



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: March 21, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Lisa Burnham, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Fertilizer/Herbicide Application Services

History

- The Grounds Division is responsible for the maintenance of all municipal property including turf.
- In an effort to minimize weed growth and promote good turf the Parks Division contracts the application of fertilizer and herbicide to municipal property including medians, municipal buildings, parks, and athletic fields.
- Because the athletic fields are irrigated, these locations receive four annual applications and the remaining locations receive two applications.

Purchasing

- On March 10, 2022, a bid opening was conducted as required by City Charter/Code and bid proposals were received at the City’s request from firms interested in providing requirements of fertilizer/ herbicide application services
- The bid was posted on Bidnet Direct/MITN website; www.bidnetdirect.com/mitn/city-of-troy-mi.
- Two hundred and ninety-three (293) vendors were notified via the Bidnet Direct/MITN website. Five (5) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	293
Troy Companies notified via MITN	5
Troy Companies notified Active email Notification	4
Troy Companies - Active Free	1
Companies that viewed the bid	10
Troy Companies that viewed the bid	1

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- After reviewing the bid proposals, *Green Meadows Lawnscape, Inc. of Rochester Hills, MI* was the low bidder meeting specifications and is being recommended. *Green Meadows Lawnscape, Inc.* has successfully provided fertilizer/herbicide application services for the City.



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Financial

Funds are budgeted and available in the following accounts: 101.336.344.7802.050 – Fire, 101.751.30.770.7802.050 – Parks Maintenance, 202.751.30.780.7802.070 – Streets Island Maintenance, 101.804.807.7802.070 – Historic Village, 234.285.7802.050 – Transit Center 661.549.551.7802.050 – DPW, and 101.751.30.759.7802.070 – Athletic Fields for 2022 fiscal year and the subsequent fiscal years for the duration of the contract.

Recommendation

City Management recommends awarding a three (3) year contract to provide Fertilizer/Herbicide Application Services to the low bidder meeting specifications; *Green Meadows Lawnscape of Rochester Hills, MI* at unit prices contained in the attached bid tabulation for an estimated total annual cost of \$26,470.40, not to exceed budgetary limitations. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates and all other specified requirements.

CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION SERVICES

VENDOR NAME:	Green Meadows Lawnscape, Inc.	TruGreen and Action Pest Control	Green World
CITY:	Rochester Hills, MI	Rochester Hills, MI	Troy, MI
CHECK AMOUNT:	\$1,500.00	\$1,500.00	\$1,500.00
CHECK #:	35836848	723118808	517027172-9

Proposal: THREE-YEAR REQUIREMENTS OF FERTILIZER / HERBICIDE APPLICATION SERVICES

Proposals		Description	Pricing			Pricing			Pricing		
Estimated Quantity	In accordance with the attached specifications		Cost per acre per application			Cost per acre per application			Cost per acre per application		
			2022	2023	2024	2022	2023	2024	2022	2023	2024
A	90.2 acres	Spring Application Liquid Weed and Feed	\$64.00	\$64.00	\$64.00	\$138.00	\$145.00	\$145.00	\$135.00	\$140.00	\$145.00
		Fall Application Liquid Weed and Feed	\$64.00	\$64.00	\$64.00	\$138.00	\$145.00	\$145.00	\$135.00	\$140.00	\$145.00
Estimated 3 Year Total - Proposal A:			\$34,636.80			\$77,211.20			\$75,768.00		
B	58.3 acres	Early Spring Application Fertilizer and Pre-Emergent	\$64.00	\$64.00	\$64.00	\$129.00	\$135.00	\$135.00	\$135.00	\$140.00	\$145.00
		Spring Application Liquid Weed and Feed	\$64.00	\$64.00	\$64.00	\$138.00	\$145.00	\$145.00	\$135.00	\$140.00	\$145.00
		Summer Application Fertilizer and Grub Control	\$64.00	\$64.00	\$64.00	\$207.00	\$217.00	\$217.00	\$220.00	\$230.00	\$240.00
		Fall Application Liquid Weed and Feed	\$64.00	\$64.00	\$64.00	\$138.00	\$145.00	\$145.00	\$135.00	\$140.00	\$145.00
Estimated 3 Year Total - Proposal B:			\$44,774.40			\$110,536.80			\$113,685.00		
Estimated Annual Total Proposal A & B:			\$26,470.40	\$26,470.40	\$26,470.40	\$60,574.80	\$63,586.60	\$63,586.60	\$60,791.50	\$63,151.00	65510.5
Est. Grand Total 3 Year Proposal A & B:			\$79,411.20			\$187,748.00			\$189,453.00		
Site Inspection:	Y/N		Y			Y			Y		
Contact Information:	Hours of Operation:		7:30AM -6:30PM			M-F 8-5 Sat 9-2			6AM - 7PM		
	24 Hr. Phone No.:		586-707-1499			248-379-9005			248-589-0000		
Pesticide Application License #:			630375			630013			630472		
References:	Y/N		Y			Y			Y		
Can meet Completion Schedule:	Y/N		Y			Y			Y		
Insurance Met:	Y/N		Y			Y			Y		
Proposed Herbicide Information:	Y/N		Y			Y			Y		
SDS Sheet/Sample of labels:	Y/N		Y			Y			Y		
Payment Terms:			Net 30			60 Day Net			Net 30 days		
Warranty:			Not Specified			30 Days			Not Specified		
Acknowledgement:	Y/N		Y			Y			Y		
Exceptions:	Y/N		None			Providing Insurance Certificates may require additional time			None		
Bidder Questionnaire completed:	Y/N		Y			Y			N		
Forms:	Y/N		Y			Y			Missing Legal Status of Bidder		

Low Bidder Meeting Specifications

Opening Date: 03/10/2022
 Date Reviewed: 03/10/2022

CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION SERVICES

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VENDOR NAME:	Owen Tree Service	Premier Group Associates, LC	
CITY:	Attica, MI	Detroit, MI	
CHECK AMOUNT:	\$1,500.00	\$1,500.00	
CHECK #:	2258761	2015542655	

Proposal: THREE-YEAR REQUIREMENTS OF FERTILIZER / HERBICIDE APPLICATION SERVICES

Proposals		Description	Pricing			Pricing		
Estimated Quantity		In accordance with the attached specifications	Cost per acre per application			Cost per acre per application		
			2022	2023	2024	2022	2023	2024
A	90.2 acres	Spring Application Liquid Weed and Feed	\$147.00	\$150.00	\$153.00	\$200.00	\$208.00	\$216.35
		Fall Application Liquid Weed and Feed	\$147.00	\$150.00	\$153.00	\$200.00	\$208.00	\$216.35
Estimated 3 Year Total - Proposal A:			\$81,180.00			\$112,632.74		
B	58.3 acres	Early Spring Application Fertilizer and Pre-Emergent	\$163.00	\$166.00	\$169.00	\$195.00	\$202.80	\$210.95
		Spring Application Liquid Weed and Feed	\$163.00	\$166.00	\$169.00	\$200.00	\$208.00	\$216.95
		Summer Application Fertilizer and Grub Control	\$163.00	\$166.00	\$169.00	\$180.00	\$187.20	\$194.70
		Fall Application Liquid Weed and Feed	\$163.00	\$166.00	\$169.00	\$200.00	\$208.00	\$216.35
Estimated 3 Year Total - Proposal B:			\$116,133.60			\$141,083.09		
Estimated Annual Total Proposal A & B:			\$64,530.40	\$65,771.20	\$67,012.00	\$81,262.50	\$84,513.00	\$87,940.33
Est. Grand Total 3 Year Proposal A & B:			\$197,313.60			\$253,715.83		

Site Inspection:	Y/N	Y	Y
Contact Information: Hours of Operation:		7AM - 5PM	7AM - 6PM
24 Hr. Phone No.:		810-724-6651	Not Specified
Pesticide Application License #:		440003	820389
References:	Y/N	Y	Y
Can meet Completion Schedule:	Y/N	Y	Y
Insurance Met:	Y/N	Y	Y
Proposed Herbicide Information:	Y/N	Y	Y
SDS Sheet/Sample of labels:	Y/N	Y	Y
Payment Terms:		Net 30	Net 30
Warranty:		As specified in bid specs	Not Specified
Acknowledgement:	Y/N	Y	Y
Exceptions:	Y/N	"We apply granular lawn fertilizers and liquid weed control	None
Bidder Questionnaire completed:	Y/N	Y	Y
Forms:	Y/N	Y	Y

ATTEST:
 (*Bid Opening conducted via a Zoom Meeting)
 Scott Carruthers
 Laura Campbell
 Heather Chomiak
 Andrew Chambliss
 Jackie Ahlstrom

Emily Frontera
 Purchasing Manager