



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: January 14, 2022

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager
Robert Maleszyk, Chief Financial Officer
Emily Frontera, Purchasing Manager
Beth Tashnick, Office Manager

Subject: Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2022 Michigan Municipal League Cap Con

History

In advance of conferences and workshops city council members have expressed interest, management prepares a standard purchasing resolution that will authorize the travel expenses that may be incurred.

Purchasing

Administrative memo 1-PU-9 "Travel Authorization and Approval to Expend Funds for Troy City Council Members' Travel Requests – Standard Purchasing Resolution 10" requires approval by resolution of travel by council members.

Financial

Registration for this event is \$275 (early bird discount) plus any additional activities selected (see registration worksheet attached). Airfare or mileage, car rental, lodging and food are additional expenses that may be incurred. Funds are available in the 2021/22 General Fund – City Council – Education and Training account.

Recommendation

It is recommended that City Council authorize and approve the expenditure of funds on travel expenses for Council Members who wish to attendance this event.

CAP CON 2022

March 15-16, 2022
Lansing Center



Municipality Name _____
 Contact Name (person completing this form) _____
 Address _____ City, State, Zip _____
 Phone _____ Fax _____

ATTENDEE INFORMATION (please complete another form if registering more than one attendee)

Name _____ Nickname _____
 Title _____ Email* _____
 Guest Name (if applicable) _____

*Hotel housing code will be sent here
 **The Capital Conference room block closes on 2/18/2022.

REGISTRANT TYPE	RATE/PERSON	
	Early Rate by 2/28/2022	Regular Rate after 2/28/2022
MML Full & Associate Members/ BAP Participants	<input type="checkbox"/> \$275	<input type="checkbox"/> \$360
Nonmember Government/ Non-Profit Entities/ Limited Associates	<input type="checkbox"/> \$550	<input type="checkbox"/> \$660
College Students	<input type="checkbox"/> \$110	<input type="checkbox"/> \$110
Guests	<input type="checkbox"/> \$85	<input type="checkbox"/> \$95

WORKSHOPS

TUESDAY, 3/15, 9:00 AM – NOON

Limited space available for Capital Conference Workshops.
Please register early.

MI Water Navigator Mini-Bootcamp	<input type="checkbox"/>
Making the Dollars Stretch: Allocating Your ARPA Funds for Maximum Impact	<input type="checkbox"/>
Emergency Management Training for Local Governments	<input type="checkbox"/>

ADDITIONAL ACTIVITIES

TUESDAY, 3/15, 12:00 PM – 1:15 PM Michigan Women in Municipal Government: Lunch	\$50 <input type="checkbox"/>
WEDNESDAY, 3/16, NOON – 1:00 PM Michigan Black Caucus of Local Elected Officials Annual Meeting *Lunch included in registration	<input type="checkbox"/>

ADDITIONAL QUESTIONS

Do you require a special meal?
If so, please specify _____

Do you require special assistance/accommodations?
If so, please specify: _____

TOTAL \$ _____

ONLINE To register and pay online visit www.mml.org. On the home page, located on the right hand side under "My League," click on "Log On" and enter your name and password. After you are logged in, click on "Events."

REGISTRATION QUESTIONS?

Call 734.669.6371 or email registration@mml.org. For a full list of Capital Conference registration policies, visit cc.mml.org

Conference Agenda-at-a-glance

(<http://blogs.mml.org/wp/cc/>)

[🏠](#) / [HOME \(HTTP://BLOGS.MML.ORG/WP/CC\)](http://blogs.mml.org/wp/cc/) / CONFERENCE AGENDA-AT-A-GLANCE

Tuesday, March 15, 2022

8:00 am – 6:00 pm	Conference Registration
9:00 am – 12:00 pm	Workshops (http://blogs.mml.org/wp/cc/conference-workshops-2/)
9:00 am – 4:30 pm	MAMA Mid-Winter Institute (https://www.mml.org/sites/Members/Event_Display.aspx?EventKey=20C01&WebsiteKey=6c903230-4a06-4cc8-8cd2-d7c66df022f1) *
10:00 am – 1:00 pm	MML Board of Trustees Meeting & Lunch
12:00 – 1:15 pm	Michigan Women in Municipal Government Luncheon*
12:00 – 1:30 pm	Open Office Hours with State Agencies (http://blogs.mml.org/wp/cc/general-information/) Meetings with Legislators (on your own)
1:45 – 3:30 pm	Capital Conference Welcome General Session
3:30 – 4:30 pm	General Session: Legislative Team Breaks It Down
4:30 – 6:30 pm	MML Liability & Property Pool (http://blogs.mml.org/wp/cc/general-information/) Capital Conference Welcome Reception (http://blogs.mml.org/wp/cc/general-information/)


Wednesday, March 16, 2022


7:30 am – 3:30 pm	Conference Registration
7:30 – 8:30 am	Legislative Breakfast (http://blogs.mml.org/wp/cc/general-information/)
8:00 am – 3:00 pm	Annual Expo
8:30 – 10:00 am	General Session: Meet the Leaders Helping Shape the Future of Michigan


10:00 – 10:30 am	Networking Break in Expo Hall
10:45 -Noon (http://blogs.mml.org/wp/cc)	Breakout Sessions (http://blogs.mml.org/wp/cc/breakout-sessions/)
Noon – 1:00 pm	Networking Luncheon Michigan Black Caucus of Local Elected Officials Meeting/Lunch
1:00 – 1:30 pm	Dessert & Networking Break in Expo Hall
1:30 – 2:45 pm	General Session: Leveraging the Power of Community Capital
2:45 – 3:30 pm	Networking Break in Expo Hall
2:45 – 4:30 pm	Open Office Hours with State Agencies Meetings with Legislators (on your own)
3:30 – 4:30 pm	Breakout Sessions (http://blogs.mml.org/wp/cc/breakout-sessions/)


*Indicates additional fee

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 (<http://blogs.mml.org/wp/cc/conference-agenda-at-a-glance/?share=linkedin&nb=1>)

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