



# TROY CITY COUNCIL

## REGULAR MEETING AGENDA

**MAY 9, 2022**  
CONVENING AT 7:30 P.M.

**Submitted By  
The City Manager**

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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500 West Big Beaver  
Troy, MI 48084  
troymi.gov

The Honorable Mayor and City Council Members

City of Troy  
500 West Big Beaver  
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at [CityManager@troymi.gov](mailto:CityManager@troymi.gov) or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,  
City Manager



## Chapter 14A – Elected and Appointed Persons’ Ethics Ordinance Section 14.3 Annual Training and Acknowledgement

We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons’ Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.

Signed this 8<sup>th</sup> day of November, 2021.

A blue ink signature of Mayor Ethan Baker, written in a cursive style.

Mayor Ethan Baker

A blue ink signature of Council Member Edna Abraham, written in a cursive style.

Council Member Edna Abraham

A blue ink signature of Council Member Rebecca Chamberlain-Creanga, written in a cursive style.

Council Member Rebecca Chamberlain-Creanga

A blue ink signature of Council Member David Hamilton, written in a cursive style.

Council Member David Hamilton

A blue ink signature of Council Member Theresa Brooks, written in a cursive style.

Council Member Theresa Brooks

A blue ink signature of Mayor Pro Tem Ann Erickson Gault, written in a cursive style.

Mayor Pro Tem Ann Erickson Gault

A blue ink signature of Council Member Ellen Hodorek, written in a cursive style.

Council Member Ellen Hodorek





# CITY COUNCIL AGENDA

May 9, 2022 – 7:30 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: [www.troymi.gov/webcast](http://www.troymi.gov/webcast)

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

**INVOCATION: Pastor Felix Quinones from Woodside Bible Church** **1**

**PLEDGE OF ALLEGIANCE:** **1**

**A. CALL TO ORDER:** **1**

**B. ROLL CALL:** **1**

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:** **1**

C-1 No Certificates of Recognition and Special Presentations 1

**D. CARRYOVER ITEMS:** **1**

D-1 No Carryover Items 1

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E-1 Adoption of the 2022/23 Annual and Three-Year City Budget (*Introduced by: Mark F. Miller, City Manager, and Robert C. Maleszyk, Chief Financial Officer*) 1

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**INVOCATION: Pastor Felix Quinones from Woodside Bible Church**

**PLEDGE OF ALLEGIANCE:**

**A. CALL TO ORDER:**

**B. ROLL CALL:**

- a) Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Ann Erickson Gault
- David Hamilton
- Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Regular City Council Meeting of May 9, 2022, due to \_\_\_\_\_.

Yes:

No:

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

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**C-1** No Certificates of Recognition and Special Presentations

**D. CARRYOVER ITEMS:**

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**D-1** No Carryover Items

**E. PUBLIC HEARINGS:**

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**E-1** Adoption of the 2022/23 Annual and Three-Year City Budget (*Introduced by: Mark F. Miller, City Manager, and Robert C. Maleszyk, Chief Financial Officer*)

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

WHEREAS, Section 8.3 of the City Charter directs the City Council to adopt a budget for the ensuing year, beginning July 1, 2022; and,

WHEREAS, City Council directed City Management to also produce a three-year budget;

NOW, THEREFORE, BE IT RESOLVED, That the following listed operating revenues including tax revenues and operating transfers "to" the General Operating Fund are **ANTICIPATED** and that the General Operating Fund has sufficient Fund Balance to appropriate as follows:

Taxes .....	\$38,239,200
Licenses and Permits.....	3,336,610
Federal Grants.....	11,000
State Grants.....	41,000
State Shared Revenues.....	9,222,100
Contributions – Local .....	32,000
Charges for Services .....	7,457,050
Fines and Forfeitures.....	706,000
Interest and Rents.....	1,338,780
Other Revenue .....	1,324,200
Operating Transfers – In .....	527,060
<b>Total Revenues and Transfers .....</b>	<b>62,235,000</b>
Appropriation of Fund Balance .....	<u>5,005,027</u>
<b>Total Revenues, Transfers and Appropriations .....</b>	<b><u>\$67,240,027</u></b>

BE IT FURTHER RESOLVED, That the tax rate for the General Operating Fund **SHALL BE** six and fifty one-hundredths (6.50) mills on the 2022 taxable valuation.

BE IT FURTHER RESOLVED, In order to meet anticipated service delivery levels, expenditures amounts from the following listed budgetary activity level **SHALL BE** appropriated from the General Operating Fund:

**General Government:**

Council.....	\$112,878
Manager .....	2,085,066
City Attorney .....	1,410,584
City Clerk .....	1,190,402
Human Resources .....	982,348
Finance .....	1,309,060
Treasurer .....	920,684
Purchasing.....	357,472
Assessing .....	1,067,866
Building Operations.....	1,631,124
<b>Total General Government:.....</b>	<b>\$11,067,484</b>

**Public Safety:**

Police .....	\$30,348,970
Fire.....	6,427,546
Building Inspection.....	2,092,514
<b>Total Public Safety.....</b>	<b>\$38,869,030</b>

**Public Works:**



Streets/Drains .....	\$1,771,943
Transportation .....	547,178
<b>Total Public Works .....</b>	<b>\$ 2,319,121</b>

**Community Development:**

Engineering .....	\$3,406,284
Planning.....	1,249,180
<b>Total Community Development.....</b>	<b>\$ 4,655,464</b>

**Recreation and Culture:**

Parks .....	3,265,183
Recreation .....	4,549,668
Nature Center .....	201,280
Museum/Historic Village .....	312,797
<b>Total Recreation and Culture.....</b>	<b>\$8,328,928</b>

**Other**

<b>Operating Transfers Out .....</b>	<b>\$2,000,000</b>
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**Total General Fund:.....\$ 67,240,027**

BE IT FURTHER RESOLVED, That the following listed operating revenues of the Capital Projects Fund including tax revenues and transfers “to” the Capital Projects Fund are **ANTICIPATED** and that the Capital Projects Fund has sufficient Fund Balance to appropriate as follows:

Taxes.....	\$ 6,800,000
Grants.....	13,851,545
Contributions .....	210,000
Charges for Services .....	460,000
Interest and Rents .....	35,000
Other Revenues .....	114,000
Operating Transfer – In .....	<u>9,718,000</u>
<b>Total Revenues and Transfers .....</b>	<b>31,188,545</b>
Appropriation (Surplus) of Fund Balance.....	<u>3,125,705</u>

**Total Revenues, Transfers and Appropriations..... \$34,314,250**

BE IT FURTHER RESOLVED, That the tax rate for the Capital Fund **SHALL BE** one and two thousand two hundred seventy ten-thousandths (1.2270) mills on the 2022 taxable valuation.

BE IT FURTHER RESOLVED, In order to meet anticipated expenses, amounts from the following listed budgetary centers **SHALL BE** appropriated from the Capital Projects Fund:

Manager .....	\$57,000
Finance.....	10,000
Building Operations .....	785,000
Police.....	1,346,000
Fire .....	3,033,950
Streets .....	13,713,000

Public Works .....	55,000
Parks.....	7,980,000
Recreation .....	4,037,000
Library.....	2,893,000
Museum/Historic Village .....	173,000
Nature Center .....	60,000
Debt and Other Financing Uses.....	<u>171,300</u>

**Total Expenditures..... \$34,314,250**

BE IT FURTHER RESOLVED, That the following listed operating revenues including tax revenues and operating transfers “to” the Refuse Fund are **ANTICIPATED** and that the Refuse Fund has sufficient Fund Balance to appropriate as follows:

Taxes .....	\$6,050,000
Grants .....	30,000
Charges for Services .....	500
Interest and Rents.....	10,000
Appropriation (Surplus) of Fund Balance .....	(83,930)

**Total Revenues, Transfer, and Appropriations ..... \$ 6,006,570**

BE IT FURTHER RESOLVED, That the tax rate for the Refuse Fund **SHALL BE** one and nine one-hundredths (1.09) mills on the 2022 taxable valuation.

BE IT FURTHER RESOLVED, In order to meet anticipated expenses, amounts from the following listed budgetary centers **SHALL BE** appropriated from the Refuse Fund:

Refuse and Recycling .....	\$6,006,570
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**Total Expenditures..... \$ 6,006,570**

BE IT FURTHER RESOLVED, That the following listed operating revenues including tax revenues and operating transfers “to” the Library Fund are **ANTICIPATED** and that the Library Fund has sufficient Fund Balance to appropriate as follows:

Taxes .....	\$6,100,000
Grants .....	53,000
Contributions.....	141,000
Charges for Services .....	1,250
Fines and Forfeitures.....	2,000
Interests and Rents.....	3,000
Other Revenue .....	7,000
Appropriation (Surplus) of Fund Balance .....	908,970

**Total Revenues, Transfers, And Appropriations..... \$7,216,220**

BE IT FURTHER RESOLVED, That the tax rate for the Library Fund **SHALL BE** one and seven hundred ninety-six ten-thousandths (1.0796) mills on the 2022 taxable valuation.

BE IT FURTHER RESOLVED, In order to meet anticipated expenses, amounts from the following listed budgetary centers **SHALL BE** appropriated from the Library Fund:

Library .....\$7,216,220

**Total Expenditures .....\$7,216,220**

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the following budgets as shown in the 2022/23 budget document:

Major Road Fund

Revenue:

Grants .....\$7,500,000  
Interests and Rent.....35,000  
Appropriation (Surplus) of Fund Balance ..... (125,998)  
**Total Revenues, Transfers, and Appropriations .....\$7,409,002**

Expenditures:

Streets.....\$3,294,675  
Parks.....114,327  
Other Finances Uses.....4,000,000  
**Total Expenditures .....\$7,409,002**

Local Road Fund:

Revenue:

Grants .....\$2,900,000  
Interest and Rents.....32,000  
Operating Transfers – In .....1,500,000  
Appropriation (Surplus) of Fund Balance .....928,522  
**Total Revenues, Transfers, and Appropriations .....\$5,360,522**

Expenditures:

Streets.....\$2,602,262  
Parks.....758,260  
Other Financing Uses.....2,000,000  
**Total Expenditures .....\$5,360,522**

Transit Center:

Revenue:

Charges for Services.....\$125,590  
**Total Revenues, Transfers and Appropriations .....\$125,590**

Expenditures:

Building and Facility Maint.....\$107,590  
Grounds and Common Area .....18,000  
**Total Expenditures .....\$125,590**

Forfeiture Fund

Revenue:

Fines and Forfeitures .....\$131,000  
Interest and Rents.....10,000  
Appropriation (Surplus) of Fund Balance .....503,040  
**Total Revenue, Transfers, and Appropriations .....\$644,040**

Expenditures:

Police Forfeitures .....\$144,040  
Other Finances Uses.....500,000

<b>Total Expenditures .....</b>	<b>\$644,040</b>
Community Development Block Grant Fund	
Revenue:	
Grants.....	\$150,000
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$150,000</b>
Expenditures:	
Home Chore .....	\$45,000
Park Improvements .....	105,000
<b>Total Expenditures .....</b>	<b>\$150,000</b>
Cemetery Fund	
Revenue:	
Charges for Services .....	\$4,000
Interest and Rents .....	2,200
Appropriation (Surplus) of Fund Balance.....	(5,000)
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$1,200</b>
Expenditures:	
Other Financing Uses.....	\$1,200
<b>Total Expenditures .....</b>	<b>\$1,200</b>
Series 2013 and 2020 DDA Debt Fund	
Revenue:	
DDA.....	\$630,145
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$630,145</b>
Expenditures:	
Gen Obligation Debt .....	\$630,145
<b>Total Expenditures .....</b>	<b>\$630,145</b>
Sanctuary Lake Golf Course Fund	
Revenue:	
Charges for Services .....	\$1,827,110
Appropriation (Surplus) of Fund Balance.....	727,185
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$2,554,295</b>
Expenditures:	
Sanctuary Lake.....	\$2,554,295
<b>Total Expenditures .....</b>	<b>\$2,554,295</b>
Sylvan Glen Golf Course Fund	
Revenue:	
Charges for Services .....	\$1,228,100
Interest and Rent .....	182,400
Appropriation (Surplus) of Fund Balance.....	(65,640)
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$ 1,344,860</b>
Expenditures:	
Sylvan Glen .....	\$1,344,860
<b>Total Expenditures .....</b>	<b>\$1,344,860</b>
Aquatic Center Fund	
Revenue:	
Charges for Services .....	\$563,000
Interest and Rent .....	29,100
Appropriation (Surplus) of Fund Balance.....	189,978
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$782,078</b>
Expenditures:	
Aquatic Center.....	\$782,078

<b>Total Expenditures</b> .....	<b>\$782,078</b>
Sanitary Sewer Fund	
Revenue:	
Charges for Services.....	\$14,871,000
Interest and Rents.....	200,000
Appropriation (Surplus) of Fund Balance .....	2,735,349
<b>Total Revenue, Transfers, and Appropriations .....</b>	<b>\$17,806,349</b>
Expenditures:	
Sanitary Sewer.....	\$17,806,349
<b>Total Expenditures</b> .....	<b>\$17,806,349</b>
Water Fund	
Revenue:	
Charges for Services.....	\$22,605,000
Interest and Rent.....	104,400
Other Rent.....	100,100
Appropriation (Surplus) of Fund Balance .....	4,059,989
<b>Total Revenue, Transfers, and Appropriations .....</b>	<b>\$26,869,489</b>
Expenditures:	
Water.....	\$26,869,489
<b>Total Expenditures</b> .....	<b>\$26,869,489</b>
Building Operations	
Revenue:	
Charges for Services.....	\$1,595,520
Interest and Rent.....	1,000
Appropriation (Surplus) of Fund Balance .....	3,996
<b>Total Revenue, Transfers, and Appropriations .....</b>	<b>\$1,600,516</b>
Expenditures:	
Building Operations.....	\$1,600,516
<b>Total Expenditures</b> .....	<b>\$1,600,516</b>
Fleet Maintenance Fund	
Revenue:	
Charges for Services.....	\$7,600
Interest and Rent.....	4,545,700
Other Revenue.....	621,600
Appropriation (Surplus) of Fund Balance .....	4,813,142
<b>Total Revenue, Transfers, And Appropriations .....</b>	<b>\$9,988,042</b>
Expenditures:	
Administration .....	\$790,636
Equipment Operation and Maint.....	2,958,120
DPW Facility Maintenance .....	430,286
Capital .....	5,809,000
<b>Total Expenditures</b> .....	<b>\$9,988,042</b>
Information Technology	
Revenue:	
Charges for Services.....	\$2,461,440
Interest and Rent.....	10,000
Appropriation (Surplus) of Fund Balance .....	(166,622)
<b>Total Revenue, Transfers, and Appropriations .....</b>	<b>\$2,304,818</b>
Expenditures:	
Information Technology.....	\$2,304,818

<b>Total Expenditures .....</b>	<b>\$2,304,818</b>
Unemployment Insurance Fund	
Revenue:	
Charges for Services .....	\$3,790
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$3,790</b>
Expenditures:	
Unemployment Insurance.....	\$3,790
<b>Total Expenditures .....</b>	<b>\$3,790</b>
Worker's Compensation Fund	
Revenue:	
Charges for Services .....	\$800,000
Other Revenue .....	15,000
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$815,000</b>
Expenditures:	
Worker's Compensation .....	\$815,000
<b>Total Expenditures .....</b>	<b>\$815,000</b>
Compensated Absences Fund	
Revenue:	
Interest and Rent.....	\$35,000
Other Revenue .....	4,931,610
<b>Total Revenue, Transfers, and Appropriations.....</b>	<b>\$4,966,610</b>
Expenditures:	
Compensated Absences .....	\$4,966,610
<b>Total Expenditures .....</b>	<b>\$4,966,610</b>

BE IT FURTHER RESOLVED, That the three-year budget (2023/24 – 2024/25) for the General Fund, Capital Projects Fund, Refuse Fund, and Library Fund be **APPROVED** based on the following revenues, expenditures and available, if needed, Fund Balance:

	<u>2023/24</u>	<u>2024/25</u>
General Fund Operating		
Taxes .....	\$39,965,250	\$41,091,300
Licenses and Permits.....	3,496,471	3,662,196
Federal Grants.....	11,000	11,000
State Grants.....	41,000	41,000
State Shared Revenues.....	9,033,100	9,143,100
Contributions – Local.....	32,000	32,000
Charges for Services .....	7,646,450	7,623,900
Fines and Forfeitures.....	711,000	716,000
Interest and Rents.....	1,354,280	1,374,780
Other Revenue .....	1,363,700	1,407,200
Operating Transfers – In.....	<u>538,480</u>	<u>350,350</u>
<b>Total Revenues &amp; Transfers .....</b>	<b>\$64,192,731</b>	<b>\$65,452,826</b>
Appropriation of Fund Balance .....	<u>5,633,038</u>	<u>6,179,406</u>
<b>Total Revenue, Transfers and Appropriations .....</b>	<b><u>\$69,825,769</u></b>	<b><u>\$71,632,232</u></b>

BE IT FURTHER RESOLVED, That the tax rate for the General Operating Fund **SHALL BE** six and fifty one-hundredths (6.50) mills on the 2023 and 2024 taxable valuation.

BE IT FURTHER RESOLVED, That in order to meet anticipated service delivery levels expenditures amounts from the following listed budgetary centers **SHALL BE** appropriated from the General Operating Fund:

	<u>2023/24</u>	<u>2024/25</u>
General Government .....	\$11,157,201.....	\$11,535,382
Public Safety .....	40,043,617.....	41,287,677
Public Works .....	2,377,035.....	2,425,114
Community Development .....	4,763,750.....	4,877,222
Recreation and Culture .....	8,484,166.....	8,506,837
Operating Transfers Out .....	3,000,000.....	3,000,000
<b>Total Expenditures .....</b>	<b><u>\$69,825,769.....</u></b>	<b><u>\$71,632,232</u></b>

BE IT FURTHER RESOLVED, That the following listed revenues and appropriation Fund Balance of the Capital Projects Fund are **ANTICIPATED**:

	<u>2023/24</u>	<u>2024/25</u>
Taxes .....	\$6,800,000.....	\$6,800,000
Grants .....	4,080,000.....	1,600,000
Contributions .....	210,000.....	210,000
Charges for Services .....	460,000.....	460,000
Interest and Rents .....	35,000.....	35,000
Other .....	30,000.....	30,000
Operating Transfer-In .....	9,225,000.....	7,965,000
<b>Total Revenues and Transfers .....</b>	<b><u>\$20,840,000.....</u></b>	<b><u>\$17,100,000</u></b>
Appropriation (Surplus) of Fund Balance .....	<u>16,505,330.....</u>	<u>1,439,434</u>
<b>Total Revenues, Transfers and Appropriations ...</b>	<b><u>\$37,345,330.....</u></b>	<b><u>\$18,539,434</u></b>

BE IT FURTHER RESOLVED, That the tax rate for the Capital Projects Fund **SHALL BE** one and two thousand two hundred seventy ten-thousandths (1.2270) mills on the 2023 and 2024 taxable valuation.

BE IT FURTHER RESOLVED, That in order to meet anticipated expenditures, amounts from the following listed budgetary centers **SHALL BE** appropriated from the Capital Projects Fund:

	<u>2023/24</u>	<u>2024/25</u>
Finance .....	\$10,000.....	\$10,000
Building Operations .....	6,675,000.....	345,000
Police .....	2,014,600.....	353,000
Fire .....	774,000.....	1,800,000
Streets .....	19,389,000.....	11,583,000
Public Works .....	523,000.....	316,000
Parks .....	4,720,000.....	2,925,000
Recreation .....	1,565,000.....	245,000
Library .....	800,000.....	840,000
Nature Center .....	265,000.....	60,000

Museum .....	440,000 .....	45,000
Debt and Other Financing Uses.....	169,730 .....	17,434
<b>Total Expenditures.....</b>	<b><u>\$37,345,330</u></b> .....	<b><u>\$18,539,434</u></b>

BE IT FURTHER RESOLVED, That the tax rate for the Refuse Fund **SHALL BE** one and nine one-hundredths (1.09) mills on the 2023 taxable valuation and the 2024 taxable valuation.

BE IT FURTHER RESOLVED, That the Refuse Fund **SHALL BE** appropriated \$6,241,200 in 2023/24 and \$6,428,110 in 2024/25.

BE IT FURTHER RESOLVED, That the tax rate for the Library Fund **SHALL BE** one and seven hundred ninety-six ten-thousandths (1.0796) mills on the 2023 taxable valuation and the 2024 taxable valuation.

BE IT FURTHER RESOLVED, That the Library Fund **SHALL BE** appropriated \$5,835,626 in 2023/24 and \$5,708,929 in 2024/25.

Yes:

No:

## **F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

### **In accordance with the Rules of Procedure for the City Council:**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. **NOTE TO THE PUBLIC:** *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.



Prior to Public Comment, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

Please direct your comments to the City Council as a whole rather than to any individual. Please do not use expletives or make derogatory or disparaging comments about any individual or group. If you do, there may be immediate consequences, including being muted and having your comments omitted from any re-broadcast of the meeting. Please abide by these rules in order to minimize the possibility of disrupting the meeting.

**G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**H. POSTPONED ITEMS:**

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**H-1 No Postponed Items**

**I. REGULAR BUSINESS:**

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**I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – None**

**a) Mayoral Appointments: None**

**b) City Council Appointments: None**

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**I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Downtown Development Authority, Global Troy Advisory Committee, Local Development Finance Authority, Volunteer Firefighter Incentive Plan Board; b) City Council Nominations – Charter Revision Committee, Employees Retirement System Board of Trustees/Retiree Health Care Benefits Plan and Trust, Historic District Commission, Liquor Advisory Committee, Southeastern Michigan Council of Governments (SEMCOG), Traffic Committee**

**a) Mayoral Nominations:**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Brownfield Redevelopment Authority**

Appointed by Mayor  
6 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Beyer	Joseph	10/26/2022	4/30/2024	
Gottlieb	Steven	11/24/2016	4/30/2022	
Kornacki	Rosemary	12/14/2022	4/30/2023	
Noguez-Ortiz	Carolina	12/19/2019	4/30/2023	BRA exp 4/30/2023; GTAC exp 10/30/2022
Sweidan	Rami	4/28/2022	4/30/2023	
Vassallo	Joseph	3/27/2020	4/30/2024	

**Nominations to the Brownfield Redevelopment Authority:****Term Expires: 4/30/2025**

Term currently held by: Steven Gottlieb

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 2
Chanda	Hirak	12/30/2022	HDC exp 5/15/2024
Marrero-Laureano	Alexander	10/26/2022	
McGerty	Ryan	9/18/2022	
Rahman	Mahfuzur	9/25/2022	
Swaminathan	Abi	11/22/2023	
Voglesong	Cheryl	1/10/2024	

**Downtown Development Authority**

Appointed by Mayor  
13 Regular Members  
4 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	At Large	City Council exp. 11/13/23
Blair	Timothy	6/17/2017	9/30/2023	In District	
Keisling	Laurence	9/11/2022	9/30/2024	At Large	

Kiriluk	Alan	9/29/2022	9/30/2024	In District	
Knollenberg	Martin	6/28/2021	9/30/2023	In District	
Koza	Kenny	9/18/2019	9/30/2025	In District	
MacLeish	Daniel	6/28/2023	9/30/2025	In District	
Reschke	Ernest	10/4/2020	9/30/2022	At Large	
Schroeder	Douglas	9/10/2020	9/30/2022	At Large	
Stone	David	3/11/2023	9/30/2023	In District	
Tomcsik-Husak	Tara	9/22/2022	3/30/2024	In District	
Vacancy			9/30/2022	At Large	Ward Randol Jr. resigned 2/1/21
Vacancy			9/30/2024	In District	Cheryl Bush resigned 9/22/21

**Nominations to the Downtown Development Authority:****Unexpired Term Expiring:  
9/30/2022**

Term currently held by: Vacancy–W. Randol Jr. resigned 2/1/21

**Unexpired Term Expiring:  
9/30/2024**

Term currently held by: Vacancy-Cheryl Bush resigned 9/22/21

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Beyer	Joseph	10/26/2022	In District	
Forster	Jeffrey	3/23/2023	At Large	Personnel Bd exp 4/30/24
Goetz	John	3/4/2023	At Large	
Kornacki	Rosemary	12/14/2022	At Large	Brownfield Redev Auth exp 4/30/23
McGerty	Ryan	2/25/2022	At Large	
Schick	Michael	12/22/2022	At Large	
Sekhri	Suneel	11/5/2023	At Large	
Sekhri	Arun	9/24/2022	At Large	
Vassallo	Joseph	3/4/2023	At Large	Brownfield Redev Auth exp 4/30/24

**Global Troy Advisory Committee**

Appointed by Mayor  
12 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Ethan			Council Member
Bica-Grodsky	Lisa	9/23/2022	10/30/2023	
Burrus	MiVida	7/15/2018	10/30/2022	
Chezick	Edward		10/30/2022	
Fakhoury	Awni	4/28/2018	10/30/2024	Requests Reappointment
Liu	Allison	10/1/2022	7/31/2022	Student
Mohideen	Syeda	8/24/2020	10/30/2024	Requests Reappointment
Natcheva	Daniela	11/8/2021	10/30/2022	
Noguez-Ortiz	Carolina	12/19/2019	10/30/2022	Brownfield Redev Auth exp 4/30/23
Sekhri	Suneel	12/20/2021	10/30/2024	
Swaminathan	Sharanya		7/31/2022	Student
Vacancy			10/30/2023	Rebecca Chamberlain-Creanga resigned 2/26/20
Vacancy			10/30/2023	Cathleen Francois requested No Reappointment
Zhou	Yudong	10/23/2021	10/30/2022	

**Nominations to the Global Troy Advisory Authority:****Term Expires: 10/30/2023**

Term currently held by: Vacancy–Rebecca Chamberlain-Creanga resigned 2/26/20

**Term Expires: 10/30/2023**

Term currently held by: Vacancy – Cathleen Francois - No Reappointment

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Cicchini	Philippe	4/13/2023	
Faiz	Iqbal	12/4/2022	
MacDonell	Sharon	4/13/2023	
Marrero-Laureano	Alexander	10/26/2022	
McGee	Timothy	3/2/2023	
Rahman	Mahfuzur	9/24/2022	
Swaminathan	Abiramasundari	3/6/2022	
Sweidan	Rami	3/2/2023	

Wit	Callie	4/22/2024	
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**Local Development Finance Authority (LDFA)**

Appointed by Mayor  
5 Regular Members  
Staggered 4 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Bachert	Sandra	11/18/2023	6/30/2023	Resident Member	
Baker	Ethan		11/13/2023	Alternate; City Council	City Council exp. 11/13/23; DDA; GTAC, LDFA
Beltramini	Robin	7/17/2021	6/30/2022	Resident Member	
Hodorek	Ellen		City Council Term	Alternate; City Council	City Council exp 11/10/2025
Starks	Louis			Oakland County Designee	
Vacancy			6/30/2024	Resident Member	David Shield's term exp 6/30/16 - No Reappointment
Vacancy			6/30/2024	Resident Member	John Sharp resigned 11/1/19; Term exp 6/30/20.
Vacancy			6/30/2023	Resident Member	Nickolas Vitale resigned 7/17/21

**Nominations to the Local Development Finance Authority (LDFA):**

**Unexpired Term Expiring: 6/30/2023**

**Resident Member**

Term currently held by: Vacant – N. Vitale resigned 7/17/21

**Term Expires: 6/30/2024**

**Resident Member**

Term currently held by: Vacant– D. Shields–No Reappointment

**Term Expires: 6/30/2024**

**Resident Member**

Term currently held by: Vacant – J. Sharp resigned 11/1/19

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Mudaliar	Vinodh Kumar	3/2/2024	

Rahman	Mahfuzur	9/24/2022	
Schick	Michael	12/22/2022	
Sweidan	Rami	4/28/2022	Brownfield Redev Auth exp 4/30/23
Vassallo	Joseph	3/4/2023	Brownfield Redev Auth exp 4/30/24

**Volunteer Firefighter Incentive Plan Board**

Appointed by **Mayor**/City Council

7 Regular Members

3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Brooks	Theresa		11/13/2023	City Council Term exp 11/13/2023
Foster	John	2/12/2022	12/31/2022	Retiree Representative
Kniffen	Charles	2/24/2022	12/31/2022	Active Volunteer Firefighter
Maleszyk	Robert		12/31/2099	ERS/RHCBP&T; VFIP
Miller	Mark F.		12/31/2099	BCBA; ERS/RHCBP&T; VFIP
Rosenblum	Anthony	2/28/2021	4/30/2022	Citizen (Mayor Appointed)
Soriano	Al		12/31/2022	Active Volunteer Firefighter

**Nominations to the Volunteer Firefighter Incentive Plan Board:**

**Term Expires: 4/30/2025**

**Citizen (Mayor Appt'd)**

Term currently held by: Anthony Rosenblum

**Interested Applicants:**

No interested applicants on file.

Yes:

No:

**b) City Council Nominations:**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Charter Revision Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Bartnik	Mark	3/19/2020	4/30/2024		
<i>Beltramini</i>	<i>Robin</i>	<i>3/1/2024</i>	<i>4/30/2022</i>	<i>LDFA exp 6/30/2022; Charter Rev exp 4/30/2022</i>	<i>Requests Reappointment</i>
Buechner	Toby	3/22/2023	4/30/2024		
Howrylak	Frank	4/28/2022	4/30/2023		
Kanoza	Shirley	2/26/2021	4/30/2022		NO Reappointment
Matthews	Susan	11/26/2021	4/30/2024		
Wilsher	Cynthia	4/28/2022	4/30/2023	Traffic Comm exp 1/31/2024	

**Nominations to the Charter Revision Committee:****Term Expires: 4/30/2025**

Term currently held by: Shirley Kanoza – No Reappointment

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Comiskey	Ann	12/14/2022	Liquor Adv Comm exp 1/31/2024

**Employees Retirement System Board of Trustees / Retiree Health Care Benefits Plan and Trust**

Appointed by Council

7 Regular Members and 2 Ordinance Member

3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Bovensiep	Kurt		12/31/2024	DC-Employee Rep.-Elected	
Brooks	Theresa		Council Term	City Council Member	

Calice	Mark	8/29/2020	12/31/2021	Council Appointed Citizen	NO Reappointment
Dungjen	Peter		12/31/2023	DB Employee Rep.-Elected	
Gordon II	Thomas	9/17/2015	12/31/2022	DB Employee Rep.-Elected	
Maleszyk	Robert			Chapter 10 (DC)	
Miller	Mark			Chapter 10 (DC)	
Owczarzak	Mark	11/14/2021	12/31/2022	City of Troy Retiree (DB)	

**Nominations to the Employees Retirement System Board of Trustees / Retiree Health Care Benefits Plan and Trust:**

**Term Expires: 12/31/2024**

**Council Appointed Citizen**

Term currently held by: Mark Calice

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Baughman	Deborah	4/28/2022	
Faiz	Iqbal	12/4/2022	
Jennings	Janet	8/12/2022	
Wit	Callie	4/22/2024	

**Historic District Commission**

Appointed by Council  
7 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Adams	John Howard	3/8/2023	5/15/2024		
Chambers	Barbara	12/5/2021	3/1/2023	HC Recommendation	
Chanda	Hirak	3/22/2023	5/15/2024		
Dicker	Susanne Forbes	8/15/2022	3/1/2023		
McGee	Timothy S	3/23/2020	5/15/2024		
Petrulis	Al	12/16/2021	3/1/2023	ACAB exp 9/30/2024; Traffic Comm. exp	



				1/31/2023; HDC exp 3/1/2023	
Voigt	W. Kent	11/18/2023	3/1/2022	HC Recommendation	Requests Reappointment

**Nominations to the Historic District Commission:****Term Expires: 3/1/2025**

Term currently held by: W. Kent Voigt

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Cicchini	Philippe	4/13/2023	
Jennings	Janet	8/12/2022	
MacDonell	Sharon	4/13/2023	

**Liquor Advisory Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Ashland	David	12/14/2022	1/31/2024	
Comiskey	Ann	2/5/2020	1/31/2024	
Ehlert	Max	1/8/2023	1/31/2024	
Giorgi	Lynn			
Gorcycya	David	12/4/2021	1/31/2023	
Haight	David	7/17/2022	1/31/2022	Personnel Bd. exp 4/30/2023
Jones	Kelly	12/11/2021	1/31/2023	
Kaltsounis	Andrew	1/14/2021	1/31/2022	

**Nominations to the Liquor Advisory Committee:****Term Expires: 1/31/2025**

Term currently held by: David Haight

**Term Expires: 1/31/2025**

Term currently held by: Andrew Kaltsounis

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Gunn	Mark	3/4/2023	

**Southeastern Michigan Council of Governments (SEMCOG)**

Appointed by Council  
1 Regular Member and 1 Alternate Member  
Appointed Every Odd-Year Election

**Nominations to the Southeastern Michigan Council of Governments (SEMCOG):**

**Term Expires: 11/13/2023**

**Alternate**

**Traffic Committee**

Appointed by Council  
7 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Huotari	William		Ex-Officio Member		
Kilmer	Richard	1/9/2019	1/31/2023		
Koralewski	Tyler	11/12/2023	7/31/2022	Student	
Nastasi	Frank		Ex-Officio Member		
Nurak	Cindy	1/16/2021	1/31/2025		
Petrulis	Al	12/16/2021	1/31/2023		
Riesterer	R. Chuck		Ex-Officio Member		
Sivaraman	Sunil	12/22/2020	1/31/2022		Requests Reappointment
Swaminathan	Abi	3/6/2022	1/31/2024		
Wilsher	Cynthia	1/18/2020	1/31/2024		
Ziegenfelder	Peter	12/4/2021	1/31/2023		

**Nominations to the Traffic Committee:**

**Term Expires: 1/31/2025**

Term currently held by: Sunil Sivaraman

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Nehar	2/3/2023	
Chanda	Hirak	12/30/2022	Hist. Dist. Comm. exp 5/15/2024
Gill	Jasper	1/10/2024	
MacDonell	Sharon	4/13/2023	
Rose	Justin	11/5/2023	
Sahu	Akshitha	9/28/2022	Student - Graduates 2023
Shah	Aanya	11/30/2023	Student - Graduates 2024

Yes:

No:

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### I-3 No Request for Closed Session

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### I-4 Approval of the Troy Brownfield Redevelopment Authority (TBRA) Proposed Fiscal Year 2022/23 and Three-Year Budget (*Introduced by: Mark F. Miller, City Manager*)

#### Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

WHEREAS, The Troy Brownfield Redevelopment Authority has adopted and recommends that City Council approve its proposed fiscal year 2022/23 Budget and Three-Year Budget;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the Troy Brownfield Redevelopment Authority's annual Budget for fiscal year July 1, 2022 through June 30, 2023 and Three-Year Budget.

Yes:

No:

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### I-5 Approval of the Joint Local Development Finance Authority Troy Subcommittee Proposed Fiscal Year 2022/23 and Three-Year Budget (*Introduced by: Mark F. Miller, City Manager*)

#### Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

WHEREAS, The Joint Local Development Finance Authority Troy Subcommittee has adopted and recommends that City Council approve its proposed fiscal year 2022/23 Budget and Three-Year Budget;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the Joint Local Development Finance Authority Troy Subcommittee annual Budget for fiscal year July 1, 2022 through June 30, 2023 and Three-Year Budget.

Yes:

No:

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**I-6 Approval of the Troy Downtown Development Finance Authority (TDDA) Proposed Fiscal Year 2022/23 and Three-Year Budget (*Introduced by: Mark F. Miller, City Manager*)**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

WHEREAS, The Troy Downtown Development Authority has adopted and recommends that City Council approve its proposed fiscal year 2022/23 Budget and Three-Year Budget.

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the Troy Downtown Development Authority's annual Budget for fiscal year beginning July 1, 2022 through June 30, 2023 and Three-Year Budget.

Yes:

No:

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**I-7 Amendment to Chapter 20 of the Troy City Code (Water and Sanitary Sewer Rates) (*Introduced by: Robert C. Maleszyk, Chief Financial Officer*)**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council hereby **AMENDS** Sections 5.01 and 5.02 of Chapter 20, Water and Sewer Rates, as recommended by City Administration; a copy of the amendments shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

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**I-8 Confirmation of Appointment of Peter Hullinger to Fire Chief (*Introduced by: Mark F. Miller, City Manager*)**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

WHEREAS, The City Manager has the authority to appoint the Fire Chief with confirmation by the City Council under Section 3.9 of the City Charter; and,

WHEREAS, The ACT 78 Board met on December 29, 2020 and certified the eligibility of Assistant Fire Chief Peter Hullinger to Fire Chief;

THEREFORE, BE IT RESOLVED, That Troy City Council **CONFIRMS** the City Manager's Appointment of Peter Hullinger as Fire Chief effective as of April 30, 2022.

Yes:

No:

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**I-9 Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Troy Civic Center Pavilion – Schematic Design (*Introduced by: Kurt Bovensiep, Public Works Director*)**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** to expend budgeted capital funds to *OHM Advisors, of Livonia, MI*, for the schematic design of Troy Civic Center Pavilion and Ice-Skating Facility as presented for a total estimated cost of \$125,000 but not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon vendor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

Yes:

No:

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**I-10 Bid Waiver – Fleet Vehicle Purchases (*Introduced by: Kurt Bovensiep, Public Works Director*)**

Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **APPROVES** the purchase of six (6) 2022 GM Vehicles from *Lafontaine Automotive Group of Lansing, MI*, for the Department of Public Works for an estimated total cost of \$189,914.00.

Yes:

No:

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**J. CONSENT AGENDA:**

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**J-1a Approval of “J” Items NOT Removed for Discussion**Suggested Resolution

Resolution #2022-05-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) \_\_\_\_\_, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**Suggested Resolution

Resolution #2022-05-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) Special City Council Minutes-Draft – April 25, 2022
- b) City Council Minutes-Draft – April 25, 2022

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**J-3 Proposed City of Troy Proclamations:**

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Suggested Resolution

Resolution #2022-05-

- a) Service Commendation for Fire Chief Richard “Chuck” Riesterer

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**J-4 Standard Purchasing Resolutions: None Submitted**

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**J-5 Private Agreement – Contract for Installation of Municipal Improvements – Center Court Condominium Development – Project No. 22.901.3**

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Suggested Resolution

Resolution #2022-05-

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and Eureka Building Company for the installation of Water Main, Sanitary Sewer, Storm Sewer, Underground Detention System, Concrete Approach and Sidewalk; and the Mayor and City Clerk are

**AUTHORIZED** to execute the documents, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-6 Subrecipient Agreement Between Oakland County and City of Troy for 2022 High Intensity Drug Trafficking Area (HIDTA) Grant**

Suggested Resolution  
Resolution #2022-05-

WHEREAS, The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional drug enforcement task force charged with the responsibility of investigating drug trafficking within Oakland County and Southeastern Michigan; the purpose of the task force is to detect and apprehend persons who violate narcotic and drug laws; and,

WHEREAS, Troy Police Department provides a full-time investigator for participation in NET; and,

WHEREAS, NET has entered into a Grant agreement with the Michigan High Intensity Drug Trafficking Area of the United States Office of National Drug Control Policy whereby NET investigators are eligible to receive reimbursement for qualifying NET-related costs, including overtime costs; and,

WHEREAS, A Subrecipient Agreement between Oakland County and City of Troy is required for purposes of receiving reimbursement for qualifying costs associated with the Troy PD investigator assigned to NET;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the attached 2022 HIDTA Grant Subrecipient Agreement between Oakland County and City of Troy.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Chief of Police to sign the 2022 HIDTA Grant Subrecipient Agreement between Oakland County and City of Troy, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-7 Modification of Building Inspection Services**

Suggested Resolution  
Resolution #2022-05-

WHEREAS, The City of Troy has a professional services agreement with SAFEbuilt for complete inspection services, which was approved on June 7, 2010, and renewed on May 13, 2013 and April 23, 2018, and expires on June 30, 2023; and,

WHEREAS, The City of Troy has determined that it is in the City's best interest to provide the majority of building inspection services in house, and believes that this transition can be accomplished on or before August 8, 2022; and,

WHEREAS, There is an early termination option as part of the City's agreement with SAFEbuilt which requires 90 days written notice;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council **AGREES** to an early termination of the professional services agreement with SAFEbuilt, and **AUTHORIZES** the City Manager or his designee to take all steps necessary to facilitate the early termination of the professional services agreement and the transition of building inspection services.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: None Submitted**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

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**L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:****N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

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**N-1 No Council Referrals**

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**O. REPORTS:**

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**O-1 Minutes – Boards and Committees:**

- a) Planning Commission-Final – April 12, 2022
  - b) Civil Service Commission (Act 78)-Final – April 21, 2022
- 

**O-2 Department Reports:**

- a) Tennis and Pickleball Court Use in Parks Report
- 

**O-3 Letters of Appreciation:**

- a) To DPW from Father Balius Regarding Traffic Flow Assistance During the Easter Holiday
  - b) To the Police Department from Father Balius Regarding Traffic Flow Assistance During the Easter Holiday
- 

**O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**O-5 Notice of Hearing for the Electric Customers of DTE Electric Company Case No. U-20827**

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**P. COUNCIL COMMENTS:**

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**P-1** No Council Comments

**Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):**

**R. CLOSED SESSION**

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**R-1** No Closed Session

**S. ADJOURNMENT:**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark F. Miller', with a long horizontal flourish extending to the right.

Mark F. Miller  
City Manager

**2022 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:****2022 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

May 23, 2022 .....	Regular Meeting
June 13, 2022 .....	Regular Meeting
June 27, 2022 .....	Regular Meeting
July 11, 2022 .....	Regular Meeting
July 25, 2022 .....	Regular Meeting
August 15, 2022 .....	Regular Meeting
August 22, 2022 .....	Regular Meeting
September 12, 2022 .....	Regular Meeting
September 19, 2022 .....	Regular Meeting
October 3, 2022 .....	Regular Meeting
October 24, 2022 .....	Regular Meeting
November 14, 2022 .....	Regular Meeting
November 21, 2022 .....	Regular Meeting
December 5, 2022 .....	Regular Meeting
December 12, 2022 .....	Regular Meeting



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## CITY COUNCIL AGENDA ITEM

Date: May 9, 2022

To: Mark F. Miller, City Manager

From: Robert J Bruner, Assistant City Manager  
Robert Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Kyle Vieth, Financial Compliance Manager

Subject: Public Hearing - Adoption of the 2022/23 Annual and Three-Year City Budget introduced by Mark Miller and Rob Maleszyk

---

Attached is a resolution to formally adopt both the 2022/23 annual City budget and Three-year budget, as discussed at the Special City Council meeting on April 4<sup>th</sup>.

The budget resolution reflects a total millage rate of 9.8966 mills for the 2022/23 through 2024/25 fiscal years. Final millage rate requirements can be summarized as follows:

	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>
General Operating	6.5000	6.5000	6.5000
Capital	1.2270	1.2270	1.2270
Refuse	1.0900	1.0900	1.0900
Library	1.0796	1.0796	1.0796
Debt	<u>0.0000</u>	<u>TBD</u>	<u>TBD</u>
<b>Total Millage Rate</b>	<b>9.8966</b>	<b>9.8966</b>	<b>9.8966</b>



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I-04

## CITY COUNCIL AGENDA ITEM

Date: May 09, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Mark Adams, Economic Development Manager

Subject: Approval of the Troy Brownfield Redevelopment Authority (TBRA) Proposed Fiscal Year 2022/23 and Three-Year Budget

---

The Troy Brownfield Redevelopment Authority (TBRA) recommended approval of its proposed 2022/23 and Three-Year Budget at the April 19, 2022 TBRA meeting.

City management recommends that City Council approve the TBRA's proposed 2022/23 and Three-Year Budget.



## *Brownfield Redevelopment Authority*

County of Oakland, State of Michigan

**2022/23 through 2024/25 Budget**

### Introduction

The Brownfield Redevelopment Financing Act, Act 381 of 1996, now recodified and found at MCL 125.2651 et.seq., authorized the City of Troy to create the Troy Brownfield Redevelopment Authority (TBRA), which occurred on January 18, 1999. The purpose of the TBRA is to implement Brownfield Plans, create Brownfield redevelopment zones, promote revitalization, redevelopment and reuse of distressed properties within the City. Furthermore, the TBRA may utilize tax increment financing to assist redevelopment.

The TBRA shall consist of not less than five (5) persons and not more than nine (9) persons who serve for three year terms, and are appointed by the Mayor and approved by City Council.

The three year budget contains five active Brownfield plans as follows: Plan #4 for the TCF Bank Branch; Plan #7 for the Regency at Troy (Ciena Healthcare); Plan #8 for the Somerset Shops; Plan #9 for the Uptown Apartments (formerly Midtown Apts.); and Plan #10 for the Harrison Poolside Troy Apartments.



## Brownfield Redevelopment Authority

County of Oakland, State of Michigan

2022/23 through 2024/25  
Budget

	2021 Actual	2022 Estimated	2022 Budget	2023 Budget	2024 Budget	2025 Budget
<b>REVENUE</b>						
Property Taxes-TCF	\$ 3,389	\$ 3,549	\$ 3,560	\$ 9,230	\$ 9,720	\$ 10,240
Property Taxes-MJR	78,629	50,304	63,370	-	-	-
Property Taxes - Somerset Shops	13,557	19,386	18,140	17,980	20,190	22,480
Property Taxes - Regency at Troy	-	-	-	-	-	-
Property Taxes - Uptown Apts.	-	144,850	62,920	185,510	196,210	207,340
Property Taxes - Harrison-Troy PS Apts.	-	-	-	-	-	-
Interest Income	(4,294)	500	4,000	2,000	2,500	3,000
<b>Total Revenues</b>	<b>91,281</b>	<b>218,589</b>	<b>151,990</b>	<b>214,720</b>	<b>228,620</b>	<b>243,060</b>
<b>EXPENDITURES</b>						
Administrative Expenses	5,700	5,800	5,800	6,000	6,200	6,400
Audit Fees	1,800	1,900	1,880	1,900	2,000	2,100
Payment to TCF Bank	3,036	3,549	3,560	9,230	9,720	10,240
Payment to MJR	-	-	-	-	-	-
Payment to Somerset Shops	13,557	19,386	18,140	17,980	20,190	22,480
Payment to Regency at Troy	-	-	-	-	-	-
Payment to Uptown Apts.	-	144,850	62,920	185,510	196,210	207,340
Payment to Harrison-Troy PS Apts.	-	-	-	-	-	-
Other expenditures	-	300	300	1,000	1,000	1,000
<b>TOTAL - EXPENDITURES</b>	<b>24,093</b>	<b>175,785</b>	<b>92,600</b>	<b>221,620</b>	<b>235,320</b>	<b>249,560</b>
<b>Change in Fund Balance</b>	<b>67,188</b>	<b>42,804</b>	<b>59,390</b>	<b>(6,900)</b>	<b>(6,700)</b>	<b>(6,500)</b>
<b>BEGINNING FUND BALANCE</b>	<b>697,237</b>	<b>764,425</b>	<b>764,425</b>	<b>807,229</b>	<b>800,329</b>	<b>793,629</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 764,425</b>	<b>\$ 807,229</b>	<b>\$ 823,815</b>	<b>\$ 800,329</b>	<b>\$ 793,629</b>	<b>\$ 787,129</b>



## Brownfield Redevelopment Authority

County of Oakland, State of Michigan

**Tax Capture and Millage  
2022/23 through 2024/25**

	2023 Budget	2024 Budget	2025 Budget
<b><u>TCF Bank (TCF)(BR4)</u></b>			
Base Taxable Value	\$ 197,940	\$ 197,940	\$ 197,940
Taxable Value	775,560	806,582	838,846
Captured Taxable Value	577,620	608,642	640,906
TCF Bank Tax Revenues	9,230	9,720	10,240
<b><u>Somerset Shops (SSS)(BR8)</u></b>			
Base Taxable Value	\$ 1,843,250	\$ 1,843,250	\$ 1,843,250
Taxable Value	2,735,700	2,845,128	2,958,933
Captured Taxable Value	892,450	1,001,878	1,115,683
Somerset Shops Tax Revenues	17,980	20,190	22,480
<b><u>Regency at Troy (MSC)(BR7)</u></b>			
Base Taxable Value	\$ 879,840	\$ 879,840	\$ 879,840
Taxable Value	738,480	738,480	738,480
Captured Taxable Value	-	-	-
MSC Tax Revenues	-	-	-
<b><u>Uptown Apts. (MTA)(BR9)</u></b>			
Base Taxable Value	\$ 1,856,750	\$ 1,856,750	\$ 1,856,750
Taxable Value	6,058,630	6,300,975	6,553,014
Captured Taxable Value	4,201,880	4,444,225	4,696,264
MTA Tax Revenues	185,510	196,210	207,340
<b><u>Harrison Troy Poolside Apt (HTA)(BR10)</u></b>			
Base Taxable Value	\$ 368,620	\$ 368,620	\$ 368,620
Taxable Value	165,580	165,580	165,580
Captured Taxable Value	-	-	-
HTA Tax Revenues	-	-	-
Total Tax Revenues	\$ 212,720	\$ 226,120	\$ 240,060



## *Brownfield Redevelopment Authority*

County of Oakland, State of Michigan

### Tax Capture and Millage 2022/23 through 2024/25

	2023 Budget	2024 Budget	2025 Budget
<b>Millage Rates</b>			
City Less Debt Service	9.8966	9.8966	9.8966
County Operating	4.0132	4.0132	4.0132
County Parks	0.3470	0.3470	0.3470
H/CL Metro Authority	0.2089	0.2089	0.2089
Zoo Authority	0.0956	0.0956	0.0956
Art Institute	0.1897	0.1897	0.1897
Community College	1.5057	1.5057	1.5057
Oakland County Transportation	0.9765	0.9765	0.9765
Intermediate School District	3.2012	3.2012	3.2012
School Operating - Summer	9.0000	9.0000	9.0000
School Operating - Winter	9.0000	9.0000	9.0000
State Education Tax (SET)	6.0000	6.0000	6.0000
School Debt	3.6500	3.6500	3.6500
School Sinking Fund	0.4000	0.4000	0.4000
School Supplemental	3.2443	3.2443	3.2443
<b>Total</b>	<b>51.7287</b>	<b>51.7287</b>	<b>51.7287</b>
Total Mills TCF BR4	15.9714	15.9714	15.9714
Total Mills SSS BR8	20.1491	20.1491	20.1491
Total Mills MSC Reg BR7	20.1491	20.1491	20.1491
Total Mills MTA UPTOWN BR9	44.1491	44.1491	44.1491
Total Mills HTA BR10	44.1491	44.1491	44.1491





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I-05

## CITY COUNCIL AGENDA ITEM

Date: May 09, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Mark Adams, Economic Development Manager

Subject: Approval of the Joint Local Development Finance Authority Troy Subcommittee  
Proposed Fiscal Year 2022/23 and Three-Year Budget

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The Joint Local Development Finance Authority Troy Subcommittee (LDFA) recommended approval of its proposed 2022/23 budget at the April 25, 2022 LDFA meeting.

City management recommends that City Council approve the LDFA's proposed 2022/23 and Three-Year Budget.



## *Local Development Financing Authority*

County of Oakland, State of Michigan

2022/23 through 2024/25 Budget

### Introduction

Troy's Local Development Finance Authority, as established by the Local Development Financing Act, Act 281 of 1986, Section 125.2151, and recodified as Act 57 of 2018, MCL 125.4401 et. seq., is composed of five members appointed for four year terms by the Mayor, subject to the approval of City Council.

The Authority's primary objective is to encourage local development to prevent conditions of unemployment and to promote economic growth; to provide for the establishment of local development finance authorities and to prescribe their powers and duties; to provide for the creation of a board to govern an authority and to prescribe its powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to prescribe powers and duties of certain public entities and state officers and agencies; to reimburse authorities for certain losses of tax increment revenues; and to authorize and permit the use of tax increment financing.

In 2003, the City of Troy established the Automation Alley SmartZone. In 2017, the SmartZone was extended for an additional 15 years. Central to the SmartZone was the designation of an area as a certified technology park. This 75-acre zone was created as a Local Development Finance Authority (LDFA). The tax increment will be used to fund infrastructure for the Automation Alley SmartZone. Initially funds were used to establish Automation Alley and its technology accelerator program. Funds are provided to Automation Alley for operational assistance of the technology accelerator. Automation Alley is a nonprofit manufacturing and technology business association and Michigan's Industry 4.0 knowledge center, with a global outlook and a regional focus. The organization connects industry, academia and government to fuel Michigan's economy and accelerate innovation. Automation Alley offers programs, resources and knowledge to help members grow and prosper in the digital age.



## Local Development Financing Authority

County of Oakland, State of Michigan

### 2022/23 through 2024/25 Budget

	2021 Actual	2022 Estimated	2022 Budget	2023 Budget	2024 Budget	2025 Budget
<b>REVENUE</b>						
Property Taxes	\$ 150,188	\$ 176,440	\$ 176,440	\$ 184,280	\$ 215,430	\$ 231,790
State Revenue Sharing-EMPP	51,815	40,000	40,000	40,000	40,000	40,000
Interest Income (loss)	(1,049)	100	100	100	100	100
<b>Total Revenues</b>	<b>200,954</b>	<b>216,540</b>	<b>216,540</b>	<b>224,380</b>	<b>255,530</b>	<b>271,890</b>
<b>EXPENDITURES</b>						
Automation Alley - Operations	119,952	114,516	114,516	119,088	137,658	147,354
Infrastructure	75,264	76,344	76,344	79,392	91,772	98,236
Tax Tribunals/Tax Refunds	-	-	-	-	-	-
Administrative Services	5,000	5,100	5,100	5,200	5,300	5,400
Marketing Costs (Membership)	17,500	17,500	17,500	17,500	17,500	17,500
Audit Fees	-	2,050	2,050	2,200	2,300	2,400
Other	-	1,000	1,000	1,000	1,000	1,000
<b>TOTAL - EXPENDITURES</b>	<b>217,716</b>	<b>216,510</b>	<b>216,510</b>	<b>224,380</b>	<b>255,530</b>	<b>271,890</b>
Change Before Other Financing	(16,762)	30	30	-	-	-
BEGINNING FUND BALANCE	129,533	112,771	112,771	112,801	112,801	112,801
<b>ENDING FUND BALANCE</b>	<b>\$ 112,771</b>	<b>\$ 112,801</b>	<b>\$ 112,801</b>	<b>\$ 112,801</b>	<b>\$ 112,801</b>	<b>\$ 112,801</b>

### Captured Taxable Value

	2022/23 Taxable	2023/24 Taxable	2024/25 Taxable
<b>Industrial Real Property</b>			
Real Base Taxable Value	\$ 13,016,380	\$ 13,016,380	\$ 13,016,380
Real Taxable Value	17,330,750	18,197,288	18,652,220
<b>Industrial Real Captured Value</b>	<b>4,314,370</b>	<b>5,180,908</b>	<b>5,635,840</b>
<b>Commercial Personal Property</b>			
Personal Base Taxable Value	545,070	545,070	545,070
Personal Taxable Value	1,754,990	1,842,740	1,888,808
<b>Commercial Personal Property Captured Value</b>	<b>1,209,920</b>	<b>1,297,670</b>	<b>1,343,738</b>
<b>Industrial Personal Property</b>			
Personal Base Taxable Value	885,930	885,930	885,930
Personal Taxable Value	1,404,510	1,404,510	1,404,510
<b>Commercial Personal Property Captured Value</b>	<b>518,580</b>	<b>518,580</b>	<b>518,580</b>
<b>Total Captured Value</b>	<b>\$ 6,042,870</b>	<b>\$ 6,997,157</b>	<b>\$ 7,498,158</b>
<b>Tax Revenues</b>			
Industrial Real Revenues	\$ 144,740	\$ 173,810	\$ 189,070
Commercial Personal Revenues	28,770	30,850	31,950
Industrial Personal Revenues	10,770	10,770	10,770
<b>Total Revenues</b>	<b>\$ 184,280</b>	<b>\$ 215,430</b>	<b>\$ 231,790</b>



## Local Development Financing Authority

County of Oakland, State of Michigan

2022/23 through 2024/25 Budget

Millage Rates	Oakland County	City (Less Debt)	OCPTA	School OP	*1/2 School OP-12	1/2 ISD	Community College	Hold Harmless	State Education	Total
Industrial Real	4.5691	9.8966	0.9765	-	9.0000	1.6006	1.5057	-	6.0000	33.5485
Commercial Personal	4.5691	9.8966	0.9765	3.0000	-	1.6006	1.5057	2.2287	-	23.7772
Industrial Personal	4.5691	9.8966	0.9765	-	-	1.6006	1.5057	2.2287	-	20.7772



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I-06

## CITY COUNCIL AGENDA ITEM

Date: May 09, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Mark Adams, Economic Development Manager

Subject: Approval of the Troy Downtown Development Authority (TDDA) Proposed Fiscal Year 2022/23 and Three-Year Budget

---

The Troy Downtown Development Authority (TDDA) recommended approval of its proposed 2022/23 and Three-Year Budget at the April 20, 2022 TDDA meeting.

City management recommends that City Council approve the TDDA's proposed 2022/23 and Three-Year Budget.



## *Downtown Development Authority*

County of Oakland, State of Michigan

2022/23 through 2024/25 Budget

### Introduction

In order to prevent further deterioration and to encourage economic development of the Downtown District, the City of Troy established the Downtown Development Authority of the City of Troy (the TDDA) pursuant to Act 197 of 1975 (Act 197) which was recodified as 2018 PA 57. An ordinance adopted by the City Council of the City of Troy on July 12, 1993 and amended on September 28, 1998, February 7, 2000, August 5, 2002, December 16, 2002, June 4, 2007, October 7, 2013, July 24, 2017, and June 28, 2021.

The TDDA in its first six Tax Increment Financing and Development Plans identified specific sources of funding to finance the implementation of a plan for physical improvements to the Downtown District identified in this plan as the Development Area.

The purpose of the Tax Increment Financing and Development Plans are to provide for the construction and financing of the necessary streets, sidewalks, street lighting, landscaping, parking garage and other facilities, Kmart and Civic Center projects, widening of Rochester and Big Beaver roads to improve traffic flow; provide and expand existing public facilities on the civic center site to serve the needs of the TDDA businesses and the citizens of the City of Troy; to fund improvements contained in the Big Beaver Corridor Study and to carry out the objectives of the TDDA so as to prevent the further deterioration of the Downtown Development Area while preserving and promoting economic growth for the benefit of all taxing units located within and benefited by the Troy Downtown Development Authority.

The TDDA issued three separate bond issues in 2001, 2002 and 2003. The bonds were "naked tax increment bonds" secured solely by the tax increment revenues to be derived from the properties in the Downtown District. This is rare in Michigan and was based on the then perceived strength of the Downtown District's taxable values and the ability of properties in the Downtown District to generate sufficient tax increment revenues to pay the debt service on the bonds. While the City has a AAA rating, its full faith and credit was not utilized or pledged for these three bond issues.



## *Downtown Development Authority*

### County of Oakland, State of Michigan

The initial value of the district in 1993 was \$309,192,270. In comparison, the projected value for 2022/2023 is \$456,004,500 and the captured value is \$146,812,230. Prior to 2013, there was a decreased separation between the base year value and current taxable value, which created a revenue stream reduction trending toward elimination. This created a situation in which the TDDA would not be able to service the three bond issues and default was imminent.

On October 7, 2013, a new Tax Increment Financing and Development Plan was approved. The revised Plan eliminated properties that were a negative draw on the aggregate value of the TDDA. The Plan authorized three functions: debt service, maintenance costs and administrative fees. In addition, the TDDA and Plan were extended to 2033. Finally, the City of Troy issued bonds backed by the full faith and credit of the City, including its AAA bond rating to pay off the three TDDA bond series. This budget demonstrates that the revision of the Plan provides for sufficient revenue to service the City of Troy bonds and thereby eliminates the threat of default of the TDDA bonds. Lastly, the 2013 bonds were refinanced in October 2020 to further reduce both principal and interest and again lessen the threat of default of the TDDA bonds.

On July 24, 2017 the Development Plan was amended to authorize the Quality Development Initiative (QDI). The QDI utilizes 60% of the annual tax increment increase of the target property to be used for public facilities and enhancement. The funds may be used to financially assist a developer on an annual basis for a portion of the cost of needed public improvements. The DDA is now allowed to use surplus funds after servicing the "City Bonds", for modest marketing expenditures, in addition to maintenance and administrative costs.

The last Plan Revision was approved by the Troy City Council on June 28, 2021.



## Downtown Development Authority

County of Oakland, State of Michigan

### 2022/23 through 2024/25 Budget

	2021 Actual	2022 Estimated	2022 Budget	2023 Budget	2024 Budget	2025 Budget
<b>REVENUE</b>						
Property Taxes	\$ 1,676,790	\$ 1,477,500	\$ 1,482,770	\$ 2,186,300	\$ 2,458,140	\$ 2,600,850
State Revenue Sharing-EMPP	-	-	-	-	-	-
Parking Deck Repayment	4,029,736	-	-	-	-	-
Interest Income/Other	(21,395)	10,000	10,000	11,000	12,000	13,000
<b>Total Revenues</b>	<b>5,685,131</b>	<b>1,487,500</b>	<b>1,492,770</b>	<b>2,197,300</b>	<b>2,470,140</b>	<b>2,613,850</b>
<b>EXPENDITURES</b>						
Administrative Expenses	27,000	50,000	50,000	52,000	54,000	56,000
Audit Fees	5,100	3,200	3,200	3,500	3,600	3,700
Tax Tribunals	-	-	25,000	25,000	25,000	25,000
Quality Development Initiative (QDI)	36,466	45,380	45,380	47,195	49,083	51,046
Big Beaver Corridor Maintenance	232,777	343,463	322,995	525,860	537,280	349,150
Debt Service-Series 2013/2020	3,990,962	596,663	596,663	629,895	702,857	819,107
District Promotion	-	-	25,000	25,000	25,000	25,000
Other expenditures	2,719	1,450	1,450	1,450	1,450	1,450
<b>TOTAL - EXPENDITURES</b>	<b>4,295,024</b>	<b>1,040,156</b>	<b>1,069,688</b>	<b>1,309,900</b>	<b>1,398,270</b>	<b>1,330,453</b>
<b>SURPLUS (USE) OF FUND BALANCE</b>	<b>1,390,107</b>	<b>447,344</b>	<b>423,082</b>	<b>887,400</b>	<b>1,071,870</b>	<b>1,283,397</b>
<b>BEGINNING FUND BALANCE</b>	<b>1,003,560</b>	<b>2,393,667</b>	<b>2,393,667</b>	<b>2,841,011</b>	<b>3,728,411</b>	<b>4,800,281</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 2,393,667</b>	<b>\$ 2,841,011</b>	<b>\$ 2,816,749</b>	<b>\$ 3,728,411</b>	<b>\$ 4,800,281</b>	<b>\$ 6,083,677</b>

### Captured Taxable Value

	2022/23 Taxable	2023/24 Taxable	2024/25 Taxable
Real Base Taxable Value (1993 initial/Revised 2013)	\$ 244,924,440	\$ 244,924,440	\$ 244,924,440
Real Taxable Value	365,085,100	383,339,355	392,922,839
<b>Real Captured Value</b>	<b>120,160,660</b>	<b>138,414,915</b>	<b>147,998,399</b>
Personal Base Taxable Value (1993 initial/Revised 2013)	64,267,830	64,267,830	64,267,830
Personal Taxable Value	90,919,400	90,919,400	90,919,400
<b>Personal Captured Value</b>	<b>26,651,570</b>	<b>26,651,570</b>	<b>26,651,570</b>
<b>Total Captured Value</b>	<b>\$ 146,812,230</b>	<b>\$ 165,066,485</b>	<b>\$ 174,649,969</b>
	<b>Oakland County</b>	<b>Oakland Comm. College</b>	<b>City of Troy</b>
Millage Rates	4.5691	1.5057	8.817
			<b>Total</b>
			14.8918





## Downtown Development Authority

County of Oakland, State of Michigan

### Projected Tax Capture to Debt Schedule

Year	Revenues			Debt Service - Series 2013 and Series 2020			
	Total Taxable Value	Captured Taxable Value	Captured Tax Revenues 14.8918	Principal	Interest	Total Debt Service	Net
2022/2023	456,004,500	146,812,230	2,186,300	485,000	144,895	629,895	1,556,405
2023/2024	474,258,755	165,066,485	2,458,140	560,000	142,857	702,857	1,755,283
2024/2025	483,842,239	174,649,969	2,600,850	680,000	139,107	819,107	1,781,743
2025/2026**	493,519,084	184,326,814	2,744,960	805,000	133,284	938,284	1,806,676
2026/2027	503,389,465	194,197,195	2,891,950	840,000	125,135	965,135	1,926,815
2027/2028	513,457,255	204,264,985	3,041,870	1,075,000	113,472	1,188,472	1,853,398
2028/2029	523,726,400	214,534,130	3,194,800	1,040,000	98,180	1,138,180	2,056,620
2029/2030	534,200,928	225,008,658	3,350,780	1,000,000	81,125	1,081,125	2,269,655
2030/2031	544,884,946	235,692,676	3,509,890	975,000	63,623	1,038,623	2,471,267
2031/2032	555,782,645	246,590,375	3,672,170	930,000	45,561	975,561	2,696,609
2032/2033	566,898,298	257,706,028	3,837,710	880,000	27,266	907,266	2,930,444
2033/2034	578,236,264	269,043,994	4,006,550	835,000	9,072	844,072	3,162,478

\*\* = 2% Increase



## *Downtown Development Authority*

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County of Oakland, State of Michigan

### TAX INCREMENT PROCEDURE

Tax increment revenue to be transmitted to the TDDA is generated when the current taxable value of all properties within a development area exceeds the initial assessed value of the properties. The initial assessed value is defined in Act 197 as the assessed value of all taxable property within the boundaries of the development area at the time the ordinance establishing the tax increment financing plan is approved, as shown by the most recent assessment roll of the municipality for which equalization has been completed at the time the ordinance is adopted. The current assessed value refers to the assessed value of all properties, real and personal, within the development area as established each year subsequent to the adoption of the tax increment financing plan. The amount in any one year by which the current taxable value exceeds the initial assessed value, including real and personal property, is defined as the "captured taxable value". The tax increment revenue transmitted to the TDDA results from applying the total tax levy of taxing units within the development area to the captured taxable value.

Increases in assessed values within a development area which result in the generation of tax increment revenues, can result from any of the following:

- a. Construction of the new development occurring after the date establishing the "initial assessed value".
- b. Construction of new rehabilitation, remodeling alterations, or additions accruing after the date establishing the "initial assessed value".
- c. Increases in property values which occur for any other reason.

Tax increment revenues transmitted to the TDDA can be pledged for debt service on general obligation tax increment bonds issued by the municipality or tax increment revenue bonds issued by the TDDA.



## *Downtown Development Authority*

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### County of Oakland, State of Michigan

If bonds are to be sold, the municipality may not pledge for annual debt service requirements in excess of 80% of the estimated tax increment revenue to be received from a development area for that year. In addition, the estimated annual debt service owed on bonds issued by the municipality may not exceed 80% of the estimated annual tax increment revenues. Should actual tax increment revenues fall below projections, any previously accumulated revenue would be devoted to retirement of the bonds. Any tax increment revenues collected in excess of the 80% measure described in Table 2 of the Development Plan will be used to pay current debt service on any bonds issued under the Plan. The bonds are subject to the Michigan Municipal Finance Act and may not mature in more than thirty years.

The TDDA may expend tax increment revenues only in accordance with the tax increment financing plan; surplus revenues revert proportionally to the prospective taxing jurisdictions. The tax increment financing plan may be modified upon approval of the governing body after notification and hearings as required by Act 197. When the governing body finds that the purposes for which the plan was established have been accomplished, they may abolish the plan.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: May 9, 2022

To: Mark F. Miller, City Manager

From: Robert J Bruner, Assistant City Manager  
Robert Maleszyk, Chief Financial Officer  
Kurt Bovensiep, Director of Public Works  
Paul Trosper, Water and Sewer Operations Manager  
Dee Ann Irby, Controller  
Kyle Vieth, Financial Compliance Manager

Subject: Amendment to Chapter 20 of the Troy City Code (Water and Sanitary Sewer Rates)

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Attached is an amendment to Chapter 20 of the Troy City Code reflecting the water rate adjustment discussed during the 2022/23 budget study sessions. The rate adjustments are a result of increased prices charged to the City for wholesale water and sanitary sewer disposal services charged by the Great Lakes Water Authority (GLWA) and the Oakland County Water Resource Commission (OCWRC), respectively.

These adjustments will provide sufficient funds to operate, maintain and make improvements to our systems. The water and sewer rates are reviewed annually and adjusted when required. The last water and sanitary sewer rate adjustments were on July 1, 2021.

The following water and sewer rates are recommended for City of Troy water bills rendered after July 1, 2022:

	<u>2021/22 Rate</u>	<u>2022/23 Rate</u>	<u>Adjustment</u>
Water	\$42.50	\$45.00	\$2.50
Sewer	<u>30.00</u>	<u>30.30</u>	<u>0.30</u>
	<u>\$72.50</u>	<u>\$75.30</u>	<u>\$2.80</u>

The average residential bill will increase approximately \$10.92 per quarter.

### **Recommendation**

It is recommended that City Council approve the rates outlined herein and reflected in the amendments to Chapter 20 of the Troy City Code.

### **Legal Review**

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.

CITY OF TROY  
AN ORDINANCE TO AMEND  
CHAPTER 20 - CITY OF TROY ORDINANCE

The City of Troy ordains:

Section 1. Short Title

This Ordinance shall be known and may be cited as an amendment to Chapter 20- City of Troy Ordinance.

Section 2. Amendment

Section 5.01 shall be amended as follows:

- 5.01 Water Rates. Charges for water service to each premises within the City connected with the water supply system, for each quarterly (3 month) period, shall be ~~\$42.50~~ **\$45.00** per 1,000 cubic feet. Minimum quarterly bills shall be ~~\$34.43~~ **\$36.45**

Private fire service lines shall be billed at a rate equal to four (4) times the minimum water bill.

Charges for water service to premises outside the City shall be 150% of those for water service within the City.

5.02 Sewer Rates

- A. Charges for sewage disposal, operation and maintenance service shall be levied upon all premises having any sewer connection with the public sewers.

Those premises using metered water shall pay ~~\$30.00~~ **\$30.30** dollars per 1,000 cubic foot of water consumption for sewage disposal and maintenance charges.

Where there is no water meter the sewage disposal and maintenance charges shall be ~~\$150.00~~ **\$151.50**

Water lines used solely for fire protection shall be exempt from sewage disposal and maintenance charges.

- B. 1. Rates and charges established are based upon methodology which complies with applicable EPA regulations.
- 2. Users of the system must be individually notified annually of costs for operation, maintenance, replacement and debt service.
- C. A ready to serve charge shall be levied on each quarterly bill in the amount of ~~\$24.30~~ **\$24.54** dollars less any amount for current consumption up to the maximum of the ready to serve charge.

### Section 3. Repeal

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

### Section 4. Savings

All proceedings pending, and all rights and liabilities existing, acquired or incurred, at the time this Ordinance takes effect, are hereby saved. Such proceedings may be consummated under and according to the ordinance in force at the time such proceedings were commenced. This ordinance shall not be construed to alter, affect, or abate any pending prosecution, or prevent prosecution hereafter instituted under any ordinance specifically or impliedly repealed or amended by this ordinance adopting this penal regulation, for offenses committed prior to the effective date of this ordinance; and new prosecutions may be instituted and all prosecutions pending at the effective date of this ordinance may be continued, for offenses committed prior to the effective date of this ordinance, under and in accordance with the provisions of any ordinance in force at the time of the commission of such offense.

### Section 5. Severability Clause

Should any word, phrase, sentence, paragraph or section of this Ordinance be held invalid or unconstitutional, the remaining provision of this ordinance shall remain in full force and effect.

### Section 6. Effective Date

This Ordinance shall become effective **July 1, 2024 2022** or upon publication, whichever shall later occur.

This Ordinance is enacted by the Council of the City of Troy, Oakland County, Michigan, at a Regular Meeting of the City Council held at City Hall, 500 W. Big Beaver, Troy, MI, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Ethan Baker, Mayor

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M. Aileen Dickson, City Clerk



## CITY COUNCIL AGENDA ITEM

Date: May 9, 2022

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager  
Robert J. Bruner, Assistant City Manager  
Jeanette Menig, Human Resources Director

Subject: Confirmation of Appointment of Peter Hullinger to Fire Chief  
(Introduced by: Mark F. Miller, City Manager)

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### **History**

According to Section 3.9 of the City Charter, all administrative officers of the City except the City Manager and Attorney shall be appointed by the City Manager for an indefinite period subject to confirmation by the Council. Such officers shall be responsible to the City Manager, and the City Manager shall fix the compensation therefore in accordance with the budget appropriations and subject to the approval of the Council.

In addition, the City of Troy maintains a Civil Service Commission, also known as the Act 78 Board as established by the Firemen and Policemen Civil Service System Act 78 of 1935. This board is charged to provide a civil service system based upon examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion of all full-time paid members of the Police and Fire departments.

The Act 78 Commission certified an eligible list for the position of Fire Chief on December 29, 2020. As such, Mr. Hullinger has been deemed eligible for and offered employment for the position of Fire Chief subject to Council confirmation.

### **Recommendation**

It is recommended to approve the confirmation of Peter Hullinger to the position of Fire Chief effective as of April 30, 2022.





500 West Big Beaver  
Troy, MI 48084  
troymi.gov

I-09

## CITY COUNCIL AGENDA ITEM

Date: May 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Kurt Bovensiep, Public Works Director  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Troy Civic Center Pavilion- Schematic Design (Introduced by: Kurt Bovensiep)

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### History

The City of Troy, Michigan, continually receives requests for a public gathering space for residents and business people as Troy lacks a traditional downtown. The Civic Center Campus has been recognized as a location to provide this desired space. This has been most recently substantiated by the Troy Parks and Recreation Advisory Board, Green Space Sub-Committee by stating, “As with all of our parks, the development of the Troy Civic Center must be considered as an area for community interaction that embraces the natural landscape that is vital to preserving the ecosystem. The community must move forward from thinking that managing our parks is just cutting the grass or picking up the garbage. All of our parks should be considered as regional community centers with the development of the Troy Civic Center being the central legacy showpiece and evidence of our planning for tomorrow.” (Troy Parks and Recreation Advisory Board, Green Space Sub-Committee Final Report, P.25) The Troy Community Foundation also recognized this opportunity and provided renderings to engage the community in a large-scale project that they intended to participate in. The idea and renderings were used in the successful capture of a Community Project Funding grant of \$1.5 million.

During these efforts the City of Troy released a resident survey that resulted in a high percentage of respondents indicating a desire for additional winter recreation opportunities and specifically an ice-skating facility. City Administration responded to this desire by incorporating an ice-skating facility into the pavilion design.

City Administration engaged OHM Advisors, one of its current consultants, to perform a feasibility study for the addition of a large pavilion and ice-skating facility. During this study, City Administration and OHM visited several similar facilities in the Metro-Detroit region to obtain best practices to successfully design a facility for Troy.

The pavilion and ice-skating facility conceptual design was presented to the Parks and Recreation Advisory Board on April 28, 2022. All comments were very positive and there was unanimous excitement to bring the concept to design and eventually construction. As City Administration seeks additional funding opportunities, several additional stakeholders have offered letters of support, which are included with this memo.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

In efforts to progress the project as quickly as possible, it is recommended that we start the design schematic phase as quickly as possible rather than wait until the new fiscal year begins.

### **Purchasing**

The current contract with OHM Advisors was adopted by City Council in 2017 for engineering and design services (Resolution #2017-06-105-J-4a). Under the current contract pricing, OHM proposes a design fee of \$125,000 for the Troy Civic Center Pavilion – Schematic Design Phase as detailed in the attached proposal.

### **Financial**

Funds and project number will be available for the entire project beginning July 1, 2022. However, in efforts not to delay progress on the project for 2 months, City Administration is requesting to use available funds in the Parks Development Capital Fund to begin the process until the new fiscal year begins at which time expenditures would begin using the assigned account number and project number.

### **Recommendation**

City Management recommends granting the authority to expend budgeted capital funds to *OHM Advisors, of Livonia, MI*, for the schematic design of the Troy Civic Center Pavilion and Ice-Skating Facility for an estimated cost of \$125,000 but not to exceed budgetary limitations.

April 27, 2022

Mr. Kurt Bovensiep  
City of Troy  
Public Works Director  
4693 Rochester Rd.  
Troy, MI 48085

RE: Proposal for Professional Design Services  
Troy Civic Center Pavilion – Schematic Design

Dear Mr. Bovensiep:

Thank you for the opportunity to submit this proposal for the professional design services for Troy Civic Center Pavilion – Schematic Design Phase. This letter presents our understanding of the project and proposed scope of services, time schedule, fee, and Terms and Conditions.

### **PROJECT UNDERSTANDING**

The City wishes to continue development of the Concept Design package further and move the project into Schematic Design Phase to continue development of project details, opinion of cost, and overall project schedule.

### **SCOPE OF SERVICES**

With this understanding, our proposed scope of services for this project are as follows:

#### **Task 1: Schematic Design**

During Schematic Design, we will further develop the conceptual plan and site design concepts to include more detailed information on the proposed building and overall site layout and design details. The schematic design will advance to include site design, landscape, hardscapes, floor plans, exterior elevations, finishes, structural, mechanical, and electrical systems, specialty lighting, and ice rink requirements. Preliminary equipment/technology requirements will be documented, and design criteria will also be established. Tasks needed to complete Schematic Design are outlined below.

1. Perform preliminary building code and zoning review.
2. Conduct a preliminary regulatory meeting with the City of Troy (including representatives from Planning, Engineering, and Building Departments) to discuss site and building concept, stormwater management, utilities, parking, zoning, signage, and other Planning Commission requirements. Assumed to be accomplished at one (1) meeting to gain consensus.
3. Contact EGLE to discuss and determine requirements for wetland / stream discharge and enclosure. This will be accomplished by requesting a pre-application meeting with the local office.
4. Develop interior floor plan layouts to incorporate more detailed MEP system requirements, structural design considerations, and program/building element changes. Up to 3 iterations of floor plan changes and 2 iterations of exterior building concepts can be developed.



5. Develop building design loads and criteria for building. Perform up to three framing concepts and structural system evaluations for the main Pavilion building. Provide initial building foundation and structural systems and written narrative to supplement drawings.
6. Perform preliminary heating and cooling load calculations to make a preliminary determination of needed mechanical space. Make preliminary major equipment selections including heating/cooling and ventilation system components. Develop the preliminary mechanical systems design layout and determine the space requirements needed for equipment and distribution. Confirm necessary utilities support building design requirements.
7. Perform the preliminary electrical load calculations and determine the proposed service size for the facility. Review the site and exterior building lighting. Provide up to 3 meeting iterations to review and discuss Building and site lighting concepts. Confirm necessary utilities support building design requirements. Develop electrical systems design layout and space needs requirements for equipment and distribution.
8. Further review initial concepts pertaining to specialty lighting for site and building. Specialty lighting consultant to attend up to 3 meetings to review concepts, lighting controls and features, and design layouts pertaining to site and building lighting. Develop specialty lighting design layout and space needs requirements for major equipment and distribution.
9. Review building technology systems for building and site, including IT systems consisting of Network cabling systems (Passive system design), service provider coordination, Wireless Access Design, and Network electronics design, Security systems, consisting of Access control systems, security system video surveillance, and intrusion detection and alarm, and Audio/visual systems design consisting of Lobby and ice Rink AV systems, audio paging, and digital signage. Develop building technology systems layout and space needs requirements for major equipment and distribution.
10. Prepare a total project budget which will include an initial opinion of construction cost for the major elements included in the proposed project. At this phase, the opinion of cost is plus/minus 20%.
11. Meet with City to review and discuss concept development. Three (3) meetings are assumed for this phase to provide a completed Schematic Design package. All major floor and site plan changes will be made during this phase. Once a final design and deliverable package approved, design team will move to next Task.

Deliverables:

- ▼ Drawings to include:
  - Civil drawings to include site plan noting drive layouts, circulation patterns, preliminary stormwater management layout or notes, setback lines, utilities (existing and proposed), and proposed building layout with building dimensions.
  - Landscape drawings to include schematic layout of plantings, site feature elements such as built-in seating, ice rink perimeter rails and edge conditions, and limits of irrigation (if applicable).
  - Architectural Schematic floor plans and elevations.
  - Structural framing concepts with initial sizes of main structure and foundation systems.
  - MEP/Building technology systems plans that indicate location of major equipment, clearances, and utility connections.
  - Specialty lighting to provide proposed lighting products selected for design feature, prepare preliminary lighting control system narrative, and coordinate power requirements with electrical engineer.
  - Ice Rink Drawings including major utility runs, equipment space layouts, and
- ▼ Architectural, Structural, Mechanical, Electrical, Plumbing, and Building Technology Narratives.
- ▼ Project cost with preliminary opinion of probable construction cost.



## COMPENSATION

OHM Advisors will perform the outlined services above based on hourly basis, in accordance with our current contract with the City. The following are the estimated costs for the project:

Task	Estimated Fee	Schedule
Task 1: Schematic Design	\$ 125,000	5/9/2022 – 7/29/2022
Total	\$ 125,000	

## ASSUMPTIONS, EXCLUSIONS & OWNER RESPONSIBILITIES

OHM Advisors is prepared to complete the work as outlined above per our understanding of the project, which includes the following assumptions, exclusions and identified Owner responsibilities.

- Additional Design Services Phases (Design Development, Construction Documents) are not included in this proposal.
- Attendance of public meetings will be provided as services under a separate proposal.
- Coordination with permitting agencies above and beyond a pre-submission meeting, permit application and permit revisions will be provided as an additional service.
- The City will reimburse OHM for or directly pay any permit fees.
- Bidding Assistance/Construction phase professional services and construction staking / layout are not included in this proposal.
- Building user coordination, public engagement, and impact notification shall be by owner
- Geotechnical engineering, soil borings, and construction materials testing are provided under separate contract.

## ACCEPTANCE

Work will be done in accordance with the terms and conditions of the Continuing Services Agreement between OHM and the City. If this proposal is acceptable to you, please provide signature below or e-mail confirming us to proceed on the project.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days from the date of this letter.

**Orchard, Hiltz, & McCliment, Inc.**  
CONSULTANT

  
(Signature)

Christopher Ozog, AIA  
(Name)

Project Manager  
(Title)

April 27, 2022  
(Date)

**City of Troy**  
OWNER

(Signature)

(Name)

(Title)

(Date)

Cc: Rhett Gronevelt, Principal, OHM Advisors  
Encl: 2022\_0427\_Concept Package.pdf

THE FORBES COMPANY



April 6, 2022

Dear Senator Peters:

The City of Troy's identity is created through its world class shopping experience at the Somerset Collection and attracts people from around the world to experience its unique offerings.

In addition to this experience, the City of Troy offers amenities to its residents that creates a desirable place to live. Creating a place where these two groups can enjoy a recreational experience is what creates a community.

The proposed pavilion and outdoor ice-skating amenity will allow residents and visitors to enjoy an enhanced experience in a place that is designed for people to come together. Creating a central park type atmosphere within our civic center campus, which is positioned in the center of our world class Big Beaver corridor will create a sense of place and give residents and visitors a sense of belonging to the Troy community. The sense of belonging will further endorse the City of Troy as a regional and worldly destination.

The Somerset Collection is in full support to enhance the community experience with the addition of a pavilion and ice-skating amenity to the Troy Civic Center Campus.

Best regards,

THE FORBES COMPANY

**Nathan Forbes,  
Managing Partner**

P. 248.827.4600, Ext 252

M. 248.310.7046

E. [nforbes@theforbescompany.com](mailto:nforbes@theforbescompany.com)



April 6, 2022

Dear Senator Peters:

The Troy Community Foundation (TCF) offers residents and businesses in Troy an effortless way to support the city they love through unique partnerships.

The Troy Community Foundation's board is unified in assisting the community in citizen-driven initiatives and believes the residents of Troy desire a traditional downtown feel where they can gather together as a community, which naturally led to TCF's assistance in creating the concepts for a large pavilion within the Troy Civic Center campus.

TCF is excited to see the progress on its original conceptual design, and how it is transforming into a significant project that includes a large enclosed pavilion and ice-skating amenity. This type of improvement will further unify the community by creating a sense of belonging and kinship for residents and businesses.

TCF looks forward to its continued partnership with the City of Troy on this project, and is in full support of its efforts to enhance the sense of community in the City of Troy through this initiative.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen", written over a light gray rectangular background.

Karen Greenwood  
TCF Board Chair



April 6, 2022

Tara Tomcsik-Husak  
Troy Chamber of Commerce  
2125 Butterfield, Ste. 100N  
Troy, MI 48084

Dear Senator Peters:

As we navigate through the current historic events surrounding us, we have recognized the importance of our community and how we support one another. This is particularly important in the business community. As you know, the Troy Chamber of Commerce's mission is to create access for its members to connect, so that they can create new opportunities for growth of their business. This is why we are in full support of the proposed pavilion, to give our businesses opportunity to connect safely in an outdoor gathering space.

Over the past two years, we saw how Covid 19 created obstacles for connecting with people. The need for outdoor gathering and meeting locations was needed but we at the Chamber were limited on places to connect. The proposed pavilion and ice-skating amenity within the City of Troy's Civic Center Campus would provide an opportunity for the community to come together in a safe environment. In addition, this enhancement would attract businesses to the City of Troy, as most companies are focused on employee wellbeing now more than ever before.

While I am hopeful that we are over the hump of the pandemic, we still have the need for more outdoor options for the community and the business community.

The Troy Chamber of Commerce is in full support of the pavilion and ice-skating amenity to the City of Troy's Civic Center Campus and look forward to highlighting its completion and its offerings to the business community.

Finally, I would like to thank you for your continued dedication in our community and the all the businesses we serve. It has been a pleasure working with you over the years.

Sincerely,

A handwritten signature in black ink, appearing to read "Tara Tomcsik-Husak". The signature is fluid and cursive, with a large loop at the end.

Tara Tomcsik-Husak  
President and CEO/ Troy Chamber of Commerce  
Board Member of the Troy DDA





500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: May 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Rob Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Kurt Bovensiep, Public Works Director  
Brian D Varney, Fleet Operations Manager  
Emily Frontera, Purchasing Manager

Subject: Bid Waiver: Fleet Vehicle Purchases (Introduced by: Kurt Bovensiep)

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### History

- Six (6) vehicles being purchased are planned replacement vehicles used by the Department of Public Works and the Police Department.
- Six (6) vehicles will be removed from service and sold at auction with estimated proceeds of \$30,000.
- This purchase replaces six (6) existing vehicles and will not increase the size of the existing Department of Public Works motor pool fleet.
- The City of Troy under normal circumstances has the ability to purchase this equipment cooperatively utilizing multiple cooperative contracts. Due to extended lead times, material shortages and short ordering opportunities, City Management is requesting a bid waiver to purchase incoming dealer stock from Lafontaine Automotive Group.
- Competitive bidding is not possible due to low dealer vehicles in stock on similarly equipped vehicles.
- Delivery on incoming stock from Lafontaine is expected to be 4 – 6 weeks.

### Purchasing

- A bid waiver is requested to purchase from *Lafontaine Automotive Group of Lansing, MI* for incoming stock vehicles with a government discount similar to cooperative pricing.
- Purchasing the recommended vehicles will avoid expected vehicle surcharges that will be added to future vehicle purchases.
- Pricing to purchase six (6) incoming stock vehicles has been secured through *Lafontaine Automotive Group of Lansing, MI* for an estimated total cost of \$189,914.00 as per the attached quotes.
- On February 10, 2014 City Council authorized departments to utilize sites such as GovDeals.com to dispose of city owned surplus items (Resolution# 2014-02-017-J-4a). Therefore, note that the City will utilize and market the six (6) obsolete vehicles on GovDeals.com site for optimal trade-in value.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

### Financial

- Funds are budgeted and available in the Public Works Fleet Division Capital Fund under Project Numbers 2022C0108, 2022C0120, 2022C0121 and 2022C0128 for the 2022 Fiscal Year.
- Expenditures will be charged to account number 661.549.565.7981.

	<u>Unit Cost</u>	<u>Estimated Total</u>	<u>Project#</u>
(1) GMC Terrain	\$30,469.00	\$30,469.00	2022C0108
(1) GMC Acadia	\$31,644.00	\$31,644.00	2022C0108
(1) GMC Terrain	\$29,279.00	\$29,279.00	2022C0120
(1) GMC Terrain	\$29,774.00	\$29,774.00	2022C0121
(1) GMC Terrain	\$25,939.00	\$25,939.00	2022C0121
(1) Chevrolet Silverado	\$42,809.00	<u>\$42,809.00</u>	2022C0128

**Estimated Grand Total**

**\$189,914.00**

### Recommendation

City management recommends, in the best interest of the City, that the bid process be waived and authorization to purchase six (6) 2022 GM Vehicles from *Lafontaine Automotive Group of Lansing, MI* for the Department of Public Works for an estimated total cost of \$189,914.00.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM



Acadia Example



Terrain Example



Silverado Example

LaFontaine Automotive Group  
3625 S. Pennsylvania Ave.  
Lansing, MI 4891  
517-574-7137-Direct  
517-795-9834-Cell

[kmartin@lafontaine.com](mailto:kmartin@lafontaine.com)

## QUOTATION

Name: City Of Troy  
Address: 4693 Rochester Rd  
City: Troy State: MI Zip: 48085  
Contact: Brian Varney  
Phone: 248.524.3390  
Email: brian.varney@troymi.gov

Date: 5/2/2022

Quote: 050222

TXB26-SLE 2022 GMC Terrain SLE AWD	\$34,910.00
GHT Marine Metallic Exterior	
HEW Black Cloth Seating	
LYX 1.5L Turbo Gas Engine	
M3U 9 Speed Automatic Transmission	
Order # BHRS8Q	
State of Michigan Registration	\$15.00
General Motors Municipal Discount	-\$4,600.00
Note per contract delivery is available @ \$2.00 per one way mileage.	
72 Miles	\$144.00
MSRP \$34,910	Total Cost: \$30,469.00

Signed: Kim Martin





## Vehicle Locator

### Dealer Information

**LAFONTAINE BUICK GMC, INC.**  
**3625 S PENNSYLVANIA**  
**LANSING, MI 48910**  
**Phone: 517-393-7880**  
**Fax: 517-393-7667**

3GKALTEV1NL179990

**Model Year: 2022**

**Make: GMC**

**Model: Terrain**

**TXB26-SLE AWD**

**PEG: 3SA-SLE Gas**

**Primary Color: GHT-MARINE METALLIC**

**Trim: HEW-SLE/SLE Black Cloth Seating**

**Engine: LYX-1.5L Turbo Gas Engine**

**Transmission: M3U-9 Speed Automatic Transmission**

**Event Code: 4120-Internal Invoice**

**Order #: BHRS8Q**

**MSRP: \$34,910.00**

**Order Type: TRE-Retail Stock**

**Stock #: A**

**Inventory Status: Available**

**Total Cash Allowance:\* \$750.00**  
**(Expires on 05/02/2022)**

**Total Cash Allowance:\* \$750.00**  
**(Expires on 05/02/2022)**

### Additional Vehicle Information

### GM Marketing Information

### Vehicle Options

#### All Options

**3SA-SLE Gas**

**AG6-Manual Passenger Seat - 4 Way**  
**BTV-Remote Start**

**DWK-Mirrors -Heated,Signal, Manual Fold**  
**GHT-MARINE METALLIC**  
**HS1-Safety Alert Seat**  
**KSG-Adaptive Cruise Control**  
**M3U-9 Speed Automatic Transmission**  
**PDO-GMC Pro Safety**  
**RJA-TIRE SPARE T135/70R16 SL 100M BW**  
**SPR**

**SFE-LPO - Wheel Locks**  
**TB5-Liftgate, Power**  
**UD7-Rear Park Assist**

**UEU-SENSOR INDICATOR FORWARD**  
**COLLISION ALERT**  
**UHX-LANE ACTIVE SAFETY KEEP ASSIST**  
**UKC-SIDE ACTIVE SAFETY OBSTACLE**  
**DETECTION ENHANCED**  
**UVC-Rear Vision Camera**  
**ZQ2-Driver Convenience I**

**AG1-Power Driver Seat 8-way with 2-way**  
**power lumbar**

**AL9-Power Lumber Driver Seat**

**CJ2-HVAC SYSTEM AIR CONDITIONER FRT,**  
**AUTO TEMP CONT, AUX TEMP CONT**

**FE9-Federal Emissions**  
**HEW-SLE/SLE Black Cloth Seating**  
**KA1-Heated Front Seats**  
**LYX-1.5L Turbo Gas Engine**  
**NWN-TailPipe Single, Hidden**  
**PED-GMC Pro Safety Plus**  
**RR0-Tires 235/50R19 SL 99H BW**

**SFZ-LPO, Black GMC Emblem Kit**  
**TQ5-Intelligent High Beam Control**  
**UE4-SENSOR INDICATOR FOLLOWING**  
**DISTANCE**  
**UFG-SENSOR INDICATOR REAR CROSS**  
**TRAFFIC ALERT**  
**UHY-COLL IMMINENT BRK LOW SPEED**  
**UKJ-PED DETECTION FRT BASIC**

**WJP-Elevation Edition**

"~" indicates vehicle belongs to Trading Partner's inventory

### Disclaimer:

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Cash Allowance is calculated based on your dealer's Zip Code. Customer must take delivery by 05/02/2022.



[kmartin@lafontaine.com](mailto:kmartin@lafontaine.com)

Date: 5/2/2022  
Quote: 050222

Name: City Of Troy  
Address: 4693 Rochester Rd  
City: Troy State: MI Zip: 48085  
Contact: Brian Varney  
Phone: 248.524.3390  
Email: brian.varney@troymt.gov

Date: 5/2/2022  
Quote: 050222

Signed: Kim Martin



## Vehicle Locator

### Dealer Information

**LAFONTAINE BUICK GMC, INC.**  
**3625 S PENNSYLVANIA**  
**LANSING, MI 48910**  
**Phone: 517-393-7880**  
**Fax: 517-393-7667**

1GKKNKL4XNZ141847

**Model Year: 2022**

**Make: GMC**

**Model: Acadia**

**TNB26-3SA SLE FWD**

**PEG: 3SA-SLE-1 Pkg**

**Primary Color: G9K-Satin Steel Metallic**

**Trim: H1T-Interior Trim, Cloth Jet Black**

**Engine: LSY-Engine, Gas, 4 Cyl., 2.0L, Turbo, SIDI, DOHC, VVT, Alum**

**Transmission: M3G-9-Speed Automatic Transmission 2.0 Turbo**

**Event Code: 4200-Shipped**

**Order #: BGGJVW**

**MSRP: \$38,285.00**

**Order Type: TRE-Retail Stock**

**Stock #: 22B429**

**Inventory Status: Available**

**Total Cash Allowance: N/A**

**Total Cash Allowance: N/A**

### Additional Vehicle Information

### GM Marketing Information

### Vehicle Options

#### Chargeable Options

00Z-CREDIT - NOT EQUIPPED W/  
FRONT/REAR PARK ASSIST; INCLUDES  
LATER RETROFIT

MSRP

-\$50.00

G9K-Satin Steel Metallic

\$495.00

SFE-LPO: Wheel Locks, Bright

\$95.00

ZQ2-Driver Convenience Package

\$1,750.00

#### No Cost Options

FE9-Federal Emissions

LSY-Engine, Gas, 4 Cyl., 2.0L, Turbo, SIDI, DOHC, VVT, Alum

M3G-9-Speed Automatic Transmission 2.0 Turbo

R6J-CUSTOMER DIALOGUE NETWORK



#### Other Options

##### 3SA-SLE-1 Pkg

ABB-Seating, 6-Passenger, 2,2,2  
DCP-OnStar Turn by Turn Navigation System  
FE2-Suspension System, Ride & Handling  
IOR-GMC Infotainment System with midlevel connectivity  
KI6-Receptacle  
QMX-Tire All P235/65R18  
TQ5-Intellibeam Headlamps  
UE1-OnStar  
UEU-Sensor, Forward Collision  
UHX-Sensor Indicator, Lane Keep Assist  
  
UKC-Sensor Indicator, Side Obstacle Detection, Enhanced  
UQF-Speaker System, 6-Speaker  
UVB-HD Rear Vision Camera  
YM8-LPO Processing Option

5PB-Wheel 18 x 7.5 Aluminum with Dark Accents  
C69-Rear Air Conditioner  
DWK-Heated Outside Mirror, Manual Folding  
H1T-Interior Trim, Cloth Jet Black  
KA1-Heated Front Seats

PED-GMC ProSafety Plus  
TC2-Liftgate, Power, Hands Free  
UD5-Front and Rear Park Assist  
UE4-Sensor Indicator, Following Distance  
UFG-Sensor, Rear Cross Traffic  
UHY-Sensor Collision Avoidance & Mitigation, Low Speed  
UKJ-Pedestrian Detection, Front Basic

URC-Drive Mode Selector  
V64-Roof Rails, Silver

"~" indicates vehicle belongs to Trading Partner's inventory

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LaFontaine Automotive Group  
3625 S. Pennsylvania Ave.  
Lansing, MI 4891  
517-574-7137-Direct  
517-795-9834-Cell

[kmartin@lafontaine.com](mailto:kmartin@lafontaine.com)

## QUOTATION

Name: City Of Troy  
Address: 4693 Rochester Rd  
City: Troy State: Mi Zip: 48085  
Contact: Brian Varney  
Phone: 248.524.3390  
Email: brian.varney@troymi.gov

Date: 4/29/2022

Quote: 4292022

TXB26	2022 GMC Terrain SLE AWD	\$33,720.00
GAZ	Summit White	
HEW	Black Cloth Seating	
LYX	1.5L Turbo Gas Engine	
M3U	9 Speed Automatic Transmission	
	Stock #22B453 - IN STOCK ARRIVED TODAY	
	Vin# 3GKALTEV0NL180760	
	State Of Michigan Registration	\$15.00
	General Motors Municipal Discount	-\$4,600.00
	Note per contract delivery is available @ \$2.00 per one way mileage.	\$144.00
	72 Miles	
MSRP	\$33,720	
Total Cost:		\$29,279.00

Signed: Kim Martin



## Vehicle Locator

### Dealer Information

**LAFONTAINE BUICK GMC, INC.**  
**3625 S PENNSYLVANIA**  
**LANSING, MI 48910**  
**Phone: 517-393-7880**  
**Fax: 517-393-7667**

3GKALTEV0NL180760

**Model Year: 2022**

**Make: GMC**

**Model: Terrain**

**TXB26-SLE AWD**

**PEG: 3SA-SLE Gas**

**Primary Color: GAZ-Summit White**

**Trim: HEW-SLE/SLE Black Cloth Seating**

**Engine: LYX-1.5L Turbo Gas Engine**

**Transmission: M3U-9 Speed Automatic Transmission**

**Event Code: 4800-Rail Ramp Unload**

**Order #: BHRS81**

**MSRP: \$33,720.00**

**Order Type: TRE-Retail Stock**

**Stock #: 22B453**

**Inventory Status: Available**

**Total Cash Allowance:\* \$750.00**  
**(Expires on 05/02/2022)**

**Total Cash Allowance:\* \$750.00**  
**(Expires on 05/02/2022)**

### Additional Vehicle Information

### GM Marketing Information

### Vehicle Options

#### Chargeable Options

	MSRP
00V-CREDIT - NOT EQUIPPED W/FRONT HEATED SEATS; INCLUDES LATER RETROFIT	-\$50.00
SFE-LPO - Wheel Locks	\$95.00
SFZ-LPO, Black GMC Emblem Kit	\$210.00
TB5-Liftgate, Power	\$400.00
WJP-Elevation Edition	\$995.00
ZQ2-Driver Convenience I	\$1,375.00

#### No Cost Options

FE9-Federal Emissions  
LYX-1.5L Turbo Gas Engine  
M3U-9 Speed Automatic Transmission  
R6J-CUSTOMER DIALOGUE NETWORK

#### Other Options

3SA-SLE Gas

AG6-Manual Passenger Seat - 4 Way  
BTV-Remote Start

GAZ-Summit White  
K34-Electroinc Cruise Control  
NWN-TailPipe Single, Hidden  
RJA-TIRE SPARE T135/70R16 SL 100M BW SPR  
TQ5-Intelligent High Beam Control

UEU-SENSOR INDICATOR FORWARD COLLISION ALERT  
UHY-COLL IMMINENT BRK LOW SPEED  
UVC-Rear Vision Camera

AG1-Power Driver Seat 8-way with 2-way power lumbar  
AL9-Power Lumber Driver Seat  
CJ2-HVAC SYSTEM AIR CONDITIONER FRT, AUTO TEMP CONT, AUX TEMP CONT  
HEW-SLE/SLE Black Cloth Seating  
KA1-Heated Front Seats  
PDO-GMC Pro Safety  
RR0-Tires 235/50R19 SL 99H BW

UE4-SENSOR INDICATOR FOLLOWING DISTANCE  
UHX-LANE ACTIVE SAFETY KEEP ASSIST  
UKJ-PED DETECTION FRT BASIC



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## QUOTATION

Name: City Of Troy  
Address: 4693 Rochester Rd  
City: Troy State: Mi Zip: 48085  
Contact: Brian Varney  
Phone: 248.524.3390  
Email: brian.varney@troymi.gov

Date: 4/29/2022

Quote: 4292022

TXB26	2022 GMC Terrain SLE AWD	\$34,215.00
GAN	Quick Silver Metallic	
HEW	Black Cloth Seating	
LYX	1.5L Turbo Gas Engine	
M3U	9 Speed Automatic Transmission	
	Order # BHRS8Z	
	State Of Michigan Registration	\$15.00
	General Motors Municipal Discount	-\$4,600.00
	Note per contract delivery is available @ \$2.00 per one way mileage.	\$144.00
	72 Miles	
MSRP	\$34,215	
	Total Cost:	\$29,774.00

Signed: Kim Martin



## Vehicle Locator

### Dealer Information

**LAFONTAINE BUICK GMC, INC.**

**3625 S PENNSYLVANIA**

**LANSING, MI 48910**

**Phone: 517-393-7880**

**Fax: 517-393-7667**

**3GKALTEV6NL180391**

**Model Year: 2022**

**Make: GMC**

**Model: Terrain**

**TXB26-SLE AWD**

**PEG: 3SA-SLE Gas**

**Primary Color: GAN-Quick Silver Metallic**

**Trim: HEW-SLE/SLE Black Cloth Seating**

**Engine: LYX-1.5L Turbo Gas Engine**

**Transmission: M3U-9 Speed Automatic Transmission**

**Event Code: 4120-Internal Invoice**

**Order #: BHRS8Z**

**MSRP: \$34,215.00**

**Order Type: TRE-Retail Stock**

**Stock #: M**

**Inventory Status: Available**

**Total Cash Allowance:\* \$750.00**  
**(Expires on 05/02/2022)**

**Total Cash Allowance:\* \$750.00**  
**(Expires on 05/02/2022)**

### Additional Vehicle Information

### GM Marketing Information

### Vehicle Options

#### All Options

**3SA-SLE Gas**

**AG6-Manual Passenger Seat - 4 Way**  
**BTV-Remote Start**

**FE9-Federal Emissions**  
**HEW-SLE/SLE Black Cloth Seating**  
**KA1-Heated Front Seats**  
**M3U-9 Speed Automatic Transmission**  
**PDO-GMC Pro Safety**

**RR0-Tires 235/50R19 SL 99H BW**  
**SFZ-LPO, Black GMC Emblem Kit**  
**TQ5-Intelligent High Beam Control**

**UEU-SENSOR INDICATOR FORWARD**  
**COLLISION ALERT**

**UHY-COLL IMMINENT BRK LOW SPEED**  
**UVC-Rear Vision Camera**  
**ZQ2-Driver Convenience I**

**AG1-Power Driver Seat 8-way with 2-way**  
**power lumbar**

**AL9-Power Lumber Driver Seat**

**CJ2-HVAC SYSTEM AIR CONDITIONER FRT,**  
**AUTO TEMP CONT, AUX TEMP CONT**

**GAN-Quick Silver Metallic**

**K34-Electroinc Cruise Control**

**LYX-1.5L Turbo Gas Engine**

**NWN-TailPipe Single, Hidden**

**RJA-TIRE SPARE T135/70R16 SL 100M BW**  
**SPR**

**SFE-LPO - Wheel Locks**

**TB5-Liftgate, Power**

**UE4-SENSOR INDICATOR FOLLOWING**  
**DISTANCE**

**UHX-LANE ACTIVE SAFETY KEEP ASSIST**

**UKJ-PED DETECTION FRT BASIC**

**WJP-Elevation Edition**

**"~" indicates vehicle belongs to Trading Partner's inventory**

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[kmartin@lafontaine.com](mailto:kmartin@lafontaine.com)

## QUOTATION

Name: City Of Troy  
Address: 4693 Rochester Rd  
City: Troy State: Mi Zip: 48085  
Contact: Brian Varney  
Phone: 248.524.3390  
Email: brian.varney@troymi.gov

Date: 4/29/2022

Quote: 4292022

TXL26	2022 GMC Terrain SLE FWD	\$30,380.00
GB8	Ebony Twilight Metallic (Black)	
HEW	Black Cloth Seating	
LYX	1.5L Turbo Gas Engine	
M3U	9 Speed Automatic Transmission	
	Order #BMNVM9	
	State Of Michigan Registration	\$15.00
	General Motors Municipal Discount	-\$4,600.00
	Note per contract delivery is available @ \$2.00 per one way mileage.	\$144.00
	72 Miles	
MSRP	\$30,380	
	Total Cost:	\$25,939.00

Signed: Kim Martin



## Vehicle Locator

### Dealer Information

**LAFONTAINE BUICK GMC, INC.**  
3625 S PENNSYLVANIA  
LANSING, MI 48910  
Phone: 517-393-7880  
Fax: 517-393-7667

3GKALMEV9NL224471

**Model Year:** 2022  
**Make:** GMC  
**Model:** Terrain  
TXL26-SLE FWD  
**PEG:** 3SA-SLE Gas  
**Primary Color:** GB8-Ebony Twilight Metallic  
**Trim:** HEW-SLE/SLE Black Cloth Seating  
**Engine:** LYX-1.5L Turbo Gas Engine  
  
**Transmission:** M3U-9 Speed Automatic Transmission

**Event Code:** 4120-Internal Invoice  
**Order #:** BMNVM9  
**MSRP:** \$30,380.00

**Order Type:** TRE-Retail Stock  
**Stock #:** M  
**Inventory Status:** Available  
**Total Cash Allowance:\*** \$750.00  
(Expires on 05/02/2022)

**Total Cash Allowance:\*** \$750.00  
(Expires on 05/02/2022)

### Additional Vehicle Information

### GM Marketing Information

### Vehicle Options

#### All Options

3SA-SLE Gas  
AG6-Manual Passenger Seat - 4 Way  
  
DWK-Mirrors -Heated,Signal, Manual Fold  
GB8-Ebony Twilight Metallic  
HS1-Safety Alert Seat  
LYX-1.5L Turbo Gas Engine  
NWN-TailPipe Single, Hidden  
PED-GMC Pro Safety Plus  
  
RSB-17" x 7" Aluminum Wheels  
TB4-Liftgate, Manual  
UD7-Rear Park Assist  
  
UEU-SENSOR INDICATOR FORWARD  
COLLISION ALERT  
UHX-LANE ACTIVE SAFETY KEEP ASSIST  
UKC-SIDE ACTIVE SAFETY OBSTACLE  
DETECTION ENHANCED  
UVC-Rear Vision Camera

5CX-225/65R17 All Season Tires - V1  
AH3-ADJUSTER FRT ST MANUAL, 4 WAY,  
DRIVER  
FE9-Federal Emissions  
HEW-SLE/SLE Black Cloth Seating  
KSG-Adaptive Cruise Control  
M3U-9 Speed Automatic Transmission  
PDO-GMC Pro Safety  
RJA-TIRE SPARE T135/70R16 SL 100M BW  
SPR  
SFE-LPO - Wheel Locks  
TQ5-Intelligent High Beam Control  
UE4-SENSOR INDICATOR FOLLOWING  
DISTANCE  
UFG-SENSOR INDICATOR REAR CROSS  
TRAFFIC ALERT  
UHY-COLL IMMINENT BRK LOW SPEED  
UKJ-PED DETECTION FRT BASIC

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[kmartin@lafontaine.com](mailto:kmartin@lafontaine.com)

## QUOTATION

Name: City of Troy  
Address: 4693 Rochester Rd  
City: Troy State: MI Zip: 48085  
Contact: Brian Varney  
Phone: 248.524.3390  
Email: Brian.varney@troymi.gov

Date: 4/26/2022

Quote: 42622

TK20753	2022 GMC Sierra 2500HD Double Cab Regular Box 4WD	\$50,650.00
GAZ	Summit White	
HIT	Jet Black Cloth Interior Trim	
L8T	6.6L Gasoline V8 SIDI Engine	
MYD	6 Speed Automatic Transmission	
	Order #BMHF3Q	
	State of Michigan Registration	\$15.00
	General Motors Municipal Discount	-\$8,000.00
	Note per contract delivery is available @ \$2.00 per one way mileage.	\$144.00
MSRP \$50,650	Total Cost:	\$42,809.00

Signed: Kim Martin



## Vehicle Locator

### Dealer Information

**LAFONTAINE BUICK GMC, INC.**  
3625 S PENNSYLVANIA  
LANSING, MI 48910  
Phone: 517-393-7880  
Fax: 517-393-7667

### BMHF3Q

Model Year: 2022

Make: GMC

Model: 2500HD Sierra

TK20753-Double Cab Standard Box, 4WD

PEG: 1SA-PRO

Primary Color: GAZ-Summit White

Trim: H1T-1SA-Cloth, Jet Black, Interior Trim

Engine: L8T-Engine: 6.6L, Gasoline V-8, SIDI

Transmission: MYD-6-Speed Automatic

Event Code: 3000-Order Accepted by Production Control

Order #: BMHF3Q

MSRP: \$50,650.00

Order Type: TRE-Retail Stock

Stock #: N/A

Inventory Status: Available

Total Cash Allowance: N/A

Total Cash Allowance: N/A

### Additional Vehicle Information

### GM Marketing Information

### Vehicle Options

#### All Options

#### 1SA-PRO

AE7-Seats: Front 40/20/40 Split-Bench, Uplevel  
AU3-Power Door Locks

C49-Defogger, Rear Window Electric

DBG-Mirrors, O/S: Man. Ext & Folding, Heat,  
Turn Indicator

FHS-E85 Flex Fuel Capable

GAZ-Summit White

H1T-1SA-Cloth, Jet Black, Interior Trim

JGE-GVW Rating 10,550 Lbs

K34-Cruise Control

K4B-Battery, Auxiliary, 730 CCA

KW5-Alternator, 220 AMP

MYD-6-Speed Automatic

NZZ-Skid Plates

PYT-Wheels: 18" Steel, Painted

QK1-Standard Tailgate

RFQ-Focused Ordering Configuration

U01-Roof Marker Lamps

UVC-Rear Vision Camera

UY2-Wiring Provisions: Camper

VJH-Bumper, Rear, Chrome Step

VYU-Snow Plow Prep / Camper Package

Z82-Trailer Package

#### 9L7-Upfitter / Accessory Electrical Switches

AKO-Deep Tinted Glass

BG9-Floor Covering: Rubberized Vinyl,  
Graphite

CGN-Bed Liner, Spray-on, Black Textured  
Polyurea

E63-Body: Pick-Up Bed

G80-Auto Locking Differential, Rear

GT4-Rear Axle: 3.73 Ratio

IOR-GMC Infotainment System

JL1-Integrated Trailer Brake Controller

K47-Heavy Duty Air Filter

KI4-120 Volt Electrical Receptacle, In Cab

L8T-Engine: 6.6L, Gasoline V-8, SIDI

NQF-Transfer Case: w/ Rotary Dial Control,  
Electronic Shift

PCI-Convenience Package

QF6-Tires: LT275/70 R18 All Terrain, Blackwall

QT5-Tailgate Function--Manual w/ Assist, Pwr  
Release

SAF-Lock, Spare Tire

UF2-Lighting, Cargo Box, LED

UVO-Cargo Bed View Camera

V46-Bumper, Front, Chrome

VQO-LPO - Assist Steps, Work, Black

YM8-LPO Processing Option

ZYG-Tire, Spare: LT275/70 R18 All Terrain,  
Blackwall

"~" indicates vehicle belongs to Trading Partner's inventory



**A. CALL TO ORDER:**

A Special Meeting of the Troy City Council was held on April 25, 2022, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 6:00 PM.

**B. ROLL CALL:**

- a) Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Ann Erickson Gault
- David Hamilton
- Ellen Hodorek

**C. PUBLIC COMMENT:**

**D. BUSINESS STATED IN THE SPECIAL MEETING NOTICE:**

- D-1** Landscape Redesign in the Troy Downtown Development Authority (TDDA) District – April, 2022 Update

**E. OTHER BUSINESS:**

**F. ADJOURNMENT:**

The Meeting **ADJOURNED** at 7:07 PM.

---

Mayor Ethan Baker

---

M. Aileen Dickson, MMC, MiPMC II  
City Clerk

Mayor Baker performed the Invocation. The Pledge of Allegiance to the Flag was given.

**A. CALL TO ORDER:**

A Regular Meeting of the Troy City Council was held on April 25, 2022, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:30 PM.

**B. ROLL CALL:**

- a) Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Ann Erickson Gault
- David Hamilton
- Ellen Hodorek

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

- 
- C-1** Proclamation in Recognition of Athens High School 2021-2022 Student Council

**D. CARRYOVER ITEMS:**

- 
- D-1** No Carryover Items

**E. PUBLIC HEARINGS:**

- 
- E-1** No Public Hearings

**F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**H. POSTPONED ITEMS:**

- 
- H-1** No Postponed Items

**I. REGULAR BUSINESS:**

- 
- I-1** Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Charter Revision Committee, Zoning Board of Appeals

a) **Mayoral Appointments:** None

b) **City Council Appointments:**

Resolution #2022-04-055

Moved by Erickson Gault

Seconded by Chamberlain-Creanga

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Charter Revision Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Nominations to the Charter Revision Committee:**

**Term Expires: 4/30/2025**

**Robin Beltramini**

Term currently held by: Robin Beltramini

Yes: All-7

No: None

**MOTION CARRIED**

Resolution #2022-04-056

Moved by Erickson Gault

Seconded by Hamilton

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Zoning Board of Appeals**

Appointed by Council

7 Regular Members; 2 Alternates

3 Year Term

**Nominations to the Zoning Board of Appeals:**

**Term Expires: 4/30/2025**

**David Eisenbacher**

Term currently held by: David Eisenbacher

**Term Expires: 4/30/2025**

**Aaron Green**

Term currently held by: Aaron Green

Yes: All-7  
No: None

**MOTION CARRIED**

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**I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – None**

a) Mayoral Nominations: None

b) City Council Nominations: None

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**I-3 Request for Closed Session**

Resolution #2022-04-057  
Moved by Baker  
Seconded by Brooks

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL15.268 (e) Pending Litigation – *DOJ v. Troy/Adam v. Troy, et. al.*

Yes: All-7  
No: None

**MOTION CARRIED**

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**I-4 Bid Waiver – Cummins Engine Repairs and Maintenance (Introduced by: Chuck Riesterer, Fire Chief)**

Resolution #2022-04-058  
Moved by Hodorek  
Seconded by Abraham

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **APPROVES** an ongoing contract for the repair and maintenance of Cummins engines directly from the manufacturer, *Cummins Sales and Service*; not to exceed budgetary limitations.

Yes: All-7  
No: None

**MOTION CARRIED**

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**J. CONSENT AGENDA:**

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**J-1a Approval of “J” Items NOT Removed for Discussion**

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Resolution #2022-04-059-J-1a

Moved by Hodorek

Seconded by Abraham

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7

No: None

**MOTION CARRIED**

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

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Resolution #2022-04-059-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – April 11, 2022

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions:**

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- a) **Standard Purchasing Resolution 2: Award to Low Bidders Meeting Specifications – Transit Mixed Concrete**

Resolution #2022-04-059-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide Transit Mixed Concrete with an option to renew for one (1) additional year to the low bidder meeting specifications; *Superior Materials, LLC of Farmington Hills, MI*, as the primary supplier and *Protocon RM of Sterling Heights, MI*, as the secondary supplier as per the unit prices contained in the bid tabulation opened March 31, 2022, a copy of which shall be **ATTACHED** to the original minutes of this meeting, to be ordered on as-needed basis; contracts expiring April 30, 2024.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

**b) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Asphalt Patching Material - Cold**

Resolution #2022-04-059-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** a contract for seasonal requirements of Asphalt Patching Material – Cold Patch to local low bidder meeting specifications, *Ajax Materials Corporation of Troy, MI*, for an estimated total cost of \$30,812.50, at the per ton unit price contained in the bid tabulation opened March 31, 2022, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, the cost of which shall not exceed annual budgetary limitations, with the contract expiring April 30, 2024.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

**c) Standard Purchasing Resolution 2: Award to Low Bidders Meeting Specifications - Aggregates**

Resolution #2022-04-059-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** one (1) year contracts to provide Aggregates with an option to renew for one (1) additional year to the following low bidders;

<b>Company</b>	<b>Items</b>	<b>Estimated Total</b>
<i>Proposal A</i>		
Maloney Trucking	2	\$12,040.00
Osburn Industries	3, 4, 7	\$23,590.00
AMS Grounds	6, 9	\$ 3,361.00
Edwin C. Levy	1, 8	\$12,437.00
Tri-City Aggregates Inc.	5	\$25,625.00
<i>Proposal B</i>		
Osburn Industries	1, 2	\$ 5,725.00
<b>Estimated Total Cost</b>		<b>\$82,778.00</b>

All aggregates to be purchased on as-needed basis; at unit prices contained in the bid tabulation opened March 31, 2022, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with contracts expiring April 30, 2024.

BE IT FURTHER RESOLVED, That the awards are **CONTINGENT** upon the contractors' submission of properly executed bid documents, including insurance certificates and all other specified requirements.

**d) Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Hauling and Disposal of Dirt and Debris**

Resolution #2022-04-059-J-4d

RESOLVED, That Troy City Council hereby **AWARDS** contracts for one-year requirements of Hauling and Disposal of Dirt and Debris services with an option to renew for one (1) additional year to the low bidders meeting specifications; *Maloney Trucking, LLC of Troy, MI*, for line items 2 and 4, *Ahern Contracting Inc. of Chesterfield, MI*, for item 1, and *Universal Consolidated Enterprises of Roseville, MI*, for item 3, for an estimated total cost of \$173,520.00 at unit prices contained in the bid tabulation opened March 31, 2022; a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with the contracts expiring April 30, 2024.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractors' submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

**e) Standard Purchasing Resolution 4: Sourcewell Purchasing Cooperative – Vermeer CTX160 Mini Skid Steer and Attachments**

Resolution #2022-04-059-J-4e

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase one (1) Vermeer CTX160 Mini Skid Steer and attachments from *Vermeer Midwest of Fowlerville, MI*, per the Sourcewell Purchasing Cooperative Contract #031721-VRM for an estimated total cost of \$57,200.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** City Administration to roll any unused funds from the 2022 budget specific for this project to the 2023 Capital Fund.

**f) Standard Purchasing Resolution 4: Oakland County Purchasing Cooperative – Historic Village Wagon Shop – Structural Repairs; and Standard Purchasing Resolution 4: OMNIA Partners Purchasing Cooperative – Historic Village Wagon Shop Roof Replacement**

Resolution #2022-04-059-J-4f

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** contracts to *National Restoration of Milford, MI*, for the Historic Village Wagon Shop Structural Repairs for an estimated cost of \$30,000 per the Oakland County Purchasing Cooperative Contract #005106, and to *Schena Roofing and Sheet Metal Co., Inc. of Chesterfield, MI*, for the Historic Village Wagon Shop Roof Replacement for an estimated cost of \$48,121.35 per the OMNIA Purchasing Cooperative Contract #R180901, for an estimated project cost of \$78,121.35 with a 20% contingency not to exceed budgetary limitations.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the contractors' submission of properly executed bid documents, insurance certificates and all other specified requirements.

**g) Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2022 US Conference of Mayors 90<sup>th</sup> Annual Meeting**

Resolution #2022-04-059-J-4g

RESOLVED, That Troy City Council hereby **AUTHORIZES** City Council member travel expenses for the 2022 US Conference of Mayors 90<sup>th</sup> Annual Meeting, in accordance with accounting procedures of the City of Troy.

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**J-5 Application to De-List 54 E. Square Lake Road**

Resolution #2022-04-059-J-5

WHEREAS, The Final Report to De-List 54 E. Square Lake was prepared by an Architectural Historian and found that 54 E. Square Lake is not historically significant; and,

WHEREAS, The Historic District Study Committee approved the Final Report to De-List 54 E. Square Lake Road; and,

WHEREAS, The Historic District Study Committee made a finding that 54 E. Square Lake was not historically significant;

THEREFORE, BE IT RESOLVED, That Troy City Council **APPROVES** the Final Report to De-List 54 E. Square Lake Road.

BE IT FURTHER RESOLVED, That Troy City Council **FINDS** that 54 E. Square Lake Road is not historically significant.

BE IT FINALLY RESOLVED, That Troy City Council **APPROVES** the amendment to Section 3 of Chapter 13 of the City Code which eliminates 54 E. Square Lake as an historic district; a copy of the ordinance amending Chapter 13 shall be **ATTACHED** to the original Minutes of this meeting, and a copy of that ordinance shall be **RECORDED** with the Oakland County Register of Deeds as required by State Statute.

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**J-6 Request for Acceptance of Two Permanent Easements from Affinity 6 Investments, LLC, Sidwell #88-20-32-101-025**

Resolution #2022-04-059-J-6

RESOLVED, That Troy City Council hereby **ACCEPTS** two permanent easements for sidewalks and water mains from *Affinity 6 Investments, LLC*, owner of the property having Sidwell #88-20-32-101-025.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the permanent easements with Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-7 Request for Acceptance of a Quit Claim Deed from Noor International Academy, Sidwell #88-20-17-351-028**

Resolution #2022-04-059-J-7



RESOLVED, That Troy City Council hereby **ACCEPTS** a Quit Claim Deed from Noor International Academy, owners of the property having Sidwell 388-20-17-351-028 for Coolidge right-of-way.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED TO RECORD** the Quit Claim Deed with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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#### **J-8 Traffic Committee Recommendations and Minutes – April 20, 2022**

Resolution #2022-04-059-J-8

#### **4. Request for Signage – Wattles Elementary School**

RESOLVED, That a “DO NOT BLOCK DRIVEWAY” sign be **PLACED** at 525 Colebrook and 554 Ellenboro and a “NO STOPPING/STANDING/PARKING HERE TO CORNER” sign be **PLACED** on the existing NO PARKING sign post on the east side of Ellenboro, north of Colebrook.

#### **5. Request for Traffic Control – Avalon Drive at Cedar Crest Drive**

RESOLVED, That the intersection of Avalon Drive at Cedar Crest Drive be **MODIFIED** from NO traffic control to a STOP sign on the Cedar Crest Drive approach to the intersection.

### **K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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#### **K-1 Announcement of Public Hearings: None Submitted**

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#### **K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

### **L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

Vinodh Mudaliar	Commented in support of cricket fields in Troy
Vinesh Nair	Commented in support of cricket fields in Troy
Vihaan Joshi	Commented in support of cricket fields in Troy
Rajashekar Asha Muduvadi	Announced an upcoming event titled “Hindu Civilization”
Aaron Dylewski	Commented on the difficulty of riding his bike throughout Troy

### **M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

Public Works Director Kurt Bovensiepe commented that during the budget discussions, City Council and City Administration planned to fund improvements to park property in order to accommodate cricket, including a full-size cricket field and restrooms in the 2024 Budget.

Council Member Hodorek commented that there has been a historical challenge in the form of economic challenges, including rigid fiscal policies, that forced the City to set aside plans for improvements, including improvements to parks. She commented that City Council hears the residents who want things like cricket fields and pickleball, and City Council is working on catching up on those improvements, but it takes time in order to do things in a fiscally responsible way.

Council Member Abraham commented that the most demands for improvements to services come to the recreation areas of the City. She said that it's a slow and steady process to make improvements that can be sustained on a long-term basis.

Council Member Chamberlain-Creanga commented that there is cricket in the 2024 budget, and while she wishes it could be sooner, the City needs to plan for these improvements in a responsible way.

Council Member Chamberlain-Creanga commented that safety for pedestrians and biking is on the minds of City Council, including tonight at the Special Meeting that was held at 6pm to discuss the DDA.

Mayor Baker commented that there are so many improvements that he wishes he could make happen today, but he is happy that we finally have cricket in the budget plan for 2024.

## **N. COUNCIL REFERRALS:**

**Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda**

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### **N-1 No Council Referrals**

## **O. REPORTS:**

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### **O-1 Minutes – Boards and Committees:**

- a) Civil Service Commission (Act 78)-Final – March 3, 2022
  - b) Planning Commission-Final – March 22, 2022
- Noted and Filed

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### **O-2 Department Reports:**

- a) 1<sup>st</sup> Quarter 2022 Litigation Report
- Noted and Filed

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### **O-3 Letters of Appreciation: None Submitted**

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### **O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**P. COUNCIL COMMENTS:**

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**P-1** No Council Comments

**Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):**

The Meeting **RECESSED** at 8:17 PM.

The Meeting **RECONVENED** at 8:32 PM

**R. CLOSED SESSION**

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**R-1** Closed Session

**S. ADJOURNMENT:**

The Meeting **ADJOURNED** at 8:50 PM.

---

Mayor Ethan Baker

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M. Aileen Dickson, MMC, MiPMC II  
City Clerk

**2022 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:****2022 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

May 9, 2022 .....	Regular Meeting
May 23, 2022 .....	Regular Meeting
June 13, 2022 .....	Regular Meeting
June 27, 2022 .....	Regular Meeting
July 11, 2022.....	Regular Meeting
July 25, 2022.....	Regular Meeting
August 15, 2022.....	Regular Meeting
August 22, 2022.....	Regular Meeting
September 12, 2022 .....	Regular Meeting
September 19, 2022 .....	Regular Meeting
October 3, 2022 .....	Regular Meeting
October 24, 2022 .....	Regular Meeting
November 14, 2022 .....	Regular Meeting
November 21, 2022 .....	Regular Meeting
December 5, 2022 .....	Regular Meeting
December 12, 2022 .....	Regular Meeting

## **SERVICE COMMENDATION FIRE CHIEF RICHARD “CHUCK” RIESTERER**

**WHEREAS**, In May 1982, **Richard “Chuck” Riesterer** began his volunteer service with the Troy Fire Department at Station 3. He joined the Roseville Fire Department in 1984. He served as a volunteer in Troy until he joined the Livonia Fire Department in January 1986; and

**WHEREAS**, In 1989 **Chuck** was hired as the Fire Education Specialist for the City of Troy Fire Department, assigned to provide training and public education. He conducted two Firefighter recruitment training programs annually to qualify Troy and members from other area Fire Departments to become state certified firefighters. He also developed and presented various public education programs for local schools, businesses, and homeowner associations; and

**WHEREAS**, **Chuck** and his family moved back to Troy in 1991 and he rejoined as a Troy Volunteer Firefighter. At Station 3, he served as Firefighter, Lieutenant, Station Training Officer, and Station Assistant Chief. **Chuck** also served as president of Station 3’s social group, coordinating all social activities with the Station Assistant Chief; and

**WHEREAS**, On the Fire career path, **Chuck** was promoted to Fire Lieutenant in 1998 and assigned to Fire Prevention as a Fire Inspector. He performed fire/life safety inspections in commercial and industrial facilities; developed an electronic process to provide firefighters with hazardous material right-to-know information; and coordinated inspections with contractors during new construction. He also provided life safety oversight for large scale events including the Ryder Cup and visits from President George W. Bush and Vice President Dick Cheney; and

**WHEREAS**, **Chuck** was promoted to Assistant Fire Chief/Fire Marshal on December 4, 2015. His duties were to ensure code compliance for fire/life safety throughout the City; provide life safety oversight for large scale events including a visit from Vice President Mike Pence; and attend meetings for code development and improvement; and

**WHEREAS**, On February 5, 2021, **Chuck** was promoted to the position of Troy’s Fire Chief. In this role he served in a command/oversight role during several major incidents including a structure fire involving a 67,000+ square foot industrial building; NB I-75 south of Big Beaver, a fire involving a 14,000-gallon fuel hauler; and provided direction to the department and community during one of the worst health crises in national history, COVID-19; and

**WHEREAS**, **Chuck** also provided background information to City Council so that funding of \$2.7 million could be secured after the catastrophic failure of three apparatus in one year; re-established the Troy Fire Department Honor Guard; and implemented a stand-alone software package for tracking/reporting/recording equipment maintenance issues for oversight of operations; and

**WHEREAS**, **Chuck** is a graduate of the National Fire Academy with certifications in Education and Fire Protection Systems; and a member of SE Michigan Association of Fire Chiefs, North Oakland Mutual Aid Association, South Oakland Fire Association, Oakland Macomb Fire Prevention Society, National Volunteer Fire Council, and National Fire Protection Association. He is also a certified Fire Instructor; and

**WHEREAS**, **Chuck** retired from the City of Troy on April 29, 2022 and will now enjoy more time with his wife **Sue** (married 40 years on July 23, 2022), daughter **Breanne** and son **Matthew**; as well as enjoy traveling, visiting family, and enjoying the opportunities provided by a planned retirement. Their first trip will be back to Colorado where they spent their honeymoon;

**NOW, THEREFORE, BE IT KNOWN**, That the Mayor and City Council of the City of Troy take this opportunity to express their appreciation to **Fire Chief Chuck Riesterer** for his professionalism and his many contributions to the Troy Fire Department for the betterment of the community; and

**BE IT FURTHER KNOWN**, That the Mayor and City Council of the City of Troy, City Management, and the citizens of the City of Troy, extend wishes of prosperity, good health and happiness to **Chuck** during his well-deserved retirement years.

**Presented this 23<sup>rd</sup> day of May 2022**



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: April 29th, 2022

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager  
R. Brent Savidant, Community Development Director  
William J. Huotari, City Engineer

Subject: Private Agreement – Contract for Installation of Municipal Improvements  
Center Court Condominium Development - Project No. 22.901.3

### **History**

Eureka Building Company proposes to develop the Center Court Condominiums located on the north side of Butterfield Drive, east of Todd Drive, Section 29.

Troy Planning Commission granted preliminary site plan approval on October 26<sup>th</sup>, 2021.

Site grading and utility plans for this development were reviewed and recently approved by the Engineering Department. The plans include municipal improvements, which will be constructed by Eureka Building Company on behalf of the City of Troy including: Water Main, Sanitary Sewer, Storm Sewer, Underground Detention System, Concrete Approach and Sidewalk. The required fees and refundable escrow deposits in the form of a Performance Bond and 10% Cash, that will assure completion of the municipal improvements, have been provided by Eureka Building Company (see attached Private Agreement).

### **Financial**

See attached summary of required deposits and fees for this Private Agreement.

### **Recommendation**

Approval of the Contract for Installation of Municipal Improvements (Private Agreement) is recommended.

# City Of Troy

## Contract for Installation of Municipal Improvements (Private Agreement)

Project No.: **22.901.3**

Project Location: **NE 1/4 Section 29**

Resolution No: \_\_\_\_\_

Date of Council Approval: \_\_\_\_\_

This Contract, made and entered into this 29<sup>th</sup> day of April, 2022 by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and Eureka Building Company whose address is 5960 Livernois, Troy, MI 48085 and whose telephone number is (586) 405-4080 hereinafter referred to as "Owners", provides as follows:

**FIRST:** That the City agrees to permit the installation of Water Main, Sanitary Sewer, Storm Sewer, Underground Detention System, Concrete Approach & Sidewalk in accordance with plans prepared by PEA Group whose address is 2430 Rochester Court, Suite 100, Troy, MI 48083-1872 and whose telephone number is 844-813-2949 and approved prior to construction by the City in accordance with City of Troy specifications.

**SECOND:** That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ 530,392.00. This amount will be deposited with the City in the form of (check one):

Cash/Check ☐

Certificate of Deposit & 10% Cash ☐

Irrevocable Bank Letter of Credit & 10% Cash ☐

Performance Bond & 10% Cash ☒

☐

☐

☐

☒

10% Cash \$53,039

Refundable cash deposit in the amount of \$ 108,604.00. This amount will be deposited with the City in the form of (check one):

Cash ☐

Check ☒

Non-refundable cash fees in the amount of \$ 911.00. This amount will be paid to the City in the form of (check one):

Cash ☐

Check ☒

Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

## City Of Troy

### Contract for Installation of Municipal Improvements (Private Agreement)

**THIRD:** The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

**FOURTH:** Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

**FIFTH:** Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.



**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed in duplicate on this 25 day of April, 2022.

OWNERS

By:



\*  
Its: Owner / Center Court Bottenfeld LLC.

Please Print or Type

\*  
Its: \_\_\_\_\_

Please Print or Type

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 25<sup>th</sup> day of April, A.D. 2022, before me personally appeared Enion Nikolla known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.



NOTARY PUBLIC, Oakland, Michigan

My commission expires: 06-17-2023  
Acting in Oakland County, Michigan



**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

CITY OF TROY

By:

\_\_\_\_\_  
Ethan Baker, Mayor

\_\_\_\_\_  
M. Aileen Dickson, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D.20\_\_\_\_\_, before me personally appeared \_\_\_\_\_ known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.

\_\_\_\_\_  
NOTARY PUBLIC, \_\_\_\_\_, Michigan

My commission expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan



# Project Construction

**Permit No: PPC22.901.3**

Engineering Department

**TO SCHEDULE INSPECTION CALL**  
**INSPECTION LINE: (248) 680-7221**

500 W. Big Beaver Road

Troy, Michigan 48084

Hours: Mon-Fri 8am - 4:30pm

Fax: (248) 524-1838

www.troymi.gov

**NOTE: A Minimum of 24 hour notice for inspection shall be provided prior to construction.**

**Location**  
1842 BUTTERFIELD  
88-20-29-226-021 Lot: 32  
Subdivision: AP Butterfield/Walker Farms  
Project No:

**Permittee/Owner**  
VGP PHASE TWO LAND LLC  
31700 MIDDLEBELT RD STE 14  
FARMINGTON HILLS MI 48334

Issued: 04/27/2022 Expires:

FOR INFORMATION REGARDING THE ISSUANCE OF THIS  
PERMIT, CONTACT THE CITY OF TROY ENGINEERING  
DEPARTMENT AT (248) 524-3383

**Applicant**  
5960 LIVERNOIS  
TROY MI 48098

**Work Description:** CENTER COURT CONDOMINIUMS

**Stipulations:** ON-SITE UNDERGROUND DETENTION SYSTEM

Work will meet all codes and inspections.

Category	Permit Item	Acreage/Qty
Escrow Deposits	Sanitary Sewers	53,535.00
Escrow Deposits	Water Mains	120,056.00
Escrow Deposits	Storm Sewers	181,801.00
Escrow Deposits	Pavement	5,000.00
Escrow Deposits	Grading	1,000.00
Escrow Deposits	Detention Basin	167,000.00
Escrow Deposits	Temporary Access Road	2,000.00
Cash Fees (Non-Refundable)	Water Main Testing/Chlorination PA2	856.00
Cash Fees (Non-Refundable)	arkers - Full Range	9.00
Cash Deposits (Refundable)	Construction Engineering (CE)	527,392.00
Cash Deposits (Refundable)	Sidewalks	193.00
Cash Deposits (Refundable)	ROW Restoration	600.00
Cash Deposits (Refundable)	Repair & Maintenance-Public Streets	1.00
Cash Deposits (Refundable)	Punchlist & Restoration	527,392.00

Amount Due: **0.00**  
**PAID IN FULL**



# Project Construction

- 1) Secure a permit from the City of Troy prior to the commencement of construction or maintenance operations. If a subcontractor is to perform the construction or maintenance entailed in this application, he shall be responsible, along with the applicant, for any provisions of this application and plans which apply to him.
  - 2) Any and all construction proposed under this application will meet all requirements of the City, together with the Supplemental Specifications set forth on this application for permit.
  - 3) Save harmless the City against any and all claims for damage arising from operations covered by this application and furnish proof of insurance coverage for the term of the permit issued. Insurance coverage shall be for general liability, property damage and workman's compensation at limits deemed acceptable to the City of Troy. The City of Troy to be named as additional insured on the general liability.
  - 4) Surrender the permit herein applied for and surrender all rights there under whenever notified to do so by the City of Troy because of its need for the area covered by the permit or because of a default in any of the conditions of this permit.
  - 5) Immediately remove, alter, relocate or surrender the facility of which this application is granted if requested by the City of Troy to do so upon termination of this application and upon failure to do so, will reimburse the City of Troy for the cost of removing, altering or relocating the facility.
- SUPPLEMENTAL SPECIFICATIONS:**

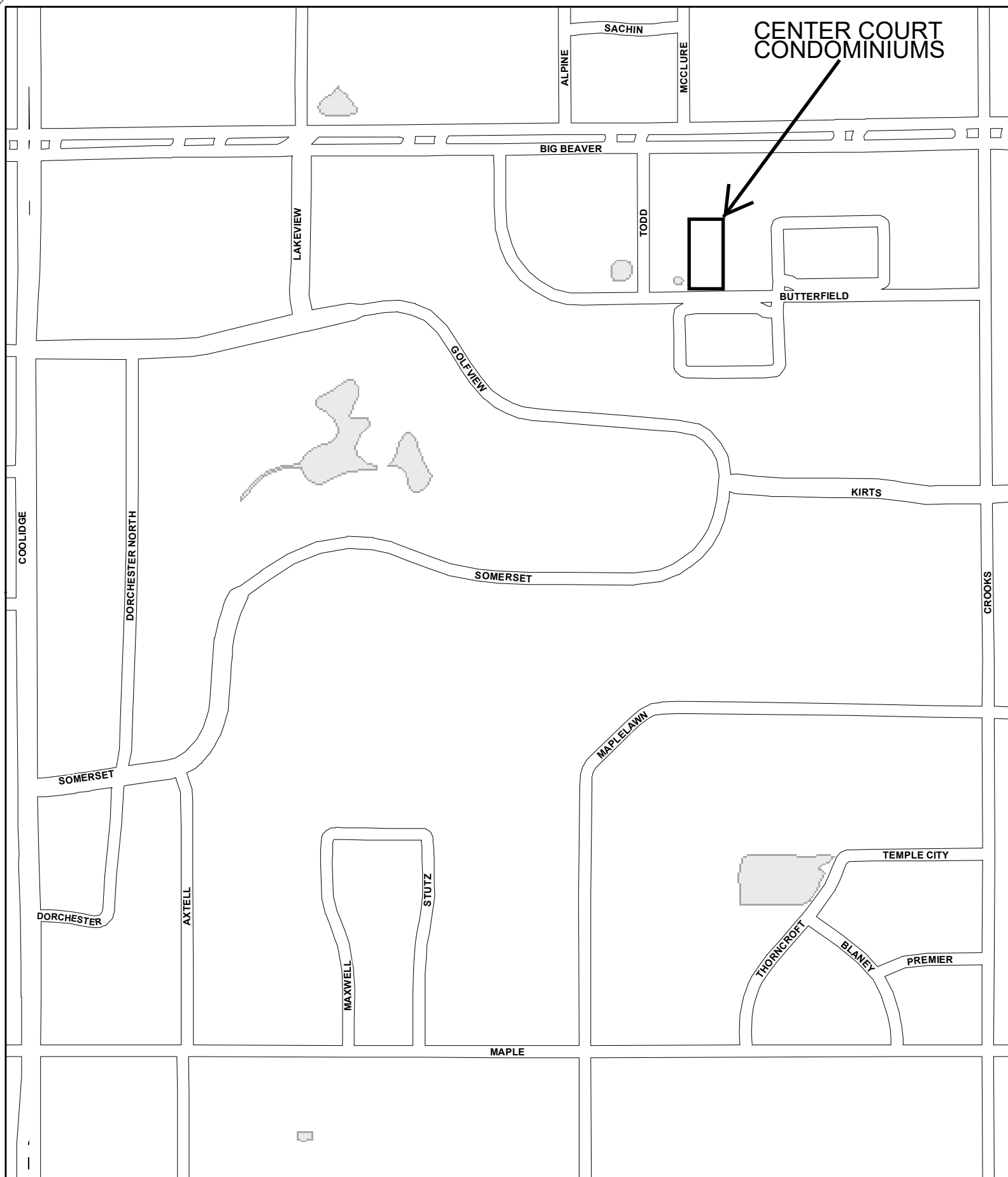
- 1) **INTENT:** Since a permit will have to be secured from the City prior to the start of any construction or maintenance operations proposed by this application, it is the intent of these supplemental specifications to be incorporated as part of the plans or specifications required for this proposed work.
- 2) **EXCAVATION AND DISPOSAL OF EXCAVATED MATERIAL:** The City shall specify if trenches or excavations under or adjacent to the road surface shall be sheeted, shored and/or braced in such a manner as to prevent caving, loss, or settlement of foundation material supporting the pavement. Excavated material shall be stocked in such locations that it does not obstruct vision on the traveled portion of the road and in such a manner that it will interfere as little as possible with the flow of traffic. Sod and topsoil shall be stocked separately from other excavated material. The applicant shall dispose of all surplus and unsuitable material outside of the limits of the highway unless the permit provides for disposal at approved locations within the right-of-way. In the latter case, the material shall be leveled and trimmed in an approved manner.
- 3) **BACKFILLING AND COMPACTING BACKFILL:** All trenches, holes and pits, where specified, shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than six (6) inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping and all backfill subject to check by the Controlled Density Method (minimum 95%). Grass shall be restored with sod and topsoil in accordance with the City of Troy Standard Specifications for Turf Restoration.

Sand-gravel backfill material shall consist of approved bank-run sand or gravel or a mixture of approved sand or stone screenings in the mixture. All of the material shall be of such size that it will pass through a screen having two and one-half (2 ½) inch square openings, unless otherwise authorized.

Any excavation within the right-of-way, outside the traveled portion of the road, must be maintained until all settlement has occurred and must be re-shaped and temporarily seeded for soil erosion control. Grass areas shall be restored in accordance with the City of Troy Standard Specifications for Turf Restoration.

All excavation within the traveled portion of the road must be backfilled with sand and compacted. Special requirements are to be determined by the surface type.

- 4) **CROSSING ROADBED BY TUNNELING:** When the pipe is installed by tunneling, boring or jacking without cutting the existing pavement, the backfill shall be made by tamping a dry mix of lean concrete into place so as to completely fill any voids, remaining around the installation. The concrete shall be composed of one (1) part Portland cement and ten (10) parts sand-gravel by volume. Sand-gravel shall conform to the requirements given in Paragraph 3.
- 5) **CROSSING BY CUTTING GRAVEL ROAD:** All trenches are to be backfilled with approved material to within twelve (12) inches of the surface within the limits of the roadbed. Backfill methods will be as described in Paragraph 3. All surplus excavated material will be disposed of as described in Paragraph 2. The top twelve (12) inches within the roadbed will be backfilled with eight (8) inches of 4A limestone or slag topped with four (4) inches of processed road gravel (MDOT 22A). Trenches outside of the roadbed will be backfilled in accordance with Paragraph 3.
- 6) **CROSSING BY CUTTING PAVEMENT AND TRENCHING:** When this method is used, the pavement shall be cut back so that the opening is at least twelve (12) inches wider on each side than the width of the trench. In all concrete surfaces or bases, edges of trenches shall be formed by the use of a concrete saw. The pavement shall be broken in such a manner as to allow the reinforcing steel, if any, to protrude a sufficient distance for lapping or tying with similar reinforcement in the pavement patch. Backfill shall be in accordance with Paragraph 3. After the backfill has been thoroughly compacted, the pavement shall be replaced with processed road gravel (MDOT 22A) stabilized with chloride until such time as the pavement can be replaced with new pavement by the permit licensee. Maintenance of the temporary pavement will be assumed by the City if the contractor fails to do so and cost incurred will be deducted from the permit licensee's deposit.
- 7) **DEPTH OF COVER MATERIAL:** Pipes shall be placed to a depth that will provide not less than four (4) feet of cover between the top of roadway surface and the pipe.
- 8) **TREE TRIMMING OR REMOVAL:** A special permit will be required for any proposed tree trimming or removal.
- 9) Any proposed operation in the right-of-way not covered in the above specifications, submitted with this application shall be done in accordance with additional specifications or instructions deemed necessary by the City or its duly authorized representatives.
- 10) The following must be attached to the application when applicable: a} Map; b} Plans, specifications and location of facility; c} Traffic plan in cases of street closure; d} Proof of insurance; e} City Council resolution granting a franchise or permit to operate a cable television system, telecommunications system or to install other public utilities in the City of Troy.





500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-06

## CITY COUNCIL AGENDA ITEM

Date: May 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Frank Nastasi, Chief of Police  
Tom Gordon, Police Captain  
Nate Gobler, Police Lieutenant

Subject: Sub-recipient Agreement between Oakland County and City of Troy for 2022 High Intensity Drug Trafficking Area (HIDTA) Grant.

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### **History**

- The Oakland County Narcotic Enforcement Team (NET) is a multi-jurisdictional drug enforcement task force charged with the responsibility of investigating drug trafficking within Oakland County and Southeastern Michigan. The purpose of the task force is to detect and apprehend persons who violate narcotic and drug laws.
- The Troy Police Department provides a full-time investigator for participation in NET.
- Oakland County has entered into a Grant agreement with the Michigan HIDTA whereby NET investigators are eligible to receive reimbursement for qualifying NET-related costs, including overtime costs.
- A resolution by the City Council exercising approval of the attached 2022 HIDTA Grant Subrecipient Agreement between Oakland County and City of Troy is required for purposes of receiving reimbursement of qualifying overtime.

### **Financial**

There is no anticipated negative financial impact on the city

### **Recommendation**

City management recommends approval of the 2022 HIDTA Grant Sub-recipient Agreement between Oakland County and City of Troy.

### **Legal Review**

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.



## Michigan HIDTA

## Initiative Description and Budget Proposal

All Initiatives which seek HIDTA funding must complete this proposal and return to Michigan HIDTA via e-mail by the announced deadline. Completion of all sections of this proposal is required. The Office of National Drug Control Policy examines these submissions very closely. Your proposal must be clear, concise and complete. **A complete proposal consists of this form AND the Michigan HIDTA FMS Budget Sheet.**

Program Year:  Initiative Title:

Submitter's Rank/Name:  Submitter's Telephone #:

Submitter's E-mail Address:

**SECTION 1: INITIATIVES**

Level of Activity - Check all that apply

☒ Local DTO Focus    ☒ Multi-State DTO Focus    ☐ International DTO Focus    ☐ Interdiction Focus

Does this Initiative Routinely Provide Information to the HIDTA Investigative Support Center (ISDC)?

☒ YES    ☐ NO

**SECTION 2: PROFILE**Initiative Description

Enter Lead Agency:

Enter Location of Initiative (City):

Check All That Apply

- ☐ Initiative is Collocated with other HIDTA Initiatives
- ☒ Initiative is Staffed with Full-Time Federal and Full-Time State/Local Personnel
- ☐ Full-Time Members of Initiative are Collocated and Commingled with Federal and State/Local Personnel

## Initiative Description and Budget Proposal Instructions

Enter your initiative description and budget detail in the text box on the following page. The text box is not character limited, nor is it limited to the visible field on the page. It works best to compose the narrative in Word and copy into the text field on the following page. Please use narrative only to complete this section. The PMP software will not accept graphs, tables, charts, images, etc.

The narrative section is intended to describe the mission and proposed activities for your initiative (dismantling DTOs, meth labs, interdicting drugs/money, apprehending fugitives, etc.) and detail your initiative's funding request. This description should indicate when the initiative was first funded by HIDTA.

Your narrative must be clear, concise and complete. Do not include a long narrative detailing the history or accomplishments of your initiative. Please **limit** your initiative description to several short paragraphs.

The first paragraph should clearly **identify the threat** (drug problem, violent crime, money laundering) in your area. ONDCP expects detailed information regarding the threat in the **HIDTA county/counties which your initiative serves**. Describe the types of drugs being trafficked, the presence/activities of gangs and drug-related violent crime. Include information on DTOs and MLOs operating in your area. DO NOT use specific names/addresses for any organizations or provide any information which is law enforcement sensitive or classified. Referring to the Michigan HIDTA Annual Threat Assessment/Drug Market Analysis is essential when describing the threat in your region.

In the next paragraph **discuss your plan to attack the threat** in your region. Describe your initiative and detail your plan to address the specific threats/problems in your area and achieve your performance targets. If your initiative consists of multiple teams, explain how each team's activities attack the drug threat in your HIDTA county. Detail how you will work more efficiently and effectively by conducting intelligence-driven investigations and sharing information (leads).

The next paragraph(s) should **present your budget request**. Remember that HIDTA funding is added-value funding and cannot be used to supplant normal operating budget items. Each budget line item (overtime, equipment, supplies, vehicles, phones, services, etc.) must be detailed in narrative form, specifying the amount requested and how each line item amount will be utilized. It is important to relate why each line item is needed and how it fits into your plan to attack the threat in your region and attain your performance targets. Provide a clear, concise and complete explanation of all items in your budget request. The budget narrative will be reviewed by the Michigan HIDTA Steering Committee and Executive Board before being sent to ONDCP for review and approval.

ONDCP closely examines **vehicle expenditures**. Lease costs and other vehicle-related expenses must be detailed. Ensure the number of vehicles and expenses match the number of eligible officers in your initiative. Examples: "6 vehicles @ \$500/month x 12 months = \$36,000; Gasoline Expense, 6 officers @ \$200/month x 12 months = \$14,400 .

ONDCP also scrutinizes **overtime expenses**. Ensure these expenses line-up with eligible officers in your initiative. ONDCP caps overtime for individual officers at \$9,500 annually. The Michigan HIDTA limits the cap to \$6,500 per officer annually. Each initiative is required to maintain documentation/spreadsheet to ensure these limits are not exceeded. Example: 10 task force officers x \$3,000/annually = \$30,000 annual overtime.

**PLEASE NOTE: Equipment vs. Supplies** - There has been a change in how these items are categorized. All items purchased for **\$5,000 or more per item** are categorized as **Equipment**. All items purchased for **\$4,999 or less per item** are categorized as **Supplies**.

**Equipment expenses** must be detailed. Provide specifics for what will be purchased, the cost, and how it relates to your plan to address the threat. Example: 10 ballistic shields @ \$6,000 each = \$60,000.

**Supplies expenses** must be detailed. Provide specifics for what will be purchased, the cost, and how it relates to your plan to address the threat. Example: 12 laptop computers @ \$1,000 each = \$12,000.

**Service expenses** must also be detailed. Example: Monthly cell phone service for 12 officers @ \$100/monthly x 12 months = \$14,400.

The total of all items must match the total entered in the **"Total Dollar Amount Requested"** field at the top of the next page.

**A complete proposal consists of this form AND the Michigan HIDTA FMS Budget Sheet.**



## Enter Initiative Description and Budget Proposal Detail Below

**Total Dollar Amount Requested:** \$135,000

Explain the mission of the initiative and provide a detailed explanation of the specific threat(s) identified in the HIDTA Annual Threat Assessment that this initiative is designed to address. ALL SECTIONS MUST BE COMPLETED.

### INITIATIVE PURPOSE:

The Oakland County Narcotic Enforcement Team (NET) is a cooperative partnership of Federal, County and local law enforcement agencies in Oakland County located in Southeastern District of Michigan. The task force is located at the Oakland County Sheriff Office in Pontiac, and focuses on mid to upper level drug trafficking organizations (DTOs) and criminal groups operating in Oakland County. The task force also supports street level investigative operations targeting smaller quantities of cocaine, crack cocaine, methamphetamine, fentanyl and controlled prescription drugs.

### THREAT FOCUS:

Fentanyl and fentanyl mixed with other narcotics continue to be the most lethal category of illicit substances misused in Oakland County. Heroin-related overdose deaths remain at high levels in the county. The task force has observed a substantial increase in methamphetamine distribution and use. Cocaine has become a resurgent threat and is widely available throughout the county. Controlled prescription drugs remain an area of concern.

Regional and local DTOs are the primary drug trafficking threats in the NET AOR. These DTOs transport cocaine, heroin, fentanyl, and methamphetamine into Oakland County. Most of the illegal narcotics remain and are distributed by local DTOs and criminal groups and eventually consumed by users.

### PERSONNEL STRUCTURE AND PARTICIPATING AGENCIES:

NET is led by the Oakland County Sheriff Office and supported by the Drug Enforcement Administration (DEA), Homeland Security (HSI), Oakland County Prosecutors Office, Auburn Hills Police Department, Birmingham Police Department, Bloomfield Township Police Department, Farmington Hills Police Department, Ferndale Police Department, Franklin Police Department, Hazel Park Police Department, Madison Heights Police Department, Rochester City Police Department, Royal Oak Police Department, Troy Police Department, Waterford Police Department, West Bloomfield Police Department in a full time capacity. The multi-agency approach brings local law enforcement officers from each designated area, and combines their local investigative capacities as a means to dismantle and disrupt large and mid-level DTOs and criminal groups in Oakland County.

### INVESTIGATIVE APPROACH:

NET will leverage HIDTA funds to support investigative overtime and communication services for investigators. Drug seizures will be thoroughly investigated by NET investigators in order to (1) trace these seizures back to the source(s) of supply, (2) assist investigators in ultimately disrupting and dismantling DTOs and seizures back to the source(s) of supply, and (3) assist investigators in ultimately disrupting and dismantling DTOs and criminal groups. NET investigators monitor DTO trafficking patterns and share the information with our federal partners. The NET task force initiates investigations into upper and mid-level DTOs and criminal groups. The main goal of the task force is to identify disrupt, and dismantle local DTO's and criminal groups. If the DTO is identified as a multi-state or international organization then this intelligence is passed on to the DEA for investigation and federal prosecution. In addition to DEA participation in NET, NET further assigns two investigators to work closely and coordinate with two other DEA groups. This

### Agency Positions

**Predicting Expected Outputs:** When developing your expected outputs for the Program Year, please ensure you take into consideration your past 2-3 year performance averages. ONDCP frequently refers to these averages when evaluating future performance target numbers.

### **SECTION 3: DTOs**

DTO Expected Outputs:

Predict the number of DTOs and MLOs you expect to disrupt and/or dismantle during the Program Year. Your performance targets should be aggressive but reasonably attainable, considering expected staffing and funding. Remember that your initiative's performance is compared to how successfully it attained its predicted totals. Please note Initiative's performance is not compared to the performance of other initiatives. Include pertinent notes in the Notes/Additional Information box.

**DISRUPTED** Defined

**DISMANTLED** Defined

Enter Number of **DTOs** Expected to be Disrupted or Dismantled This Program Year:

5

Notes/Additional Information:

Enter Number of **MLOs** Expected to be Disrupted or Dismantled This Program Year:

0

Notes/Additional Information:

### **SECTION 4: CLANDESTINE LABS**

Predict the number of each of the following items which you expect to seize during the Program Year. Include pertinent notes in the Notes/Additional Information box.

Enter the Number of Lab Dump Sites Expected to be Seized

0

Enter the Number of Chemical/Glassware/Equipment Expected to be Seized

0

Enter the Number of Children Expected to be Affected

0

Enter the Number of **Meth Labs** Expected to be Dismantled

0

Enter the Number of **Other Clan Labs** (Production/Conversion) Expected to be Dismantled

0

Notes/Additional Information:

## SECTION 5: ACTIVITIES

**Predict the number of each of the following items for the Program Year. Include pertinent notes in the Notes/Additional Information box.**

### New HIDTA Cases:

Enter the Number of New HIDTA Initiative Cases Expected to be Opened This Program Year:

Notes/Additional Information:

### Case Support:

Enter the Number of Cases Expected to be Provided Analytical Support This Program Year:

Refer to definition of Analytical Support (AS). Project only number of cases which will receive AS from an analyst embedded with your TF or the DSEMIIC/MIOC. Do not include cases which will receive AS from an analyst seated at the HIDTA. A case can be reported receiving AS only **ONCE IN A CALENDAR YEAR** but can be counted each calendar year it receives AS. Project the number of separate cases to receive AS in the year, not the number of times AS is received on all cases. ***Important: Remember to submit a completed survey with your quarterly report for each case receiving AS.***

Enter the Number of Event Deconflictions Expected to be Submitted This Program Year:

Enter the Number of Case Matching Requests Expected to be Submitted This Program Year:

Notes/Additional Information:

## SECTION 6: FUGITIVES

Predict the number of fugitives you expect to apprehend for the Program Year. A *Fugitive* is defined as an apprehension made pursuant to some type of court-issued pick-up order, such as an arrest warrant, a writ, etc. An *Arrest* is defined as any apprehension made absent any type of court-issued pick-up order, primarily arrests made on probable cause. Initiative plans to make *Arrests* during the year are indicated by selecting *Arrests* from the *Other Outputs* pick list in Section 7.

Enter the Number of Fugitives Expected to be Arrested This Program Year:

Notes/Additional Information:

## SECTION 7: OTHER OUTPUTS

### ENTRY OF MANDATORY OUTPUTS

#### **FORENSIC ENHANCEMENT - MSP TECHNICAL SUPPORT UNIT - REDRUM**

Continue to report Other Outputs contained in the pick list boxes below. Other Output information provided will be maintained internally at the HIDTA but will not be reported in PMP.

#### **ALL OTHER HIDTA INITIATIVES**

Report **ONLY** the four Other Outputs **ARRESTS, CRIMINAL GROUPS, FIREARMS SEIZED** and **T-III WIRETAPS**. This information will be reported in PMP.

#### **FUGITIVES VS. ARRESTS**

Fugitives: Provide a projection of how many fugitives your task force will arrest for the year in *Section 6: Fugitives*.

**A fugitive is defined as an apprehension made pursuant to some type of court-issued pick-up order, such as an arrest warrant, a writ, etc.**

Arrests: No projection of how many arrests your task force will make for the year is required. **An arrest is defined as any apprehension made absent any type of court-issued pick-up order; primarily arrests made on probable cause.** Indicate your task force's intentions to make arrests during the year by selecting/loading ARRESTS into one of the Other Output boxes below.

#### **Definition of Wiretap**

A wiretap is a form of electronic monitoring where a Federal or state court order authorizes law enforcement to surreptitiously listen to phone calls or intercept wireless electronic text messages or video communications. Indicate your plan to utilize wiretaps by selecting T-III WIRETAPS in one Other Output box to the right.

#### **Reporting Wiretaps**

No projection regarding the number of wiretaps to be utilized is required. The actual number of wiretaps is reported each quarter on the Task Force Quarterly Report. Report only the number of lines (telephone numbers) for which a court order authorized eavesdropping. Do not report an extension of a court order for the same telephone line (number) unless the extension is spanning the calendar year being reported. Note: Dialed number recorders (Pen Registers) are not considered a wiretap for PMP reporting purposes.

Select the Other Outputs your initiative plans to utilize in the pick list boxes below.

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:

Other Output:



## Michigan HIDTA

Request for HIDTA **Overtime** Reimbursement

**ONE FORM PER OFFICER**

## REGULAR OVERTIME

### Exhibit B

Michigan HIDTA  
Mary Szymanski - Financial Manager  
FAX: 248.356.6513  
mszymanski@mi.hidta.net

OFFICER'S NAME AND RANK

HOME DEPARTMENT NAME

PHONE NUMBER

MAILING ADDRESS

FEDERAL TAX ID OR MSP INDEX/PCA

**REQUESTING OFFICER IS REQUIRED TO TYPE HIS/HER NAME IN THE BLUE BORDERED BOX BELOW.** By typing my name in the box below, I certify that this overtime was incurred pursuant to HIDTA-related investigations on the dates and in the amounts listed.

**APPROVING TASK FORCE COMMANDER IS REQUIRED TO TYPE HIS/HER NAME IN THE RED BORDERED BOX BELOW:** By typing my name in the box below, I certify I received this overtime request from the Requesting Officer, and have reviewed and approved after determining it to be in compliance with ONDCP Program Policy as previously provided to me.

ITEM #	COMPLAINT #	DATE OT WORKED	# OT HOURS WORKED	OT HOURLY RATE	TOTAL ENTRY COST	LOCATION: Address, City/Township/County
<b>OVERTIME APPROVED FOR STATE/LOCAL OFFICERS ONLY. LIMIT PER OFFICER IS \$8,000 ANNUALLY AS PER MICHIGAN HIDTA PROGRAM POLICY.</b>						
<b>FEDERAL PARTICIPANTS ARE NOT ELIGIBLE TO RECEIVE HIDTA OVERTIME.</b>						
1					\$0.0000	
2					\$0.0000	
3					\$0.0000	
4					\$0.0000	
5					\$0.0000	
6					\$0.0000	
					<b>\$0.0000</b>	

ITEM #	PROVIDE A BRIEF DETAIL OF THE CORRESPONDING ITEM # FROM THE TABLE ABOVE.
1	
2	
3	
4	
5	
6	

THIS INFORMATION IS CONFIDENTIAL. DISCLOSURE OF CONFIDENTIAL INFORMATION IS PROTECTED BY THE FEDERAL PRIVACY ACT.

YOUR AGENCY LETTERHEAD

January 17, 2018

Director Craig Summers  
Michigan HIDTA  
28 W. Adams  
Suite 400  
Detroit, MI 48226

Dear Director Summers:

Please accept this correspondence as notification of the current pay rate for the listed **ADD YOUR AGENCY NAME** police officer assigned to the Oakland County Narcotic Enforcement Team (NET). The rate became effective **July 1, 2017**.

Parent Agency:	ADD YOUR AGENCY NAME
Employee Name/Rank:	ADD OFFICER'S NAME AND RANK
Regular Pay Rate:	OFFICER'S REGULAR HOURLY RATE
Overtime Pay Rate:	OFFICER'S OVERTIME HOURLY RATE

As requested, the overtime rate listed does not include any fringe benefits, such as retirement, FICA, etc. Please contact my office if additional information is required.

Sincerely,

Please Note: This document is used for illustrative purposes only and the required documentation does not have to be the same, but must contain the same elements.

Required: Overtime slip signed by officer's supervisor. This item should include name, date, and overtime hours associated with HIDTA. The overtime rate should also be included unless provided in the paystub or payroll report.



[REDACTED]



[REDACTED]

[REDACTED]

[REDACTED]

## TIME SHEET

DATE	HOURS	OVERTIME	NET#
------	-------	----------	------

07/11/2016	08:30-16:30		
07/12/2016	08:30-16:30		
07/13/2016	08:30-16:30		
07/14/2016	08:30-16:30		
07/15/2016	08:30-16:30		

**APPROVED**

8/16/16

[REDACTED]

08/01/2016	15:00-23:00		
08/02/2016	15:00-23:00		
08/03/2016	14:00-00:00	2hour	16-net-419
08/04/2016	14:00-23:00	1hour	IR-16-263
08/05/2016	03:00-07:00	4hour	IR-16-264
08/05/2016	15:00-23:00		

APPROVING SIGNATURE: \_\_\_\_\_

[REDACTED]

[REDACTED]


OVERTIME IN RED HAS BEEN TAKEN AS NET TIME (COMP)  
OVERTIME IN GREEN HAS BEEN SUBMITTED FOR MJ OT GRAMP

Please sign and return.



Please Note: This document is used for illustrative purposes only and the required documentation does not have to be the same, but must contain the same elements. **Exhibit E**

Required: Pay stub or payroll report containing the same information as pay stub. If the paystub does not indicate the overtime rate of pay, then please include with the overtime slip.

Pay Period Ending On: 08/07/2016  
Check #:   
Check Date: 08/12/2016  
Primary Rate: 31.2962  
Withholding Rate: 00  
Federal Allowances: 0

PAYCODE ID	HOURS	OT HOURS	GROSS	YTD	DEDUCTION ID	AMOUNT	YTD
LONGEVITY_PS	0.00	0.00	0.00	350.00	FIW	475.02	8,268.40
SALARY	80.00	7.00	2,832.31	41,498.79	SITW	112.08	1,906.87
TRAINING_PS	0.00	0.00	0.00	876.28	SOCSEC_EE	176.08	2,991.56
SICK PS 07/01	0.00	0.00	0.00	625.92	MEDICARE_EE	41.18	699.64
F/Y SICK PAYOUT	0.00	0.00	0.00	594.63	DUES_PSO	29.63	444.38
PS SCK GAP	0.00	0.00	0.00	2,879.25	PS_HBL VISION	9.13	104.73
IN_LIEU_MED_P_S	0.00	0.00	115.38	1,846.08	RETIRE_PS_OFF	84.97	1,424.49
LIFE INS	0.00	0.00	0.00	8.96	ICMA_PCNT	117.91	1,959.14
HOLIDAY	0.00	0.00	0.00	1,251.85	FLEX_PLAN	98.50	1,576.00
					SAVINGS_PSO	5.60	84.00
					PNC	647.59	11,474.94
					PNC	1,000.00	16,588.65
					ALLY	150.00	2,400.00
TOTALS:	80.00	7.00	2,947.69	49,931.76	TOTALS:	2,947.69	49,922.80

Net Pay This Period: 1,797.59

LEAVE BANK	PRIOR BALANCE	HOURS ACCRUED	HOURS LOST	HOURS TAKEN	NEW BALANCE
COMP_PS	7.50	0.00	0.00	0.00	7.50
F/Y SICK PAYOUT	0.00	0.00	0.00	0.00	0.00
PS KELLY BANK	0.00	0.00	0.00	0.00	0.00
SICK PS 07/01	96.00	0.00	0.00	0.00	96.00
SICK PS GAP	41.00	0.00	0.00	0.00	41.00
VAC_PS	124.00	0.00	0.00	0.00	124.00

08/12/2016

1,797.59

\*\*\*VOID\*\*\*\*\*VOID\*\*\*\*\*VOID\*\*\*\*\*CHECK STUB REPRINT\*\*\*\*\*

**PROGRAM YEAR 2022**  
**HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)**  
**SUBRECIPIENT AGREEMENT BETWEEN**  
**THE COUNTY OF OAKLAND AND CITY OF TROY**  
**Data Universal Numbering System (DUNS) #: 076356302**

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This Agreement is made between Oakland County, a Constitutional Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County") and City of Troy, 500 W. Big Beaver, Rd., Troy, MI 48084, a Michigan Municipal Corporation ("Municipality"). The County and Municipality shall be collectively referred to as the "Parties."

**PURPOSE OF AGREEMENT.**

The Parties enter into this Agreement for the purpose of delineating their relationship and responsibilities regarding the County's use of Grant funds (defined below) to reimburse the Municipality for overtime expenses that it incurred related to its participation in the Oakland County Narcotic Enforcement Team ("N.E.T."), a multijurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office ("OCSO").

Under the Parties' separate N.E.T. agreement, the Municipality is responsible for providing a full-time employee for participation in N.E.T. and for all costs associated with that employment, including overtime.

The County, as the legal entity that administers N.E.T., submitted an Initiative Description and Budget Proposal (Exhibit A) to the Executive Board for Michigan HIDTA requesting the United States Office of National Drug Control Policy ("ONDCP") to grant N.E.T. an award for program year (PY) 2022 to reimburse N.E.T. participating agencies for eligible law enforcement officer overtime. PY 2022 begins January 1, 2022 and ends December 31, 2022.

If ONDCP grants N.E.T. an award for PY 2022, the ONDCP disburses the HIDTA grant funds to the Michigan State Police ("MSP"). To receive the Grant funds for overtime costs, N.E.T. must submit requests for reimbursement with the required supporting documentation to Michigan HIDTA. If Michigan HIDTA approves the N.E.T. overtime reimbursement requests, the MSP should distribute the Grant funds to County on behalf of N.E.T. The County has the authority to allocate a portion of the Grant funds to reimburse the Municipality for qualifying overtime costs subject to the terms and conditions of this Agreement.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following terms, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.

- 1.1. **Claim** means any alleged loss, claim, complaint, demand for relief or damages, cause of action, proceeding, judgment, deficiency, liability, penalty, fine, litigation, costs, and/or expenses, including, but not limited to, reimbursement for attorney fees, witness fees, court costs, investigation expenses, litigation expenses, and amounts paid in settlement, which are imposed on, incurred by, or asserted against the County or Municipality, or the County's or Municipality's agents or employees, whether such claim is brought in law or equity, tort, contract, or otherwise.
- 1.2. **Grant funds** mean the funds that may be awarded to the County and the other participating agencies in N.E.T. pursuant to Michigan HIDTA Initiative Description and Budget Proposal Version 2022 (Exhibit A) submitted to Michigan HIDTA by County on behalf of itself and the other participating agencies in N.E.T.

**2. EXHIBITS.** The Exhibits listed below are incorporated and are part of this Agreement.

- 2.1. **Exhibit A** – Michigan HIDTA Initiative Description and Budget Proposal Version 2022.
- 2.2. **Exhibit B** - Template Request for HIDTA Overtime Reimbursement (Locals to County).
- 2.3. **Exhibit C** – Sample letter regarding notification of current overtime pay rate.
- 2.4. **Exhibit D** – Sample overtime slip, signed by the officer's supervisor that supports each Request for HIDTA Overtime Reimbursement.
- 2.5. **Exhibit E** – Sample paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement.

**3. FEDERAL AWARD PROJECT DESCRIPTION.**

- 3.1. Catalog of Federal Domestic Assistance ("CFDA") #: 95.001
- 3.2. Federal Awarding Agency: United States Office of National Drug Control Policy ("ONDCP")
- 3.3. Program: High Intensity Drug Trafficking Areas (HIDTA)
  - 3.3.1. HIDTA Objective: To reduce drug trafficking and drug production in the United States by: (A) facilitating cooperation among Federal, State, local, and tribal law enforcement agencies to share information and implement coordinated enforcement activities; (B) enhancing law enforcement intelligence sharing among Federal, State, local, and tribal law enforcement agencies; (C) providing reliable law enforcement intelligence to law enforcement agencies needed to design effective enforcement strategies and operations; and (D) supporting coordinated law enforcement strategies which maximize use of available resources to reduce the supply of illegal drugs in designated areas and in the United States as a whole.
- 3.4. Period of Performance: January 1, 2022 through December 31, 2022.

- 3.5. The Federal Award Identification Number (FAIN) is provided in the HIDTA Grant Agreement between ONDCP and MSP, which is incorporated into this Agreement by reference.

#### **4. USE OF HIDTA FUNDS.**

- 4.1. The total amount of the federal award for overtime costs committed to the Municipality and obligated by this action by the County to the Municipality is not to exceed **\$5,000.00** for each participating law enforcement officer unless otherwise provided herein. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the total amount of the federal award for overtime costs committed to the Municipality and obligated by this action by the County to the Municipality amount may change as funds are available on a pro rata basis. Such commitment and obligation for overtime costs is contingent upon the ONDCP awarding the Grant funds to N.E.T and the MSP reimbursing the County.
- 4.2. The County will reimburse the Municipality up to **\$5,000.00** for each participating law enforcement officer for qualifying N.E.T.-related overtime unless otherwise provided herein. That amount is based on the number of N.E.T participating agencies and eligible law enforcement officers at the time this Agreement was executed by both Parties. If the number of N.E.T participating agencies and/or eligible law enforcement officers changes during the term of this Agreement, the maximum reimbursement amount may change as funds are available on a pro rata basis. Such reimbursement shall only be made after the supporting documentation is submitted by the Municipality and approved by the County, as described in Paragraph 5.1. Such reimbursement is contingent upon the ONDCP awarding the grant funds to N.E.T and the MSP reimbursing the County.
- 4.2.1. HIDTA funds shall be used to pay overtime only if the overtime was performed in support of a HIDTA-designated Enforcement initiative or Intelligence and information Sharing Initiative. HIDTA funds shall not be used to pay overtime related to training attendance, financial management, drug treatment, drug demand reduction or prevention, or non-investigative related administrative work.
- 4.2.2. No HIDTA funds shall be used to supplant the Municipality's funds that would otherwise be made available for the same purposes.
- 4.3. There is no research and development performed pursuant to this Agreement.
- 4.4. No indirect costs shall be charged or reimbursed under performance of this Agreement.

#### **5. REIMBURSEMENT OF ELIGIBLE NET OVERTIME.**

- 5.1. To request reimbursement for eligible N.E.T. overtime costs, the Municipality shall submit to the County the documentation described in the following subparagraphs no later than thirty (30) days after PY 2022 has expired. If the County, in its sole discretion, determines that the

documentation submitted by the Municipality does not reconcile, then the Municipality shall provide any additional documentation requested by the County in order to process payment.

- 5.1.1. A fully completed and signed Request for HIDTA Overtime Reimbursement attached as Exhibit B.
- 5.1.2. A letter substantively similar to the sample letter regarding notification of current overtime pay rate attached as Exhibit C.
- 5.1.3. Overtime slips, signed by the officer's supervisor, that support each Request for HIDTA Overtime Reimbursement. The overtime slips shall be substantively similar to the sample overtime slip attached as Exhibit D.
- 5.1.4. The paystub or payroll report that supports each Request for HIDTA Overtime Reimbursement. The paystub or payroll report shall be substantively similar to the sample paystub attached as Exhibit E.
- 5.2. County will only reimburse Municipality for approved overtime costs after County has received the Grant funds from MSP for that particular reimbursement request.

## **6. GENERAL COMPLIANCE.**

- 6.1. The Municipality shall comply with to 28 C.F.R. Part 69 (New Restrictions on Lobbying) and 2 C.F.R. Part 25 (Universal Identifier and System of Award Management).
- 6.2. The Municipality shall comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180.
- 6.3. The Municipality shall perform all activities in accordance with The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 (the "Part 200 Uniform Requirements"), as adopted and implemented by the Office of National Drug Control Policy (ONDCP) in 2 C.F.R. Part 3603. For this award, the Part 200 Uniform Requirements supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.
- 6.4. The Municipality shall comply with ONDCP's HIDTA Program Policy and Budget Guidance, all other applicable Federal, state, and local laws and regulations, and the terms and conditions contained in this Agreement.
- 6.5. The Municipality shall comply with all applicable requirements for subrecipients that are provided in the HIDTA Grant Agreement between ONDCP and MSP. The HIDTA Grant Agreement between ONDCP and MSP will be provided to the Municipality within a reasonable time after the County receives a copy of it.
- 6.6. As specified in the HIDTA Program Policy and Budget Guidance, the Municipality must:

- 6.6.1. Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that Federal award funds are managed in compliance with Federal statutes, regulations and award terms and conditions. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- 6.6.2. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- 6.6.3. Evaluate and monitor compliance with applicable statute and regulations, and the terms and conditions of the Federal award.
- 6.6.4. Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
- 6.6.5. Take reasonable measures to safeguard protected personally identified information (PII) and other information ONDCP or the Municipality designates consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

## **7. FINANCIAL ACCOUNTABILITY AND AUDIT REQUIREMENTS.**

- 7.1. The Municipality shall maintain standards of financial accountability that conform to 2 C.F.R. §200.302 (Financial Management) and 2 C.F.R. §200.303 (Internal Controls).
- 7.2. The Municipality shall comply with audit requirements contained in 2 C.F.R. Part 200, Subpart F, which requires the Municipality to have an annual audit conducted within nine (9) months of the end of their fiscal year, if the Municipality has an aggregate expenditure of more than \$750,000 in federal funds in a fiscal year. Any deficiencies noted in audit reports must be fully cleared by the Municipality within thirty (30) days after receipt of same. The Grant funds spent by the County on behalf of the Municipality for training expenses shall be included on the Schedule of Expenditures of Federal Awards if the Municipality is required to have a single audit performed. Municipalities that are exempt from the Single Audit requirements that receive less than \$750,000 of total Federal funding must submit a Financial Statement Audit prepared in accordance with Generally Accepted Auditing Standards (“GAAS”) if the audit includes disclosures that may negatively impact the HIDTA program including, but not limited to fraud, financial misstatements, and violations of any contract or grant provisions. The County shall have the right to review and audit all records of the Municipality pertaining to any payment by the County.

## **8. CONFLICT OF INTEREST.**

- 8.1. The Municipality shall comply with the following ONDCP conflict of interest policies:

- 8.1.1. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- 8.1.2. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a sub-award or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.
- 8.1.3. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a sub-award or procurement action involving a related organization.

## **9. MANDATORY DISCLOSURE.**

- 9.1. As a non-Federal entity, the Municipality must disclose, in a timely manner, in writing to ONDCP all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award that includes the term and condition outlined in 200 CFR Part 200, Appendix XII “Award Term and Condition for Recipient Integrity and Performance Matters,” are required to report certain civil, criminal, or administrative proceedings to System for Award Management (SAM). Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies outlined in 2 CFR 200.338 “Remedies for Noncompliance”.

## **10. RECORD RETENTION.**

- 10.1. The Municipality shall comply with the record retention provisions of 2 C.F.R. 200.333 (Retention requirements for records).
- 10.2. The Municipality should, whenever practicable, collect, transmit, and store Federal award-related information in open and machine readable formats rather than in closed formats or on paper in accordance with 2 C.F.R. 200.335 (Methods for collection, transmission and storage of information).



## **11. ACCESS TO RECORDS.**

- 11.1. The Federal awarding agency, Inspectors General, the Comptroller General of the United States, and the County, or any of their authorized representatives, have the right of access to any documents, papers, or other records of the Municipal entity which are pertinent to the Federal award, in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the Municipality's personnel for the purpose of interview and discussion related to such documents. The right of access to the Municipality's records is not limited to the required retention period but last as long as the records are retained.
- 11.2. The Municipality shall permit the County and auditors to have access to the Municipality's records and financial statements as necessary for the County to meet the requirements of 2 C.F.R. Part 200.

## **12. TERM.**

- 12.1. This Agreement and any amendments hereto shall be effective when executed by both Parties with concurrent resolutions passed by the governing bodies of each Party, and when the Agreement is filed according to MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. This Agreement shall end on December 31, 2022.

## **13. ASSURANCES.**

- 13.1. Each Party shall be responsible for its own acts and the acts of its employees and agents, the costs associated with those acts, and the defense of those acts.
- 13.2. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 13.3. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, laws, and requirements applicable to its activities performed under this Agreement.

## **14. TERMINATION OF AGREEMENT.**

- 14.1. This Agreement may be terminated in whole or in part as follows:
  - 14.1.1. by the County, if the Municipality fails to comply with the terms and conditions of this Agreement;
  - 14.1.2. by the County for cause;

14.1.3. by the County with the consent of the Municipality, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated;

14.1.4. by the Municipality upon sending to the County written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the County determines in the case of partial termination that the reduced or modified portion of the subaward will not accomplish the purpose for which this Agreement was made, the County may terminate the Agreement in its entirety.

14.2. The County must provide to the Municipality a notice of termination. Written suspension or notice of termination will be sent to the Municipality's business address. If this Agreement is terminated or partially terminated, both the County and the Municipality remain responsible for compliance with the requirements at 2 CFR 200.343 Closeout and 2 CFR 200.344 Post-closeout Adjustments and Continuing Responsibilities.

## **15. CLOSEOUT.**

15.1. The County shall close-out this Agreement when it determines that all applicable administrative actions and all required work under this Agreement have been completed by Municipality.

15.2. The Municipality shall comply with the closeout provisions of 2 C.F.R. 200.343 (Closeout).

## **16. POST-CLOSEOUT ADJUSTMENTS AND CONTINUING RESPONSIBILITIES.**

16.1. The closeout of this Agreement does not affect any of the following:

16.1.1. The right of County to disallow costs and recover funds on the basis of a later audit or other review. The County must make any cost disallowance determination and notify the Municipality within the record retention period;

16.1.2. The obligation of the Municipality to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments;

16.1.3. Audit requirements in Subpart F—Audit Requirements of 2 C.F.R. Part 200.

16.1.4. Records retention as required in Subpart D—Post Federal Award Requirements of this part, §200.333 Retention requirements for records through §200.337 Restrictions on public access to records.

## **17. REMEDIES FOR NONCOMPLIANCE.**

17.1. If the Municipality fails to comply with federal statutes, regulations, or the terms and conditions of this Agreement, the County may impose additional conditions, as described in 2 CFR §200.207 Specific Conditions. If the County determines that noncompliance cannot be

remedied by imposing additional conditions, the County may take one or more of the following actions, as appropriate in the circumstances:

- 17.1.1. temporarily withhold cash payments pending correction of the deficiency by the Municipality or more severe enforcement action by the County;
- 17.1.2. disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
- 17.1.3. wholly or partly suspend or terminate the Agreement;
- 17.1.4. recommend that the Federal awarding agency initiate suspension or debarment proceedings as authorized under 2 CFR Part 180 and Federal awarding agency regulations;
- 17.1.5. withhold further funds for the project or program;
- 17.1.6. take other remedies that may be legally available.

**18. NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

**19. DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

**20. PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to carry out its obligations and duties pursuant to this Agreement.

**21. RESERVATION OF RIGHTS.** This Agreement does not, and is not intended to waive, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

**22. DELEGATION/SUBCONTRACT/ASSIGNMENT.** Neither Party shall delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

**23. NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement.

No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

**24. SEVERABILITY.** If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

**25. CAPTIONS.** The section and subsection numbers and captions in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers and captions shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.

**26. NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

26.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Board of Commissioners Chairperson, 1200 North Telegraph, Pontiac, Michigan 48341, with a copy to Oakland County Sheriff's Office, Sheriff Fiscal Officer, 1200 N. Telegraph, Bldg. 38E, Pontiac, Michigan 48341.

26.2. If Notice is sent to the Political Subdivision, it shall be addressed to: City of Troy.

26.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

**27. CONTACT INFORMATION.**

<b><u>County of Oakland</u></b> Lieutenant Sean Jennings Investigative & Forensic Services Division Narcotics Enforcement Team Office: 248-858-1722 Fax: 248-858-1754 Email: <a href="mailto:jennings@oakgov.com">jennings@oakgov.com</a>	<b><u>City of Troy</u></b> Chief Frank Nastasi Chief of Police Troy Police Department Fax: 248-524-9023 Email: <a href="mailto:nastasifa@troymi.gov">nastasifa@troymi.gov</a>
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**28. GOVERNING LAW.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, without regard to Michigan's conflict of laws provisions.

**29. AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, rescissions, waivers, or releases to this Agreement must be in writing and executed by both Parties.

**30. ENTIRE AGREEMENT.** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other oral or written agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

**IN WITNESS WHEREOF,** David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the County to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
David T. Woodward, Chairperson  
Oakland County Board of Commissioners

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**IN WITNESS WHEREOF,** \_\_\_\_\_, acknowledges that he/she has been authorized by a resolution of the Municipality's governing body, a certified copy of which is attached, to execute this Agreement, and hereby accepts and binds the Municipality to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-07

## CITY COUNCIL AGENDA ITEM

Date: May 4, 2022

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager  
Lori Grigg Bluhm, City Attorney  
Robert J. Bruner, Assistant City Manager

Subject: Modification of Building Inspection Services

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Since 2010, the City has contracted with SAFEbuilt for its building inspection services. The current agreement expires on June 30, 2023. In reviewing the current situation, City Administration has recommended a modification to the building inspection structure, where the City performs most of the services in house. It is anticipated that the City will also need some assistance during the busy times, and since this is a substantially different scope than the current building inspection services agreement, the City will need to competitively bid this overflow work. This has been communicated to SAFEbuilt, and it is anticipated that SAFEbuilt may be interested in submitting a bid for the overflow work.

The City has already started the process for hiring the additional in-house staff, and the parties are hoping for a smooth transition. As part of this transition, the City is required to provide 90 days written notice for an early termination. The City has the option of deciding the actual date when SAFEbuilt will be relieved of building inspection responsibilities within this 90-day timeframe. City Administration has drafted a proposed resolution for your consideration that satisfies this contractual obligation, and authorizes the City Manager to facilitate the transition, which will occur on or before August 8, 2022.

Please let us know if you have any questions concerning this matter.

Chair Lambert called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on April 12, 2022, in the Council Chamber of the Troy City Hall. Chair Lambert and Vice Chair Perakis presented opening remarks relative to the role of the Planning Commission and procedure of tonight's meeting.

1. ROLL CALL

Present:

Toby Buechner  
Carlton M. Faison  
Michael W. Hutson  
Tom Krent  
David Lambert  
Lakshmi Malalahalli  
Marianna Perakis  
Sadek Rahman  
John J. Tagle

Also Present:

R. Brent Savidant, Community Development Director  
Ben Carlisle, Carlisle Wortman Associates  
Julie Quinlan Dufrane, Assistant City Attorney  
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2022-04-020**

Moved by: Krent  
Support by: Faison

**RESOLVED**, To remove Agenda items #5 and #6, Preliminary Site Plan Reviews for Westington Phase II and Hills West, at the request of the applicant.

Yes: All present (9)

**MOTION CARRIED**

**Resolution # PC-2022-04-021**

Moved by: Buechner  
Support by: Perakis

**RESOLVED**, To approve the Agenda as amended.

Yes: All present (9)

**MOTION CARRIED**



3. APPROVAL OF MINUTES – March 22, 2022

**Resolution # PC-2022-04-022**

Moved by: Malalahalli

Support by: Hutson

**RESOLVED**, To approve the minutes of the March 22, 2022 Regular meeting as submitted.

Yes: Buechner, Faison, Hutson, Krent, Lambert, Malalahalli, Perakis, Rahman

Abstain: Tagle

**MOTION CARRIED**

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

*(Agenda items #5 and #6 removed from the Agenda. Refer to Resolution #PC-2022-04-020)*

**OTHER ITEMS**

7. PUBLIC COMMENT – For Items on the Agenda

There was no one present who wished to speak.

8. PLANNING COMMISSION COMMENT

Mr. Carlisle addressed the first meeting of the Neighborhood Nodes subcommittee. He shared that the subcommittee reviewed the intent of the Neighborhood Nodes section in the Master Plan and nine neighborhood nodes, parcel by parcel. Mr. Carlisle said the subcommittee would review the remaining neighborhood nodes at their second meeting on April 13, and that a third meeting would be scheduled to prepare a summary of their conclusions and recommendations which would be presented to the Planning Commission.

Mr. Savidant addressed the effectiveness of a subcommittee and noted the committee accomplished a lot in their 3-hour meeting. He told Board members to expect significant changes to the intent of the Neighborhood Nodes section in the Master Plan. Mr. Savidant announced the subcommittee meetings are open to the public and one can speak during the public comment section of the agenda.

Chair Lambert said the subcommittee findings will ultimately come before the Planning Commission for a collective decision.

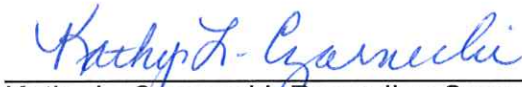
9. ADJOURN

The Regular meeting of the Planning Commission adjourned at 7:09 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "David Lambert", written over a horizontal line.

David Lambert, Chair

A handwritten signature in blue ink, appearing to read "Kathy L. Czarnecki", written over a horizontal line.

Kathy L. Czarnecki, Recording Secretary

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**Civil Service Commission (Act 78) – Minutes - Final****April 21, 2022**

A Meeting of the Civil Service Commission (Act 78) was held Thursday, April 21, 2022 at Troy City Hall, 500 W. Big Beaver Road in the Council Boardroom. Chairman/President McGinnis called the meeting to order at 10:01 AM.

**A. ROLL CALL:**

**PRESENT:** Chairman/President Donald E. McGinnis, Jr.  
Commissioner David Cannon

**ABSENT:** Commissioner John Steele

**ALSO PRESENT:** Frank Nastasi, Police Chief  
Lori Grigg Bluhm, City Attorney  
Tom Gordon, Police Captain  
Destiney Bodnovich, Human Resources Specialist  
M. Aileen Dickson, City Clerk

**B. APPROVAL OF MINUTES:****1. Approval of Minutes of Thursday, March 3, 2022**

Resolution #CSC-2022-04-005

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Thursday, March 3, 2022, meeting as presented.

Yes: Cannon, McGinnis  
No: None  
Absent: Steele

**MOTION CARRIED**

**C. PETITIONS AND COMMUNICATIONS: None****D. REPORTS: None****E. OLD BUSINESS: None****F. NEW BUSINESS:**

**NOTICE:** Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3317 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**1. Approval of Eligible List for Police Officer**

The Police Officer eligible list will be available on the Human Resources [Civil Service Act 78 Postings](https://troymt.gov/departments/human_resources/required_public_postings.php) webpage at ([https://troymt.gov/departments/human\\_resources/required\\_public\\_postings.php](https://troymt.gov/departments/human_resources/required_public_postings.php)) and on the postings board outside the Human Resources Department in City Hall immediately following the Civil Service Commission (Act 78) Meeting.

Resolution #CSC-2022-04-006

Moved by Cannon

Seconded by McGinnis

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the eligible list for Police Officer as presented.

Yes: McGinnis, Cannon

No: None

Absent: Steele

**MOTION CARRIED**

**G. PUBLIC COMMENT:**

**H. ADJOURNMENT:**

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 10:09 AM.



Donald E. McGinnis, Jr., Chairman



M. Aileen Dickson, City Clerk



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

O-02a

## CITY COUNCIL AGENDA REPORT

Date: May 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Brian Goul, Recreation Director

Subject: Tennis and Pickleball Court Use in Parks Report

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The City of Troy has a total of four tennis only courts, four pickleball only courts, and five dual pickleball and tennis courts at our Parks. The breakdown is below:

- Boulan Park Courts 1-4: Tennis and Pickleball (Lights available)
- Boulan Park Courts 5-8: Tennis Only (Lights available)
- Brinston Park 1 Court: Tennis and Pickleball
- Redwood Park Courts 1-4: Pickleball Only

In the past, the Recreation Department has reserved courts for the Troy School District, Troy Racquet Club, Troy Tennis Club, and Troy Senior Tennis League. The specifics are below.

- Troy and Athens High Schools: 8 courts, 2 Saturdays per year from 8am-6pm.
- Boulan Park Middle School: 8 courts, Monday -Thursday 2:30-4pm for 5 weeks.
- Troy Racquet Club: 3 courts at various times the week the bubble goes up and down and during Troy Daze.
- Troy Tennis Club: 8 courts Wednesdays 5-9pm and Saturdays 10am-1pm.
- Troy Senior Tennis League: 4 courts, Tuesdays and Fridays 9-11am.

With the addition of pickleball to some of the Boulan Park Tennis Courts, there has been a significant increase in demand and requests from groups to reserve times. The Recreation Department determined that the City has a partnership with the Troy School District and Troy Racquet Club and have allowed their groups to continue to use the courts this year with a plan to reevaluate it at the end of this season.

The Troy Tennis Club and Troy Senior Tennis League have no affiliation with the Recreation Department. With the increase in requests by groups interested in using the courts, it has been determined that in the interest of being fair to all groups and residents interested in using the courts that they would not be allowed to be reserved unless affiliated with the Troy School District, Troy Racquet Club, or Troy Recreation Department which use them sporadically.

The Recreation Department is willing to work with groups to offer leagues through the City that are open to the public and not drop in, but have not had any requests at this time.



# كنيسة مار يوسف الكلدانية الكاثوليكية ST. JOSEPH CHALDEAN CATHOLIC CHURCH

Troy City Manager, Mr. Mark Miller

I am writing this letter to you to show my appreciation and gratitude for the service done by the city of Troy public work Department. We are grateful for the timely response from the team to ensure a smooth traffic during the Sacred days of Easter. We especially would like to mention **Mr. Kurt Bovensiep** and **Mr. Bob Shenk** for their outstanding work and help in modifying the construction zone to ensure a safe and organized celebration for those coming to our Church, Saint Joseph Chaldean Catholic Church.

Fr. Sameem Balias  
Pastor



2442 E BIG BEAVER RD,  
TROY, MI 48083.  
(248) 528-3676

WWW.STJOSEPHCCC.COM  
SAINTJOSEPHCCC@GMAIL.COM





# كنيسة مار يوسف الكلدانية الكاثوليكية

## ST. JOSEPH CHALDEAN CATHOLIC CHURCH

Chief Frank Natasi, Troy Police Department

I am writing this letter of to show my appreciation and gratitude for all that Troy Police has done for our community at Saint Joseph Chaldean Catholic Church. Throughout the celebrations of Lent and Holy Easter, the following officers worked tirelessly to ensure the safety and well-being of those coming and practicing their faith in the city of Troy.

Thank you from the bottom of our hearts to:

Sergeant Joseph Haddad  
Officer Greg Pokley  
Officer Tim Daniels  
Officer Mindy Weingart  
Officer Scott Allan  
Officer Brenna Yunkari  
Officer Melissa Raymer  
Officer Chris O'Brien  
Officer Zach Yeomans

We will always be grateful for your service, and we pray for your safety.

Fr. Sameem Balias  
Pastor  
Saint Joseph Chaldean Catholic Church



CITY CLERK  
CITY OF TROY  
500 W. BIG BEAVER ROAD  
TROY, MI 48084

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION NOTICE OF  
HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
DTE ELECTRIC COMPANY  
CASE NO. U-20827**

- DTE Electric Company requests Michigan Public Service Commission's approval for reconciliation of its power supply cost recovery plan for the 12 months ended December 31, 2021.
- The information below describes how a person may participate in this case.
- You may call or write DTE Electric Company, One Energy Plaza, 570 SB, Detroit, MI 48226, (800) 477-4747, for a free copy of its application. Any person may review the documents at the offices of DTE Electric Company or on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:**      **Thursday, May 12, 2022 at 9:00 AM**

**BEFORE:**        **Administrative Law Judge Sharon Feldman**

**LOCATION:**       **Video/Teleconferencing**

**PARTICIPATION:**      Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Electric Company's (DTE Electric) March 31, 2022 application requesting the Commission to: 1) approve DTE Electric's 2021 Power Supply Cost Recovery (PSCR) reconciliation as proposed; 2) authorize DTE Electric Company to collect its total PSCR under-recovery at year-end 2021 of \$143,398,987 including interest, from all PSCR customers via a roll-over of such under-recovery as the January 2022 starting balance for the 2022 PSCR Reconciliation; and 3) grant DTE Electric further relief as necessary and appropriate.



All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 5, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Electric Company's attorney, Jon P. Christinidis, One Energy Plaza, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20827**. Statements may be emailed to: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.