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FROM THE OFFICE OF THE CITY MANAGER

May 23, 2022

To: Mayor and City Council Members

From: Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager
Beth Tashnick, Office Manager

Subject: City Council Agenda Questions & Answers – 05.23.22

The following are communications that City Administration would like Council to be made aware of. In order to ensure that all questions are received and answered, all City Council Questions should be sent to the CITY MANAGER DISTRIBUTION GROUP e-mail address.

From: David Hamilton

Subject: J-04B SPR3 EXERCISE RENEWAL OPTION - GENERAL CONSULTING ENGINEERING SERVICES

Are these Engineering consulting fees typically paid by the engineering fees charged to developers?

Answer: William Huotari, City Engineer

Consulting fees vary depending on the type of work and/or project that consultants are assigned to design, manage or inspect.

Consultant services on Capital Improvement Projects, like a local road overlay or water main replacement, are charged to the respective Capital or Enterprise fund.

Capital and Enterprise funded capital improvement projects total over \$60,000,000 (water, sewer, major roads and local road) in the past five (5) years. A large portion of these projects have used consultant services for design and inspection services. The typical fee percentage used for design services is 10% of the estimated construction cost and 15% of the estimated construction cost for construction engineering services (inspection, testing and management). Actual costs we are charged are based on the actual hours worked by the consultant.

Consultant services on a private development or permit jobs are paid from the Engineering Operating budget and charged to the developer or permit holder through our deposit-based inspection process based on the actual hours worked by a consultant on the respective development/permit.

Consultant services over the previous five (5) years, paid through Engineering Operating, have averaged approximately \$800,000/year but are trending up due to the increasing number of large developments. A

significant portion of these expenses are paid for by the developer and/or permit holder and fluctuate based on the actual work required in any one year.
