
Name:		Ian Thomas	Patrick Voller; Ashley Slabaugh
Hours of Operation:		8AM - 5PM	8AM - 5PM CST
24 Hr. Phone No.:		(586) 693-6236	(717) 448-5282; (815) 519-1539
References:	Y or N	Y	Y
Payment Terms:		Net 30	Net 30
Delivery Date:		4-5 Weeks A.R.O.	3-4 weeks after PO receipt
Exceptions:	Y or N	Y	Y
Allow Bid to be broken up by item	Y or N	N	N
Acknowledgement:	Y or N	Y	Y
Forms:	Y or N	Y	Y

Attest:

(*Bid Opening conducted via a Go-To Meeting)

Dennis Trantham

Kristine Kallek

Jackie Ahlstrom

Beth Zaccardelli

MaryBeth Murz,
Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04d

CITY COUNCIL AGENDA ITEM

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Kurt Bovensiep, Public Works Director
Brian Varney, Fleet Operations Manager
Dennis Trantham, Facilities and Grounds Operations Manager
MaryBeth Murz, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications -
Department of Public Works Gas Detection System

History

- The existing Carbon Monoxide System is original to the building circa 1975.
- The air quality in the Emergency Vehicle, Fleet Maintenance Garage, and the Streets Equipment Garage has been monitored for only Carbon Monoxide (CO).
- Carbon Monoxide is an odorless, colorless gas that is found in combustion fumes, such as those produced by cars and trucks and small gasoline engines. CO from these sources can build up in enclosed or semi-enclosed spaces and people in these spaces can be poisoned by breathing it. The most common symptoms of CO poisoning are headache, dizziness, weakness, nausea, vomiting, chest pain, and confusion. High levels of CO inhalation can cause loss of consciousness and death.
- Nitrogen Dioxide (NO₂) is an off gas of a reddish-brown color with a pungent, acrid odor and is one of a group of highly reactive gasses known as "oxides of nitrogen," or "nitrogen oxides (NO_x)." NO₂ forms quickly from car, truck and bus emissions. Health effects associated with nitrogen dioxide exposure (NO₂) include eye, nose, and throat irritation. It may cause impaired lung function and increased respiratory infections in young children. Extremely high-dose exposure to NO₂ may result in pulmonary edema and diffuse lung injury.
- Deficiencies were identified in the Facilities Condition Assessment and Analysis.
- The new system will be integrated with the fire alarm panel and will become a monitored alarm.
- The existing CO detection system has reached the end of its life and is no longer capable of being calibrated as components have become obsolete and is in need of replacement.

Purchasing

On September 10, 2020, a bid opening was conducted as required by City Charter and Code for the replacement and installation of a Gas Detection System at the Department of Public Works. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info. Two (2) bid responses were received. Below is a detailed summary of potential vendors:



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing (continued)

Companies notified via MITN	130	MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City. Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.
Troy Companies notified via MITN	4	
Troy Companies - Active email Notification	4	
Troy Companies - Active Free	0	
Companies that viewed the bid	12	
Troy Companies that viewed the bid	0	

- *Ino-Tek, Inc. of Ray, MI*, is the low bidder and meets all bid specifications and is being recommended for the replacement and installation of a Gas Detection System at the Department of Public Works.

Financial

Funds are budgeted and available in the Public Works Capital Projects Fund under Project Number 2021C0135 for the 2021 fiscal year. Expenditures will be charged to account number 401.464.7675.900.

Recommendation

City management recommends awarding a contract for the replacement and installation of a Gas Detection System at the Department of Public Works; as per bid specifications to the low bidder meeting specifications *Ino-Tek, Inc. of Ray, MI* at prices contained in the bid tabulation opened September 10, 2020 for an estimated cost of \$64,927 with a 15% contingency of \$9,740 for an estimated grand total amount of \$74,667 not to exceed budgetary limitations.

Opening Date: 09/10/2020
Date Reviewed: 09/10/2020

CITY OF TROY
BID TABULATION
GAS DETECTION SYSTEM

ITB-COT 21-08
Page 1 of 1

VENDOR NAME:		Ino-Tek, Inc.	Coritech Services, Inc.
CITY:		Ray, MI	Royal Oak, MI
CHECK #:		2015498	9227036099
CHECK AMOUNT:		\$5,000.00	\$5,000.00
PROPOSAL: A single prime contract based on a Stipulated Price as specified to furnish all labor, equipment materials, and supplies, to complete the Gas Detection System project in accordance with the bid specifications.			
BASE BID PRICE:		\$64,927.00	\$118,722.00
Can Meet Qualifications:	Y or N	Y	Y
Hours of Operation:		M-F 7:30AM - 4:30PM	7:30AM - 4:30PM
Contact Phone #:		586-336-0856	313-433-4429
Proposed Payment Schedule:		50% Upon delivery, 40% After completion of installation, 10% After final testing. Net 30	Completion of engineering, delivery of materials and commissioning/sign off.
References:	Y or N	Y	Y
Can Meet Insurance:	Y or N	Y	Y
Payment Terms:		Net 30	Net 30
Warranty:		Not Specified	1 yr. from date of acceptance
Completion:		Not Specified	12-16 weeks ARO
Exceptions:	Y or N	N	N
Acknowledgement:	Y or N	Y	Y
Forms:	Y or N	Y	Y
		Low Bid as Specified.	

* No Bid Response from one vendor

ATTEST:

(*Bid Opening conducted via a Go-To Meeting)

Dennis Trantham

Kristine Kallek

Jackie Ahlstrom

Beth Zaccardelli

MaryBeth Murz,
Purchasing Manager



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: September 11, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
William J. Huotari, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Regrading & Temporary Construction Permit
and Compensation Authorization – Big Beaver Relief Sewer Project
#17.402.5

History

The Chaldean Catholic Church of the United States of America is the owner of two parcels located in the northeast $\frac{1}{4}$ of Section 25, on the south side of Big Beaver Road between John R and Dequindre. St. Joseph Chaldean Catholic Church is located on these two parcels.

The City of Troy has planned and designed a large diameter relief sewer project, a portion of which is to be constructed over the eastern boundary of the two parcels owned by the Church. The current sewer system is nearing capacity and constructing a relief sewer will accommodate future anticipated development in the Big Beaver corridor.

City Council previously accepted a sanitary sewer easement granted by the Church (Resolution #2019-10-114-J5). Modifications to the design plans now call for a temporary construction and grading permit to allow for an expanded footprint to facilitate effective overall movement of men, machinery and materials in the project area. The property owner, The Chaldean Catholic Church of the United States of America has granted a Regrading and Temporary Construction Permit to the City of Troy for the duration of the project and extending six months after project completion to address any issues that may arise.

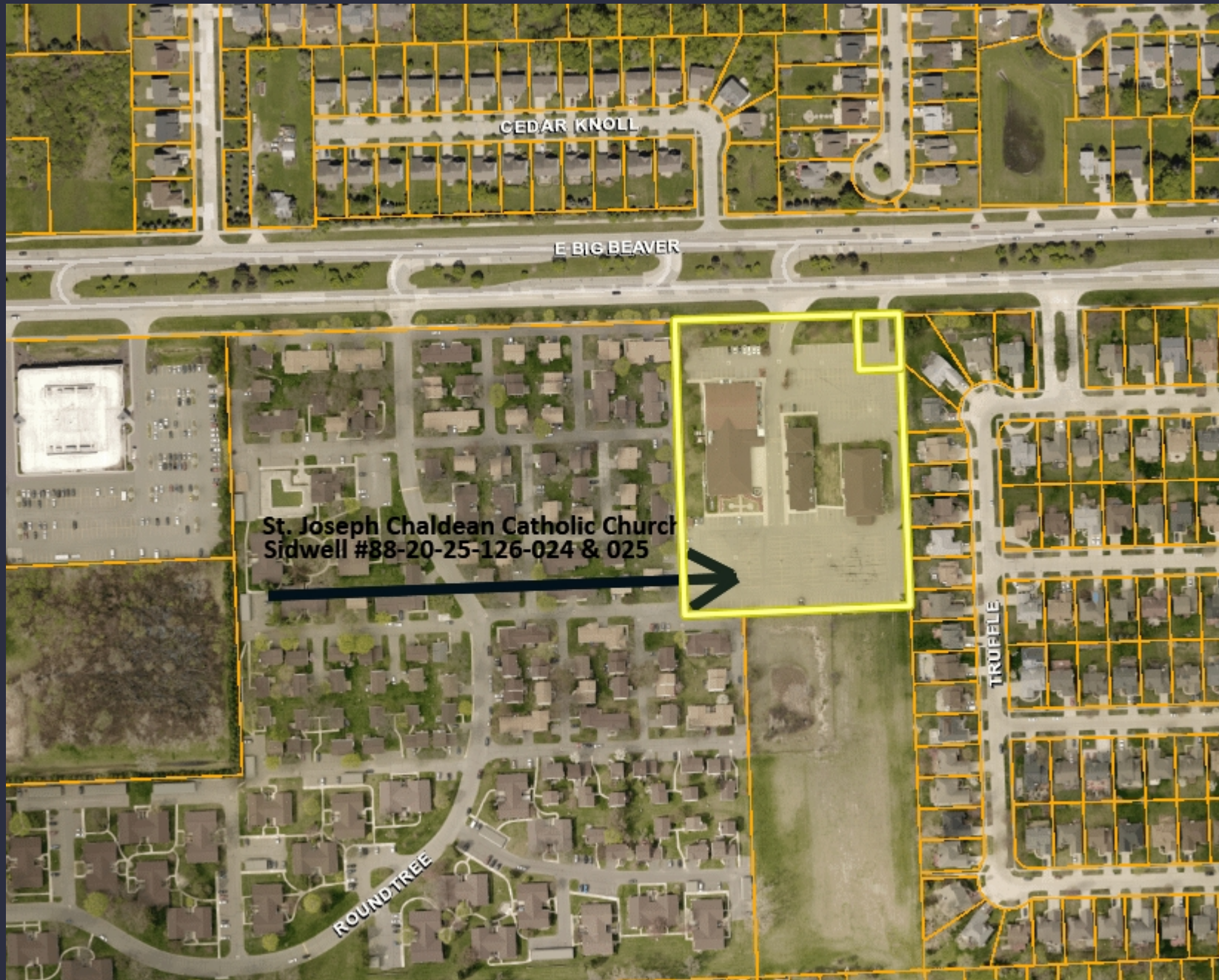
Financial

A sales analysis was prepared by Kimberley Harper, a State Certified Real Estate Appraiser and Deputy City Assessor, assisted by Larysa Figol, a State Limited Real Estate Appraiser and the Senior Right of Way Representative for the City. The sales analysis recommends a compensation of \$14,000 for the temporary permit.

The project will be funded entirely by City funds. Monies are available in the current sanitary sewer budget.

Recommendation

City Staff recommends that City Council and authorize the compensation amount of \$14,000 and accept the Regrading and Temporary Construction Permit granted by The Chaldean Catholic Church of the United States of America.



Notes:

The Chaldean Catholic Church of the United States of America,
St. Joseph Chaldean Catholic Church
Big Beaver Relief Sanitary
Sewer



REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

Sidwell #88-20-25-126-024 & 015 (part of)

THE CHALDEAN CATHOLIC CHURCH OF THE UNITED STATES OF AMERICA, a Michigan nonprofit corporation, Grantor(s), whose address is 25585 Berg Road, Southfield, MI 48033, for and in consideration of the sum of Fourteen Thousand and no/100 Dollars (\$14,000.00) paid by the CITY OF TROY, a Michigan Municipal Corporation, hereinafter called the CITY, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 hereby grants to the CITY, during the construction of and for a period of six (6) Months after completion of Big Beaver Relief Sewer, Project #17.402.5 the right to move men, equipment, and materials on and through, and to store equipment, materials, and excavated matter on the following described property, located in the City of Troy, to-wit:

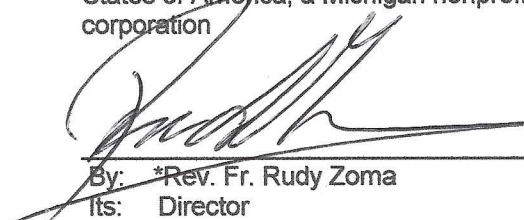
SEE ATTACHED EXHIBIT "A"

IN FURTHER CONSIDERATION, the premises so disturbed by reason of the exercise of any of the foregoing powers, shall be reasonably restored to its original condition by the City. Grantee will ensure that easement limits are clear on weekends.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representative, successors, and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed their signatures(s) this 10th day of September 2020.

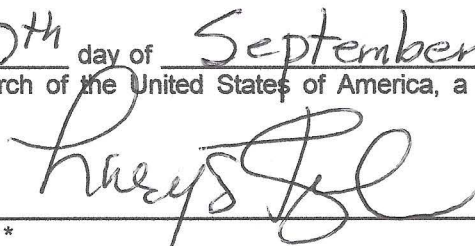
The Chaldean Catholic Church of the United
States of America, a Michigan nonprofit
corporation

 (L.S.)
By: *Rev. Fr. Rudy Zoma
Its: Director

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 10th day of September, 2020,
by Rev. Fr. Rudy Zoma, Director of the Chaldean Catholic Church of the United States of America, a Michigan
nonprofit corporation, on behalf of the corporation.

LARYSA FIGOL
Notary Public, State of Michigan
County of Oakland
My Commission Expires 03-02-2024
Acting in the County of Oakland


*
Notary Public, _____, County, Michigan
Acting in _____, County, Michigan
My Commission Expires _____

Prepared by: Larysa Figol, SR/WA
City of Troy 500
500 West Big Beaver
Troy, MI 48084

Return to: City Clerk, City of Troy
500 West Big Beaver Road
Troy, Michigan 48084

EXHIBIT "A"

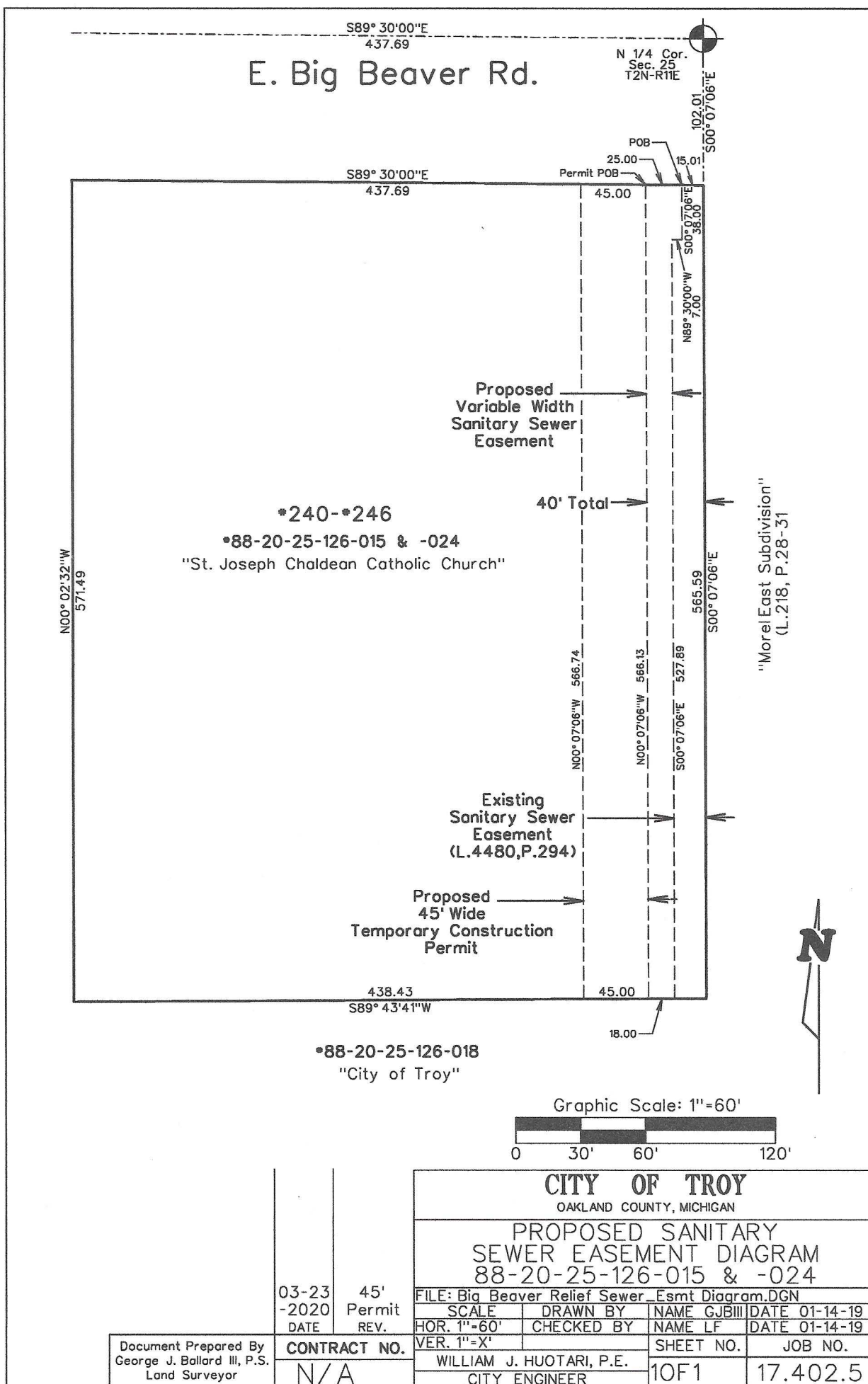
Section 25, Variable Width Proposed Sanitary Sewer Easement

Parcel: 88-20-25-126-015 & -024

Owner: St. Joseph Chaldean Catholic Church

Description of Proposed 45 feet wide Temporary Grading Permit:

Part of the Northwest $\frac{1}{4}$ of Section 25, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan, described as follows: Commencing at the North $\frac{1}{4}$ corner of said Section 25; thence South 00 degrees 07 minutes 06 seconds East, 102.01 feet along the North & South $\frac{1}{4}$ line of Section 25 to the South Right of Way Line of Big Beaver Rd., and North 89 degrees 30 minutes 00 seconds West, along said Right of Way Line, 40.00 feet to the Point of Beginning; thence South 00 degrees 07 minutes 06 seconds East 566.13 feet; thence South 89 degrees 43 minutes 41 seconds West 45.00 feet; thence North 00 degrees 07 minutes 06 seconds West 566.74 feet to the South Right of Way Line of Big Beaver Rd.; thence South 89 degrees 30 minutes 00 seconds East, along said line, 45.00 feet to the Point of Beginning. Containing 25,489 Square Feet or 0.585 Acres more or less.





CITY COUNCIL AGENDA ITEM

Date: September 14, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Elaine Bo, Recreation Director
MaryBeth Murz, Purchasing Manager

Subject: Bid Waiver – Grounds Maintenance Equipment

History

- The average age of the current grounds maintenance equipment at both Sylvan Glen and Sanctuary Lake Golf courses is twelve years.
- The City is eligible to utilize the National IPA Cooperative or Billy Casper Golf contracted pricing in order to purchase replacement grounds maintenance equipment for the golf courses at the most advantageous prices for the City.
- Billy Casper Golf has acquired pricing for four new pieces of machinery to replace this deteriorating equipment that is at the end of its life cycle.

Purchasing

- The City has the ability to purchase this equipment cooperatively utilizing the National IPA Cooperative Contract or Billy Casper National Account pricing.
- Upon analysis of the National IPA Cooperative Contract and Billy Casper National Account pricing these purchases are recommended for award utilizing the Billy Casper National Account pricing as detailed and summarized in the attached tabulation.
- Four (4) pieces of equipment in total will be purchased based on the Billy Casper contracted pricing, which includes a trade-in amount of \$750.00 for the obsolete equipment.
- Purchasing this equipment utilizing the Billy Casper contracted pricing will save the City an additional \$5,388.44.



500 West Big Beaver
Troy, MI 48084
troymt.gov

CITY COUNCIL AGENDA ITEM

Financial

Funds for this equipment as detailed below are available in the Sylvan Glen General Equipment fund 584.788.7978.010 and the Sanctuary Lake Capital General Equipment fund 583.768.7978.010 in Fiscal Year 2021.

Golf Course	Qty.	Equipment	Total	Budget	Project#
Sylvan Glen	1	TORO Reelmaster S410-D 3300 Hydraulic (#03606)	\$52,704.08	\$53,000.00	2021C0093
Sylvan Glen	1	TORO Workman HDX - 2WD (Kubota Gas) (#07384)	\$33,375.00	\$33,500.00	2021C0092
Sylvan Glen	1	2019 20' Deck Over Tandem Axle Trailer	\$11,153.76	\$11,200.00	2021C0094
Sanctuary Lake	1	TORO Workman GTX EFI (#07409) Range Picker Cart	\$11,606.78	\$11,610.00	2021C0089
Grand Total All Equip.			\$108,839.62		
LESS Trade-ins			-\$750.00		
TOTAL PURCHASE PRICE			\$108,089.62	\$109,310.00	

Recommendation

City management recommends in the best interest of the City that the bid process be waived and a contract be awarded to *Spartan Distributors of Sparta, MI* for the purchase of four (4) pieces of Grounds Maintenance equipment for an estimated total cost of \$108,839.62; less a total trade-in amount of \$750.00 for a total estimated cost of \$108,089.62.

Opening Date: N/A
Date Prepared: 9/14/20

CITY OF TROY
BID TABULATION
Grounds Maintenance Equipment - Golf Courses

			BILLY CASPER CONTRACTED PRICING	National IPA CONTRACT #2017025
QTY	DESCRIPTION	Golf Course Project#	Unit Price	Unit Price
1	TORO Reelmaster S410-D 3300 Hydraulic (#03606) (5) 22"11- x 5" Vericutter Reel (#03618) (1) 5" Powered Rear Roller Brush (Kit of 5) (#034406) (5) Heavy Duty Brush for 22" Rear Roller Brush Kit (#137-0842)	SG 2021C0093	\$52,704.08	\$57,117.16
1	TORO Workman HDX - 2WD (Kubota Gas) (#07384) (1) High Flow Hydraulics Kit (#07316) (1) Hand Throttle Kit (#07408) (1) 2" Receiver Hitch Kit (#117-4831) (5) Complete Cargo Bed Service ASM (#127-7384) (5) Cargo Bed Retrofit Kit (#127-7385)	SG 2021C0092	\$33,375.00	\$34,033.99
1	2019 20' Deck Over Tandem Axle Trailer Vin IL 9UF2OZ4KN381090 (6) Chamber ASM (w/Decals), New Deep Deck Style (#127-63891)	SG 2021C0094	\$11,153.76	\$11,153.76
1	TORO Workman GTX EFI (#07409) Range Picker Cart (1) Bucket Seat Kit (#07409) (1) Cargo Bed (#07046) (1) Range Cage (#07161)	SL 2021C0089	\$11,606.78	\$11,923.15
TOTAL ALL ITEMS			\$108,839.62	\$114,228.06
LESS TRADE-INS			-\$750.00	-\$750.00
3	Ryan Aerator, John Deere 2343 w/Verticuts, and Handicap Cart.			
GRAND TOTAL FOR ALL PIECES OF EQPT.			\$108,089.62	\$113,478.06
Savings utilizing Billy Gasper Contracted Pricing:			-\$5,388.44	

Boldface Type Denotes Lowest Contracted Pricing for the Equipment.

A Meeting of the Civil Service Commission (Act 78) was held Tuesday, July 14, 2020 electronically via GoToMeeting. Chairman/President McGinnis called the meeting to order at 8:30 AM.

A. ROLL CALL:

PRESENT: Chairman/President Donald E. McGinnis, Jr.
Commissioner David Cannon
Commissioner John Steele

ALSO PRESENT: Mark F. Miller, City Manager
Lori Grigg Bluhm, City Attorney
M. Aileen Dickson, City Clerk
Jeanette Menig, Human Resources Director
Frank Nastasi, Police Chief
Chris Stout, Police Lieutenant

B. APPROVAL OF MINUTES:

1. Approval of Minutes of Wednesday, July 1, 2020

Resolution #CSC-2020-07-11
Moved by Cannon
Seconded by Steele

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Wednesday, July 1, 2020, meeting as presented.

Yes: Cannon
No: Steele

MOTION CARRIED

C. PETITIONS AND COMMUNICATIONS: None

D. REPORTS: None

E. OLD BUSINESS: None

F. NEW BUSINESS:

1. Approval of Eligible List for Police Officer

Resolution #CSC-2020-07-12

Moved by Cannon

Seconded by Steele

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the eligible list for Police Officer as corrected and presented.

Yes: All-3

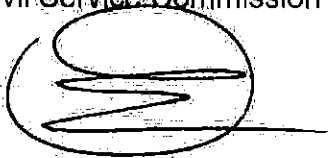
No: None

MOTION CARRIED

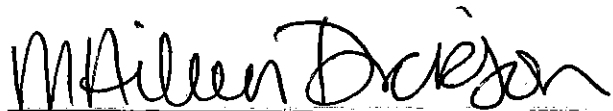
G. PUBLIC COMMENT: None

H. ADJOURNMENT:

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 8:36 AM.

A stylized signature consisting of a circle with a horizontal line through it, and a wavy line below it.

Donald E. McGinnis, Jr., Chairman

A handwritten signature in cursive script.

M. Aileen Dickson, City Clerk



500 West Big Beaver
Troy, MI 48084
troymi.gov

O-02a

CITY COUNCIL REPORT

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert C. Maleszyk, Chief Financial Officer
Sandra Kasperek, Treasurer

Subject: Late Tax Payments

History

City of Troy City Charter

Section 9.20 - Tax Warrant: After extending the taxes as aforesaid, the Assessor shall certify the tax roll, directing and requiring the treasurer to collect from the several persons named in the roll the several sums mentioned therein opposite their respective names as a tax or assessment, and chattels, together with the costs and charges of such distress and sale. The warrant shall direct that all city taxes be paid on or before the first day of September of the same year shall be collected without additional charge, and that there shall be added to all city taxed paid after the first day of September a penalty of 4% and interest at the rate of 1/2 of 1% per month for each and every succeeding month or fraction thereof that the same remains unpaid. The city tax roll and annexed warrant together with a true copy thereof, shall be delivered by the assessor to the treasurer on or before the twentieth day of June of the year when made.

Financial

The City Charter is the basis for the penalty and interest on the summer tax bill. Every year summer taxes are levied and due as of July 1 and are payable through September 1 without additional charge. This provides for a two month period for taxes to be paid without penalty and interest.

All taxpayers in Troy are treated equally – no one whose tax payment was received after the due date is eligible to have the penalty and interest “waived” or “reduced” for any reason. No employee or elected official of the City of Troy has the authority to supercede the City Charter.



500 West Big Beaver
Troy, MI 48084
troymi.gov

O-02b

CITY COUNCIL REPORT

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Frank Nastasi, Police Chief
William J. Huotari, City Engineer

Subject: Speed Humps

The City of Troy does not have a formal speed hump process in place at this time as the Traffic Engineering Department was essentially eliminated as a standalone department back in 2008. The City utilizes consultants for traffic related concerns as needed to augment our traffic engineering services and works with the Troy Police Department Traffic Safety Unit on direct enforcement in areas where speeding is a concern.

The City currently uses the Road Commission for Oakland County (residential streets only) procedure that looks at 85th percentile speeds greater than or equal to 35 mph and traffic volumes in excess of 1,000 vehicles per day as the minimum for consideration for speed humps which is similar to the process used by the City of Farmington Hills. The City of Rochester Hills has lower thresholds for their process and has the highest number of speed humps or other traffic calming measures in place (see attached).

The City and most public agencies do not allow speed “bumps” on a public road. A speed “bump” is typically 4”-6” high by 1’ wide and used in a parking lot or area where speeds are already very low as a speed “bump” is very abrupt and can cause damage to a vehicle at normal roadway speeds. A speed “hump” is similar in height at 3” but wider at 14’ wide, so that they are not as abrupt and can be traversed at slower speeds more commensurate with local roads. A detail is attached showing the difference between a “bump” and a “hump”.

There is only one speed hump in the City and it is located on Walnut Hill, just north of Wattles and east of Adams. This was petitioned for and approved by City Council at the May 12, 2003 meeting as part of a Special Assessment District (SAD) gravel to asphalt paving project. The speed hump was included in the cost of the SAD paving project. Most traffic calming programs require residents in the project area to fund the physical measures that are placed.

If Council desires to pursue speed humps, we would need to develop minimum criteria for which a speed hump may be considered. These guidelines would need to establish or outline: approval requirements, support criteria, funding, maintenance responsibilities, removal requests, etc.



**ROAD
COMMISSION
OPERATING
INSTRUCTION**

BOARD OF COUNTY ROAD COMMISSIONERS
OAKLAND COUNTY

EFFECTIVE DATE:
DECEMBER 8, 2008

NUMBER:
12, REV # 1

PREPARING ORGANIZATION:
TRAFFIC SAFETY
DEPARTMENT

SUPERSEDES
NUMBER 12
DATED 11-1-2006

SUBJECT:

INSTALLATION OF SPEED HUMPS

I. PURPOSE:

To establish guidelines for the installation of speed humps on subdivision streets.

II. INFORMATION:

There have been an increasing number of instances where vehicular traffic utilizes subdivision streets, in order to bypass congested intersections, avoid gravel roads or take advantage of a short cut. In addition, this same traffic, as well as residents that reside within the subdivision, often travels at speeds that significantly exceed the residential speed limit.

The installation of speed humps is increasingly being used as a method to deter speeding and "cut through" traffic. Speed humps are raised pavement sections that are between 3 to 4 inches in height and approximately 14 feet in length. When designed properly and installed in warranted locations, speed humps have been proven to reduce vehicle speeds and/or "cut through" traffic on subdivision streets.

In order for speed humps to be warranted, the 85th percentile speed must be equal to or greater than 35 miles per hour. In addition, the following criteria should be considered:

1. Traffic volumes in excess of 1000 vehicles a day, which includes a minimum of 25% "cut through" traffic.
2. Acceptable vertical and horizontal curvature.
3. Pavement width less than or equal to 40 feet.

In order to ensure consistency for speed humps which are installed on subdivision streets under its jurisdiction, the Road Commission for Oakland County establishes the following procedure:

DIRECTIVE TYPE	PREPARING ORGANIZATION	EFFECTIVE DATE	NUMBER	PAGE
OPERATING INSTRUCTION	TRAFFIC SAFETY DEPARTMENT	DECEMBER 8, 2008	12	2 OF 3

III. PROCEDURE:

Responsibility

Action

Traffic-Safety Department Staff

1. Upon receipt of a written request from the homeowners association or interested residents of the area, shall meet with representatives from the subdivision, the Township, and local law enforcement, for the purpose of discussing the traffic concerns, along with the various countermeasures available, including the requirements for the installation of speed humps.

Traffic-Safety Department Staff

2. If it is agreed that speed humps are a potential countermeasure of interest, shall conduct the necessary traffic studies to determine whether or not the traffic speeds, volumes and "cut through" traffic, meet the above criteria for the installation of speed humps.

Traffic-Safety Department Staff

3. Shall hold a follow-up meeting with the representatives from the previous meeting to discuss the results of the traffic studies and whether or not the speed humps are warranted.

Note: If speed humps are warranted, the RCOC shall also provide cost estimates and proposed acceptable locations for the speed humps.

Traffic-Safety Department Staff

4. Shall inform the residents and the Township that to move forward with the installation of warranted speed humps, the following must be submitted to the Road Commission:
 - a. A Petition agreeing to the installation, to be signed by at least 75% of the homeowners on the subject segment of street(s) with the proposed speed humps; and
 - b. An appropriate Township Board Resolution supporting the installation of the speed humps.

DIRECTIVE TYPE	PREPARING ORGANIZATION	EFFECTIVE DATE	NUMBER	PAGE
OPERATING INSTRUCTION	TRAFFIC SAFETY DEPARTMENT	DECEMBER 8, 2008	12	3 OF 3

Note: The "subject segment" of street(s) shall be the segment determined by the Traffic-Safety Department staff as being significantly impacted by the proposed speed humps.

- Traffic-Safety Department Staff 5. Upon receipt of the above information, shall give the subdivision/homeowners authorization to proceed to have the speed humps designed by a consultant and constructed by a contractor, subject to review and approval by the RCOC Traffic-Safety and Permits & Environmental Concerns Departments, through the RCOC permit process.

Note: At its option, the RCOC may elect to construct the speed humps. In either event, the cost of installation (which includes signs and pavement markings as necessary) and, as appropriate, the removal of speed humps, will be at the subdivision's expense.

- Traffic-Safety Department Staff 6. Future maintenance costs of the speed humps, including the pavement markings, will be the responsibility of the subdivision. The RCOC will be responsible for the maintenance of the associated signs.

- Traffic-Safety Department Staff 7. Following installation, shall conduct follow-up traffic studies to determine the effectiveness of the speed humps.

Approved by: _____

Managing Director

12/2/08

Date



***Safety Awareness For Everyone
Through Education, Enforcement and Engineering***

INFORMATION BROCHURE

What is the Traffic SAFE-TE³ Program?

Traffic SAFE-TE³ is an acronym for "Safety Awareness for Everyone Through Education, Enforcement, and Engineering." The Farmington Hills Traffic SAFE-TE³ Program was created to address neighborhood traffic safety concerns while enabling citizens and/or community groups to become actively involved in the improvement process. This program allows City staff and the community to work together to create safe and pleasant conditions in our residential areas for motorists, bicyclists, pedestrians and children.

What types of issues can the program address?

- Speeding
- Cut-through traffic
- Collisions
- Pedestrian safety
- Sight distance

How does the program work?

The program is divided into three phases that must occur in order.

Phase I - PROBLEM IDENTIFICATION/INFORMATIONAL MEETING

Phase I identifies the problem, provides for a complete explanation of the Traffic SAFE-TE³ Program, gains the support of a Core Group of residents, and collects benchmark data in the form of speed studies or other traffic engineering information.

Residents with a traffic safety concern can contact the City. In return they receive a Program Information Brochure and a Traffic Information Survey Form. Information in the brochure directs the resident to discuss traffic concerns with neighbors and/or the neighborhood association. If there is interest, the City hosts an informational meeting to present the program.

From the informational meeting, a sub-group of residents or Core Group will be formed to work with the City to gather information. Speed studies will be performed at locations identified by the residents. In addition, traffic counts may be taken and other operational areas studied. All of the data gathering will be done in partnership; City employees and resident volunteers working together. This information, jointly collected, will establish baseline data from which Phase II and Phase III of the program will stem.

Phase II - EDUCATION AND ENFORCEMENT

Phase II is the development of an education and enforcement plan based on the specific findings of the field review. Past enforcement activities in the City have found that most violations of traffic ordinances within a residential area are the residents of that area. Therefore, much of the following activities will be directed towards neighbors and possibly friends.

EDUCATION

Currently, two educational programs are in use. **City staff and the Core Group will determine the extent to which each will be used.** They are:

1. THE NEIGHBORHOOD TRAFFIC SAFETY CAMPAIGN

This involves the distribution of a brochure or letter describing the findings of the data collection, providing techniques that pedestrians and parents can use to create a safer neighborhood and encourage motorists to become better aware of their driving habits.

2. USE OF THE SPEED MONITORING AWARENESS RADAR TRAILER

This program consists of a portable, unmanned trailer equipped with radar speed detection equipment. The unit obtains speeds of oncoming vehicles and displays them on a digital display board visible to the passing motorist. The intent is to show motorists their actual travel speed. This program can be combined with Police Department enforcement activity.

ENFORCEMENT

The enforcement plan includes the selective enforcement of specific traffic controls and vehicle movements by our Police Department. Following current practice, the Core Group would identify specific time periods and locations from the collected data and field review that the Police will target for strict traffic ordinance enforcement. (i.e. speeding, disobeying stop signs, improper parking, etc.)

After implementation of the education and enforcement measures, the effectiveness is monitored, re-measured, and re-evaluated. If the measures prove to be effective and the speeding situation is reduced, the Core Group will notify the neighborhood of their success and encourage the continuation of safe driving. If however, these measures prove ineffective, the location then qualifies for consideration of Phase III of the program.

Phase III – ENGINEERING

Phase III involves the installation of actual physical speed control devices in the roadway. Because the devices are designed to make it less comfortable for the motorist to speed, it is extremely important that these devices only be installed after exhausting the alternatives provided in Phase I and II. Installation is determined by traffic engineering analysis and four main factors:

1. Residential street must be functionally classified as a local roadway.
2. 85th percentile speeds of 35 mph or greater (the speed at which 85% of the traffic is traveling at or below).
3. Topography (i.e. hills, curves and intersections).
4. Presence of existing traffic controls (i.e. traffic signals, stop signs).

Proper engineering analysis and judgement must be included prior to installation of any physical devices. These devices can include, speed humps, traffic circles, slow points, entrance/exit barriers, pavement markings and traffic control signing.

Once the Core Group and City staff has determined the best traffic control plan, it is presented to residents at a community meeting. Input from the residents is incorporated into the plan. Neighborhood support is absolutely essential during the entire process, but especially if traffic control devices are to be installed. Before implementation, 75% support from residents on the segment of roadway being considered is required, through petitions. After petitions have been received and verified, the City Council will be notified of the recommended project. Funds can only be allocated based on acceptance by City Council, after review of budget limitations. Following this approval step, the device(s) will be designed and constructed.

How do we get started?

1. Identify traffic concerns in your neighborhood.
2. Discuss possible solutions with your neighbors and the neighborhood association.
3. Fill out the attached "Traffic Information Survey" Form and mail to the City's Engineering Division.
4. Attend the Informational Meeting to hear more about the Traffic SAFE-TE³ Program.
5. Form a Core Group of residents who will be advocates for the safety improvements.

Let's begin...

We want to work with you and your neighbors to make your neighborhood streets safer. Please take the first step in achieving this by filling out the enclosed Traffic Information Survey providing us with your concerns and indicating what solutions you feel would be appropriate for your neighborhood.

City of Farmington Hills

TRAFFIC INFORMATION SURVEY

Contact Name: _____ Phone: _____

Address: _____ Date: _____

Neighborhood/Subdivision: _____

List names & phone numbers of interested neighbors:

Location(s) of Concern:

What concerns have you identified with the above location?

Please identify the specific time periods that the traffic concern takes place

(For example form 4:00 p.m. to 6:00 p.m.)

What solutions do you feel would address your concerns? (Check one or more)

☐ Brush trimming/Corner clearing

☐ Speed reduction devices

☐ Signing

☐ Other

☐ Pavement markings

☐ Police Enforcement

Thank you for taking the time to fill out the Traffic Information Survey. Once we receive this Survey, you will be contacted by City staff to establish a meeting date and location.

FOR OFFICE USE ONLY

Date Received: _____

Initial Meeting Date: _____

-City of Rochester Hills

SPEED HUMP REQUEST POLICY

Staff Evaluation – An engineering and safety evaluation for any speed hump request will be made to determine that the guidelines listed below are met. Since speed humps might have a wide ranging impact not only on the vehicles crossing them but also on the residents living on the immediate and nearby streets, their installation will be evaluated within the context of an overall neighborhood traffic management study. Speed hump requests will be handled in the order in which they are received.

Streets – Speed humps will be considered for installation only on residential, local, and collector streets. A local or collector street is defined as one whose abutting land use is at least 85% residential when considered in segments of one-quarter mile.

Speed – Speed humps will be considered on local or collector streets where the posted speed does not exceed 30 mph. Speed humps may be considered when speeds on these streets exceed the posted speed by 6 mph or more and by at least 85% of those vehicles using the street.

If the speed requirements are not met at the time of the initial study, a second study can be obtained 6 months later to determine if the street meets this qualification.

Traffic Volumes – Each individual street location should be evaluated to justify installing speed humps. Streets with volumes less than 400 vehicles per day will not be considered for speed humps. However, if a study identifies a cut-through problem, speed humps may be installed regardless of speeds or volumes.

Impacts on City Services - Prior to approving locations for speed hump installations, staff will review the proposed locations with respect to the potential impact on City services. If the proposed installation of speed humps has a significant impact, the request for installation of speed humps may be denied.

Resident Surveys - City staff will determine a petition area and coordinate petition circulation in order to determine support for speed hump installation. Where proposed speed hump locations are determined, 100% of signatures of the owners of adjacent properties are required. The subdivision homeowner's association is required to submit a board approved resolution indicating support for the installation of speed humps.

Speed Hump Installation – After obtaining all studies, approvals, and appropriate neighborhood surveys, the City will arrange to have its contractor install the speed humps. Along local residential streets, the neighborhood

homeowner's association would be required to pay for 100% of the installation cost. Along major collector residential streets, the neighborhood homeowner's association would be required to pay for 50% of the installation cost. If residents choose to pay the full cost, it is with the understanding that speed humps will be installed under City contract meeting City requirements. Appropriate signs and striping will also be installed by the City.

Speed Hump Removal – Speed humps may be removed at any time due to lack of public support. All petitioners originally requesting the installation of speed humps will be given the opportunity to comment on the removal of speed humps. This would occur after considerable time (approx. 1 year) has passed to adequately evaluate the impact and the performance of the speed humps. In order to have a speed hump removed, 100% support from those properties directly adjacent to proposed speed humps along with a homeowner association board resolution. The neighborhood would be required to pay for 100% of the removal installation cost.

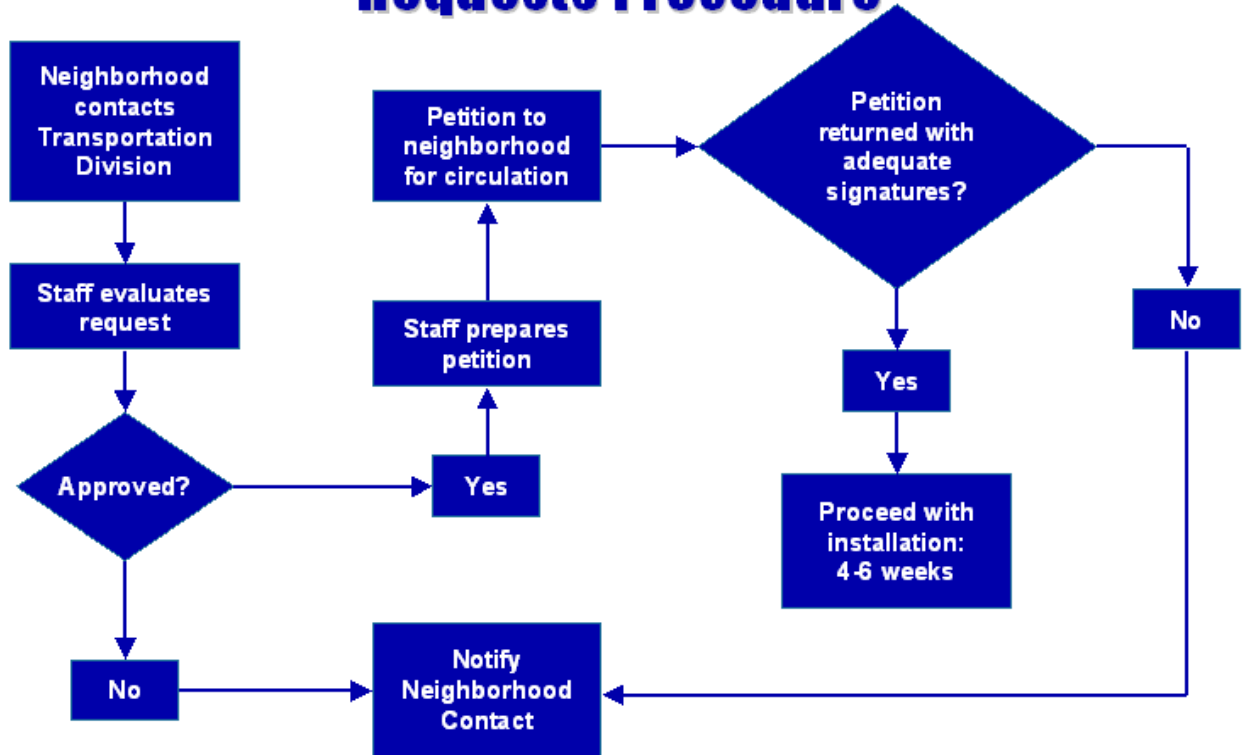
SPEED HUMP REQUEST PROCEDURE

Any questions or requests regarding the Speed Hump Program can be addressed to City of Rochester Hills Department of Public Services at (248) 656-4640 or e-mail to: www.dps@rochesterhills.org

1. If it has been determined that criteria set forth in the attached policy has been met for the potential speed hump installation, then a petition will be sent to a neighborhood representative who will coordinate obtaining the necessary signatures. The Transportation Division will provide a petition with a list of names and addresses of affected homeowners or renters.
2. After appropriate signatures have been obtained and returned to the City, one of the following actions will be taken:
 - a. If the necessary signatures are obtained for the installation of speed humps, then the City will proceed with the installation of speed humps per City requirements;
 - b. If the necessary signatures for the installation of speed humps are not obtained, then no further action will be taken and no speed humps will be installed.
3. Whether the speed hump installation has been denied or approved, each neighborhood will be informed as to the outcome resulting from the signatures obtained on the petition.
4. When speed humps are approved, they are generally installed under the City's next contractor road project in order to achieve economies of scale and reduce construction costs.

SPEED HUMP REQUEST FLOWCHART

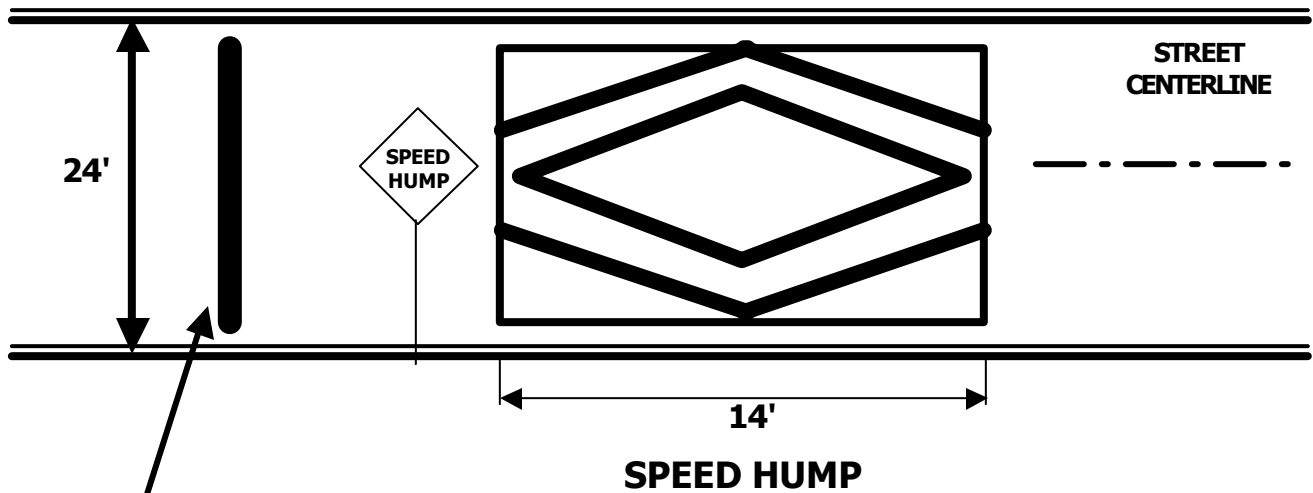
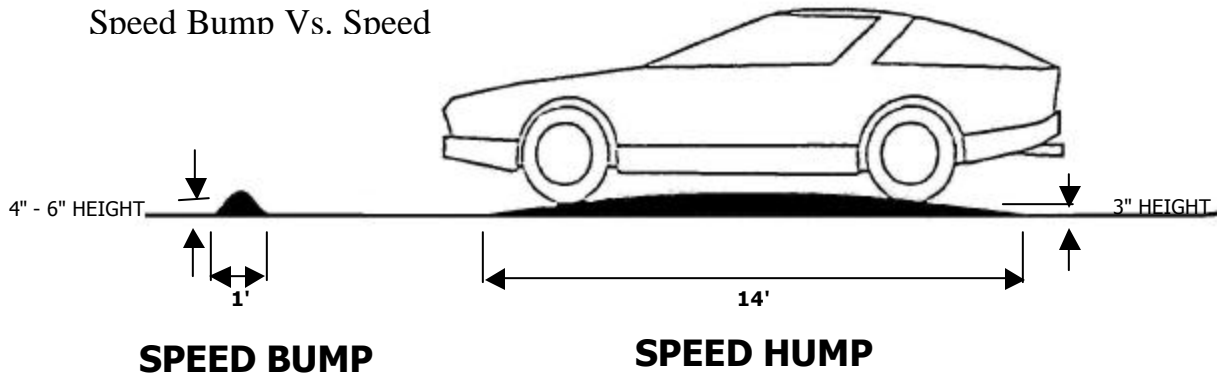
Requests Procedure





City of Troy Speed Hump

Speed Bump Vs. Speed



SPEED BUMP
(Parking Lots etc.)





500 West Big Beaver
Troy, MI 48084
troymi.gov

O-02c

CITY COUNCIL REPORT

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Kurt Bovensiep, Public Works Director

Subject: Oakland County Parks and Recreation Millage

On August 6th, 2020 the Oakland County Board of Commissioners approved a November 3rd ballot proposal to renew and increase the current Oakland County Parks and Recreation millage. The current millage is set to expire in 2021. The ballot proposal would raise the millage from .2349 mills to .35 mills. This equates to a cost of about \$35/year for a homeowner or business owner with a market value of \$200,000 (taxable value of \$100,000).

Approving the Oakland County Parks and Recreation millage would allow Oakland County to proceed with the following:

- Complete deferred maintenance and construction projects to enhance existing park facilities and provide new recreational opportunities to meet current and future needs
- Purchase maintenance equipment
- Protect natural resources and promote conservation of open space
- Offer free annual vehicle permits to Oakland County residents who are seniors (62+), active military, veterans, and residents with permanent disabilities
- Assist local communities with funding for recreation projects and programs such as programming, park design and development, invasive species management, and trail development

Oakland County Parks and Recreation is currently working on details regarding grants and other forms of assistance that would be available to local communities if the millage is passed in November. Trail assistance would likely be in the form of grants for both design/engineering and trail development with a focus on regional trail development and connections.

Additional information is expected to be available from Oakland County before the November election with more in-depth specifications coming in 2021, pending millage approval and approval from various Oakland County boards and commissions.



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Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Cathleen A. Russ, Library Director
Jenna Fillmore, Marketing Specialist

Subject: Library Millage Community Engagement Plan Update

History

- Voters approved a five-year, 0.7 mills dedicated Library millage on August 2, 2011 and again on November 3, 2015.
- The current Library millage will fund the Troy Public Library through June 30, 2021.
- Voters must renew or replace the Library millage in order for the City to continue operating and maintaining the Library after June 30, 2021.
- City Council held a special meeting to discuss Library funding on June 8, 2020.
- On August 10, 2020, City Council approved wording for a November 2020 ballot question for a rate of 1.1 mills and a ten-year term.

What follows is the most recent update of the community engagement plan first shared with City Council on July 13, 2020. The community engagement plan was divided into two phases. Phase 1 was completed when City Council approved ballot language on August 10. Phase 2 began on August 11 and continues until Election Day on November 3.

Phase 2

The second phase is intended to provide the public with information regarding the ballot proposal consistent with the Michigan Campaign Finance Act.

Week of August 31:	Millage information/infographic featured in the Fall 2020 Troy Today. Town Hall meeting promotion. Millage websites updated to feature library millage calculator.
Week of September 7:	Infographic posted on City and Library social media channels. Town Hall meeting promotion. The City Clerk's Office will begin distributing military and overseas absentee ballots. An 8.5" x 11" half-fold postcard mailed to approximately 28,000 households of registered voters.
Week of September 14:	Press release with millage Town Hall meeting information distributed to local press. Infographic post on City and Library social media channels. Troy Public Library Update (weekly newsletter sent to patrons) will feature a headline article regarding the Library millage and promotion of Town Hall meetings.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

- Week of September 21: City staff will conduct a virtual town hall meeting via Zoom on Wednesday, September 23 at 7 pm. The meeting will also be broadcast on Government Access TV (WTRY), and reshown on WTRY in rotation with regular programming. Infographic post on City and Library social media channels. R. Bruner and C. Russ have been invited to speak to the Troy Democratic Club at their monthly meeting on Thursday, September 24 at 7 pm.
- Week of September 28: City staff will conduct a second virtual town hall meeting via Zoom on Thursday, October 1 at 7 pm. The meeting will also be broadcast on Government Access TV (WTRY), and reshown on WTRY in rotation with regular programming. The City Clerk's Office will begin distributing absentee ballots this week. R. Bruner and C. Russ have been invited to speak to the Troy Rotary Club at their weekly meeting on Wednesday, September 30, at 11:45 am.
- Week of October 5: Press release with millage information distributed to local press. City newsletter sent to Homeowners' Associations with information regarding the Library millage and upcoming election.
- Week of October 12: City newsletter sent to all residents with information regarding the Library millage and upcoming election.
- Week of October 19: Troy Public Library newsletter sent to patrons with information regarding the Library millage and upcoming election.
- Week of October 26: Educational millage information post on Library social media channels.



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CITY COUNCIL REPORT

Date: September 15, 2020

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Beth Tashnick, Office Manager

Subject: Welcoming America Membership

History

In 2017, the City of Troy purchased a one year membership to the Welcoming America initiative.

“A non-profit, non-partisan organization, Welcoming America is proud to support the many diverse communities and partners who are leading efforts to make their communities more vibrant places for all. Welcoming America provides the roadmap and support that communities need to become more inclusive toward immigrants and all residents.”

The Global Troy Advisory Committee worked with Welcoming America and city staff to participate in the initiative by City Council proclamation, declaring “Welcoming Week”, as well as cultural diversity programs celebrated during Troy Daze.

This is an annual membership that the city has not renewed since 2017.

Please find attached FAQ’s provided by Welcoming America as well as network information.

WELCOMING NETWORK

FREQUENTLY ASKED QUESTIONS

WHAT IS THE WELCOMING NETWORK?

The Welcoming Network's membership program offers tools, resources, technical assistance, and a global network to help individuals, nonprofit and government partners transform communities into more welcoming places. Participating members connect with their peers to share good ideas and receive recognition for their efforts in local, national and global settings.



WHAT IS WELCOMING AMERICA?

A non-profit, non-partisan organization, Welcoming America is proud to support the many diverse communities and partners who are leading efforts to make their communities more vibrant places for all. Welcoming America provides the roadmap and support that communities need to become more inclusive toward immigrants and all residents.

WHERE DOES WELCOMING AMERICA WORK?

Through an array of programs and initiatives, including our Welcoming Network, Welcoming America helps local governments and nonprofit organizations build a welcoming infrastructure in more than 500 communities across the United States, and around the world.

WHAT DOES IT MEAN TO BE A MEMBER OF THE NETWORK AND WHO CAN JOIN?

Governments, nonprofits, and individual professionals working in immigrant inclusion are eligible to join the Welcoming Network. Members commit to advancing and institutionalizing welcoming efforts in their community, and they receive benefits including training, resources, networking, and leveraged funding.

WHAT IS THE WELCOMING ECONOMIES GLOBAL NETWORK?

The Welcoming Economies Global Network, a project of Welcoming America in partnership with Global Detroit, is a regional network of more than twenty initiatives from across the Rust Belt working to tap into the economic development opportunities created by immigrants. The WE Network strengthens the work, maximizes the impact, and sustains the efforts of these inclusive economic development initiatives. Learn more about the WE Network by visiting www.weglobalnetwork.org.

AS AN INDIVIDUAL CAN I JOIN THE WELCOMING NETWORK?

Yes! Individuals working in the immigrant inclusion field can join the Welcoming Network. This is a feature of our network that was launched in 2019 in response to a growing number of requests for support from individuals seeking to engage with the movement but working in organizations unable or ineligible to participate in the Welcoming Network. To join as an individual, members must commit to the values and vision of a welcoming community. Through the Welcoming Network, individuals can access tools and support to help them in their day-to-day immigrant inclusion work, and also help them catalyze their local organizations to join the Welcoming Network and increase their impact in their community.

LAST REVISED: 11/20/18

HOW DO I JOIN THE WELCOMING ECONOMIES GLOBAL NETWORK?

The WE Network invites local governments and nonprofits that welcome, retain, and empower immigrant communities in Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, New York, Ohio, Pennsylvania, and Wisconsin to apply. Core member applications must demonstrate that organizations are leading in two or more areas of inclusive economic development work.

Organizations can join the WE Network at one level and the Welcoming Network at another. For example, at the premium dues rate, an organization can be a Welcoming Network premium member and a WE Network core member. WE Network membership is available at the general and core level only.

HOW MUCH DOES IT COST TO JOIN THE NETWORK?

The Welcoming Network has four levels reflecting specific benefits, with dues ranging from \$150 at the individual member level to \$2500 at the premium member level. As an organization that operates with a diversity and equity lens, we have built in a sliding scale and a robust scholarship program to help ensure that communities are able to access membership regardless of their ability to pay membership dues. We know fiscal calendars and internal processes vary from member to member, and staff will work with members to find solutions to barriers organizations may face when joining or renewing their membership. Full details on dues and our scholarship program can be found at www.welcomingnetwork.org.

WHAT IS THE WELCOMING INSTITUTE?

Beyond membership, Welcoming America offers customized trainings and coaching packages to advance your work. See www.welcominginstitute.org and contact us at info@welcomingamerica.org to discuss your training and coaching needs.

WHAT IS CERTIFIED WELCOMING?

Welcoming America's Certified Welcoming program provides an avenue for measuring, promoting, guiding, and validating your community's welcoming efforts. Through the Certified Welcoming process communities go through a formal evaluation of current work to identify local strengths and set a roadmap for areas of growth. Program participants complete a self-evaluation, participate in a multi-day inperson site visit, and receive an extensive written assessment of current work including local highlights and next steps. Those that work to meet the Welcoming Standard also receive the designation of Certified Welcoming. Past participants have used the program to strengthen current programming, bring on new partners, validate work, and attract businesses and new residents. Members may apply their annual membership dues to the Certified Welcoming fee. Visit www.certifiedwelcoming.org for more information.

WHAT DOES MY ORGANIZATION COMMIT TO DOING AS A MEMBER OF THE NETWORK?

By joining the Welcoming Network your primary commitment is to actively build a more inclusive community through the work of your organization. This means engaging partners, implementing programs, and communicating values. As part of that larger commitment to the work, Welcoming America asks members to pay dues to support the network, host an annual Welcoming Week event, participate in learning opportunities such as conferences, webinars, and workshops, complete the annual State of Welcoming survey, and assign at least one main point of contact and dedicated staff person for welcoming work. If your organization is joining as a core or premium member, you will be asked to complete a self-assessment when you join. If your organization is a local government, you will also commit to passing a Welcoming Resolution. Learn more about commitments and benefits of joining our Welcoming Network by visiting www.welcomingnetwork.org.

For a complete list of our most frequently asked questions, visit www.welcomingnetwork.org.

LAST REVISED: 11/20/18

WELCOMING NETWORK



JOIN THE GLOBAL MOVEMENT FOR INCLUSIVE AND PROSPEROUS COMMUNITIES

Apply Online

Talk with Us

Access our Network

ABOUT THE WELCOMING NETWORK

The Welcoming Network's membership program offers tools, resources, technical assistance, and a global network to help individuals, nonprofit and government partners transform communities into more welcoming places. Participating members connect with their peers to share good ideas and receive recognition for their efforts in local, national and global settings.



A diverse network of over 200 organizations and growing

Access to coaching and strategy sessions with our expert staff



Exclusive access to timely member resources, webinars, and calls

Opportunities for peer learning and community exchange programs



ABOUT THE WE GLOBAL NETWORK



The Welcoming Economies Global Network, a project of Welcoming America in partnership with Global Detroit, is a regional network of more than twenty initiatives across the Midwest working to tap into the economic development opportunities created by immigrants. Most member organizations come from the WE Global Network's 10-state region: IL, IN, IA, MI, MN, MO, NY, OH, PA and WI.



Diego Abente

Vice President & Director of Microenterprise Development, President of the International Institute Community Development Corporation of St. Louis

JOIN THE NETWORK
WELCOMINGNETWORK.ORG

CONTACT US: membership@welcomingamerica.org


WELCOMING
AMERICA





WELCOMING NETWORK MEMBER BENEFITS GUIDE

MEMBERSHIP DUES

Individual Professionals	\$150
General Membership	\$200-500
Core Membership	\$1,500
Premium Membership	\$2,500

 *WE Global Network membership is available at the general and core level. Both memberships include Welcoming Network membership. Organizations can also mix and match; for example, at the premium dues rate, an organization can be a premium Welcoming Network member and a core WE Global member.*

** Premium members receive highest priority for these opportunities pending level of match with the opportunity.*

	1 Hour	2 Hours	4 Hours	8 Hours
Phone Coaching and Strategy Sessions	●	●	●	●
Member-only forum, library, and quarterly newsletter	●	●	●	●
Discounts to conferences and merchandise	●	●	●	●
Participation in optional advocacy campaigns	●	●	●	●
Member rates for Welcoming Institute	●	●	●	●
Access to training and technical assistance opportunities	●	●	●	●
Member-only conference calls, webinars, and talking points	●	●	●	●
Access to Getting Started and Network Branding Toolkit	●	●	●	●
Priority access to Certified Welcoming Scholarship	●	●	●	●
Eligible to serve on Network Leadership Committee	●	●	●	●
Eligible for member spotlights and features on national webinars*	●	●	●	●
Invitations to national/international partner events*	●	●	●	●
Eligible for Community Exchange programs	●	●	●	●
Two free registrations to Network conferences	●	●	●	●
In-depth on-boarding call with Network staff	●	●	●	●
Priority access to training and technical assistance*	●	●	●	●
Eligible for Spark Fellows Program*	●	●	●	●
Priority eligibility to host Network conferences*	●	●	●	●
Premium Welcoming Week Starter Kit	●	●	●	●
Collaborative opportunities such as Core Member Day  Core Only	●	●	●	●
Elect WE Global Steering Committee  Core Only	●	●	●	●

Learn more and join online at welcomingnetwork.org, where you can find a complete list of membership benefits, details on our membership dues, and our membership scholarship program.

WELCOMING NETWORK MEMBERSHIP COMMITMENTS

Welcoming Network Members commit to:

- Follow general membership principles
- Pay dues to support the network
- Host a Welcoming Week event
- Participate in learning opportunities such as conferences, webinars, workshops, etc.
- Complete the annual State of Welcoming Survey
- Assign at least one main point of contact and a dedicated staff person for welcoming work
- Complete Certified Welcoming Self-Assessment (Core and Premium members)
- Pass a Welcoming Resolution (Core and Premium Government members)

ABOUT WELCOMING AMERICA

A non-profit, non-partisan organization, Welcoming America is proud to support the many diverse communities and partners who are leading efforts to make their communities more vibrant places for all. Welcoming America provides the roadmap and support that communities need to become more inclusive toward immigrants and all residents.

JOIN THE NETWORK
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WELCOMING AMERICA 