

CITY COUNCIL AGENDA ITEM

Date: December 20, 2021

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager

Jeanette Menig, Human Resources Director

Subject: 2022 Pay Ranges for Part-time Classifications - correction

An error was identified on the 2022 Part-time Pay Ranges submitted to City Council for approval earlier in December 2021. The document was submitted with the classification Administrative Aide wages not updated from the previous (2019) version. The attached document corrects the pay range for Administrative Aide.

Recommendation

Approve the corrected Part-time Job Classifications and Pay Ranges, attached.



PAY RANGES PART-TIME CLASSIFICATIONS JANUARY 1, 2022

General Classifications			
Administrative Aide	\$ <mark>18.75 - 26.50</mark>	Library Aide or Substitute	\$ 14.00 - 21.50
Appraiser	25.50 - 35.25	Library Assistant or Substitute	12.00 - 19.00
Assistant Pool/Concession Manager	12.00 - 21.00	Library Page or Substitute	minimum wage – 15.00
Background Investigator	20.00 - 25.50	Marketing Associate	16.50 - 25.50
Cable Production Specialist	18.25 - 28.25	Office Assistant	13.00 - 20.00
Camera Operator	10.75 - 22.00	Ordinance Enforcement Officer	25.50 - 35.25
Community Affairs Associate	20.00 - 26.00	Parks Laborer or Substitute	15.50 - 20.00
Crossing Guard	11.00 - 18.75	Police Desk Attendant	20.00 - 25.50
Curbside Assistant	12.00 - 16.50	Police IT Assistant	20.00 - 25.50
Customer Service Assistant	10.50 - 18.75	Pool/Concession Manager	13.00 - 23.25
Election Aide	17.00	Pre-School Coordinator	16.00 - 26.00
Election Inspector	13.00	Public Works Assistant	minimum wage – 16.50
Engineering Inspector	27.50 - 36.50	Recreation Supervisor	18.00 - 29.00
Fire Staff Assistant	13.00 - 20.00	Seasonal Supervisor	15.00 - 22.00
Fitness/Wellness Specialist	16.50 - 44.00	Senior Parks Laborer	18.50 - 22.00
Grant Specialist	20.00 - 26.00	Student Enforcement Aide	minimum wage – 15.00
Housing and Zoning Inspector	25.50 - 35.25	Summer Laborer	13.50 - 18.00
Human Resources Assistant	16.00 - 27.50	Transportation Driver	13.00 - 24.00
Intern	11.00 - 20.00	Transportation Scheduler	13.00 - 22.00
Investigative Assistant	20.00 - 25.50	Umpire	14.00 - 23.00
Librarian	20.00 - 31.50	911 Operator	20.00 - 25.50
Librarian – Substitute	18.00 - 31.50		

Coordinators	minimum wage – 23.50	<u>Support</u>	minimum wage – 16.00
Adaptive Program Basketball – Adult	Safety Town Senior Program Soccer – Adult	Aide – Adaptive Program Aide – Pre-School	Attendant – Pool Babysitter
Basketball - Youth Building Supervisor	Softball - Adult	Aide – Recreation Aide – Safety Town	Cashier Lifeguard
Day Camp Leader Day Porter	Softball - Youth Sports - Youth	Attendant – Community Center	Scorekeeper
Recreation Instructors and Lifeguards	Volleyball – Adult minimum wage – 21.00	Officials/Referees	minimum wage – 20.50
Dance Day Camp Leader Lifeguard Physical Fitness Pre-School	Safety Town Sports – Youth Water Safety Water Safety	Official - Basketball - Youth Referee - Hockey	mmmum wage - 20.30

Note: Michigan Minimum Wage is \$9.65 as of December 2021; it is anticipated to increase to \$9.87 on January 1, 2022. Annual increases are scheduled until 2030, but are dependent on an unemployment rate less than 8.5% in the previous year.