

500 West Big Beaver Troy, MI 48084 troymi.gov

CITY COUNCIL AGENDA ITEM

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Date:January 14, 2022To:Honorable Mayor and City Council MembersFrom:Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager
Robert Maleszyk, Chief Financial Officer
Emily Frontera, Purchasing Manager
Beth Tashnick, Office ManagerSubject:Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend
Funds for Troy City Council Member Travel – 2022 Michigan Municipal League Cap
Con

<u>History</u>

In advance of conferences and workshops city council members have expressed interest, management prepares a standard purchasing resolution that will authorize the travel expenses that may be incurred.

Purchasing

Administrative memo 1-PU-9 "Travel Authorization and Approval to Expend Funds for Troy City Council Members' Travel Requests – Standard Purchasing Resolution 10" requires approval by resolution of travel by council members.

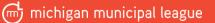
Financial

Registration for this event is \$275 (early bird discount) plus any additional activities selected (see registration worksheet attached). Airfare or mileage, car rental, lodging and food are additional expenses that may be incurred. Funds are available in the 2021/22 General Fund – City Council – Education and Training account.

Recommendation

It is recommended that City Council authorize and approve the expenditure of funds on travel expenses for Council Members who wish to attendance this event.





Municipality Name	
Contact Name (person completing this form)	
Address	City, State, Zip
Phone	Fax

ATTENDEE INFORMATION (please complete another form if registering more than one attendee)

Name	Nickname
Title	Email*
Guest Name (if applicable)	*Hotel housing code will be sent here

**The Capital Conference room block closes on 2/18/2022.

REGISTRANT TYPE	RATE/P Early Rate by 2/28/2022	PERSON Regular Rate after 2/28/2022
MML Full & Associate Members/ BAP Participants	\$275	\$360
Nonmember Government/ Non-Profit Entities/ Limited Associates	\$550	\$660
College Students	\$110	\$110
Guests	\$85	\$95

ADDITIONAL QUESTIONS

Do you require a special meal? If so, please specify _____

Do you require special assistance/accommodations?

If so, please specify: ____

WORKSHOPS TUESDAY, 3/15, 9:00 AM – NOON Limited space available for Capital Conference Workshops. Please register early.	
MI Water Navigator Mini-Bootcamp	
Making the Dollars Stretch: Allocating Your ARPA Funds for Maximum Impact	
Emergency Management Training for Local Governments	
ADDITIONAL ACTIVITIES	
TUESDAY, 3/15, 12:00 PM – 1:15 PM Michigan Women in Municipal Government: Lunch	\$50
WEDNESDAY, 3/16, NOON – 1:00 PM Michigan Black Caucus of Local Elected Officials Annual Meeting *Lunch included in registration	

TOTAL \$ _____

ONLINE

To register and pay online visit www.mml.org. On the home page, located on the right hand side under "My League," click on "Log On" and enter your name and password. After you are logged in, click on "Events."

REGISTRATION QUESTIONS?

Call 734.669.6371 or email registration@mml.org. For a full list of Capital Conference registration policies, visit cc.mml.org

WEB LC22

(http://blogs.html.org/wp/cc) Conference Agenda-at-a-glance

Tuesday, March 15, 2022	
8:00 am – 6:00 pm	Conference Registration
9:00 am – 12:00 pm	Workshops (http://blogs.mml.org/wp/cc/conference-workshops-2/)
9:00 am – 4:30 pm	MAMA Mid-Winter Institute (https://www.mml.org/sites/Members/Event_Display.aspx? EventKey=20C01&WebsiteKey=6c903230-4a06-4cc8-8cd2-d7c66df022f1) *
10:00 am – 1:00 pm	MML Board of Trustees Meeting & Lunch
12:00 – 1:15 pm	Michigan Women in Municipal Government Luncheon*
12:00 – 1:30 pm	Open Office Hours with State Agencies (http://blogs.mml.org/wp/cc/general- information/) Meetings with Legislators (on your own)
1:45 – 3:30 pm	Capital Conference Welcome General Session
3:30 – 4:30 pm	General Session: Legislative Team Breaks It Down
4:30 – 6:30 pm	MML Liability & Property Pool (http://blogs.mml.org/wp/cc/general-information/) Capital Conference Welcome Reception (http://blogs.mml.org/wp/cc/general- information/)
Wednesday, March 16, 2022	
7:30 am – 3:30 pm	Conference Registration
7:30 – 8:30 am	Legislative Breakfast (http://blogs.mml.org/wp/cc/general-information/)
8:00 am – 3:00 pm	Annual Expo
8:30 – 10:00 am	General Session: Meet the Leaders Helping Shape the Future of Michigan

1/14/22, 8:51 AM	Conference Agenda-at-a-glance – 2022 Capital Conference
10:00 – 10:30 am	Networking Break in Expo Hall
10:45 -Noon (http://blogs.mml.org/wp/cc)	Breakout Sessions (http://blogs.mml.org/wp/cc/breakout-sessions/)
Noon – 1:00 pm	Networking Luncheon Michigan Black Caucus of Local Elected Officials Meeting/Lunch
1:00 – 1:30 pm	Dessert & Networking Break in Expo Hall
1:30 – 2:45 pm	General Session: Leveraging the Power of Community Capital
2:45 – 3:30 pm	Networking Break in Expo Hall
2:45 – 4:30 pm	Open Office Hours with State Agencies Meetings with Legislators (on your own)
3:30 – 4:30 pm	Breakout Sessions (http://blogs.mml.org/wp/cc/breakout-sessions/)

*Indicates additional fee

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