

500 West Big Beaver Troy, MI 48084 troymi.gov

# **CITY COUNCIL AGENDA ITEM**

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- Date: August 2, 2021
- To: Mark F. Miller, City Manager
- From: Robert J. Bruner, Assistant City Manager Lisa Burnham, Controller Kurt Bovensiep, Public Works Director Dennis Trantham, Facilities and Grounds Operations Manager Emily Frontera, Purchasing Manager
- Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications Holiday Lights – Lights of Hope

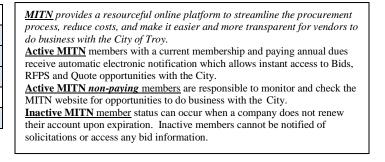
### **History**

- For two years beginning in 2013, the Kiwanis Club organized the holiday lighting of 25-30 Spruce Trees in the median of Big Beaver in the Troy Downtown Development Authority boundary, which included spaced out locations between Coolidge and Rochester Road.
- In 2016, the City of Troy encouraged the holiday tree lighting and promoted the increase of trees to be decorated.
- The City of Troy decided to install lights on additional trees with lights provided by the Kiwanis and purchase lights and install them on additional trees.
- The goal was to light all Spruce Trees between Rochester Rd. and Coolidge Highway in the Big Beaver median.
- The City of Troy staff continues to receive several compliments on the city's efforts to provide a traditional decorated look for the holiday season along the corridor.
- It is anticipated that the lights will remain on beginning the Monday prior to Thanksgiving through the last day in February.
- The Holiday Lights have an average life span of 3-5 years in the harsh environment they are used.

### **Purchasing**

- On July 22, 2021 a bid opening was conducted as required by the City Charter/Code for one (1) year requirements for the Installation of Holiday Lights.
- The bid was posted on the Michigan Intergovernmental Trade Network (MITN); www.mitn.info.
- Two Hundred and eighty-two (282) vendors were notified via the MITN website. Two (2) bids were received. The summary of the vendor responses is detailed below.
- Landscape Services, Inc. of Clinton Twp., MI is the low bidder meeting specifications.

Companies notified via MITN	282
Troy Companies notified via MITN	8
Troy Companies - Active email Notification	7
Troy Companies - Active Free	1
Companies that viewed the bid	17
Troy Companies that viewed the bid	0





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## **CITY COUNCIL AGENDA ITEM**

### **Financial**

Funds are budgeted and available in the General Fund under the Parks Maintenance Street Island Maintenance (DDA) account number 101.751.30.783.7802.070 for the 2022 fiscal year.

### **Recommendation**

City Management recommends awarding a contract for Proposal A: Installation and Removal of Holiday Lights on approximately 190 Spruce Trees located in the Big Beaver Median from Coolidge to Rochester Road, Proposal B: Installation and Removal of Holiday Lights on additional trees on municipal property, Proposal C: Commercial-Grade LED light strands, Proposal D: Replacement 6' Cable Rectifiers, and Proposal E: Replacement 24' Green extension cords to the low bidder meeting specifications *Landscape Services, Inc.* of *Clinton Twp., MI* for an estimated installation cost of \$29,835 for Proposal A and for Proposals B, C, D, and E, at unit prices contained in the bid tabulation opened July 22, 2021 not to exceed budgetary limitations.

CITY OF TROY Opening Date: 07/22/2021 **ITB-COT 21-43** Date Reviewed: 07/22/2021 Page 1 of 1 **BID TABULATION** HOLIDAY LIGHTS **VENDOR NAME:** Pink Pro Services, LLC Landscape Services, Inc. Clinton Township, MI Waterford, MI CITY: CHECK #: 840462 1561640 CHECK AMOUNT: \$5,000.00 \$5,000.00 PROPOSAL: FURNISH ALL EQUIPMENT, AND LABOR FOR THE INSTALLATION OF HOLIDAY LIGHTS AT THE CITY OF TROY DESCRIPTION UNIT PRICE TOTAL **UNIT PRICE** TOTAL PROPOSAL A: Installation and Removal of Holiday Lights on approximately 190 Spruce trees in the Big Beaver \$29.835.00 \$39.000.00 Median. PROPOSAL B: Installation and Removal of Holiday Lights per 250 235 tree on additional trees on municipal property. **PROPOSAL C:** Commercial-Grade, 5MM Wide Angle L.E.D.S 50 LED Warm White W/Green Cord, 6" Spacing, 25' 12.75 \$31,875.00 \$12.50 \$31,250.00 approximately 2,500. PROPOSAL D: 6' Plug Adapter Cable Rectifier W/Green Wire \$9.63 \$9.00 \$1,348.20 \$1,260.00 approximately 140. PROPOSAL E: 24' green extension approximately 14. \$6.73 \$94.22 \$8.00 \$112.00 TOTALS: \$63,152.42 \$71,622.00 Hours of Operation: 8AM-6PM 8AM-6PM 24 Hour Phone No.: 248-202-7636 586-216-2230 Contact Person: Bret Steiner Jeremy Main Phone: 586-216-2230 248-202-7636 Y or N Υ Site Inspection: Y Y Meet Delivery/Installation Schedule: Y or N Υ Days after notice work shall commence: 15 12 Υ Υ References: Y or N Y Y or N Can Meet Insurance: Ν Payment Terms: Y or N **NET 30** As specified Warranty: Y or N None 1 Year None Exceptions: Y or N None Y or N Υ Y Acknowledgement: Y Forms: Y or N Y

#### ATTEST:

(\*Bid Opening conducted via a Go-To Meeting) Heather Chomiak Dennis Trantham Emily Frontera

**Emily Frontera**