



CITY COUNCIL AGENDA ITEM

Date: April 6, 2021

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Budget Amendment and Standard Purchasing Resolution 4 - Oakland County Purchasing Cooperative – Boulan Park Site Lighting Distribution Panel Replacement

History

- Boulan Park is a 63-acre Community Park with a wide array of recreational opportunities.
- The site lighting panel serves 2 ball fields and 2 tennis courts.
- The existing panel is no longer weather tight.
- The current site lighting panel (400 amp) has reached the end of its life and needs to be replaced.
- The Boulan Park site lighting distribution panel deficiency was identified in the Facilities Condition Assessment.

Purchasing

- Pricing for the Site Lighting Distribution System Replacement at Boulan Park including all labor, materials and equipment has been secured from *Shaw Service and Maintenance of Southfield, MI* through the Oakland County Cooperative Contract #005446 per proposal S210323003.
- City Council authorized participation in the Cooperative Purchasing Programs on November 9, 2020 (Resolution #2020-11-165-J-8).

Financial

Funds in the amount of \$13,000 are budgeted for the replacement of the Site Lighting Distribution Panel at Boulan Park in the Park Development Capital Fund under Project Number 2021C0131. The acquisition will require a budget amendment in the amount of \$10,350. Expenditures will be charged to account number 401.751.770.7974.020.



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Recommendation

City management recommends awarding a contract to *Shaw Service and Maintenance of Southfield, MI* for the Site Lighting Distribution Panel Replacement at Boulan Park for an estimated cost of \$19,449 with a 20% contingency not to exceed budgetary limitations as per the Oakland County Cooperative Contract #005446 per proposal S210323003. It is also recommended that City Council approve a budget amendment to the Park Development Capital Fund Account in the amount of \$10,350. The award is contingent upon the contractor's submission of properly executed insurance documents and all other specified requirements.