




500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA REPORT

Date: January 20, 2021

To: Mark F. Miller, City Manager 

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller

Subject: Budget Amendment – Grant revenue, Other revenue, and Election Expenditures

The City of Troy has taken advantage of many grant opportunities occurring due to COVID-19. The primary grants are as follows:

State of Michigan:

The Michigan Department of Treasury is administering three local government grant programs associated with funding from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. These programs include:

- First Responder Hazard Pay Premiums Program (FRHPPP). The City has submitted and received \$148,000 from this program. This program was discussed at previous Council meetings.
- Public Safety and Public Health Payroll Reimbursement (PSPHPR) Program. The City has submitted costs totaling \$3,176,391. We have received a payment of \$1,588,195 which represents 50% of the amount requested. The State Treasury Department is in the process of reviewing applications for compliance. Upon review, a final award announcement will be made and additional payments issued. As of December, it appears we may receive an additional \$520,000.
- Coronavirus Relief Local Government Grants (CRLGG) Program. The City received \$115,785 on August 31, 2020. We reviewed the Grant Requirement Packet for eligibility. We completed and returned to Treasury the Grant Opening Certification in order to retain the CRLGG Program funding. We have fulfilled additional reporting requirements and the grant is closed.

We have also received an election grant for \$30,000 from the State via a pass through from the Federal government. We will stay vigilant to take advantage of any additional State of Michigan programs that may occur.

Oakland County:

Oakland County is a recipient of the CARES Act and is administering several programs that the City is planning on participating in. These programs include:



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- The County's City, Town, Village (CVT) Program has allocated \$1,916,771 to the City of Troy for their program. We have met with the County to analyze eligibility and have received our full payment. These costs would include Public Safety costs associated with COVID, Personal Protection equipment, and other costs that are deemed to be substantially COVID in nature including some election equipment.
- The County Library & Recreation Program. The City has submitted and received \$166,986 under this program.
- The County Elections Program. The City has submitted for \$39,176 under this program. To date we have received \$26,775.

We continue to work with the County and will stay vigilant to take advantage of any additional Oakland County programs that may occur.

Other Grants:

The City of Troy continues to look for additional grants and funding sources such as SMART grants (\$62,880), election grants (several different grants), Michigan State Police grants, and reimbursement from the Federal Emergency Management Agency (FEMA). The FEMA reimbursement will take time due to the workload at that Agency, but we continue to collect reimbursable costs that total over \$1.4 million as of this date. There are no guarantees as to the amounts we will receive on any of these programs.

Budget Amendment

Per the attachment, as of this date, we are proposing \$4,051,400 of revenue received as an increase of budgeted revenues from the items above. However, due to the impact of COVID-19, we are also decreasing several revenue line items. These items include \$2,803,000 decrease of Recreation and Community Center revenue, Court Fines (\$300,000), and Building Permits and Admin Fees (\$800,000). Also, after reviewing our expenditures through December 31, 2020, we are also proposing an increase in expenditures for City Clerk – Elections (\$55,000). This was due to the additional cost of training, additional people, bonus, etc due to COVID-19.

We will be proposing an additional budget amendment in June to capture additional revenue received and any additional expenditures adjustments deemed necessary.

Recommendation

City Administration recommends amending the General Fund for the 2021 Fiscal Year as detailed on the attached document.

General Fund - Proposed Budget Amendment

Revenues:

Account Description		Current Budget	Proposed Amendment	Amended Budget
Federal Grants - Other CARES ACT	101.000.4528.100	\$ -	\$ 2,141,030.00	\$ 2,141,030.00
Federal Grants - Other First Responders	101.000.4528.105	\$ -	\$ 148,000.00	\$ 148,000.00
Federal Grants - Other CRLGG	101.000.4528.110	\$ -	\$ 115,785.00	\$ 115,785.00
Federal Grants - Other PSPHPR (State)	101.000.4528.115	\$ -	\$ 1,588,195.00	\$ 1,588,195.00
Other Grants - Local	101.000.4590.200	\$ -	\$ 58,390.00	\$ 58,390.00
Senior Activity	101.000.4651.074	\$ 210,000.00	\$ (208,000.00)	\$ 2,000.00
Community Center Passes	101.000.4651.075	\$ 1,425,000.00	\$ (1,200,000.00)	\$ 225,000.00
Community Center Swim	101.000.4651.076	\$ 147,000.00	\$ (140,000.00)	\$ 7,000.00
Community Center Fitness Classes	101.000.4651.077	\$ 50,000.00	\$ (25,000.00)	\$ 25,000.00
Community Center Programs/Events	101.000.4651.078	\$ 26,000.00	\$ (20,000.00)	\$ 6,000.00
Use and Admin Recreation	101.000.4651.080	\$ 1,160,000.00	\$ (910,000.00)	\$ 250,000.00
Rent Income - Community Center Rent	101.000.4667.025	\$ 379,000.00	\$ (300,000.00)	\$ 79,000.00
Fines - Court	101.000.4655.010	\$ 6,000,000.00	\$ (300,000.00)	\$ 5,700,000.00
Admin Fee	101.000.4447.000	\$ 2,100,000.00	\$ (400,000.00)	\$ 1,700,000.00
Non-Business Licenses & Permit Building	101.000.4476.150.	\$ 2,320,300.00	\$ (400,000.00)	\$ 1,920,300.00
		\$ 13,817,300.00	\$ 148,400.00	\$ 13,965,700.00

Total General Fund Amendment to Revenues **\$ 148,400.00**

Expenditures:

Account Description		Current Budget	Proposed Amendment	Amended Budget
City Clerk-Election Inspectors:	101.215.262.7704	\$ 181,450.00	\$ 55,000.00	\$ 236,450.00

Total General Fund Amendment to Expenses **\$ 55,000.00**

Fund Balance-Net Increase **\$ 93,400.00**