



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: November 5, 2021

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Aileen Dickson, City Clerk  
Cindy Stewart, Community Affairs Director

Subject: 2022 City Council Meeting Schedule

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### **History**

A schedule of regular meetings must be adopted by resolution in accordance with the City Charter and the Michigan Open Meetings Act. The proposed schedule avoids conflicts with the following:

Monday, January 17, 2022	Dr. Martin Luther King, Jr. Day
Monday, February 21, 2022	President's Day and Troy School District Mid-Winter Recess
Monday, March 28, 2022	Troy School District Spring Break
Monday, May 30, 2022	Memorial Day
Monday, July 4, 2022	Monday after Independence Day
Monday, August 1, 2022	Day before Primary Election
Monday, September 5, 2022	Labor Day
Monday, September 26, 2022	Rosh Hashanah
Monday, November 7, 2022	Day before State General Election
Monday, November 28, 2022	Monday after Thanksgiving

### **Recommendation**

The following Regular Meeting dates are recommended:

Monday, January 10 & 24	Monday, July 11 & 25
Monday, February 14 & 28	Monday, August 8 & 22
Monday, March 14 & 21	Monday, September 12 & 19
Monday, April 11 & 25	Monday, October 3 & 24
Monday, May 9 & 23	Monday, November 14 & 21
Monday, June 13 & 27	Monday, December 5 & 12

These meetings will be held at 7:30 PM in the City Council Chamber consistent with the City Council Rules of Procedure.



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## **CITY COUNCIL AGENDA ITEM**

The following Special Meeting dates are recommended for presentation of the proposed budget:

Monday, April 4  
Wednesday, April 6

These meetings will be held at 6:00 PM in the Council Board Room consistent with the City Council Rules of Procedure.

## **CHAPTER 8 - GENERAL FINANCE**

### **Section 8.1 - Fiscal Year:**

The fiscal year and budget year of the city shall begin on the first day of July of each year and end on the thirtieth day of June of the following year.

### **Section 8.2 - Presentation of Proposed Budget:**

On or before the third Monday in April in each year, the manager shall prepare and submit to the Council a complete itemized proposed budget for the next fiscal year. It shall include at least the following information:

- (a) Detailed estimate of all proposed expenditures for each department and office of the city, showing the expenditures for corresponding items for the current and last preceding years;
- (b) Statements of the indebtedness of the city showing the principal and interest requirements for the next fiscal year, the debt authorized and unissued, and the condition of sinking and debt retirement funds, if any;
- (c) Detailed estimates of all anticipated income of the city from sources other than taxes and borrowing, with a comparative statement of the amounts received by the city from each of the same or similar sources for the last preceding and current fiscal years;
- (d) A statement of the estimated balance or deficit, as the case may be, at the end of the current fiscal year;
- (e) An estimate of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures;
- (f) Any other information, which may be necessary or useful in establishing a budget for the ensuing fiscal year.

### **Section 8.3 - Public Hearing; Notice:**

A public hearing on the budget shall be held before its final adoption, at such time and place as the Council shall direct, and notice of such public hearing shall be published at least one (1) week in advance thereof by the Clerk. A copy of the proposed budget shall be on file and available to the public for inspection at the office of the Clerk, during office hours for a period of not less than one (1) week prior to such public hearing. The Council shall, on or before the third Monday in May, adopt a budget for the ensuing fiscal year and shall by resolution designate the sums to be raised by taxation for the general purposes of the city and for the payment of its indebtedness: provided, however, that failure to act within the time herein set shall not invalidate any tax levy.

### **Section 8.4 - Effect of Adoption of Budget:**

Upon the adoption of the annual budget, the several amounts stated therein as proposed expenditures shall be appropriated to the respective objects and purposes named therein. After the budget has been adopted, no money shall be drawn from the treasury nor shall any obligation for the expenditure of money be incurred for payment during the fiscal year to which the budget applies except pursuant to an appropriation therefore.



## Troy School District 2021/2022 Calendar

### August

Tuesday, August 24  
Wednesday, August 25

Thursday, August 26

**Tuesday, August 31**

K-12 Teacher Professional Learning; No School for Students  
K-5 Teacher Workday; 6-12 Teacher Professional Learning; No  
School for Students  
6-12 Teacher Workday; K-5 Professional Learning; No School for  
Students  
**First Day of School: K-12 Students – AM only; AM Only**  
Elementary Specials Teachers Management Day; PM Teacher  
Workday

### September

Wednesday, September 1  
Thursday, September 2  
**Friday, September 3**  
**Monday, September 6**  
Tuesday, September 7  
Wednesday, September 29

K Students Half Day, 1st-12 Students/Teachers - Full Day  
K Students Half Day 1st-12 Students/Teachers - Full Day  
**No School – K-12 Students/Teachers**  
**Labor Day – K-12 Students/Teachers – No School**  
K-12 Students/Teachers - Full Day  
K-12 Students – Half Day AM (1); K-12 PM Teacher Professional  
Learning

### October

Thursday, October 14  
  
Wednesday, October 20  
Thursday, October 21  
  
Friday, October 22  
  
Wednesday, October 27  
  
Thursday, October 28

K-8 Students - Full Day; 9-12 Students - AM Only; 9-12 Conferences  
– Afternoon and Evening  
6-8 Conferences – Evening Only  
K-5 and 9-12 Students - Full Day; 6-8 Students - AM Only; 6-8  
Conferences – Afternoon and Evening  
K-5 and 9-12 Students - Full Day; 6-8 Students - AM Only; 6-8 PM  
Teacher Compensatory Time  
K-5 Students - AM Only; 6-12 Students - Full Day; K-5 Conferences  
- Afternoon and Evening  
K-5 Students - AM Only; 6-12 Students - Full Day; K-5 Conferences  
- Afternoon and Evening

### November

Thursday, November 4  
Friday, November 5  
  
Wednesday, November 10  
**Wednesday, November 24**  
  
**Thursday, November 25**  
**Friday, November 26**  
Monday, November 29

6-12 End of First Marking Period  
6-12 Students - No School; K-5 Students – Full Day; 6-12 AM  
Teacher Workday  
Late Start for students; Professional Development for Teachers/Staff  
**No School for Students; K-12 Full Day Teacher Compensatory**  
**Time**  
**Thanksgiving Recess – No School**  
**No School**  
K-12 Students/Teachers – School Resumes Full Day

## December

Wednesday, December 1

Thursday, December 2

Friday, December 3

Friday, December 17

**Monday, December 20**

**Tuesday, Dec 21-Friday, Dec 31**

Late Start for students; Professional Development for Teachers/Staff

K-5 End of Reporting Period #1/3

K-5 Students - No School; 6-12 Students – Full Day; K-5 AM Teacher Workday

Last Full Day before Winter Recess for K-12 Students/Teachers

**Winter Recess Begins—No School**

**Winter Recess continues—No School**

## January

Monday, January 3

Wednesday, January 12

Monday, January 17

Tuesday, January 18

Wednesday, January 19

Thursday, January 20

Friday, January 21

Monday, January 31

K-12 Students/Teachers – School Resumes Full Day

Late Start for students; Professional Development for Teachers/Staff

Martin Luther King, Jr. Day – K-12 Students/Teachers – No School

K-8 Students – Full Day; 9-12 Students - AM Only (HS Exams); 9-12 - PM Teacher Workday

K-8 Students – Full Day; 9-12 Students - AM Only (HS Exams); 9-12 - PM Teacher Workday

K-5 Students – Full Day; 6-12 Students - AM Only (HS Exams); 6-12 - PM Teacher Workday; 6-12 End of First Semester

6-12 Students - No School; K-5 Students – Full Day; 6-12 Full Teacher Workday

K-12 Students – No School; K-12 AM/PM Teacher Professional Learning

## February

**Monday, February 21**

**Tuesday, February 22**

Wednesday, February 23

**Mid-Winter Recess Begins-No School**

**Mid-Winter Recess continues—No School**

School Resumes – K-12 Full Day

## March

Thursday, March 3

Friday, March 4

Wednesday, March 9

Thursday, March 10

Thursday, March 17

Thursday, March 24

**Friday, March 25**

**March 28-April 1**

9-12 Spring Conferences – Evening Only; K-5 End of Reporting Period #2/3

K-5 Students – No School; 6-12 Students – Full Day; K-5 Full Teacher Workday

Late Start for students; Professional Development for Teachers/Staff  
6-8 Conferences – Evening Only

K-5 Students – AM Only; 6-12 Students – Full Day; K-5 Conferences – Afternoon and Evening

6-12 End of Third Marking Period; Last Full Day before Spring Break for K-12 Students

**K-12 Students – No School; 6-12 AM Teacher Workday; K-5 AM Teacher Compensatory Time; Spring Break Begins for K-12 Students**

**Spring Break continues—No School**

## April

Monday, April 4

Tuesday, April 12

Wednesday, April 13

Friday, April 15

Wednesday, April 20

Thursday, April 28

School Resumes – K-12 Full Day

High School SAT Testing

High School SAT Testing

Good Friday – K-12 Students/Teachers – No School

Late Start for students; Professional Development for Teachers/Staff

K-12 Students – Half Day AM (2); K-12 PM Teacher Professional Learning

## May

Wednesday, May 4  
Monday, May 30

Late Start for students; Professional Development for Teachers/Staff  
Memorial Day – K-12 Students/Teachers – No School

## June

Tuesday, June 14  
Wednesday, June 15  
**Thursday, June 16**

K-12 Students AM Only (HS Exams); 6-12 PM Teacher Workday; K-5 PM Teacher Management Day  
K-12 Students – AM Only (HS Exams); K-12 PM Teacher Workday  
**Last Day of School: K-12 Students – AM Only (HS Exams); K-12 PM Teacher Workday; Teacher Checkout Upon Completion**

### 6-12 Marking Period End Dates:

**First Marking Period**  
**Second Marking Period**  
**Third Marking Period**  
**Fourth Marking Period**

#### End of Marking Period Date

Thursday, November 4  
Thursday, January 20  
Thursday, March 24  
Thursday, June 16

#### Grades Due Date

Tuesday, November 9  
Tuesday, January 25  
Tuesday, April 5  
Tuesday, June 21

### K-5 Marking Period End Dates:

**First Marking Period**  
**Second Marking Period**  
**Third Marking Period**

#### End of Marking Period Date

Thursday, December 2  
Thursday, March 3  
Thursday, June 16

#### Grades Due Date

Tuesday, December 7  
Tuesday, March 8  
Tuesday, June 21

7-27-21 (FINAL for submission from K. Birmingham)