



500 West Big Beaver
Troy, MI 48084
troymi.gov



CITY COUNCIL AGENDA ITEM

Date: January 31, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Lisa Burnham, Controller
Emily Frontera, Purchasing Manager
M. Aileen Dickson, City Clerk

Subject: Bid Waiver – Additional Election Equipment for New Voting Precincts

History

- In 2017, City Council authorized the purchase of a new voting system from *Hart Intercivic, Inc., of Austin, TX* as part of the countywide contract. The new system has been in use since the November, 2017 election.
- Every 10 years, after the Census, municipal clerks are authorized by Michigan Election Law to redraw the voting precinct maps for their municipalities. Some reasons to revise the precinct map include:
 - Reduce voter population in precincts to be within restrictions set by Michigan Election Law
 - Relocate precincts to polling locations that are more suitable in regards to capacity, distance for voters to travel, or location, or in the case of a facility not wishing to continue as a polling location
 - Newly drawn boundaries of statewide or countywide districts that conflict with precinct boundaries
- Michigan Election Law restricts the precinct size to not more than 2,999 registered voters. Whenever a precinct is found to have a voter population that exceeds the maximum, the municipal clerk is required to alter the boundaries of the precinct in order to reduce the voter population.
- The City Clerk's Office has been working on revising Troy's precinct map, which we hope to bring to City Council for approval in February, 2022. We have added 6 precincts to the map, resulting from dividing 6 current precincts due to population size approaching the maximum allowed by Michigan Election Law. We are also adding 2 new polling locations to the map.
- These 6 new precincts will each need a Verity Scan device, and the 2 new polling locations will require new Verity Touch Writers. We are also requesting 1 additional Verity Touch Writer in order to have a backup device to deploy in an emergency.

Purchasing

- In the best interest of the City it is recommended that the bid process be waived since *Hart Intercivic, Inc.* is the vendor chosen by the County Clerk, and Troy is required by State law to use the election system chosen by the County Clerk.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

- The total cost for six (6) Verity Scan devices is \$33,000 (unit price of \$5,500). The total cost for three (3) Verity Touch Writer devices is \$13,500 (unit price of \$4,500). The purchase price includes the warranty and maintenance for the first five years for all devices.
- The countywide election system agreement is for a total of ten years, so the funds for maintenance will be budgeted for years six through ten beginning in 2027. The maintenance charges for the additional six Verity Scan devices will be approximately \$3,384 per year. The maintenance charges for the additional three Verity Touch Writers will be approximately \$1,545 per year. Total annual maintenance for years 6-10 will be approximately \$4,929 per year as detailed in Quote #9585, which is attached.
- Due to supply chain concerns, we hope to place the order as soon as possible in order to assure delivery before the August, 2022 election season begins in May, 2022.

Financial

- Funds are budgeted and available in City Clerk – Elections – Capital Fund 401.215.262.7978.010 under Project# is 2022C0001.
- Funds for future payments of equipment maintenance starting in 2027 will be budgeted in the Elections account.

Recommendation

City Management recommends that the bid process be waived and a contract be awarded to *Hart Intercivic, Inc. of Austin, TX* for the purchase of six (6) additional Verity Scan devices for an estimated total cost of \$33,000; and three (3) additional Verity Touch Writer devices for an estimated total cost of \$13,500; including a 5-year service and maintenance warranty. City Management also requests the approval to purchase the service and maintenance for years six through ten for the Verity Scan and Verity Touch Writer devices in the estimated total amount of \$24,645 as detailed in Quote #9585, which is attached.



Quote Number 00009585
 Account Name Troy, MI
 Grand Total \$46,770.00

Item	Description	Unit Price	Quantity	Total Price
Verity Scan	Digital ballot scanner with remote transmission capability; includes 5 years of Service and Maintenance	\$5,500.00	6	\$33,000.00
Verity Touch Writer w/ Access	Ballot marking device with accessibility	\$4,500.00	3	\$13,500.00
vDrive	Flash memory card/audio card for use with Verity devices	\$45.00	6	\$270.00
Subtotal				\$46,770.00
Grand Total				\$46,770.00

Annual Service and Maintenance (Years 6-10)

Item	Description	Unit Price	Quantity	Total Price
Service and Maintenance - Verity Touch Writer w/ Access	Annual Service and Maintenance fee for Verity Touch Writer w/ Access in years 6-10	\$515.00	3	\$1,545.00
Service and Maintenance - Verity Scan	Annual Service and Maintenance fee for Verity Scan in years 6-10	\$564.00	6	\$3,384.00

Proposed Annual Service & Maintenance \$4,929.00
 Total Years 6-10 \$24,645.00

Bill To 500 W Big Beaver Rd. Troy, MI 48084 Ship To 500 W Big Beaver Rd. Troy, MI 48084

Customer Contact

Contact Name Aileen Dickson Email dicksona@troymi.gov
 Phone (248) 524-3331

General Information

Expiration Date 2/19/2022 Instructions Please fax with signature to or scan and email to ssaenz@hartic.com to order.
 Payment Terms Net 30

Terms and Conditions

Pricing subject to inventory availability at time of quote execution and acceptance.
 Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval

Prepared By Simon Saenz Title Sales Account Manager
 Signature 

Customer Approval

Name: _____ Title: _____



Quote Number	00009585
Account Name	Troy, MI
Grand Total	\$46,770.00

Customer Approval: _____

Date: _____