



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## FROM THE OFFICE OF THE CITY MANAGER

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November 8, 2021

To: Mayor and City Council Members

From: Mark F. Miller, City Manager  
Robert J. Bruner, Assistant City Manager  
Sarah Ames, Assistant to the City Manager

Subject: City Council Agenda Questions & Answers – 11.8.21

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***The following are communications that City Administration would like Council to be made aware of. In order to ensure that all questions are received and answered, all City Council Questions should be sent to the CITY MANAGER DISTRIBUTION GROUP e-mail address.***

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**From: Ellen C Hodorek**  
Sent: Monday, November 8, 2021 8:49 AM  
To: City Manager Distribution Group <[CityManager@troymi.gov](mailto:CityManager@troymi.gov)>  
Subject: Agenda Question

### I-04 2022 CITY COUNCIL MEETING SCHEDULE

I have an unavoidable conflict for May 23, and since that is typically when the budget is approved it would mean the full council would not be in attendance; is it possible the meetings in May could be scheduled for May 2 and May 16, or May 9 and May 16?

Thanks,

Ellen

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### **Answer: Bob Bruner, Assistant City Manager**

The City Council must adopt a budget for the ensuing fiscal year on or before the third Monday in May (City Charter Section 8.3 - Public Hearing; Notice).

City Council will consider adopting the budget on the second Monday in May, Monday, May 9.

No meeting is proposed on the third Monday in May (Monday, May 16) so a special meeting may be called if City Council does not adopt the budget on Monday, May 9.

Monday, May 23 is the fourth Monday in May so the budget must be adopted before then.

**2022 City Council Meeting Schedule  
(March - May)**

Date	Proposed	Alternative
Monday, March 7, 2022	7:30 PM Regular City Council Meeting	7:30 PM Regular City Council Meeting
Monday, March 21, 2022	7:30 PM Regular City Council Meeting	7:30 PM Regular City Council Meeting
Monday, March 28, 2022	Troy School District Spring Break	Troy School District Spring Break
Monday, April 4, 2022	6:00 PM Special City Council Meeting - Budget Presentation	7:30 PM Regular City Council Meeting
Wednesday, April 6, 2022	6:00 PM Special City Council Meeting - Budget Presentation	No meeting
Monday, April 11, 2022	7:30 PM Regular City Council Meeting	6:00 PM Special City Council Meeting - Budget Presentation
Wednesday, April 13, 2022	5:00 - 7:30 PM Troy People Concerned Spring Pasta Dinner	6:00 PM Special City Council Meeting - Budget Presentation
Monday, April 18, 2022	Third Monday in April Pesach 2022 (Passover) begins at sundown on Friday, April 15, and ends at nightfall on April 23 (Work is permitted only on April 18 - 21 with certain restrictions)	Third Monday in April Pesach 2022 (Passover) begins at sundown on Friday, April 15, and ends at nightfall on April 23 (Work is permitted only on April 18 - 21 with certain restrictions)
Wednesday, April 20, 2022	Pesach 2022 (Passover) begins at sundown on Friday, April 15, and ends at nightfall on April 23 (Work is permitted only on April 18 - 21 with certain restrictions)	Pesach 2022 (Passover) begins at sundown on Friday, April 15, and ends at nightfall on April 23 (Work is permitted only on April 18 - 21 with certain restrictions)
Monday, April 25, 2022	7:30 PM Regular City Council Meeting	7:30 PM Regular City Council Meeting
Monday, May 9, 2022	7:30 PM Regular City Council Meeting	7:30 PM Regular City Council Meeting
Monday, May 16, 2022	Third Monday in May	Third Monday in May
Monday, May 23, 2022	7:30 PM Regular City Council Meeting	7:30 PM Regular City Council Meeting

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**From: Rebecca A. Chamberlain-Creangă**

Sent: Monday, November 8, 2021 9:58 AM

To: City Manager Distribution Group <CityManager@troymi.gov>

Subject: City Council meeting agenda questions

Hi all,

I have a few questions about today's City Council meeting agenda:

- LIST OF PROCLAMATIONS:
  - Is this a final list? Or can we add additional proclamations?
    - I ask because residents have raised one for December that I would like to suggest.

**Answers: Cindy Stewart, Community Affairs Director**

The list of proclamations for City Council was just a draft of proclamations that have been requested in past years by members of the public and City Council members. We would be open to writing other proclamations each month as they are suggested.

- "Bicentennial of Greek Independence Day – March 25": Is this usually a "Greek Independence Day" proclamation every year and going forward, as the bicentennial was in 2021?

Yes, the March 25 date is for Greek Independence Day.

- Do we have a list of criteria for bringing forward proposed proclamations?

No, there is not list of criteria although it would be nice to have proposed proclamations brought forward at least one month in advance so that they would be ready for the Consent Agenda for approval prior to presenting them at the next City Council meeting.

**Answer: City Manager's Office**

The City Council Rules and Procedures states the following: City Council receives requests for proclamations to honor or celebrate milestones or achievements of Troy residents and businesses, and also to raise awareness of certain events or causes. Proclamations are intended to positively impact the community and convey an affirmative message to Troy residents, and are discretionary. Any person requesting a proclamation for presentation at a regular City Council meeting shall submit a written request to the City Manager or his/her designee. Proclamations must be approved by City Council at a regular meeting preceding the requested presentation date. If a presentation is requested, the proclamation will be included under the topic of Certificates of Recognition and Special Presentations. Congratulatory certificates are public announcements made by City Council at ribbon cutting ceremonies, grand openings and other events outside of regular City Council meetings. Any request for such a congratulatory certificate should be submitted to the City Manager or his/her designee in advance of the planned business celebration and will not require City Council action.

- B-02C CITY COUNCIL RULES OF PROCEDURE:
  - I see there is a proposal to go back to separating out public comment about items on the agenda and about items not on the agenda. In addition, I thought Council used to have residents and non-residents speak at different times? Can you remind me of past practices on that? I ask this question, because we recently had a number of non-residents address us at Council, and it was not clear at the time that.

**Answer: Aileen Dickson, City Clerk**

Prior to the virtual meetings in 2020, City Council had Public Comment split into 2 sections: on the Agenda and not on the Agenda. Before that, City Council had Public Comment split into 3 sections: Items on the Agenda from Troy Residents, Items Not on the Agenda from Troy Residents, and Public Comment from people outside of Troy. Historically, City Council has amended the Rules to change the Public Comment sections in a number of different ways from having one section, or two, or three; from having Public Comment at the beginning of the agenda, or the end, and everything in between. Plus, there is always Public Comment for each Public Hearing regardless of the other Public Comment sections.

- I-05 BID WAIVER - BUS TRANSPORTATION SERVICES:
  - For clarification, does the Recreation Department use the same buses used by the Troy School District (run by First Student)?

**Answers: Brian Goul, Recreation Director**

We do use First Student and they are the same buses used for the Troy School District.

- How many Recreation Department programs use these buses? (I am aware of the ski program and hear so many good things about it!)

The buses are used for Ski (not offered this year due to COVID, hope to offer next year), Day Camp Field Trips, Adaptive Field Trips, and some Special Events.

- M-02C TROY MASTER PLAN CITY COUNCIL PROCESS REPORT
  - Like the Planning Commission, we will advertise these on social media, encouraging residents to attend, right? -- as they are public meetings.
  - I ask because I know there is high resident demand to attend these meetings with us. Thank you for organizing!

**Answer: Brent Savidant, Community Development Director**

The Neighborhood Node bus tour was proposed because numerous members of City Council have indicated their interest in getting more involved in the Master Plan amendment process. The intent of the tour is to gather input on Neighborhood Nodes from Troy's elected officials. The public may attend and observe but the focus of the meeting will be City staff and the Planning Consultant engaging City Council for their ideas and comments.

Keep in mind, space on the bus will be limited. Further, communication with large groups of people at busy Neighborhood Node intersections will be challenging due to traffic noise.

Any advertisement on social media should clearly explain the intent of the bus tour. This will not be a "typical" City Council meeting.

The results of the City Council bus tour will be shared with residents and the Planning Commission. Residents have been provided with opportunities to provide their input on the Neighborhood Nodes at six Planning Commission Walk and Talks. The results of the Walk and Talks will be shared with City Council.

All very best wishes,  
Rebecca

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