

CITY COUNCIL AGENDA ITEM

Date: January 10, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager

Rob Maleszyk, Chief Financial Officer

Lisa Burnham, Controller

Emily Frontera, Purchasing Manager

Dennis Trantham, Facilities and Grounds Operations Manager Scott Carruthers, Streets and Drains Operations Manager

Kurt Bovensiep, Public Works Director

Subject: Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Snow

Removal Services

<u>History</u>

• The Facilities and Grounds Division is responsible for the snow and ice removal on all municipal property, which includes parking lots, building entrances, and sidewalks.

- Locations include; City Hall, Library, 52-4 District Court, Police Department, Community Center, Troy Historic Village, Stage Nature Center, Transit Center, Fire Stations, Fire and Police Training Center, Camp Ticonderoga.
- The Streets and Drains Division is responsible for the snow and ice removal on all municipal owned sidewalks at detention/retention ponds, vacant property, median crossings, park property, and cemeteries.
 - o There are over 100 separate locations totaling 22 miles worth of city owned sidewalks.
 - Sidewalks are cleared when accumulations exceed 2 inches.
- On October 11, 2021, City Council approved a contract with Premier Group of Detroit, MI, to perform snow and ice removal services for city owned facilities, Proposal A, and Xpert Lawn and Snow of Warren, MI, to perform snow and ice removal services for city owned sidewalks, Proposal B (RESOLUTION# 2021-10-148-J4b).
- Much like most of the service industry, Premier Group and Xpert Lawn and Snow are having difficulty staffing its operations to meet the standards set forward in its contract.
 - Not fully staffing the operation is negatively impacting the city providing safe parking lots, sidewalks, and entryways.
- Services that require immediate action often have a secondary or alternate contractor to limit the disruption of services to residents.
 - Local Road snow removal has the same arrangement where the city can extend the contractor pricing to other available contractors.



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Purchasing

On September 16, 2021, a bid opening was conducted as required by City Charter and Code for seasonal requirements of Snow Removal Services with an option to renew for two (2) additional seasons. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.mitn.info. Two (2) bid responses were received for City Owned Properties (Proposal A), three (3) bid responses were received for City Owned Sidewalks (Proposal B), and three (3) bid responses were received for Local Roads (Proposal C).

Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	212		
Troy Companies notified via MITN	4		
Troy Companies notified Active email Notification	3		
Troy Companies notified Active Free			
Companies that viewed the bid			
Troy Companies that viewed the bid	1		

<u>MITN</u> provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

<u>Active MITN</u> members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew

<u>Inactive MITN member</u> status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of

City Council approved a contract with, *Premier Group of Detroit, MI* for Proposal A and *Xpert Lawn and Snow of Warren, MI* for Proposal B (**RESOLUTION# 2021-10-148-J4b**).

Financial

Funds are budgeted and available for snow and ice removal services through the Public Works operating budgets for the Facilities and Grounds Division and Streets and Drains Division.

Recommendation

City Management recommends the approval to allow City administration to extend the pricing established in Proposal A and Proposal B to other vendors for snow and ice removal on city owned facilities and grounds.

CITY OF TROY

	VENDO	R NAME:	Premie	r Group	Xpert Lawr	and Snow,	Cardinal Cl	earing, LLC	DiPonio C	ontracting,
CITY:		Detroit, MI		Warren, MI		Troy, MI		Shelby Township, MI		
PROPOSAL (A): City Owned Properties – Parking Lots, Building E		Entrances and Sidewalk		s						
			#	Cost	#	Cost	#	Cost	#	Cost
			Dedicated	(Hourly rates	Dedicated	(Hourly rates	Dedicated	(Hourly rates	Dedicated	(Hourly rates
Item	Type of Equipment	Unit	to Troy	all inclusive)	to Troy	all inclusive)	to Troy	all inclusive)	to Troy	all inclusive)
	ng Lots:									
	5-10 Yd. Capacity Truck w/Salting Capabilities	Hour	3	\$125.50	1	\$175.00				
2	Front End Loader - 5 yd. Capacity w/Snow Pusher	Hour	1	\$260.00	2	\$250.00				
3	Front End Loader - 3 yd. Capacity w/Snow Pusher	Hour	1	\$200.00	2	\$225.00				
5	Skid Steer with Snow Pusher Pickup with 8 ft. Blade	Hour	2	\$160.00 \$125.00	3 10	\$150.00				
6	Truck with 10 ft. Snowplow	Hour Hour	1	\$200.00	10	\$150.00 \$150.00				
	Parking Lot Salt	Ton	1	\$150.00	500	\$180.00				
Sidew		1 1011	<u> </u>	ψ130.00	300	ψ100.00				
8	Utility Vehicle with 5' Snow Plow	Hour	2	\$180.00	3	\$150.00	Not Sp	ecified	Not Sp	pecified
9	Utility Vehicle with Salt Spreader	Hour	2	\$170.00	3	\$150.00				
10	Utility Vehicle w/ 5' Snow Plow & Salt Spreader	Hour	1	\$200.00	3	\$150.00				
11	Utility Tractor Mounted Snow Blower	Hour	Not Sp	ecified	2	\$175.00				
12	Walk-Behind Snow Blower	Hour	5	\$85.00	10	\$75.00				
13	Snow Shovel and Operator	Hour	10	\$65.00	10	\$50.00				
14	Walk-Behind Salt Spreader with Operator	Hour	4	\$70.00	50	\$50.00				
15	Sidewalk Snow and Ice Melter	50lb Bag		\$25.00	2000	\$30.00				
	ESTIMATED GRAND TOTAL - PROPOSAL A:		. ,	15.50	. ,	10.00				
Propo	osal (B): City Owned Properties - Sidewalks (Vario	us location								1
Item	Description	Unit	Sidewalks Deicing	Sidewalks Plowing	Sidewalks Deicing	Sidewalks Plowing	Sidewalks Deicing	Sidewalks Plowing	Sidewalks Deicing	Sidewalks Plowing
1	Less than One (1) inch or Icy Conditions, Includes		\$3.00		# 0.40					, J
	Ice Melting Product	LF.	\$2.50	\$2.00	\$0.10 \$0.10	\$0.10	\$0.75	\$0.18		
3	Two (2) inches to Six (6) inches Greater than Six (6) inches	LF.	\$2.50	\$3.75	\$0.10	\$0.10	Not Specified Not Specified	\$0.10	Not Sp	pecified
	ESTIMATED GRAND TOTAL - PROPOSAL B:	L1.	\$8.00	\$5.75 \$5.75	\$0.30	\$0.30	\$0.75	\$0.40		
Propo	osal (C): Snow Removal Services - Local Roads Er	nergency		ψ3.73	φυ.50	ψ0.50	ψ0.75	φυ. 4 υ		
Порс	coar (c). Chow Romevar Corvices Lectar Reduce Li	nor goney	# of	Hourly Rate	# of	Hourly Rate	# of	Hourly Rate	# of	Hourly Rate
			Available	Per Single					_	mounty mate
				rei Siligie	Available	Per Single	Available	Per Single	Available	Per Single
	_ ,_ ,		Pieces of	Piece of	Pieces of	Piece of	Pieces of	Piece of	Pieces of	Piece of
F	Type of Equipment		Pieces of Equipment	_				_		_
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5 Y	End Loader: Minimum Size 3 Yards 'd Capacity		Equipment 1	Piece of Equipment \$260.00	Pieces of Equipment	Piece of Equipment \$350.00	Pieces of	Piece of	Pieces of Equipment	Piece of Equipment \$205.00
5 Y	End Loader: Minimum Size 3 Yards Yd Capacity Yd Capacity		Equipment 1	Piece of Equipment \$260.00 \$200.00	Pieces of Equipment 2 2	Piece of Equipment \$350.00 \$325.00	Pieces of	Piece of	Pieces of Equipment 5	Piece of Equipment \$205.00 \$190.00
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Attest:

Low Bidders Meeting Specifications

(*Bid Opening conducted via a Go-To Meeting)
Scott Carruthers
Andrew Chambliss Jackie Ahlstrom Heather Chomiak

ITB-COT 21-49

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