



TROY CITY COUNCIL

REGULAR MEETING AGENDA

APRIL 11, 2022

CONVENING AT 7:30 P.M.

**Submitted By
The City Manager**

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 West Big Beaver
Troy, MI 48084
troymi.gov

The Honorable Mayor and City Council Members

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at CityManager@troymi.gov or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,
City Manager



Chapter 14A – Elected and Appointed Persons' Ethics Ordinance Section 14.3 Annual Training and Acknowledgement

We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons' Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.


Signed this 8th day of November, 2021.



Mayor Ethan Baker



Council Member Edna Abraham



Council Member Theresa Brooks



Council Member Rebecca Chamberlain-Creanga



Mayor Pro Tem Ann Erickson Gault



Council Member David Hamilton



Council Member Ellen Hodorek



CITY COUNCIL AGENDA

April 11, 2022 – 7:30 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: www.troymi.gov/webcast

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

INVOCATION: Pastor Simion Timbuc from Bethesda Romanian Pentecostal Church 1

PLEDGE OF ALLEGIANCE: 1

A. CALL TO ORDER: 1

B. ROLL CALL: 1

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: 1

C-1 Proclamation for National Public Safety Telecommunicators Week – April 10-16, 2022 1

D. CARRYOVER ITEMS: 1

D-1 No Carryover Items 1

E. PUBLIC HEARINGS: 1

E-1 No Public Hearings 1

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES: 1

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES: 2

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I-1	Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Traffic Committee	2
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I-2	Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Civil Service Commission (Act 78), Downtown Development Authority, Global Troy Advisory Committee, Local Development Finance Authority, Volunteer Firefighter Incentive Plan Board; b) City Council Nominations – Charter Revision Committee, Employees' Retirement System Board of Trustees/Retiree Health Care Benefits Plan and Trust, Historic District Commission, Liquor Advisory Committee, Southeast Michigan Council of Governments (SEMCOG), Traffic Committee, Zoning Board of Appeals	3
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I-5	Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Sylvan Glen Lake Park Improvements; Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Sylvan Glen Lake Park Improvements – Construction Administration and Budget Amendment (<i>Introduced by: Kurt Bovensiepe, Public Works Director</i>)	15
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INVOCATION: Pastor Simion Timbuc from Bethesda Romanian Pentecostal Church

PLEDGE OF ALLEGIANCE:

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creanga
Ann Erickson Gault
David Hamilton
Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2022-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting of April 11, 2022, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

- C-1** Proclamation for National Public Safety Telecommunicators Week – April 10-16, 2022

D. CARRYOVER ITEMS:

- D-1** No Carryover Items

E. PUBLIC HEARINGS:

- E-1** No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

In accordance with the Rules of Procedure for the City Council:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. **NOTE TO THE PUBLIC:**

City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

Please direct your comments to the City Council as a whole rather than to any individual. Please do not use expletives or make derogatory or disparaging comments about any individual or group. If you do, there may be immediate consequences, including being muted and having your comments omitted from any re-broadcast of the meeting. Please abide by these rules in order to minimize the possibility of disrupting the meeting.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Traffic Committee

a) Mayoral Appointments: None

b) City Council Appointments:

Suggested Resolution

Resolution #2022-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Traffic Committee

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Traffic Committee:**Term Expires: 1/31/2025****Cindy Nurak**

Term currently held by: Cindy Nurak

Yes:

No:

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Civil Service Commission (Act 78), Downtown Development Authority, Global Troy Advisory Committee, Local Development Finance Authority, Volunteer Firefighter Incentive Plan Board; b) City Council Nominations – Charter Revision Committee, Employees' Retirement System Board of Trustees/Retiree Health Care Benefits Plan and Trust, Historic District Commission, Liquor Advisory Committee, Southeast Michigan Council of Governments (SEMCOG), Traffic Committee, Zoning Board of Appeals

a) Mayoral Nominations:Suggested Resolution

Resolution #2022-04-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor

6 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Beyer	Joseph	10/26/2022	4/30/2024	
Gottlieb	Steven	11/24/2016	4/30/2022	
Kornacki	Rosemary	12/14/2022	4/30/2023	
Noguez-Ortiz	Carolina	12/19/2019	4/30/2023	BRA exp 4/30/2023; GTAC exp 10/30/2022
Sweidan	Rami	4/28/2022	4/30/2023	
Vassallo	Joseph	3/27/2020	4/30/2024	

Nominations to the Brownfield Redevelopment Authority:

Term Expires: 4/30/2025

Term currently held by: Steven Gottlieb

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Chanda	Hirak	12/30/2022	HDC exp 5/15/2024
Marrero-Laureano	Alexander	10/26/2022	
McGerty	Ryan	9/18/2022	
Rahman	Mahfuzur	9/25/2022	
Swaminathan	Abi	11/22/2023	
Voglesong	Cheryl	1/10/2024	

Civil Service Commission (Act 78)

Appointed by Mayor

3 Regular Members:

1-Council; 1-Police/Fire Rep; 1-Civil Service

6 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Cannon	David	3/12/2020	4/30/2024	Council Appointment	
McGinnis	Donald	3/3/2024	4/30/2022	Endorsed by All Police/Fire Unions	Requests Reappointment
Steele	John	1/6/2016	4/30/2026	Civil Service Appointment	

Nominations to the Civil Service Commission (Act 78):

Term Expires: 4/30/2028**Endorsed by Police/
Fire Unions**

Term currently held by: Donald McGinnis

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Gunn	Mark	3/4/2023	

Downtown Development Authority

Appointed by Mayor
13 Regular Members
4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	At Large	City Council exp. 11/13/23
Blair	Timothy	6/17/2017	9/30/2023	In District	
Keisling	Laurence	9/11/2022	9/30/2024	At Large	
Kiriluk	Alan	9/29/2022	9/30/2024	In District	
Knollenberg	Martin	6/28/2021	9/30/2023	In District	
Koza	Kenny	9/18/2019	9/30/2025	In District	
MacLeish	Daniel	6/28/2023	9/30/2025	In District	
Reschke	Ernest	10/4/2020	9/30/2022	At Large	
Schroeder	Douglas	9/10/2020	9/30/2022	At Large	
Stone	David	3/11/2023	9/30/2023	In District	
Tomcsik-Husak	Tara	9/22/2022	3/30/2024	In District	
Vacancy			9/30/2022	At Large	Ward Randol Jr. resigned 2/1/21
Vacancy			9/30/2024	In District	Cheryl Bush resigned 9/22/21

Nominations to the Downtown Development Authority:**Unexpired Term Expiring:
9/30/2022**

Term currently held by: Vacancy–W. Randol Jr. resigned 2/1/21

**Unexpired Term Expiring:
9/30/2024**

Term currently held by: Vacancy-Cheryl Bush resigned 9/22/21

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Beyer	Joseph	10/26/2022	In District	
Forster	Jeffrey	3/23/2023	At Large	Personnel Bd exp 4/30/24
Goetz	John	3/4/2023	At Large	
Kornacki	Rosemary	12/14/2022	At Large	Brownfield Redev Auth exp 4/30/23
McGerty	Ryan	2/25/2022	At Large	
Patel	Hitesh	3/23/2023	At Large	
Schick	Michael	12/22/2022	At Large	
Sekhri	Suneel	11/5/2023	At Large	
Sekhri	Arun	9/24/2022	At Large	
Vassallo	Joseph	3/4/2023	At Large	Brownfield Redev Auth exp 4/30/24

Global Troy Advisory Committee

Appointed by Mayor
12 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Ethan			Council Member
Bica-Grodsky	Lisa	9/23/2022	10/30/2023	
Burrus	MiVida	7/15/2018	10/30/2022	
Chezick	Edward		10/30/2022	
Fakhoury	Awni	4/28/2018	10/30/2024	Requests Reappointment
Liu	Allison	10/1/2022	7/31/2022	Student
Mohideen	Syeda	8/24/2020	10/30/2024	Requests Reappointment
Natcheva	Daniela	11/8/2021	10/30/2022	
Noguez-Ortiz	Carolina	12/19/2019	10/30/2022	Brownfield Redev Auth exp 4/30/23
Sekhri	Suneel	12/20/2021	10/30/2024	
Swaminathan	Sharanya		7/31/2022	Student
Vacancy			10/30/2023	Rebecca Chamberlain-Creanga resigned 2/26/20
Vacancy			10/30/2023	Cathleen Francois requested No Reappointment
Zhou	Yudong	10/23/2021	10/30/2022	

Nominations to the Global Troy Advisory Authority:**Term Expires: 10/30/2023**

Term currently held by: Vacancy–Rebecca Chamberlain-
Creanga resigned 2/26/20

Term Expires: 10/30/2023

Term currently held by: Vacancy – Cathleen Francois - No
Reappointment

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Cicchini	Philippe	4/13/2023	
Faiz	Iqbal	12/4/2022	
MacDonell	Sharon	4/13/2023	
Marrero-Laureano	Alexander	10/26/2022	
McGee	Timothy	3/2/2023	
Patel	Hitesh	2/2/2023	
Rahman	Mahfuzur	9/24/2022	
Swaminathan	Abiramasundari	3/6/2022	
Sweidan	Rami	3/2/2023	

Local Development Finance Authority (LDFA)

Appointed by Mayor
5 Regular Members
Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Bachert	Sandra	11/18/2023	6/30/2023	Resident Member	Paul V. Hoef resigned 4/27/21
Baker	Ethan		11/13/2023	Alternate; City Council	City Council exp. 11/13/23; DDA; GTAC, LDFA
Beltramini	Robin	7/17/2021	6/30/2022	Resident Member	Charter Rev Comm exp 4/30/22
Hodorek	Ellen		City Council Term	Alternate; City Council	City Council exp 11/10/2025
Starks	Louis			Oakland County Designee	

Vacancy			6/30/2024	Resident Member	David Shield's term exp 6/30/16 - No Reappointment
Vacancy			6/30/2024	Resident Member	John Sharp resigned 11/1/19; Term exp 6/30/20.
Vacancy			6/30/2023	Resident Member	Nickolas Vitale resigned 7/17/21

Nominations to the Local Development Finance Authority (LDFA):**Unexpired Term Expiring:
6/30/2023****Resident Member**

Term currently held by: Vacant – N. Vitale resigned 7/17/21

Term Expires: 6/30/2024**Resident Member**

Term currently held by: Vacant– D. Shields–No Reappointment

Term Expires: 6/30/2024**Resident Member**

Term currently held by: Vacant – J. Sharp resigned 11/1/19

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Mudaliar	Vinodh Kumar	3/2/2024	
Rahman	Mahfuzur	9/24/2022	
Schick	Michael	12/22/2022	
Sweidan	Rami	4/28/2022	Brownfield Redev Auth exp 4/30/23
Vassallo	Joseph	3/4/2023	Brownfield Redev Auth exp 4/30/24

Volunteer Firefighter Incentive Plan BoardAppointed by **Mayor**/City Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Brooks	Theresa		11/13/2023	City Council Term exp 11/13/2023
Foster	John	2/12/2022	12/31/2022	Retiree Representative
Kniffen	Charles	2/24/2022	12/31/2022	Active Volunteer Firefighter
Maleszyk	Robert		12/31/2099	ERS/RHCBP&T; VFIP
Miller	Mark F.		12/31/2099	BCBA; ERS/RHCBP&T; VFIP
Rosenblum	Anthony	2/28/2021	4/30/2022	Citizen (Mayor Appointed)
Soriano	Al		12/31/2022	Active Volunteer Firefighter

Nominations to the Volunteer Firefighter Incentive Plan Board:**Term Expires: 4/30/2025****Citizen (Mayor Appt'd)**

Term currently held by: Anthony Rosenblum

Interested Applicants:

No interested applicants on file.

Yes:

No:

b) City Council Nominations:**Suggested Resolution**

Resolution #2022-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Charter Revision Committee

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Bartnik	Mark	3/19/2020	4/30/2024		
Beltramini	Robin	3/1/2024	4/30/2022	LDFA exp 6/30/2022; Charter Rev exp 4/30/2022	Requests Reappointment
Buechner	Toby	3/22/2023	4/30/2024		
Howrylak	Frank	4/28/2022	4/30/2023		
Kanoza	Shirley	2/26/2021	4/30/2022		NO Reappointment
Matthews	Susan	11/26/2021	4/30/2024		
Wilsher	Cynthia	4/28/2022	4/30/2023	Traffic Comm exp 1/31/2024	

Nominations to the Charter Revision Committee:

Term Expires: 4/30/2025

Term currently held by: Robin Beltramini

Term Expires: 4/30/2025

Term currently held by: Shirley Kanoza – No Reappointment

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Comiskey	Ann	12/14/2022	Liquor Adv Comm exp 1/31/2024

Employees Retirement System Board of Trustees / Retiree Health Care Benefits Plan and Trust

Appointed by Council
7 Regular Members and 2 Ordinance Member
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Bovensiep	Kurt		12/31/2024	DC-Employee Rep.-Elected	
Brooks	Theresa		Council Term	City Council Member	
Calice	Mark	8/29/2020	12/31/2021	Council Appointed Citizen	NO Reappointment
Dungjen	Peter		12/31/2023	DB Employee Rep.-Elected	
Gordon II	Thomas	9/17/2015	12/31/2022	DB Employee Rep.-Elected	
Maleszyk	Robert			Chapter 10 (DC)	
Miller	Mark			Chapter 10 (DC)	
Owczarzak	Mark	11/14/2021	12/31/2022	City of Troy Retiree (DB)	

Nominations to the Employees Retirement System Board of Trustees / Retiree Health Care Benefits Plan and Trust:

Term Expires: 12/31/2024**Council Appointed Citizen**

Term currently held by: Mark Calice

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Baughman	Deborah	4/28/2022	

Faiz	Iqbal	12/4/2022	
Jennings	Janet	8/12/2022	

Historic District Commission

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Adams	John Howard	3/8/2023	5/15/2024		
Chambers	Barbara	12/5/2021	3/1/2023	HC Recommendation	
Chanda	Hirak	3/22/2023	5/15/2024		
Dicker	Susanne Forbes	8/15/2022	3/1/2023		
McGee	Timothy S	3/23/2020	5/15/2024		
Petrulis	Al	12/16/2021	3/1/2023	ACAB exp 9/30/2024; Traffic Comm. exp 1/31/2023; HDC exp 3/1/2023	
Voigt	W. Kent	11/18/2023	3/1/2022	HC Recommendation	Requests Reappointment

Nominations to the Historic District Commission:**Term Expires: 3/1/2025**

Term currently held by: W. Kent Voigt

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Cicchini	Philippe	4/13/2023	
Jennings	Janet	8/12/2022	
MacDonell	Sharon	4/13/2023	

Liquor Advisory Committee

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Ashland	David	12/14/2022	1/31/2024	
Comiskey	Ann	2/5/2020	1/31/2024	
Ehlert	Max	1/8/2023	1/31/2024	
Giorgi	Lynn			
Gorcyca	David	12/4/2021	1/31/2023	
Haight	David	7/17/2022	1/31/2022	Personnel Bd. exp 4/30/2023
Jones	Kelly	12/11/2021	1/31/2023	
Kaltsounis	Andrew	1/14/2021	1/31/2022	

Nominations to the Liquor Advisory Committee:**Term Expires: 1/31/2025**

Term currently held by: David Haight

Term Expires: 1/31/2025

Term currently held by: Andrew Kaltsounis

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Gunn	Mark	3/4/2023	

Southeastern Michigan Council of Governments (SEMCOG)

Appointed by Council
 1 Regular Member and 1 Alternate Members
 Appointed Every Odd-Year Election

Nominations to the Southeastern Michigan Council of Governments (SEMCOG):**Term Expires: 11/13/2023****Alternate**

Term currently held by: Glenn Lapin

Traffic Committee

Appointed by Council
 7 Regular Members
 3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Huotari	William		Ex-Officio Member		

Kilmer	Richard	1/9/2019	1/31/2023		
Koralewski	Tyler	11/12/2023	7/31/2022	Student	
Nastasi	Frank		Ex-Officio Member		
<i>Nurak</i>	<i>Cindy</i>	<i>1/16/2021</i>	<i>1/31/2022</i>		<i>Requests Reappointment</i>
Petrulis	Al	12/16/2021	1/31/2023		
Riesterer	R. Chuck		Ex-Officio Member		
Sivaraman	Sunil	12/22/2020	1/31/2022		Requests Reappointment
Swaminathan	Abi	3/6/2022	1/31/2024		
Wilsher	Cynthia	1/18/2020	1/31/2024		
Ziegenfelder	Peter	12/4/2021	1/31/2023		

Nominations to the Traffic Committee:**Term Expires: 1/31/2025**

Term currently held by: Sunil Sivaraman

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Nehar	2/3/2023	
Chanda	Hirak	12/30/2022	Hist. Dist. Comm. exp 5/15/2024
Gill	Jasper	1/10/2024	
MacDonell	Sharon	4/13/2023	
Rose	Justin	11/5/2023	
Sahu	Akshitha	9/28/2022	Student - Graduates 2023
Shah	Aanya	11/30/2023	Student - Graduates 2024

Zoning Board of Appeals

Appointed by Council
7 Regular Members; 2 Alternates
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2	Notes 3
Bossenbroek	Michael	4/27/2022	4/30/2023			
Chambers	Barbara	12/4/2021	1/31/2024	Alternate	HDSC	
Desmond	Thomas	5/7/2017	4/30/2024			

Eisenbacher	David	3/16/2018	4/30/2022			Requests Reappointment
Forster	Jeffrey	3/22/2023	1/31/2024	Alternate	Personnel Bd. exp 4/30/2024	
Green	Aaron	7/14/2022	4/30/2022			
Kenkre	Mahendra	1/4/2023	4/30/2024			
Malalahalli	Jayalakshmi	11/20/2021	12/31/2022	PC REP on ZBA		
McCauley	James	1/12/2019	4/30/2023			

Nominations to the Zoning Board of Appeals:**Term Expires: 4/30/2025**

Term currently held by: David Eisenbacher

Term Expires: 4/30/2025

Term currently held by: Aaron Green

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Nehar	2/3/2023	
Goetz	John	3/4/2023	
Patel	Hitesh	3/23/2023	

Yes:

No:

I-3 Request for Closed SessionSuggested Resolution

Resolution #2022-04-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL15.268 (e) Pending Litigation – *DOJ v. Troy/Adam v. Troy, et. al.*

Yes:

No:

I-4 Request for Salary Increases (Introduced by: Mark F. Miller, City Manager)Suggested Resolution

Resolution #2022-04-

Moved by

Seconded by

- A. RESOLVED, That as a result of a favorable personnel evaluation, the City Manager's salary **SHALL BE INCREASED** _____% effective July 1, 2022.
- B. RESOLVED, That as a result of a favorable personnel evaluation, the City Attorney's salary **SHALL BE INCREASED** _____% effective July 1, 2022.

Yes:

No:

I-5 Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Sylvan Glen Lake Park Improvements; Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Sylvan Glen Lake Park Improvements – Construction Administration and Budget Amendment (Introduced by: Kurt Bovensiepe, Public Works Director)

Suggested Resolution

Resolution #2022-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **AWARDS** a contract to install the proposed improvements in Sylvan Glen Lake Park to the low bidder meeting specification; *WCI Contractors, Inc. of Detroit, MI*, at unit prices contained in the bid tabulation opened March 3, 2022, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with an estimated total of \$886,900 and with a 15% contingency totaling \$133,000 but not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted capital funds to *OHM Advisors of Livonia, MI*, which is one of the City's professional service engineering firms (Resolution #2017-06-105-J-4a), for the construction administration of improvements at Sylvan Glen Lake Park for a total estimated cost of \$127,000 and with a 15% contingency totaling \$19,000 but not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** a budget amendment of \$916,000 to the Capital Fund- Park Development- Sylvan Glen Lake Park.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** City Administration to roll any unused funds from the 2022 budget specific for this project to the 2023 Capital Fund.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for DiscussionSuggested Resolution

Resolution #2022-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council MinutesSuggested Resolution

Resolution #2022-04-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – March 21, 2022
- b) Special City Council Minutes-Draft – March 23, 2022
- c) Special City Council Minutes-Draft – April 4, 2022

J-3 Proposed City of Troy Proclamations: None SubmittedSuggested Resolution

Resolution #2022-04-

- a) Proclamation in Recognition of Athens High School 2021-2022 Student Council

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 9: Approval to Expend Funds for Membership Dues and Renewals Over \$10,000 – Michigan Municipal League**

Suggested Resolution

Resolution #2022-04-

RESOLVED, That Troy City Council **AUTHORIZES** payment for annual membership dues to the Michigan Municipal League, for the time period of May 1, 2022 through April 30, 2023, in the amount of \$13,413.

b) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 22-03 – 2022A Joint & Crack Seal Program**

Suggested Resolution
Resolution #2022-04-

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 22-03, 2022A Joint & Crack Seal Program, to *Scodeller Construction, Inc., 51722 Grand River Avenue, Wixom, MI 48393*, for their adjusted low bid of \$150,000.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements.

J-5 Authorization to Request Reimbursement from Oakland County West Nile Virus Fund

Suggested Resolution
Resolution #2022-04-

RESOLVED, That Troy City Council hereby **AUTHORIZES** the City of Troy Facilities and Grounds Division to seek reimbursement for an amount not-to-exceed \$11,582.15 from the Oakland County West Nile Virus Fund for the expenditures incurred while instituting proactive public health measures used to reduce the population of mosquitoes in the environment.

J-6 Application to De-List 54 E. Square Lake Road

Suggested Resolution
Resolution #2022-04-

RESOLVED, That Section 3 of Chapter 13 of the City Code is hereby **AMENDED** to eliminate 54 E. Square Lake as an historic district; a copy of the ordinance amending Chapter 13 shall be **ATTACHED** to the original Minutes of this meeting and a copy of that ordinance shall be **RECORDED** with the Oakland County Register of Deeds as required by state statute.

J-7 Private Agreement – Contract for Installation of Municipal Improvements – Eden Gardens Site Condominiums – Project No. 19.925.3

Suggested Resolution
Resolution #2022-04-

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Mondrian Properties for the installation of Water Main, Sanitary Sewer, Storm Sewer, Concrete Pavement & Sidewalk, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-8 Stormwater Management Operations and Maintenance Agreement and Permanent Easement for Storm Sewers and Surface Drainage, Mod Dent Holdings, LLC, Sidwell #88-20-11-101-022

Suggested Resolution

Resolution #2022-04-

RESOLVED, That Troy City Council hereby **APPROVES** a *Stormwater Management Operations and Maintenance Agreement* between the City of Troy and Mod Dent Holdings, LLC, outlining a plan to install, maintain, and operate a private stormwater system on the property owned by Mod Dent Holdings, LLC, and identified with Sidwell #88-20-11-101-022.

BE IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** the Mayor and City Clerk to execute the Agreement.

BE IT FURTHER RESOLVED, That Troy City Council **ACCEPTS** a permanent easement for storm sewers and surface drainage from Mod Dent Holdings, LLC, owner of the property having Sidwell #88-20-11-101-022.

BE IT FINALLY RESOLVED, That the City Clerk is **DIRECTED** to **RECORD** the Agreement and permanent easement with Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

J-9 Act 51 Mileage Certification for 2021

Suggested Resolution

Resolution #2022-04-

WHEREAS, It is necessary to furnish certain road information to the state of Michigan for the purpose of obtaining funds under Act 51, P.A. 1951, as amended; and,

WHEREAS, The center line of said streets are described as:

(*Meadowlark*) Part of the Southeast ¼ of Section 1, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan. The centerline of road being more particularly described as follows: Commencing at the Southeast Corner of said Section 1; thence North 89 degrees 56 minutes 43 seconds West, along the South line of said Section 1, 2592.36 feet to the South ¼ Corner of said Section 1 and North 89 degrees 56 minutes 43 seconds West 34.14 feet and North 01 degrees 36 minutes 23 seconds West 427.74 feet and South 89 degrees 56 minutes 44 seconds East 157.48 feet and North 00 degrees 19 minutes 25 seconds East 13.08 feet to the point of beginning of the centerline of Meadowlark; thence North 00 degrees 19 minutes 25 seconds East 214.92 feet to the point of ending of said road. Said centerline of road is 214.92 feet in length more or less.

(*Virgilia*) Part of the Southeast ¼ of Section 16, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan. The centerline of road being more particularly described as follows: Commencing at the East ¼ Corner of said Section 16; thence North 87 degrees 29 minutes 38 seconds West, along the East and West Quarter line of said Section 16, 1362.16 feet and South 02 degrees 23 minutes 01 seconds West 768.82 feet to the point of beginning of the

centerline of Virgilia; thence on a curve to the left having a radius of 39.00 feet, an arc length of 46.94 feet, and a chord bearing and distance of North 36 degrees 52 minutes 02 seconds East 44.16 feet; thence North 02 degrees 23 minutes 01 seconds East 470.41 feet; thence on a curve to the right having a radius of 39.00 feet, an arc length of 30.43 feet, and a chord bearing and distance of North 24 degrees 43 minutes 35 seconds East 29.66 feet to the point of ending of said road. Said centerline of road is 547.78 feet in length more or less.

(Webb) Part of the Southeast $\frac{1}{4}$ of Section 16, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan. The centerline of road being more particularly described as follows: Commencing at the East $\frac{1}{4}$ Corner of said Section 16; thence North 87 degrees 29 minutes 38 seconds West, along the East and West Quarter line of said Section 16, 1362.16 feet and South 02 degrees 23 minutes 01 seconds West 768.82 feet and on a curve to the left having a radius of 39.00 feet, an arc length of 46.94 feet, and a chord bearing and distance of North 36 degrees 52 minutes 02 seconds East 44.16 feet and North 02 degrees 23 minutes 01 seconds East 63.29 feet to the point of beginning of the centerline of Webb; thence South 87 degrees 22 minutes 03 seconds East 70.00 feet to the point of ending of said road. Said centerline of road is 70.00 feet in length more or less.

(Hart) Part of the Southeast $\frac{1}{4}$ of Section 16, Town 2 North, Range 11 East, City of Troy, Oakland County, Michigan. The centerline of road being more particularly described as follows: Commencing at the East $\frac{1}{4}$ Corner of said Section 16; thence North 87 degrees 29 minutes 38 seconds West, along the East and West Quarter line of said Section 16, 1362.16 feet and South 02 degrees 23 minutes 01 seconds West 310.55 feet and South 87 degrees 36 minutes 59 seconds East 25.00 feet and North 02 degrees 23 minutes 01 seconds East 48.54 feet and on a curve to the right having a radius of 39.00 feet, an arc length of 30.43 feet, and a chord bearing and distance of North 24 degrees 43 minutes 35 seconds East 29.66 feet to the point of beginning of the centerline of Hart; thence on a curve to the right having a radius of 39.00 feet, an arc length of 30.43 feet, and a chord bearing and distance of North 69 degrees 25 minutes 17 seconds East 29.66 feet; thence South 88 degrees 14 minutes 08 seconds East 73.43 feet to the point of ending of said road. Said centerline of road is 103.86 feet in length more or less.

WHEREAS, The above said streets are located within the City of Troy; right of way is under the control of the City of Troy; said streets are public streets and are for public street purposes and were open to the public prior to December 31, 2021;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ACCEPTS** the following non-platted streets: Meadowlark, Virgilia, Webb, and Hart into the City of Troy local street system.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Historical District Study Committee-Final – October 5, 2021
- b) Civil Service Commission (Act 78)-Final – November 9, 2021
- c) Election Commission-Final – February 16, 2022
- d) Election Commission-Draft – April 6, 2022

O-2 Department Reports:

- a) Transportation Improvement Association 2021 Review

O-3 Letters of Appreciation:

- a) To the Troy Fire Department from the Detroit Lions

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

P. COUNCIL COMMENTS:

P-1 No Council Comments

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 Closed Session

S. ADJOURNMENT:

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark F. Miller", with a long horizontal flourish extending to the right.

Mark F. Miller
City Manager

2022 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

April 25, 2022 Special Meeting (TDDA Landscaping)

2022 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

April 25, 2022 Regular Meeting
May 9, 2022 Regular Meeting
May 23, 2022 Regular Meeting
June 13, 2022 Regular Meeting
June 27, 2022 Regular Meeting
July 11, 2022 Regular Meeting
July 25, 2022 Regular Meeting
August 15, 2022 Regular Meeting
August 22, 2022 Regular Meeting
September 12, 2022 Regular Meeting
September 19, 2022 Regular Meeting
October 3, 2022 Regular Meeting
October 24, 2022 Regular Meeting
November 14, 2022 Regular Meeting
November 21, 2022 Regular Meeting
December 5, 2022 Regular Meeting
December 12, 2022 Regular Meeting

**PROCLAMATION
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK
APRIL 10-16, 2022**

WHEREAS, Emergencies can occur at any time that require police, fire, or emergency medical services. When an emergency occurs the prompt response of Police Officers, Firefighters, and Paramedics is critical to the protection of life and preservation of property; and

WHEREAS, Thousands of dedicated telecommunications professionals serve the people of this country every day by answering phone calls for police, fire and emergency medical services, dispatching appropriate assistance quickly and efficiently; and

WHEREAS, The **Communications Supervisors and Police Service Aides** for the City of Troy perform a critical function and are a key link in the public safety chain which protects all of us and are constantly striving to improve their emergency response capabilities through leadership, dedication, and technology - processing over 125,000 phone calls a year; and

WHEREAS, The safety of our Police Officers and Firefighters in Troy and Clawson are dependent upon the quality and accuracy of information obtained from citizens who call the City of Troy 9-1-1 Communications Center; and

WHEREAS, Our **Communications Supervisors and Police Service Aides** are the single vital link for our Police Officers and Firefighters by monitoring their activities by radio, providing them information, and ensuring their safety. Each one exhibits compassion, understanding, and professionalism during the performance of their job each and every day of the year; and

WHEREAS, By United States Congressional proclamation, the Association of Public Safety Communications Officials International, a worldwide telecommunications organization composed of more than 15,000 people engaged in the operation, installation, and design of emergency response communications systems, has set aside the second week of April to recognize the contributions made by telecommunicators and their crucial role in the protection for everyone's life and property; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy does hereby commend the **Troy 9-1-1 Communications Supervisors and Police Service Aides** for their dedication in providing service 24 hours a day, seven days a week, 365 days a year; and

BE IT FURTHER RESOLVED, That the City Council does hereby proclaim the week of **April 10 - 16, 2022 as National Public Safety Telecommunicators Week** in the City of Troy, to honor the men and women whose diligence and professionalism keep our city and citizens safe.

Presented this 11th day of April 2022.



CITY COUNCIL AGENDA ITEM

Date: March 30, 2022

To: Mayor and Troy City Council Members

From: Mark F. Miller, City Manager
Lori Grigg Bluhm, City Attorney

Subject: Request for Salary Increases

With the assistance of independent contractor GovHR, the Troy City Council has completed its most recent personnel evaluations for its direct reports- the City Manager and the City Attorney. This is something that has been incorporated into our individual employment agreements. Under paragraph 5 of each of these agreements, Council is required to set the annual salary of its direct reports prior to May 1 of each year, with a July 1 effective date for any salary increase.

Based on our recent positive personnel evaluations, we are requesting salary increases that are consistent with the raises for Troy's classified and exempt employees. The proposed budget calls for 3.5% increases for those employees receiving favorable reviews.

A resolution is proposed for your review, which will require City Council to fill in the missing information. Thank you for your consideration.



500 West Big Beaver
Troy, MI 48084
troymi.gov

I-05

CITY COUNCIL AGENDA ITEM

Date: April 5, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Lori Thaar, Senior Accountant
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Sylvan Glen Lake Park Improvements; Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds -Sylvan Glen Lake Park Improvements - Construction Administration and Budget Amendment (Introduced by: Kurt Bovensiep)

History

Sylvan Glen Lake Park is one of the City of Troy's current 10 neighborhood parks. The park is a total of 40 acres, which is the largest of the neighborhood parks. Amenities currently include a 16-acre lake that invites shore fishing and the second phase of the Troy Trail inviting bikers, walkers, and runners an opportunity to escape from suburban Troy and enjoy a wilderness setting. Although the park is currently classified as a neighborhood park it is likely to be reclassified as a community park with the expansion of amenities, which attract patrons from further distances becoming a destination point.

The 2020-2024 Parks and Recreation Master Plan specifically recommends the City of Troy concentrate its park development efforts at Sylvan Glen Lake Park as indicated on page 96 and 97 of the plan and is further substantiated by the Green Space Subcommittee Report by recommending the park be developed into a premier park with various amenities.

When considering the development of Sylvan Glen Lake Park, it was recognized that the first improvements to the park should support future recreational and amenity desires. For this reason, City Staff is recommending the installation of a paved parking lot and restrooms to provide the necessary support of future proposed amenities such as a fishing pier, play structure, and pavilion. Additionally, the proposed improvements would also support the current amenities of the Troy Trail and passive recreational opportunities.

The original thought was to divide these improvements into separate fiscal year expenditures. However, working with the design consultant, OHM, we recognized that both the paved parking lot and restroom facility are closely supportive of each other and considering the infrastructure and utilities for each required a joint installation. Therefore, additional funding is requested to complete these two improvements together.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

History (continued)

Like many of our construction projects funds were estimated and budgeted over a year ago with limited foresight and predication of our current inflationary costs. This project has seen inflationary costs for labor and materials. Additionally, the costs for asphalt for the drive and parking lot improvements has a direct correlation to oil prices as it is a petroleum-based product. Therefore, the cost of this project is more than originally predicted and will require a budget amendment.

OHM Advisors of Livonia, MI, which is one of the City's professional service engineering firms, continues to be a great partner with the City of Troy and is responsible for the current design of the Sylvan Glen Lake Park improvements. OHM Advisors has included a proposal to manage the construction of this project similar to that of the Niles/Barnard House and Stine Community Park.

Purchasing

The current contract with *OHM Advisors* was adopted by City Council in 2017 for engineering and design services (Resolution #2017-06-105-J-4a). Under the current contract pricing, OHM proposes a Construction Phase Services fee of \$127,000. Services will include the administration, oversight, and any necessary testing of the project.

On March 3, 2022, a bid opening was conducted as required by City Charter and Code for the Sylvan Glen Lake Park Improvement Project. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; www.bidnetdirect.com/mitn/city-of-troy-mi. Seven hundred and forty (740) vendors were notified via the MITN website. Seven (7) companies attended the Pre-Bid meeting which was held on February 14, 2022. Four (4) bid responses was received. Below is a detailed summary of potential vendors:

Companies notified via MITN	740
Troy Companies notified via MITN	23
Troy Companies - Active email notification	23
Troy Companies - Active Free	0
Companies that viewed the bid	215
Troy Companies that viewed the bid	4

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

After reviewing the bid responses, *WCI Contractors of Detroit, MI* was low bidder meeting specifications for the base bid amount of \$886,900. WCI Contractors has successfully completed work for the City of Troy and most recently was awarded and currently working on phase 3 of the Troy Trail.

Financial

Partial funds are available in Capital Fund – Park Development– Sylvan Glen Lake Park Improvements with an associated project number of 2022C0063 and a budgeted amount of \$250,000 for the 2022 fiscal year. Additional funding is requested in the amount of \$916,000 and will require a budget amendment. Since this project is schedule to be constructed in two fiscal years, any unused funds in fiscal year 2022 is proposed to roll over to fiscal year 2023.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends awarding a contract to *OHM Advisors of Livonia, MI*, for the Construction Phase Services for a total estimated cost of \$127,000 but not to exceed budgetary limitations. City Management also recommends awarding a contract to low bidder meeting specifications, *WCI Contractors of Detroit, MI* at the unit prices contained in the bid tabulation opened March 3, 2022 for an estimated cost of \$886,900 and a contingency amount of 15% of the total project cost or \$152,000, for a total of \$1,166,000. City Management additionally recommends City Council approve a budget amendment for \$916,000 to the Capital Budget and allow City Administration to roll any unused funds in fiscal year 2022 to 2023.

March 4, 2022

Mr. Kurt Bovensiep
City of Troy
Public Works Director
4693 Rochester Rd.
Troy, MI 48085

RE: Proposal for Construction Phase Services
Sylvan Glen Lake Park Improvements

Dear Mr. Bovensiep:

With the completion of design and bidding phases, this project will be under construction soon. We understand the City of Troy desires to have OHM Advisors assist with the oversight of the project during construction. This letter presents our proposed scope of services for contract administration, construction field services, and testing.

SCOPE OF SERVICES

Our Scope of Services for this work will be completed as three tasks with a schedule starting in May 2022 and Final Completion of the project anticipated to be September of 2022.

Task 1: Contract Administration

Contract administration services will begin immediately following the award of a contract to a contractor. OHM will provide organized information to outline the progress of the project from contractor initiation to completion of final punch list items.

- ▶ Organize and schedule Pre-Construction meeting on-site with contractor, sub-contractor(s) and Owner's representative(s) and other project stakeholders to coordinate project delivery, schedules, meetings and dates of importance.
- ▶ Provide review of Shop Drawings, Product Data and Samples for the purpose of conformance with the intent of the Construction Documents.
- ▶ Review and monitor Contractor's construction schedule
- ▶ Provide responses to field questions and Request for Information (RFIs).
- ▶ Organize and schedule bi-weekly progress meetings with contractor, sub-contractor and owner's representative to review project, coordinate open issues and construction schedule. (estimated 12 progress meetings for project)
- ▶ Project engineer to coordinate field testing and staking schedules with contractor while on-site and schedule accordingly.
- ▶ Prepare Proposal Requests and Construction Change Directives and authorize minor changes that do not affect the Contract Sum and/or Contract Time.
- ▶ Prepare and process Change Orders for City review and approval
- ▶ Coordination of DTE Application for new service
- ▶ Review and Certify the contractor's Application for Payment, monthly.
- ▶ Prepare and perform a final punchlist walk through with the contractor and an owner representative(s).
- ▶ Coordinate with Contractor to determine the dates of Substantial Completion and Final Completion.
- ▶ Confirm the completion of the final punchlist.



- ▼ Prepare and submit record drawings to City

Task 2: Construction Observation Services

This task includes on site construction observation by an OHM Construction Technician performed during the construction phase of the project.

- ▼ OHM construction technician to provide full-time observation during excavation, grading, utility installation, paving, and part-time observation during restoration activities and building construction.
- ▼ OHM representative will communicate observed deficiencies with the contractor on-site
- ▼ Prepare daily construction observation reports documenting work completed each day on site noting field installed conditions and any variance to the design.
- ▼ Perform bi-weekly site visits to evaluate the contractor's progress and review progress of building construction and prepare field observation reports for documentation of conditions and follow up requirements. (Assume 12 total visits based on schedule)

Task 3: Field Testing

This task includes testing services performed during the construction phase of the project.

- ▼ OHM will utilize G2 Consulting for Construction material testing. OHM to coordinate timing and required tests for completion of work; OHM will review reports for specification compliance. G2 will perform their services, as needed and directed by OHM Advisors with the following expected inspections and associated lab testing required for estimated cost:
 - Proof roll/Agg: 3 half days
 - Site Concrete: 5 half days
 - Utilities: 2 half days
 - Foundation: 3 half days
 - Slab: 1 full day
 - Steel Evaluation: 1 half day
 - Masonry: 2 half days
 - Asphalt paving: 2 full days

Task 4: Staking

The construction staking work performed will be performed one-time for the site improvements, as requested by the Contractor. OHM Advisors anticipates that the effort will consist of construction staking for the concrete and asphalt pavement, curb and gutter, storm sewer, sidewalk, and light poles and other miscellaneous items.

- ▼ Service elements include:
 - Establish/Verify Horizontal & Vertical Control
 - Review Construction Plans and Create Staking Alignments
 - Provide Construction Staking as requested

COMPENSATION & SCHEDULE

OHM Advisors will perform the outlined services above based on hourly basis not to exceed, in accordance with our current contract with the City. The following are the estimated costs for the project:

TASK	FEE
Task 1: Contract Administration Services	\$35,000
Task 2: Construction Observation Services	\$65,000
Task 3: Testing	\$13,000



Task 4: Staking	\$14,000
TOTAL	\$127,000

ASSUMPTIONS, EXCLUSIONS & OWNER RESPONSIBILITIES

OHM Advisors is prepared to complete the work as outlined above per our understanding of the project, which includes the following assumptions, exclusions and identified Owner responsibilities.

- OHM Advisors point of contact for this project is Kurt Bovensiep.
- Estimated observation hours on-site is 480 hours based on a 24 week construction schedule.
- Existing and/or As-built Cross Sections
- Quantity Calculations
- Re-staking due to contractor errors and miscommunications.
- Construction observation, staking, and testing does not include work completed by City.

ACCEPTANCE

Work will be done in accordance with the terms and conditions of the Continuing Services Agreement between OHM and the City. If this proposal is acceptable to you, please provide signature below or e-mail confirming us to proceed on the project.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 60 days from the date of this letter.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Troy
OWNER

(Signature)

(Signature)

Christopher Ozog, AIA
(Name)

(Name)

Project Manager
(Title)

(Title)

March 4, 2022
(Date)

(Date)

Cc: Rhett Gronevelt, Principal, OHM Advisors

CITY OF TROY
BID TABULATION
SYLVAN GLEN LAKE PARK IMPROVEMENTS

Vendor Name:	WCI Contractors	Warren Contractors	Premier Group	Brix Corporation
City:	Detroit	Shelby Twp	Detroit	Troy
Check #:	2015526172	1608912663	2015542602	2287155
Check Amount:	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
PROPOSAL: TO FURNISH ALL LABOR, EQUIPMENT MATERIALS, AND SUPPLIES TO COMPLETE SPECIFIED PARK IMPROVEMENTS TO THE SYLVAN GLEN LAKE PARK.				
BASE BID: Provide all labor, materials, tools, equipment and supervision required for the furnishing and installing of all work herein described and/or shown on the drawings and as per all bid specifications.				
BASE BID PRICE:	886,900.00	\$992,000.00	\$962,000.00	\$1,100,092.00
UNITS: The amounts below will be added to the Contract Sum on performance and measurement of the individual items of Work for quantities above those identified on the drawings which are included in the base bid price.				
	Dollars (\$) per Unit	Dollars (\$) per Unit	Dollars (\$) per Unit	Dollars (\$) per Unit
Unit Price No. 01: Seeding	8.25	\$7.00	\$0.25	\$8.27
Prime Bidder attended Mandatory Pre-bid meeting: Y or N	Y	Y	Y	Y
Document 00 43 21 ALLOWANCE FORM Attached: Y or N	Y	Y	Y	Y
Contact Information: Hours of Operation:	8:00AM - 4:30PM	7:00AM - 5:00PM	7:00AM - 6:00PM	8:00AM - 5:00PM
24 Hr. Phone No.:	313-368-2100	586-323-3350	313-671-6787	313-965-0000
Proposed Payment Schedule:	Monthly	Monthly	30, 45, 60, 90, 120, 150 days	30 days
References provided: Y or N	Y	Y	Y	Y
Insurance can be provided: Y or N	Y	Y	Y	Y
Payment Terms:	Net 30	Net 30	Net 30	Net 30
Warranty:	2 years	Per specifications	No response	One Year
Completion:	October 28, 2022	Per specifications	October 28, 2022	No Response
Exceptions: Y or N	N	Y	Y	Y
Acknowledgement: Y or N	Y	Y	Y	Y
Addendums 1 & 2: Y or N	Y	Y	Y	Y
Forms: Y or N	Y	Y	Y	Y

Low Bidder Meeting Specifications

(*Bid Opening conducted via Zoom)

Emily Frontera
Jackie Ahlstrom
Andrew R. Chambliss
Kurt Bovensiep
Dennis Trantham

Emily Frontera
Purchasing Manager

Dr. Robert Cornwall, Police Department Chaplain, performed the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on March 21, 2022, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:34 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Ann Erickson Gault
- David Hamilton
- Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 No Certificates of Recognition and Special Presentations

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 Public Hearing to Reprogram Community Development Block Grant (CDBG) PY 2021 Funds

The Mayor opened the Public Hearing. The Mayor closed the Public Hearing after receiving no Public Comment.

Resolution #2022-03-040
Moved by Erickson Gault
Seconded by Chamberlain-Creanga

WHEREAS, The City Council of the City of Troy, after conclusion of a Public Hearing on this date, March 21, 2022, has determined that Program Year 2021 unexpended funds of \$128,761.00 from the Remove Architectural Barriers account be reprogrammed to the Parks-Recreational Facilities account to supplement the PY 2018, 2019, 2020 and PY 2022 funds to develop and construct an inclusive park in Section 9;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to reprogram funds from Program Years 2021 in the Remove Architectural Barriers account to the Parks-Recreational Facilities account in order to supplement the PY2018, PY2019, PY2020 and PY2022 funds to develop and construct an inclusive park in Section 9.

Yes: All-7
No: None

MOTION CARRIED**F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****H. POSTPONED ITEMS:**

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None

a) Mayoral Appointments: None

b) City Council Appointments: None

I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – Traffic Committee

a) Mayoral Nominations: None

b) City Council Nominations:

Resolution #2022-03-041

Moved by Erickson Gault

Seconded by Hamilton

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Traffic Committee

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Traffic Committee:**Term Expires: 1/31/2025****Cindy Nurak**

Term currently held by: Cindy Nurak

Yes: All-7
No: None

MOTION CARRIED**I-3 No Closed Session Requested****I-4 Bid Waiver – ACCUTAB Tablets (*Introduced by: Brian Goul, Recreation Director*)**

Resolution #2022-03-042
Moved by Hodorek
Seconded by Abraham

RESOLVED, That Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract for nine (9) months to supply ACCUTAB tablets and to provide chlorine feeder cleaning services for the pools at the Troy Family Aquatic Center and Troy Community Center to the sole source provider *Aquatic Source of Commerce Township, MI*, at a price of \$195.00 for a 60 lb. bucket, with the contract expiring December 31, 2022.

Yes: All-7
No: None

MOTION CARRIED**I-5 Bid Waiver – MSA G1 SCBA Batteries – Fire Department (*Introduced by: Chuck Riesterer, Fire Chief*)**

Resolution #2022-03-043
Moved by Hamilton
Seconded by Brooks

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the formal bid process and **AWARDS** a contract to the sole authorized distributor of MSA SCBA and SCBA accessories in Oakland County, MI, *Apollo Fire Equipment Company of Romeo, MI*, for the purchase of MSA G1 rechargeable batteries and MSA G1 battery charging stations for an estimated total cost of \$65,689.32, as detailed in the attached quote.

Yes: All-7
No: None

MOTION CARRIED

I-6 Standard Purchasing Resolution 2: Low Bidder Meeting Specifications – Sylvan Glen Lake Park Improvements; Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Sylvan Glen Lake Park Improvements – Construction Administration and Budget Amendment (Introduced by: Kurt Bovensiep, Public Works Director)

This item was pulled from the Agenda at the request of City Administration.

I-7 2022 City Council Meeting Schedule (Introduced by: Mark F. Miller, City Manager)

Resolution #2022-03-044

Moved by Baker

Seconded by Hamilton

RESOLVED, That Troy City Council **SCHEDULES** a Special Meeting at 6:00 PM on Monday, April 25, 2022 for Troy Downtown Development Authority (TDDA) landscaping.

BE IT FURTHER RESOLVED, That Troy City Council **MAY RESCHEDULE** and/or **SCHEDULE** additional Special Meetings in accordance with the City Charter and Michigan Open Meetings Act.

Yes: All-7

No: None

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2022-03-045-J-1a

Moved by Abraham

Seconded by Brooks

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7

No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2022-03-045-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special City Council Minutes-Draft – March 12, 2022
- b) City Council Minutes-Draft – March 14, 2022

J-3 Proposed City of Troy Proclamations:

Resolution #2022-03-045-J-3

- a) Proclamation for National Public Safety Telecommunications Week – April 10-16, 2022

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 21-06 – Square Lake and Coolidge Pavement Rehabilitation**

Resolution #2022-03-045-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 21-06, Square Lake and Coolidge Pavement Rehabilitation, to *Cadillac Asphalt LLC, 51777 Twelve Mile Road, Wixom, MI 48393*, for their low bid of \$1,961,000.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required, such additional work is **AUTHORIZED** in an amount not to exceed 25% of the total project cost.

- b) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 22-01 – NW Section 18 Pavement Rehabilitation**

Resolution #2022-03-045-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 22-01, NW Section 18 Pavement Rehabilitation, to *Hutch Paving, Inc., 3000 E 10 Mile Road, Warren, MI 48091*, for their low bid of \$918,640.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required, such additional work is **AUTHORIZED** in an amount not to exceed 25% of the total project cost.

- c) **Standard Purchasing Resolution 4: OMNIA Partners Purchasing Cooperative – KIP 660 Series Large Format Reprographic System – Engineering Department**

Resolution #2022-03-045-J-4c

RESOLVED, That in the best interest of the City, Troy City Council hereby **APPROVES** the purchase of one (1) new KIP 660 series large format reprographic system and ongoing maintenance, from *Toshiba Business Solutions of Troy, MI*, through the OMNIA Partners

Cooperative Contract #R191103 for an estimated cost of \$21,776.00 per the attached quote, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

d) Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications – Mosquito Control Services

Resolution #2022-03-045-J-4d

RESOLVED, That Troy City Council hereby **AWARDS** a three (3) year contract to provide seasonal requirements for Mosquito Control to the sole bidder; *Vector Disease Control International of Little Rock, Arkansas*, for an estimated total annual cost of \$36,350 for 2022, \$37,475 for 2023, and \$38,600 for 2024; not to exceed budgetary limitations at the unit prices contained in the bid tabulation, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with the contract expiring December 31, 2024.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

e) Standard Purchasing Resolution 2: Award to Low Bidders Meeting Specifications – Mowing and Yard Assistance Services

Resolution #2022-03-045-J-4e

RESOLVED, That Troy City Council hereby **AWARDS** contracts for seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional season to the low total bidder, *Zimmerman Lawn & Snow of Roseville, MI*, as the primary contractor, and *Brantley Development, LLC of Inkster, MI*, as secondary contractor at unit prices contained in the bid tabulation opened March 3, 2022; a copy of which shall be **ATTACHED** to the original Minutes of this meeting; contract to expire December 31, 2023.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractors' submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

f) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Fertilizer/Herbicide Application Services

Resolution #2022-03-045-J-4f

RESOLVED, That Troy City Council hereby **AWARDS** a three (3) year contract for Fertilizer/Herbicide Application Services to the low bidder meeting specifications, *Green Meadows Lawnscape, Inc. of Rochester Hills, MI*, for an estimated annual cost of \$26,470.40, at prices contained in the bid tabulation opened March 10, 2022, a copy of which shall be

ATTACHED to the original Minutes of this meeting, not to exceed budgetary limitations, with the contract expiring December 31, 2024.

BE IT FURTHER RESOLVED, That the contract is **CONTINGENT** upon contractor's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

J-5 Traffic Committee Recommendations and Minutes – March 16, 2022

Resolution #2022-03-045-J-5

4. Request for Traffic Control – Ellery Drive at Rangemore Drive

RESOLVED, That the intersection of Ellery Drive at Rangemore Drive be **MODIFIED** from NO traffic control to a STOP sign on the Ellery Drive approach to the intersection.

5. Request for Traffic Control – Midvale Drive at Ludstone Drive

RESOLVED, That the intersection of Midvale Drive at Ludstone Drive be **MODIFIED** from NO traffic control to a STOP sign on the Midvale Drive approach to the intersection.

J-6 Request for Acceptance of a Permanent Easement from Mohamad Hussein and Nasrine Boutari, Sidwell #88-20-27-481-012

Resolution #2022-03-045-J-6

RESOLVED, That Troy City Council hereby **ACCEPTS** a permanent easement for storm sewers and surface drainage from Mohamad Hussein and Nasrine Boutari, owners of the property having Sidwell #88-20-27-481-012.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to **RECORD** the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Aaron Dylewski	Commented on the need for elevated pathways along Big Beaver Rd
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M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals**O. REPORTS:**

O-1 Minutes – Boards and Committees:

- a) Planning Commission-Final – February 22, 2022
Noted & Filed

O-2 Department Reports:

- a) Troy Historical Society Annual Report for Fiscal Year Ending 2021 and Financial Statements for Fiscal Year Ending 2020 and 2021
b) Troy Public Library Eliminating Late Fines
Noted & Filed

O-3 Letters of Appreciation: None Submitted

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**P. COUNCIL COMMENTS:**

P-1 Council Comments

Council Member Hamilton commented that two weeks from tonight is the first Budget Study Session at 6:00 PM. He encouraged residents to attend the meeting, or watch it from home, to learn about how the City Council is planning to invest in our City.

Council Member Chamberlain-Creanga commented that she and some other members of City Council attended the Michigan Municipal League Capital Conference recently. She said she is looking forward to the budget discussions. She commented that she was honored to be on a panel to discuss women's resilience in local government.

Council Member Chamberlain-Creanga commented that she will be traveling to eastern Europe to help work with Ukraine refugees who have fled the conflict there. She shared stories of Troy residents and family members who are donating money or selling items and donating the proceeds towards initiatives in Ukraine.

Council Member Chamberlain-Creanga commended global businesses in Troy who have made decisions to change their business operations with Russia during the Ukraine conflict.

Council Member Hodorek commented that today is World Down Syndrome Day, and she celebrated her friends and commented that the joy they bring is amazing.

Council Member Hodorek commented that City Council and City Administration has worked very hard at ethics and governance, and she thanked Assistant City Manager Robert Bruner for providing City Council training opportunities by the ICMA.

Mayor Baker commented that attended the State of the County provided by County Executive Dave Coulter. He commented that it was beneficial to see people come together again from all areas of Oakland County.

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 No Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:05 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

A. CALL TO ORDER:

A Special Meeting of the Troy City Council was held on March 23, 2022, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 6:03 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creanga
Ann Erickson Gault
David Hamilton
Ellen Hodorek

C. PUBLIC COMMENT:**Vote on Resolution to Adjourn into Closed Session**

Resolution #2022-03-046
Moved by Baker
Seconded by Erickson Gault

BE IT RESOLVED, That Troy City Council **SHALL ADJOURN** into Closed Session, as permitted by MCL 15.268 (a).

Yes: All-7
No: None

MOTION CARRIED**D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:**

D-1 City Manager and City Attorney Personnel Evaluations

E. OTHER BUSINESS:**F. ADJOURNMENT:**

The Meeting **ADJOURNED** at 8:43 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

A. CALL TO ORDER:

A Special Meeting of the Troy City Council was held on April 4, 2022, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 6:01 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creanga – Absent (Participated via Zoom)
Ann Erickson Gault
David Hamilton
Ellen Hodorek

Excuse Absent Council Members:

Resolution #2022-04-047
Moved by Baker
Seconded by Erickson Gault

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Chamberlain-Creanga at the Special City Council Meeting of April 4, 2022, due to being out of the county.

Yes: Baker, Abraham, Brooks, Erickson Gault, Hamilton, Hodorek
No: None
Absent: Chamberlain-Creanga

MOTION CARRIED

C. PUBLIC COMMENT:

D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:

D-1 Presentation of the Proposed Fiscal Year 2022-2023 Budget

(Budget is available for review on the City's website www.troymi.gov/proposedbudget)

E. OTHER BUSINESS:

F. ADJOURNMENT:

The Meeting **ADJOURNED** at 8:18 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk

**PROCLAMATION IN RECOGNITION OF
ATHENS HIGH SCHOOL 2021-2022 STUDENT COUNCIL**

WHEREAS, The **Athens High School Student Council** is a very active and dedicated group of 53 students and two advisors, committed to giving back to their community as well as the region; and

WHEREAS, Each year the **Athens High Student Council** puts in countless hours, as well as blood, sweat and tears to help raise money for a charity of their choice during Charity Week. Charity Week is all about generosity, activism, collaboration, and service leadership. Students have fun and make meaningful memories while giving of themselves for the benefit of others. Unfortunately, they had to cancel last year's event due to the pandemic, but they came together again this year in full force; and

WHEREAS, The **Athens High Student Council** selected **Alex's Saints Foundation**, a local organization that combats the opioid epidemic with Athens ties. Named in memory of 2013 Athens graduate Alex St. Pierre who passed away from an overdose in 2019, this group raises awareness of this important issue while providing support, narcotic rehabilitation financial assistance, helping families who have a loved one suffering from drug addiction; and

WHEREAS, This year the Athens High Student Council gave back in a way that many teens and even most adults could not do by organizing a full week of activities, including carnival night, ice skating, "Jail-n-Bail," a belly flop contest, hypnosis show, pancake breakfast, coin stalls in the classrooms, film festival, parent cook-off, restaurant nights, a volleyball tournament, Mr. Athens Pageant, a pep rally, a euchre tournament for parents, and an "Espresso Yourself" talent show; and

WHEREAS, **Athens High Student Council raised \$117,706.46 for Alex's Saints**. They raised a school record of **\$180,024.40** in 2020 for Elli's House; **\$130,035.71** in 2019 for Focus Detroit; and **\$148,813.77** in 2018 for Detroit Street Care; and

WHEREAS, The **Student Council** generates excitement throughout the School's 1,600 students as well as within the community. Council meetings take place prior to school starting, and after a full day of classes members stay after school to count the money raised from the day's activities, set up for the night events, run those events, and then go home to complete their homework. There is not a lot of sleep for Student Council members during Charity Week;

NOW, THEREFORE, BE IT RESOLVED, That the Troy City Council extends special recognition to the **Athens High School Student Council**, for their selfless and tireless service and dedication to so many worthwhile organizations over the years; and

BE IT FURTHER RESOLVED, That the Troy City Council and all of Troy's residents congratulate the **Athens High Student Council** for being a shining example of how to give back to the community, as well as the region, and wish all of the **Athens High School Students** continued success in all future endeavors.

Presented this 25th day of April 2022.



CITY COUNCIL AGENDA ITEM

Date: March 28, 2022

To: Honorable Mayor and City Council

From: Mark F. Miller, City Manager
Lori Grigg Bluhm, City Attorney
Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer

Subject: Standard Purchasing Resolution 9: Approval to Expend Funds for
Membership Dues and Renewals Over \$10,000 - Michigan Municipal League

History

The Michigan Municipal League (MML), a state association of cities and villages, is a nonpartisan, nonprofit association working cooperatively to strengthen the quality of municipal government and administration.

Benefits of membership include advocacy of municipal issues and low-cost educational opportunities for municipal officials and employees regarding a multitude of areas for effective and efficient governance.

Throughout the last 41 years of the City of Troy’s membership with the MML, City Council members and staff members have taken advantage of many continuing education opportunities, legislative updates, workshops, conferences and resource materials made available by the League.

With our membership, we are also able to take advantage of the MML’s Workers’ Compensation Fund (MML WCF). The MML WCF provides Workers Compensation coverage to more than 880 public entities throughout Michigan and provides legal expertise and defense loss control services, as well as claims handling services which are included in their premium.

According to the MML, “The Michigan Municipal League Workers’ Compensation Fund is the state’s leading provider of municipal workers’ compensation and risk management services. The Fund has the lowest rates, the best claims service and the highest historical return of dividends of any insurer in Michigan. The Fund has more than 880 members, \$135 million in assets and more than \$65 million in net member equity. Efficient administration, effective loss control programs and proactive claims services have resulted in rates that are on average 50 percent lower than those of our nearest competitor.”

The invoice reflects \$1,219 for participation in the Michigan Municipal League’s Legal Defense Fund. The Legal Defense Fund authorizes amicus briefs in cases that have a statewide impact for Michigan municipalities. The Legal Defense Fund has recently weighed in on medical marijuana cases, billboard cases, tax cases, governmental immunity cases, pre-emption cases, constitutional



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

law cases, municipal employment law cases, telecommunications cases and zoning cases. In addition to advocating on behalf of municipal interests throughout the State of Michigan, the Legal Defense Fund has also specifically provided amicus briefs in cases filed against the City of Troy.

Financial

Membership fees are currently available in the City Council budget account number 101.102.7958. In addition, it is anticipated that the City will renew and participate in the MML Workers Compensation Fund.

Recommendation

Continued membership with the MML via payment of the attached invoice is recommended for annual dues in the amount of \$13,413. These dues cover the time period of May 1, 2022 through April 30, 2023.



michigan municipal league

MICHIGAN MUNICIPAL LEAGUE
MEMBERSHIP RENEWAL INVOICE

2021 - 2022

Troy

Date: 03/01/2022

ID: 492

Membership Period: 05/01/2022 - 04/30/2023

Current Balance

* MML Dues	12,194.00
** Legal Defense Fund	1,219.00
	<hr/>
	\$13,413.00

Total Due by May 01, 2022:
\$13,413.00

Please sign, date and return one invoice copy with your payment.

Make checks payable to the Michigan Municipal League and mail to the address below. Thank you.

(Signature)

(Date)

* MML dues include annual subscriptions to *The Review* for your officials at \$12.00 per subscription, which is 50% of the regular subscription rate.

** The Legal Defense Fund is an optional charge. The purpose of the Fund is to provide specialized legal assistance to member municipalities in cases that have significant statewide impact.

See what the League can do for you by visiting www.mml.org

Michigan Municipal League
P.O. Box 7409
Ann Arbor, MI 48107-7409
800-653-2483

Membership Benefits at a Glance

Legislative Advocacy & Policy Development

Legislative Advocacy: Expert advocacy and dedicated representation at the state and federal levels on municipal issues, with a newsletter and blog to keep members informed.

Policy Research: Original policy research on emerging issues made available to members.

Legal Advocacy

Legal Advocacy: Legal assistance on community issues, and advocacy for the interests of municipalities in the courts.

Legal Defense Fund: Advocacy program for municipalities in the state and federal appellate courts (member rates apply).

Placemaking & Redevelopment Assistance

Crowdfunding: Information about crowdfunding and investment crowdfunding and how it may apply to your community, as well as expertise on programs available in Michigan.

Redevelopment Ready Communities®: Assistance navigating the RCC program through support from Michigan Economic Development Corporation.

Michigan Vacant Property Campaign: Partnership with several entities to assist local efforts addressing physical deterioration caused by vacant properties and preserving the places people live.

Michigan Green Communities Network: Collaborative effort to share resources and knowledge around clean energy and environmental sustainability.

Information, Resources & Consulting

E-books: *Ethics Handbook for Michigan Municipalities*; *Restoring Michigan Communities*; *Handbook for Municipal Officials*.

One-Pager Plus Fact Sheets: Summaries of common municipal topics available online.

Sample Documents: Contracts, ordinances, policies, resolutions, and Request for Proposals (RFPs) available on our website.

Inquiry Service: Information and custom research on your municipal questions.

Directory of Michigan Municipal Officials: Annual listing of elected and key appointed city and village officials.

The Review: Bi-monthly magazine geared specifically to the municipal audience.

Wage and Salary Database: Searchable database of 143 titles, available to respondents of the annual online survey.

Executive Search Service: Recruit the League to facilitate your executive search process.

Consulting Services: Draw on the League's expertise for your management consulting.

Education & Events

Elected Officials Academy: Certification program designed to help elected officials lead in the 21st century.

Seminars and workshops: On-site and online training opportunities.

Convention and Capital Conference: Gain tools to improve your community and receive the latest Lansing updates.



We love where you live.

Insurance & Employee Benefits *(premiums apply)*

League Workers' Compensation Fund: Group self-insurance fund offering affordable workers' compensation coverage.

League Liability and Property Pool: Covers community property and offers liability protection against most municipal exposures.

League Sponsored BCBSM Program: Provides access to BCBS health insurance for our member communities of under 100 employees.

Unemployment Compensation Fund: Helps members deal more effectively with unemployment claims.

Leadership & Professional Development Opportunities

League Leadership Positions: Opportunity to hold a League leadership position or serve on a board for the Elected Officials Academy, insurance programs, or the Michigan Municipal League Foundation.

Committees: Serve on a committee or taskforce.

Affiliate Organizations: Join one of several tailored organizations for leadership, networking, and training.

Voting Privileges: Voting privileges at the League's annual business meeting.

Savings, Vendor & Additional Services

Telecommunications: Cut telecom costs by partnering with Abilita, a telecommunications consulting leader.

U.S. Communities Government Purchasing Alliance: Favorable pricing for various products and services.

CDL Drug and Alcohol Testing Consortium: Random testing program in accordance with DOT regulations.

Classified Ads: Municipal job openings, as well as items for sale, on the League's website.

Business Alliance Program: Vendors providing services to the municipal market.

RFP Sharing Service: Access the companies in the League's Business Alliance Program to help get your RFPs to more prospective bidders.

MML Foundation

John Barr Scholarship: For local elected and appointed officials to use for leadership training.

Tim Doyle Scholarship: Helps newly elected officials attend the Elected Officials Academy Core Weekender seminar.

George D. Goodman Scholarship: Encourages high school and college students to pursue careers in public service.

Youth Scholarship Fund: Covers expenses for young people to attend the National League of Cities Summit.



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500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04b

CITY COUNCIL AGENDA ITEM

Date: April 1, 2022

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Kurt Bovensiepe, Public Works Director
William J. Huotari, City Engineer

Subject: Standard Purchasing Resolution #1: Award to Low Bidder
Contract 22-03 – 2022A Joint & Crack Seal Program

History

Each year major and local roads are selected for joint and crack sealing based in part on current PASER (Pavement Surface Evaluation and Rating) ratings, pavement age, number of years since joints were sealed last and number of years since the last asphalt overlay or slab replacements.

The major roads selected for joint sealing include Square Lake, Wattles, Northwood, Barrett, and Bellingham. The local roads selected for joint sealing are located in sections 2,3,6,10,13,14,15,16,18,20,21,24,25, and 36.

Work is scheduled to start in April and be completed by June 30th, 2022.

Purchasing

Bids were received and publicly read on March 30, 2022. The low bid of \$186,740.00 was submitted by Scodeller Construction, Inc., 51722 Grand River Avenue, Wixom, MI 48393 as shown on the attached bid tab.

Work was competitively bid and publicly opened with two (2) bidders responding. The award is contingent upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements

Financial

A total of \$150,000 of funding for this work is available in DPW's 2021-22 operating budget for major and local roads. The low bid is over the funding available. In accordance with the bid specifications, the City reserves the right to increase or decrease the bid quantities and the contractor shall be paid for the actual amount of work completed at the unit prices noted in their Bid Proposal. Therefore, with the low bidder's concurrence, the proposed quantities have been decreased to equate to an adjusted low bid of \$150,000.00

Recommendation

It is recommended that City Council award the 2022A Joint and Crack Seal Program contract to Scodeller Construction, Inc., 51722 Grand River Ave, Wixom, MI 48393, for their adjusted low bid of \$150,000.00

A copy of the bid tab shall be attached to the original Minutes of this meeting.

BID TABULATION

Bids Due: March 30, 2022

CONTRACT 22-03

2022A Joint and Crack Seal Program

City of Troy

Oakland County, Michigan

Total Bid Amount

1	Scodeller Construction, Inc.	\$	186,740.00
2	Michigan Joint Sealing, Inc.	\$	203,000.00



CITY COUNCIL AGENDA ITEM

Date: March 28, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Kurt Bovensiepe, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager

Subject: Authorization to Request Reimbursement from Oakland County West Nile Virus Fund

History

The Grounds Division is responsible for the maintenance of all municipal property including the control of pests. Park patrons, golf course participants, and property owners abutting some City of Troy maintained retention ponds have become accustomed to using these facilities with limited nuisances like mosquitoes. The objective of mosquito control is not to eradicate all mosquitoes but to limit the population to a tolerable threshold. The control targets both mosquito larva and adult mosquitoes at city parks, golf courses, cemeteries, and some retention ponds. Although Oakland County Department of Health and Human Services recommends the best form of protection from mosquitoes is personal protection products, the mosquito control products used by professionals will decrease the mosquito population at some of our facilities. Based on the County formula the City of Troy is eligible for reimbursement of County approved expenses up to \$11,582.15 for the control of mosquito larva. These funds will be used to reimburse the city for expenses used for a contractor to supply larvicide and to provide personal protection products to residents. Personal protection products are scheduled to be available to residents at the Troy Community Center, Department of Public Works, Troy Farmers Market, and at City Hall in the Community Affairs Office beginning in June 2022. The city will update residents if restrictions or recommendations require the city to change its distribution methods or locations. To qualify for reimbursement of eligible expenses, City Council must pass a resolution authorizing the reimbursement request.

Policy Considerations:

Lower mosquito populations reduce the danger of insect borne diseases being transferred to the general public, thereby enhancing the health and safety of the community. Also, reducing the population of mosquitoes adds to the quality of life for Troy residents using our parks and other outdoor facilities.

Recommendation

The Facilities and Grounds Division recommends the City Council approve the request to seek reimbursement from the Oakland County West Nile Virus Fund for an amount not-to-exceed \$11,582.15.



500 West Big Beaver
Troy, MI 48084
troymt.gov

J-06

CITY COUNCIL AGENDA ITEM

Date: April 5, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
R. Brent Savidant, Community Development Director

Subject: APPLICATION TO DE-LIST 54 E. SQUARE LAKE ROAD

54 E. Square Lake Road is listed as a historic property in the City's Historic Preservation Ordinance (Chapter 13). Property owner Renis Nushaj of 5960 Livernois LLC submitted an application to de-list the property. A statement indicating reasons for eliminating the designation was provided with the application. A two-story house presently sits on the property, which is zoned NN (Neighborhood Node "Q") Zoning District.

To de-list a property, City Council should make a finding that the subject property meets one or more of the following standards:

1. The historic district has lost those physical characteristics that enabled establishment of the district.

The City has no historic records on file for this property. The reasons for establishing the property as a historic property cannot be determined. The Historic District Study Committee determined that the property is not historically significant.

2. The historic district was not significant in the way previously defined.

The reasons for establishing the property as a historic property cannot be determined. The property is not historically significant based on research findings. The Historic District Study Committee determined that the property is not historically significant.

3. The historic district was established pursuant to defective procedures.

Based on the information available, it seems the property was listed simply because it was an older building. The age of a building does not make it historically significant.

On March 22, 2022 the Planning Commission considered the application and took no action. On March 28, 2022 the Historic District Study Committee recommended 3-0 that the property be de-listed.

City Council has final authority to approve the de-listing of 54 E. Square Lake Road.

Attachments:

1. Map
2. Minutes from March 28, 2022 Historic District Study Committee meeting
3. Minutes from March 22, 2022 Planning Commission Regular meeting



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Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

4. Final Report to De-List 54 E. Square Lake, prepared by 313 Historic Preservation
5. Application to De-List.
6. Letter from SHPO, dated February 10, 2022.
7. SHPO Staff Comments, dated November 30, 2021.



297 0 149 297 Feet



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

The Historic District Study Committee meeting began at 6:00 p.m. on March 28, 2022, in Niles-Barnard House, Troy Historic Village.

1. ROLL CALL

Present:

Barb Chambers
Timothy McGee
Kent Voigt

Also Present:

R. Brent Savidant, Community Development Director
Jackie Ferencz, Administrative Assistant

2. APPROVAL OF AGENDA

Moved by: McGee

Seconded by: Voigt

RESOLVED, To approve the Agenda as prepared.

Yes: All present (3)

MOTION CARRIED

3. APPROVAL OF MINUTES

Moved by: Voigt

Seconded by: Chambers

RESOLVED, To approve minutes of October 5, 2021, as presented.

Yes: All present (3)

MOTION CARRIED

4. PUBLIC HEARING – PRELIMINARY REPORT, APPLICATION TO DE-LIST A HISTORIC PROPERTY – 54 E SQUARE LAKE

Mr. Savidant summarized the Preliminary Report to De-List 54 E. Square Lake Road and presented an update.

Report sent to the State of Michigan.

Planning Commission discussed and no action taken.

General discussion followed.

Ms. Chambers opened the public hearing

No one present to comment

Ms. Chambers closed the public hearing

RESOLVED, The Historic District Study Committee hereby approves the Final Report to De-List 54 E Square Lake; and,

BE IT FURTHER RESOLVED, The Historic District Study Committee finds that 54 E Square Lake is not historically significant; and,

BE IT FINALLY RESOLVED, The Historic District Study Committee hereby recommends to City Council that 54 E Square Lake be delisted from Chapter 13 Historic Preservation.

Yes: All Present (3)

MOTION CARRIED

5. PUBLIC COMMENT

There was no one present who wished to speak.

Chairperson Chambers adjourned the meeting at 6:45 pm

G:\Historic District Study Committee\54 E Square Lake\Minutes\HDSC Minutes 2022 03 28 Draft.docx

6. APPLICATION TO DE-LIST 54 E. SQUARE LAKE

Mr. Savidant reviewed the procedure to remove a historic designation of a property. He stated the City has no file on record for the property located at 54 E. Square Lake and reported an outside source was contracted to prepare a Preliminary Report which was reviewed by the Historic District Study Committee (HDSC) at their October 5, 2021 meeting. Mr. Savidant read findings of the report and advised the Board that a deed research could not be accomplished because the Register of Deeds office is closed due to the pandemic. He stated the applicant affirms the request to de-list is to allow flexibility for renovating the property and there is no intent to demolish the building.

Mr. Savidant advised the Board its options are to recommend or deny the de-listing request or to take no action.

Discussion followed. Some of the comments related to:

- Reasons one might want to remove a historic designation.
- Current zoning designation of the property (Neighborhood Node).
- Improbability to obtain deed research.
- Approval process for exterior renovations; interior renovations are permitted.
- Exterior of home; modern look with vinyl siding and windows.
- Proximity of home to right-of-way; concerns with safety, minimal front yard, parking.

The consensus of the Board was to take no action.

Mr. Savidant advised the Board this evening's draft minutes would be provided to the HDSC at their March 28, 2022 meeting.

FINAL REPORT

HISTORIC DISTRICT STUDY COMMITTEE

APPLICATION TO DE-LIST

54 E. SQUARE LAKE, TROY MI 48085

Michigan SHPO Architectural Properties Identification Form

Property Overview and Location

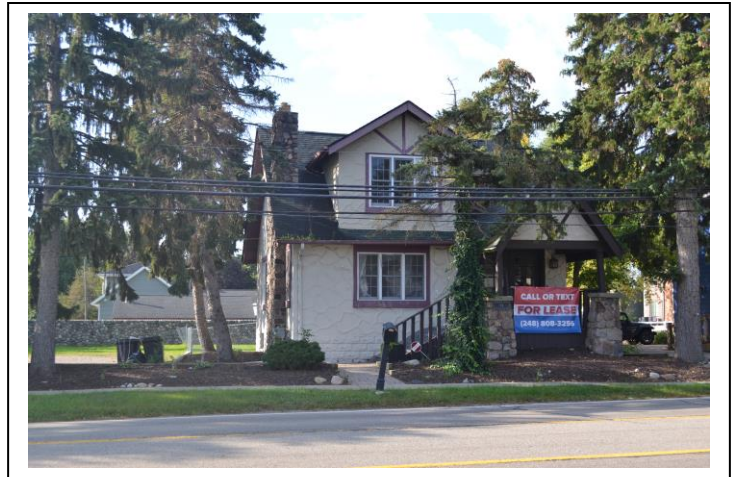


Street Address	54 E. Square Lake Road				
City/Township, State, Zip Code	Troy, Michigan 48085				
County	Oakland				
Assessor's Parcel #	88-20-10-101-003				
Latitude/Longitude (to the 6 th decimal point)	Lat: 42.606464	Long: 83.148630			
Ownership	Private <input checked="" type="checkbox"/>	Public-Local <input type="checkbox"/>	Public-State <input type="checkbox"/>	Public-Federal <input type="checkbox"/>	Multiple <input type="checkbox"/>

Property Type

(Insert primary photograph below.)

Building <input checked="" type="checkbox"/> select sub-type below	Structure <input type="checkbox"/>
Commercial <input checked="" type="checkbox"/>	Object <input type="checkbox"/>
Residential <input checked="" type="checkbox"/>	
Industrial <input type="checkbox"/>	
Other <input type="checkbox"/>	



Architectural Information

Construction Date	c. 1910-1915
Architectural Style	
Building Form	Square
Roof Form	Gable
Roof Materials	Asphalt Shingle
Exterior Wall Materials	Stucco
Foundation Materials	Masonry block
Window Materials	Vinyl
Window Type	Double-hung
Outbuildings	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Number/Type:	

Eligibility

Individually Eligible	Criterion A <input type="checkbox"/>	Criterion B <input type="checkbox"/>	Criterion C <input type="checkbox"/>	Criterion D <input type="checkbox"/>
Criteria Considerations:	a. <input type="checkbox"/> b. <input type="checkbox"/> c. <input type="checkbox"/> d. <input type="checkbox"/> e. <input type="checkbox"/> f. <input type="checkbox"/> g. <input type="checkbox"/>			
Component of a Historic District	Contributing to a district <input checked="" type="checkbox"/>	Non-contributing to a district <input type="checkbox"/>	Historic District Name	54 E. Square Lake Road
Not Eligible <input type="checkbox"/>				
Area(s) of Significance	Unknown			
Period(s) of Significance	c. 1910-1915			
Integrity – Does the property possess integrity in all or some of the 7 aspects?				
Location <input type="checkbox"/>	Design <input checked="" type="checkbox"/>	Materials <input type="checkbox"/>	Workmanship <input type="checkbox"/>	Setting <input type="checkbox"/> Feeling <input type="checkbox"/> Association <input type="checkbox"/>
General Integrity:	Intact <input type="checkbox"/>	Altered <input checked="" type="checkbox"/>	Moved <input type="checkbox"/>	Date(s):
Historic Name	N/A			
Current/Common Name	54 E. Square Lake Road			
Historic/Original Owner	Unknown			
Historic Building Use	Residential			
Current Building Use	Commercial – Vacant			
Architect/Engineer/Designer	Unknown			
Builder/Contractor	Unknown			

Survey Date	9-9-2021	Recorded By	Dawn A. Bilobran	Agency Report #	
-------------	----------	-------------	------------------	-----------------	--

For SHPO Use Only	SHPO Concurrence?: Y / N	Date:	
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Narrative Architectural Description

Provide a detailed description of the property, including all character-defining features and any accessory resources. This is required for all properties.

See continuation sheet.

History of the Resource

Provide information on previous owners, land use(s), and construction and alteration dates in a narrative format. This is required for all intensive level surveys, NRPQs, and nominations, and recommended for other identification efforts.

See continuation sheet.

Statement of Significance/Recommendation of Eligibility

Provide a detailed explanation of the property's eligibility for the National Register. Include an evaluation under at least one of the four National Register Criteria and one Area of Significance. Include a discussion of the seven aspects of integrity, and make a recommendation about eligibility. This is required for all properties.

See continuation sheet.

References

List references used to research and evaluate the individual property. For NRPQ's include copies of key documents.

See continuation sheet.

54 E. Square Lake Road - Architectural Properties Identification Form Continuation Sheet

Narrative Architectural Description

Provide a detailed description of the property, including all character-defining features and any accessory resources. This is required for all properties.

54 E. Square Lake Road is one and a half story building with a side-gable roof with projecting eaves. It is constructed on a raised foundation of rusticated concrete block. The building has a square footprint and is positioned near the northern lot line facing Square Lake Road. It was originally constructed as a residence.

A projecting front porch is positioned at western end of the front façade, covered by a steeply pitched front gable roof decorated with wooden boards to convey half-timbering. The porch roof supported by wooden posts above tapered piers covered in split field stone. The entry is accessed via a raised porch with wooden stairs parallel to the front elevation. On the first floor of the façade, three double-hung six-over-six windows are positioned to the left of the front porch and entry. On the second floor, a gabled dormer is punctuated by three six-over-six double-hung windows. Windows on all four elevations are surrounded with flat wood trim.

The façade is embellished with English Tudor Revival elements to elevate the Bungalow style building. Front facing gables are decorated with boards to mimic half-timbering and have protruding open eaves edged with oversize wood boards. Exterior walls are finished in a faux stucco replicating a rustic stone and mortar pattern. The chimney is finished in the same split stone treatment as the front porch piers.

At the rear elevation, a secondary entry to the first floor is accessed via a set of wood stairs and ramp. Entry to the building's second floor is gained via an enclosed exterior stairway with three square fixed window openings. The shed dormer and stairway are faced with vertically oriented painted wood boards.

History of the Resource

Provide information on previous owners, land use(s), and construction and alteration dates in a narrative format

54 East Square Lake Road is located in the City of Troy in Oakland County Michigan. Square Lake Road runs east and west between Pine Lake Country Club in West Bloomfield and terminating at Van Dyke Avenue and the Clinton River in Sterling Heights, Michigan. It alternates between a two lane and four lane roadway, occasionally with center turn lanes to accommodate traffic patterns. Square Lake Road is named 19 Mile Road east of John R Road. Historically at Troy Corners Square Lake Road was called Troy Road and Livernois Road was also known as Main Street.

The land commonly known as 54 E. Square Lake Road was constructed was originally territory of the Anishinabewaki, Potawatomi and Mississauga tribes. In 1821, New York native Johnson Niles purchased a 160 acre tract in the northwest part of Section 9 from the United States government. Troy Township is formally established in 1827 and in 1838 Johnson Niles platted sixteen blocks in Sections 4, 9, and 10 to form the Village of Hastings, including the property commonly known as 54 E. Square Lake Road in Section 10. A 1872 map indicates the Niles family owed the majority land surrounding Troy Corners in Sections 4, 9, and 10 however by 1896 land ownership has been greatly diversified amongst a number of families and individuals. Ownership information for 54 E. Square Lake Road is not included in the historic maps.

There are no records in the Troy Historical Commission archives to indicate the year built, architect, builder, or original owner for 54 E. Square Lake Road. It is estimated the building was constructed between 1910 and 1915. City of Troy assessor records assign 1915 as the year of construction. In

September 1926, Supervisor's Plat No. 7 was approved by Troy Township and 54 E. Square Lake was assigned Lot 26.

City of Troy records reveal that the resource has undergone multiple exterior and interior alterations. In 1965 a change of occupancy from residential to commercial use was approved and it is at this time the building is connected to utility gas service. In 1973 a change of occupancy was again sought from residential to commercial use and alterations included a new roof, mechanical and electrical upgrades, repairs to the front porch and stairs and refinishing of interior ceilings and walls. In 1979 major improvements included grading and installation of gravel parking lot, new first floor restroom and the addition of a new wooden ramp and porch railings at the primary entry. In 1988 a six foot high masonry screening wall was erected to provide a barrier between neighbors and the business use of the property.

After 54 E. Square Lake Road was converted from residential to commercial use, retail operations have dominated the businesses located at the building, with the majority focused in the antique, floral and gift genres. The historic buildings of Troy Corners that were converted into commercial use were dominated by small antique shops for several decades and the following businesses were located at 54 East Square Lake Road: Horse's Mouth Antiques & Gifts (1960s); Acorn Antiques & Gifts (1980s); Schaefer Florist, Inc. (1990s); Sense of Thyme Herbs (2000s). Later businesses included a real estate firm and State Farm insurance brokerage.

Statement of Significance/Recommendation of Eligibility

Provide a detailed explanation of the property's eligibility for the National Register. Include an evaluation under at least one of the four National Register Criteria and one Area of Significance. Include a discussion of the seven aspects of integrity, and make a recommendation about eligibility. This is required for all properties.

The resource at 54 E. Square Lake Road is designated as an individual historic district under City of Troy Code Chapter 13. A review of building records, Troy Historical Commission designation and survey files and Troy Historical Village archives revealed no information regarding the individual significance, original owner or year built for 54 E. Square Lake Road. There is no indication the building or any below-ground resources were researched or examined further prior to the listing 54 E. Square Lake Road as an individual historic district. The site in question was included in a listing of existing properties nominated for designation by member Dorothy Scott for the Troy Historical Commission in the early 1970s. The listing criteria was most likely only established due to the building's age, exceeding the 50-year historic designation threshold at time of survey. To a lesser degree, significance was likely derived due to proximity and association with the second wave of development that took place between 1900-1930 at Troy Corners.

In 1955, Troy Township became the thirty-three square mile City of Troy and suburban population swells paired with the advanced age of the buildings created an environment ripe for expansion. Aerial photographs of the land immediately surrounding Livernois and Square Lake Roads taken between 1949 and 2020 reveal a consistent pattern of development, resulting in the removal of architectural and agricultural resources significant in their connection to the nineteenth and twentieth century community development of Troy. The church and parsonage originally sited west of 54 E. Square Lake Road was relocated to the Troy Historical Village in 2003, joining a blacksmith shop moved from the northwest corner of Livernois and Square Lake Roads in 1978. Where resources are no longer extant, land reuse includes both new commercial construction and parcels void of development. In 2020, the Michigan State Historic Preservation Office advised the removal of a Michigan Historical Site marker for Troy Corners due to the loss of integrity, namely a lack of existing resources providing tangible connections to the 1820s settlement. The context originally provided by its location at time of listing has been altered to a degree where integrity is lost.

The setting at 54 E. Square Lake Road has changed over time with the removal of trees and growth, addition of a masonry wall along the southern lot line and grading to construct a gravel parking lot for

commercial customers. There are no outbuildings on the property. A modern chain-link fence separates the gravel parking lot from a grassed area behind the building. Immediately west of 54 E. Square Lake is 46 E. Square Lake Road, an individual historic district listed without a year of construction in the Troy Historical Commission documents but likely built prior to 1900. In the view of the resource is the intersection of Square Lake and Livernois Roads, a modern bank and a modern one-story masonry block convenience store and vacant parcels are visible.

While 54 E. Square Lake Road does demonstrate the Bungalow architectural style, it does not prove significant in construction methods or level of workmanship nor a connection to an important person or event. There is no information regarding an architect or builder in historical records. Original materials and configurations have been replaced and altered over time, including replacement vinyl windows, new entries and new porch railings and stairs.

While the individual historic district at 54 E. Square Lake Road is identifiable as a historic building, it does not convey a particular sense of time or significance due to the alteration of the materials and setting. The resource at 54 E. Square Lake Road is not individually eligible for the National Register of Historic Places due to a lack of demonstrated integrity and significance. Any association with the evolution of Troy Corners from agricultural crossroads to suburban intersection is depleted due to a lack of extant historic resources at this location, and no longer supports a connection to the founding or community development of the City of Troy. The previous density of Troy Corners has been eroded in favor of commercial development and thus the building's association with its evolution is also eroded and the resource and setting have been altered to a point that integrity is confused or compromised. As a result, it is recommended that the City of Troy approve the request to delist the resource located at 54 E. Square Lake Road.

References

- Campbell, Loraine, Ed. Troy: A City from the Corners. Charleston S.C., Arcadia: 2004.
- City of Troy Building Department records, various dates.
- Detroit Free Press*, various dates.
- McAlester, Virginia Savage. A Field Guide to American Houses. New York, Random House: 1984.
- Seeley, Thaddeus D. History of Oakland County Michigan, Vol. 1., Chicago, Lewis Publishing Co.: 1912.
- State of Michigan Department of Licensing and Regulatory Affairs, Subdivision Plat Records, https://www.michigan.gov/lara/0,4601,7-154-89334_10575_17394_17565-46660--,00.html. Accessed September 12, 2021.
- Troy Historical Village <https://www.troyhistoricvillage.org/>. Accessed September 9, 2021.
- Troy Historical Commission Records, Series I: Box 1. Troy Historic Village Institutional History Collection, Troy Historical Village, Troy, MI.
- Troy Township 1838 survey by Bela Hubbard. <https://www.ocphs.org/wp-content/uploads/2020/05/20-2N11E-Troy-Township-scaled.jpg>. Accessed September 9, 2021.
- Troy Township 1872 map. <https://cms6.revize.com/revize/troymi/departments/maps/1872.pdf>. Accessed September 9, 2021.
- Troy Township 1896 map. <https://cms6.revize.com/revize/troymi/departments/maps/1896.pdf>. Accessed September 9, 2021.
- Troy Township 1906 map. <https://cms6.revize.com/revize/troymi/departments/maps/1906.pdf>. Accessed September 9, 2021.
- Troy Township 1916 map <https://cms6.revize.com/revize/troymi/departments/maps/1916.pdf>. Accessed September 9, 2021.

54 E. Square Lake Road – Exterior Photographs



Front façade, image taken facing south - 09-08-21



East elevation, image taken facing west - 09-08-21



Rear elevation, image taken facing north - 09-08-21



West elevation, image taken from neighboring property facing southeast - 09-08-21



Setting along E. Square Lake Road, image taken facing southeast - 09-08-21



Setting along E. Square Lake Road, image taken facing southwest, intersection of Livernois Road is visible at far right - 09-08-21

TROY LAW CENTER

Attorneys and Counselors

Renis Nushaj, Esq.

July 15, 2021

City of Troy Planning Department
Attn: Mr. Brent Savidant
500 W. Big Beaver Rd.
Troy, MI 48084

Re: Application to Eliminate a Historic District
54 E. Square Lake Rd. Troy, MI 48085

Mr. Savidant.

Attached you'll find the following regarding 5960 Livernois LLC's Application to Eliminate a Historic District for the above referenced property:

1. Application to Eliminate or Modify a Historic District;
2. Statement Indicating the Reason for the Elimination of the Historic District;
3. Photographs of the property.

I thank you for your time in this matter. Should you wish to contact me please do not hesitate to do so.

Sincerely,



RENIS NUSHAJ
Attorney at Law
Renis@Nushajlaw.com

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TROY LAW CENTER

Attorneys and Counselors

Renis Nushaj, Esq.

July 15, 2021

Historical District Commission
City of Troy
500 W. Big Beaver Rd.
Troy, MI 48084

Statement Indicating the Reason for the Elimination of the Historic District

The information available to us indicates that the home in question was constructed in 1915. There is no historic survey that scrivener could find relating to the home. It appears that there was never in-depth research conducted to give the house an appropriate historic designation and it seems that the house was considered on account of the fact that at the time of designation it was more than 50 years old.

We could find no other paperwork suggesting an ostensible reason as to why this building is historically significant. The building appears to be something in between a craftsman style home or a vernacular farmhouse. It has seen visible substantial updates over the years altering both the inside as well as outside of the building on the front, sides and back. The house has been utilized as an office by a local business until recently. When the house was accorded the current designation at the establishment of Chapter 13 no statement of any kind was offered with respect to the reason why the house was historically significant nor was any procedure followed linking the property with the intent of Chapter 13.

The City of Troy has a few surviving homes from that era. Recently, the Commission dealt with the Application to Eliminate the Historical Designation of 6071 Livernois Rd. which is similarly, if not identically, situated. That building was constructed in 1905. Similarly, we could find no definitive evidence based on our research to link the house at 54 E. Square Lake back to the original Troy Corners settlement and as such there is probably little historic value to consider. For all the aforementioned reasons we respectfully request that the Historic District Designation for 54 E. Square Lake be eliminated.

TROY LAW CENTER

Attorneys and Counselors

Renis Nushaj, Esq.

Sincerely,

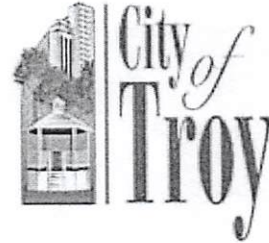
A handwritten signature in blue ink, appearing to read 'Renis Nushaj', with a long, sweeping underline that extends down towards the text below.

5960 Livernois LLC
By: RENIS NUSHAJ
Member

- The remainder of this page left intentionally blank -

APPLICATION TO ELIMINATE OR MODIFY A HISTORIC DISTRICT

CITY OF TROY PLANNING DEPARTMENT
500 W. BIG BEAVER
TROY, MICHIGAN 48084
248-524-3364
planning@troymi.gov



NOTICE TO THE APPLICANT

APPLICATIONS SHALL CONFORM TO THE REQUIREMENTS CONTAINED IN CHAPTER 13 HISTORIC PRESERVATION ORDINANCE.

EMAIL SCANNED OR DIGITAL COPIES OF THE COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTS TO planning@troymi.gov.

REQUIRED INFORMATION

1. ADDRESS OF THE SUBJECT PROPERTY: 54 E. Square Lake Rd. Troy, MI 48085
2. REASON FOR SEEKING ELIMINATION OF HISTORIC DISTRICT: No historical component to the property. Just an old home in need to be rehabilitated .
3. APPLICANT INFORMATION:
NAME Renis Nushaj
COMPANY Troy Law Center
ADDRESS 5960 Livernois Rd.
CITY Troy STATE MI ZIP 48098
TELEPHONE (248) 649-1000
E-MAIL Renis@Nushajlaw.com
- OWNER OF THE SUBJECT PROPERTY:
NAME Renis Nushaj
COMPANY 5960 Livernois LLC
ADDRESS 5960 Livernois Rd.
CITY Troy STATE MI ZIP 48098
TELEPHONE (248) 649-1000
E-MAIL Renis@Nushajlaw.com
4. THE APPLICANT BEARS THE FOLLOWING RELATIONSHIP TO THE OWNER OF THE SUBJECT PROPERTY:
Same.
5. SIGNATURE OF APPLICANT [Signature] DATE 7.13.2021
6. SIGNATURE OF PROPERTY OWNER [Signature] DATE 7.13.2021

REQUIRED INFORMATION

ONE (1) HARD COPY AND ONE (1) ELECTRONIC COPY (IN PDF FORMAT) OF THE FOLLOWING SHALL BE PROVIDED:

- ☒ A COMPLETED APPLICATION FORM
- ☐ REQUIRED FEE
- ☒ A STATEMENT INDICATING THE REASON FOR THE ELIMINATION OF THE HISTORIC DISTRICT CLASSIFICATION
- ☒ INFORMATION DEMONSTRATING ONE OR MORE OF THE FOLLOWING:
 - 1. THE HISTORIC DISTRICT HAS LOST THOSE PHYSICAL CHARACTERISTICS THAT ENABLED ESTABLISHMENT OF THE DISTRICT.
 - 2. THE HISTORIC DISTRICT WAS NOT SIGNIFICANT IN THE WAY PREVIOUSLY DEFINED.
 - 3. THE HISTORIC DISTRICT WAS ESTABLISHED PURSUANT TO DEFECTIVE PROCEDURES.
- ☒ PHOTOGRAPHS OF THE PROPERTY, INCLUDING ALL PRINCIPAL AND ACCESSORY BUILDINGS
- ☐ ANY ADDITIONAL REQUIREMENTS AS DETERMINED BY THE PLANNING DIRECTOR, HISTORIC DISTRICT STUDY COMMITTEE OR OTHER REVIEWING ORGANIZATION TO DETERMINE IF THE REQUIREMENTS OF CITY OF TROY CODE CHAPTER 13 ARE MET.

Beds N/A	Baths N/A	Sale Price N/A	Sale Date N/A
MLS Sq Ft 1,300	Lot Sq Ft 13,504	Yr Built 1915	Type MISC COM SVCS

OWNER INFORMATION

Owner Name	Varkle Richard	Taxpayer Zip	48105
Taxpayer Address	4720 Noah Dr	Taxpayer Address ZIP + 4 Code	0500
Taxpayer Address City & State	Ann Arbor, MI	Owner Occupied	No

LOCATION INFORMATION

School District	Troy	City/Village/Township	Troy
School District Name	Troy	Township	02N
Subdivision	Suprvrs 7 - Troy	Section	3
Census Tract	1962.00	Range	11E
Census Block	2	Lot #	26
Property Zip	48085	Flood Zone Code	X
Zip + 4	3105	Flood Zone Date	09/29/2006
Property Carrier Route	C097	Flood Zone Panel	26125C0532F
Zoning	B-1		

TAX INFORMATION

Property ID	2010101003	Summer Tax	\$2,423
Assessment Year	2020	Winter Tax Year	2020
Total Assessed Value	\$72,270	Winter Tax	\$895
State Equalized Value (SEV)	\$72,270	Prior Summer Tax Year	2019
Taxable Value	\$66,250	Prior Year Summer Tax	\$2,398
Tax Year	2020	Prior Winter Tax Year	2019
Annual Tax	\$3,318	Prior Year Winter Tax	\$871
Summer Tax Year	2020	Prior Year Tax Amount	\$3,269
Legal Description	T2N, R11E, SEC 3, 4, 9 & 10 SUPE RVISORS PLAT NO. 7 LOT 26 EXC BEG AT NW LOT COR, TH S 89-43- 00 E 1.32 FT ALG N LOT LINE, TH S TO PT ON S LOT LINE 6 FT E OF SW LOT COR, TH S 89-15-00 W 6 F T ALG S LOT LINE, TH NLY 116.30 FT ALG W LOT LINE TO		

ASSESSMENT & TAX

Assessment Year	2020	2019	2018
Assessed Value - Total	\$72,270	\$71,040	\$64,860
Market Value - Total	\$144,540	\$142,080	\$129,720
State Equalized Value (SEV)	\$72,270		
Total Tax	Tax Year	Change (\$)	Change (%)
\$3,200	2018		
\$3,269	2019	\$69	2.16%
\$3,318	2020	\$49	1.49%

Period	Tax Year	Tax Amount	Change (\$)	Change (%)	Administrative Fee
Winter	2019	\$871			
Summer	2019	\$2,398			
Total	2019	\$3,269			
Winter	2020	\$895	\$23	2.69%	
Summer	2020	\$2,423	\$25	1.05%	
Total	2020	\$3,318	\$49	1.49%	

Period	Ad Valorem Tax
Winter	
Summer	
Total	
Winter	

Summer

Total

CHARACTERISTICS

# of Buildings	1	Total Building Sq Ft	Tax: 1,298 MLS: 1,300
Lot Frontage	116.34	Year Built	1915
Lot Depth	116.85	Stories	2
Acres	0.31	Sewer	Public Service
Lot Sq Ft	13,504	Water	Type Unknown
Lot Shape	Irregular	Heat Type	Package
Basement Type	Basement	Foundation	Concrete
Basement Sq Ft	780	Building Type	Apartments & Residential
Unfinished Basement Area	780	Land Use - CoreLogic	Misc Commercial Services
Living Area Sq Ft	Tax: 1,298 MLS: 1,300	Property Category	201
Ground Floor Area	780		

ESTIMATED VALUE

Value As Of 07/05/2021

LISTING INFORMATION

MLS List Number	58000021709	MLS List Price	\$2,000
MLS Status	Expired	MLS Original Price	\$2,000
MLS Status Date	08/29/2006	MLS List. Agent	58000000030447-Boyd C. Kraft
MLS List Date	06/22/2006	MLS List. Office	PILOT PROPERTY GROUP - RESIDENTIAL LLC

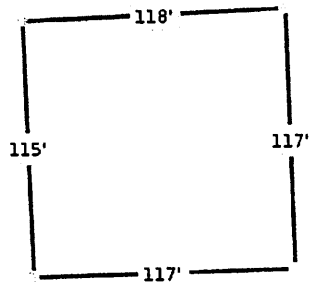
MLS Number	58000021381	58000030373
MLS Status	Expired	Expired
MLS List Price	\$2,000	\$2,000
MLS List Date	02/28/2006	10/17/2005
MLS Orig Price	\$2,000	\$2,000
MLS Listing Expiration Date	05/28/2006	02/28/2006

LAST MARKET SALE & SALES HISTORY

Owner Name Varkle Richard

Recording Date	11/02/2018
Document Date (Sales History)	10/23/2018
Nominal	Y
Grantee	Varkle Richard P Living Trust
Grantor	Varkle Richard P
Liber/Page	52322-656
Deed Type	Quit Claim Deed

E Square Lake Rd E Square Lake Rd



W Square Lake Rd E Square Lake Rd E Square Lake Rd
St Elizabeth Ann Seton Church

Smith Middle School

Google

*Lot Dimensions are Estimated

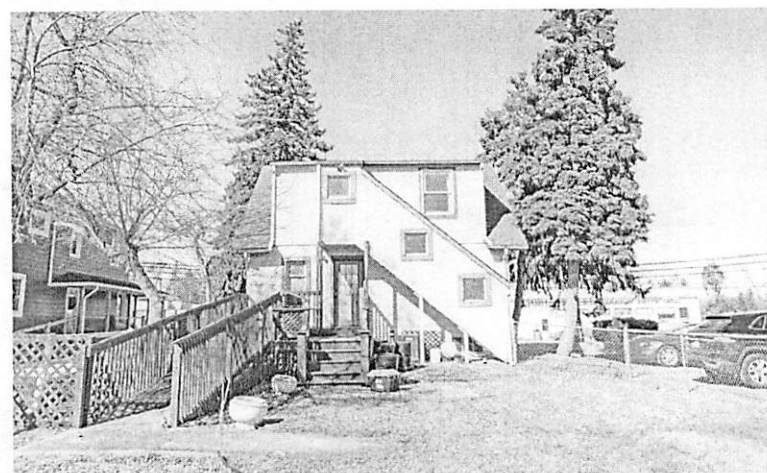
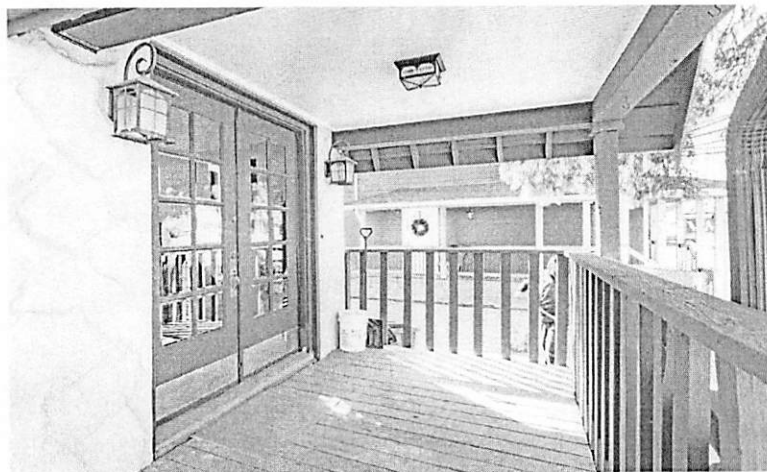
25 yards
Map data ©2021

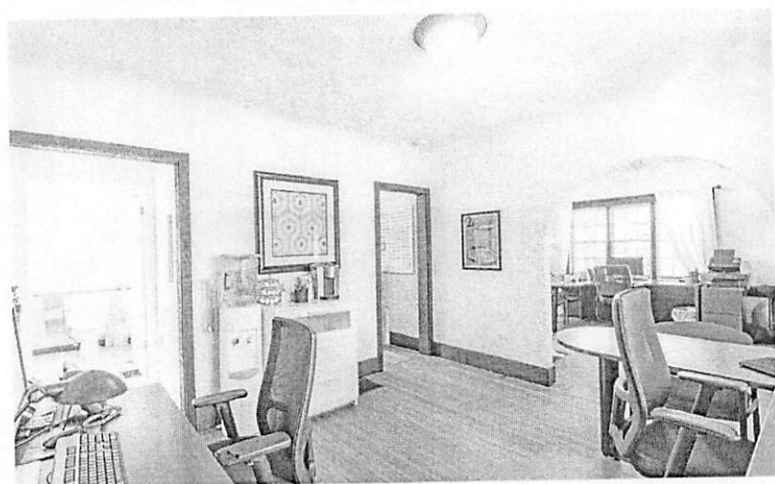
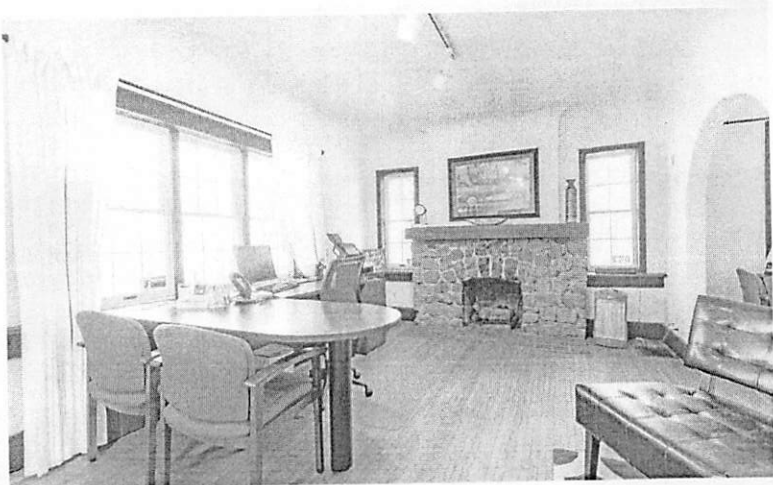
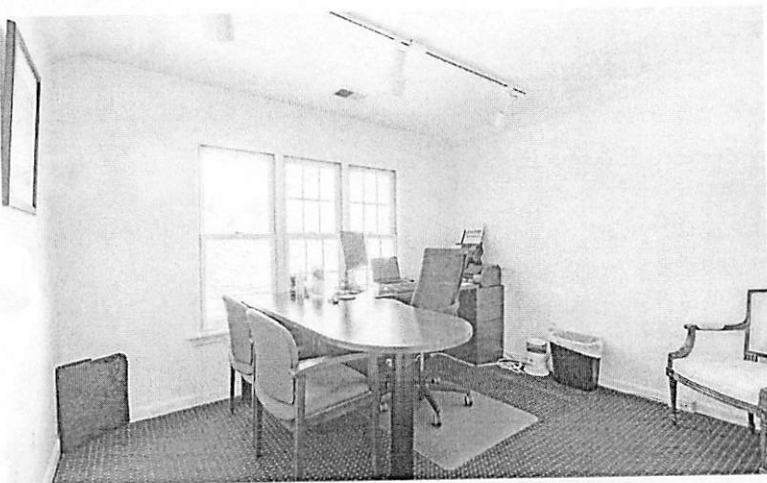
Google

200 yards
Map data ©2021



FOR SALE
Ron Goldstone
Brandon Ben-Sara
248 353 0500







GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN STRATEGIC FUND
STATE HISTORIC PRESERVATION OFFICE

QUENTIN L. MESSER, JR.
PRESIDENT

February 10, 2022

Mr. R. Brent Savidant
Community Development Director
City of Troy
SavidantB@troymi.gov

Dear Ms. Davis:

Staff members of the State Historic Preservation Office (SHPO) have reviewed the preliminary historic district study committee report for the elimination of 54 E. Square Lake Road local historic district. Our comments are enclosed. We offer these comments in order to assist communities to prepare final study committee reports that meet the requirements of Michigan's Local Historic Districts Act. These comments and recommendations are based on our experiences working with local historic districts. The SHPO lacks authority to give legal advice to any person or agency, public or private.

The report was presented to the State Historic Preservation Review Board at their January 27th meeting. They concurred with the SHPO and had no further comments. The Michigan Historical Commission (MHC) will provide their comments directly to the community. If you have questions regarding the MHC comments please contact Michelle Davis at DavisM1@michigan.gov.

We appreciate the City of Troy's efforts to protect Michigan's historic resources. If the SHPO can assist you further, please contact me at ArnoldA@michigan.gov.

Sincerely,

Preservation Planner





**State Historic Preservation Office
Staff Comments, November 30, 2021**

**De-List 54 E. Square Lake Road, Troy
Local Historic District Study Committee Report**

The report that was submitted to de-list 54 E. Square Lake is a historic resource survey form not a complete study committee report. It does not include the elements required in PA 169 for inclusion in a study committee report such as the charge of the committee, committee membership, the boundary on a map, etc. When requesting to eliminate a designated local historic district, Section 399.214 of Public Act 169 of 1970 states that study committees shall “comply with the procedures set forth in section 3” of the Act.

The report hints that the resource was related to Troy Corners early 20th century history but provides no background information about what was happening at the time or how the resource related to it. The report states that building records, survey files, and the Troy Village archives were reviewed for information, but deed research could also have been undertaken to determine the names of the building’s owners and their relationship to Troy’s early settlement period.

Section 399.214 (2) of Public Act 169 requires that the report show that the resource meets at least one of three criteria for elimination. The report should state the exact language of the elimination criterion being used to de-list the resource and a statement and documentation that justify that claim.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: April 1st, 2022

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager
R. Brent Savidant, Community Development Director
William J. Huotari, City Engineer

Subject: Private Agreement – Contract for Installation of Municipal Improvements
Eden Gardens Site Condominiums - Project No. 19.925.3

History

Mondrian Properties proposes to develop Eden Gardens Site Condominiums located on the west side of Rochester Road between Stephenson Highway and E. Maple Road.

Troy Planning Commission granted preliminary site plan approval on August 13th, 2019.

Site grading and utility plans for this development were reviewed and recently approved by the Engineering Department. The plans include municipal improvements, which will be constructed by Mondrian Properties on behalf of the City of Troy including: Water Main, Sanitary Sewer, Storm Sewer, Concrete Pavement & Sidewalk. The required fees and refundable escrow deposits in the form of a Performance Bond and 10% Cash, that will assure completion of the municipal improvements, have been provided by Mondrian Properties (see attached Private Agreement).

Financial

See attached summary of required deposits and fees for this Private Agreement.

Recommendation

Approval of the Contract for Installation of Municipal Improvements (Private Agreement) is recommended.

City Of Troy

Contract for Installation of Municipal Improvements (Private Agreement)

Project No.: **19.925.3**

Project Location: **SE 1/4 SECTION 27**

Resolution No:

Date of Council Approval:

This Contract, made and entered into this **4th** day of **March, 2022** by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and **Mondrian Properties** whose address is **50215 Schoenherr, Shelby Twp., MI 48315** and whose telephone number is **586-726-7340** hereinafter referred to as "Owners", provides as follows:

FIRST: That the City agrees to permit the installation of **Water Main, Sanitary Sewer, Storm Sewer, Detention Pond, Concrete Pavement and Sidewalk** in accordance with plans prepared by **PEA, Inc.** whose address is **2430 Rochester Ct., Suite 100, Troy, MI 48083** and whose telephone number is **248-689-9090** and approved prior to construction by the City in accordance with City of Troy specifications.

SECOND: That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ **679,958.00**. This amount will be deposited with the City in the form of (check one):

Cash/Check	<input type="checkbox"/>	} 10% Cash	<u>\$67,996.00</u>
Certificate of Deposit & 10% Cash	<input type="checkbox"/>		
Irrevocable Bank Letter of Credit & 10% Cash	<input type="checkbox"/>		
Performance Bond & 10% Cash	<input checked="" type="checkbox"/>		

Refundable cash deposit in the amount of \$ **181,422.00**. This amount will be deposited with the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
------	--------------------------	-------	-------------------------------------

Non-refundable cash fees in the amount of \$ **41,675.08**. This amount will be paid to the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
------	--------------------------	-------	-------------------------------------

Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

City Of Troy

Contract for Installation of Municipal Improvements (Private Agreement)

THIRD: The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

FOURTH: Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

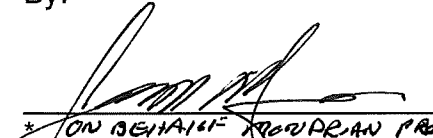
FIFTH: Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.

City Of Troy
Contract for Installation of Municipal Improvements
(Private Agreement)

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this 1st day of April, 2022.

OWNERS

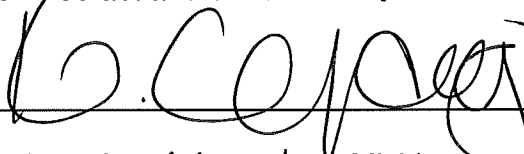
By:


* ON BEHALF OF MANDRIAN PROPERTIES
Its: MANAGLE
JOSEPH MANIACI MANDRIAN PROPERTIES
Please Print or Type

*
Its: _____
Please Print or Type

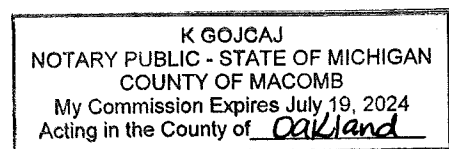
STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 1st day of April, A.D. 2022, before me personally appeared Joseph Maniaci known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.



NOTARY PUBLIC, MACOMB, Michigan

My commission expires: 7-19-2024
Acting in Oakland County, Michigan



City Of Troy
Contract for Installation of Municipal Improvements
(Private Agreement)

CITY OF TROY

By:

Ethan Baker, Mayor

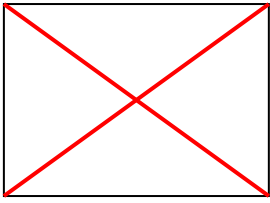
M. Aileen Dickson, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this _____ day of _____, A.D.20_____, before me personally
appeared _____ known by me
to be the same person(s) who executed this instrument and who acknowledged this to be
his/her/their free act and deed.

NOTARY PUBLIC, _____, Michigan

My commission expires: _____
Acting in _____ County, Michigan



Project Construction

Permit No: PPC19.925.3

Engineering Department

500 W. Big Beaver Road

TO SCHEDULE INSPECTION CALL

Troy, Michigan 48084

Fax: (248) 524-1838

INSPECTION LINE: (248) 680-7221

Hours: Mon-Fri 8am - 4:30pm

www.troymi.gov

NOTE: A Minimum of 24 hour notice for inspection shall be provided prior to construction.

Location 2011 ROCHESTER 88-20-27-451-141 Lot: Subdivision: SP 10/28/Beechgrove Heights Project No:	Permittee/Owner GFA EDEN GARDENS LLC 985 ELMSFORD TROY MI 48083
Issued: 04/02/2022 Expires:	Applicant 50215 W SCHOENHERR 103 SHELBY TWP MI 48315 (586) 726 7340
FOR INFORMATION REGARDING THE ISSUANCE OF THIS PERMIT, CONTACT THE CITY OF TROY ENGINEERING DEPARTMENT AT (248) 524-3383	

Work Description: EDEN GARDENS RESIDENTIAL SITE CONDOMINIUM DEVELOPMENT - 27 LOTS - PROJECT # 19.925.3

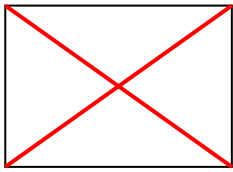
Stipulations: [ON-SITE DETENTION POND](#)

Work will meet all codes and inspections.

Category	Permit Item	Acreage/Qty
Escrow Deposits	Sanitary Sewers	56,685.00
Escrow Deposits	Water Mains	102,252.00
Escrow Deposits	Storm Sewers	164,610.00
Escrow Deposits	Rear Yard Drains	73,872.00
Escrow Deposits	Pavement	156,182.00
Escrow Deposits	Grading	33,600.00
Escrow Deposits	Detention Basin	22,430.00
Escrow Deposits	Temporary Access Road	3,400.00
Escrow Deposits	Improvement of Park or Open Space	5,000.00
Escrow Deposits	Deceleration and/or Passing Lane	31,927.00
Escrow Deposits	Street Lights	30,000.00
Cash Fees (Non-Refundable)	Water Main Testing/Chlorination PA2	1,133.00
Cash Fees (Non-Refundable)	Signs	5.00
Cash Fees (Non-Refundable)	Detention Basin Maintenance	0.50
Cash Fees (Non-Refundable)	Markers - Full Range	11.00
Cash Deposits (Refundable)	Construction Engineering (CE)	649,699.00
Cash Deposits (Refundable)	Sidewalks	11,030.00
Cash Deposits (Refundable)	Monuments	25.00
Cash Deposits (Refundable)	Lot Corner Irons	50.00
Cash Deposits (Refundable)	ROW Restoration	1,300.00

Cash Deposits (Refundable)	Repair & Maintenance-Public Streets	1.00
Cash Deposits (Refundable)	Punchlist & Restoration	649,699.00

Amount Due:	0.00
PAID IN FULL	



Project Construction

- 1) Secure a permit from the City of Troy prior to the commencement of construction or maintenance operations. If a subcontractor is to perform the construction or maintenance entailed in this application, he shall be responsible, along with the applicant, for any provisions of this application and plans which apply to him.
- 2) Any and all construction proposed under this application will meet all requirements of the City, together with the Supplemental Specifications set forth on this application for permit.
- 3) Save harmless the City against any and all claims for damage arising from operations covered by this application and furnish proof of insurance coverage for the term of the permit issued. Insurance coverage shall be for general liability, property damage and workman's compensation at limits deemed acceptable to the City of Troy. The City of Troy to be named as additional insured on the general liability.
- 4) Surrender the permit herein applied for and surrender all rights there under whenever notified to do so by the City of Troy because of its need for the area covered by the permit or because of a default in any of the conditions of this permit.
- 5) Immediately remove, alter, relocate or surrender the facility of which this application is granted if requested by the City of Troy to do so upon termination of this application and upon failure to do so, will reimburse the City of Troy for the cost of removing, altering or relocating the facility.

SUPPLEMENTAL SPECIFICATIONS:

- 1) INTENT: Since a permit will have to be secured from the City prior to the start of any construction or maintenance operations proposed by this application, it is the intent of these supplemental specifications to be incorporated as part of the plans or specifications required for this proposed work.
- 2) EXCAVATION AND DISPOSAL OF EXCAVATED MATERIAL: The City shall specify if trenches or excavations under or adjacent to the road surface shall be sheeted, shored and/or braced in such a manner as to prevent caving, loss, or settlement of foundation material supporting the pavement. Excavated material shall be stocked in such locations that it does not obstruct vision on the traveled portion of the road and in such a manner that it will interfere as little as possible with the flow of traffic. Sod and topsoil shall be stocked separately from other excavated material. The applicant shall dispose of all surplus and unsuitable material outside of the limits of the highway unless the permit provides for disposal at approved locations within the right-of-way. In the latter case, the material shall be leveled and trimmed in an approved manner.
- 3) BACKFILLING AND COMPACTING BACKFILL: All trenches, holes and pits, where specified, shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than six (6) inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping and all backfill subject to check by the Controlled Density Method (minimum 95%). Grass shall be restored with sod and topsoil in accordance with the City of Troy Standard Specifications for Turf Restoration.

Sand-gravel backfill material shall consist of approved bank-run sand or gravel or a mixture of approved and or stone screenings in the mixture. All of the material shall be of such size that it will pass through a screen having two and one-half (2 ½) inch square openings, unless otherwise authorized.

Any excavation within the right-of-way, outside the traveled portion of the road, must be maintained until all settlement has occurred and must be re-shaped and temporarily seeded for soil erosion control. Grass areas shall be restored in accordance with the City of Troy Standard Specifications for Turf Restoration.

All excavation within the traveled portion of the road must be backfilled with sand and compacted. Special requirements are to be determined by the surface type.

- 4) CROSSING ROADBED BY TUNNELING: When the pipe is installed by tunneling, boring or jacking without cutting the existing pavement, the backfill shall be made by tamping a dry mix of lean concrete into place so as to completely fill any voids, remaining around the installation. The concrete shall be composed of one (1) part Portland cement and ten (10) parts sand-gravel by volume. Sand-gravel shall conform to the requirements given in Paragraph 3.
- 5) CROSSING BY CUTTING GRAVEL ROAD: All trenches are to be backfilled with approved material to within twelve (12) inches of the surface within the limits of the roadbed. Backfill methods will be as described in Paragraph 3. All surplus excavated material will be disposed of as described in Paragraph 2. The top twelve (12) inches within the roadbed will be backfilled with eight (8) inches of 4A limestone or slag topped with four (4) inches of processed road gravel (MDOT 22A). Trenches outside of the roadbed will be backfilled in accordance with Paragraph 3.
- 6) CROSSING BY CUTTING PAVEMENT AND TRENCHING: When this method is used, the pavement shall be cut back so that the opening is at least twelve (12) inches wider on each side than the width of the trench. In all concrete surfaces or bases, edges of trenches shall be formed by the use of a concrete saw. The pavement shall be broken in such a manner as to allow the reinforcing steel, if any, to protrude a sufficient distance for lapping or tying with similar reinforcement in the pavement patch. Backfill shall be in accordance with Paragraph 3. After the backfill has been thoroughly compacted, the pavement shall be replaced with processed road gravel (MDOT 22A) stabilized with chloride until such time as the pavement can be replaced with new pavement by the permit licensee. Maintenance of the temporary pavement will be assumed by the City if the contractor fails to do so and cost incurred will be deducted from the permit licensee's deposit.
- 7) DEPTH OF COVER MATERIAL: Pipes shall be placed to a depth that will provide not less than four (4) feet of cover between the top of roadway surface and the pipe.
- 8) TREE TRIMMING OR REMOVAL: A special permit will be required for any proposed tree trimming or removal.
- 9) Any proposed operation in the right-of-way not covered in the above specifications, submitted with this application shall be done in accordance with additional specifications or instructions deemed necessary by the City or its duly authorized representatives.
- 10) The following must be attached to the application when applicable: a) Map; b) Plans, specifications and location of facility; c) Traffic plan in cases of street closure; d) Proof of insurance; e) City Council resolution granting a franchise or permit to operate a cable television system, telecommunications system or to install other public utilities in the City of Troy.





500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: March 30, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Kurt Bovensiepe, Public Works Director
R. Brent Savidant, Community Development Director
William J. Huotari, City Engineer
Daniel Harris, Engineer

Subject: Stormwater Management Operations and Maintenance Agreement and Permanent Easement for Storm Sewers and Surface Drainage, Mod Dent Holdings, LLC, Sidwell #88-20-11-101-022

History

Mod Dent Holdings, LLC acquired the property located at 5950 Rochester Road to expand an existing business in Troy. The property is located on the east side of Rochester Road, south of Square Lake. The property is zoned NN (P), Neighborhood Node P.

The Nelson Drain, a county drain system, extends through the property. New stormwater standards introduced by the Office of the Oakland County Water Resource Commissioner require the property owner to enter into a *Stormwater Management Operations and Maintenance Agreement* with the City of Troy. This Agreement outlines a plan to install, maintain and operate the private stormwater system on the property.

As part of this plan the City Engineering department requested a permanent easement for storm sewers and surface drainage outside the plan area.

Financial

The consideration amount on the permanent easement is \$1.00.

Recommendation

City Management recommends that City Council approve to the *Stormwater Management Operations and Maintenance Agreement* and accept the permanent easement for storm sewers and surface drainage.

Legal Review

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.



GIS Online

Legend:



Notes:

Mod Dent Holdings, LLC
#88-20-11-101-022

Map Scale: 1=184
Created: April 4, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

Stormwater Management Operations and Maintenance Agreement

This Agreement is made on _____, 2022, by and between **MOD DENT HOLDINGS, L.L.C.**, a Michigan limited liability company, whose address is 5980 Rochester Road, Troy, MI 48085 (hereinafter "Owner") and the **CITY OF TROY**, a Michigan municipal corporation, (hereinafter "City of Troy") whose address is 500 West Big Beaver, Troy, MI 48084. Owner and the City of Troy agree as follows:

Article I. The Subject Property.

- 1.1 Owner owns the property located at and commonly known as 5950 Rochester Road, Troy, MI 48085 (hereinafter the "Subject Property"). The legal description of the Subject Property is set forth in *Exhibit A*.

Article II. The Stormwater System.

- 2.1 Owner, in accordance with Oakland County Stormwater Standards and State Municipal Separate Storm Sewer System permit requirements, agrees to install and maintain a Stormwater System on the Subject Property in accordance with approved plans and conditions. The Stormwater System is set forth in *Exhibit B*.
- 2.2 After construction has been verified and accepted by the City of Troy for the Stormwater System, the Owner shall file with the City of Troy the "as-built" documents showing the design and construction details and shall reference this Agreement.
- 2.3 The Stormwater System will be governed by the terms and conditions in this Agreement.

Article III. The Stormwater O&M Plan.

- 3.1 The Owner shall be solely responsible for the installation, maintenance, and repair of the Stormwater System, drainage easements, and associated landscaping identified in Exhibit B in accordance with the Stormwater Management Operations and Maintenance Plan, hereinafter the "Stormwater O&M Plan" set forth in *Exhibit C* to this Agreement.
- 3.2 The Stormwater O&M plan is subject to approval by the City of Troy.
- 3.3 The Owner agrees that the Stormwater O&M Plan is intended to and will serve the Subject Property in perpetuity.
- 3.4 The Owner, at its expense, shall secure from any affected owners of land all easements and releases of right-of-way necessary for implementation of the Stormwater O&M Plan and shall record them with the Oakland County Register of Deeds. These easements and releases of rights- of-way shall not be altered, amended, vacated, released, or abandoned without prior written approval of the City of Troy.
- 3.5 No alterations or changes to the Stormwater O&M Plan shall be permitted unless they are deemed to comply with this Agreement and are approved in writing by the City of Troy.

- 3.6 The Owner shall retain the services of a qualified inspector as described in Exhibit C – Maintenance Requirement 1) to operate and ensure the maintenance of the Stormwater O&M Plan.
- 3.7 The Owner shall annually, by December 30th, provide to the City of Troy records (logs, invoices, reports, data, etc.) of inspections, maintenance, and repair of the Stormwater System in compliance with the Stormwater O&M Plan.
- 3.8 The City of Troy agrees to enforce compliance with the annual inspection, maintenance and repair records as set forth in 3.7 above, such enforcement may require an ordinance.

Article IV. Access and Enforcement.

- 4.1 The City of Troy or its designee is authorized to access the property as necessary to conduct inspections of the Stormwater System, implication of the Stormwater O&M Plan, or drainage easements to ascertain compliance with the intent of this Agreement.
- 4.2 Upon written notification by the City of Troy or their designee of required maintenance or repairs, the Owner shall complete the specified maintenance or repairs within a reasonable time frame determined by the City of Troy. The Owner shall be liable for the failure to undertake any maintenance or repairs so that the public health, safety and welfare shall not be endangered nor the road improvement damaged.
- 4.3 If the Owner does not keep the Stormwater System in reasonable order and condition, or complete maintenance activities in accordance with the Stormwater O&M Plan, or the reporting required in 3.7 above, the City of Troy is authorized, but not required, to perform the specified inspections, maintenance or repairs in order to preserve the intended functions of the Stormwater System and prevent the Stormwater System from becoming a threat to public health, safety, general welfare or the environment.
- 4.4 In the case of an emergency, as determined by the City of Troy, no notice shall be required prior to the City of Troy performing emergency maintenance or repairs. The City of Troy may levy the costs and expenses of such inspections, maintenance or repairs against the Owner.
- 4.5 The City of Troy, at the time of entering upon said Stormwater System for the purpose of maintenance or repair, may file a notice of lien in the office of the Register of Deeds of Oakland County upon the property affected by the lien. If said costs and expenses are not paid by the Owner, the City of Troy may pursue the collection of same through appropriate court actions and in such a case, the Owner shall pay in addition to said costs and expenses all costs of litigation, including attorney fees.
- 4.6 The Owner shall provide the City of Troy a permanent easement for Stormwater and drainage purposes for the inspection, maintenance and repair thereof, should the Owner fail to properly inspect, maintain and repair the Stormwater System. The permanent easement shall be binding upon and inure to the benefit of the parties, their heirs, representatives, successors and assigns and shall run with the land. The permanent easement shall be recorded with the Oakland County Register of Deeds.

Article V. Term and Covenants.

- 5.1 The Owner agrees that this Agreement shall bind all current and future owners of the property. The Owner agrees in the event that the Subject Property is sold, transferred, or leased to provide information to the new owner, operator, or lessee regarding proper inspection, maintenance and repair of the Stormwater System and Stormwater O&M Plan. The information shall accompany the first deed transfer and include Exhibits B and C and this Agreement. The transfer of this information shall also be required with any subsequent sale, transfer or lease of the Subject Property.
- 5.2 The Owner agrees that the rights, obligations and responsibilities hereunder shall commence upon execution of the Agreement.

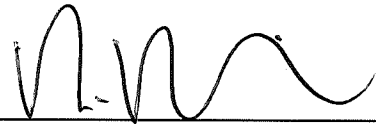
Article VI. Claims and Authority.

6.1 The Owner, its agents, representatives, successors and assigns shall defend, indemnify and hold City of Troy harmless from and against any claims, demands, actions, damages, injuries, costs or expenses of any nature whatsoever, hereinafter "Claims", fixed or contingent, known or unknown, arising out of or in any way connected with the design, construction, use, maintenance, repair or operation (or omissions in such regard) of the Stormwater System, appurtenances, connections and attachments thereto which are the subject of this Agreement. This indemnity and hold harmless shall include any costs, expenses and attorney fees incurred by City of Troy in connection with such Claims or the enforcement of this Agreement.

6.2 The parties whose signatures appear below hereby represent and warrant that they have the authority and capacity to sign this agreement and bind the respective parties hereto.

IN WITNESS WHEREOF, the Owner and Community have executed this agreement on the day and year first above written.

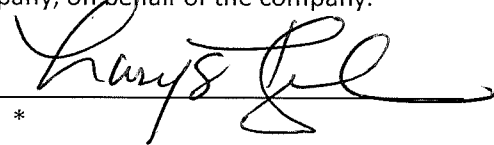
MOD DENT HOLDINGS, L.L.C., a Michigan
limited liability company

By: 
*Raffi S. Belian
Its: Member

STATE OF MICHIGAN)
Oakland)ss.
COUNTY)

The foregoing instrument was acknowledged before me on this 30th day of March, 2022, by Raffi S. Belian, Member of Mod Dent Holdings, L.L.C., a Michigan limited liability company, on behalf of the company.

LARYSA FIGOL
Notary Public, State of Michigan
County of Oakland
My Commission Expires 03-02-2024
Acting in the County of Oakland


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

[SIGNATURES AND ACKNOWLEDGMENTS ON NEXT PAGE]

CITY OF TROY,
a Michigan municipal corporation

By: _____
Ethan D. Baker
Its: Mayor

By: _____
M. Aileen Dickson
Its: City Clerk

STATE OF MICHIGAN)
)ss.
OAKLAND COUNTY)

The foregoing instrument was acknowledged before me on this _____ day of _____, 2022, by
Ethan D. Baker, Mayor and M. Aileen Dickson, City Clerk of the City of Troy, a Michigan municipal corporation,
on behalf of the municipal corporation.

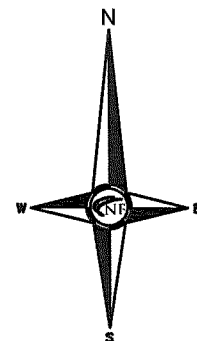
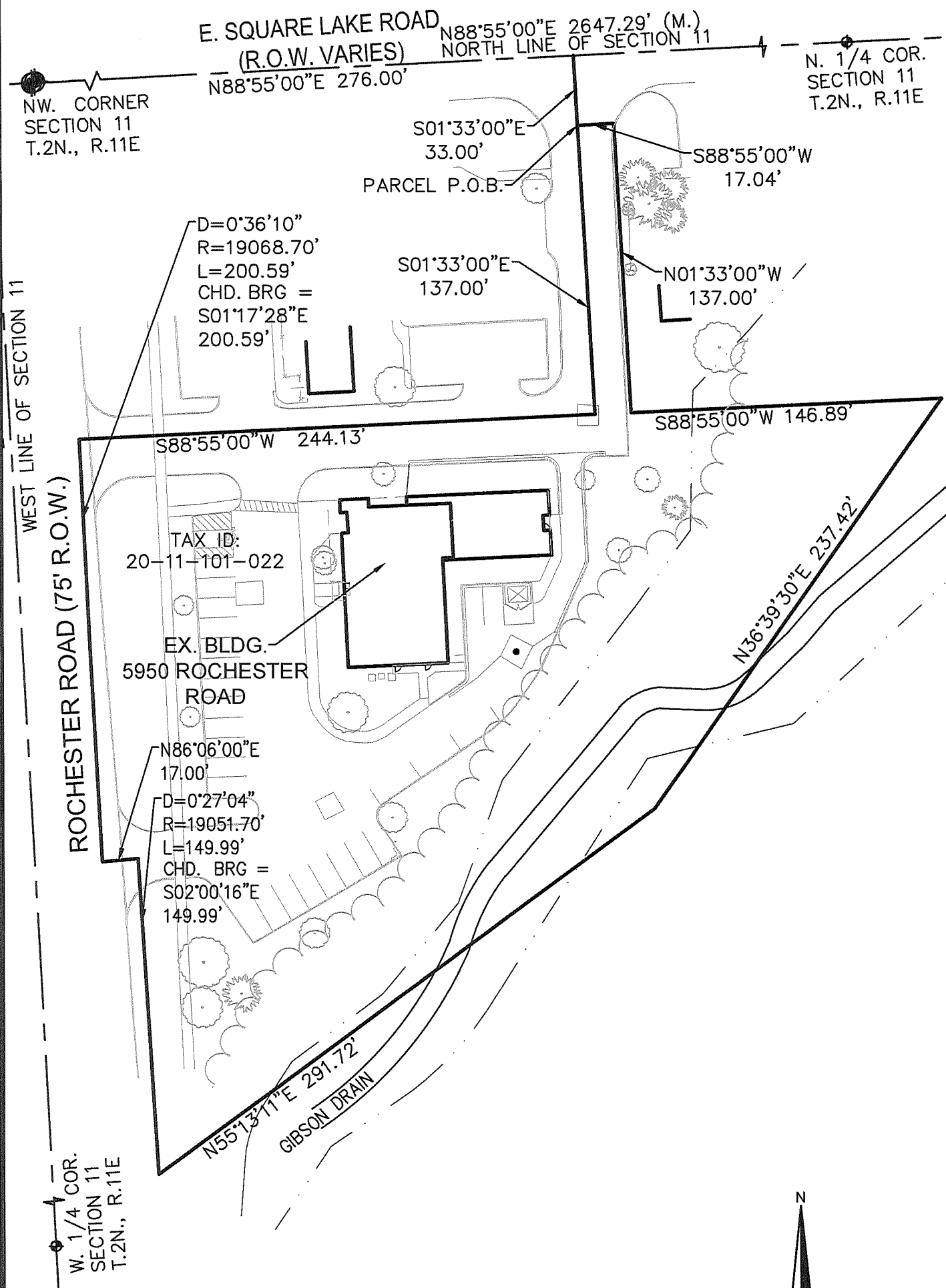
*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by:

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Exhibit A

PROPERTY SKETCH



NF
ENGINEERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.

SCALE
1" = 60'

DATE
01-11-2022

DRAWN
M.H.

JOB NO.
M333

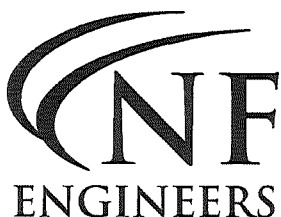
SHEET
1 of 2

Exhibit A

PROPERTY DESCRIPTION

LEGAL DESCRIPTION (PARCEL 20-11-101-022)

A PARCEL OF LAND LYING IN THE NORTHWEST 1/4 OF SECTION 11, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, DESCRIBED AS COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 11; THENCE ALONG THE NORTH LINE OF SAID SECTION, NORTH 88°55'00"EAST 276.00 FEET; THENCE SOUTH 01°33'00" EAST, 33.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 01°33'00"EAST 137.00 FEET; THENCE SOUTH 88°55'00" WEST 244.13 FEET TO THE EAST LINE OF ROCHESTER ROAD (83 FEET WIDE); THENCE ALONG SAID EAST LINE, BEING ON A CURVE TO THE LEFT, HAVING A RADIUS OF 19068.70 FEET, A CENTRAL ANGLE OF 00°36'10"; AN ARC OF 200.60 FEET AND A CHORD BEARING SOUTH 01°17'28" EAST 200.59 FEET, AND NORTH 86°06'00"EAST 17.00 FEET, AND ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 19051.70 FEET, A CENTRAL ANGLE OF 00°27'00", AN ARC OF 150.00 FEET, AND A CHORD BEARING SOUTH 02°00'16"EAST 149.99 FEET. THENCE NORTH 55°13'11"EAST 291.72 FEET; THENCE NORTH 36°39'30"EAST 237.42 FEET; THENCE SOUTH 88°55'00"WEST 146.89 FEET; THENCE NORTH 01°33'00"WEST 137.00 FEET TO THE SOUTH LINE OF SQUARE LAKE ROAD (66 FEET WIDE); THENCE ALONG SAID SOUTH LINE, SOUTH 88°55'00"WEST 17.04 FEET TO THE POINT OF BEGINNING.



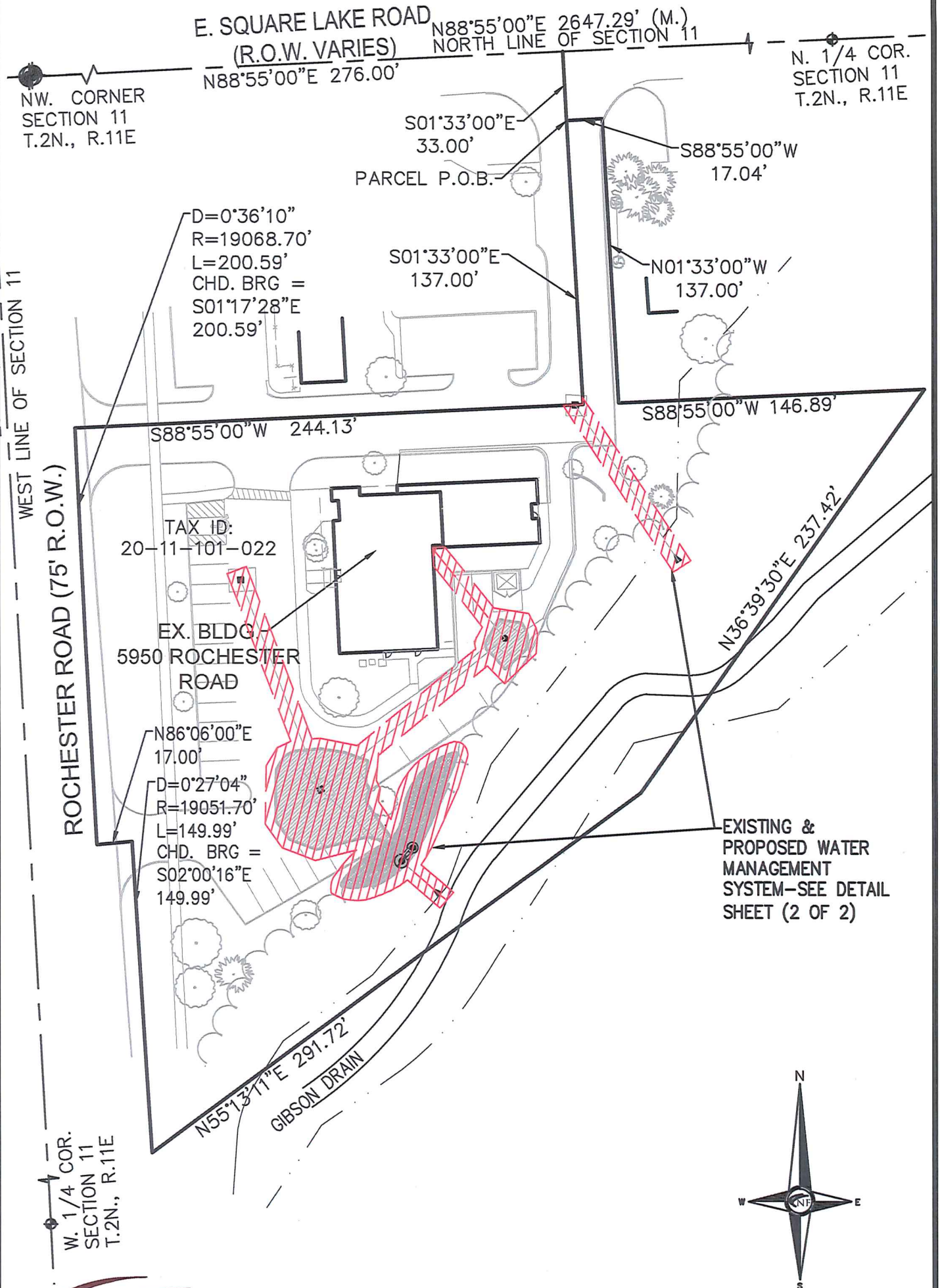
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.

DATE	DRAWN	JOB NO.	SHEET
01-11-2022	M.H.	M333	2 of 2

Exhibit B

OVERALL STORMWATER MANAGEMENT SYSTEM SKETCH



NF
ENGINEERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.



INDICATES LIMITS OF MAINTENANCE FOR
STORMWATER MANAGEMENT SYSTEM

SCALE
1" = 60'

DATE
01-11-2022

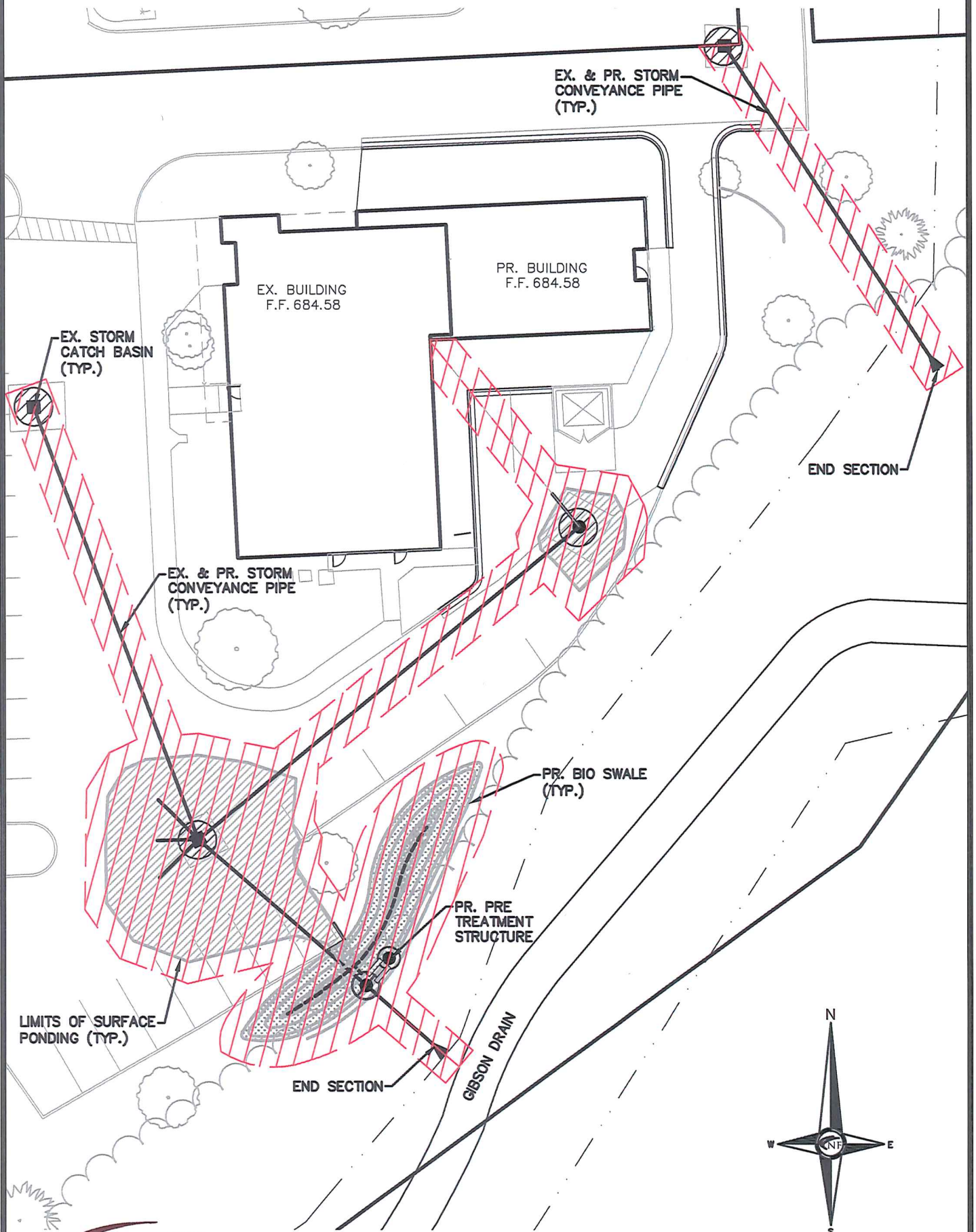
DRAWN
M.H.

JOB NO.
M333

SHEET
1 of 2

Exhibit B

STORMWATER MANAGEMENT SYSTEM DETAIL SKETCH



NF
ENGINEERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.



INDICATES LIMITS OF MAINTENANCE FOR
STORMWATER MANAGEMENT SYSTEM

SCALE
1" = 30'

DATE
01-11-2022

DRAWN
M.H.

JOB NO.
M333

SHEET
2 of 2

EXHIBIT 'C'

OPERATIONS AND MAINTENANCE MANUAL

MODERN DENTISTRY – 5950 ROCHESTER ROAD, TROY, MI 48085

PARCEL I.D. 20-11-101-022

STORMWATER MAINTENANCE PLAN

PROPERTY OWNER:

MOD DENT HOLDINGS, LLC
5980 ROCHESTER ROAD, TROY, MI 48085-3333

Prepared by:

Nowak and Fraus Engineers, PLLC
46777 Woodward Ave.
Pontiac, Michigan 48342
Phone: (248) 332-7931
Contact: Paul Tulikangas, P.E.

January 12, 2022

OPERATION AND MAINTENANCE MANUAL

INTRODUCTION:

This manual identifies the ownership, operation and maintenance responsibilities for all storm water management systems including the storm drain conveyance system, restricted outlet, parking lot surface ponding, bio-retention/swale, underdrains, landscaping, and mechanical pre-treatment device as incorporated into and detailed on the approved Construction Plans as Prepared by Nowak and Fraus Engineers, PLLC. In order to comply with the local best management practices (BMP) requirements, this manual should serve as a minimum performance standard. This manual should be retained intact and read in its entirety by all parties responsible for the operations and maintenance of the on-site BMP's.

OWNER:

MOD DENT HOLDINGS, LLC
5980 ROCHESTER ROAD, TROY, MI 48085-3333

PROPERTY INFORMATION:

This Operations and Maintenance Manual covers the storm water systems located at the following subject property:

PARCEL I.D. No. 20-11-101-022

A PARCEL OF LAND LYING IN THE NORTHWEST 1/4 OF SECTION 11, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, DESCRIBED AS COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 11; THENCE ALONG THE NORTH LINE OF SAID SECTION, NORTH 88°55'00"EAST 276.00 FEET; THENCE SOUTH 01°33'00" EAST, 33.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 01°33'00"EAST 137.00 FEET; THENCE SOUTH 88°55'00" WEST 244.13 FEET TO THE EAST LINE OF ROCHESTER ROAD (83 FEET WIDE); THENCE ALONG SAID EAST LINE, BEING ON A CURVE TO THE LEFT, HAVING A RADIUS OF 19068.70 FEET, A CENTRAL ANGLE OF 00°36'10", AN ARC OF 200.60 FEET AND A CHORD BEARING SOUTH 01°17'28" EAST 200.59 FEET, AND NORTH 86°06'00"EAST 17.00 FEET, AND ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 19051.70 FEET, A CENTRAL ANGLE OF 00°27'00", AN ARC OF 150.00 FEET, AND A CHORD BEARING SOUTH 02°00'16"EAST 149.99 FEET. THENCE NORTH 55°13'11"EAST 291.72 FEET; THENCE NORTH 36°39'30"EAST 237.42 FEET; THENCE SOUTH 88°55'00"WEST 146.89 FEET; THENCE NORTH 01°33'00"WEST 137.00 FEET TO THE SOUTH LINE OF SQUARE LAKE ROAD (66 FEET WIDE); THENCE ALONG SAID SOUTH LINE, SOUTH 88°55'00"WEST 17.04 FEET TO THE POINT OF BEGINNING.

STORMWATER MAINTENANCE EXHIBIT:

Exhibit 'B' of the Storm Water Maintenance Agreement is the Storm Water System which provides a clear presentation of all components of the storm water system. This system is subject to the long-term operation and maintenance responsibilities detailed in this manual. The system includes:

- Storm Sewer Pipes
- Storm Sewer Collection System & Structures (swales, manholes, inlets, catch basins, etc.)
- Bio-Retention Area (Including Underdrains, engineered soils, and landscaping)

- Outlet Control Structure
- Flow Diversion Structures
- Pre-Treatment Devices (Contech Cascade Model CS-5)

INSPECTIONS:

The frequency of system inspections outlined in the manual and attached exhibits should be considered the minimum, if no events warrant additional inspections. The frequency of inspections should be fine-tuned over time as system specific conditions are better known and the rate at which certain maintenance operations need to be performed is better understood. Maintenance Inspection Checklists are provided for each of the BMP's in this system. Inspections should be performed by personnel responsible for maintenance and may need to be certified for confined space entry, depending on the component being inspected. Operation of the definition system, outlet control structures and pre-treatment devices may need to be inspected by a practicing civil engineer familiar with their operation.

Records of all routine inspections and any work performed on the system for maintenance, repair, or replacement should be maintained by the owner and kept for a minimum of ten (10) years. A copy of all records should be provided to the City of Troy Engineering Division. The records should include this manual, all inspection sheets, approved construction plans and as-built documents, a maintenance log of work performed to the system(s) and contact information for the system inspector, civil engineer, landscape architect, geotechnical engineer and contractor involved with the system.

STORM WATER SYSTEMS MAINTENANCE:

Regular inspection and maintenance of BMP's are necessary if these facilities are to consistently perform up to expectations. Stormwater systems are expected to perform quality and quantity control functions as long as the land use they serve exists. Failure to maintain these systems can create the following adverse impacts:

- Increased pollutants to surrounding surface water features
- Potential property damage resulting from excessive flooding.
- Potential loss of life or property resulting from catastrophic failure of the facility
- Aesthetic or nuisance conditions, such as mosquitos or reduced property values due to a degraded facility appearance.

Most of the impacts can be avoided through proper and timely inspection and maintenance. A major concern associated with these impacts is the general public's expectations related to the quality of life provided, in part, by construction of these systems. Inadequate maintenance means the general public may have a false sense of security. The most common cause of stormwater system failure is the lack of adequate and proper operation, inspection, maintenance, and management.

Good design and construction can reduce subsequent maintenance needs and costs, but they cannot eliminate the need for maintenance altogether. Maintenance requires a long term commitment of time,

money, personnel, and equipment. Monitoring the overall performance of the stormwater management system is a major aspect of any maintenance program.

The maintenance responsibilities for these systems lie with the current property owner and transfer with the property in perpetuity. If maintenance of the system is not performed, the City of Troy reserves the right to enter property and perform all necessary work at the property owners' cost. Refer to the *Stormwater Management Operations and Maintenance Agreement* for additional details.

General Maintenance Items:

Parking Lot Sweeping:

Routine sweeping of all paved surfaces provides a more attractive appearance and removes accumulations of sediment and trash that tend to migrate into stormwater management systems during rainfall events. Parking lot sweeping should be performed quarterly or as necessary to limit sediment and trash build-up.

Grass Mowing and Maintenance:

Mowing requirements at a facility should be designed to the specific site conditions, grass types and seasonal variations in climate. Grassed areas require periodic fertilizing, de-thatching and soil conditioning in order to maintain healthy growth. Provisions will need to be made to reseed and reestablish grass cover in areas damaged by sediment accumulation, stormwater flow, erosion or other causes. Dead turf will need to be replaced after being discovered. Inspection of the grass areas and other landscaping features should be made annually.

Trash and Debris Removal:

Removal of trash and debris from all areas of the property should be performed monthly. Removal of these items will prevent damage to vegetated areas and eliminate their potential to inhibit the operation of any of the stormwater management systems. Sediment, debris, and trash that are removed and collected should be disposed of according to local, State and Federal regulations at suitable disposal and/or recycling centers.

Stormwater System Maintenance Items:

The following narratives give an overview of the maintenance requirements of the different components of the stormwater system. The inspection checklists attached to this report offer a more complete listing of what should be inspected, when inspection should occur and the likely frequency of maintenance activities.

Storm Sewer, Structures, Underground Detention and Sedimentation Control Structures:

Catch basins, inlets, manholes, outlet control structures, flow control manholes, and storm sewer pipes should be inspected to check for sediment accumulation and clogging, floatable debris, dead vegetation,

etc. The structures and sewers should also be observed during a wet weather event to ensure their proper operation. Accumulated sediment and debris should be removed on an annual basis or as needed by observed conditions. Structural repairs or maintenance should occur as needed based on observed conditions such as cracks, spalling, joint failure, leakage, misalignment, or settlement of structures. A civil engineer should be retained if problems are thought to exist.

Stormwater Pre-Treatment Devices:

Refer to the attached maintenance manuals from the manufacturer for all inspection and maintenance requirements for the pre-treatment structures.

The following pages include inspection checklists for the various devices and components listed above as well as the manufacturer's manuals for the stormwater pre-treatment structures.

Exhibit C

STORMWATER MANAGEMENT SYSTEM MAINTENANCE PLAN & SCHEDULE

STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE								
MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS	Storm Collection System (Sewers, Swales, Catch Basins, Manholes)	Manufactured Treatment System	Bio-Retention/Swale	Outlet Control Structure & Outlet Pipe	Flow Diversion Manhole	Pavement Areas	FREQUENCY
Monitoring/Inspection								
Inspect for Sediment Accumulation/Clogging*	X	X	X	X	X	X		Annually
Inspect For Floatables, Dead Vegetation & Debris	X	X	X	X	X	X		Annually & After Major Events
Inspect For Erosion And Integrity of System	X	X	X	X	X	X		Annually & After Major Events
Inspect All Components During Wet weather & Compare to As-Built Plans	X	X	X	X	X	X		Annually
Ensure Maintenance Access Remain Open/Clear	X	X	X	X	X	X		Annually
Preventative Maintenance								
Remove Accumulated sediments*	X	X	X	X	X	X		As Needed (See Note Below)
Remove Floatables, Dead Vegetation & Debris	X	X	X	X	X	X		As Needed
Maintain Vegetation Growth and Prevent Invasive Species			X			X		As Needed
Sweeping of Paved Surfaces							X	As Needed
Remedial Actions								
Repair/Stabilize Areas of Erosion	X		X			X		As Needed
Structural Repairs	X	X	X	X	X	X	X	As Needed
Make Adjustments/Repairs to Ensure Proper Functioning	X	X	X	X	X	X	X	As Needed

NOTE: *Manufactured treatment system and underground detention system to be cleaned according to the manufacturer's recommendations; at a minimum, whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed.

PROJECT: Modern Dentistry 5950 Rochester Road Troy, MI 48085-3333 Oakland County, Michigan	PROPERTY OWNER: Mod Dent Holdings, LLC 5980 Rochester Road Troy, MI 48085-3333	ENGINEER: Nowak & Fraus Engineers 46777 Woodward Ave. Pontiac, MI 48342-5032 Phone: (248) 332-7931 Fax: (248) 332-8257
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NF
ENGINEERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257



Cascade Separator® Inspection and Maintenance Guide



CASCADE
separator®

Maintenance

The Cascade Separator[®] system should be inspected at regular intervals and maintained when necessary to ensure optimum performance. The rate at which the system collects sediment and debris will depend upon on-site activities and site pollutant characteristics. For example, unstable soils or heavy winter sanding will cause the sediment storage sump to fill more quickly but regular sweeping of paved surfaces will slow accumulation.

Inspection

Inspection is the key to effective maintenance and is easily performed. Pollutant transport and deposition may vary from year to year and regular inspections will help ensure that the system is cleaned out at the appropriate time. At a minimum, inspections should be performed twice per year (i.e. spring and fall). However, more frequent inspections may be necessary in climates where winter sanding operations may lead to rapid accumulations, or in equipment wash-down areas. Installations should also be inspected more frequently where excessive amounts of trash are expected.

A visual inspection should ascertain that the system components are in working order and that there are no blockages or obstructions in the inlet chamber, flumes or outlet channel. The inspection should also quantify the accumulation of hydrocarbons, trash and sediment in the system. Measuring pollutant accumulation can be done with a calibrated dipstick, tape measure or other measuring instrument. If absorbent material is used for enhanced removal of hydrocarbons, the level of discoloration of the sorbent material should also be identified during inspection. It is useful and often required as part of an operating permit to keep a record of each inspection. A simple form for doing so is provided in this Inspection and Maintenance Guide.

Access to the Cascade Separator unit is typically achieved through one manhole access cover. The opening allows for inspection and cleanout of the center chamber (cylinder) and sediment storage sump, as well as inspection of the inlet chamber and slanted skirt. For large units, multiple manhole covers allow access to the chambers and sump.

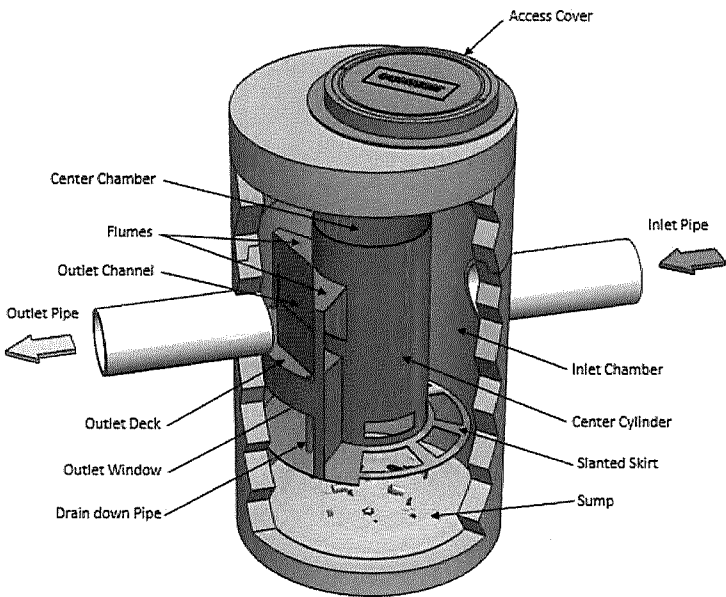
The Cascade Separator system should be cleaned before the level of sediment in the sump reaches the maximum sediment depth and/or when an appreciable level of hydrocarbons and trash has accumulated. If sorbent material is used, it must be replaced when significant discoloration has occurred. Performance may be impacted when maximum sediment storage capacity is exceeded. Contech recommends maintaining the system when sediment level reaches 50% of maximum storage volume. The level of sediment is easily determined by measuring the distance from the system outlet invert (standing water level) to the top of the sediment pile. To avoid underestimating the level of sediment in the chamber, the measuring device must be lowered to the top of the sediment pile carefully. Finer, silty particles at the top of the pile typically offer less resistance to the end of the rod than larger particles toward the bottom of the pile. Once this measurement is recorded, it should be compared to the chart in this document to determine if the height of the sediment pile off the bottom of the sump floor exceeds 50% of the maximum sediment storage.

Cleaning

Cleaning of a Cascade Separator system should be done during dry weather conditions when no flow is entering the system. The use of a vacuum truck is generally the most effective and convenient method of removing pollutants from the system. Simply remove the manhole cover and insert the vacuum tube down through the center chamber and into the sump. The system should be completely drained down and the sump fully evacuated of sediment. The areas outside the center chamber and the slanted skirt should also be washed off if pollutant build-up exists in these areas.

In installations where the risk of petroleum spills is small, liquid contaminants may not accumulate as quickly as sediment. However, the system should be cleaned out immediately in the event of an oil or gasoline spill. Motor oil and other hydrocarbons that accumulate on a more routine basis should be removed when an appreciable layer has been captured. To remove these pollutants, it may be preferable to use absorbent pads since they are usually less expensive to dispose than the oil/water emulsion that may be created by vacuuming the oily layer. Trash and debris can be netted out to separate it from the other pollutants. Then the system should be power washed to ensure it is free of trash and debris.

Manhole covers should be securely seated following cleaning activities to prevent leakage of runoff into the system from above and to ensure proper safety precautions. Confined space entry procedures need to be followed if physical access is required. Disposal of all material removed from the Cascade Separator system must be done in accordance with local regulations. In many locations, disposal of evacuated sediments may be handled in the same manner as disposal of sediments removed from catch basins or deep sump manholes. Check your local regulations for specific requirements on disposal. If any components are damaged, replacement parts can be ordered from the manufacturer.



Cascade Separator® Maintenance Indicators and Sediment Storage Capacities

Model Number	Diameter		Distance from Water Surface to Top of Sediment Pile		Sediment Storage Capacity	
	ft	m	ft	m	y³	m³
CS-3	3	0.9	1.5	0.5	0.4	0.3
CS-4	4	1.2	1.5	0.5	0.7	0.5
CS-5	5	1.3	1.5	0.5	1.1	0.8
CS-6	6	1.8	1.5	0.5	1.6	1.2
CS-8	8	2.4	1.5	0.5	2.8	2.1
CS-10	10	3.0	1.5	0.5	4.4	3.3
CS-12	12	3.6	1.5	0.5	6.3	4.8

Note: The information in the chart is for standard units. Units may have been designed with non-standard sediment storage depth.



A Cascade Separator unit can be easily cleaned in less than 30 minutes.



A vacuum truck excavates pollutants from the systems.



Cascade Separator® Inspection & Maintenance Log

Cascade Model:			Location:		
Date	Depth Below Invert to Top of Sediment¹	Floatable Layer Thickness²	Describe Maintenance Performed	Maintenance Personnel	Comments

1. The depth to sediment is determined by taking a measurement from the manhole outlet invert (standing water level) to the top of the sediment pile. Once this measurement is recorded, it should be compared to the chart in the maintenance guide to determine if the height of the sediment pile off the bottom of the sump floor exceeds 50% of the maximum sediment storage. Note: to avoid underestimating the volume of sediment in the chamber, the measuring device must be carefully lowered to the top of the sediment pile.
2. For optimum performance, the system should be cleaned out when the floating hydrocarbon layer accumulates to an appreciable thickness. In the event of an oil spill, the system should be cleaned immediately.




SUPPORT

- Drawings and specifications are available at www.ContechES.com.
 - Site-specific design support is available from our engineers.
- ©2020 Contech Engineered Solutions LLC, a QUIKRETE Company

Contech Engineered Solutions LLC provides site solutions for the civil engineering industry. Contech's portfolio includes bridges, drainage, sanitary sewer, stormwater, and earth stabilization products. For information, visit www.ContechES.com or call 800.338.1122.

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Cascade Separator Maintenance 08/20



800.925.5240
www.ContechES.com

**PERMANENT EASEMENT
FOR STORM SEWERS AND SURFACE DRAINAGE**

Sidwell #88-20-11-101-~~062~~⁰⁶⁷ (pt)

MOD DENT HOLDINGS, L.L.C., a Michigan Limited Liability Company, Grantor, whose address 5980 Rochester Road, Troy, MI 48085, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **storm sewers and surface drainage**. Grantor is owner of a property described in Exhibit "A" and grants a perpetual easement as depicted in Exhibit "B".

SEE ATTACHED EXHIBIT "A" AND EXHIBIT "B" ATTACHED HERETO AND
BY REFERENCE MADE A PART OF

Grantor authorizes Grantee to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s)
this 30th day of March A.D. 2022.

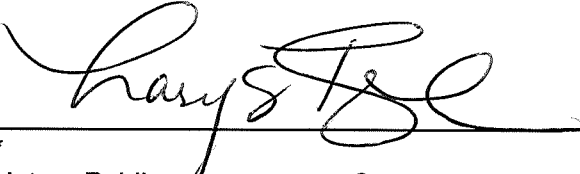
MOD DENT HOLDINGS, L.L.C.
a Michigan limited liability company

By  (L.S.)
Raffi S. Belian
Its: Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 30th day of March, 2022, by Raffi S. Belian, Member of Mod Dent Holdings, L.L.C., a Michigan limited liability company, on behalf of the company.

LARYSA FIGOL
Notary Public, State of Michigan
County of Oakland
My Commission Expires 03-02-2024
Acting in the County of Oakland


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larysa Figol, SR/WA
 City of Troy
 500 W. Big Beaver Road
 Troy, MI 48084

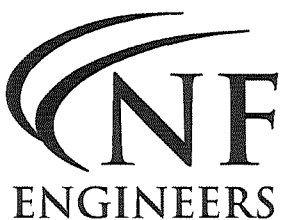
Return to: City Clerk
 City of Troy
 500 W. Big Beaver Road
 Troy, MI 48084

Exhibit A

PROPERTY DESCRIPTION

LEGAL DESCRIPTION (PARCEL 20-11-101-022)

A PARCEL OF LAND LYING IN THE NORTHWEST 1/4 OF SECTION 11, TOWN 2 NORTH, RANGE 11 EAST, CITY OF TROY, OAKLAND COUNTY, MICHIGAN, DESCRIBED AS COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 11; THENCE ALONG THE NORTH LINE OF SAID SECTION, NORTH 88°55'00"EAST 276.00 FEET; THENCE SOUTH 01°33'00" EAST, 33.00 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 01°33'00"EAST 137.00 FEET; THENCE SOUTH 88°55'00" WEST 244.13 FEET TO THE EAST LINE OF ROCHESTER ROAD (83 FEET WIDE); THENCE ALONG SAID EAST LINE, BEING ON A CURVE TO THE LEFT, HAVING A RADIUS OF 19068.70 FEET, A CENTRAL ANGLE OF 00°36'10"; AN ARC OF 200.60 FEET AND A CHORD BEARING SOUTH 01°17'28" EAST 200.59 FEET, AND NORTH 86°06'00"EAST 17.00 FEET, AND ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 19051.70 FEET, A CENTRAL ANGLE OF 00°27'00", AN ARC OF 150.00 FEET, AND A CHORD BEARING SOUTH 02°00'16"EAST 149.99 FEET. THENCE NORTH 55°13'11"EAST 291.72 FEET; THENCE NORTH 36°39'30"EAST 237.42 FEET; THENCE SOUTH 88°55'00"WEST 146.89 FEET; THENCE NORTH 01°33'00"WEST 137.00 FEET TO THE SOUTH LINE OF SQUARE LAKE ROAD (66 FEET WIDE); THENCE ALONG SAID SOUTH LINE, SOUTH 88°55'00"WEST 17.04 FEET TO THE POINT OF BEGINNING.



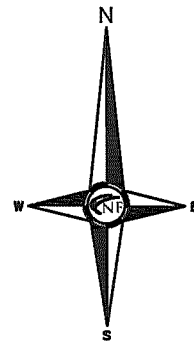
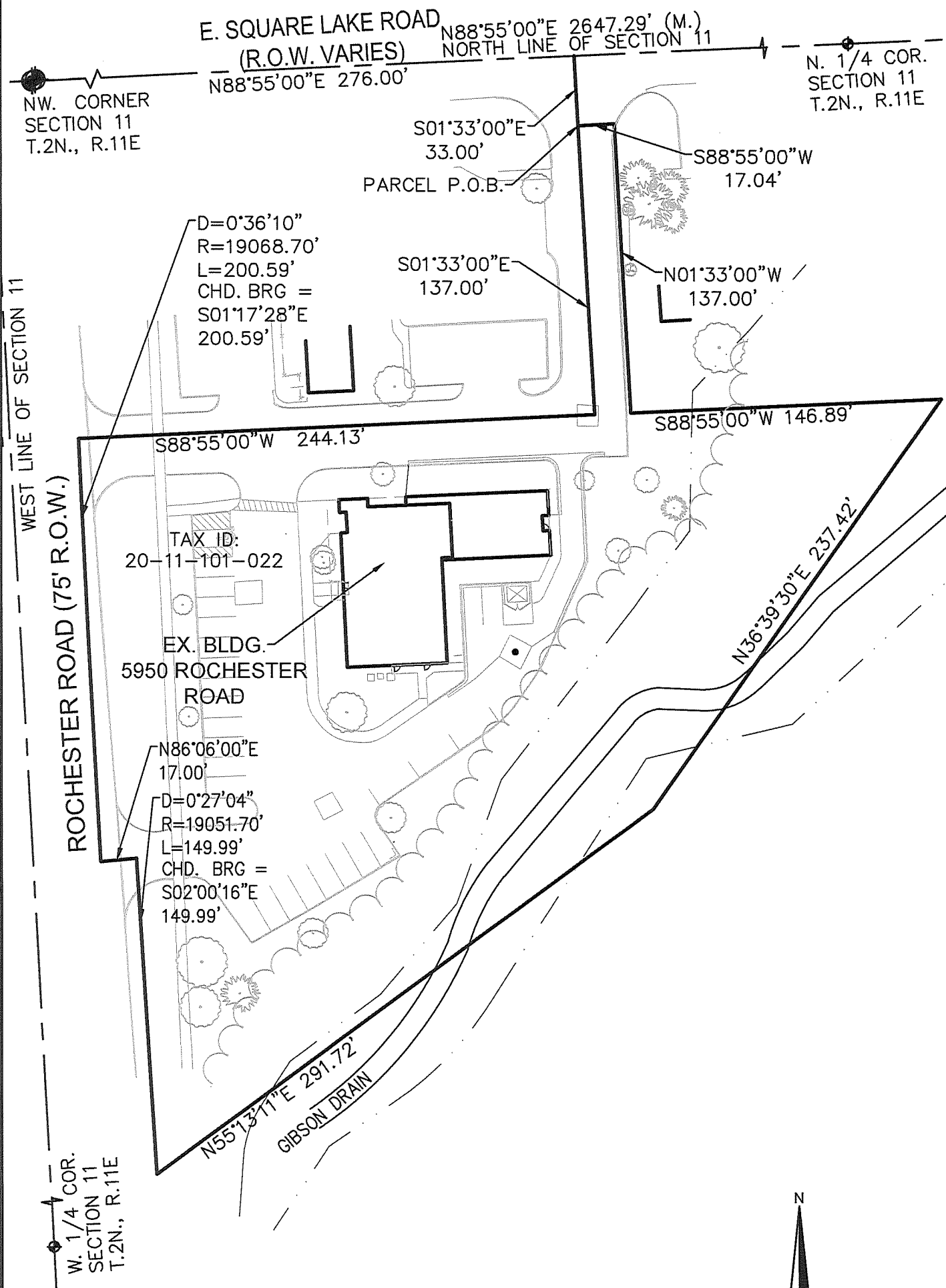
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.

DATE	DRAWN	JOB NO.	SHEET
01-11-2022	M.H.	M333	2 of 2

Exhibit A

PROPERTY SKETCH



NF
ENGINEERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.

SCALE
1" = 60'

DATE
01-11-2022

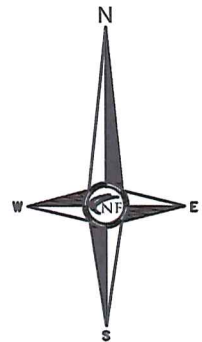
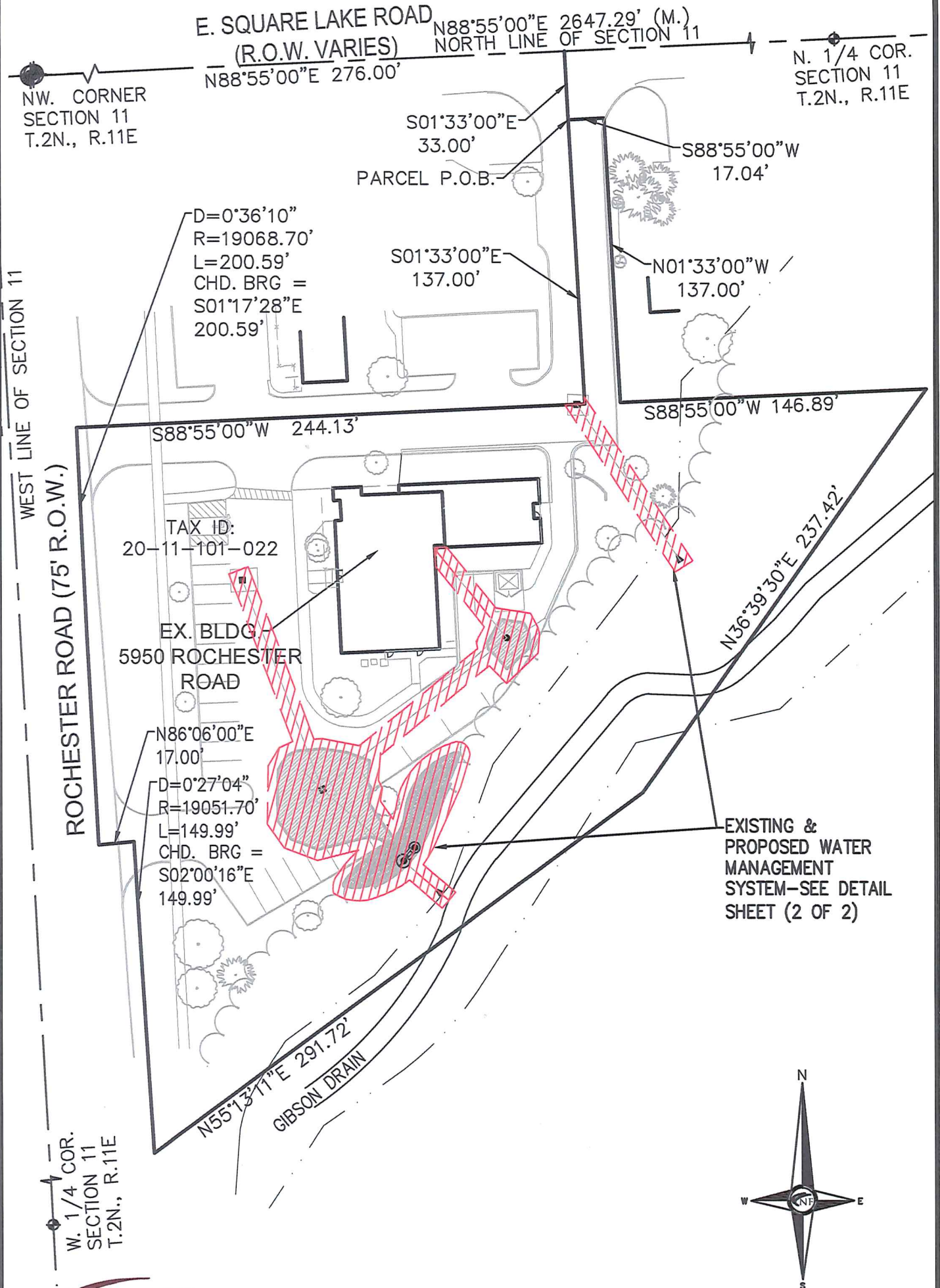
DRAWN
M.H.

JOB NO.
M333

SHEET
1 of 2

Exhibit B

OVERALL STORMWATER MANAGEMENT SYSTEM SKETCH



NF
ENGINEERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.

SCALE
1" = 60'

DATE
01-11-2022

DRAWN
M.H.

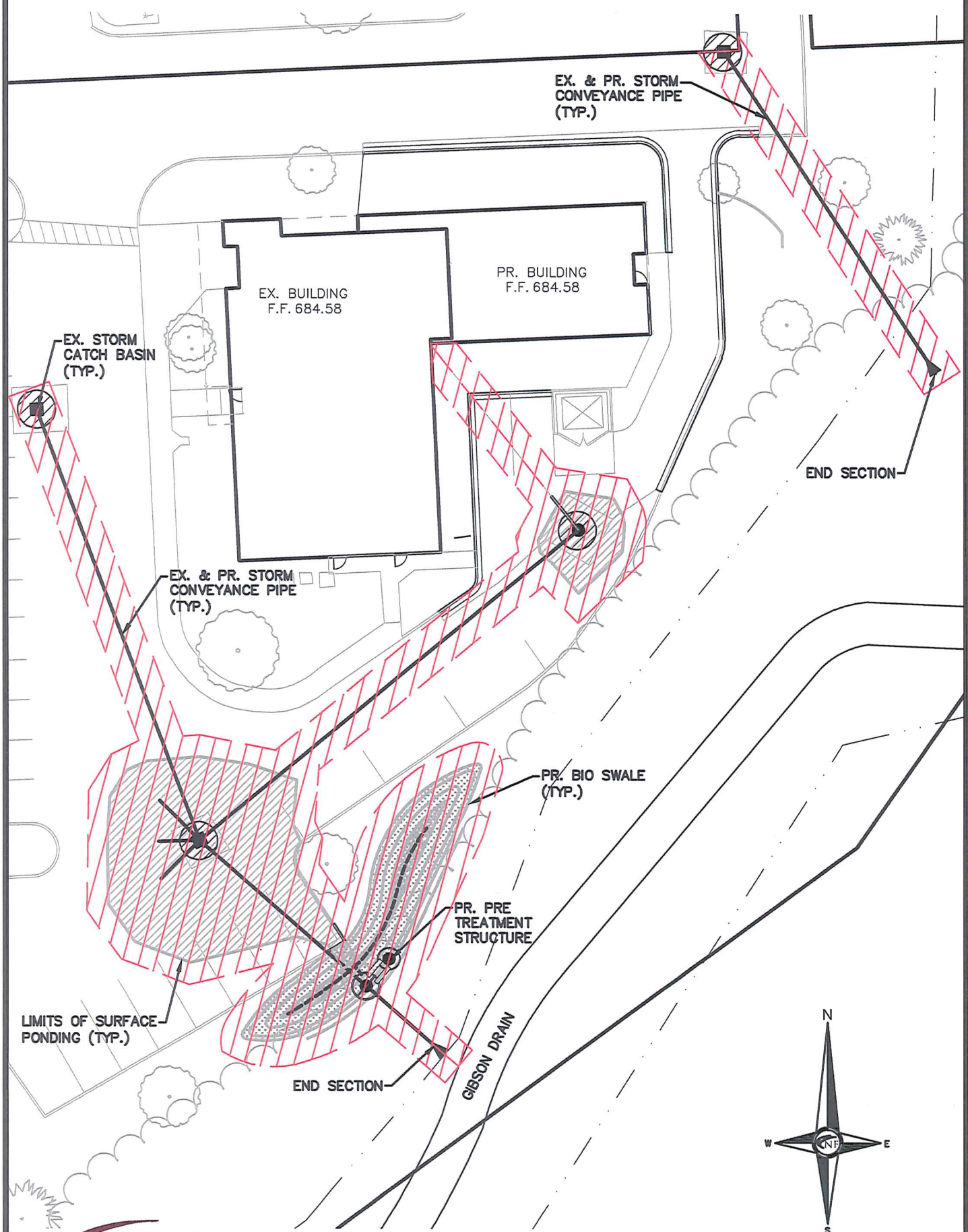
JOB NO.
M333

SHEET
1 of 2




INDICATES LIMITS OF MAINTENANCE FOR
STORMWATER MANAGEMENT SYSTEM

Exhibit B
STORMWATER MANAGEMENT SYSTEM DETAIL SKETCH



NF
ENGINEERS
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257

PREPARED FOR:
MOISEEV/GORDON
ASSOCIATES, INC.

 INDICATES LIMITS OF MAINTENANCE FOR
STORMWATER MANAGEMENT SYSTEM

SCALE	DATE	DRAWN	JOB NO.	SHEET
1" = 30'	01-11-2022	M.H.	M333	2 of 2



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-09

CITY COUNCIL AGENDA ITEM

Date: April 4, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Kurt Bovensiepe, Public Works Director
William J. Huotari, City Engineer

Subject: Act 51 Mileage Certification for 2021

History

In accordance with the guidelines for adding or deleting streets to the annual road mileage certification for cities and villages, the following non-platted streets require a resolution from Council to accept jurisdiction of these streets.

Additions:

Meadowlark	214.92 ft.	Meadowlark
Hart	103.86 ft.	West Troy Meadows
Webb	70.00 ft.	West Troy Meadows
Virgilia	547.78 ft.	West Troy Meadows

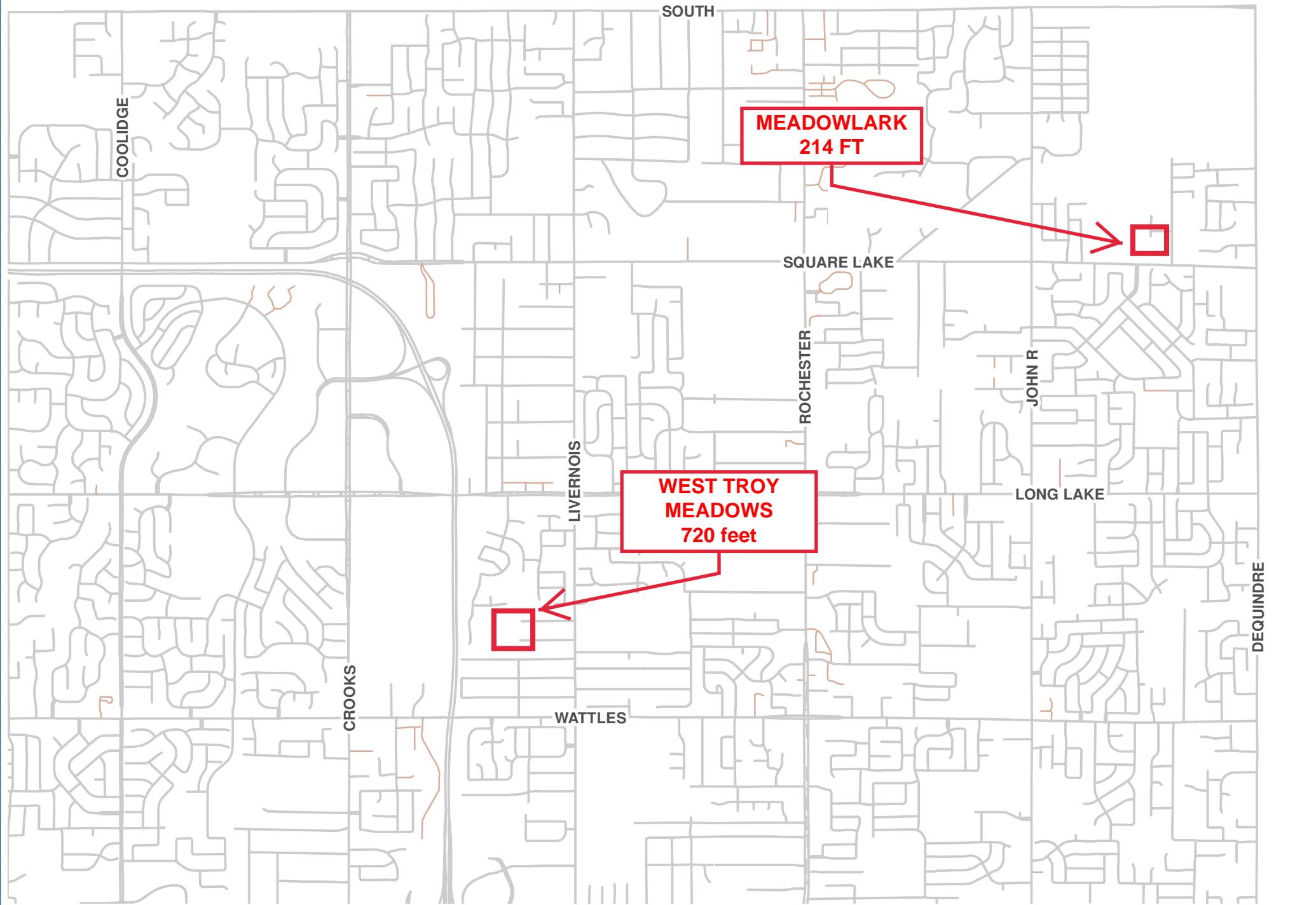
The addition of these local streets will bring the local road mileage total to 270.25 miles, the major total will remain at 57.34 miles.

Financial

The City of Troy's allocation of Michigan Transportation Funds is based on the number of miles of road under City jurisdiction. The roads listed under additions are under control of the City, open for public purposes, and are being maintained by the City. It is necessary that the foregoing roads be added to the Act 51 mileage report so that transportation funds can be properly allocated to the City of Troy.

Recommendation

It is recommended that the roads listed above, under additions, be accepted and certified for the Act 51 mileage report.



The Historic District Study Committee meeting began at 5:30 pm p.m. on October 5, 2021, in Niles-Barnard House, Troy Historic Village.

1. ROLL CALL

Present:

Barb Chambers
Timothy McGee
Kent Voigt

Also Present:

R. Brent Savidant, Community Development Director
Renis Nushaj, Applicant

2. APPROVAL OF AGENDA

Moved by: Voigt
Seconded by: McGee

RESOLVED, To approve the Agenda as prepared.

Yes: All present (3)

MOTION CARRIED

3. APPROVAL OF MINUTES

Moved by: Voigt
Seconded by: McGee

RESOLVED, To approve minutes of July 19, 2021, as presented.

Yes: All present (3)

MOTION CARRIED

4. PUBLIC HEARING – PRELIMINARY REPORT, APPLICATION TO DE-LIST A HISTORIC PROPERTY – 54 E SQUARE LAKE

Mr. Savidant presented the Preliminary Report to De-List 54 E Square Lake Road.

General discussion followed.

The integrity of the property is non-compliant to historical resource standards and the historic character has been eliminated. For this reason the Committee supports de-listing.

Moved by: Voigt
Seconded by: McGee

RESOLVED, The Historic District Study Committee hereby approves the Preliminary Report to De-List 54 E. Square Lake.

BE IT FURTHER RESOLVED, The Historic District Study Committee hereby requests that the Planning Department transmit copies of the Preliminary Report to City Council, the Planning Commission, the Historic District Commission, the Michigan Historical Commission and the State Historic Preservation Review Board, and any additional review body required by the State Historic Preservation Officer.

BE IT FINALLY RESOLVED, The Historic District Study Committee hereby requests the Planning Department to schedule a public hearing not less than sixty (60) days after the transmittal of the report to the above listed organizations.

Yes: All present (3)

MOTION CARRIED

5. PUBLIC COMMENT

There was no one present who wished to speak.

Chairperson Chambers adjourned the meeting at 6:01 pm

G:\Historic District Study Committee\54 E Square Lake\Minutes\HDSC Minutes 2021 10 05 FINAL.docx

Civil Service Commission (Act 78) – Minutes - Final**November 9, 2021**

A Meeting of the Civil Service Commission (Act 78) was held Tuesday, November 9, 2021 at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman/President McGinnis called the meeting to order at 9:30 AM.

A. ROLL CALL:

PRESENT: Chairman/President Donald E. McGinnis, Jr.
Commissioner David Cannon
Commissioner John Steele-Absent

ALSO PRESENT: Lori Grigg Bluhm, City Attorney
Frank Nastasi, Police Chief
M. Aileen Dickson, City Clerk
Destiney Bodnovich, Human Resources Specialist

B. APPROVAL OF MINUTES:**1. Approval of Minutes of Thursday, August 5, 2021**

Resolution #CSC-2021-11-11

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Thursday, August 5, 2021, meeting as presented.

Yes: Cannon, McGinnis

No: None

Absent: Steele

MOTION CARRIED

C. PETITIONS AND COMMUNICATIONS: None**D. REPORTS: None****E. OLD BUSINESS: None****F. NEW BUSINESS:**

1. **Approval of Eligible List for Police Officer**

The Police Officer eligible list will be available on the Human Resources [Civil Service Act 78 Postings](https://troymt.gov/departments/human_resources/required_public_postings.php) webpage at (https://troymt.gov/departments/human_resources/required_public_postings.php) and on the postings board outside the Human Resources Department in City Hall immediately following the Civil Service Commission (Act 78) Meeting.

Resolution #CSC-2021-11-12

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the eligible list for Police Officer as presented.

Yes: Cannon, McGinnis

No: None

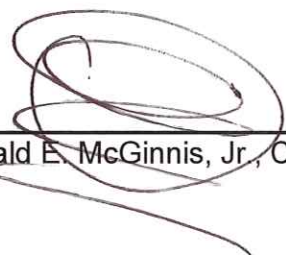
Absent: Steele

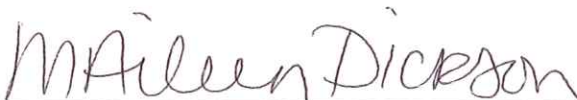
MOTION CARRIED

G. **PUBLIC COMMENT:** None

H. **ADJOURNMENT:**

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 9:44 AM.



Donald E. McGinnis, Jr., Chairman

M. Aileen Dickson, City Clerk

A meeting of the Troy Election Commission was held February 16, 2022, at City Hall, 500 W. Big Beaver Road. City Clerk Dickson called the Meeting to order at 10:00 AM.

Roll Call:

PRESENT: Steve Sadlier, Ray Watts, M. Aileen Dickson

Approval of Minutes

Resolution # EC-2022-02-01

Motion by Watts

Seconded by Sadlier

RESOLVED, That the Election Commission Meeting Minutes of September 23, 2021, are **APPROVED** as printed.

Yes: All-3

No: None

MOTION CARRIED

Recommendation to Troy City Council for Approval of the City of Troy Precinct Boundaries and Polling Locations

Resolution # EC-2022-02-02

Motion by Sadlier

Seconded by Watts

WHEREAS, The City of Troy has 31 precincts, as established in 2002; and 18 polling locations, as established in 2002; and

WHEREAS, Due to population growth in the City of Troy, it is necessary and reasonable to amend the precinct boundary lines in order to accommodate the increased population in certain areas of the City, while maintaining registered voter population levels in each precinct under the maximum set by Michigan Election Law; and

WHEREAS, The rearrangement of precinct boundaries is governed under Michigan Election Law (MCL 168.654-661), and must be submitted to the Michigan Department of State by April 4, 2022; and

WHEREAS, Michigan Election Law requires that the precinct boundaries must be approved by the Troy Election Commission prior to the approval of the Troy City Council;

THEREFORE, BE IT RESOLVED, That the Troy Election Commission hereby **APPROVES** the proposed precinct boundaries and polling locations, which will increase

the number of precincts to 37 and the number of polling locations to 20, as submitted by the Troy City Clerk, and **RECOMMENDS** approval to Troy City Council.

PRECINCT #	BOUNDARY DESCRIPTION	POLLING LOCATION
1	Section 1 in its entirety	Evanswood Church of God 2601 E. Square Lake Rd.
2	Portion of Section 2 that lies within Troy School District boundary	Woodside Bible Church 6600 Rochester Rd.
3	Portions of Sections 2, 3 and 4 that lie within Avondale School District boundary	First United Methodist Church 6363 Livernois Rd.
4	Portions of Sections 3 and 4 that lie within Troy School District boundary	First United Methodist Church 6363 Livernois Rd.
5	Portions of Sections 5 and 6 that lie within the Avondale School District boundary	Faith Apostolic Church 6710 Crooks Rd.
6	Portion of Section 6 that lies within the Troy School District boundary	Troy Nature Center 6685 Coolidge Hwy.
7	Portion of Section 7 from the west boundary line of the Troy School District, to the portion of Section 8 west of Coolidge Hwy	St. Stephen Episcopal Church 5500 Adams Rd.
8	Portion of Section 8 east of Coolidge Hwy	Northfield Hills Baptist Church 1800 W. Long Lake Rd.
9	Sections 9 and 10 in their entirety	SALT Church 5475 Livernois
10	Section 11 in its entirety	Woodside Bible Church 6600 Rochester Rd.
11	Portion of Section 12 north of Highbury, east of Harbor, north of Willard, north and east of English	Evanswood Church of God 2601 E. Square Lake Rd.

12	Section 12 south of Highbury, west of Harbor, south of Willard, south and west of English	Bethesda Romanian Pentecostal Church 2075 E. Long Lake Rd.
13	Portion of Section 13 that lies north of north boundary of Mount Vernon Estates, Supervisor's Plat of Broadacres Sub, Wattles Pointe Sub and parcel 88-20-13-301-001	Kensington Community Church 1825 E. Square Lake Rd.
14	Section 14 in its entirety	Bridge Community Church 5700 Rochester Rd.
15	Section 15 in its entirety	Bridge Community Church 5700 Rochester Rd.
16	Portion of Section 16 east of I-75 and the portion of Section 21 east of I-75	First Presbyterian Church 4328 Livernois Rd.
17	Portion of Section 16 west of I-75 and Section 17 in its entirety	St. Nicholas Greek Orthodox Church 760 W. Wattles Rd.
18	Portion of Section 18 that lies within the Troy School District boundary	St. Stephen Episcopal Church 5500 Adams Rd.
19	Portions of Section 19 and 30 that lie within the Troy School District boundary	Lutheran Church of the Master 3333 Coolidge Hwy.
20	Section 20 in its entirety and the portion of Section 21 west of I-75	St. Nicholas Greek Orthodox Church 760 W. Wattles Rd.
21	The portion of Section 22 west of Rochester Road	St. Lucy Croatian Church 200 E. Wattles Rd.
22	Portion of Section 23 that lies North of South Boundary of Dean Estates, West of East Boundary of Dean Estates, North of South Boundary of Raintree Village Sub #2, Raintree Village on the Park Condo and parcels 88-20-23-277-007, 88-20-23-278-016, 88-20-23-401-046	St. Lucy Croatian Church 200 E. Wattles Rd.

23	Portion of Section 24 that lies South of North Boundary of Beaver Trail Sub #3 & #2	St. Joseph Chaldean Catholic Church 2442 E. Big Beaver Rd.
24	Portion of Section 25 that lies East of Milverton, East of East boundary of parcel 88-20-25-177-002, South of South Boundary of parcel 88-20-25-126-018, South of the North Boundary of Eva Haus Sub and parcel 88-20-25-177-007	St. Joseph Chaldean Catholic Church 2442 E. Big Beaver Rd.
25	Portions of Sections 35 and 36 that lie within the Warren Consolidated Schools District boundary	St. George Antiochian Orthodox Church 2160 E. Maple Rd.
26	Portions of Section 27 south of I-75 and west of Rochester Rd.; and Section 34 west of Rochester Rd.	Troy Community Center 3179 Livernois Rd.
27	Section 28 in its entirety; portion of Section 27 north of I-75; portion of Section 26 north of I-75 and within the Troy School District boundary; portion of Section 25 within Troy School District boundary	Troy Community Center 3179 Livernois Rd.
28	Section 29 in its entirety; portion of Section 32 that lies within the Troy School District boundary	Lutheran Church of the Master 3333 Coolidge Hwy.
29	Portions of Section 18, Section 19, Section 30, Section 31 and Section 32 that lie within the Birmingham School District boundary	Central Woodward Christian Church 3955 W. Big Beaver Rd.
30	Portion of Section 35 that lies within the Royal Oak School District boundary; portion of Section 36 that lies within the Lamphere School District boundary	St. Joseph Chaldean Catholic Church 2442 E. Big Beaver Rd.
31	Portions of Sections 6, 7 and 18 that lie within the Bloomfield Hills School District	Troy Nature Center 6685 Coolidge Hwy.
32	Portion of Section 5 that lies within the Troy School District boundary	Faith Apostolic Church 6710 Crooks Rd.

33	Portion of Section 13 that lies south of north boundary of Mt Vernon Estates, Supervisor's Plat of Broadacres Sub, Wattles Pointe Sub and parcel 88-20-13-301-001	Kensington Community Church 1825 E. Square Lake Rd.
34	Portion of Section 24 that lies north of north boundary of Beaver Trail Sub #3 & #2	St. Anastasia Catholic Church 4571 John R Rd.
35	Portion of Section 21 that lies east of Rochester, portion of Section 23 that lies south of south boundary of Dean Estates, east of east boundary of Dean Estates, south of south boundary of Raintree Village Sub #2, Raintree Village on the Park Condo and parcels 88-20-23-277-007, 88-20-23-278-016, 88-20-23-401-046	St. Anastasia Catholic Church 4571 John R Rd.
36	Portion of Sections 26 west of I-75; Section 27 east of Rochester Rd; Section 34 east of Rochester Rd; and Section 35 west of I-75 and north of the Troy School District boundary	Troy Community Center 3179 Livernois Rd.
37	Portions of Sections 26 and 25 that lie within the Warren Consolidated School District and lie west of Milverton, west of east boundary of parcel 88-20-25-177-002, north of south boundary of parcel 88-20-25-126-018, north of the north boundary of Eva Haus Sub and parcel 88-20-25-177-007	St. George Antiochian Orthodox Church 2160 E. Maple Rd.

Yes: All-3
No: None

MOTION CARRIED

Approval of Consolidation of Precincts for May 3, 2022 Special Election

Resolution # EC-2022-02-03
Motion by Sadlier

Seconded by Watts

RESOLVED, That the Election Commission of the City of Troy hereby **AUTHORIZES** that applicable precincts servicing qualified electors in the City of Troy be **CONSOLIDATED** for the May 3, 2022 Special Election in accordance with MCL 168.659.

Yes: All-3
No: None

MOTION CARRIED

Authorization to Conduct Testing for the May 3, 2022 Special Election

Resolution # EC-2022-02-04
Motion by Watts
Seconded by Sadlier

RESOLVED, That the Election Commission hereby **AUTHORIZES** the City Clerk to conduct preliminary and public tests of the programming, equipment and ballots on behalf of the Election Commission for the May 3, 2022 Special Election.

Yes: All-3
No: None

MOTION CARRIED

Public Comment: None

Adjournment:

The meeting was **ADJOURNED** at 10:45 AM.

M. Aileen Dickson, MMC, MiPMC II
City Clerk

A meeting of the Troy Election Commission was held April 6, 2022, at City Hall, 500 W. Big Beaver Road. City Clerk Dickson called the Meeting to order at 9:01 AM.

Roll Call:

PRESENT: Steve Sadlier, M. Aileen Dickson
ABSENT: Ray Watts

Approval of Minutes

Resolution # EC-2022-04-05
Motion by Sadlier
Seconded by Dickson

RESOLVED, That the Election Commission Meeting Minutes of February 16, 2022, are **APPROVED** as submitted.

Yes: Dickson, Sadlier
No: None
Absent: Watts

MOTION CARRIED

Approval of Election Inspector Assignments–May 3, 2022 Special Election

Resolution # EC-2022-04-06
Motion by Sadlier
Seconded by Dickson

RESOLVED, That Election Inspectors be **APPOINTED** for the May 3, 2022 Special Election, as presented by the City Clerk.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **AUTHORIZED** to make emergency appointments as necessary.

Yes: Sadlier, Dickson
No: None
Absent: Watts

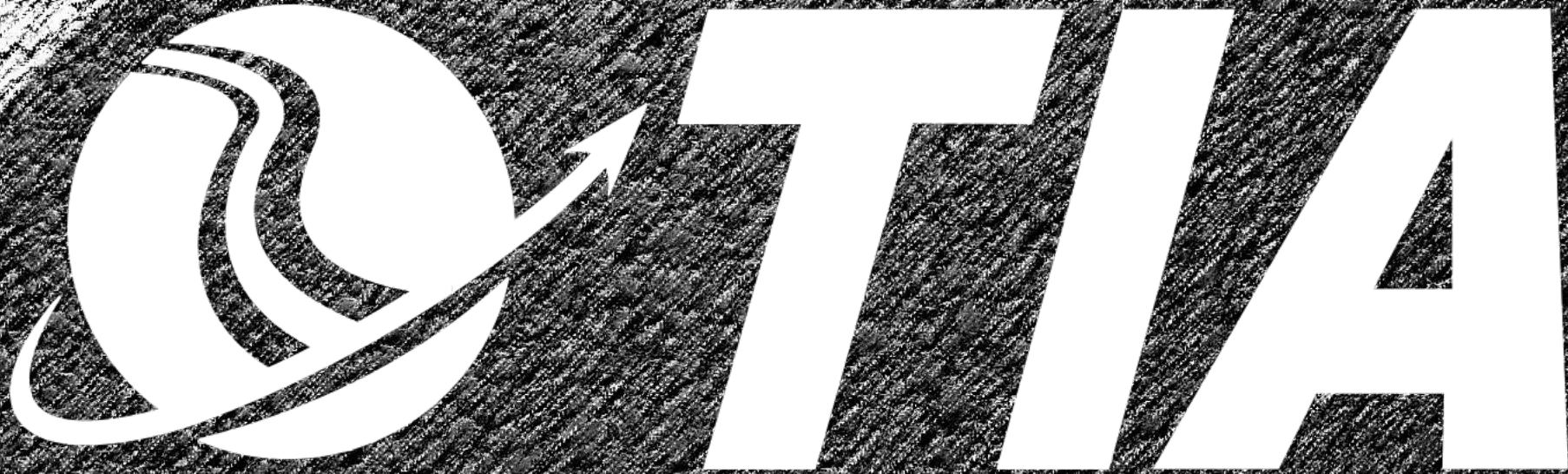
MOTION CARRIED

Public Comment: None

Adjournment:

The meeting was **ADJOURNED** at 9:25 AM.

M. Aileen Dickson, MMC, MiPMC II
City Clerk



TRANSPORTATION IMPROVEMENT ASSOCIATION

2021 REVIEW

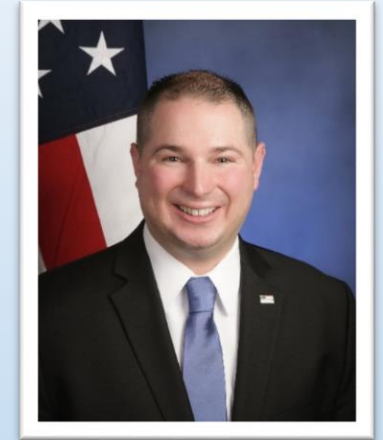
A Message from the CEO

There is no doubt the COVID-19 pandemic made 2021 an unprecedented year of challenges for the Transportation Improvement Association (TIA). Our dedicated employees quickly adapted to working remotely and provided a virtual service model to safely stay connected. These outstanding individuals are the driving force behind the services, program development, and training we deliver each day. As the Chief Executive Officer of TIA, I am incredibly proud and extend my utmost gratitude to all of them.

Although 2021 presented challenges, TIA still made tremendous progress. Our strong spirited employees achieved their strategic goals set earlier in the year. **We collected traffic data at 1,180 locations.** TIA also **completed 421 traffic engineering studies, produced 533 traffic crash reports,** and provided information to numerous government agencies. In addition, **more than 8 million people were educated** on a variety of traffic safety topics through TIA's Drive Safe for the Holidays hourly traffic safety messages on WWJ Newsradio 950, student distracted driving awareness billboard competition, and other public education initiatives. Virtual seminars were also offered to TIA's corporate and government members, and enforcement mobilizations were coordinated.

This past year, TIA also **authorized a nearly \$70,000 project** to integrate TIA's web-based Traffic Crash Analysis Tool (TCAT) with the Michigan Department of Transportation's (MDOT) road network GIS database - ESRI Roads and Highways (R&H). The project is needed due to the State of Michigan discontinuing Framework for the roads and highways database. TIA is constantly performing updates to ensure we maintain our position of having one of the most advanced traffic crash data systems in the world.

Thank you to our employees, board members, trustees, and corporate and government members. Their continued dedication saves lives and prevents injuries. We've shown strength during the toughest of times and I look forward to the many opportunities that await us in 2022!



“This year, more than ever, we have embraced the opportunities presented by this pandemic and we have leveraged them to become more resilient, in providing our high-quality traffic safety services.”

Jim Santilli
Chief Executive Officer

Pushing the Boundaries through Data and Analytics

For 54 years, TIA has helped develop transportation safety improvement projects based on crash data. TIA has licensed and insured professional engineers on staff.

In 2021, exceptional service and engineering expertise was provided to government agencies. In addition, "Traffic Fact Sheets" were published for informational purposes on: Establishing Speed Limits, Roundabouts, and Speed Bumps & Humps.

- Engineering Studies Completed

421

- Requests for Crash Reports

533

- Traffic Counts Completed

1,180

- Other Services Provided

28



"Since 1967, TIA has been one of the premier transportation safety agencies in the world in terms of collecting and analyzing data. Without that data and analysis, none of us would have been able to address safety concerns to the degree that we have."

**Dennis G. Kolar, P.E.
Managing Director
Road Commission for Oakland County**

Training and Networking are Vital

Early Birds Traffic Safety Seminars

January 2021: More than 150 professionals participated. Key topics included: MDOT Update (Paul Ajegba, Director of the Michigan Department of Transportation); Traffic Enforcement During COVID-19 (Col. Joseph Gasper, Director of the Michigan State Police); Law Enforcement Legislative Update (Sheriff Michael Bouchard, Oakland County Sheriff's Office); and Recent Trends in Risky Driving (Jonlee Anderle, Regional Administrator of the National Highway Traffic Safety Administration).



November 2021: More than 200 professionals participated. Key topic was "Automated Vehicle Technology: An Update for First Responders, Engineers, and Public Officials." Speakers included: Chief Jeffrey Dixon of the Florida Highway Patrol; Paul Ajegba, Director of the Michigan Department of Transportation; F/Lt. Matthew Williams of the Michigan State Police; Gurunath Vemulakonda, Manager of Global Safety Policy and Rulemaking at Ford Motor Company; and Lauren Daling, Manager of Advanced Technology Policy at General Motors.



Continuous Training and Networking Opportunities

- Association of Chiefs of Police Meetings (Macomb, Oakland, and Southeast Michigan)
- Governor's Highway Safety Association Annual Meeting
- Intelligent Transportation Society (ITS) of Michigan Board of Directors Meetings
- M-53 Corridor Committee Meetings
- M-59 Traffic Safety Team Meetings
- Michigan Association of Chiefs of Police Mid-Winter Training Conference and Traffic Safety Committee
- Michigan Crash Data Users Group, Distracted Driving Action Team, Motorcycle Safety Action Team, Traffic Engineering Action Team, and Traffic Incident Management
- SEMCOG Road Safety Implementation Team Meetings
- Traffic Crash Analysis Tool (TCAT) Training
- Traffic Safety Committee Meetings
- Regional Transportation Operations Coordinating Committee (RTOCC) Quarterly Meeting

Student Distracted Driving Awareness Billboard Competition

Through a \$20,000 grant provided by State Farm, TIA challenged Michigan high school students to design a distracted driving awareness billboard.

Nearly 50 innovative designs were judged by a selection committee. The winning design was created by Leah Howell, an 11th grade student at the West Shore Educational School District Career and Technical Education Center.

Titled "Choose LIVING, not LOOKING", Howell's design was seen throughout Michigan. More than 7 million impressions were made.

"Congratulations to Leah Howell for creating a distracted driving awareness message to save lives and prevent injuries on our roads," said Wayne County Sheriff Raphael Washington. "According to the U.S. Department of Transportation, drivers who use a hand-held device are 4 times more likely to get into a crash serious enough to cause injury. Texting drivers are 23 times more likely to be involved in a crash."



(left to right) Jim Santilli, CEO of TIA; State Representative Jack O'Malley; Leah Howell, an 11th grade student at the West Shore Educational School District Career and Technical Education Center; and State Senator Curtis VanderWall. On May 10, 2021, Howell received a Special Tribute that was also signed by Governor Gretchen Whitmer and Lt. Governor Garlin Gilchrist.

HANDS-FREE MICHIGAN



On April 29, 2021, TIA joined State Senator Ruth Johnson (R-Holly) to announce Senate Bill 409. SB 409 would expand the state's current texting-while-driving ban to all portable electronic devices unless being used by the driver in a "hands-free" manner.

Laurel Zimmerman is the mother of Ally Zimmerman, a 16-year-old Romeo High School student who was hit by a distracted driver in December 2010 and later died from her injuries. She has been working with TIA on distracted driving awareness and hands-free initiatives since 2011.

"My daughter, Ally, lost her life in 2011 due to a distracted driver," said Zimmerman. "Too many families have lost a loved one as a result of distracted driving. Ally was passionate about helping others and would want this bill passed."

Jim Freybler, who lost his son to texting and driving, supports the ban on hand-held cell phone use. He joined the Hands-Free Michigan Campaign during 2016.

"As drivers, we all have the ability to save lives and prevent injuries through the choices we make," said Freybler. "A brief distraction can take away a loved one forever. Please remember my son, Jacob, and don't drive distracted."

TIA's CEO, Jim Santilli, conducted extensive research and provided State Representative Martin Howrylak with language for a hands-free distracted driving bill that was introduced in the Michigan Legislature during 2016 (HB 5867) and 2017 (HB 4466). Johnson used the language to introduce SB 288 during 2019 and SB 409 during 2021.

On September 24, 2016, TIA launched the official Hands-Free Michigan website. For more information, please visit: www.handsfreemichigan.com



State Senator Ruth Johnson, Oakland County Sheriff Michael J. Bouchard, and Jim Santilli, CEO of TIA announce new Senate legislation on April 26, 2019. They were joined by Laurel Zimmerman, and Jim and Diane Freybler. Zimmerman lost her daughter, Ally. The Freybler's lost their son, Jacob.

Operation Ghost Rider

Strength in Innovation and Working Together



Operation Ghost Rider is an innovative traffic safety initiative, coordinated by TIA. Unmarked “spotter” vehicles, containing a law enforcement officer passenger, look for distracted drivers. Once a violation is spotted, they radio a fully-marked law enforcement unit to initiate a traffic stop. During 2021, this initiative was held in Macomb, Oakland and Wayne Counties on May 19th and 20th.

The following agencies participated: Auburn Hills Police Department, Chesterfield Police Department, Clinton Township Police Department, Macomb County Sheriff's Office, Michigan State Police, Oakland County Sheriff's Office, Shelby Township Police Department, Sterling Heights Police Department, Taylor Police Department, and Utica Police Department.

OFFICERS	38
VEHICLES STOPPED	326
CITATIONS ISSUED	278
ARRESTS	4

OFFICERS	39
VEHICLES STOPPED	347
CITATIONS ISSUED	311
ARRESTS	13

May 19
5 Hours

May 20
5 Hours

“As a former fatal accident investigator, I have seen the terrible tragedy of distracted driving. It is high on our priority list to prevent this danger through a combination of education and enforcement.”

**Sheriff Michael J. Bouchard
Oakland County**

Enforcement Grants

Oakland County Traffic Enforcement Grant: *2021 Total Award - \$235,583.00

January	Driving Under the Influence (DUI)
February (optional)	DUI
March (optional)	DUI
May & June	Seat Belt Enforcement
July	DUI and Seatbelt Enforcement
August & September	DUI
October (optional)	DUI and Seatbelt Enforcement

* Funding made available from the Michigan Office of Highway Planning (OHSP)

Traffic Stops	4,969	Seat Belt/Child Seat Violations	1,170
Operating While Impaired (OWI)	62	Operating While Drunk/Drugged	16
Speeding Violations	847	Other Moving/Non-Moving Violations	1,568
Misdemeanor Arrests	244	Felony Arrests	21

“During the first six months of 2021, motor vehicle crash deaths jumped nearly 20 percent - the largest increase of this type ever recorded in the history of the Fatality Analysis Reporting System (FARS).”

Advocates for Highway and Auto Safety



“This grant and these added patrol hours, make a difference. One stop at a time, one citation at a time, one arrest at a time, we make the roadways safer with less distracted and intoxicated/impaired drivers.”

-Sgt. Brad Connell, White Lake Township Police Department

S4SD

STRIVE 4 A SAFER DRIVE ▲

Students at 24 Michigan high schools participated in *Strive for a Safer Drive* (S4SD) in 2021.

S4SD is a joint effort between Ford Driving Skills for Life (DSFL) and the Michigan Office of Highway Safety Planning. The goal of the campaign is to reduce the leading cause of death for teens: traffic crashes. TIA's S4SD Coordinator, Kayla Thomas-Wright, manages this grant-funded program.

Risky and dangerous behavior - such as speeding or distracted driving - and inexperience are the primary factors contributing to teen driver fatalities.

The S4SD campaign encourages teens to talk to other teens and community members about making safe driving choices. Schools develop and implement a student-led, peer-to-peer traffic safety awareness campaign. Campaign topics may include speeding, seat belts, pedestrian, bicyclist and passenger safety as well as impaired, distracted, night-time and winter driving.



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Ford Motor Company
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(Board Member Since 2011)

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Oakland County
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Training Academy
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Department of Public Safety
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Chief of Police
Holly Police Department
(Board Member Since 2007)

DOUGLAS E. PATTON
Jupiter Consulting, LLC
(Board Member Since 2018)

ROBERT J. SHELIDE
Chief of Police
Shelby Township Police
Department
(Board Member Since 2018)

ROBERT TOWNSEND
Vice President
Corporate Services
DENSO International America, Inc.
(Board Member Since 2019)

Trustees

PAUL C. AJEGBA, P.E.
Director
Michigan Department of Transportation

MICHAEL J. BOUCHARD
Sheriff
Oakland County

DAVID COULTER
County Executive
Oakland County

COL. JOSEPH M. GASPER
Director
Michigan State Police

BARBARA ROSSMANN
President and Chief Executive Officer
Henry Ford Macomb Hospitals
Chief Nursing Officer
Henry Ford Health System

RAPHAEL WASHINGTON
Sheriff
Wayne County

ANTHONY M. WICKERSHAM
Sheriff
Macomb County

Employees

ADMINISTRATION

JIM SANTILLI
Chief Executive Officer

CAPTAIN (RET.) MONICA YESH
Chief Operating Officer

COLONEL (RET.) KRISTE KIBBEY ETUE
Director of External Affairs

JIM NANTAIS
Director of Finance

IRENE CHRISTY, RSP1
Traffic Engineer

OSCAR DELEON
Data Collection Technician

DAVE RODRIGUEZ
Data Collection Technician

BRIAN SAINT
Data Collection Technician

JOHN WARD
Data Collection Technician

EDUCATION

KAYLA THOMAS-WRIGHT
S4SD Program Coordinator

ENGINEERING

CHUCK KELLER, P.E.
Director of Engineering

DAVID F. ALLYN
Traffic Engineer

Corporate Members

Titanium Members (\$40,000)



Sapphire Member (\$20,000)



Ruby Member (\$10,000)



Platinum Member (\$5,000)



Gold Members (\$2,500)



Bronze Member (\$500)



Government Members

COUNTY MEMBERS (4)

Kent County Road Commission
Macomb County Department of Roads
Oakland County
Road Commission for Oakland County

MUNICIPAL MEMBERS (55)

Calhoun County

Battle Creek

Kent County

Grand Rapids

Macomb County

Center Line
Shelby Township

Oakland County

Addison Township
Auburn Hills
Berkley
Beverly Hills
Birmingham
Bloomfield Township
Bloomfield Village Association
Brandon Township
Clarkston

Clawson
Commerce Township
Farmington
Farmington Hills
Ferndale
Groveland Township
Highland Township
Holly
Holly Township
Huntington Woods
Independence Township
Lake Orion
Lathrup Village
Leonard Township
Lyon Township
Milford
Northville
Northville
Novi
Oak Park
Oakland Township
Orchard Lake
Orion Township
Pleasant Ridge
Rochester
Rochester Hills
Royal Oak
South Lyon
Southfield

Springfield Township
Sylvan Lake
Troy
Walled Lake
Waterford Township
West Bloomfield Township
White Lake Township
Wixom
Wolverine Lake

St. Clair County

Port Huron

Wayne County

Grosse Pointe
Grosse Pointe Park
Grosse Pointe Shores
Grosse Pointe Woods

METROPOLITAN PLANNING ORGANIZATION MEMBERS (1)

Battle Creek Area Transportation
Study (BCATS)



As Michigan residents and visitors continue to get into their vehicles to travel to work and school, run errands, and enjoy family vacations, we all must remain steadfast on transportation safety issues.

TIA will continue to work with federal, state, county, local, and corporate partners on initiatives to reduce traffic crashes, deaths and injuries.

For more information, and to stay informed, please visit: www.tiasafety.us

**Transportation Improvement Association
100 E. Big Beaver Rd., Suite 910
Troy, Michigan 48083**

(248) 334-4971 Office | (248) 475-3434 Fax



March 29, 2022

Chief Chuck Riesterer
Troy Fire Department
1019 E Big Beaver Road
Troy, MI 48083

Dear Chief Riesterer:

On behalf on the Detroit Lions and Ford Field, please accept my sincere appreciation for the donation of the following fire hose and equipment:

6 pieces of 50' 1 3/4" firehose
1 piece of 100' 1 3/4" firehose
1 piece of 10' 2 1/2 " firehose
1 3/4' to 2 1/2" adapter
1 3/4" adjustable fire nozzle

This equipment allowed our crew to use a different approach to cleaning the tunnel to the field after hosting 3 dirt events at Ford Field. As a result, we were able to save several man hours and perform a deeper clean than would have been otherwise possible.

If there is ever anything we can do to return the favor, or otherwise help out the Troy Fire Department, please do not hesitate to ask. We appreciate your support and partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Argust".

Todd Argust
VP Operations