



# **TROY CITY COUNCIL**

## **SPECIAL MEETING**

### **AGENDA**

**FEBRUARY 28, 2022**

**CONVENING AT 6:00 P.M.**

**PERMITTED BY COUNCIL RESOLUTION #2022-02-017**

**Submitted By  
The City Manager**

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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500 West Big Beaver  
Troy, MI 48084  
troymi.gov

The Honorable Mayor and City Council Members

City of Troy  
500 West Big Beaver  
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at [CityManager@troymi.gov](mailto:CityManager@troymi.gov) or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,  
City Manager



## Chapter 14A – Elected and Appointed Persons' Ethics Ordinance Section 14.3 Annual Training and Acknowledgement

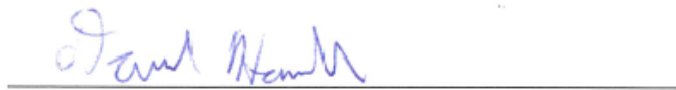
We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons' Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.

Signed this 8<sup>th</sup> day of November, 2021.

  
\_\_\_\_\_  
Mayor Ethan Baker

  
\_\_\_\_\_  
Council Member Edna Abraham

  
\_\_\_\_\_  
Council Member Rebecca Chamberlain-Creanga

  
\_\_\_\_\_  
Council Member David Hamilton

  
\_\_\_\_\_  
Council Member Theresa Brooks

  
\_\_\_\_\_  
Mayor Pro Tem Ann Erickson Gault

  
\_\_\_\_\_  
Council Member Ellen Hodorek



# SPECIAL CITY COUNCIL AGENDA

February 28, 2022 – 6:00 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: [www.troymi.gov/webcast](http://www.troymi.gov/webcast)

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

**A. CALL TO ORDER:** 1

**B. ROLL CALL:** 1

**C. PUBLIC COMMENT:** 1

**D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:** 1

D-1 Proclamations and Congratulatory Certificates 1

**E. OTHER BUSINESS:** 1

**F. ADJOURNMENT:** 1

**2022 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:** 2

March 23, 2022 Personnel Evaluations ..... 2

April 4, 2022 Special Budget Study Meeting..... 2

April 6, 2022 Special Budget Study Meeting..... 2

**2022 SCHEDULED REGULAR CITY COUNCIL MEETINGS:** 2

March 14, 2022 Regular Meeting ..... 2

March 21, 2022 Regular Meeting ..... 2

April 11, 2022 Regular Meeting ..... 2

April 25, 2022 Regular Meeting ..... 2

May 9, 2022 Regular Meeting..... 2

May 23, 2022 Regular Meeting..... 2

June 13, 2022 Regular Meeting..... 2

June 27, 2022 Regular Meeting..... 2

July 11, 2022 Regular Meeting ..... 2

July 25, 2022 Regular Meeting ..... 2

August 15, 2022 Regular Meeting ..... 2

August 22, 2022 Regular Meeting ..... 2

September 12, 2022 Regular Meeting ..... 2

September 19, 2022 Regular Meeting .....	2
October 3, 2022 Regular Meeting .....	2
October 24, 2022 Regular Meeting .....	2
November 14, 2022 Regular Meeting .....	2
November 21, 2022 Regular Meeting .....	2
December 5, 2022 Regular Meeting .....	2
December 12, 2022 Regular Meeting .....	2

**A. CALL TO ORDER:**

**B. ROLL CALL:**

- a) Mayor Ethan Baker  
Edna Abraham  
Theresa Brooks  
Rebecca A. Chamberlain-Creanga  
Ann Erickson Gault  
David Hamilton  
Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2022-02-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Special City Council Meeting of February 28, 2022, due to \_\_\_\_\_.

Yes:

No:

**C. PUBLIC COMMENT:**

**D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:**

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**D-1 Proclamations and Congratulatory Certificates**

**E. OTHER BUSINESS:**

**F. ADJOURNMENT:**

Respectfully submitted,



Mark F. Miller  
City Manager

**2022 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

March 23, 2022 ..... Personnel Evaluations  
April 4, 2022 ..... Special Budget Study Meeting  
April 6, 2022 ..... Special Budget Study Meeting

**2022 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

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C-01

## FROM THE OFFICE OF THE CITY MANAGER

Date: February 24, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager

Subject: Proclamations and Congratulatory Certificates

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### **Background**

City Council Rules of Procedure are the guidelines set by City Council for its meetings. The most recent Rules adopted on November 22, 2021 include the following:

#### ***7. PROCLAMATIONS AND CONGRATULATORY CERTIFICATES:***

*City Council receives requests for proclamations to honor or celebrate milestones or achievements of Troy residents and businesses, and also to raise awareness of certain events or causes. Proclamations are intended to positively impact the community and convey an affirmative message to Troy residents, and are discretionary. Any person requesting a proclamation for presentation at a regular City Council meeting shall submit a written request to the City Manager or his/her designee. Proclamations must be approved by City Council at a regular meeting preceding the requested presentation date. If a presentation is requested, the proclamation will be included under the topic of Certificates of Recognition and Special Presentations.*

*Congratulatory certificates are public announcements made by City Council at ribbon cutting ceremonies, grand openings and other events outside of regular City Council meetings. Any request for such a congratulatory certificate should be submitted to the City Manager or his/her designee in advance of the planned business celebration and will not require City Council action.*

City staff contacted several other communities to identify policies, practices and procedures related to proclamations. The responses are below.

### **Birmingham**

Population, Census, April 1, 2020: 21,813

*A lot of times different groups will ask us to do proclamations for daughters of America, for families that have restoration of buildings historical, we don't get them a lot but we get them every few meetings. We do it in the beginning of the meeting under announcements. January 10th meeting the mayor may or not read the whole thing or just announce it. Or they may do a blurb. We don't get a ton of requests, we get ones from the state. Mostly it's local focused- celebrating our people. We did get one that seemed hard republican last month and we weed through and make sure they are fairly neutral and making sure about who the organization is that is requesting it.*



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## FROM THE OFFICE OF THE CITY MANAGER

### **Farmington Hills**

Population, Census, April 1, 2020: 83,986

*We present proclamations regularly at Farmington Hills City Council meetings, but rarely do more than two at a meeting since it dilutes the impact to have several proclamations presented. We stick to proclamations that are broader in scope such as Breast Cancer Awareness Month or Fire Prevention Week. Sometimes we have a proclamation that represents a special interest of a City Council member such as Suicide Prevention Awareness Month. If we honor an individual, it is usually someone who has a history of service to the City such as a longtime member of a Board or Commission. To recognize a milestone birthday, an Eagle Scout rank, a team championship, etc., we will send a letter from the Mayor. This honors the achievement when the event does not merit a proclamation at a Council meeting.*

### **Royal Oak**

Population, Census, April 1, 2020: 58,211

*Our policy is if an individual or group request to the city clerk or city manager, it is referred to me. I reach out to see if they will have a representative attend a city commission meeting to receive the proclamation. If they are attending, the mayor reads into the record at the beginning of the meeting, presents to the representative and allows them time to talk about their work – usually these are groups trying to bring awareness. If no one will be present to receive the proclamation, it is part of our consent agenda which makes it part of the record but takes no time during the meeting per se.*

*Often times the mayor or city commission will bring an issue forward to have a proclamation issued. Those are handled same as above, or if it is something extraordinary to be recognized then it will be on the regular action part of the agenda. This is usually for important legislation or topical historic matters – Paris Climate Control Agreement comes to mind.*

### **Sterling Heights**

Population, Census, April 1, 2020: 134,346

*The way that we do proclamations is typically we do mayoral proclamations (only the mayor). They don't have to be presented or approved at city council and it's all done outside of City Council. The community relations director gets all the info together, the mayor signs, and then we send it off to whoever it is for. For more city wide we do proclamations. At the Feb. 1 meeting they are going to adopt the resolution to make February the BHM month. They will do a resolution and they will approve/adopt that. We don't have a lot that goes to city council. We do have a nice neighbor program that we do have presentations for. It doesn't really need to be approved by city council, it highlights a person or a commercial business when they want to recognize a specific person in the community. We used to do that a lot but we really don't do them often anymore. About 6 to 10 a year. Mayoral proclamations, we do a lot of those.*