



TROY CITY COUNCIL

REGULAR MEETING AGENDA

AUGUST 15, 2022

CONVENING AT 7:30 P.M.

**Submitted By
The City Manager**

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



500 West Big Beaver
Troy, MI 48084
troymi.gov

The Honorable Mayor and City Council Members

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at CityManager@troymi.gov or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,
City Manager



Chapter 14A – Elected and Appointed Persons' Ethics Ordinance Section 14.3 Annual Training and Acknowledgement

We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons' Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.


Signed this 8th day of November, 2021.



Mayor Ethan Baker



Council Member Edna Abraham



Council Member Theresa Brooks



Council Member Rebecca Chamberlain-Creanga



Mayor Pro Tem Ann Erickson Gault



Council Member David Hamilton



Council Member Ellen Hodorek



CITY COUNCIL AGENDA

August 15, 2022 – 7:30 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: www.troymi.gov/webcast

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

INVOCATION: 1

PLEDGE OF ALLEGIANCE: 1

A. CALL TO ORDER: 1

B. ROLL CALL: 1

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: 1

C-1 Economic Development Update (*Presented by: Mark J. Adams, Economic Development Manager*) 1

D. CARRYOVER ITEMS: 1

D-1 No Carryover Items 1

E. PUBLIC HEARINGS: 1

E-1 No Public Hearings 1

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES: 1

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES: 2

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INVOCATION:**PLEDGE OF ALLEGIANCE:****A. CALL TO ORDER:****B. ROLL CALL:**

- a) Mayor Ethan Baker
Edna Abraham
Theresa Brooks
Rebecca A. Chamberlain-Creanga
Ann Erickson Gault
David Hamilton
Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Special City Council and Regular City Council Meetings of August 15, 2022, due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

- C-1** Economic Development Update (*Presented by: Mark J. Adams, Economic Development Manager*)

D. CARRYOVER ITEMS:

- D-1** No Carryover Items

E. PUBLIC HEARINGS:

- E-1** No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

In accordance with the Rules of Procedure for the City Council:

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. **NOTE TO THE PUBLIC:**

City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

Please direct your comments to the City Council as a whole rather than to any individual. Please do not use expletives or make derogatory or disparaging comments about any individual or group. If you do, there may be immediate consequences, including being muted and having your comments omitted from any re-broadcast of the meeting. Please abide by these rules in order to minimize the possibility of disrupting the meeting.

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

H. POSTPONED ITEMS:

H-1 No Postponed Items

I. REGULAR BUSINESS:

I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Charter Revision Committee

a) Mayoral Appointments: None

b) City Council Appointments:Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Charter Revision Committee

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Charter Revision Committee:**Term Expires: 4/30/2025****Tyler Fox**

Term currently held by: Shirley Kanoza – No Reappointment

Yes:

No:

I-2 Board and Committee Nominations: a) Mayoral Nominations – Brownfield Redevelopment Authority, Downtown Development Authority, Global Troy Advisory Committee, Local Development Finance Authority, Volunteer Firefighter Incentive Plan Board; b) City Council Nominations – Historic District Commission, Parks & Recreation Board, Traffic Committee

a) Mayoral Nominations:Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Brownfield Redevelopment Authority

Appointed by Mayor

6 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 2
Beyer	Joseph	10/26/2022	4/30/2024	

Gottlieb	Steven	11/24/2016	4/30/2022	
Kornacki	Rosemary	12/14/2022	4/30/2023	
Noguez-Ortiz	Carolina	12/19/2019	4/30/2023	BRA exp 4/30/2023; GTAC exp 10/30/2022
Sweidan	Rami	4/28/2022	4/30/2023	
Vassallo	Joseph	3/27/2020	4/30/2024	

Nominations to the Brownfield Redevelopment Authority:**Term Expires: 4/30/2025**

Term currently held by: Steven Gottlieb

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 2
Chanda	Hirak	12/30/2022	HDC exp 5/15/2024
Garmo	Kathleen	6/17/2024	
Marrero-Laureano	Alexander	10/26/2022	
McGerty	Ryan	9/18/2022	
Rahman	Mahfuzur	9/25/2022	
Swaminathan	Abi	11/22/2023	
Voglesong	Cheryl	1/10/2024	
von Oeyen	Schuyler	7/20/2022	

Downtown Development Authority

Appointed by Mayor
13 Regular Members
4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	At Large	City Council exp. 11/13/23
Blair	Timothy	6/17/2017	9/30/2023	In District	
Garmo	Kathleen	6/17/2024	9/30/2022	In District	
Keisling	Laurence	9/11/2022	9/30/2024	At Large	
Kiriluk	Alan	9/29/2022	9/30/2024	In District	
Knollenberg	Martin	6/28/2021	9/30/2023	In District	
Koza	Kenny	9/18/2019	9/30/2025	In District	
MacLeish	Daniel	6/28/2023	9/30/2025	In District	
Reschke	Ernest	7/5/2024	9/30/2022	At Large	

Schroeder	Douglas	9/10/2020	9/30/2022	At Large	No Reappointment
Stone	David	3/11/2023	9/30/2023	In District	
Tomcsik-Husak	Tara	9/22/2022	3/30/2024	In District	
Vacancy			9/30/2024	In District	Cheryl Bush resigned 9/22/21

Nominations to the Downtown Development Authority:**Unexpired Term Expiring:
9/30/2024**

Term currently held by: Vacancy-Cheryl Bush resigned 9/22/21

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Beyer	Joseph	10/26/2022	In District	
Forster	Jeffrey	3/23/2023	At Large	Personnel Bd exp 4/30/24
Goetz	John	3/4/2023	At Large	
Kornacki	Rosemary	12/14/2022	At Large	Brownfield Redev Auth exp 4/30/23
Schick	Michael	12/22/2022	At Large	
Sekhri	Suneel	11/5/2023	At Large	
Sekhri	Arun	9/24/2022	At Large	
Thattai	Govindrajan	5/20/2024	At Large	Parks & Rec Bd exp 9/30/22
Vassallo	Joseph	3/4/2023	At Large	Brownfield Redev Auth exp 4/30/24
von Oeyen	Schuyler	7/20/2022	At Large	

Global Troy Advisory Committee

Appointed by Mayor
12 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Baker	Ethan			Council Member
Bica-Grodsky	Lisa	9/23/2022	10/30/2023	
Burrus	MiVida	7/15/2018	10/30/2022	
Chezick	Edward		10/30/2022	
Fakhoury	Awni	4/28/2018	10/30/2024	Requests Reappointment
Liu	Allison	10/1/2022	7/31/2022	Student

Mohideen	Syeda	8/24/2020	10/30/2024	Requests Reappointment
Natcheva	Daniela	11/8/2021	10/30/2022	
Noguez-Ortiz	Carolina	12/19/2019	10/30/2022	Brownfield Redev Auth exp 4/30/23
Sekhri	Suneel	12/20/2021	10/30/2024	
Swaminathan	Sharanya		7/31/2022	Student
Vacancy			10/30/2023	Rebecca Chamberlain-Creanga resigned 2/26/20
Vacancy			10/30/2023	Cathleen Francois requested No Reappointment
Zhou	Yudong	10/23/2021	10/30/2022	

Nominations to the Global Troy Advisory Authority:**Term Expires: 7/31/2023****Student**

Term currently held by: Allison Liu

Term Expires: 7/31/2023**Student**

Term currently held by: Sharanya Swaminathan

Term Expires: 10/30/2023

Term currently held by: Vacancy–Rebecca Chamberlain-Creanga resigned 2/26/20

Term Expires: 10/30/2023

Term currently held by: Vacancy – Cathleen Francois - No Reappointment

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Cicchini	Philippe	4/13/2023	
Emerson	Rosalyn	7/20/2024	
Faiz	Iqbal	12/4/2022	
MacDonell	Sharon	4/13/2023	
Marrero-Laureano	Alexander	10/26/2022	
McGee	Timothy	3/2/2023	
Rahman	Mahfuzur	9/24/2022	
Swaminathan	Abi	11/22/2023	
Sweidan	Rami	3/2/2023	
Wit	Callie	4/22/2024	

Local Development Finance Authority (LDFA)

Appointed by Mayor
5 Regular Members
Staggered 4 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Bachert	Sandra	11/18/2023	6/30/2023	Resident Member	
Baker	Ethan		11/13/2023	Alternate; City Council	City Council exp. 11/13/23; DDA; GTAC, LDFA
Beltramini	Robin	7/17/2021	6/30/2022	Resident Member	No Reappointment
Hodorek	Ellen		City Council Term	Alternate; City Council	City Council exp 11/10/2025
Starks	Louis			Oakland County Designee	
Vacancy			6/30/2024	Resident Member	David Shield's term exp 6/30/16 - No Reappointment
Vacancy			6/30/2024	Resident Member	John Sharp resigned 11/1/19; Term exp 6/30/20.
Vacancy			6/30/2023	Resident Member	Nickolas Vitale resigned 7/17/21

Nominations to the Local Development Finance Authority (LDFA):**Unexpired Term Expiring: 6/30/2023****Resident Member**

Term currently held by: Vacant – N. Vitale resigned 7/17/21

Term Expires: 6/30/2024**Resident Member**

Term currently held by: Vacant– D. Shields–No Reappointment

Term Expires: 6/30/2024**Resident Member**

Term currently held by: Vacant – J. Sharp resigned 11/1/19

Term Expires: 6/30/2026**Resident Member**

Term currently held by: Robin Beltramini – No Reappointment

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Mudaliar	Vinodh Kumar	3/2/2024	
Rahman	Mahfuzur	9/24/2022	

Schick	Michael	12/22/2022	
Vassallo	Joseph	3/4/2023	Brownfield Redev Auth exp 4/30/24

Volunteer Firefighter Incentive Plan Board

Appointed by **Mayor**/City Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Brooks	Theresa		11/13/2023	City Council Term exp 11/13/2023
Foster	John	2/12/2022	12/31/2022	Retiree Representative
Kniffen	Charles	2/24/2022	12/31/2022	Active Volunteer Firefighter
Maleszyk	Robert		12/31/2099	ERS/RHCBP&T; VFIP
Miller	Mark F.		12/31/2099	BCBA; ERS/RHCBP&T; VFIP
Rosenblum	Anthony	2/28/2021	4/30/2022	Citizen (Mayor Appointed)
Soriano	Al		12/31/2022	Active Volunteer Firefighter

Nominations to the Volunteer Firefighter Incentive Plan Board:

Term Expires: 4/30/2025

Citizen (Mayor Appt'd)

Term currently held by: Anthony Rosenblum

Interested Applicants:

No interested applicants on file.

Yes:

No:

b) City Council Nominations:

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Historic District Commission

Appointed by Council

7 Regular Members

3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Adams	John Howard	3/8/2023	5/15/2024		
Chambers	Barbara	12/5/2021	3/1/2023	HC Recommendation	
Chanda	Hirak	3/22/2023	5/15/2024		
Dicker	Susanne Forbes	8/15/2022	3/1/2023		
McGee	Timothy S	3/23/2020	5/15/2024		
Petrulis	Al	12/16/2021	3/1/2023	ACAB exp 9/30/2024; Traffic Comm. exp 1/31/2023; HDC exp 3/1/2023	
Voigt	W. Kent	11/18/2023	3/1/2022	HC Recommendation	Requests Reappointment

Nominations to the Historic District Commission:**Term Expires: 3/1/2025**

Term currently held by: W. Kent Voigt

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Cicchini	Philippe	4/13/2023	
Emerson	Rosalyn	7/20/2024	
Jennings	Janet	8/12/2022	
MacDonell	Sharon	4/13/2023	

Parks and Recreation Board

Appointed by Council

7 Regular Members and 1 Troy School Board of Education Representative
 Regular Member: 3 Year Term / Troy School Board Member: 1 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Date	Appointment Expire	Notes 1	Notes 3
Brady	Pamela	4/20/2024	9/9/2019	9/30/2022		Requests Reappointment
Brady	Michael	10/4/2020	10/11/2021	9/30/2024		
Colussi	Casey	8/20/2022	9/21/2020	9/30/2023		

Fulcher	Timothy	5/17/2024	10/11/2021	7/31/2022	Troy School Bd of Education Rep.	Requests Reappointment
Goul	Brian			12/31/2099		
Martin	Kelly	7/11/2021	9/21/2020	9/30/2023		
Patel	Hitesh	6/8/2024	10/11/2021	9/30/2022		Requests Reappointment
Sahu	Akshitha	9/28/2022	10/11/2021	7/31/2022	Graduates 2023	
Shepherd	John Chuck	7/19/2023	10/11/2021	9/30/2024		
Thattai	Govindrajan	5/20/2024	5/10/2021	9/30/2022		Requests Reappointment

Nominations to the Parks and Recreation Board:**Term Expires: 7/31/2023****Troy School Board
of Education Rep.**

Term currently held by: Timothy Fulcher

Term Expires: 7/31/2023**Student**

Term currently held by: Akshitha Sahu

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Aggarwal	Deepti	6/10/2023	Student – Graduates 2023	
Buechner	Toby	3/22/2023		Charter Rev. Comm. exp 4/30/2024
Cicchini	Philippe	4/13/2023		
Dicker	Susanne Forbes	8/15/2022		Hist. Dist. Comm. exp 3/1/2023
Emerson	Rosalyn	7/20/2024		
Faiz	Iqbal	12/4/2022		
Forster	Jeffrey D.	3/22/2023		Personnel Bd. exp 4/30/2024
Fox	Tyler A.	6/15/2024		
Frederick	Mary M.	4/28/2023		
Gill	Jasper	1/10/2024		
Hoef	Paul V.	12/14/2022		Local Dev. Finance Auth. exp 6/30/2023

Kaltsounis	Andrew	12/10/2021		Liquor Adv. Comm exp 1/31/2022
McGee	Timothy	3/2/2023		Hist. Dist. Comm exp 5/15/2024
Mudaliar	Vinodh Kumar	3/2/2024		
Shah	Aanya	11/30/2023	Student – Graduates 2024	
Snyder	Margaret	9/28/2023		
Voglesong	Cheryl	1/10/2024		
von Oeyen	Schuyler	7/20/2022		

Traffic Committee

Appointed by Council
7 Regular Members
3 Year Term

Current Members:

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 3
Huotari	William		Ex-Officio Member		
Kilmer	Richard	1/9/2019	1/31/2023		
Koralewski	Tyler	11/12/2023	7/31/2022	Student – Graduates 2022	
Nastasi	Frank		Ex-Officio Member		
Nurak	Cindy	1/16/2021	1/31/2025		
Petrulis	Al	12/16/2021	1/31/2023		
Hullinger	Peter		Ex-Officio Member		
Sivaraman	Sunil	12/22/2020	1/31/2022		Requests Reappointment
Swaminathan	Abi	3/6/2022	1/31/2024		
Wilsher	Cynthia	1/18/2020	1/31/2024		
Ziegenfelder	Peter	12/4/2021	1/31/2023		

Nominations to the Traffic Committee:**Term Expires: 7/31/2023****Student**

Term currently held by: Tyler Koralewski

Term Expires: 1/31/2025

Term currently held by: Sunil Sivaraman

Interested Applicants:

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Nehar	2/3/2023	
Chanda	Hirak	12/30/2022	Hist. Dist. Comm. exp 5/15/2024
Eisenbacher	David	4/6/2024	
Gill	Jasper	1/10/2024	
MacDonell	Sharon	4/13/2023	
Rose	Justin	11/5/2023	
Sahu	Akshitha	9/28/2022	Student - Graduates 2023
Shah	Aanya	11/30/2023	Student - Graduates 2024

Yes:

No:

I-3 No Closed Session Requested

I-4 Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds - HVAC Replacements at Fire/Police Training Center, Library and Historic Village; Standard Purchasing Resolution 4: OMNIA Partners Cooperative Purchasing Contract – Building Management System Controls Integration and Budget Amendments
(Introduced by: Dennis Trantham, Facilities and Grounds Operations Manager)

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted Capital funds to *Lennox Industries of Troy, MI* (Resolution #2021-07-113) for the purchase of HVAC Equipment for the Fire/Police Training Center, Library and Historic Village for an estimated cost of \$110,814.57 as detailed in the attached quotes; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract for Building Management System integration for the Library to *MCMI Facility Automation of Sterling Heights, MI* for an estimated cost of \$24,340 as per the attached proposal and as per the OMNIA Partners Cooperative Purchasing Contract #R220703; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the Troy City Council hereby **APPROVES** a budget amendment in the amount of \$45,200 to the Library Capital Project Fund.

BE IT FURTHER RESOLVED, That the Troy City Council hereby **APPROVES** a budget amendment in the amount of \$10,000 to the Museum Capital Fund.

BE IT FINALLY RESOLVED, That the awards are **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

Yes:

No:

I-5 Budget Amendment and Standard Purchasing Resolution 4: Oakland County Purchasing Cooperative – Exterior Painting at Sanctuary Lake Club House
(Introduced by: Dennis Trantham, Facilities and Grounds)

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *National Restoration Inc. of Milford, MI*, for the exterior painting of the Club House located at Sanctuary Lake Golf Course for an estimated amount of \$39,600 with a \$4,400 contingency for a total project cost of \$44,000 as detailed in the attached proposal and per the Oakland County Purchasing Cooperative Contract #005106.

BE IT FURTHER RESOLVED, That the Troy City Council hereby **APPROVES** a budget amendment in the amount of \$16,000 to the Sanctuary Lake Golf Course General Equipment Capital Project Fund.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

Yes:

No:

I-6 Bid Waiver – MotoShot Moving Target Systems – Police Department *(Introduced by: Sergeant Dan Galich)*

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the formal bid process and **AWARDS** a contract to the manufacturer and sole source distributor *Hale Outdoor Products, LLC of Somerset, Wisconsin*, for two (2) MotoShot Elite AR-R Moving Target Systems and accessories for an estimated total amount of \$32,300.00 as per prices detailed in the attached quote; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

I-7 Bid Waiver – Bauer Breathing Air Compressor Purchase – Fire Department
(Introduced by: Peter Hullinger, Fire Chief)

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the formal bid process and **AWARDS** a contract to *Breathing Air Systems, Reynoldsburg, OH*, the authorized single source distributor for Bauer Compressor for the purchase and installation of two (2) Bauer air compressors and fill stations at Fire Station #2 and #4 for an estimated total cost of \$78,679.10.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including bonds, insurance certificates and all other specified requirements.

Yes:

No:

I-8 Request to Purchase Three Parcels, Rochester Road and Sylvanwood, Sidwell #88-20-10-426-030, -032, -033 and Budget Amendment *(Introduced by: Kurt Bovensiep, Public Works Director)*

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** the attached Agreement to Purchase Realty for Public Purposes of three parcels having Sidwell #88-20-10-426-030, -032 and -033 for a total of \$350,000.

BE IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** the expenditure of funds for title commitments, closing and recording costs not to exceed \$7,500.

BE IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** a budget amendment to the Capital Fund-Park Development-Land Acquisition in the amount of \$357,500.

BE IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the necessary documents to transfer ownership of the City-owned Cutting property having Sidwell #88-20-101-018 to Eureka Building Company.

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED** to **RECORD** all deeds with Oakland County Register of Deeds, copies of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

I-9 2022 City Council Meeting Schedule (*Introduced by: Robert J. Bruner, Assistant City Manager*)

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council **SCHEDULES** Special Meetings for future budget planning at 6:00 PM on the following dates:

Monday, August 22, 2022

Monday, September 12, 2022

Monday, October 3, 2022

BE IT FURTHER RESOLVED, That Troy City Council **MAY RESCHEDULE** and/or **SCHEDULE** additional Special Meetings in accordance with the City Charter and Michigan Open Meetings Act.

Yes:

No:

I-10 2022 City of Troy Advance Meeting Facilitation Consulting Services (*Introduced by: Mark F. Miller, City Manager*)

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

WHEREAS, Section 12.1 of the City Chapter directs City Management to obtain comparative prices for the purchase and sale of all materials except in the employment of professional services; and,

WHEREAS, All sales or purchases in excess of \$10,000 shall be approved by City Council and competitively bid except where Council shall determine that the public interest will be best served without obtaining sealed bids; and,

WHEREAS, Jaymes Vettraino has successfully provided services to the City;

THEREFORE, BE IT RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract for Advance Meeting Facilitation Consulting Services to *Vettraino Consulting, LLC of Michigan* for a not-to-exceed amount of \$8,875.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed documents, including insurance certificates and all other specified requirements.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of "J" Items NOT Removed for Discussion

Suggested Resolution

Resolution #2022-08-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

J-1b Address of "J" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution

Resolution #2022-08-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Meeting Minutes-Draft – July 25, 2022

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Fire Station #2 Roof Ventilation Repair Assessment and Design Services**

Suggested Resolution

Resolution #2022-08-

RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted funds to *OHM Advisors, of Livonia, MI*, for Fire Station #2 Roof Ventilation Repair Assessment and Design Services for a total estimated cost of \$10,500.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

b) **Standard Purchasing Resolution 4: MiDEAL Cooperative Purchasing Agreement – MPSCS P25 Radio System Upgrade – Troy Police Department**

Suggested Resolution
Resolution #2022-08-

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract for the purchase of the MPSCS P25 hand-held radios and accessories to *Motorola Solutions, Inc of Schaumburg, IL*, as detailed in the attached quote and as per the State of Michigan MiDEAL Cooperative Purchasing Contract #190000001544 for an estimated cost of \$192,327.65 and grant authorization to pay \$7,000.00 to Oakland County/State of Michigan for user access fees, for an estimated total cost of \$199,327.65; not to exceed budgetary limitations.

c) **Standard Purchasing Resolution 9: Approval to Expend Funds for Membership Dues and Renewals Over \$10,000 – Southeast Michigan Council of Governments (SEMCOG)**

Suggested Resolution
Resolution #2022-08-

RESOLVED, That Troy City Council hereby **GRANTS** approval to pay membership dues to the Southeast Michigan Council of Governments (SEMCOG) in the amount of \$10,831.00, which covers the time period of July, 2022 to July, 2023.

d) **Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2022 Michigan Municipal League Convention**

Suggested Resolution
Resolution #2022-08-

RESOLVED, That Troy City Council hereby **AUTHORIZES** City Council Member travel expenses for the Michigan Municipal League 2022 Convention, in accordance with accounting procedures of the City of Troy.

e) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 22-01 – PRV No. 7 Rehabilitation**

Suggested Resolution
Resolution #2022-08-

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 22-01, PRV No. 7 Rehabilitation, to *Trojan Development Company, Inc., 2260 Metamora Rd., Oxford, MI 48371*, for their low bid of \$746,482.75.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified

requirements, and if additional work is required such additional work is authorized in an amount not to exceed 20% of the total project cost.

f) Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Inclusive Park Master Planning Design with Community Development Block Grant Funding in Section 9

Suggested Resolution

Resolution #2022-08-

RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted funds to *OHM Advisors, of Livonia, MI*, for the master planning design of a new inclusive park for a total estimated cost of \$15,500.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

J-5 Traffic Committee Recommendations and Minutes – July 20, 2022

Suggested Resolution

Resolution #2022-08-

4. Request to Remove No Parking Restrictions – Hickory Drive, Plum Drive to Kirkton Drive

RESOLVED, That **NO CHANGE** be made to the existing No Parking zone on the south side of Hickory Drive, from Plum Drive to Kirkton Drive.

5. Request to Extend No Parking Zone – Bellows Court

RESOLVED, That the existing No Parking zone on Bellows Court **BE MODIFIED** to start at the property line between 3555 Bellows Court and 3563 Bellows Court.

6. Request for Traffic Control – Forge Drive at Kettle Drive

RESOLVED, That the intersection of Forge Drive at Kettle Drive **BE MODIFIED** from YIELD control on the Kettle Drive approach to STOP control on the Kettle Drive approach to the intersection.

J-6 Request for Acceptance of a Permanent Public Utility Easement, Rochester Road Improvement Project, Barclay to Trinway, Project No. 02.206.5, Parcel #117, Catalpa Tree Properties, LLC

Suggested Resolution

Resolution #2022-08-

RESOLVED, That Troy City Council hereby **ACCEPTS** the Permanent Public Utility Easement from Catalpa Tree Properties, LLC, owner of property having Sidwell #88-20-10-427-061.

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the compensation amount of \$4,300.00, plus closing and recording costs.

BE IT FINALLY RESOLVED, That the City Clerk is hereby **DIRECTED** to **RECORD** the Permanent Public Utility Easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Changes to Union Clothing and Cleaning Allowances – Additional Union (TPOA)

Suggested Resolution
Resolution #2022-08-

WHEREAS, The methods for providing Clothing and Cleaning Allowances to unions are detailed in each respective collective bargaining agreement; and,

WHEREAS, The City must change some of the current processes to become compliant with IRS requirements for taxable earnings; and,

WHEREAS, The City has offered recommended contract language changes to which the Troy Police Officers Association (TPOA) has agreed;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the contract language changes to Article 39 – Clothing and Cleaning Allowance for TPOA.

J-8 Request for Acceptance of a Permanent Easement from Vesta Homes, Inc., Sidwell #88-20-36-201-001, -002, -003, and -004

Suggested Resolution
Resolution #2022-08-

RESOLVED, That Troy City Council hereby **ACCEPTS** a permanent easement for storm sewers and surface drainage from Vesta Homes, Inc., owner of the properties having Sidwell #88-20-36-201-001, -002, -003 and -004.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to **RECORD** the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-9 Request for Acceptance of a Permanent Easement from Elan Associates, LLC and Bortolotti Industrial Park Condominium Association, Sidwell #88-20-36-426-093

Suggested Resolution
Resolution #2022-08-

RESOLVED, That Troy City Council hereby **ACCEPTS** a permanent easement for water mains from Elan Associates, LLC and Bortolotti Industrial Park Condominium Association for the property having Sidwell #88-20-36-426-093.

BE IT FURTHER RESOLVED, That the City Clerk is hereby **DIRECTED** to **RECORD** the permanent easement with Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-10 2022/2023 Capital Budget Re-Appropriations

Suggested Resolution
Resolution #2022-08-

RESOLVED, That Troy City Council hereby **APPROVES** the re-appropriation of fiscal year 2022 Capital budget funds to fiscal year 2023, as outlined in the memorandum.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Building Code Board of Appeals-Final – May 4, 2022
- b) Planning Commission-Final – July 26, 2022

O-2 Department Reports:

- a) Capital Project Update – Fiscal Year 2023
- b) Master Plan Update

O-3 Letters of Appreciation:

- a) To City Clerk's Office Staff from Robin Beltramini Regarding Drive-Through Event Success
- b) To Engineering from Michelle and Anthony Bray-Cotton Regarding Assistance with AT&T Yard Repairs
- c) To Engineering and DPW from Dave Halter Regarding Assistance with Rear Yard Storm Drain

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

O-5 Public Hearing for the Customers of DTE Gas Company – Case No. U-20817

P. COUNCIL COMMENTS:

P-1 No Council Comments

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

R. CLOSED SESSION

R-1 No Closed Session

S. ADJOURNMENT:

Respectfully submitted,



Mark F. Miller
City Manager

2022 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

November 19, 2022..... City of Troy Advance

2022 SCHEDULED REGULAR CITY COUNCIL MEETINGS:

August 15, 2022 Regular Meeting
August 22, 2022 Regular Meeting
September 12, 2022..... Regular Meeting
September 19, 2022..... Regular Meeting
October 3, 2022..... Regular Meeting
October 24, 2022..... Regular Meeting
November 14, 2022..... Regular Meeting
November 21, 2022..... Regular Meeting
December 5, 2022..... Regular Meeting
December 12, 2022..... Regular Meeting



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Emily Dumas, Library Director
Brian Goul, Recreation Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – HVAC Replacements at Fire/Police Training Center, Library and Historic Village
Standard Purchasing Resolution 4: OMNIA Partners Cooperative Purchasing Contract – Building Management System Controls Integration and Budget Amendments

History

- Fire/Police Training Center
 - The Fire/Police Training Center is the training hub for both the Fire Department and the Police Department.
 - In addition to the internal training provided, our Fire/Police Training Center has become a destination for regional and national training opportunities.
 - The six rooftop units that serve the offices, classrooms and locker rooms have reached end of life.
 - The replacement of these units was identified in the Facilities Condition Assessment and Analysis as part of the capital renewal process.
- Troy Public Library
 - The Troy Public Library is home to over 70 staff members that provide service for over 300,000 guests annually.
 - Replacement of the HVAC System at the Library will occur over multiple years as each of the units have reached end of life.
 - The three roof top units recommended for replacement this year serve the Café, Community Outreach, Digital Services and the Technology Center.
 - The Building Management System Controls for the replaced equipment will also need to be replaced.
 - The replacement of these units was identified in the Facilities Condition Assessment and Analysis as part of the capital renewal process.
- Troy Historic Village
 - General Store
 - The general store is a replica of the original village store constructed in 1832 at the northeast corner of Livernois and Square Lake Road. This building was



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CITY COUNCIL AGENDA ITEM

constructed on site in 1989 to help create the Village, provide modern bathrooms, and house the city's archival collection in a temperature-controlled environment.

- Parsonage
 - The Methodist women organized and directed the construction of the Parsonage around 1880. Originally next door to the church on Square Lake Road, the Parsonage housed 26 different ministers and their families from the 1880s to 1968.
 - The Troy Historical Society purchased the parsonage in 1997. It took over a decade for the parsonage and the church to be moved to their current site and restored.
- Church
 - The Church was constructed in 1837 by a small group of Episcopalians on land deeded to them by Johnson Niles. It was sold to the Methodist church in 1863 and they used it for weekly worship and activities until 1968.
 - The Troy Historical Society purchased the church in 1997. It took over a decade for the church to be moved to its current site and restored. In 2019 restoration work was completed on the casework of the original 1860s stained glass windows.
 - The church has become a popular rental location for weddings and is one of the main sources of revenue for the Troy Historic Society's operating budget.
- Replacement of the HVAC Systems at the Historic Village will occur over multiple years as the units have reached end of life.
- The units recommended for replacement this year include the General Store, Parsonage and Church.
- The replacement of these units was identified in the Facilities Condition Assessment and Analysis as part of the capital renewal process
- The installation for all three projects will be coordinated with a hoisting company (for the rooftop units) and completed with in-house Facilities Staff.

Purchasing

- Pricing for the replacement of Rooftop Units 1, 2, 3, 4, 5, and 6 at the Fire and Police Training Center, Rooftop Units 7, 8, and 9 at the Library and HVAC Units at the Historic Village General Store, Parsonage and Church has been secured from *Lennox Industries of Troy, MI* as detailed in quotes #238247, #240631 and #243306.
- The current contract with Lennox Industries was adopted by City Council on July 26, 2021 for Lennox HVAC equipment and parts (Resolution #2021-07-113).
- Pricing for the installation of the Building Management System Controls has been secured from *MCMI Facility Automation (MCMI)* of *Sterling Heights, MI* through the OMNIA Partners Cooperative Purchasing Contract #R220703 and as detailed in Proposal JET070722-02.
- MCMI has provided design, service, installation and maintenance on the City's building automation system for over 24 years and are the original designers and installers.
- MCMI is the Schneider Electric/Andover Controls representative for the State of Michigan.



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CITY COUNCIL AGENDA ITEM

Financial

Fire/Police Training Center

Funds are budgeted and available in the Fire/Police Training Center Capital Fund under Project Number 2023C0003 for the 2023 fiscal year. Expenditures will be charged to account number 401.264.265.7975.

Library

The acquisition will require a budget appropriation amendment in the amount of \$45,200 for the Library Capital Projects Fund under Project Number 2023C0052 for the 2023 fiscal year to cover potential surcharges, hoisting fees and contingency. Expenditures will be charged to account number 401.790.7975.900.

Historic Village

The acquisition will require a budget appropriation amendment in the amount of \$10,000 for the Museum Capital Projects Fund under Project Number 2023C0059 for the 2023 fiscal year to cover potential surcharges and contingency. Expenditures will be charged to account number 401.804.804.7975.900.

	<u>Capital Fund Account Number</u>	<u>Requested Amount</u>	<u>Budget Remaining</u>	<u>Project Number</u>
Fire/Police Training Center	401.264.265.7975	\$65,000	\$65,000	2023C0003
Library	401.790.7975.900	\$75,000	\$29,800	2023C0052
Historic Village	401.804.804.7975.900	\$40,000	\$30,000	2023C0059

Recommendation

City Management recommends granting the authority to expend capital budgeted funds to *Lennox Industries of Troy, MI* for Rooftop Units 1, 2, 3, 4, 5, and 6 at the Fire and Police Training Center, Rooftop Units 7, 8, and 9 at the Library and HVAC split units at the Troy Historic Village General Store, Parsonage and Church for an estimated cost of \$110,814.57 as detailed in the attached proposals.

City Management recommends that the bid process be waived and a contract be awarded to *MCM Facility Automation of Sterling Heights, MI* for building management control integration at the Library for an estimated cost of \$24,340 as detailed in the attached proposal as per the OMNIA Cooperative Purchasing Contract #220703; not to exceed budgetary limitations.

It is also recommended that City Council approve budget amendments to the Library Capital Fund Account in the amount of \$45,200 and to the Museum Capital Fund Account in the amount of \$10,000.



Project Quote

Project Name: City of Troy Public Library

Project Number: 318413

Quote: 238247

Quote Name: City of Troy Public Library

Engineer: #N/A

Project Location:

Troy, MI

Prepared For: City Of Troy

Date: 8/9/2022

Quote valid for 30 days

Roof Top Units: 3

Tag	Qty	Model	Description	Price
RTU- 7				\$8,661.00
	1	LGT036H4-PKG	LGT036H4...Packaged Gas/Electric / 3Ton / Configurable - 208V/3Ph/60Hz Factory Installed Options Single Enthalpy High Performance Economizer Direct Drive Unit Orientation Downflow Supply Fan: Multi-Speed ECM Direct Drive 208/220/230/240V 3Phase 80Amp Disconnect Factory Installed Built-in BACnet IP and MS/TP (standard) Supply Motor - 0.50 Hp ECM - w/ MSAV Barometric Relief Damper (Fac) 65K A.S. (Dual Stage) Low Nox Factory Installed Hinged Access Doors Factory Installed PVC Drain Trap Factory Installed Supply Air Smoke Detector Factory Installed Return Air Smoke Detector Factory Installed Environ Coil System Factory Installed 2" MERV8 - Filter Factory installed	
	1	31W62	Field Installed Options Vertical Vent Extension Field Installed	
	1	20W06	Transition Curb	

RTU- 8				\$8,747.00
	1	LGT036H4-PKG	LGT036H4...Packaged Gas/Electric / 3Ton / Configurable - 208V/3Ph/60Hz Factory Installed Options Single Enthalpy High Performance Economizer Direct Drive Unit Orientation Downflow Supply Fan: Multi-Speed ECM Direct Drive 208/220/230/240V 3Phase 80Amp Disconnect Factory Installed Built-in BACnet IP and MS/TP (standard) Supply Motor - 0.50 Hp ECM - w/ MSAV Barometric Relief Damper (Fac) 65K A.S. (Dual Stage) Low Nox Factory Installed Hinged Access Doors Factory Installed PVC Drain Trap Factory Installed Supply Air Smoke Detector Factory Installed Return Air Smoke Detector Factory Installed Environ Coil System Factory Installed 2" MERV8 - Filter Factory installed	
	1	31W62	Field Installed Options Vertical Vent Extension Field Installed	
	1	20W06	Transition Curb	



Project Quote

RTU- 9			\$9,023.00
1	LGT048H4-PKG	LGT048H4...Packaged Gas/Electric / 4Ton / Configurable - 208V/3Ph/60Hz Factory Installed Options Single Enthalpy High Performance Economizer Direct Drive Unit Orientation Downflow Supply Fan: Multi-Speed ECM Direct Drive 208/220/230/240V 3Phase 80Amp Disconnect Factory Installed Built-in BACnet IP and MS/TP (standard) Supply Motor - 1.0 Hp ECM - Multi-Speed Direct Drive Barometric Relief Damper (Fac) 150K A.S. (Dual Stage) Low Nox Factory Installed Hinged Access Doors Factory Installed PVC Drain Trap Factory Installed Supply Air Smoke Detector Factory Installed Return Air Smoke Detector Factory Installed Environ Coil System Factory Installed 2" MERV8 - Filter Factory installed Field Installed Options Vertical Vent Extension Field Installed Transition Curb	
1	31W62		
1	20W06		

Total Price (Excluding Tax): \$26,431.00 USD

Orders for U.S. manufactured Commercial products placed after April 29, 2022, will be quoted at current applicable pricing, but Lennox reserves the right to adjust pricing on such orders based on current pricing at the time of shipment. Such price adjustments may be due to cost increases related to materials, components, labor, freight, regulatory compliance or other events outside of Lennox's control.

Due to high demand and supply chain volatility all quotes are subject to availability at the time of order. The delivery date we offer may also have to change. We will do our best to communicate in advance as soon as new information is known.

TO PLACE AN ORDER, PLEASE EMAIL OR FAX THIS QUOTE TO YOUR LENNOX SALES OFFICE OR NATIONAL ACCOUNT DEPARTMENT, COMPLETE WITH THE FOLLOWING INFORMATION:

Orders without accurate delivery dates will not be processed.			
Purchase Order:		Customer Acct Number:	
Ship-To:		Delivery Date Units:	
		Delivery Date Curbs:	
Delivery Contact Name:		Delivery Date Accessories:	
Delivery Contact Phone:		Voltage Verified:	

Customer Signature _____

By signing this document, I certify that I have read, understand and agree to all [Terms and Conditions](#).

Any use or disclosure of this information to anyone other than the identified Lennox customer, or any use of equipment provided pursuant to this quote for anyone other than the identified Lennox customer, is a breach of the terms under which this information and/or equipment was provided to you, for which you may incur legal liability to Lennox.



Project Quote

Project Name: Police and Fire Training Center

Project Number: 321276

Quote: 240631

Quote Name: Police and Fire Training Center

Engineer: #N/A

Project Location:

Troy, MI

Prepared For: City Of Troy

Date: 8/9/2022

Quote valid for 30 days

Roof Top Units: 6

Tag	Qty	Model	Description
RTU			
	6	LGT060H4-PKG	LGT060H4...Packaged Gas/Electric / 5Ton / Configurable - 208V/3Ph/60Hz Factory Installed Options Single Enthalpy High Performance Economizer Direct Drive Unit Orientation Downflow Supply Fan: Multi-Speed ECM Direct Drive 208/220/230/240V 3Phase 80Amp Disconnect Factory Installed Built-in BACnet IP and MS/TP (standard) Supply Motor - 1.0 Hp ECM - Multi-Speed Direct Drive Barometric Relief Damper (Fac) 150K A.S. (Dual Stage) Low Nox Factory Installed Hinged Access Doors Factory Installed PVC Drain Trap Factory Installed Supply Air Smoke Detector Factory Installed Return Air Smoke Detector Factory Installed Environ Coil System Factory Installed 2" MERV8 - Filter Factory installed
	6	31W62	Field Installed Options
	6	20W06	Vertical Vent Extension Field Installed Transition Curb



Project Quote

Total Price (Excluding Tax): \$56,046.00 USD

Orders for U.S. manufactured Commercial products placed after April 29, 2022, will be quoted at current applicable pricing, but Lennox reserves the right to adjust pricing on such orders based on current pricing at the time of shipment. Such price adjustments may be due to cost increases related to materials, components, labor, freight, regulatory compliance or other events outside of Lennox's control.

Due to high demand and supply chain volatility all quotes are subject to availability at the time of order. The delivery date we offer may also have to change. We will do our best to communicate in advance as soon as new information is known.

TO PLACE AN ORDER, PLEASE EMAIL OR FAX THIS QUOTE TO YOUR LENNOX SALES OFFICE OR NATIONAL ACCOUNT DEPARTMENT, COMPLETE WITH THE FOLLOWING INFORMATION:

Orders without accurate delivery dates will not be processed.			
Purchase Order:		Customer Acct Number:	
Ship-To:		Delivery Date Units:	
		Delivery Date Curbs:	
Delivery Contact Name:		Delivery Date Accessories:	
Delivery Contact Phone:		Voltage Verified:	

Customer Signature _____

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Project Quote

Project Name: Historical Village

Project Number: 324496

Quote: 243306

Quote Name: Historical Village

Engineer: #N/A

Project Location:

Troy, MI

Prepared For: City Of Troy

Date: 8/9/2022

Quote valid for 30 days

Split Systems: 5

Tag	Qty	Model	Description	Price
Village General Store F1/AC1				\$6,284.67
	1	13J06	13ACXN048-230 CONDENSER/4T/230-2	2,027.00
	1	10C80	C35-60D-2F-1 Coil/5 Ton/Cased	881.00
	1	62W94	EL296UH135XV60D Furnace-Gas/135Btuh/5Ton	3,104.00
	1	Y2786	Healthy Climate® By-Pass Humidifier HCWB3-17 Field Installed	192.50
	1	12J20	Thermal Expansion Valve 3.5 - 5 Tons Field Installed	80.17

Village General Store F2/AC2				\$4,974.40
	1	13J03	13ACXN030-230 CONDENSER/2.5T/230-2	1,454.00
	1	10C71	C35-30/36C-2F-1 Coil/2.5-3 Ton/Cased	565.00
	1	62W89	EL296UH090XV36C Furnace-Gas/90Btuh/3Ton	2,560.00
	1	34M72	Low Ambient Control (30 Deg) Fan Cycling Field Installed	125.00
	1	Y2786	Healthy Climate® By-Pass Humidifier HCWB3-17 Field Installed	192.50
	1	12J18	Thermal Expansion Valve 1.5 - 2.5 Tons Field Installed	77.90

Parsonage House F1/AC1				\$5,939.50
	1	13J06	13ACXN048-230 CONDENSER/4T/230-2	2,027.00
	1	10C58	CX35-60C-6F-20 Coil/5TON/CASED	967.00
	1	62W92	EL296UH110XV48C Furnace-Gas/110Btuh/4Ton	2,753.00
	1	Y2786	Healthy Climate® By-Pass Humidifier HCWB3-17 Field Installed	192.50

Village Church F1/AC1				\$5,569.50
	1	13J05	13ACXN042-230 CONDENSER/3.5T/230-5	1,863.00
	1	10C56	CX35-49C-6F-20 Coil/4TON/CASED	868.00
	1	62W90	EL296UH090XV48C Furnace-Gas/90Btuh/4Ton	2,646.00
	1	Y2786	Healthy Climate® By-Pass Humidifier HCWB3-17 Field Installed	192.50

Village Church F2/AC2				\$5,569.50
	1	13J05	13ACXN042-230 CONDENSER/3.5T/230-5	1,863.00
	1	10C56	CX35-49C-6F-20 Coil/4TON/CASED	868.00
	1	62W90	EL296UH090XV48C Furnace-Gas/90Btuh/4Ton	2,646.00
	1	Y2786	Healthy Climate® By-Pass Humidifier HCWB3-17 Field Installed	192.50



Project Quote

Total Price (Excluding Tax): \$28,337.57 USD

Orders for U.S. manufactured Commercial products placed after April 29, 2022, will be quoted at current applicable pricing, but Lennox reserves the right to adjust pricing on such orders based on current pricing at the time of shipment. Such price adjustments may be due to cost increases related to materials, components, labor, freight, regulatory compliance or other events outside of Lennox's control.

Due to high demand and supply chain volatility all quotes are subject to availability at the time of order. The delivery date we offer may also have to change. We will do our best to communicate in advance as soon as new information is known.

TO PLACE AN ORDER, PLEASE EMAIL OR FAX THIS QUOTE TO YOUR LENNOX SALES OFFICE OR NATIONAL ACCOUNT DEPARTMENT, COMPLETE WITH THE FOLLOWING INFORMATION:

Orders without accurate delivery dates will not be processed.			
Purchase Order:		Customer Acct Number:	
Ship-To:		Delivery Date Units:	
		Delivery Date Curbs:	
Delivery Contact Name:		Delivery Date Accessories:	
Delivery Contact Phone:		Voltage Verified:	

Customer Signature

By signing this document, I certify that I have read, understand and agree to all [Terms and Conditions](#).

Any use or disclosure of this information to anyone other than the identified Lennox customer, or any use of equipment provided pursuant to this quote for anyone other than the identified Lennox customer, is a breach of the terms under which this information and/or equipment was provided to you, for which you may incur legal liability to Lennox.

6540 Diplomat Drive
Sterling Heights, MI 48314
586. 726.7500
586. 726.7504 FAX



MCM
Facility Automation

Proposal

City of Troy
500 West Big Beaver
Troy, Michigan 48084
Attn: Dennis Trantham, Operations Manager

Date: July 07, 2022
Quote#: JET070722-02
Estimator: J. Tocco
Terms: NET 30 Days

Project Name: BAS/BMS Controllers and BACnet Communications for RTU7, RTU8 and RTU9 at the Troy Library located in Troy, Michigan.

Description: We are pleased to provide a price to furnish labor and material to complete the BAS/BMS Controls for the replacement of RTU7, RTU8 and RTU9 at the Troy Library

Our Price **\$24,340.00**

The following is a breakdown of the above captioned:

PROVIDED AND INCLUDED:

- Provide Schneider Electric BAS/BMS BACnet Integration to (3) new RTUs serving the Library.
 - Remove existing TCX850 Controllers from existing RTUs prior to demo.
 - Provide and install new i2850 controllers in new Lenox RTUs. Assumes standard thermostat hardwire interface on new RTUs.
 - Recommission controllers and verify proper operation.
 - Provide and install Schneider Electric AS-P as a BBMD (BACnet Broadcast Management Device).
 - Verify proper communications to Lennox BACnet IP Modules (one in each RTU.)
 - Integrate available RTU BACnet points into Graphics, Programming, Alarms and Reports.
- Provide (2) sets of As-built Interface Panel Layout and Point Index Drawings.

NOT INCLUDED:

- The cost for a labor and performance bond **is not included.**
- Permits or inspection fees **are not included.**
- City of Troy VLAN BAS Network drops (4) required; **to be provided by owner.**
- All work and material supplied under this proposal is warranted by MCM for one-year.
- Work to be completed during normal working hours, 7:00 AM to 4:00 PM,

Please sign proposal and return duplicate copy.

1

Accepted by:

Title:

Date:

This proposal is firm for 30 days from date above. The standard Terms and Conditions of sale can be found at www.mcml.net under the title of TERMS AND CONDITIONS. Please sign proposal and return Acceptance copy. Keep Original for your records. Notwithstanding any inconsistent or additional terms that may be embodied in your Purchase Order, Seller will accept your order subject only to the terms of the written contract between us under which your order is placed. If no such contract exists, Seller will accept your order only on the express condition that you assent to the terms and conditions contained above and on the attached Terms and Conditions hereof; and your acceptance and receipt of the goods shipped hereunder shall constitute assent to such terms and conditions.

Monday thru Friday.

- Labor and Material Warranty on any material and labor provided by others.
- All existing input and output devices, safeties and mechanical equipment is assumed to be in proper working order and there are no provisions for servicing or repairing any items under the scope of this proposal.
- Access Panels, Patch and Paint.

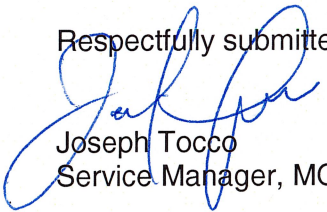
PAYMENT TERMS:

If paid Net 15 deduct 1% otherwise Net 30. Unpaid balances exceeding payment terms will accrue interest at 2% monthly.

Applicable tax and freight is included.

Thank you for this opportunity to be of service. If there are any questions please call.

Respectfully submitted,



Joseph Tocco
Service Manager, MCMI

Please sign proposal and return duplicate copy.

2

Accepted by:

Title:

Date:

This proposal is firm for 30 days from date above. The standard Terms and Conditions of sale can be found at www.mcml.net under the title of TERMS AND CONDITIONS. Please sign proposal and return Acceptance copy. Keep Original for your records. Notwithstanding any inconsistent or additional terms that may be embodied in your Purchase Order, Seller will accept your order subject only to the terms of the written contract between us under which your order is placed. If no such contract exists, Seller will accept your order only on the express condition that you assent to the terms and conditions contained above and on the attached Terms and Conditions hereof; and your acceptance and receipt of the goods shipped hereunder shall constitute assent to such terms and conditions.



500 West Big Beaver
Troy, MI 48084
troymi.gov

I-05

CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiepe, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Brian Goul, Recreation Director
Emily Frontera, Purchasing Manager

Subject: Budget Amendment and Standard Purchasing Resolution 4 – Oakland County
Purchasing Cooperative – Exterior Painting at Sanctuary Lake Club House

History

- Established in 2004 Sanctuary Lake is a par 71 links-style setting, 18 holes, and offers four sets of tees ranging from 4,750 to 6,555 yards.
- In 2008, Billy Casper Golf (now Indigo Golf) was awarded a management contract for Troy's two golf courses.
- Sanctuary Lake Club House is home to the Pro Shop and Pipers Pub.
- In the fall of 2020, the Facilities and Grounds Division replaced several windows and reconstructed the bow window due to water infiltration. Throughout that process there was additional damaged wood repaired.
- In FY22 funds were allocated to paint the exterior of the clubhouse, however, the proposal was greater than the budgeted amount. The project budget was increased for FY23, and the proposal again came in over budget.

Purchasing

- Pricing to provide labor, materials, and equipment for the exterior painting of the club house at Sanctuary Lake Golf Course has been secured from *National Restoration Inc. of Milford, MI* for an estimated cost of \$39,600.00 as detailed in the attached proposal and as per the Oakland County Purchasing Cooperative Contract #005106.
- City Council authorized participation in the Cooperative Purchasing Program on November 8, 2021 (Resolution #2021-11-160).

Financial

Funds for the painting of the Club House, located at Sanctuary Lake Golf Course are budgeted in the amount of \$28,000. This project will require a budget amendment of \$16,000 to the Sanctuary Lake Golf Course General Equipment Capital Fund under Project number 2023C0082 for the 2023 fiscal year. All expenditures will be charged to account number 583.768.7978.010.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends the bid process be waived and contract be awarded to *National Restoration Inc. of Milford, MI* for the exterior painting of the Club House located at Sanctuary Lake Golf Course for an estimated amount of \$39,600 with a \$4,400 contingency as detailed in the attached proposal and per the Oakland County Purchasing Cooperative Contract #005106 for an estimated total project cost of \$44,000. It is also recommended that City Council approve a budget amendment to the Sanctuary Lake Golf Course General Equipment Capital Fund in the amount of \$16,000. The award is contingent upon the contractor's submission of properly executed insurance documents and all other specified requirements.

NATIONAL RESTORATION INC

2021 RECIPIENT OF THE GOVERNOR'S AWARD FOR HISTORIC PRESERVATION!

2165 Fyke Dr.

Milford, MI 48381

248-318-0609 Fax 248-714-6323

johnf@nationalrestoration.net

August 8, 2022

Its Not Luck, Its know How!

Licensed Builder

Mr. Dennis Trantham

Operations Manager, Facilities and Grounds

City of Troy, MI

500 West Big Beaver Road

Troy, MI 48084

248-524-3503, cell 586-219-7461

Dennis.trantham@troymi.gov

RE: Exterior Painting at Sanctuary Lake Golf Course

Mr. Trantham,

Per your request and my onsite visit, we are proposing to provide, all material, labor and equipment needed to complete the following items of work.

Scope of Work: Base Bid

- Mobilize
- Power wash the exterior surfaces to be painted, panels, trim, gables, previously painted surfaces.
- Scrape and sand as required to make sure all loose paint has been removed.
- Install new caulk on an as needed basis.
- Prime any bare areas of wood.
- Apply two coats of a high-quality exterior enamel paint to all the surfaces. This is based on using the same colors.
- Paint or stain the existing painted or stained exterior doors.
- Jobsite cleanup.
- The cost is time and materials not to exceed \$30,000.00. This is to be completed per our Maintenance contract rates with Oakland County purchasing.

Alternate #1: Color Change

- If the owner chooses to change the existing colors, we will apply up to three coats of high-quality exterior enamel as required to all areas, in lieu of two coats for the same color.
- Additional cost, \$8,500.00 to the base bid cost.

Alternate #2: Underside of Patio Roof

- Wash the existing wood ceiling in the patio area.

- After drying, apply a clear or tinted polyurethane to the wood per the manufacturer's recommendations.
- Additional cost to the base bid price, \$9,600.00

Exclusions:

- Cost for permits and inspections.
- Prevailing wages
- Premium time
- Lawn damage

We appreciate the opportunity to quote your work. If you have any questions or concerns, please contact me.

Sincerely,

John Fletcher, President



CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Frank Nastasi, Chief of Police
Emily Frontera, Purchasing Manager

Subject: Bid Waiver – MotoShot Moving Target Systems – Police Department

History

One of the Police Department's main training objectives with its sworn personnel is firearms proficiency. This includes the ability to effectively stop threats that are fatal in nature and to preserve the safety of the public. Often times, the training for proficiency involves the ability to accurately hit a moving object or person and stop the fatal threat. Officers train on static paper targets and steel, using various methods to induce stress and variability. Some of those methods involve officers moving laterally, over distance, unstable terrain, condensed time and various lighting. What we don't currently have the ability to do is work on firearms proficiency in hitting moving object/targets, which often is the case in nearly all officer involved shootings.

Hale Outdoor Products, LLC is a company that provides a solution to a deficiency our police officers have in their courses of training. MotoShot is a remote-controlled moving target system with ballistic component protection. These target systems have the ability to move laterally, angularly and over distances up to 1000m and have the capability when equipped to be reactive and face to force shoot/no-shoot scenarios. An operator can control speed, direction and response of the target system to simulate realistic scenarios officers would come into contact with during their daily job function. A target system like this can increase an officer's firearms proficiency and greatly improve decision-making.

Purchasing

- Hale Outdoor Products, LLC is the manufacturer and sole distributor for MotoShot Target Systems.
- It is in the best interest of the City to waive the bid process and purchase two (2) MotoShot Elite AR-R Moving Target Systems and accessories from the sole source distributor *Hale Outdoor Products, LLC of Somerset, WI* for an estimated total cost of \$32,300.00 as detailed in the attached Quote #4594.

Financial

Funds are budgeted and available in the Police Department General Equipment Capital fund under Project Number 2023C0121 for the 2023 fiscal year with a total available budget of \$30,000.00. Estimated total cost for this project will be \$32,300.00. Additional funds are available in the Police Department Capital Fund to cover the shortfall of \$2,300.00 in the unused portion of Project Number 2023C0016. Expenditures will be charged to account 401.301.12.315.7978.010.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends, in the best interest of the City, to waive the bid process and award a contract to *Hale Outdoor Products, LLC of Somerset, WI*, for the purchase of two (2) MotoShot Elite AR-R Moving Target Systems and accessories for an estimated total cost of \$32,300.00 as detailed in the attached proposal.



Equipment Quote

Hale Outdoor Products, LLC
 1974 62nd Street
 Somerset, WI 54025

Phone: 866-580-4284

E-Mail: admin@motoshot.com

Date	RFQ #
7/18/2022	4594

Department	Ship To
Troy Police Department 500 West Big Beaver Road Troy, MI 48084 Attn: Sgt. Villerot	Troy Police Department 500 West Big Beaver Road Troy, MI 48084 Attn: Sgt. Villerot
	248-524-3458 M.Villerot@troymi.gov

Item	Description	Qty	Rate	Total
Elite-AR-R	SKU# Elite-AR-R The MotoShot Elite AP-R is completely protected with AR550 NIJ III+ Armor Plate. All chassis sides are angled 10° which helps divert errant rounds safely to the ground. The AP-R offers AR550 NIJ III+ protection which is capable of defeating higher level rifle threats such as 5.56X45 SS109 & M193, 7.62X51 M80 & NATO Ball. System includes: <ul style="list-style-type: none"> • AR550 Rifle rated, NIJIII+ certified steel protective shell. • Digital 2.4 GHz remote with up to 1000 meter line of sight range and variable speed forward and reverse, 360° skid steer turning. • Four 24 volt all steel, prime industrial grade, heavy-duty motors. Whisper quiet and super-durable. Self-lubricating gear box with sealed bearings. • Standard target bracket, accepts wood post. • 10" commercial grade, solid core, never flat tires. • Two on-board, rechargeable, quick exchange, sealed lead acid batteries. • 2 amp, 24 volt quick connect charging system. 	1	9,495.00	9,495.00
HSF-Auto-U...	SKU# HSF-Auto-Upgrade Auto Resetting Fall Response upgrade for MotoShot Robots Package includes: <ul style="list-style-type: none"> • Electronic Hit Sensor with coil cord and compatible quick connect wire connections • Cantilever Fall with Auto-Reset Bracket • Power indicator • Armature plate • wooden mounting post compatible with 3D Target pocket • Thumbscrews NOTE: Due to programming requirements this option is OEM Only and not sold after market	1	2,995.00	2,995.00
MM3D	SKU# MM3D MotoMan 3D Torso with Arms <ul style="list-style-type: none"> • Tapered 2" x 4" post pocket molded in bottom of torso for quick and easy set up. • Positionable arms to present a threat • Life-size and lightweight • Super durable molded semi self-sealing plastic 3-D target with outstanding cold and hot weather durability. • Completely 3-Dimensional target and has full sides and back • Aluminum bolts to mount arms 	1	219.95	219.95

Subtotal

Sales Tax (0.0%)

Total

Equipment Quote

Hale Outdoor Products, LLC
 1974 62nd Street
 Somerset, WI 54025

Phone: 866-580-4284
 E-Mail: admin@motoshot.com

Date	RFQ #
7/18/2022	4594

Department	Ship To
Troy Police Department 500 West Big Beaver Road Troy, MI 48084 Attn: Sgt. Villerot	Troy Police Department 500 West Big Beaver Road Troy, MI 48084 Attn: Sgt. Villerot
	248-524-3458 M.Villerot@troymi.gov

Item	Description	Qty	Rate	Total
DMT-BIT-De...	DMT- Bi-Directional Target Turner - Dedicated - Toggle Training Application: With the DMT Target Accessory for your MotoShot Target System, the instructor can present an extremely dynamic shoot-don't shoot training scenario allowing the shooter a greater depth of threat identification and decision making training. Systems includes: <ul style="list-style-type: none"> • Upgraded 4 channel remote programmed for integrated control of Bi-Directional Target Turner triggered via: DT3 and DT4 on remote Left and Right Turn Configuration: Toggle • Bullet resistant steel housing for control systems for Target Turner • 2; 1" x 2" post pockets with thumbscrews • Commercial actuating gear motor • Utilizes robot power source * Woods posts and targets are not included NOTE: Due to programming requirements this option is OEM Only and not sold after market	1	2,397.00	2,397.00
Recommen...	Recommended Accessories:			0.00
Elite Spare B...	Charger Converter and Spare Batteries for Elite Target System	1	469.85	469.85
TCR-918	SKU# TCR-918-R	1	95.95	95.95
Freight Out 2	Hit Reactive Sensor for Robots - ea. (Spare) FOB Destination - Dock to Dock delivery. Typical shipments are palletized 40" X 48" X 25" and weigh between 200# - 250#. *** Does not include accessorial charges related to limited access, appointment docking, liftgate or residential fees. This typically costs an additional \$79 - \$125.00 per assessorial/ per shipment depending on carrier. Please inform shipping any of these extra services are needed. ****	1	460.52	460.52

Quote valid for 90 days. Hale Outdoor Products, LLC. is a woman-owned, small business, CAGE code 56WT5, Tax ID 20-5200529 and DUNS 80-995-3081. All products are made in the USA.
 To expedite government purchasing, MotoShot offers products under its GSA contract GS-07F-036GA. Please contact us if you need a GSA quote.

Subtotal	\$16,133.27
Sales Tax (0.0%)	\$0.00
Total	\$16,133.27



500 West Big Beaver
Troy, MI 48084
troymi.gov

I-07

CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Peter Hullinger, Fire Chief
Emily Frontera, Purchasing Manager

Subject: Bid Waiver – Bauer Breathing Air Compressor Purchase – Fire Department

Background

Each fire station has been equipped with a stationary breathing air compressor and fill station for over 25 years. These systems are needed and used to fill the breathing air cylinders from the self-contained breathing apparatus (SCBA) that the firefighters wear for respiratory protection when encountering immediately dangerous to life and health (IDLH) situations. Once the air is used from the SCBA, it must be filled from an approved and certified breathing air compressor in order to have other harmful chemicals removed such as carbon monoxide (CO) and nitrogen. This refilling procedure is typically performed at an incident scene by the department's truck-mounted mobile air compressor known as an air tender. Often times, however, these air cylinders are filled at the fire station after use at incidents such as car fires or training evolutions where the air tender is not present.

These stationary breathing air compressors in the stations have extensive filters and air monitoring equipment to make sure that the air meets all necessary quality air requirements. The air in these SCBA cylinders is different than "normal" breathing air because the air in the cylinder is "compressed" to 4,500 PSI in order to provide 20-30 minutes of breathing. The air, therefore, must be very dry otherwise it would freeze from its moisture content (as a result of being compressed) when it comes out of the cylinder under "regulated" pressure into the face mask.

The Fire Department has historically had a service contract with various vendors over these many years to maintain and repair all of our breathing air compressors. Air quality is tested and any needed repairs and adjustments are made on a quarterly basis.

Purchasing

It is vital that each station have their own breathing air compressor and fill station. Stations often train on multiple days of the week and respond to fire calls at various times of the days. As previously mentioned, the air tender is not at every call where the SCBA may be used. It is important, therefore, that when a firefighter needs to fill a SCBA cylinder, it is an easy and convenient task. By having a



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

breathing air compressor and fill station at each fire station, it ensures that the SCBA will be full of air and ready to go into service in a timely manner.

Extensive research was done and the Bauer fill station was the best option. *Bauer Compressor of Norfolk, VA*, is the industry leader in breathing air compressor systems, and they have an extensive track record for quality and expertise in the industry. Standardization of equipment is also a vital importance within the fire department, 3 of the 6 fire stations have already been switched to this brand and model fill station.

The Fire Department has received a quote of \$78,679.10, from *Breathing Air Systems of Reynoldsburg, OH*, the authorized single source distributor for the Bauer fill station and the Fire Department's current contracted service provider, to replace and install the new compressor and fill station at Fire Station #2 and #4. A copy of the quote and the specification information is attached.

Financial

Funds are budgeted and available in the Fire Department's General Equipment Capital Fund under project number 2023C0022 for fiscal year 2023. Expenditures will be charged to account number 401.336.338.7978.035.

Recommendation

City Management recommends waiving the bid process and awarding a contract to *Breathing Air Systems of Reynoldsburg, OH* for the purchase and installation of two (2) new *Bauer* air compressor and fill stations at Fire Station #2 and #4 for an estimated total cost of \$78,679.10 as detailed in the attached quote.



8855 E BROAD ST
REYNOLDSBURG, OH 43068

SALES & SERVICE CENTERS

SALES@BREATHINGAIR.COM | SERVICE@BREATHINGAIR.COM

OHIO - CORP HQ
614.864.1235

INDIANA/KENTUCKY
614.986.1025

NORTH CAROLINA
336.674.0749

PENNSYLVANIA
412.564.5756

FLORIDA
352.629.7712

MICHIGAN
517.786.4060

TENNESSEE
423.634.3184

ILLINOIS
217.768.4408



a Subsidiary of Breathing Air Systems

210 LABRADOR DR.
RANDELMAN, NC 27317

WWW.BREATHINGAIR.COM

THE NATION'S LARGEST DISTRIBUTORS OF



Quote

Page 1 of 3

Breathing Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Requested By: Eric Emmons
Title:
Email: Eric.emmons@troymi.gov
Phone: (248) 524-3419

Date 08/01/2022
Quote # QUO-OH7089
Customer ID 700134-4M
Expires 09/30/2022
Terms Net 30
Shipping Method LTL Motor Freight
FOB
Est Delivery Time

Bill To
TROY FIRE DEPT
500 W. BIG BEAVER
TROY MI 48084
United States

Ship To
Troy Fire Dept #4M
2117 E Maple St
Troy MI 48084
United States

Sales Rep: Justen Diaz
Sales Rep Email: jdiaz@breathingair.com
Sales Rep Phone: (517) 763-3779

A 3% CREDIT CARD CONVENIENCE FEE WILL BE ADDED TO ALL ORDERS AT TIME OF FULFILLMENT FOR ALL CREDIT CARD TRANSACTIONS EXCEEDING \$1,200.00. A WIRE FEE OF \$45.00 WILL BE ADDED TO ALL ORDERS PAID BY WIRE.

NOTE: Our quotes do not include the offloading, uncrating, or placement of compressors or fill stations. Customers are responsible for the wiring to or into an electrical compressor and to the electrical supply. Warranty is as proposed.

Item	Quantity	Description	Rate	Amount	Tax Rate
LEGACY-13-E3	1	<p>Bauer Open Vertical Compressor/Purifier configured for 13.0 scfm, 6000 psig, 4-stage compressor, 10 hp, three phase motor and 67,000 scf capacity purifier, integrated purification system that meets NFPA 1989 requirements for firefighting and CGA Grade E air for SCUBA, purifier includes steel mechanical separator chamber, as well as purifier safety vent port to prevent operating system w/o cartridge. Standard with Bauer long-life, well-cooled, oil-pressure lubricated compressor block with stainless steel intercoolers, high-temperature & low oil pressure shutdowns. Mounted pressure gauges for oil, final stage and purifier. Includes PLC , lighted on/off switch, hour meter, emergency stop button, safety over-time timer, motor controls/protection and UL-rated electrics.</p> <p>AUTO CONDENSATE DRAIN SYSTEM -Timed automatic drain, includes silencer and collection reservoir and user display indicator if "full".</p> <p>MTD INTERSTAGE PRESSURE GAUGES</p>	25,469.00	25,469.00	



8855 E BROAD ST
REYNOLDSBURG, OH 43068

SALES & SERVICE CENTERS
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614.864.1235

INDIANA/KENTUCKY
614.986.1025

NORTH CAROLINA
336.674.0749

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412.564.5756

FLORIDA
352.629.7712

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TENNESSEE
423.634.3184

ILLINOIS
217.768.4408



a Subsidiary of Breathing Air Systems

210 LABRADOR DR.
RANDELMAN, NC 27317

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THE NATION'S LARGEST DISTRIBUTORS OF **BAUER COMPRESSORS**

Quote

Page 2 of 3

Breathing Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Date 08/01/2022
Quote # QUO-OH7089
Customer ID 700134-4M

Item	Quantity	Description	Rate	Amount	Tax Rate
		SECURUS PURIFIER MONITOR SYSTEM - Built-in, continuous monitor for purification cartridges. - Includes user display indicators for "safe", "high moisture", "cartridges expired" and "contact fault". - Automatic system shutdown for faults; fail-safe (can not be over-ridden); no warm up required. - Can extend the purifier cartridge's useable life.			
CFS5.5-2SX4X 4	1	Fill Station - BAUER- Class 2. Independently tested containment fill station meets NFPA 1901. Fills two SCBA cylinders and has four cascade controls with valves and gauges. Features cylinder scuff guard - fill control panel with adjustable regulator - SCBA fill connection - top mounted cascade control panel with regulated remote outlet - Two fill hoses with bleed valves and safety door interlock. 5500 psi fill pressure.	15,509.00	15,509.00	
BAS-4021CO- 24v	1	CO MONITOR 24V FOR LEGACY	2,575.00	2,575.00	
START-UP KIT	1	START-UP KIT FOR EQUIPMENT INSTALLATION	300.00	300.00	
Subtotal				43,853.00	
Discount 15%			-15.00%	-6,577.95	
Service Call Fee	8	Service call hourly rate to include round trip travel and onsite time for technician.	132.00	1,056.00	
SLP-HP-WITH START-UP	1	Single High Pressure Air Test Kit to be taken at time of start-up by Breathing Air Service Technician.	105.00	105.00	



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Quote

Page 3 of 3

Breathing Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Date 08/01/2022
Quote # QUO-OH7089
Customer ID 700134-4M

Item	Quantity	Description	Rate	Amount	Tax Rate

Subtotal 38,436.05
Shipping Cost (LTL Motor Freight) 903.50
Total \$39,339.55

PAYMENT TERMS: INVOICES ARE SUBJECT TO LATE CHARGES AT THE RATE OF 1.5% PER MONTH (ANNUAL 18%).

ALL PARTS RETURNS OR EXCHANGES MUST BE COMPLETED WITHIN 45 DAYS FROM INVOICE DATE. ALL RETURNS REQUIRE A RETURN MERCHANDISE AUTHORIZATION. ALL RETURNS ARE SUBJECT TO A 15% RESTOCKING FEE.

SHIPPING CHARGES WILL BE ADDED WHEN ORDERS ARE FULFILLED.

NOTE: PAYMENTS BY CREDIT CARD WILL INCUR A CONVENIENCE FEE TOTALING 3.0% OF THE INVOICE TOTAL ON ALL TRANSACTIONS EXCEEDING \$1,200.00.

Quote Approved By: _____ (Print Name)

Approved By Signature: _____

Approved Date: _____



QUO-OH7089



8855 E BROAD ST
REYNOLDSBURG, OH 43068

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Quote

Page 1 of 3

Breathing Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Requested By: Eric Emmons

Title:

Email:

Phone: (248) 524-3417

Date

08/03/2022

Quote #

QUO-OH7107

Customer ID

700134-2

Expires

10/02/2022

Terms

Net 30

Shipping Method

LTL Motor Freight

FOB

Est Delivery Time

Bill To

TROY FIRE DEPT
500 W. BIG BEAVER
TROY MI 48084
United States

Ship To

Eric Emmons
Troy Fire Dept #2
5600 Livernois
Troy MI 48084
United States

Sales Rep: Justen Diaz
Sales Rep Email: jdiaz@breathingair.com
Sales Rep Phone: (517) 763-3779

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Quote

Page 2 of 3

Breathing Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Date 08/03/2022
Quote # QUO-OH7107
Customer ID 700134-2

Item	Quantity	Description	Rate	Amount	Tax Rate
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Subtotal				43,853.00	
Discount 15%			-15.00%	-6,577.95	
Service Call Fee	8	Service call hourly rate to include round trip travel and onsite time for technician.	132.00	1,056.00	
SLP-HP-WITH MAINTENANCE	1	Single High Pressure Air Test Kit to be taken by Breathing Air Service Technician as part of the Air Test Program	105.00	105.00	



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Quote

Page 3 of 3

Breathing Air Systems
8855 E Broad Street
Reynoldsburg OH 43068
United States

Date 08/03/2022
Quote # QUO-OH7107
Customer ID 700134-2

Item	Quantity	Description	Rate	Amount	Tax Rate

Subtotal 38,436.05
Shipping Cost (LTL Motor Freight) 903.50
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NOTE: PAYMENTS BY CREDIT CARD WILL INCUR A CONVENIENCE FEE TOTALING 3.0% OF THE INVOICE TOTAL ON ALL TRANSACTIONS EXCEEDING \$1,200.00.

Quote Approved By: _____ (Print Name)

Approved By Signature: _____

Approved Date: _____



QUO-OH7107



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: August 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
William J. Huotari, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request to Purchase Three Parcels, Rochester Road & Sylvanwood,
Sidwell #88-20-10-426-030, 032, 033 and Budget Amendment

History

The Department of Public Works initiated facility upgrades to Sylvan Glen Park on Rochester Road. Installation of bathroom facilities require a sanitary sewer. To avoid boring under Rochester Road, City staff approached the owner of a vacant property on Sylvanwood to seek a permanent easement, allowing a sanitary sewer connection to a sewer main on Sylvanwood.

During the discussions the property owner proposed the City purchase all three lots that he owns at the northwest corner of Sylvanwood and Rochester Road.

The parcels under consideration abut Sylvan Glen Park . At some future date the parcels may be combined with the existing park adding an additional 1.2 acres to the recreational footprint of Sylvan Glen Park. The parcels may also be used for pedestrian and/or vehicular access from Sylvanwood rather than traversing the heavily travelled Rochester Road.

The current Rochester Road improvement project stops at the south corner of Sylvanwood. Any future improvement of Rochester will begin at the north where these parcels are located. All three parcels are currently vacant, but there have been and will likely be development proposals from private landowner. If future condemnation is required for these parcels, the appraisals will reflect the total value of the *developed* property at that time. Purchasing these three lots now may reduce significant future eminent domain compensation.

City of Troy staff met with Erion Nikolla, President of Eureka Building Company, owner of the properties having Sidwell #88-20-10-426-030, 032, 033. Staff negotiated a purchase price of \$350,000, along with the conveyance of a City owned parcel located at the southeast corner of Cutting and Livernois.

The City owned Cutting parcel is a vacant remnant parcel zoned O Office. It was the site of old Fire Station 2. The parcel is 14,670+/- square feet in size or 0.34 acres. The City unsuccessfully attempted to sell this property in 2014 as part of a remnant parcel sale. At that time, the Parks and Recreation Advisory Board opined that the parcel was not valuable for future park development.

Charter Authorization

City of Troy Charter, Chapter 12, Section 12.1, allows for the purchase and sale of property. Any purchases over \$10,000 shall be approved by City Council. The agreement is contingent upon the approval of City Council and no other promises were made except as contained in the agreement presented to City Council for consideration.

Financial

The negotiated price for all three parcels is \$350,000 *and* conveyance of ownership of the City owned parcel on Cutting and Livernois. Additional expenditures will include title commitment, and usual closing and recording costs which is estimated not to exceed \$7,500.

Since the proposed purchase was not predicted there were not funds budgeted for the acquisition and therefore a budget amendment is required for the Capital Fund-Park Development-Land Acquisition.

Recommendation

City Administration asks City Council to consider the attached Agreement to Purchase Realty for Public Purposes and if approved to authorize City Staff to expend funds to acquire the three parcels under the terms outlined in the Agreement and to authorize the Mayor and City Clerk to sign the documentation necessary to convey the City owned parcel Cutting parcel to Eureka Building Company. It is also recommended that City Council approve a budget amendment to the Capital Fund in the amount of \$357,500.

Legal Review

This item was submitted to the City Attorney for review pursuant to City Charter Section 3.17.



GIS Online

Legend:



Notes:

Eureka Building Company
#88-20-10-426-030, 032, 033

Map Scale: 1=212

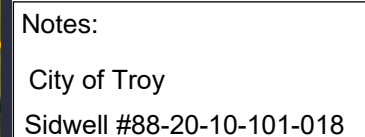
Created: August 10, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



Legend:



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

Sidwell #88-20-10-426-030
Sidwell #88-20-10-426-032
Sidwell #88-20-10-426-033

AGREEMENT TO PURCHASE REALTY FOR PUBLIC PURPOSES

The CITY OF TROY (the "City"), a Michigan municipal corporation, whose address is 500 West Big Beaver, Troy, MI 48084, and Eureka Building Company ("Eureka"), a Michigan corporation, whose address is 5860 Livernois, Troy, MI 48085, voluntarily enter into this Agreement for the purchase and exchange of properties as follows:

A. The City agrees to purchase from Eureka the following described three parcels (the "Properties"):

SEE EXHIBIT "A"

and to pay the sum of Three Hundred and Fifty Thousand and no/100 Dollars (\$350,000.00) under the following terms and conditions:

1. Eureka shall assist the City in obtaining all releases necessary to remove all encumbrances from the properties so as to vest a marketable title in the City of Troy. Eureka shall disclose any encumbrances against the property.
2. Eureka shall pay all taxes, prorated to the date of closing, including all special assessments, now due or which may become a lien on the properties prior to the conveyance.
3. Eureka shall deliver the Warranty Deed(s) upon payment of the purchase money by check drawn upon the account of the City of Troy.
4. The City shall, at its own expense provide a Title Commitment for the properties.
5. This Agreement is binding upon the parties and closing shall occur within ninety (90) days of the date that all liens have been released and encumbrances have been extinguished to the satisfaction of the City, unless extended by agreement of the parties in writing. It is further understood and agreed that this period of time is for the preparation and authorization of purchase money.
6. The City shall notify Eureka immediately of any deficiencies encumbering marketable title, and Eureka shall then proceed to remove the deficiencies. If Eureka fails to remove the deficiencies to the City's satisfaction, the City shall have the option of proceeding under the terms of this Agreement to take title in a deficient condition or to render the Agreement null and void.
7. The City of Troy's sum paid for the properties being acquired represents the properties being free of all environmental contamination. Although the City of Troy will not withhold or place in escrow any portion of this sum, the City reserves its rights to bring Federal and/or State and/or local cost recovery actions against the present owner(s) and any other potentially responsible parties, arising out of a release of hazardous substances at the property.

B. In addition to paying the above referenced purchase sum, the City of Troy will convey ownership in fee of a parcel of vacant property identified with Sidwell #20-10-101-018 and as described in Exhibit "B" for the sum of One and no/100 Dollars (\$1.00) to Eureka Building Company. The City shall retain an easement on this property for sidewalk purposes as described in Exhibit "B". Ownership of the property shall be conveyed by:

1. Delivery of the usual warranty deed conveying a marketable title.

2. The City agrees to furnish Eureka, as soon as possible, a Commitment for Title Insurance for information purposes. Eureka has the option to purchase title insurance, at its expense.
3. If after examination of the Abstract, Eureka determines that the title is not in the condition required for performance hereunder, the City shall have 90 days from the date notified in writing of any defects to remedy the title defects set forth. If the City is able to remedy such defects within the 90 days, then Eureka agrees to complete the transfer of ownership within 30 days of receipt thereof. If the City is not able to correct the specified title defects, then Eureka has the option to take title in a deficient condition, or to render this Agreement null and void.
4. Eureka understands and agrees that although the property being conveyed may at the time of conveyance be tax exempt, that upon transfer of ownership, the property will be placed on the tax assessor's roll.
5. The covenants herein shall bind and inure to the benefit of the heirs, executors, administrators, successors and assigns of the respective parties.
6. By the execution of this instrument the Eureka acknowledges THAT THEY HAVE EXAMINED THE PREMISES AS DESCRIBED IN EXHIBIT "B" AND ARE SATISFIED WITH THE PHYSICAL CONDITION OF THE LAND. THE PROPERTY WILL BE ACCEPTED IN AS IS, WHERE IS AND WITH ALL FAULTS CONDITION.

Closing on these transactions will transpire at the City of Troy offices or a mutually agreed title company.

Eureka Building Company agrees and understands that this Agreement is contingent upon the approval of Troy City Council and hereby acknowledges that no promises were made except as contained in this agreement.

IN WITNESS WHEREOF, the undersigned hereunto affixed their signature(s) this 9th day of August, 2022 .

In presence of:

William J. Huotari
William J. Huotari
Scott Finlay
Scott Finlay

CITY OF TROY,
a Michigan municipal corporation

Erion Nikolla
*

In presence of:

William J. Huotari
William J. Huotari
Scott Finlay
SCOTT FINLAY

EUREKA BUILDING COMPANY,
a Michigan corporation

Erion Nikolla
*Erion Nikolla, President

EXHIBIT "A"

Description of Parcel 1: (From Available Records)

Part of Lots 1, 2, and 3 of "Sylvanwood Gardens Subdivision", as recorded in Liber 13, Page 48 of Oakland County, Michigan records and part of the Southeast ¼ of Section 10, T2N-R11E, City of Troy, Oakland County, Michigan. Being more particularly described as: Beginning at a point distant South 89 degrees 57 minutes 00 seconds West 131.69 feet from the Southeast Corner of said Lot 2, thence South 89 degrees 57 minutes 00 seconds West, along the south line of said Lots 2 and 3, 100.00 feet; thence North 00 degrees 02 minutes 24 seconds West 142.71 feet; thence North 89 degrees 55 minutes 48 seconds East 100.00 feet; thence South 00 degrees 02 minutes 24 seconds East 142.75 feet to the Point of Beginning, containing 0.328 acres more or less.

Parcel: 88-20-10-426-030

Address: Vacant

Description of Parcel 2: (From Available Records)

Part of Lots 1 and 2 of "Sylvanwood Gardens Subdivision", as recorded in Liber 13, Page 48 of Oakland County, Michigan records and part of the Southeast ¼ of Section 10, T2N-R11E, City of Troy, Oakland County, Michigan. Being more particularly described as: Beginning at a point distant South 89 degrees 55 minutes 48 seconds West, along the East and West ¼ Line, 75.01 feet from the East ¼ Corner of said Section 10 to the west line of Rochester Road; thence, along said west line, South 01 degrees 18 minutes 36 seconds East 228.84 feet to the north line of Sylvanwood Avenue, also being the south line of said Lot 2; thence, along said north line, South 89 degrees 57 minutes 00 seconds West 25.00 feet; thence North 00 degrees 02 minutes 24 seconds West 142.78 feet; thence South 89 degrees 55 minutes 48 seconds West 191.69 feet; thence North 00 degrees 02 minutes 24 seconds West 86.00 feet to the East and West ¼ Line of said Section 10; thence along said ¼ Line, North 89 degrees 55 minutes 48 seconds East 211.62 feet to the Point of Beginning, containing 0.496 acres more or less.

Parcel: 88-20-10-426-032

Address: Vacant

Description of Parcel 3: (From Available Records)

Part of Lots 1 and 2 of "Sylvanwood Gardens Subdivision", as recorded in Liber 13, Page 48 of Oakland County, Michigan records and part of the Southeast ¼ of Section 10, T2N-R11E, City of Troy, Oakland County, Michigan. Being more particularly described as: Beginning at a point distant South 89 degrees 57 minutes 00 seconds West 40.00 feet from the Southeast Corner of said Lot 2, thence South 89 degrees 57 minutes 00 seconds West, along the south line of said Lot 2, 91.69 feet; thence North 00 degrees 02 minutes 24 seconds West 142.75 feet; thence North 89 degrees 55 minutes 48 seconds East 91.69 feet; thence South 00 degrees 02 minutes 42 seconds East 142.78 feet to the Point of Beginning, containing 0.301 acres more or less.

Parcel: 88-20-10-426-033

Address: Vacant

EXHIBIT "B"

Section 10, NW 1/4
Parcel: 88-20-10-101-018
Owner: City of Troy

Description of Parcel (As per Tax Description)

Lots 1 and 2, except the west 40.70 feet, of "Troy Subdivision", as recorded in Liber 17 Page 28 of Plats, Oakland County records, being part of the Northwest 1/4 of Section 10, Town 2 North, Range 11 East, City of Troy, Michigan. Containing 0.34 Acres, more or less and being subject to all easements and matters of record.

Description of 5.75 foot Sidewalk Easement

The North 5.75 feet of Lot 1, except the west 40.70 feet, of "Troy Subdivision", as recorded in Liber 17 Page 28 of Plats, Oakland County records, being part of the Northwest 1/4 of Section 10, Town 2 North, Range 11 East, City of Troy, Michigan. Containing 0.02 Acres, more or less and being subject to all easements and matters of record.



500 West Big Beaver
Troy, MI 48084
troymi.gov

I-09

CITY COUNCIL AGENDA ITEM

Date: August 10, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager

Subject: 2022 City Council Meeting Schedule
(Introduced by: Robert J. Bruner, Assistant City Manager)

History

The City Council approved its calendar year 2022 Regular Meeting schedule on November 22, 2021. The schedule also included Special Meetings on Monday, April 4 and Wednesday, April 6 for presentation of the proposed fiscal year 2021-2022 budget in accordance with City Charter Section 8.2. City Council scheduled additional Special Meetings as follows:

Monday, February 28, 2022	City Council Rules of Procedure
Saturday, March 12, 2022	Neighborhood Node "Walk & Talk"
Wednesday, March 23, 2022	Personnel Evaluations
Monday, April 25, 2022	TDDA Landscape Plan
Saturday, November 19, 2022	2022 City of Troy Advance

Recommendation

City staff recommends scheduling Special Meetings as follows to prepare for the 2022 City of Troy Advance on Saturday, November 19, 2022:

Monday, August 15, 2022	Revenue Study Session ¹
Monday, August 22, 2022	Expenditure Study Session
Monday, September 12, 2022	Revenue & Expenditure Follow-up ²
Monday, October 3, 2022	Revenue & Expenditure Follow-up ²

These meetings will be held at 6:00 PM in the Council Board Room or as otherwise provided by the City Council Rules of Procedure.

¹ Called by the Clerk on the written request of the Mayor

² If necessary



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: August 23, 2021

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager

Subject: 2022 City of Troy Advance Meeting Facilitation Consulting Services

Background

City Council and staff met for the 2021 City of Troy Advance facilitated by The Leadership Group (TLG) on November 13, 2021. TLG facilitators presented their report to City Council on January 24, 2022. City staff reported on fiscal year 2022-2023 budget proposals on February 14, 2022. City staff presented the fiscal year 2022-2023 proposed budget on April 4, 2022 and City Council adopted the budget on May 9, 2022. A status report was provided in July.

Rather than issuing a Request for Proposals for the 2022 City of Troy Advance, City Management discussed the scope of work and solicited the attached proposal from Vettraino Consulting. Mr. Vettraino has successfully provided human resources consulting services to the City on several occasions through GovHR USA and is able to provide meeting facilitation consulting services through Vettraino Consulting, LLC. City Management believes his experience and familiarity with the City of Troy uniquely qualify him to facilitate the 2022 City of Troy Advance meeting on Saturday, November 19, 2022.

Financial

Funds are available in the General Fund – City Manager's Department for the 2022 fiscal year.

Recommendation

City management recommends, that in the best interest of the City, City Council waive the bid process and award a contract for Advance Meeting Facilitation Consulting Services as detailed in the attached proposal to Vettraino Consulting, LLC for a not to exceed amount of \$8,875.

City of Troy, Michigan Advance Meeting Facilitation Consulting Services

August 10, 2022



Proposal and Scope of Services Prepared by:

Vettraino **C**onsulting, LLC

P.O. Box 82202 ~ Rochester, MI 48308 ~ 248-379-8923 ~ VettrainoConsulting@gmail.com

In partnership with



Vettraino Consulting, LLC

P.O. Box 82202 ~ Rochester, MI 48308 ~ 248-379-8923 ~ VettrainoConsulting@gmail.com

August 10, 2022

Honorable Mayor and City Council
c/o Mark Miller, City Manager
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

RE: Response to Request for Proposal for Advance Meeting Facilitation Consulting Services

Thank you for the opportunity to offer the services of Vettraino Consulting in response to the City of Troy's request for proposal for Advance Meeting facilitation.

Jaymes Vettraino has worked with the City of Troy on several projects including executive recruitment, class and compensation study, and executive performance evaluation (projects completed through a partnership with GovHR). These projects have helped Jaymes develop relationships with the elected and executive leaders of the community. Vettraino Consulting will leverage these experiences, expertise gained from other local government facilitation projects, and knowledge of municipal government to successfully facilitate Troy's 2022 Advance Meeting process.

In review of the scope of service, Vettraino Consulting will be partnering with Sonder Haven for the project. Sonder Haven is owned by Nancy Maurer, a highly experienced facilitator, and an expert in the design of effective group meetings. Nancy will provide supportive services in the review of data, design of the Advance Meeting, and day-of assistance.

Jaymes has successfully worked on similar projects with several Michigan cities including Dearborn, Northville, Pleasant Ridge, and Huntington Woods. While the goals and subject focus varied significantly, Jaymes' facilitation style and deep knowledge of Michigan municipal management help drive each of the groups to successful outcomes.

Vettraino Consulting will use its experience, knowledge, and expertise to facilitate the activities of the Troy Advance Meeting and to develop reports that meet or exceed the established objectives. The City can have confidence that Vettraino Consulting will bring an open and facilitative character to the project, and produce a work product that can be implemented to assist the City achieve its goals.

Thank you for your consideration of this proposal. We look forward to answering any additional questions you may have.

Sincerely,



Jaymes Vettraino
Vettraino Consulting, LLC

ADVANCE MEETING FACILITATION CONSULTING SERVICES SCOPE OF SERVICES AGREEMENT

Prepared for:
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

I. Scope of Work

Vettraino Consulting (VC) has reviewed the project goals with executive staff of the City and studied the project deliverables from the prior year Advance Meeting. As an experienced local government professional, VC will partner with Troy's leadership team to assist the City in facilitating an Advance Meeting as outlined in this scope of services.

Understanding the general expectations for the project, VC looks forward to working with the City to refine and confirm the scope of work and understands the scope needs to be flexible throughout the project to assure the City's goals are met.

VC would use a phased approach for this project:

- Phase 1: Preliminary Assessment and Identifying Goals for the Advance Meeting
- Phase 2: Interviews and Data Collection with Elected Officials and Executive Staff
- Phase 3: Assembly of Advance Meeting Agenda and Distribution of Relevant Data
- Phase 4: Facilitation of the Advance Meeting
- Phase 5: Delivery of Summary Report

Phase 1: Preliminary Assessment and Identifying Goals for the Advance Meeting

In 2021, Troy completed a revised Advance Meeting process. The City is interested in using a similar format as 2021 for its 2022 Advance Meeting. VC will use the 2021 Advance process as a model to build the 2022 Advance process. In addition to reviewing all of the notes and outcomes from the 2021 Advance, the consultants will review other strategic planning, budgeting, and objective setting documents the City has developed. After reviewing the background information, the consultants will meet with the City Manager's office to document the objectives to be achieved during the Advance Meeting process.

Phase 2: Interviews and Data Collection with Elected Officials and Executive Staff

VC will facilitate individual interview meetings with the Mayor and City Council members. The focus of the interviews will be on each elected official's objectives, expectations, and desired outcomes for the Advance. VC will facilitate a meeting with the executive leadership staff of the City. The group meeting will be an opportunity for the staff to express their objectives, expectations and desired outcomes for the Advance.

The consultants will review feedback received from the elected officials and executive staff (together the Advance Meeting process "stakeholders"). Using the feedback received from the stakeholders, information from the 2021 Advance, and other relevant data, the consultants will develop an expectations and objectives survey to be distributed to all stakeholders shortly after the interview meetings.

The consultants will prepare summary results of the stakeholder survey, focusing both on response received from all stakeholders and the summary responses of the elected officials in comparison to the summary responses of the executive staff.

Data collected from the survey will help further define the planning, subjects focus, and format of the Advance Meeting. The consultants will consider their own experience and review best practices to develop a plan for the Advance Meeting that meets the goals of the stakeholders.

Phase 3: Assembly of Advance Meeting Agenda and Distribution of Relevant Data

Working with the City Manager's office the consultants will prepare and distribute an agenda and all relevant data for the Advance Meeting. The agenda packet will be distributed to the stakeholders at least ten (10) days in advance of the Advance Meeting. Understanding the stakeholders are busy, and acknowledging the importance of the Advance Meeting, the consultants will work to assure the agenda packet information is well organized and relevant to having a successful Advance Meeting.

Phase 4: Facilitation of the Advance Meeting

VC will facilitate the Advance (public) Meeting. VC will be responsible for facilitating, documenting, and coordinating all activities during the meeting. The consultants will use a blend of detailed planning and unplanned time to make sure the meeting is both structured, yet also provides the stakeholders with the flexibility to explore unplanned topics they agree are important to cover during the Advance Meeting.

Phase 5: Delivery of Summary Report

VC will prepare a summary report. The summary report will include the day-of results of the Advance Meeting and relevant data from the pre-meeting process. The consultants will provide a draft(s) to the City Manager's office to review and provide comment, prior to preparing the final summary report. VC will maintain the integrity of the final summary report and prepare it as a document intended for use of all stakeholders. The final summary report will be provided as a .pdf document to the stakeholders through the City Manager's office.

II. Timeframe

VC understands that the timeline for the project may be flexible, but Advance Meeting is a fixed date of November 19, 2022.

Phase	Completion Plan
Phase 1: Preliminary Assessment and Identifying Goals for the Advance Meeting	Completed in August 2022
Phase 2: Interviews and Data Collection with Elected Officials and Executive Staff	Completed in September 2022
Phase 3: Assembly of Advance Meeting Agenda and Distribution of Relevant Data	Completed by November 7, 2022
Phase 4: Facilitation of the Advance Meeting	Scheduled for November 19, 2022
Phase 5: Delivery of Summary Report	Completed in December 2022

III. Consultants

Jaymes Vettrano

Vettrano Consulting, LLC

Project Lead and Principal Service Provider will be Jaymes Vettrano.

Jaymes provides municipal management consulting services to communities. His focus is on assisting with operational management, financial planning, community engagement, facilitation, and economic development. In addition, through a partnership with GovHR USA, Jaymes provides executive recruitment and employee class and compensation study services.

Prior to starting his consulting service, Jaymes spent 17 years as a City Manager. Most recently as the City Manager of Rochester, MI, where he had the opportunity to lead a dynamic management team to simultaneously reduce expenses and increase the level of community service during years of the "great recession." Prior to serving the City of Rochester, Jaymes was the Manager of Kutztown, PA and had the chance to be the first Manager of Pen Argyl, PA.

Jaymes currently serves Rochester University as its first Director of Civic Engagement and as an Assistant Professor, where he is accelerating the University's development of students that have a passion for working in the social and community service sector. Jaymes has an MBA in Management from Lehigh University and a BA in Political Science from Michigan State University.

Nancy Maurer
Sonder Haven

Nancy Maurer is joining the project as a special project consultant to focus on planning for the Advance Meeting process and facilitation of the day-of agenda of the Advance Meeting.

Nancy Maurer, Principal/Owner, Sonder Haven, LLC is committed to being a catalyst and resource for individuals, organizations, and communities to be as strong, healthy, vibrant, and productive as possible.

She founded Sonder Haven following more than 25 years working for a wide range of organizations with a dedication to serving the community, most notably Leadership Oakland. As the former Executive Director of this highly reputable non-profit, she was responsible for designing, developing, and delivering programs to strengthen leaders throughout the Southeast Michigan region.

Prior to Leadership Oakland, she was responsible for organizational and leadership development efforts at Beaumont Health in Michigan and The MetroHealth System in Ohio.

Nancy holds a B.A. in Communications from Saginaw Valley State University and an MBA from Ashland University in Ohio.

IV. Fee

Based on the above scope of work Vettraino Consulting offer a lump sum price based on an estimated number of project hours.

Phase	Hours
Phase 1: Preliminary Assessment and Identifying Goals for the Advance Meeting	9
Phase 2: Interviews and Data Collection with Elected Officials and Executive Staff	21.5
Phase 3: Assembly of Advance Meeting Agenda and Distribution of Relevant Data	11.5
Phase 4: Facilitation of the Advance Meeting	20
Phase 5: Delivery of Summary Report	9
TOTAL projected hours	71
TOTAL LUMP SUM PRICE	\$8,875

Services outside of the noted scope of work will be bill at \$150 per hour.

Lump sum services will be billed 1/3 after Phase 1, 1/3 after Phase 4, and 1/3 after Phase 5 of the scope of work.

Reimbursable items include travel (mileage at the federally approved rate), shipping, printing, photocopies, or other similar materials.

Vettraino Consulting will provide monthly invoices noting the services provided, expenses, and billed amount. Invoices will be paid net 15 days.

V. Notice to Proceed

By signing below, I verify that I am a representative of the below identified entity; I agree with the scope of services to be provided; and that I have the authority to bind such entity in the engagement of these services.

Vettraino Consulting, LLC

Jaymes Vettraino
Owner

Date

City of Troy, MI

Date

Mayor Baker performed the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, July 25, 2022, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:31 PM.

B. ROLL CALL:

- a) Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Ann Erickson Gault
- David Hamilton
- Ellen Hodorek

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

- C-1** Proclamation to Recognize Troy City Clerk Aileen Dickson Named Michigan's 2022 City Clerk of the Year

The Meeting **RECESSED** at 7:35 PM.

The Meeting **RECONVENED** at 7:42 PM.

D. CARRYOVER ITEMS:

- D-1** No Carryover Items

E. PUBLIC HEARINGS:

- E-1** No Public Hearings

F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

H. POSTPONED ITEMS:

- H-1** No Postponed Items

I. REGULAR BUSINESS:**I-1 Board and Committee Appointments: a) Mayoral Appointments – None; b) City Council Appointments – Liquor Advisory Committee****a) Mayoral Appointments: None**

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b) City Council Appointments:

Resolution #2022-07-102

Moved by Erickson

Seconded by Abraham

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

Liquor Advisory Committee

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Liquor Advisory Committee:**Term Expires: 1/31/2025****Matthew Martin**

Term currently held by: Andrew Kaltsounis

Yes: All-7
No: None

MOTION CARRIED**I-2 Board and Committee Nominations: a) Mayoral Nominations – None; b) City Council Nominations – Charter Revision Committee****a) Mayoral Nominations:****b) City Council Nominations:**

Resolution #2022-07-103

Moved by Erickson Gault

Seconded by Brooks

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

Charter Revision Committee

Appointed by Council

7 Regular Members

3 Year Term

Nominations to the Charter Revision Committee:**Term Expires: 4/30/2025****Tyler Fox**

Term currently held by: Shirley Kanoza – No Reappointment

Yes: All-7

No: None

MOTION CARRIED

I-3 Request for Closed Session

Resolution #2022-07-104

Moved by Baker

Seconded by Hamilton

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL 15.268 (h) (MCL 15.243 (g)).

Yes: All-7

No: None

MOTION CARRIED

I-4 Pavement Markings on Major and Local Roads (*Introduced by: Scott Carruthers, Streets and Drains Operations Manager*)

Resolution #2022-07-105

Moved by Hodorek

Seconded by Erickson Gault

RESOLVED, That in the best interest of the City, Troy City Council hereby **AFFIRMS** expending budgeted funds to *P K Contracting of Troy, MI*, the City's pavement marking contractor, to refresh pavement markings on City owned roads for a total amount of \$171,434.20.

Yes: All-7

No: None

MOTION CARRIED

I-5 Resident Budget Priorities Study (*Introduced by: Mark F. Miller, City Manager*)

J. CONSENT AGENDA:

J-1a Approval of “J” Items NOT Removed for Discussion

Resolution #2022-07-106-J-1a

Moved by Abraham

Seconded by Hodorek

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: All-7

No: None

MOTION CARRIED

J-1b Address of “J” Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2022-07-106-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Meeting Minutes-Draft – July 11, 2022

J-3 Proposed City of Troy Proclamations: None Submitted

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 1: Award to Low Bidder and Budget Amendment – Contract 22-06 – Minnesota Water Main Replacement – 14 Mile to American**

Resolution #2022-07-106-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 22-06, Minnesota Water Main Replacement – 14 Mile to American, to *C & P Construction Co., Inc., 13249 West Star Dr., Shelby Township, MI 48315*, for their low bid of \$2,069,476.00.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is authorized in an amount not to exceed 15% of the total project cost.

BE IT FINALLY FURTHER RESOLVED, That Troy City Council **APPROVES** a budget amendment to the 2023 Water Fund in the amount of \$400,000 for the Minnesota Water Main Replacement – 14 Mile to American, Project No. 2022C0091 (Account No. 591.537.555.7972.225015).

b) Standard Purchasing Resolution 4: MITN and MiDeal Cooperative Purchasing Agreements – Fleet Trucks with Snow Removal and De-icing Systems

Resolution #2022-07-106-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** contracts to purchase two (2) Freightliner tandem axle truck chassis from *Wolverine Freightliner-Eastside, Inc., of Mt. Clemens, MI*, for an estimated total cost of \$228,082.00; two (2) tandem dump bodies with snow equipment from *Truck and Trailer Specialties, Inc., of Howell, MI*, for an estimated total cost of \$338,350.00 as per the MITN Cooperative Purchasing Contract RFP-RH-20-023; and two (2) Ford F250 pickup trucks with plows from *Gorno Ford of Westland, MI*, for an estimated total cost of \$90,180.00 as per the MiDEAL Cooperative Purchasing Contract 071B7700181; for an estimated grand total cost of \$656,612.00, not to exceed budgetary limitations.

J-5 Changes to Union Clothing and Cleaning Allowances

Resolution #2022-07-106-J-5

WHEREAS, The methods for providing Clothing and Cleaning Allowances to unions are detailed in each respective collective bargaining agreement; and,

WHEREAS, The City must change some of the current processes to become compliant with IRS requirements for taxable earnings; and,

WHEREAS, The City has offered recommended contract language changes to which the Troy Command Officers Association (TCOA) and Troy Communication Supervisors Association (TCSA) have agreed;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the contract language changes to Article 34 – Clothing and Cleaning Allowance for TCOA and Article 31 – Clothing and Cleaning Allowance for the TCSA.

J-6 2022 Oakland County Local Road Improvement Program – New King Drive – Project No. 20.106.5

Resolution #2022-07-106-J-6

RESOLVED, That Troy City Council hereby **APPROVES** the 2022 Oakland County Local Road Improvement Program agreement between the City of Troy and the Board of Commissioners of the County of Oakland in the amount of \$650,000 at an estimated cost to the City of Troy of \$442,905 for the removal and replacement of select concrete pavement on New King Drive, Corporate to the north end and New King Drive east to Crooks, and the Mayor and City Clerk are **AUTHORIZED** to execute the agreement, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-7 Cost Participation Agreement for Road Work on 14 Mile Road, I-75 (Barrington Street) to Dequindre Road – Project No. 21.102.6 and 21.103.6

Resolution #2022-07-106-J-7

RESOLVED, That Troy City Council hereby **APPROVES** the Cost Participation Agreement between the City of Troy and the Board of Road Commissioners of the County of Oakland for the resurfacing of 14 Mile Road, from I-75 (Barrington Street) to Dequindre Road at an estimated cost of \$5,537,121, with the City of Troy share of \$157,413, and the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the agreement, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Funds for Troy's share of the work are included in the proposed 3-Year Capital Budget for Major Roads, Account # 401.447.479.7989.211026 and 401.447.479.7989.211036.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings: None Submitted

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted

L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

N. COUNCIL REFERRALS:

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

N-1 No Council Referrals Submitted

O. REPORTS:

O-1 Minutes – Boards and Committees:

- a) Civil Service Commission (Act 78)-Final – June 14, 2022
- b) Zoning Board of Appeals-Final – June 21, 2022
Noted and Filed

O-2 Department Reports:

- a) City of Troy 2022-2024 Parks and Recreation Master Plan – Progress Update
Noted and Filed

O-3 Letters of Appreciation: None Submitted

- a) To Paul Evans from Kathy Gualtieri
 - b) To Chief Hullinger and Fire Staff from Congresswoman Elissa Slotkin
- Noted and Filed

O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted

O-5 Notice of Second Hearing for the Gas Customers of DTE Gas Company – Case No. U-21064

Noted and Filed

P. COUNCIL COMMENTS:

P-1 Council Comments

Mayor Baker announced the grand opening of Phase 3 of the Troy Trails project at Jaycee Park on Wednesday, July 27, 2022 at 1:00 PM. He encouraged everyone in the community to attend.

Council Member Brooks congratulated City Clerk Dickson for obtaining Clerk of the Year, and she encouraged voters to confirm their correct voting precinct and to vote in the August 2nd Primary Election.

City Clerk Dickson encouraged any absentee voters to return their absentee ballots early. She said the City Clerk's Office will be open on Saturday, July 30th, 2022, from 8:00 AM to 4:00 PM, for voters to obtain absentee ballots, register to vote, or ask questions. She encouraged voters to confirm their correct polling locations which may have changed due to redistricting. She said voters can check the City website or call the City Clerk's Office at 248-524-3316 if they have any questions.

Mayor Baker commented that Mayor Pro Tem Erickson Gault presented a proclamation to Troy's oldest resident, Mary Beaumont, who is 108 years old. Mayor Pro Tem said it was an honor to meet Mary Beaumont. She said that Mary's motto is "work and walk" and credits that to her long life.

Mayor Baker sought consensus of City Council to have City Management update the signage at the parks and Civic Center campus to match the Jeanne Stine Community Park sign. He requested that City Management prepare something for City Council to discuss signage throughout the City.

Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):

The Meeting **RECESSED** at 8:31 PM.

The Meeting **RECONVENED** at 8:35 PM.

R. CLOSED SESSION

R-1 Closed Session

S. ADJOURNMENT:

The Meeting **ADJOURNED** at 9:30 PM.

Mayor Ethan Baker

M. Aileen Dickson, MMC, MiPMC II
City Clerk



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04a

CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiepe, Public Works Director
Peter Hullinger, Fire Chief
Shawn Hugg, Deputy Fire Chief
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 5 – Approval to Expend Budgeted Funds -
Fire Station 2 Roof Ventilation Repair Assessment and Design Services

History

- The original Fire Station #2 was constructed in 1977.
- In 1993 Fire Station 2 was renovated and additions added to the north and south side along with a conversion from a flat roof to the gabled roof that exists today.
- City Council authorized replacement of the roof at Fire Station 2 on August 24, 2020 (Resolution #2020-08-119-J-4e). At that time, efforts were made to improve the ventilation of the attic space to reduce or eliminate the heat loss through the attic space.
- The Winter of 2021 revealed there were still ice damming issues at Fire Station 2 that would require investigation by an engineer to address design issues that stem from the renovation that occurred during the 1993 renovation and expansion project.

Purchasing

The current contract for engineering and design services with OHM Advisors was renewed by City Council on May 23, 2022 (Resolution #2022-05-071-J-4b). Under the current contract pricing, OHM proposes a repair assessment fee of \$1,500 and design services fee of \$9,000 per the attached proposals.

Financial

Funds are budgeted and available in the Fire Capital Fund under Project Number 2023C0024 for the 2023 fiscal year. Expenditures will be charged to account number 401.336.344.7975.060.

Recommendation

City Management recommends granting the authority to expend budgeted funds to *OHM Advisors, of Livonia, MI*, for Fire Station 2 Roof Ventilation Repair Assessment and Design Services for an estimated cost of \$10,500.

July 6, 2022

Mr. Dennis Trantham
City of Troy
Facilities and Grounds Operations Manager
4693 Rochester Rd.
Troy, MI 48085

RE: Proposal for Professional Services
Fire Station #2 – Roof Ventilation Assessment

Dear Mr. Trantham:

Thank you for the opportunity to submit this proposal for assessment of the Fire Station #2, roof ventilation and associated ice dam issues. This letter presents our understanding of the project and proposed scope of services, time schedule, fee, and Standard Terms and Conditions.

PROJECT UNDERSTANDING

Fire Station #2 has had issues with Ice Damming. The City is looking to provide corrective measures to remediate this issue. The original building had a flat roof, and has had an insulated attic space added as part of a previous building improvement project. Some areas have had heat trace applied to the roof to provide some relief to ice damming.

SCOPE OF SERVICES

Our Scope of Services for this work will be completed as one task:

TASK 1: Condition Assessment

We will review existing information such as original design documents or other information made available to the design team. With initial information gathered, our team will walk the facility and provide a visual evaluation of the condition of the building, including walkthrough of accessible roof attic spaces. As part of this walkthrough, OHM will meet with City staff to identify and discuss any past and current issues.

Assessment Report

Based on information gathered during the walk-through and existing information provided, OHM Advisors will provide a report on findings and recommendations.

COMPENSATION AND SCHEDULE

OHM Advisors will perform the outlined services above based for a lump-sum fee of \$1,500, in accordance with our current contract with the City. OHM is able to begin work upon written authorization by the client with an estimated project schedule of 4 weeks.

No reimbursable expenses are expected or included in the fee. Neither the fee nor the schedule reflects unforeseen conditions that may arise. If unforeseen conditions are determined OHM will immediately notify owner if there is an impact to our fee.



ASSUMPTIONS, EXCLUSIONS & OWNER RESPONSIBILITIES

OHM Advisors is prepared to complete the work as outlined above per our understanding of the project, which includes the following assumptions, exclusions and identified Owner responsibilities.

- OHM Advisors point of contact for this project is Dennis Trantham
- Detailed analyses, testing (destructive or otherwise) or perform system calculations (be it structural, mechanical, plumbing or otherwise) are not included in scope. Opinions and conclusions are based solely upon on visual observations and, as such, should be considered preliminary. The Owner must have these opinions and conclusions verified by detailed analysis where necessary. No warranty, either express or implied, is made or intended.

ACCEPTANCE

Work will be done in accordance with the terms and conditions of the Continuing Services Agreement between OHM and the City. If this proposal is acceptable to you, please provide signature below or e-mail confirming us to proceed on the project.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days from the date of this letter.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT



(Signature)

Christopher Ozog

(Name)

Project Architect

(Title)

July 6, 2022

(Date)

Cc: Rhett Gronevelt

City of Troy
OWNER

(Signature)

(Name)

(Title)

(Date)

August 2, 2022

Mr. Dennis Trantham
City of Troy
Facilities and Grounds Operations Manager
4693 Rochester Rd.
Troy, MI 48085

RE: Proposal for Professional Services
Fire Station #2 – Roof Ventilation Repairs

Dear Mr. Trantham:

Thank you for the opportunity to submit this proposal for design services for repairs at Fire Station #2. This letter presents our understanding of the project and proposed scope of services, time schedule, fee, and Standard Terms and Conditions.

PROJECT UNDERSTANDING

The project work consists of construction documents for work identified as part of assessment of current conditions, including:

- Replace existing soffit panels to increase free area at perimeter.
- Remove apparatus bay gypsum board at East/West end and provide necessary air space per original design.
- Enclose, where possible, end gables to provide more balanced ventilation. Existing mechanical exhaust should be reviewed further.
- Seal gaps in existing gypsum board joints or roof deck at underside of roof.
- Insulate mechanical ductwork.

SCOPE OF SERVICES

Our Scope of Services for this work will be completed as two tasks:

TASK 1: Construction documents

During this task, the assessment report sketches will be advanced to construction documents. Building plans and associated details will be developed to identify scope of work. Technical specifications will be developed and included on the drawing set. Attend one owner review meeting to review final scope of work and details.

TASK 2: Bid Assist

- ▶ Assist with City of Troy to develop bid package for distribution.
- ▶ Conduct pre-bid meeting.
- ▶ Manage RFI's and Addendum development during bidding.
- ▶ Respond to field contractor questions in writing during the bidding process.
- ▶ Assist City with review of proposals and recommendation.

COMPENSATION AND SCHEDULE

OHM Advisors will perform the outlined services above based for a lump-sum fee of \$9,000, in accordance with our current contract with the City. OHM is able to begin work upon written authorization by the client with an



estimated project schedule of 4 weeks.

No reimbursable expenses are expected or included in the fee. Neither the fee nor the schedule reflects unforeseen conditions that may arise. If unforeseen conditions are determined OHM will immediately notify owner if there is an impact to our fee.

ASSUMPTIONS, EXCLUSIONS & OWNER RESPONSIBILITIES

OHM Advisors is prepared to complete the work as outlined above per our understanding of the project, which includes the following assumptions, exclusions and identified Owner responsibilities.

- ▼ OHM Advisors point of contact for this project is Dennis Trantham
- ▼ Any additional reviews/meetings that might be required not specifically noted in this proposal will be billed on an hourly basis.
- ▼ Construction phase professional services are not included in this proposal.

ACCEPTANCE

Work will be done in accordance with the terms and conditions of the Continuing Services Agreement between OHM and the City. If this proposal is acceptable to you, please provide signature below or e-mail confirming us to proceed on the project.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days from the date of this letter.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT



(Signature)

Christopher Ozog
(Name)

Project Architect
(Title)

August 2, 2022
(Date)

Cc: Rhett Gronevelt

City of Troy
OWNER

(Signature)

(Name)

(Title)

(Date)



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04b

CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Frank Nastasi, Chief of Police
Andy Satterfield, Police Captain
Michael Giorgi, Police Lieutenant
Sam Kalef, Police Communications Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4 – MiDEAL Cooperative Purchasing Agreement
MPSCS P25 Radio System Upgrade, Troy Police Department

History

Since 2019 our agency has been preparing for and planning for an upgrade to our Public Safety Radio System infrastructure and end user equipment. As an agency within Oakland County and a member of CLEMIS, Troy PD is participating in the Oakland County MPSCS P25 Radio Upgrade that is scheduled for deployment in Spring/Summer 2023. The current OpenSKY radio system that is networked and simulcasted throughout Oakland County and used within the City of Troy has outlived its expectancy and is in desperate need of replacement. The MPSCS system is designed for use utilizing Motorola Radio Equipment and approved Motorola accessories. Oakland County Radio (the county wide project managers) have selected Motorola Solutions, Inc/ Mobile Communications America (MCA) as their primary and sole-source provider for this project and it's needed equipment.

Purchasing

- *Motorola Solutions, Inc of Schaumburg, IL* is the awarded, contracted vendor for the State of Michigan, MiDEAL Cooperative Purchasing Program, Contract #190000001544.
- City Council authorized participation in the Cooperative Purchasing Programs on November 8, 2021 (Resolution #2021-11-160)
- Pricing to purchase the needed and required end user equipment has been secured from Mobile Communications America (MCA) of Plymouth, MI, the local manufacturers rep for Motorola Solutions, Inc., per the MiDeal Cooperative Purchasing Contract #190000001544, for an estimated cost of \$192,327.65 as detailed below and as per the attached proposal.
- The pricing is valid through the end of August 2022.

- 23 – Portable Motorola APX6000 Radios
- 5 – Mobile Motorola APX6500 Hand-Held Control Radios
- 20 – IMPRES Shoulder Mics w/ Emergency Button Activation
- 10 – Leather, 2.75" Radio Swivel Holsters
- 10 – IMPRES Single-Unit Radio Chargers
- 28 – MCA Device Programming Fees (all purchased radios from MCA)



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Purchasing (continued)


- Additionally, there is a required one-time “user fee” totaling \$7,000.00 to be paid directly to Oakland County/State of Michigan MPSCS (Michigan Public Safety Communications System) for radio system access for the additional purchased hand-held radios.

Financial

Funds are budgeted and available in the Troy Police Department Communications Capital Fund under Project Number 2023C0020 for the 2023 fiscal year. Expenditures will be charged to account number 401.301.11.325.7980.055.

Recommendation

City Management recommends awarding a contract to *Motorola Solutions, Inc. of Schaumburg, IL* for the purchase of the public safety radios and accessories for the Oakland County MPSCS P25 radio integration upgrade for an estimated cost of \$192,327.65, as per the State of Michigan MiDEAL Cooperative Contract # 19000000144 and requests authorization to pay \$7,000.00 to Oakland County / State of Michigan (MPSCS) for the radio system user access fee, for an estimated total cost of \$199,327.65; not to exceed budgetary limitations.



MOTOROLA

Date

Prepared For:

Entity

Phone

May 6, 2022

Sam Kalef

Troy Police Departmer A

500 W. Big Beaver

Troy, MI 48084

248.619.7681

Prepared BY: ED HORVATH

313-218-3450 Cell

edhorvath@callmc.com

sam.kalef@troymi.gov

Equipment Details and Pricing

Item	Qty	Model	Description	MSRP	MiDeal Disc. %	Unit Price	Total Price
APX6000 PORTABLE RADIO							
1	23	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE-ENHANCED	\$ 3,595.00	30%	\$ 2,516.50	\$ 57,879.50
1A	23	Q806	ADD: ASTRO DIGITAL CAI OPERATION	\$ 567.00	30%	\$ 396.90	\$ 9,128.70
1B	23	H38	ADD: SMARTZONE OPERATION	\$ 1,320.00	30%	\$ 924.00	\$ 21,252.00
1C	23	Q361	ADD: P25 9600 BAUD TRUNKING	\$ 330.00	30%	\$ 231.00	\$ 5,313.00
1D	23	QA05570	ALT: LI-ION IMPRES 2 IP68 3400 MAH	\$ 110.00	30%	\$ 77.00	\$ 1,771.00
1E	23	QA00580	ADD: TDMA OPERATION	\$ 495.00	30%	\$ 346.50	\$ 7,969.50
1F	23	QA01771	ENH: ENHANCEMENT LEVEL 2	\$ 220.00	30%	\$ 154.00	\$ 3,542.00
1G	23	QA09006	ADD: ADAPTIVE NOISE SUPPRESSION	\$ 165.00	30%	\$ 115.50	\$ 2,656.50
1H	23	H122	ALT: 1/4- WAVE 7/800 GPS STUBBY (NAR6595A	\$ 26.00	0%	\$ 18.20	\$ 418.60
1I	23	Q887	ADD: 5Y ESSENTIAL SERVICE	\$ 227.00	30%	\$ 227.00	\$ 5,221.00
1J	23	H799	ADD: TEST RESULTS / RATED AUDIO PRINTOUT	\$ 11.00	30%	\$ 7.70	\$ 177.10
1K	23	Q498	ENH: ASTRO 25 OTAR W/ MULTIKEY	\$ 814.00	30%	\$ 569.80	\$ 13,105.40
1L	23	QA09007	ADD: OUT OF THE BOX WIFI PROVISIONING	\$ -	30%	\$ -	\$ -
1M	23	QA09001	ADD: WIFI CAPABILITY	\$ 330.00	30%	\$ 231.00	\$ 5,313.00
1N	23	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	\$ 6.00	35%	\$ 4.20	\$ 96.60
1O	23	Q15	ADD: AES/DES-XL/DES-OFB ENCRYPTION	\$ 879.00	30%	\$ 615.30	\$ 14,151.90
1P	23	HKVN4821A	Device Management 3 Year Subscription	\$ 96.00	30%	\$ 67.20	\$ 1,545.60
APX6000 PORTABLE RADIO SUB TOTAL				\$ 9,191.00		\$ 6,501.80	\$149,541.40
APX6000 XE ACCESSORIES							
2	20	PMMN4062AL	IMPRES RSM, NOISE CANC. EMER	\$ 118.00	25%	\$ 88.50	\$ 1,770.00
3	10	PMLN5657B	LEATHER CASE, 2.75" SWIVEL, BLACK	\$ 111.00	25%	\$ 82.50	\$ 825.00
APX6000 PORTABLE ACCESSORIES SUB TOTAL							\$2,595.00
APX6500-03 HAND HELD CONTROL HEAD MOBILE RADIO							
5	5	M25URS9PW1BN	APX 6500 700/800 MHZ-ENHANCED	\$ 3,253.00	30%	\$ 2,277.10	\$11,385.50
5A	5	G806	ENH: ASTRO DIGITAL CAI OP APX	\$ 567.00	30%	\$ 396.90	\$1,984.50
5B	5	G51	ENH: SMARTZONE OPERATION APX6500	\$ 1,320.00	30%	\$ 924.00	\$4,620.00
5C	5	G361	ENH: P25 TRUNKING SOFTWARE APX	\$ 330.00	30%	\$ 231.00	\$1,155.00
5D	5	GA00580	ADD: TDMA OPERATION APX	\$ 495.00	30%	\$ 346.50	\$1,732.50
5E	5	GA01771	ENH: ENHANCEMENT LEVEL 2	\$ 220.00	30%	\$ 154.00	\$770.00
5F	5	G72	ADD: O3 CONTROL HEAD	\$ 1,041.00	30%	\$ 780.75	\$3,903.75
5G	5	W116	ADD: EXTERNAL ALARM RELAY AND CABLE	\$ 83.00	30%	\$ 58.10	\$290.50
5H	5	G444	ADD: APX CONTROL HEAD SOFTWARE	\$ -	30%	\$ 228.90	\$1,144.50
5I	5	G72	ADD: REMOTE MOUNT APXM	\$ 327.00	30%	\$ 228.90	\$1,144.50
5J	5	G335	ADD: ANT 1/4 WAVE 762-870 MHZ	\$ 15.00	30%	\$ 10.50	\$52.50
5K	5	W432	ADD: AUXILARY SPKR 13W (3.2OHM)	\$ 79.00	30%	\$ 55.30	\$276.50
5L	5	GA00270	ADD: GPS ANTENNA GLASS MT	\$ 36.00	30%	\$ 25.20	\$126.00
5M	5	GA01576	ADD: SMA TO QMA ADAPTER	\$ -	0%	\$ -	\$0.00
5N	5	GA00318	ADD: 5Y ESSENTIAL SERVICE	\$ 352.00	0%	\$ 352.00	\$1,760.00
5O	5	G799	ADD: PRINTED TEST RESULTS APX	\$ 11.00	30%	\$ 7.70	\$38.50
5P	5	G298	ENH: ASTRO 25 OTAR W/ MULTIKEY	\$ 814.00	30%	\$ 569.80	\$2,849.00
5Q	5	G851	ADD: AES/DES-XL/DES-OFB ENCRYPTION	\$ 879.00	30%	\$ 615.30	\$3,076.50
5R	5	GA01579AB	ADD: COVERT WIFI GLASSMOUNT	\$ 77.00	30%	\$ 53.90	\$269.50
5S	5	GA09001	ADD: WI-FI CAPABILITY	\$ 330.00	30%	\$ 231.00	\$1,155.00
5T	5	GA09007	ADD: OUT OF THE BOX WI-FI PROVISIONING	\$ -	30%	\$ -	\$0.00
5U	5	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	\$ 6.00	30%	\$ 4.20	\$21.00
5V	5	HKVN4821A	Device Management 3 Year Subscription	\$ 96.00	35%	\$ 67.20	\$336.00
APX6500-03 MOBILE RADIO SUB TOTAL				\$ 10,331.00		\$ 7,618.25	\$38,091.25
INSTALLATION SERVICES							
6	28	LSV00Q00202A	DEVICE PROGRAMMING "ANY MODEL OF RADIO"	\$ 75.00	0%	\$ 75.00	\$ 2,100.00
INSTALLATION SUB TOTAL							\$2,100.00
SYSTEM GRAND TOTAL							\$192,327.65
NOTES: CUSTOMER IS RESPONSIBLE FOR PAYING ANY APPLICABLE USER FEES TO OAKLAND COUNTY AND/OR MPSCS.						MPSCS	\$7,000.00

1. Quotes are **exclusive** of installation and programming charges unless expressly stated herein.
2. Prices quoted are exclusive of all applicable Federal Excise Taxes, State Sales and Use Taxes.
3. Prices are valid FOR 90 DAYS..
4. Standard Equipment Warranty Applies Unless Otherwise Specified
5. Standard Terms are: Net 30 Days from shipment
6. Shipment is approximately 2-4 MONTHS from receipt of order.
7. Prices are based on State of Michigan Contract # 190000001544
8. The purchase order will need to provide payment terms (Net 30), shipping address



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: August 8, 2022

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Beth Tashnick, Office Manager

Subject: Standard Purchasing Resolution 9: Approval to Expend Funds for Membership Dues and Renewals Over \$10,000 – Southeast Michigan Council of Governments (SEMCOG)

History

Since its inception in 1968, The Southeast Michigan Council of Governments (SEMCOG) has supported local planning through its technical, data, and intergovernmental resources. The work SEMCOG does improves the quality of the region's water, makes the transportation system safer and more efficient, revitalizes communities, and spurs economic development.

Membership is open to all counties, cities, villages, townships, intermediate school districts, and community colleges. SEMCOG serves the Southeast Michigan region, made up of Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties. Associate, non-voting, memberships are offered to eligible public universities. The City of Troy has been a member of SEMCOG since 1968.

As southeast Michigan's regional planner, SEMCOG's essential functions include:

- Promote informed decision-making by improving Southeast Michigan and its local governments through insightful data analysis and direct assistance to members.
- Promote the efficient use of tax dollars for infrastructure investment and governmental effectiveness.
- Develop regional solutions that go beyond the boundaries of individual local governments.
- Advocate on behalf of Southeast Michigan in Lansing and Washington.

Financial

Funds are budgeted for FY 2022/23 under Council - Membership and Dues (101.102.7958)

Recommendation

Staff recommends authorization of the expenditure of funds for membership dues to SEMCOG in the amount of \$10,831.00 for the period of July, 2021 – July, 2022.



Southeast Michigan Council of Governments
1001 Woodward Ave
Suite 1400
Detroit, MI 48226
Phone: 313-961-4266

INVOICE

Billed To:
City of Troy
Beth Tashnick
500 W Big Beaver Rd
Troy, MI 48084-5285

DATE: 7/1/2022
INVOICE #: INV01294
DUE DATE: Upon Receipt
TOTAL DUE: 10,831.00

CUSTOMER ACCOUNT # : 1147

ITEM DESCRIPTION	AMOUNT
2022 Annual Membership Dues	10,831.00
TOTAL THIS INVOICE	10,831.00

If you will be paying electronically, please contact us at accountspayable@semcog.org for our banking information.

REMIT TO:

Southeast Michigan Council of Governments
1001 Woodward Ave, Suite 1400
Detroit, MI 48226

A copy of this invoice should accompany your check. Thank you!



CITY COUNCIL AGENDA ITEM

Date: August 8, 2022

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager
Robert Maleszyk, Chief Financial Officer
Emily Frontera, Purchasing Manager
Beth Tashnick, Office Manager

Subject: Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2022 Michigan Municipal League Convention

History

In advance of conferences and workshops city council members have expressed interest, management prepares a standard purchasing resolution that will authorize the travel expenses that may be incurred.

Purchasing

Administrative memo 1-PU-9 "Travel Authorization and Approval to Expend Funds for Troy City Council Members' Travel Requests – Standard Purchasing Resolution 10" requires approval by resolution of travel by council members.

Financial

Registration for this event is \$520 (early bird discount) plus any additional activities selected (see registration worksheet attached). Airfare or mileage, car rental, lodging and food are additional expenses that may be incurred. Funds are available in the 2022/23 General Fund – City Council – Education and Training account.

Recommendation

It is recommended that City Council authorize and approve the expenditure of funds on travel expenses for Council Members who wish to attendance this event.



Share this page

2022 MML Convention

Convention 2022

October 19-21, 2022

VanDyk Mortgage Convention Center

460 W Western Ave

Muskegon, MI 49440

Turn the Page: Local Leaders Shaping the Future

The Michigan Municipal League's 2022 Convention marks a reset for local leaders. Whether the municipality is large or small, the community is managing a fundamentally different environment—operationally, financially, and socially—than even a year ago. The League's efforts have made a lot of the positive change they're experiencing possible, which is where we want them focusing their attention. We want our members to feel ownership and excitement over what is possible and practicable in this new environment.

Convention 2022 attendees will leave this year's event with:

Optimism – an uncommon optimism about the future prosperity, quality of life, and sense of trust and belonging within their community

Tangible tools – meaningful information and tools that help them access extensive federal and state resources

Inspired – new inspiration from community leaders representing big and small cities

Empowered – a deep belief that they have the power to affect the prosperity, quality of life, and sense of trust and belonging within their community

Bold and Courageous – an understanding that measured risk is necessary to gain the best possible return on any investment

Open-minded – a greater appreciation for known and yet to be discovered possibilities that can facilitate a better future

Registration Fees

Early Bird Registration Rates on or before **September 9, 2022:**

MML Full & Associate Members/BAP Participants – \$520/person

Nonmember Government Entities/MML Fund & Pool Program Members – \$779/person

Guests - \$230/person

Regular Registration Rates on or before **October 10, 2022:**

MML Full & Associate Members/BAP Participants – \$695/person

Nonmember Government Entities/MML Fund & Pool Program Members – \$1299/person

Guests - \$230/person

Onsite Registration:

MML Full & Associate Members/BAP Participants – \$745/person

Nonmember Government Entities/MML Fund & Pool Program Members – \$1349/person

Guests - \$230/person

Free Walking Tours:**Date: October 20th, 2:00 pm - 3:30 pm**

Art from Michigan and Beyond, Muskegon Art Museum Walking Tour

Lake Muskegon: Brownfield Remediation, Reclamation, and Redevelopment Walking Tour

Transformation Investments: Pigeon Hill Brewery and their Downtown Investment Walking Tour

****Subject to change with advanced notice****[Click here for a faxable registration form.](#)**Agenda:**For the Convention Agenda and program details visit the Convention 2022 website [here](#)**Registration:**

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

Price: 520.00**When:** 10/19/2022 - 10/21/2022**Where:** VanDyk Mortgage Convention Center
460 W Western Ave
Muskegon, MI 49440[Register Myself](#)[Register Someone Else](#)**My Registration Status:** Not Registered

Event Add-On's

Select Programs by Day ☐ Only display program items in registrant's itinerary**Wednesday, 19 October 2022**

8:00 AM

Guest Registration**Price:** 230.00**Time:** 10/19/2022 8:00 AM - 10/21/2022 12:30 PM

11:30 AM

MWIMG Affiliate Lunch

Michigan Women in Municipal Government Affiliate Lunch

Price: 65.00**Time:** 11:30 AM - 1:00 PM**Thursday, 20 October 2022**

7:30 AM

MAM Affiliate Breakfast

Michigan Association of Mayors Affiliate Breakfast

Price: 25.00**Time:** 7:30 AM - 8:30 AM

2:00 PM

[Lake Muskegon Walking Tour](#)

Lake Muskegon: Brownfield Remediation, Reclamation, and Redevelopment Walking Tour

Price: 0.00**Time:** 2:00 PM - 3:30 PM

2:00 PM

[Muskegon Art Museum Walking Tour](#)

Art from Michigan and Beyond, Muskegon Art Museum Walking Tour

Price: 0.00**Time:** 2:00 PM - 3:30 PM

2:00 PM

[Pigeon Hill Brewery Walking Tour](#)

Transformation Investments: Pigeon Hill Brewery and their Downtown Investment Walking Tour

Price: 0.00**Time:** 2:00 PM - 3:30 PM**Friday, 21 October 2022**

7:30 AM

[MBC-LEO Affiliate- Breakfast/Annual Meeting](#)

Michigan Black Caucus of Local Elected Officials Breakfast/Annual Meeting

Price: 25.00**Time:** 7:30 AM - 8:30 AM[Shop](#)[Connect With Us](#)[Contact Us](#)
info@mml.org



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04e

CITY COUNCIL AGENDA ITEM

Date: August 8, 2022

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiepe, Public Works Director
William J. Huotari, City Engineer

Subject: Standard Purchasing Resolution #1: Award to Low Bidder
Contract 22-01 – PRV No. 7 Rehabilitation

History

This project will rehabilitate a pressure reducing vault (PRV) located at the northwest corner of Big Beaver and Coolidge. This vault regulates water main pressures in the southwest quadrant of the City and is showing signs of deterioration. Access to the vault will also be improved to comply with current standards. The work is anticipated to start in February 2023 and be completed by June 2023.

Purchasing

Bids were received and publicly read on August 3, 2022. The low bid of \$746,482.75 was submitted by Trojan Development Company, Inc., 2260 Metamora Rd., Oxford, MI 48371 as shown on the attached bid tab.

Work was competitively bid and publicly opened with three (3) bidders responding. The award is contingent upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements.

Financial

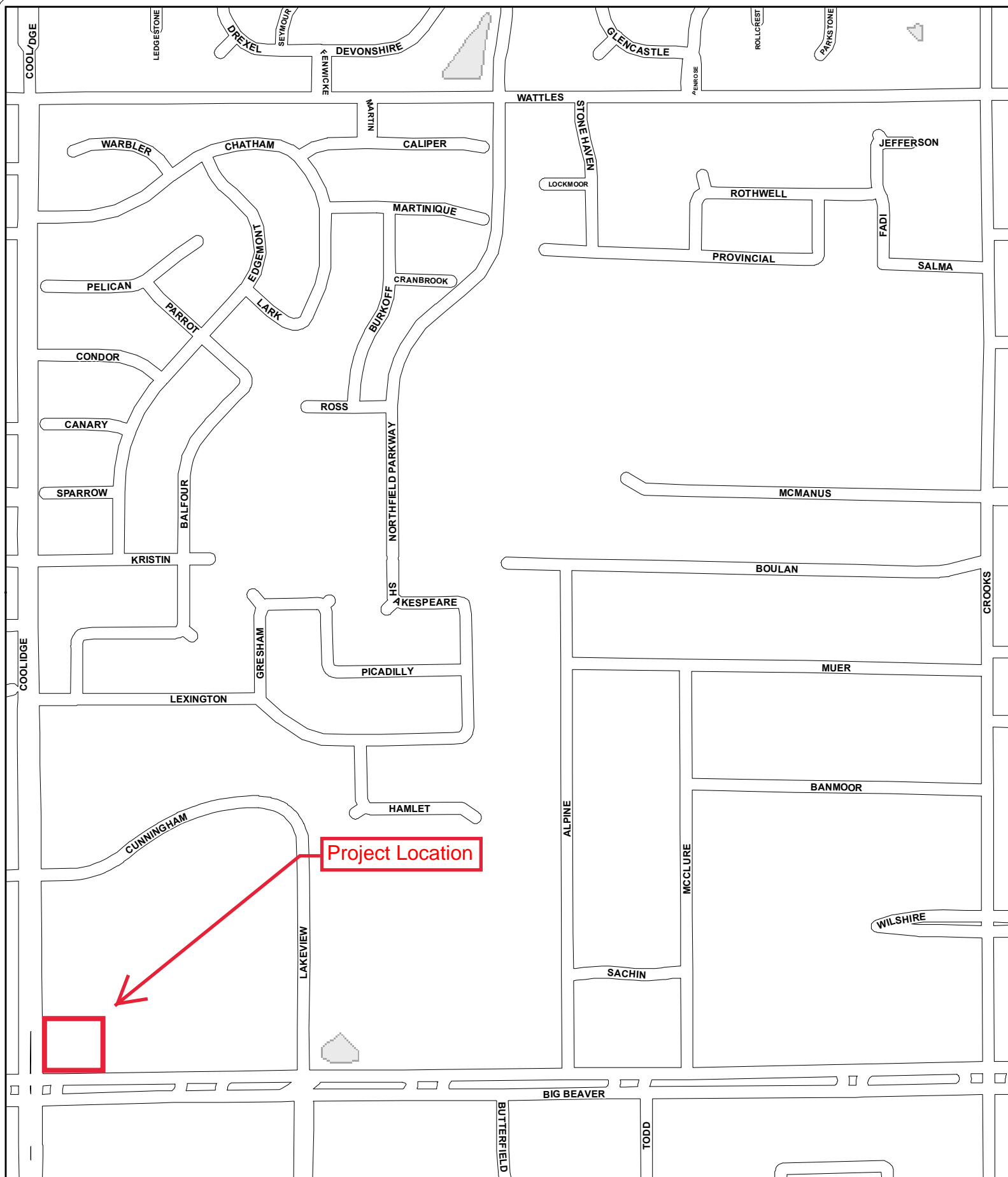
Funds for this work are included in the 2023 Water Fund (Project # 2022C0089 / Account # 591.537.555.7972.215015). The budgeted amount includes funds for construction, inspection, testing, and contingencies.

Recommendation

It is recommended that City Council award the PRV No. 7 Rehabilitation contract to Trojan Development Company, Inc., 2260 Metamora Rd., Oxford, MI 48371, for their low bid of \$746,482.75

In addition, we are requesting authorization to approve additional work, if needed, not to exceed 20% of the original project cost due to unknown conflicts with existing underground utilities and underground conditions that may arise during construction.

A copy of the bid tab and recommendation shall be attached to the original Minutes of this meeting.





August 5, 2022

City of Troy
Engineering Department
500 W. Big Beaver Road
Troy, MI 48084

Attn: Mr. William Huotari, P.E., City Engineer/Traffic Engineer

Re: PRV#7 Rehabilitation Project
Recommendation of Award

HRC Job No. 20210693

Dear Mr. Huotari;

Hubbell, Roth & Clark, Inc (HRC) has reviewed the bids received on August 3, 2022 for the subject project. There were three (3) contractors that submitted proposals with the submitting company names being received, publicly opened and read at the time of the bid opening. The lowest responsive bid submitted by Trojan Development Company Inc. of Oxford, Michigan with a bid of \$746,482.75. This bid was below the final Engineer's Estimate of construction costs for this project. Copies of the Bid Tab are enclosed for your reference and distribution. Each of the contractor submitted proposals were reviewed based on critical project parameters including; contractor work plan, proposed sub-contractors, bid price and preliminary construction schedule. These proposals were reviewed and discussed by City and HRC staff members.

In our opinion, Trojan Development Company, Inc. has satisfied the requirements of the specifications and has submitted all the necessary information for the bid proposal to be considered complete and responsive. Trojan Development Company, Inc. has extensive experience working in Southeast Michigan on PRV projects and underground facility construction and reconstruction with scopes both larger and smaller than the subject project. In addition, HRC has a long and successful history of working with Trojan Development Company, Inc. and each of the references contacted provided strong support of their abilities, including timeliness, responsiveness, workmanship, and communications.

On the basis of the above, we recommend award of the PRV #7 Rehabilitation Project construction Contract to Trojan Development Company, Inc. at a total amount of \$746,482.75, subject to the Contractor supplying the requisite bonds and insurance certificates. Construction is anticipated to begin on February 1, 2023 and be completed by the end of May 2023.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Bradley Shepler, P.E.
Senior Associate

Attachment

pc: S. Finlay, P. Trosper, M. Schlegelmann
HRC; M. MacDonald, W. West, B. Clarke, File

Trojan Development Co., Inc.
2260 Metamora Road
Oxford, MI 48371
Phone: (248) 628-6200

Z Contractors, Inc.
50500 Design Lane
Shelby Twp., MI 48315
Phone: (586) 625-8899

L. D'Agostini & Sons, Inc.
15801 23 Mile Road
Macomb, MI 48042
Phone: (586) 781-5800

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1. Mobilization, Max \$40,000	1	Lsum	\$39,500.00	\$39,500.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
2. Color Audio Visual Route Survey (Max \$5,000)	1	Lsum	\$4,850.00	\$4,850.00	\$975.00	\$975.00	\$5,000.00	\$5,000.00
3. Property Protection Fence (As Needed)	200	Ft	\$11.00	\$2,200.00	\$6.00	\$1,200.00	\$25.00	\$5,000.00
4. PRV Facility, Demolition (Includes All Structural Removals, Process Piping and Mechanical Equipment)	1	Lsum	\$126,300.00	\$126,300.00	\$135,000.00	\$135,000.00	\$50,000.00	\$50,000.00
5. Curb and Gutter, Rem	55	Ft	\$18.35	\$1,009.25	\$22.00	\$1,210.00	\$25.00	\$1,375.00
6. Sidewalk, Rem	16	Syd	\$19.00	\$304.00 *	\$75.00	\$1,200.00	\$60.00	\$960.00
7. Soil Erosion and Sedimentation Control	1	Lsum	\$5,500.00	\$5,500.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00
8. Pavt Repr, Rem	117	Syd	\$37.00	\$4,329.00	\$38.00	\$4,446.00	\$50.00	\$5,850.00
9. Sidewalk, Clay Brick Pavers, Rem	964	Sft	\$3.00	\$2,892.00	\$8.00	\$7,712.00	\$10.00	\$9,640.00
10. Mechanical Equipment (Including All Supports, Piping, Installation and Commissioning)	1	Lsum	\$32,750.00	\$32,750.00	\$22,000.00	\$22,000.00	\$50,000.00	\$50,000.00
11. Curb and Gutter, Conc, Det F5	20	Ft	\$65.00	\$1,300.00	\$70.00	\$1,400.00	\$100.00	\$2,000.00
12. Curb Ramp Opening, Conc	35	Ft	\$55.00	\$1,925.00	\$70.00	\$2,450.00	\$100.00	\$3,500.00
13. Pavt Repr, Nonreinf Conc, 9½ inch, Special	116	Syd	\$85.00	\$9,860.00	\$130.00	\$15,080.00	\$200.00	\$23,200.00
14. Aggregate Base, 8 inch, 21AA	138	Syd	\$18.00	\$2,484.00	\$30.00	\$4,140.00	\$35.00	\$4,830.00
15. Open-Graded Dr Cse, 6 inch, RCOC	116	Syd	\$16.00	\$1,856.00 *	\$38.00	\$4,408.00	\$35.00	\$4,060.00
16. Geotextile Fabric, Type NW 8	232	Syd	\$5.00	\$1,160.00	\$4.50	\$1,044.00	\$15.00	\$3,480.00
17. Sidewalk, Conc, 4 inch, Special	558	Sft	\$7.50	\$4,185.00	\$10.00	\$5,580.00	\$15.00	\$8,370.00
18. Sidewalk Ramp, Conc, 6 inch	394	Sft	\$9.00	\$3,546.00	\$15.00	\$5,910.00	\$20.00	\$7,880.00
19. Detectable Warning Surface	22	Ft	\$50.00	\$1,100.00	\$75.00	\$1,650.00	\$70.00	\$1,540.00
20. Underdrain, 6-inch	35	Ft	\$35.00	\$1,225.00	\$35.00	\$1,225.00	\$60.00	\$2,100.00
21. Braced Excavation Item 1	1	Lsum	\$70,500.00	\$70,500.00	\$187,000.00	\$187,000.00	\$200,000.00	\$200,000.00
22. Pressure Injection of Non-Weeping Cracks Repair Type 2A	15	Ft	\$175.00	\$2,625.00	\$90.00	\$1,350.00	\$200.00	\$3,000.00
23. Pressure Injection of Weeping Cracks Repair Type 2B	15	Ft	\$175.00	\$2,625.00	\$90.00	\$1,350.00	\$200.00	\$3,000.00
24. Concrete Surface Repair Type 3A (Depth <1")	10	Sft	\$235.00	\$2,350.00	\$145.00	\$1,450.00	\$400.00	\$4,000.00
25. Concrete Surface Repair Type 3B (Depth >1")	10	Sft	\$280.00	\$2,800.00	\$195.00	\$1,950.00	\$430.00	\$4,300.00
26. Concrete Surface Repair Type 3C (Depth >3")	10	Sft	\$350.00	\$3,500.00	\$250.00	\$2,500.00	\$750.00	\$7,500.00
27. Removal of Anchor Bolts Repair Type 4	1	Lsum	\$5,900.00	\$5,900.00	\$4,950.00	\$4,950.00	\$9,000.00	\$9,000.00
28. Existing Opening Infill Repair Type 5	1	Lsum	\$7,600.00	\$7,600.00	\$3,250.00	\$3,250.00	\$25,000.00	\$25,000.00
29. PRV Facility, Cast-In-Place Concrete Item 6	1	Lsum	\$90,600.00	\$90,600.00	\$150,000.00	\$150,000.00	\$90,000.00	\$90,000.00
30. Access Door and Fall Protection System Item 7	1	Lsum	\$7,500.00	\$7,500.00	\$5,300.00	\$5,300.00	\$6,500.00	\$6,500.00
31. SS Ladder and Safety Post Item 8	1	Lsum	\$13,200.00	\$13,200.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
32. Thrust Restraint Assembly Item 9	2	Ea	\$5,600.00	\$11,200.00	\$4,000.00	\$8,000.00	\$9,500.00	\$19,000.00
33. Concrete Coating, Interior, Item 10	1,200	Sft	\$11.00	\$13,200.00	\$8.50	\$10,200.00	\$20.00	\$24,000.00
34. Monorail Beam Item 11	1	Lsum	\$14,300.00	\$14,300.00	\$3,800.00	\$3,800.00	\$10,000.00	\$10,000.00
35. Process Piping, Complete (Including All Internals)	1	Lsum	\$70,750.00	\$70,750.00	\$60,000.00	\$60,000.00	\$85,000.00	\$85,000.00
36. Electrical System, Demolition	1	Lsum	\$8,350.00	\$8,350.00	\$2,400.00	\$2,400.00	\$5,000.00	\$5,000.00
37. Facility Electrical (Including Exterior Connection and All Internals)	1	Lsum	\$38,150.00	\$38,150.00	\$17,910.00	\$17,910.00	\$40,000.00	\$40,000.00
38. Maintaining Traffic	1	Lsum	\$19,500.00	\$19,500.00	\$15,000.00	\$15,000.00	\$25,000.00	\$25,000.00
39. TS, Pedestrian, Two Way Pedestal Mtd, Rem	1	Ea	\$3,200.00	\$3,200.00	\$110.00	\$110.00	\$165.00	\$165.00
40. Pedestal, Rem	1	Ea	\$1,450.00	\$1,450.00	\$110.00	\$110.00	\$165.00	\$165.00
41. Pushbutton and Sign, Rem	2	Ea	\$2,150.00	\$4,300.00	\$110.00	\$220.00	\$165.00	\$330.00
42. Pedestal Fdn, Rem	1	Ea	\$3,150.00	\$3,150.00	\$302.50	\$302.50	\$500.00	\$500.00
43. Temporary Service Conduit and Wire	1	Lsum	\$16,150.00	\$16,150.00	\$17,600.00	\$17,600.00	\$30,000.00	\$30,000.00
44. TS, Pedestrian, Two Way Pedestal Mtd, Salv	1	Ea	\$3,750.00	\$3,750.00	\$720.50	\$720.50	\$1,100.00	\$1,100.00
45. Pedestal, Alum, RCOC	1	Ea	\$9,145.00	\$9,145.00	\$1,650.00	\$1,650.00	\$2,500.00	\$2,500.00
46. Pushbutton and Sign, Salv	2	Ea	\$1,450.00	\$2,900.00	\$473.00	\$946.00	\$700.00	\$1,400.00
47. Pushbutton Support Post, RCOC	1	Ea	\$6,100.00	\$6,100.00	\$1,980.00	\$1,980.00	\$3,000.00	\$3,000.00
48. Pedestal, Fdn	1	Ea	\$1,850.00	\$1,850.00	\$1,622.50	\$1,622.50	\$3,000.00	\$3,000.00
49. Conduit, DB, 1, 1½ inch	50	Ft	\$25.00	\$1,250.00	\$33.00	\$1,650.00	\$60.00	\$3,000.00
50. Conduit, DB, 1, 3 inch	15	Ft	\$64.00	\$960.00	\$35.20	\$528.00	\$95.00	\$1,425.00
51. Conduit, DB, 2, 3 inch	60	Ft	\$69.00	\$4,140.00 *	\$99.00	\$5,940.00	\$150.00	\$9,000.00
52. Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	75	Ft	\$37.50	\$2,812.50	\$14.00	\$1,050.00	\$30.00	\$2,250.00
53. Hh, Adj	2	Ea	\$1,000.00	\$2,000.00	\$1,650.00	\$3,300.00	\$2,500.00	\$5,000.00
54. Observation Crew Days		Days	\$500.00	\$45,000.00	\$500.00	\$17,500.00	\$500.00	\$24,000.00
55. RCOC ROW Permit Allowance	1	Lsum	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,700.00
56. RCOC Signals Permit Allowance	1	Lsum	\$2,700.00	\$2,700.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00
TOTAL BID AMOUNT				\$746,482.75		\$810,069.50		\$894,220.00

ENGINEER: Bradley Shepler, P.E.
Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48303

Corrected by Engineer *



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-04f

CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Cindy Stewart, Community Affairs Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 5 – Approval to Expend Budgeted Funds – Inclusive Park Master Planning Design with Community Development Block Grant Funding in Section 9

History

Annually the City of Troy receives approximately \$178,000 from Oakland County through funds provided by the U.S. Department of Housing and Urban Development. These funds are designed to keep communities sound, attractive and economically viable. Community Affairs leverages the maximum amount allowable, 30%, for its Home Chore Program. The remaining 70% can be used to address other allowable expenses as identified by the Community Development Block Grant Program.

With the conclusion of the roof replacement project on the Gambrel Roof Barn located at Caughlin Farm in late summer of 2019, the Department of Public Works began looking for the next project to be funded with Community Development Block Grant (CDBG) funds. The spectator bleachers that serve the soccer fields at Firefighters Park were identified as inaccessible to those with mobility and physical impairments. The Department of Public Works began working with Anderson Eckstein & Westrick, Inc. (AEW) on a proposal and concept for submission to Oakland County. After working with the Housing Development Division of Oakland County our project was accepted and approved. In March 2020 with the onset of COVID, progress was paused. In January of 2021 the project was restarted and design continued.

In February of 2021 AEW provided an engineer's opinion of cost for the project of \$410,000 in addition to the engineering fees. At this time the decision was made for the project to be single-phased due to the time that had passed and the funds available for the project. The bids were opened on April 15, 2021 and the lowest bid received was \$613,909 along with \$72,607 from AEW for contract management and a \$92,000 contingency for a project total of \$778,516. After many conversations with Oakland County it was determined that this was no longer a viable project for expending Community Development Block Grant Funds.

The 2022 Census established a new Area-Wide Benefit Map. It is this map that identifies where CDBG funds can be expended within a community over the next 10 years. Section 9 is included in this map as an area eligible for CDBG fund expenditures. The City of Troy purchased 4 parcels of



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CITY COUNCIL AGENDA ITEM

land (88-20-09-451-016, 88-20-09-451-014, 88-20-09-451-015, and 88-20-09-451-017) totaling 2.47 acres between Daniels and Deinmore on the north side of Long Lake in anticipation of a future I-75 interchange at Long Lake. These parcels of land provide a great opportunity to develop an inclusive park. OHM Advisors will work with the City of Troy to develop a park-wide master plan which will illustrate a vision which encompasses the full site. Initial park amenities may include a parking lot, maintenance/restroom building, playscape structures, pavilion, pathways through the park, and/or a sledding hill. One specific focus of the park design is inclusivity of all users, regardless of age, ability, or background. The design process will seek to incorporate best practices for Universal Design, creating an enjoyable and equitable recreation experience.

Purchasing

The current contract for engineering and design services with OHM Advisors was renewed by City Council on May 23, 2022 (Resolution #2022-05-071-J-4b). Under the current contract pricing, OHM proposes a design fee of \$15,500 for the Inclusive Park Master Plan.

Financial

Funds are budgeted and available initially in the Parks Development Capital Fund under Project Number 2022CG0003 for the 2023 fiscal year. Expenditures will be charged to account number 401.751.770.7974.1000. Funds will be reimbursed by Oakland County through the Community Development Block Grant Program (CDBG) pending approval of the project.

Recommendation

City Management recommends granting the authority to expend budgeted funds to *OHM Advisors, of Livonia, MI*, for the Master Planning Design for a new park in Section 9 for an estimated cost of \$15,500.

June 10, 2022

Mr. Dennis Trantham
City of Troy
Facilities and Grounds Operations Manager
4693 Rochester Rd.
Troy, MI 48085

RE: Proposal for Professional Services
City of Troy Inclusive Park Master Plan

Dear Mr. Trantham:

Thank you for the opportunity to submit this proposal for design services to provide a Master Plan for the new Inclusive Park located at Long Lake, east of I-75. This letter presents our understanding of the project and proposed scope of services, time schedule, fee, and Standard Terms and Conditions.

PROJECT UNDERSTANDING

The City is working through the process of acquiring four parcel properties for the creation of a new community park. The new park is located along West Long Lake Road between Deinmore and Daniels Street and will be approximately 2.47 acres. The City is in process of acquiring funding for the park, which will comprise an initial \$500,000 investment, followed by \$100,000 per year for a number of years to be specified by the City of Troy.

OHM Advisors will work with the City to develop a park-wide master plan which will illustrate the a vision which encompasses the full site. Initial park amenities may include a parking lot, maintenance/restroom building, playscape structures, pavilion, pathways through the park, and/or a sledding hill. One specific focus of the park design is inclusivity of all users, regardless of age, ability, or background. The design process will seek to incorporate best practices for Universal Design, creating an enjoyable and equitable recreation experience.

Throughout the master-planning process, OHM Advisors will review concept development with the City to tailor improvements to the defined budget and the City's long-term maintenance capabilities. Improvements will be presented in phases to align with the availability of funding.

SCOPE OF SERVICES

Our Scope of Services for this work will be completed as one task:

TASK 1: Master Plan

During this task our team will work to develop the Master Plan document, phasing plan, and associated opinion of costs to implement. This task will consist of the following:

- ▼ Kick-off Meeting
 - Review the existing site conditions and items requiring coordination
 - Review and Establish Inclusive Park design principles
 - Discuss potential programming and improvements.
 - Present precedent imagery for potential programming options to guide master plan development.
- ▼ Progress Meeting 1
 - Develop two (2) master plan concepts for organization of the site.
 - Develop an order of magnitude cost estimate for each scheme, along with refined precedent imagery.
 - Identify a single chosen concept master plan or combine characteristics of both schemes to advance to a more refined level.



- ▼ Progress Meeting 2
 - Present draft final concept master plan, precedent imagery, and opinion of probable cost.
 - Revise plan per comments and submit final master plan, precedent imagery, and opinion of probable cost.

Deliverables:

- *Two (2) Preliminary Concept Master Plans*
- *One (1) Draft and Final Master Plan*

COMPENSATION AND SCHEDULE

OHM Advisors will perform the outlined services above based for a lump-sum fee of **\$15,500**, in accordance with our current contract with the City. OHM can begin work upon written authorization by the client with an estimated project schedule of 8 weeks.

No reimbursable expenses are expected or included in the fee. Neither the fee nor the schedule reflects unforeseen conditions that may arise. If unforeseen conditions are determined OHM will immediately notify owner if there is an impact to our fee.

ASSUMPTIONS, EXCLUSIONS & OWNER RESPONSIBILITIES

OHM Advisors is prepared to complete the work as outlined above per our understanding of the project, which includes the following assumptions, exclusions and identified Owner responsibilities.

- ▼ OHM Advisors point of contact for this project is Dennis Trantham
- ▼ Design and Construction Phase services are not provided.

ACCEPTANCE

Work will be done in accordance with the terms and conditions of the Continuing Services Agreement between OHM and the City. If this proposal is acceptable to you, please provide signature below or e-mail confirming us to proceed on the project.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project.

Orchard, Hiltz, & McCliment, Inc.

CONSULTANT

(Signature)

Christopher Ozog

(Name)

Project Manager

(Title)

June 10, 2022

(Date)

City of Troy

OWNER

(Signature)

(Name)

(Title)


(Date)

Cc: Rhett Gronevelt



GIS Online

Legend:

 Tax Parcel



Notes:

Map Scale: 1=252
Created: August 2, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



500 West Big Beaver
Troy, MI 48084
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J-05

CITY COUNCIL AGENDA ITEM

Date: July 22, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
William J. Huotari, City Engineer/Traffic Engineer

Subject: Traffic Committee Recommendations and Minutes – July 20, 2022

At the Traffic Committee meeting of July 20, 2022, the following recommendations were made for City Council approval:

4. Request to Remove No Parking Restrictions – Hickory Drive, Plum Drive to Kirkton Drive

RESOLVED, that **NO CHANGE** be made to the existing No Parking zone on the south side of Hickory Drive, from Plum Drive to Kirkton Drive.

5. Request to Extend No Parking Zone – Bellows Court

RESOLVED, that the existing No Parking zone on Bellows Court be **MODIFIED** to start at the property line between 3555 Bellows Court and 3563 Bellows Court.

6. Request for Traffic Control – Forge Drive at Kettle Drive

RESOLVED, that the intersection of Forge Drive at Kettle Drive be **MODIFIED** from YIELD control on the Kettle Drive approach to STOP control on the Kettle Drive approach to the intersection.

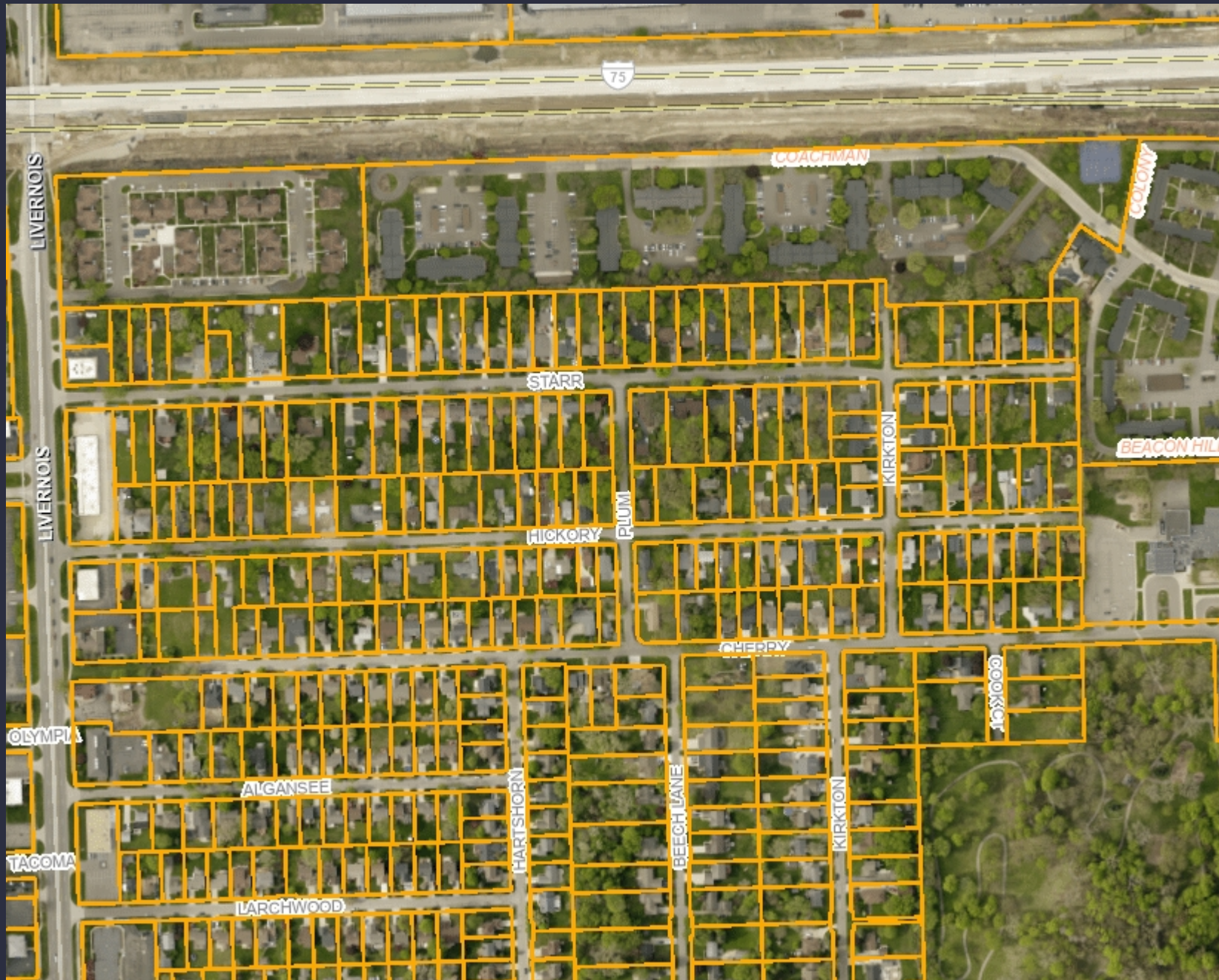
Minutes of the meeting are attached.



GIS Online

Legend:

Road Centerline Text



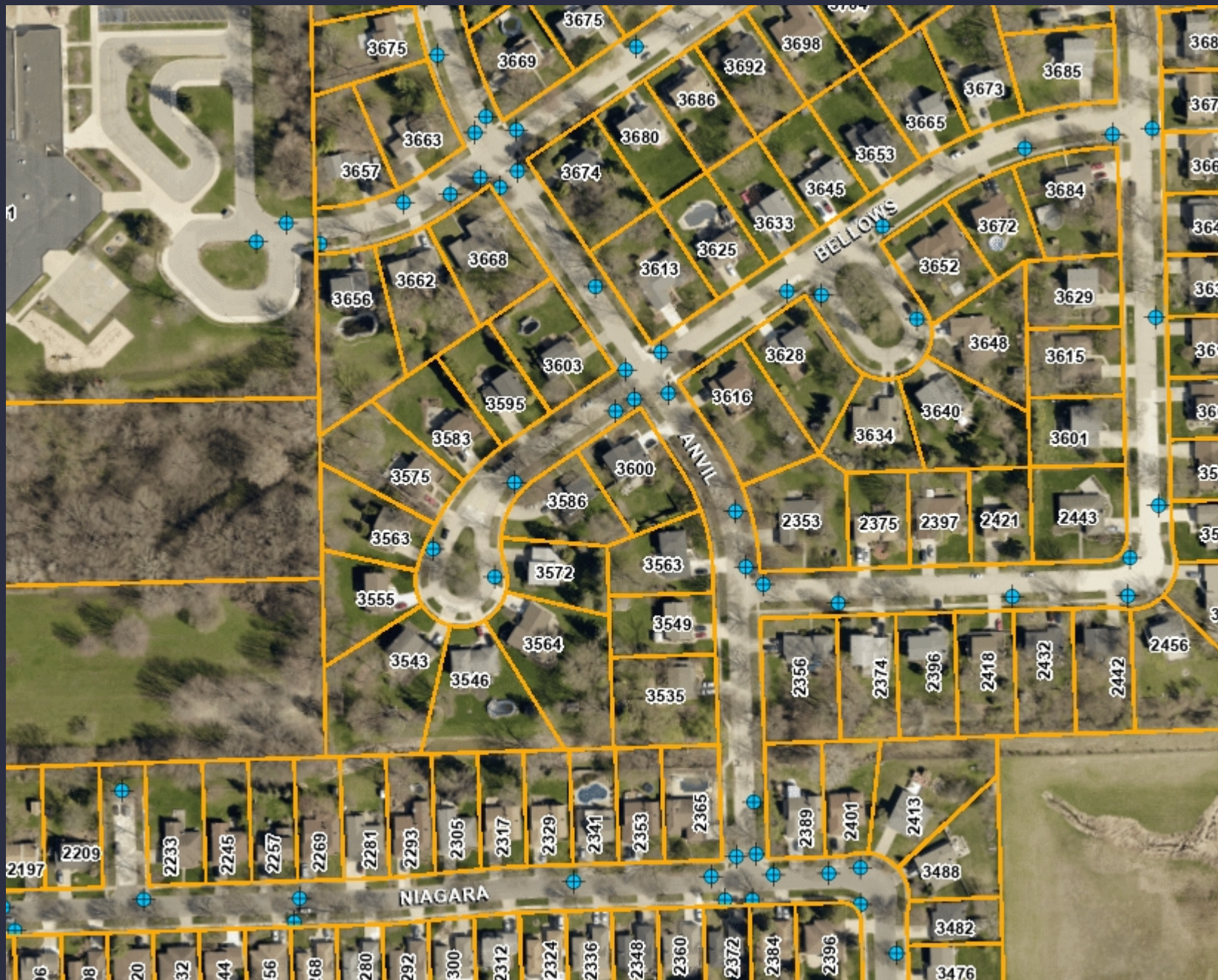
Notes:

Map Scale: 1=504

Created: June 16, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

 Sign Pole

Notes:

Created: June 15, 2022



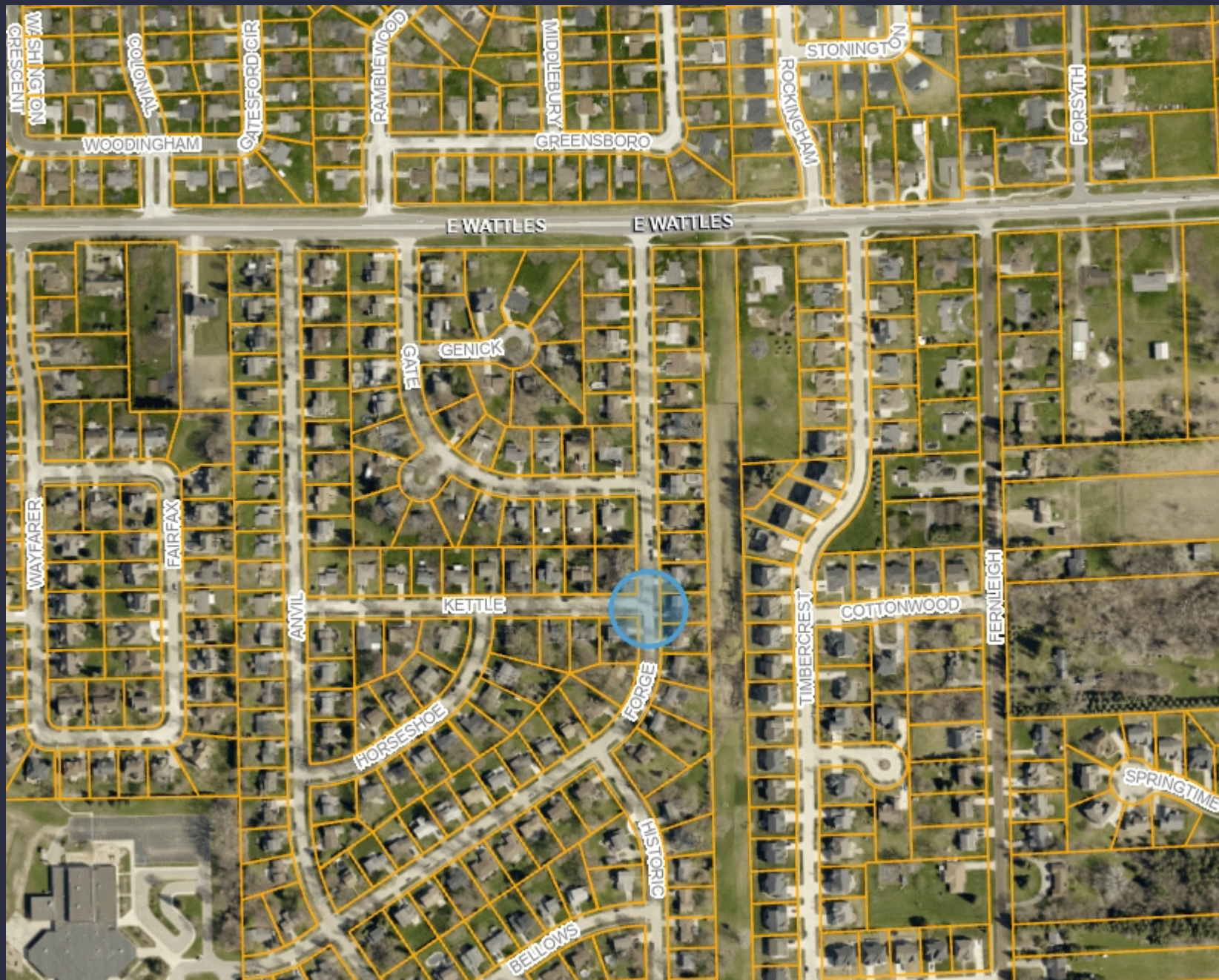
Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.



GIS Online

Legend:

Road Centerline Text



Notes:

Map Scale: 1=504

Created: April 25, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

A regular meeting of the Troy Traffic Committee was held Wednesday, July 20, 2022 in the Council Boardroom at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

1. Roll Call

Present: Richard Kilmer
Cindy Nurak
Sunil Sivaraman
Cynthia Wilsher
Pete Ziegenfelder
Tyler Koralewski, Student Representative

Absent: Al Petrulis
Abi Swaminathan

Also present: Lt. Chuck Roberts, Fire Department
Bill Huotari, City Engineer/Traffic Engineer
Jim Heidt, 321 Hickory
Harold Dallow, 338 Hickory
Bill VanHorne, 384 Hickory
Sharon VanHorne, 384 Hickory
Fara Jensen, 3555 Bellows
David Jensen, 3555 Bellows

2. Minutes – May 18, 2022

Resolution # 2022-07-16
Moved by Kilmer
Seconded by Wilsher

To approve the May 18, 2022 minutes as printed.

Yes: Kilmer, Nurak, Petrulis, Sivaraman, Wilsher, Ziegenfelder
No: None
Absent: Petrulis, Swaminathan

MOTION CARRIED**PUBLIC HEARINGS****3. No Public Hearings****REGULAR BUSINESS****4. Request to Remove No Parking Restrictions – Hickory Drive, Plum Drive to Kirkton Drive**

Sharon VanHorne of 384 Hickory Drive requested that the No Parking restrictions on the south side of Hickory, from Plum Drive to Kirkton Drive be removed so that residents can park on one side of Hickory Drive. Ms. VanHorne reports that they and several other residents have multiple vehicles that do not fit in the driveway so they park along Hickory Drive and/or along Kirkton Drive thereby displacing parking spots for other residents.

Troy post office mail carriers provided the following input via a signed letter:

City of Troy Traffic Committee

With regards to removing the no parking signs on Hickory dr from Plum to Kirkton.

We postal workers kindly request you don't, it makes it very hard at times if not impossible for us to make our mail deliveries.

*Thank you
Troy mail carriers*

[Letter was signed by eight (8) mail carriers]

Troy Police Sgt. Warzecha provided the following input via email:

I do not agree with removing any parking signs on the south side of Hickory between Plum and Kirkton. I spent some time in the area over the past few weeks and observed the roadway to be very narrow and can understand why there is no street parking in the area. I did observe on several occasions the residence at 320 Hickory, 364 Hickory, and 384 Hickory parking in violation of the posted signs. Each time I observed the vehicles parking in violation of the posted signs I also observed that each of the driveways was either empty or there was plenty of room to park another vehicle. I did not take enforcement action as I was aware of the upcoming meeting about the potential change.

Traffic Engineering received five (5) emails opposed to any changes and one (1) email in support of changing the No Parking restrictions, as follows:

Hi Mr. Huotari,

I am writing you in response to object to the notice we received from the Traffic Committee. At the July 20th meeting they will discuss the removal of the no parking on the south side of Hickory Dr, between Plum Drive to Kirkton Drive. I live on the corner of Hickory and Kirkton and this parking restriction faces the front of my property where the mail is delivered. I am opposed to this as it is the side of the street that receives mail delivery. On many occasions people park on the south side even with the restrictions and we do not get mail delivery.

I am also apposed to the remove as there is a lot of traffic through the neighborhood as people use Hickory to cut through to the other main roads. The removal would make traffic a mess if people were parked along the street and I feel kids from the neighborhood would be

more likely to get hit, or cause accidents with cars and the narrow roads. There is also a elementary school that is at the dead end of Hickory. I believe if the no parking was removed, parents from the school would park there to pick up kids and make it an even bigger mess to get through the neighborhood.

if you remove the no parking restrictions can you switch it to remove the parking restrictions on the North side of Hickory instead? As that side of the road does not have mail delivery.

Please let me know how the meeting goes, I look forward to the outcome of the no parking on Hickory Dr.

*Thank you,
Karie Pasternak*

To Whom it may concern,

There is no sidewalk there. People and kids on bikes or walking use the street to get by all up and down Hickory in that section. The street is narrow, visibility could be hampered. Especially seeing as Morse is just down the way.

There isn't enough Easement like they have on Cherry. If they did it wouldn't be so bad but, as it is, I don't think it's a great idea.

Regards,

*Dan Bousho
94 Hickory
Troy, Mi, 40803*

Dear William,

I am writing to you in response to the letter you sent regarding removing the “No Parking” restrictions on the south side of Hickory from Plum Drive to Kirkton Drive. I am against this happening due to ALL the mail boxes being located on the south side of the street. Should someone park in front of the mailboxes then the mail carrier will NOT deliver mail. I have witnessed this happen since I’ve been working from home. Please consider that this is a poor decision to make – especially since there is no parking on the north side and no mailboxes located on that side of the street. Many of these home lots are only 55 feet wide and not enough room to park cars without blocking a drive or the mailboxes. Another consideration is that Hickory is not as wide of a street as others in the area (ie., Kirkton near 15 Mile & Hartshorn) that allow parked cars and still have enough space for two cars to pass each other. Please note that school busses come down our street several times a day which would make it difficult for two cars to be able to pass any parked cars. I do hope you get the post master’s opinion on how their workers like to work around parked cars in front of mail boxes.

Thank you for your consideration. Please feel free to call if you would like more information.

Terri Myke

310 Hickory Drive, Troy MI 48083

Thank you for this opportunity to speak regarding parking in both side of Hickory Dr..

I have attached a few pictures taken today of the street, as you can see the street is very narrow and cars can hardly pass a school bus had to turn around, as I LOVE the idea of people having to drive slowly on our street. The people that use these streets as a drive thru from Maple Rd, to Livernois, and the apartments behind the school use these streets to short cuts. And we have been complaining to the city, about the speeds everyone drives on Hickory, and I am very serious about the speeds they can get up to 50-60, its rediculas and dangerous, most neighborhoods have the kids play in back yards due to the danger or excessive speed.

Making parking available on the streets is just not wise, you really should have the streets monitored for speed and give tickets, that NEEDS to be done, please consider what people say in NOT parking on both sides of the streets.

Thanking you in advance

Kathleen Gill

Sally Gill

Helen Bezwusczak

To whom it may concern,

I am writing to you in regards to the request to remove the no parking signs on the southside of Hickory between Hickory between Plum and Kirkton. I currently share ownership of the property at 392 Hickory with my sister. This property is located at the corner of Hickory and Kirkton and the parking restriction faces the front of this property where the mailboxes are located. I am opposed to removing the parking restrictions.

Currently the parking restrictions are only during the day (Monday-Saturday) which will allow those who wish to park there after work hours and on Sunday when mail is not being delivered. Even though there are parking restrictions there have been several times recently that people have been parking there which in return has caused us not to receive mail.

With removing the parking restrictions I could see this causing additional issues as well.

- Hickory is a main street that is used to cut through from Livernois to Rochester or Livernois to 15 mile road. With the additional people parking in the street this will cause an increase of traffic. Which will make it harder for emergency vehicles to safely maneuver through the streets.*
- With Hickory being an older street I feel the infrastructure is not made to accomodate for such parking. There is no shoulder and only a ditch. During winter months it will make it harder for snow plows to clear roads.*

- *With the school at the end of the street this will increase the amount of parents that park here to pick up their children instead of going to the school and waiting in line. This will cause even more traffic on Hickory. Also there are a lot of children walking home from school. Allowing parking will increase traffic and unsafe for children walking home from school.*

Thanks,

Marcie Danis

I agree to the removal of the no parking signs. I don't see any reason why the signs are there to begin with some of the home don't have enough parking space if they have any guest.

Feris A. Seba

Bill VanHorne of 384 Hickory has lived at his home since 1997. They never had a problem with parking until recently as they now have two (2) children who also drive. Mr. VanHorne and his son were ticketed recently on separate occasions even though they were only parking temporarily. He assumes that some neighbor called Troy Police to report them parking on the street. The family must "shuffle" cars and has to park one block away on Kirtkton. They do not block fire hydrants and/or mailboxes when parking on the street.

Sharon VanHorne of 384 Hickory added that there are eight (8) single driveways and four (4) double driveways along this section of Hickory.

Jim Heidt of 321 Hickory has lived at his home for 47 years. No parking signs were posted to avoid parked vehicles blocking the mailboxes. There is currently parking allowed after 6:00 PM and on Sundays. Mr. Heidt had children and they had to shuffle cars but figured it out based on the restrictions posted on Hickory. Mr. Heidt submitted a copy of a letter from Troy mail carriers.

Harold Dallow of 338 Hickory stated that no parking on Hickory represents safety and harmony in this neighborhood. Mail carriers will not deliver mail if the post office boxes are blocked and/or obstructed.

When this item was last considered [at the May 16, 2012 Traffic Committee meeting] the USPS would not consider moving mailboxes to the north side of Hickory. Traffic Engineering did not re-confirm this for the current request.

Mr. Ziegenfelder clarified that the north side is the fire hydrant side of the street and is posted as no parking at all times.

Ms. Wilsher has lived just to the south of this area on Maple Road since 1962. She had five (5) children and had to play "musical cars" when her children were driving as she could not park along Maple Road. Hickory is a very narrow street and has always been posted no parking. She stated that Troy Fire Department would have a very difficult time getting around parked cars.

Mr. Kilmer stated that Troy Police is opposed to the requested change. He supports keeping the signs as-is or posting Hickory as no parking at all times.

Resolution #
Moved by Kilmer
Seconded by Wilsher

RESOLVED, that the existing time limited No Parking zone on the south side of Hickory be **MODIFIED** to prohibit parking at all times.

Yes: Kilmer, Wilsher
No: Nurak, Sivaraman, Ziegenfelder
Absent: Petrulis, Swaminathan

MOTION FAILED

Mr. Sivaraman asked for clarification of the motion and as to what residents were notified of.

Mr. Koralewski asked about parking in the greenbelt area between the edge of the road and areas where this is sidewalk.

Resolution # 2022-07-17
Moved by Sivaraman
Seconded by Nurak

RESOLVED, that **NO CHANGE** be made to the existing No Parking zone on the south side of Hickory Drive, from Plum Drive to Kirkton Drive.

Yes: Nurak, Sivaraman, Ziegenfelder
No: Kilmer, Wilsher
Absent: Petrulis, Swaminathan

MOTION CARRIED

5. Request to Extend No Parking Zone – Bellows Court

David Jensen of 3555 Bellows Court, requests that the No Parking zone be extended “*one (1) driveway over to allow the trucks to make the turn without having to drive up/over the island*”. Mr. Jensen adds “*Garbage disposal trucks are having a difficult time navigating the cul-de-sac on Bellows Court when cars are parked (legally) along the side*”.

Troy Police Sgt. Warzecha provided the following input via email:

I agree with moving the no parking sign back on Bellows Court

Traffic Engineering received one (1) email opposed to removing the no parking restrictions, as follows:

I live at 3572 Bellows Court. I can't get out or onto my driveway due to people parking at the very end of my driveway and my neighbors. When there is a party or get-together the street going around the Court ISLAND gives no room to even try to get into the driveway. There is a fire hydrant that is on the island at the short oval end. Taking down the No Parking sign is a hazard for Emergency vehicles. When landscapers/mowers come around they can't get to their employers homes. Whenever there is an event at Barnard School the parents park around the entire court creating the afore mentioned problems. It is so overcrowded they park on both sides of Anvil and onto Niagara. PLEASE, DON'T TAKE AWAY THE NO PARKING ZONE. It has to have come from the new neighbors who moved in recently. They don't use their driveways and THEY park on the street. This has been a problem for years. I have called numerous times. It is awful at night. The Court is dark and having a black vehicle parked at the end of your driveway creates a difficult problem. Please don't change the zone just because of one person. This is not an OPEN Court. There is an island with large trees planted on them making it even darker along with the fire hydrant. We need a larger no parking sign rather than taking it down for just one household. The no parking court is the exact reason we moved herel It is a very safe place for children and this protection is more important than a lazy person who doesn't want to park in their garage or on their driveway.

Fran Morrison

David Jensen of 3555 Bellows Court stated that he has lived at his home for 37 years and has enjoyed living on Bellows Court. When a vehicle parks near the start of the cul-de-sac larger vehicles, like a garbage truck, have a very difficult time navigating around the cul-de-sac and run over the island. He has repaired damage to the island several times over the years. He had six (6) children and they were able to navigate parking issues related to multiple vehicles. He has discussed his request with neighbors and there is support in the cul-de-sac.

Mr. Sivaraman asked for clarification of what was requested. The start of the no parking zone would be moved approximately one (1) lot.

Ms. Wilsher drove the area and there was a car parked in the cul-de-sac and it was difficult to navigate around the cul-de-sac and can't imagine how a garbage truck or fire truck would be able to make it around if a vehicle were parked in the cul-de-sac. She noticed tire tracks in the island.

Lt. Chuck Roberts stated that the cul-de-sac is very tight without vehicles parking and their emergency vehicles would not be able to navigate the cul-de-sac if a vehicle were parked. Troy Fire Department supports extending the no parking zone as requested.

Resolution # 2022-07-18
Moved by Ziegenfelder
Seconded by Sivaraman

RESOLVED, that the existing No Parking zone on Bellows Court be **MODIFIED** to start at the property line between 3555 Bellows Court and 3563 Bellows Court.

Yes: Kilmer, Nurak, Sivaraman, Wilsher, Ziegenfelder
No: None
Absent: Petrulis, Swaminathan

MOTION CARRIED

6. Request for Traffic Control – Forge Drive at Kettle Drive

Dennis Smith of 3812 Forge requests that the intersection of Forge Drive at Kettle Drive be reviewed for purposes of traffic control at the intersection. He stated that the existing Yield sign does not stop traffic and creates a hazardous situation for drivers and pedestrians. Mr. Smith would like to see the intersection be modified to ALL-WAY STOP control.

Troy Police Sgt. Warzecha provided the following input via email:

I'm also in favor of changing the yield sign to a stop sign at Forge and Kettle.

Mr. Ziegenfelder is in favor of Stop signs at all intersections.

Mr. Sivaraman stated that an ALL-WAY Stop would be way too much for this intersection.

Ms. Wilsher also does not support ALL-WAY Stop at this intersection, but does support replacing the existing Yield sign with a Stop sign.

Ms. Nurak supports replacing the existing Yield sign with a Stop sign only.

Mr. Koralewski does not see the need for ALL-WAY Stop at this intersection.

Resolution # 2022-07-19
Moved by Ziegenfelder
Seconded by Sivaraman

RESOLVED, that the intersection of Forge Drive at Kettle Drive be **MODIFIED** from YIELD control on the Kettle Drive approach to STOP control on the Kettle Drive approach to the intersection.

Yes: Kilmer, Nurak, Sivaraman, Wilsher, Ziegenfelder
No: None
Absent: Petrulis, Swaminathan

MOTION CARRIED

7. Public Comment

There was no further public comment at the meeting.

8. Other Business

Lt. Roberts discussed emergency access to the Zen apartments at 888 W. Big Beaver. Fire lanes need to be posted on the north side of the apartment complex to allow for fire department access in the event of an emergency. Lt. Roberts will follow up with a request for fire lanes at the September meeting.

9. Adjourn

The meeting adjourned at 8:13 PM.

Pete Ziegenfelder, Chairperson

William J. Huotari, City Engineer/Traffic Engineer

G:\Traffic\aaa Traffic Committee\2022\17_July 20\20220720_Minutes_Traffic Committee_DRAFT.docx



500 West Big Beaver
Troy, MI 48084
troymi.gov

J-06

CITY COUNCIL AGENDA ITEM

Date: July 27, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
William J. Huotari, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Public Utility Easement, Rochester Road Improvement Project, Barclay to Trinway, Project No. 02.206.5, Parcel #117, Catalpa Tree Properties, LLC

History

In connection with the proposed improvements to Rochester Road, from Barclay to Trinway, the City of Troy received a Permanent Public Utility Easement from Catalpa Tree Properties, LLC, owner of the property having Sidwell #88-20-10-427-061. This parcel is located in southeast ¼ of Section 10, at the north corner of Trinway and Rochester roads.

Financial

An appraisal report was prepared by Michael Kurschat, a State Certified Real Estate Appraiser and reviewed by Andrew Boettcher, a State Certified Real Estate Appraiser. Staff believes that \$4,300 is a justifiable amount for the acquisition of the permanent easement. Eighty percent of this cost will be reimbursed from Federal funds.

Recommendation

City Management recommends that City Council accept the permanent easement consistent with our policy of accepting easements for improvement purposes, and authorizes the compensation amount of \$4,300, plus closing and recording costs.



GIS Online

Legend:



Notes:

#88-20-10-427-061
Public Utility Easement
Rochester Project #02.206.5

Map Scale: 1=212
Created: July 28, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

**PERMANENT EASEMENT
FOR PUBLIC UTILITIES**

Sidwell #88-20-10-427-061 (part of)
Project #02.206.5

CATALPA TREE PROPERTIES, LLC, a Michigan limited liability company, Grantor(s), whose address is 4442 Jordyn Court, Lapeer, MI 48446, for and in consideration of the sum of: Four Thousand Three Hundred and no/100 Dollars (\$4,300.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **public utilities**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" AND "B" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

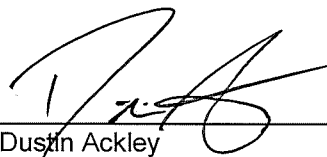
and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 27th day of July A.D. 2022.

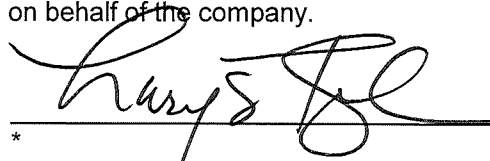
CATALPA TREE PROPERTIES, LLC
a Michigan limited liability company

By  (L.S.)
*Dustin Ackley
Its: Member

STATE OF MICHIGAN)
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 27 day of July, 2022, by Dustin Ackley, Member of Catalpa Tree Properties, LLC, a Michigan limited liability company, on behalf of the company.

LARYSA FIGOL
Notary Public, State of Michigan
County of Oakland
My Commission Expires 03-02-2024
Acting in the County of ~~●~~akland


*
Notary Public, _____ County, Michigan
My Commission Expires _____
Acting in _____ County, Michigan

Prepared by: Larisa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

EXHIBIT 'A'

DESCRIPTION OF PROPERTY (TAKEN FROM RECORD 20-10-427-061)

Part of the East ½ of the Southeast ½ of Section 10, T2N, R11E, City of Troy, Oakland County, Michigan, described as: beginning at a point distant East 817.92 feet from the Southeast corner of Lot 88 of "Crystal Spring Subdivision No. 1" part of the Southeast ¼ of Section 10, T2N, R11E, Oakland County, Michigan, as recorded in Liber 29 of Plats, Page 32, Oakland County Records; thence N00°12'00"W 147.00 feet; thence East 163.08 feet to the West right of way line of Rochester Road; thence along said line S00°12'00"E 147.00 feet; thence West 163.08 feet to the Point Of Beginning.

Subject to reservations, restrictions, and easements of record, if any.

Also known Sidwell No. 20-10-427-061.

DESCRIPTION OF UTILITY EASEMENT

The East 15.00 feet of the following described property: Beginning at a point distant East 817.92 feet from the Southeast corner of Lot 88 of "Crystal Spring Subdivision No. 1" part of the Southeast ¼ of Section 11, T2N, R11E, Oakland County, Michigan, as recorded in Liber 29 of Plats, Page 32, Oakland County Records; thence N00°12'00"W 147.00 feet; thence East 163.08 feet to the West right of way line of Rochester Road; thence along said line S00°12'00"E 147.00 feet; thence West 163.08 feet to the Point Of Beginning.

Said easement contains 2,205 square feet, or 0.051 acres, more or less.

SKETCH OF EASEMENT

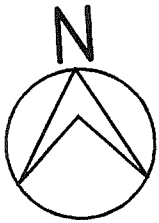
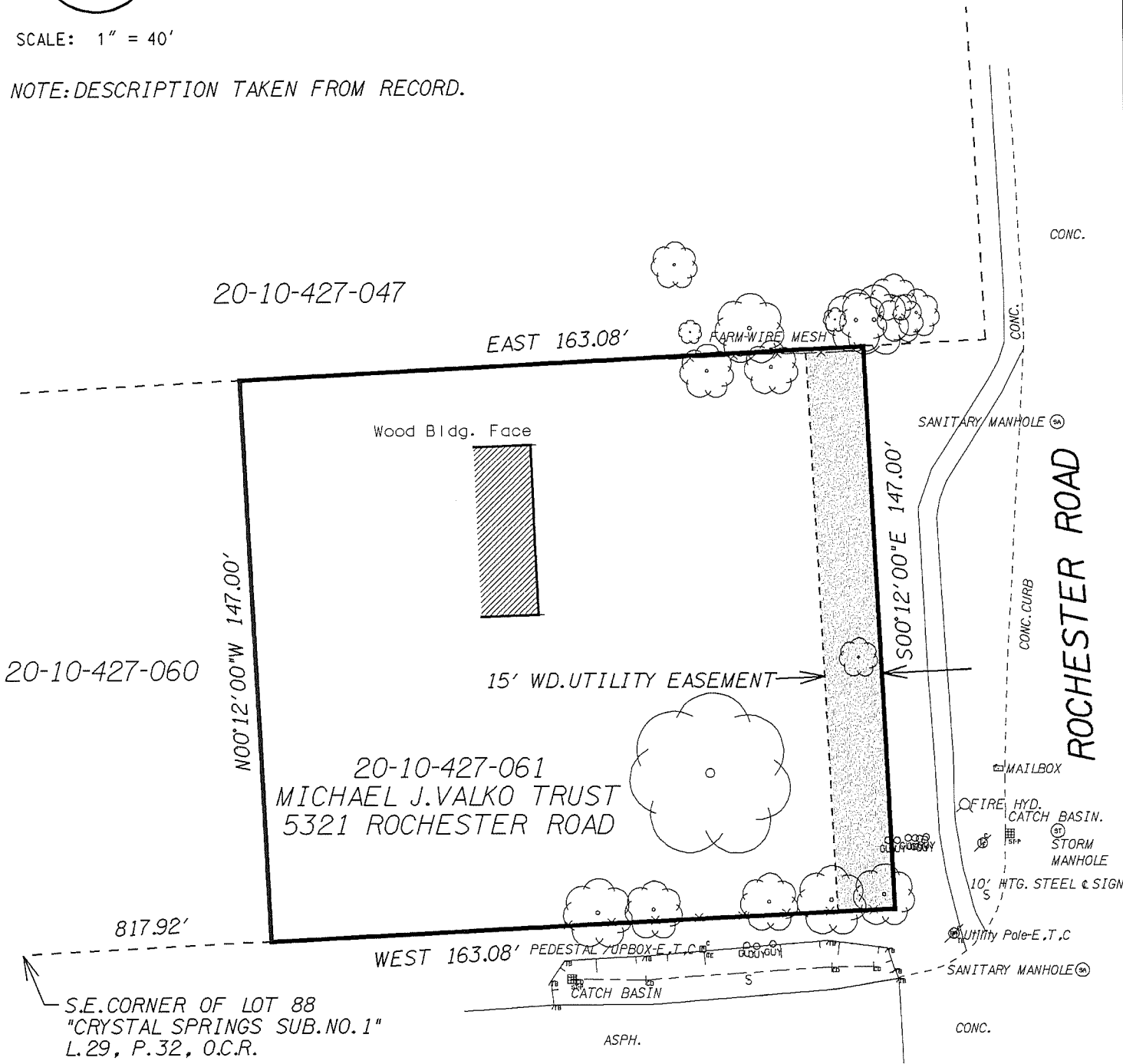


EXHIBIT 'B'
PARCEL 117

CHICAGO TITLE COMMITMENT NO.63-572094

SCALE: 1" = 40'

NOTE: DESCRIPTION TAKEN FROM RECORD.



20-10-427-061
MICHAEL J. VALKO TRUST
UTILITY EASEMENT = 2,205 S.F.

UTILITY EASEMENT =

JOB NO. 20020175	HUBBELL, ROTH & CLARK, INC. CONSULTING ENGINEERS 555 HULET DRIVE BLOOMFIELD HILLS, MICH. P.O. BOX 824 48303-0824	SHEET NO. 2
DATE 12-01-10		OF 2



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: August 5, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Jeanette Menig, Human Resources Director

Subject: Changes to Union Clothing and Cleaning Allowances – Additional Union (TPOA)

History

Collective bargaining agreements detail the methods for clothing and cleaning allowances to be issued to employees. For all but one of our unions, the practice in place and applied through the collective bargaining agreement has been found to be non-compliant with the requirements for taxable earnings.

The City has contacted each affected union and offered new language. The letters of understanding drafted for each union includes an increase to the allowances because the benefit to each employee would have been decreased if the amount stayed the same and payroll taxes were deducted.

Four groups agreed to contract language changes and those changes were approved at two prior City Council meetings. This agreement completes the changes sought on clothing and cleaning allowances.

Financial

Clothing and cleaning allowances vary with each union, therefore the increases vary, too. Based on current staffing, the estimated cost for implementing the recommended changes for all affected groups for fiscal year 2022-2023 is \$56,360.

<u>Group</u>	<u>Additional Cost</u>	
MAP	\$ 12,300.00	(previously approved)
TFSOA	\$ 3,000.00	(previously approved)
TCOA	\$ 8,740.00	(previously approved)
TCSA	\$ 2,700.00	(previously approved)
TPOA	\$ 29,620.00	
Total	\$ 56,360.00	

The Troy Police Officers Association (TPOA) has agreed to the language changes for their agreement and the Letter of Understanding is attached.

Recommendation

City Management recommends that City Council approves the collective bargaining agreement changes necessary to be compliant with IRS payroll taxes on clothing and cleaning allowances.



500 West Big Beaver
Troy, MI 48064
troymi.gov

LETTER OF UNDERSTANDING
City of Troy and TPOA

June 15, 2022

The City and the Union agree to modify **Section 39. Clothing and Cleaning Allowance** as follows:

39. CLOTHING AND CLEANING ALLOWANCE

- A. Each fiscal year, every officer shall be allotted a basic clothing allowance of ~~\$600.00~~ \$800.00. Said clothing allowance shall be placed in an account in the officer's name and shall be disbursed to the officer upon submittal of legible receipts for approved clothing and personal equipment purchases. The allowance shall be issued to each active officer, less applicable payroll tax deductions, via direct deposit during the month of July of each year.

It is clearly understood that the clothing allowance has a prospective application and is intended to cover purchases for the entire fiscal year. In the event that employment is interrupted for such reason as retirement or leave of absence or injury leave in excess of six (6) months, the City shall have the right to adjust such payments on a prorated basis and make adjustments in payments for the following fiscal year based on overpayments in the current year or, in the case of retirement, from the employee's final pay check.


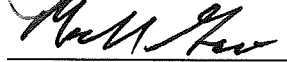
Any mandatory changes in uniform and/or personal equipment over \$75.00 per item shall not be deducted from the officer's clothing allowance; be provided by the City.

- B. Any officer assigned to or from the Non-Uniform Divisions or Bureaus for an assignment in excess of six (6) months shall receive an additional ~~\$150.00~~ \$200.00 in his clothing allowance. The additional allowance will be issued, less applicable payroll tax deductions, via direct deposit.
- C. ~~\$25.00 of unused funds from the basic clothing allowance may be carried over each fiscal year. The amount and type of uniform and equipment shall be determined by the Police Chief. Changes in uniform and/or personal equipment will be discussed with the officers of the Union, and all Police Officers will be notified of any mandatory change at least thirty (30) days in advance of the fiscal year.~~
- D. All new officers shall be supplied with a full set of uniforms and equipment as determined by the Chief.
- E D. Effective May 1, ²⁰²³ ~~2021~~, each officer shall receive an annual cleaning allowance of up to five hundred dollars (~~\$500.00~~) \$660.00 during the month of May. It shall be comprised of 1/12th of the total amount for any month or portion thereof the officer worked in the previous twelve (12) months. In the event that employment is interrupted for such reasons as leave of absence or injury leave in excess of six (6) months, the City shall have the right to adjust such payments on

a prorated basis. The allowance shall be issued to each active officer, less applicable payroll tax deductions, via direct deposit.

Note: Due to timing of pay periods, for year 2022 the payment will be made in August; in subsequent years it will be in July of each year.

FOR THE UNION:


 M. GROSSO

Date: 08/03/2022

FOR THE CITY:

Date: _____



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: August 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
William J. Huotari, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Easement from Vesta Homes, Inc.,
Sidwell #88-20-36-201-001, 002, 003, 004

History

As part of the development of four vacant parcels, the City of Troy received a permanent easement for storm sewers and surface drainage from Vesta Homes, Inc., owner of the properties having Sidwell #88-20-36-201-001, 002, 003 and 004.

The properties are located in the southwest ¼ of Section 25 on the south side of Maple Road at Minnesota.

Financial

The consideration amount on this document is \$1.00.


Recommendation

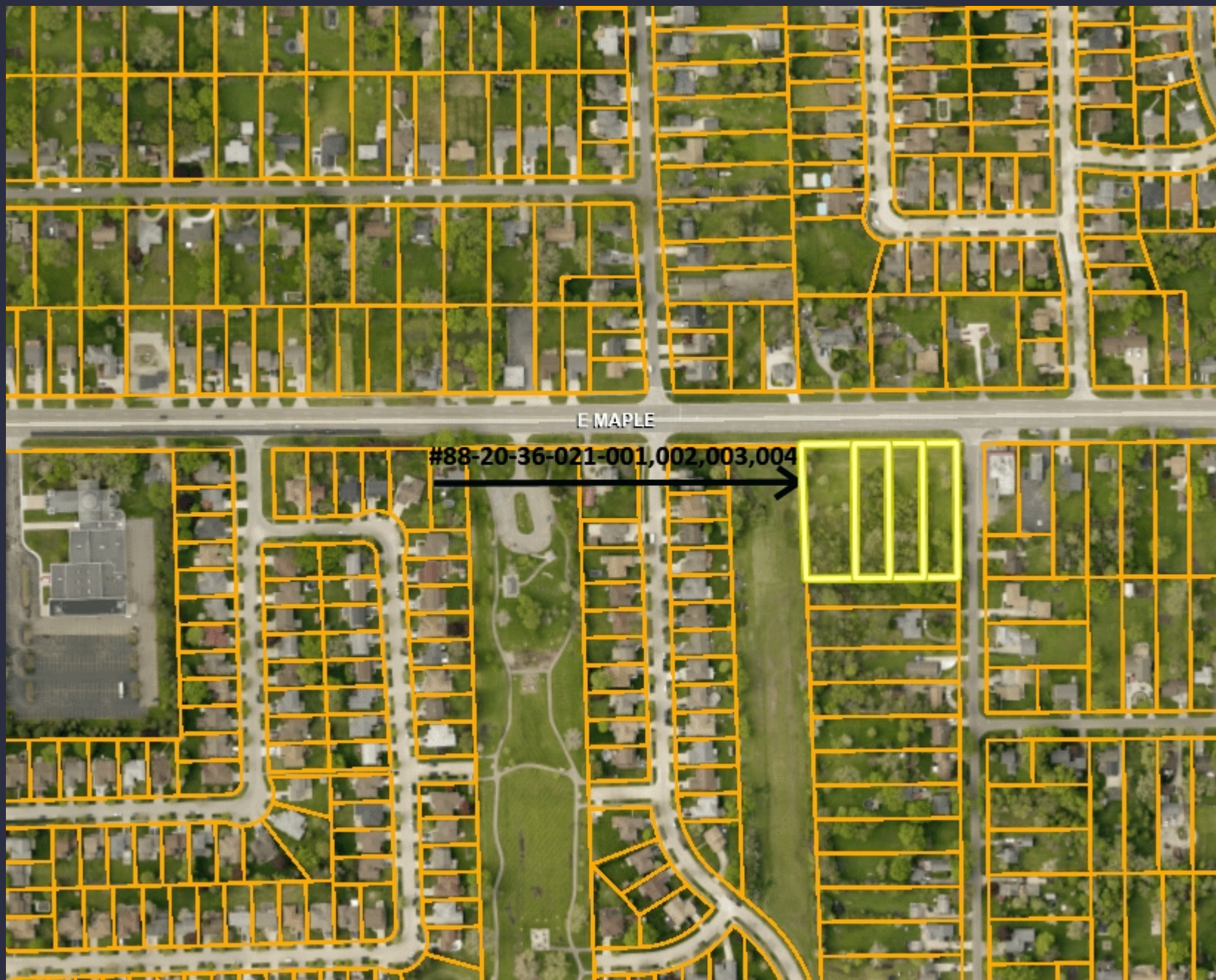
City Management recommends that City Council accept the attached permanent easement consistent with our policy of accepting easements for improvement and development purposes.



GIS Online

Legend:

 Tax Parcel



Notes:

Vesta Homes

#

88-20-36-201-001,002,003,004

Storm sewers and surface
drainage

Map Scale: 1=424

Created: August 9, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

**PERMANENT EASEMENT
FOR STORM SEWERS AND SURFACE DRAINAGE**

Sidwell #88-20-36-201-001, 002, 003, 004 (pt of)

VESTA HOMES, INC., a Michigan corporation, Grantor, whose address 31400 Kendall, Fraser, MI 48026 , for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **storm sewers and surface drainage** said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.


IN WITNESS WHEREOF, the undersigned hereunto affixed his signature(s)
this 5 day of August, 2022.

VESTA HOMES, INC., a Michigan corporation

By  (L.S.)
Michele Mattera
Its: President

STATE OF MICHIGAN)
COUNTY OF Macomb)

The foregoing instrument was acknowledged before me this 5 day of August, 2022, by Michele Mattera, President of Vesta Homes, Inc., a Michigan corporation, on behalf of the corporation.


* Isolanda McManis
Notary Public, Macomb County, MI
My Commission Expires 1-19-2024
Acting in Macomb County, MI

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

EXHIBIT A

12' STORM SEWER EASEMENT

LEGAL DESCRIPTION:

PART OF THE NORTHEAST 1/4 OF SECTION 36, CITY OF TROY, T.2N., R.11E., OAKLAND COUNTY, MICHIGAN. BEING MORE PARTICULARLY DESCRIBED AS LOTS 1, 2, 3, AND 4 OF THE "SUPERVISOR'S PLAT OF PLAINVIEW FARMS" LIBER 5 OF PLATS, PAGE 58, O.C.R.
CONTAINING 99,689 SQUARE FEET ---- 2.289 ACRES

LEGAL DESCRIPTION: 12' STORM SEWER EASEMENT

PART OF THE NORTHEAST 1/4 OF SECTION 36, AND PART OF LOTS 1, 2, 3, AND 4 OF THE "SUPERVISOR'S PLAT OF PLAINVIEW FARMS" LIBER 5 OF PLATS, PAGE 58, O.C.R., CITY OF TROY, T.2N., R.11E., OAKLAND COUNTY, MICHIGAN. COMMENCING AT THE NORTHEAST CORNER OF LOT 4; THENCE S03°06'00"W 155.46 FEET TO THE POINT OF BEGINNING; THENCE S03°06'00"W 12.00 FEET; THENCE N86°28'26"W 234.01 FEET; THENCE N03°06'00"E 12.00 FEET; THENCE S86°28'26"E 234.01 FEET TO THE POINT OF BEGINNING.
CONTAINING 2,808 SQUARE FEET ---- 0.064 ACRES

W-22-653
SHEET 2 OF 2

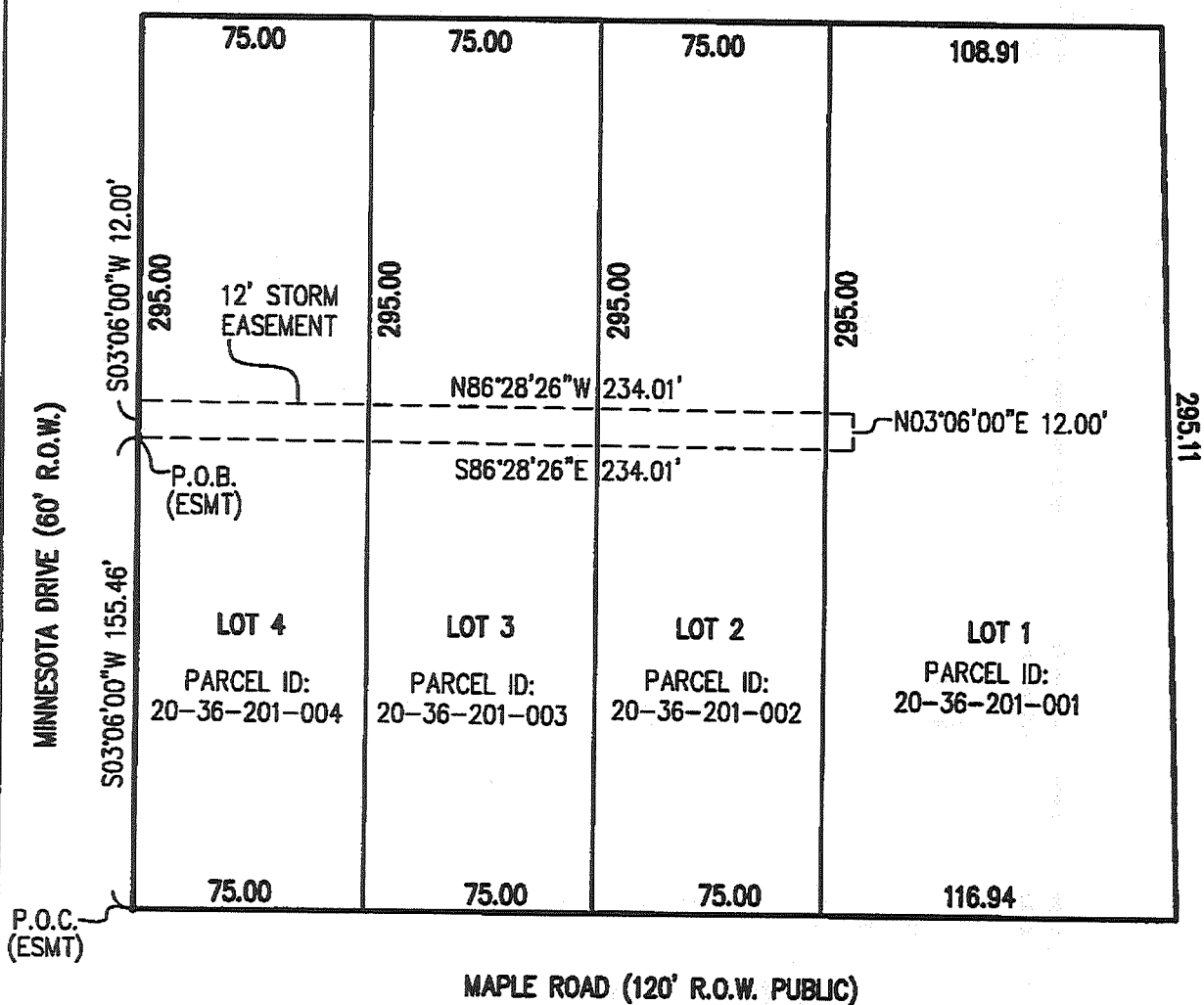
© 2022 - COMMUNITY E.S., INC. ALL RIGHTS RESERVED.

CLIENT: VESTA HOMES
PROJECT: PLAINVIEW FARMS (LOTS 1-4), S.W. 1/4 SEC. 25, TROY
DATE: 08/01/2022 (REV)



5805 24 MILE RD. SUITE B
SHELBY TWP, MI 48316
T (586) 677 - 4081

EXHIBIT A
12' STORM SEWER EASEMENT



LEGEND

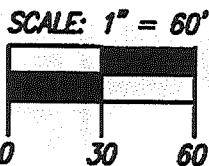
- P.O.B. POINT OF BEGINNING
P.O.C. POINT OF COMMENCEMENT

© 2022 - COMMUNITY E.S., INC. ALL RIGHTS RESERVED.

CLIENT: VESTA HOMES
PROJECT: PLAINVIEW FARMS (LOTS 1-4), S.W. 1/4 SEC. 25, TROY
DATE: 08/01/2022



5805 24 MILE RD. SUITE B
SHELBY TWP, MI 48316
T (586) 677 - 4081



W-22-653
SHEET 1 OF 2



CITY COUNCIL AGENDA ITEM

Date: August 9, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
William J. Huotari, City Engineer
Larysa Figol, Sr. Right-of-Way Representative

Subject: Request for Acceptance of a Permanent Easement from Elan Associates, LLC and Bortolotti Industrial Park Condominium Association, Sidwell #88-20-36-426-093

History

The City of Troy has an upcoming water main replacement project in Section 36 along Minnesota and American streets (Project #22.501.5). As part of the project the City received an easement for water mains from Elan Associates, LLC, owner of the property located at 640 Minnesota, having Sidwell #88-20-426-093.

The building and surrounding land at 640 Minnesota is part of the Bortolotti Industrial Park Condominium. The Condominium Association also signed the easement as required in the Condominium Master Deed.

The property is located in the southeast ¼ of Section 36 at Minnesota and American roads.

Financial

The consideration amount on this document is \$1.00.

Recommendation

City Management recommends that City Council accept the attached permanent easement consistent with our policy of accepting easements for improvement and development purposes.



GIS Online

Legend:



Notes:

Elan Associates, LLC
Water Main Easement
#88-20-36-426-093

Map Scale: 1=212
Created: August 9, 2022



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

**PERMANENT EASEMENT
FOR WATER MAINS**

Sidwell #88-20-36-426-093 (part of)

ELAN ASSOCIATES, L.L.C. a Michigan limited liability company, whose address is 640 Minnesota Ave, Troy, MI 48083 and **BORTOLOTTI INDUSTRIAL PARK CONDOMINIUM ASSOCIATION**, a Michigan domestic nonprofit corporation, whose address is 6128 Beachwood Drive, West Bloomfield, MI 48324, Grantors, for and in consideration of the sum of: One and no/100 Dollar (\$1.00) paid by the **CITY OF TROY**, a Michigan municipal corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, MI, 48084 grants to the Grantee the right to access, construct, reconstruct, modify, operate, maintain, repair, upgrade, improve, inspect, enlarge or remove and/or replace **water mains**, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE EXHIBIT "A" ATTACHED HERETO AND BY REFERENCE MADE A PART OF

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

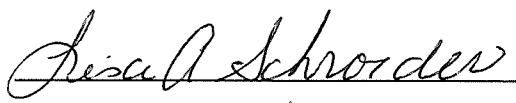
IN WITNESS WHEREOF, the undersigned hereunto affixed 2 signature(s) this 19th day of JULY ~~June~~ A.D. 2022.

ELAN ASSOCIATES, L.L.C.,
a Michigan limited liability company

By  (L.S.)
*
Its: General Partner

STATE OF MICHIGAN
COUNTY OF Oakland

The foregoing instrument was acknowledged before me this 19th day of JULY, 2022, by JANE NIDO, GENERAL PARTNER of ELAN ASSOCIATES, L.L.C., a Michigan limited liability company, on behalf of the company.


Notary Public, Macomb County, Michigan
My Commission Expires 4/5/2029
Acting in Oakland County, Michigan

Lisa A Schroeder
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires 04/05/2029
Acting in the County of Oakland

BORTOLOTTI INDUSTRIAL PARK
CONDOMINIUM ASSOCIATION,
a Michigan domestic nonprofit corporation

By Mark L. Bortolotti (L.S.)
*Mark Bortolotti
Its: President

STATE OF MICHIGAN)
COUNTY OF Oakland

The foregoing instrument was acknowledged before me this 19th day of JULY, 2022, by Mark Bortolotti, President of the BORTOLOTTI INDUSTRIAL PARK CONDOMINIUM ASSOCIATION, a Michigan domestic nonprofit corporation, on behalf of the corporation.

Lisa A Schroeder *
Notary Public, Macomb County, Michigan
My Commission Expires 4/5/2029
Acting in Oakland County, Michigan

Lisa A Schroeder
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF MACOMB
My Commission Expires 04/05/2029
Acting in the County of Oakland

Prepared by: Larysa Figol, SR/WA
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

Return to: City Clerk
City of Troy
500 W. Big Beaver Road
Troy, MI 48084

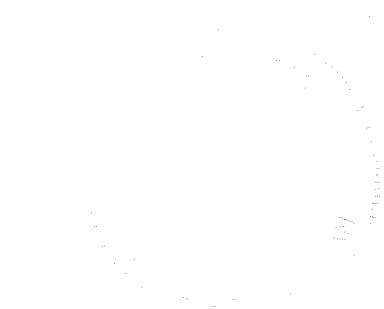


EXHIBIT "A"

Section 36, Proposed Variable Width
Water Main Easement
Parcel: 88-20-36-426-093
Owner: Elan Assoc. LLC
Address: 640 Minnesota

Tax Description of Parcel:

"Replat No. 1 of Bortolotti Industrial Park Condominium", being Oakland County Condominium Subdivision Plan No. 408", being part of the North ½ of Southeast ¼ of Section 36, Town 2 North, Range 11 East, City of Troy, as recorded in Liber 18018, Pages 534-540, Oakland County, Michigan records.

Proposed Variable width Water Main Easement:

Part of the "Limited Common Elements" of "Replat No. 1 of Bortolotti Industrial Park Condominium", being Oakland County Condominium Subdivision Plan No. 408", being part of the North ½ of Southeast ¼ of Section 36, Town 2 North, Range 11 East, City of Troy, as recorded in Liber 18018, Pages 534-540, Oakland County, Michigan records, being more particularly described as: Commencing at the northwest corner of said "Replat No. 1 of Oakland County Condominium Subdivision Plan No. 408"; thence South 00 degrees 21 minutes 58 seconds West, along the west line of said condo, 120.00 feet to the Point of Beginning; thence South 89 degrees 50 minutes 53 seconds East, 167.99 feet to the northerly line of the existing water main easement; thence South 70 degrees 54 minutes 50 seconds West, along said north line of water main easement, 42.49 feet; thence North 89 degrees 50 minutes 53 seconds West, continuing along said north line of water main easement, 127.92 feet; thence North 00 degrees 21 minutes 58 seconds East 14.00 feet to the Point of Beginning. Containing 2,071 square feet or 0.048 acres, more or less.



CITY COUNCIL AGENDA ITEM

Date: August 15, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kyle Vieth, Financial Compliance Manager

Subject: 2022/2023 Capital Budget Re-Appropriations

History

Each year, the City has several Capital Projects that will not be completed prior to June 30. This is primarily due to the timing of when work is performed or when the goods are available to be received. In the current year, the COVID-19 pandemic has continued to have a significant impact on the timing of capital projects with many pieces of equipment being backordered or having long lead-times. The projects and details are listed on the attached document.

Financial

Funds were budgeted in the 2022 Fiscal Year for the projects listed on the attached document. These listed projects will need to be re-appropriated to the 2023 Fiscal Year.

Recommendation

City Administration recommends the re-appropriation of the Capital Projects to Fiscal Year 2023 as detailed on the attached documents.

Capital Projects Fund			
<u>Department</u>	<u>Account</u>	<u>Project</u>	<u>Amount</u>
Buildings Ops - Court	401.264.277.7975.145	2022C0005 - Roof Top Unit 3	393,735.00
Police Admin	401.301.11.305.7975.010	2022C0009 - Rooftop Units 1 & 2	211,767.00
Police Road Patrol	401.301.12.315.7978.010	2022C0011 - Body Worn Cameras	73,623.70
Streets - Major Roads	401.447.479.7975.900	2022C0031 - DPW Hoop House	22,397.76
Streets - Major Roads	401.447.479.7978.010	2022C0033 - DPW Equipment (Ordered)	15,473.39
Streets - Major Roads	401.447.479.7989.201015	2022C0037 - Coolidge, Square Lake to South Blvd	388,803.66
Streets - Major Roads	401.447.479.7989.151125	2022C0035 - Sq Lk, Adams - Coolidge	776,549.39
Streets - Major Roads	401.447.479.7989.151135	2022C0036 - Sq Lk, Coolidge - Crooks	442,383.68
Streets - Major Roads	401.447.479.7989.211026	2022C0041 - 14 Mile, John R to Dequindre	75,000.00
Streets - Major Roads	401.447.479.7989.211036	2022C0042 - 14 Mile, I75 to John R	60,000.00
Streets - Drains	401.447.516.7989.223015	2022C0052 - Nelson Drain Stabilization	300,000.00
DPW - Admin	401.464.4974.165	2022C0053 - Parking Lot Maintenance	493,850.00
Parks - Development	401.751.770.7974.710	2022C0064 - Trails and Pathways	56,451.00
Parks - Development	401.751.770.7974.045	2022C0060 - Skate Park Upgrades & Improvements	25,876.50
Parks - Development	401.751.770.7974.075	2022C0063 - Sylvan Glen Lake Park Improvements	946,401.02
Parks - Development	401.751.770.7975.135	2022C0143 - Boulan Park Restroom Renovation	33,278.36
Parks - Development	401.751.770.7975.135	2022C0065 - Brinston Park Restroom Renovation	33,901.16
Parks - Development	401.751.770.7975.135	2022C0145 - Fire Fighters Park Restroom Renovation	36,404.71
Parks - Development	401.751.770.7975.135	2022C0144 - Jaycee Park Restroom Renovation	13,018.19
Parks - Development	401.751.770.7975.135	2022C0066 - Raintree Park Restroom Renovation	22,179.96
Library	401.790.7975.900	2022C0071 - Building Renovation Project	486,422.00
Capital Projects Fund Total			4,907,516.48

Business-Type Funds				
<u>Department</u>	<u>Account</u>	<u>Project</u>	<u>Amount</u>	
Sewer	590.527.535.7973.174025	2022C0079 - Big Beaver Relief Sewer	623,055.01	
Sewer	590.527.535.7973.214035	2022C0083 - Sanitary Sewer System Improvements	20,000.00	
Sewer	590.527.535.7978.010	2022C0086 - General Equipment (Ordered)	34,319.90	
Water	591.537.555.7972.205045	2022C0088 - Orchard Trail	11,671.27	
Water	591.537.555.7972.205055	2022C0160 - Indusco Court	35,638.32	
Water	591.537.555.7972.205025	2022C0161 - I75 Crossing at Oakland Mall Betterment	25,821.54	
Water	591.537.555.7972.205035	2022C0162 - I75 Crossing at Maple Betterment	350,000.00	
Water	591.537.555.7972.225015	2022C0091 - Minnesota - 14 Mile to Elliot	70,039.90	
Water	591.537.555.7978.010	2022C0093 - Miscellaneous Equipment (Ordered)	22,879.94	
Golf - Sanctuary Lake	583.768.7975.900	2022C0167 - Pump Station	154,967.49	
Golf - Sanctuary Lake	583.768.7978.010	2022C0098 - Fairway Verticutter	55,304.49	
Golf - Sanctuary Lake	583.768.7978.010	2022C0163 - Cozy Cab for Multi-Pro 5800-G	12,612.60	
Motor Pool - Fleet	661.549.565.7975.900	2022C0101 - City Hall Fuel Island Renovation	153,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0110 - Fire 4x4 Vehicles	46,885.00	
Motor Pool - Fleet	661.549.565.7981	2022C0111 - Fire Staff Pickup Truck	38,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0118 - 10-12 Yard Dump Truck w/ Plow/Salter (2)	460,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0119 - Sewer Jet & Catch Basin Cleaner	450,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0122 - Cargo Van (1)	39,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0123 - Cargo Van (2)	76,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0124 - Pickup Truck Reg Cab 2WD (3)	93,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0125 - Pickup Truck Reg Cab 2WD (3)	90,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0126 - Pickup Truck Ext Cab 2WD	36,000.00	
Motor Pool - Fleet	661.549.565.7981	2022C0128 - Pickup Truck Reg Cab w/ Plow	6,489.00	
Motor Pool - Fleet	661.549.565.7981	2022C0129 - Fleet Service Truck	43,497.00	
Motor Pool - Fleet	661.549.565.7981	2022C0132 - Equipment Trailer	42,000.00	
Business-Type Funds Total			2,990,181.46	
Grand Total			7,897,697.94	

Chair Abitheira called the Regular meeting of the Building Code Board of Appeals to order at 3:01 p.m. on May 4, 2022 in the Council Chamber of Troy City Hall.

1. ROLL CALL

Members Present

Gary Abitheira

Teresa Brooks

Matthew Dziurman

Sande Frisen

Members Absent

Mark F. Miller, City Manager

Support Staff Present

Paul Evans, Zoning and Compliance Specialist

Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF MINUTES – February 2, 2022

Mr. Frisen asked that the draft minutes reflect a correction to a typographical error on page 4, specifically to designate the maker and support of the motion for a variance request at 1432 Wattles.

Moved by: Brooks

Support by: Frisen

RESOLVED, To approve the minutes of the February 2, 2022, Regular meeting with the correction on page 4.

Yes: All present (4)

Absent: Miller

MOTION CARRIED

3. HEARING OF CASE

A. **VARIANCE REQUEST, VIKAS SHEORAN, 3040 ALBANY COURT** – This property is in the R1-E District. Per the City of Troy Zoning Ordinance and from the City of Troy Codes Chapter 83-Fences-2. Fence Construction in Residential Areas: item (A) it indicates that no fence shall be constructed to a height more than six (6) feet above the existing grade of the land. The petitioner is requesting a variance to install a 9-foot high, 41 feet long obscuring fence along the back property lot line starting at the north corner towards the south lot corner. *CHAPTER 83*

Mr. Evans briefly reviewed the variance request. He noted the request was presented to the Board at their November 3, 2021 meeting, at which time the Board postponed the item to allow the applicant to file a complaint with the Oakland County

Health Department with an expectation that the Health Department might be able to resolve the issue.

Mr. Sheoran referenced the Health Department report on an inspection conducted on January 20, 2022 at the Golden Gate Plaza retail center. The Health Department report indicated the dumpsters were not full, the dumpster lids were closed and there was no garbage around the dumpsters. Mr. Sheoran said the Health Department report is inaccurate as evidenced by the photographs submitted to the City of the dumpsters overflowing with garbage and trash. He indicated the photographs were taken from January through April of this year. Mr. Sheoran addressed the distance from his backyard deck to the dumpsters and said the smell of garbage is unbearable. Mr. Sheoran said the issue has been going on for over six years and the concern has been addressed with the City for the same length of time. Mr. Sheoran said his backyard deck has been unusable for any gatherings for the last six or seven years.

There was discussion on:

- Information and pictures submitted with request.
- Difference in grade elevations between applicant's home and retail center.
- Distance from applicant's home/deck to masonry wall.
- City Code as relates to fences in non-residential districts; *"Such walls shall not be less than six (6') feet in height and may, depending upon land use, be required to be eight (8') feet in height."*
- Zoning Ordinance, Article 13, Site Design Standards, as relates to required screening for retail/entertainment uses.
- Six-foot high masonry wall as relates to height of dumpster enclosures.
- Alternative to provide landscaping, vegetation, arborvitaes, mature trees to obscure visual of dumpsters.
- Acknowledgement/empathy toward applicant's concern and active pursuit of resolution.
- Variance requests previously considered by the Board for fences higher than 6-feet tall. Board actions determined on case-by-case basis.
- Material and color of fence; wood, ornamental, white in color.
- Location, extent of fence along property lot line and in relation to existing masonry wall.
- Concerns expressed by Board members that fence will not mitigate smell and resolve matter.
- No communications or comments received from neighboring properties.

Chair Abitheira asked the applicant if he would like to postpone the request until a full Board is present.

After stepping away from the podium to discuss option to request a postponement, Mr. Sheoran approached the podium and asked the Board to go forward with a vote at this time for installation of an eight (8) feet high fence.

Chair Abitheira opened the Public Hearing. Acknowledging there was no one present who wished to speak, Chair Abitheira closed the Public Hearing.

Moved by: Abitheira
Support by: Frisen

RESOLVED, That a fence at 3040 Albany Court be **granted** at eight (8) feet tall from the existing asphalt on the commercial building, for the following reasons:

1. The variance would not be contrary to the public interest or general purpose.
2. The variance does not adversely affect properties in the immediate vicinity of the proposed fence.
3. The petitioner has a hardship or practical difficulty resulting from the unusual characteristics of the property that precludes reasonable use of the property.

Discussion on the motion on the floor.

There was discussion on the procedure to follow should there be a tie vote.

Vote on the motion on the floor.

Yes: Abitheira, Frisen
No: Brooks, Dziurman
Absent: Miller

MOTION FAILED

4. COMMUNICATIONS – None

None.

5. PUBLIC COMMENT

There was no one present who wished to speak.

6. MISCELLANEOUS BUSINESS

There was discussion on changing meeting dates for the months of July and August.

Moved by: Dziurman
Support by: Frisen

RESOLVED, That the Building Code Board of Appeals reschedule the meeting date currently set for July 6, 2022 to be changed to July 13, 2022 at 3:00 p.m. and reschedule the meeting date currently set for August 3, 2022 be changed to August 10, 2022 at 3:00 p.m.

Yes: All present (4)
Absent: Miller

MOTION CARRIED

7. ADJOURNMENT

The Regular meeting of the Building Code Board of Appeals adjourned at 3:53 p.m.

Respectfully submitted,



Gary Abitheira, Chair



Kathy L. Czarnecki, Recording Secretary

Chair Lambert called the Regular meeting of the Troy City Planning Commission to order at 7:00 p.m. on July 26, 2022, in the Council Chamber of the Troy City Hall. Chair Lambert presented opening remarks relative to the role of the Planning Commission and procedure of tonight's meeting.

1. ROLL CALL

Present:

Toby Buechner
Carlton M. Faison
Michael W. Hutson
Tom Krent
David Lambert
Lakshmi Malalahalli
Sadek Rahman
John J. Tagle

Absent:

Marianna Perakis

Also Present:

R. Brent Savidant, Community Development Director
Ben Carlisle, Carlisle Wortman Associates
Julie Quinlan Dufrane, Assistant City Attorney
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Resolution # PC-2022-07-040

Moved by: Krent
Support by: Hutson

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8)
Absent: Perakis

MOTION CARRIED

3. APPROVAL OF MINUTES – June 28, 2022

Resolution # PC-2022-07-041

Moved by: Faison
Support by: Tagle

RESOLVED, To approve the minutes of the June 28, 2022 Regular meeting as submitted.

Yes: Buechner, Faison, Hutson, Krent, Lambert, Malalahalli, Tagle
Abstain: Rahman
Absent: Perakis

MOTION CARRIED

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

CONDITIONAL REZONING

5. PUBLIC HEARING - CONDITIONAL REZONING (CR JPLN2022-001) – Proposed Homestead Condominiums, East side of Livernois, North of Big Beaver (PIN 88-20-22-301-007, -008, -009), Section 22, From R-1E (One Family Residential District) to RT (One Family Attached Residential District)

Mr. Carlisle reviewed background information on the Conditional Rezoning application for Homestead Condominiums. He addressed the proposed development as relates to existing natural features, floodplain, wetlands, tree cover and the Lane Drain. Mr. Carlisle stated the development would be constructed outside of the wetlands and floodplain.

Mr. Carlisle identified amenities offered by the applicant. He asked the applicant to address guest parking and the community park and trail connection to the existing regional trailways, specifically if the trail would be open to the public, maintenance responsibility and if access easements would be required.

Mr. Carlisle said review of traffic by the City's engineering consultant, OHM, indicated traffic generated by the proposed development would be minimal, adding fewer than 20 vehicle trips during the peak hour. Mr. Carlisle addressed renderings, building materials, elevations and housing types proposed by the applicant.

Mr. Carlisle asked Planning Commission members to take into consideration public comments expressed at the Public Hearing this evening and to consider if the plan meets Conditional Rezoning Standards and Site Plan Design Standards.

Discussion among administration and Planning Commission:

- Building height; measurement, height of typical two-story house.
- Community park trail connection to regional trailways; maintenance, access.
- Landscaping; removal of trees, re-forestation.
- Estimation of 8 to 12 homes could be built on site as currently zoned.
- Contractual obligation of developer to build according to site plan.

Project Architect Jim Eppink introduced the project team seated in the audience and announced a new company branch as *Tableau* of Mondrian Properties.

Mr. Eppink narrated a PowerPoint presentation of the proposed development. Mr. Eppink said the team feels the proposed plan is a transitional use to existing surrounding properties. He compared existing R-1E zoning to the proposed RT zoning as relates to lot size and density. Mr. Eppink addressed the building area of the site, preservation of natural resources, stormwater management and amenities offered. Mr. Eppink said the homeowners' association would maintain the community park and trail in perpetuity and the regional railway system would continue to maintain theirs. He said the trail would be for public use and appropriate signage would be placed to designate the proposed development as private property. He indicated the project team would work with the City to extend the railway system.

Mr. Eppink identified the housing types, architecture and building materials. He indicated only 9 of the 30 homes proposed are on the second floor. Mr. Eppink said the applicant's intent is to lease the independent homes and to market the development as a 50+ community but with no age-restricted covenants. He expressed confidence that there is sufficient parking for both residents and guests.

There was discussion, some comments related to:

- Trailways; commitment to connect and expand trail network, maintenance, potential partnership among collective entities.
- Material and landscaping of trail.
 - Crushed gravel/cinder.
 - Natural feel to landscaping, prairie seed mix, flowers to attract butterflies.
- Stormwater management.
- Building mid-roof height.
 - Ranch - 24 feet.
 - Single living - 24.5 feet; second story living - 25.5 feet.
- Re-forestation plan, landscaping, replacement of trees, species and height.
- Manicured lawns versus natural lawns.
- Neighborhood meeting invitation, attendance.
- Parking options; garage, driveway, street.
- Buffer to neighboring properties.

Ms. Dufrane advised the Board that amenities must be offered by the applicant in a Conditional Rezoning application.

Mr. Savidant announced at last count 30 email messages were received by the Planning Commission on the proposed development. He said the collective messages were emailed to Board members and hard copies of the messages were provided to members prior to the beginning of the meeting.

PUBLIC HEARING OPENED

- James Horne, 3151 Helena; addressed wildlife, flooding, swampy environment.
- Tom Avery, 3349 Talbot; encouraged connection of trail, addressed existing erosion of property, wetland, flooding.
- John Phillips, 3302 Frankton; addressed access for second floor residents, reduction in number of buildings, existing environment and wildlife, liability and perceived disorderly conduct on trail, buffer of residential, flooding.
- Odeta Fecani, 3312 Louis; voiced opposition; addressed concerns with decrease in home value, flooding, environmental impact, downside to lease homes, impact on elementary school enrollment.

PUBLIC HEARING CLOSED

Mr. Savidant addressed the engineering stormwater design process to not negatively impact abutting properties in terms of drainage. He said the design would not exacerbate any situation but could improve the situation. Mr. Savidant addressed the wildlife environment and preservation of trees and new trees to be planted.

Ms. Dufrane said there are ways to address any disorderly conduct should there be such along the trailways. She clarified the proposed development is a private development with a private access road.

Mr. Buechner said his home is located along a major railway system and he has not experienced any disorderly conduct concerns for the past 25 years.

Mr. Eppink said economics substantiate the request for six buildings in lieu of four. He shared the total count of 90 available parking spaces is a fair and conservative estimation.

Resolution # PC-2022-07-042

Moved by: Tagle
Support by: Krent

RESOLVED, That the Planning Commission hereby recommends to the City Council that the R-1E to RT Conditional Rezoning request, as per Section 16.04 of the City of Troy Zoning Ordinance, located on the east side of Livernois, north of Big Beaver, within Section 22, being approximately 9.5 acres in size, be **GRANTED**, for the following reasons:

1. The request complies with the Master Plan.
2. The rezoning would permit greater flexibility in use and development of the property.
3. The conditions offered by the applicant reasonably protect the adjacent properties.
4. The rezoning would be compatible with surrounding zoning and land use.
5. The site can be adequately served with municipal water and sewer.

BE IT FURTHER RESOLVED, That the Planning Commission recommends the following site plan design considerations:

1. Provide Conditional Rezoning Agreement prior to City Council consideration.

Discussion on the motion on the floor.

Comments related to the connection of the trail to the regional railways and amenities offered in the Conditional Rezoning Agreement.

Chair Lambert expressed concerns that the plan does not explicitly address adequate protection and screening of adjacent properties, especially for residents on Louis and Troy.

Vote on the motion on the floor.

Yes: Buechner, Faison, Hutson, Krent, Malalahalli, Rahman, Tagle
No: Lambert
Absent: Perakis

MOTION CARRIED

Chair Lambert said his no vote is based on providing adequate screening of adjacent properties.

OTHER ITEMS

6. **POTENTIAL PLANNED UNIT DEVELOPMENT (PUD) APPLICATION** – Concept Plan Discussion, East of Livernois, North of Square Lake (PIN 88-20-03-301-088, 88-20-03-301-025, -024, -023), Section 35, Currently Zoned NN (Neighborhood Node “Q”) and R-1B (One Family Residential) Districts

Mr. Carlisle presented a brief background of the Planned Unit Development application. He addressed the mixed zoning and the 14-unit attached townhome development that was granted approval in 2018. Mr. Carlisle said the applicant is seeking to amend the previously approved plan to incorporate four additional parcels into an overall development of the site. Mr. Carlisle said the concept plan is only for discussion and no action would be taken this evening. He said it is too early in the process to determine data with respect to Zoning Ordinance requirements.

Mr. Carlisle read revised language recently drafted by the Master Plan Neighborhood Node Steering Committee for Neighborhood Node “Q” that relates to primary uses and character of the neighborhood node.

Applicant Gary Abitheira addressed his vision of incorporating the additional parcels with the townhome development and shared his thoughts on various placements of the PUD housing types to blend with the townhomes.

There was discussion, some comments related to:

- Previously approved development; housing types, timing and validity of approval, currently in engineering process.
- Existing homes; historical in nature, not listed in Historic Preservation Chapter.
- Neighborhood Node "Q" toured by Planning Commission and City Council.
- Public benefit; preservation of two existing homes, housing types offered.
- Intent of PUD development; provide flexibility from Zoning Ordinance regulations to allow a more creative and negotiable product.
- Board members expressed opposition to 3-story tall buildings.
- Applicant encouraged to:
 - Create more green space.
 - Retain "old Troy" feel of neighborhood.
 - Create a community feel, a village.
 - Create a different and unique development.
 - Let element of historical homes shine on their own.

Mr. Carlisle and Mr. Savidant briefly exited the meeting from 9:32 p.m. to 9:35 p.m. during above discussion.

7. PUBLIC COMMENT – For Items on the Agenda

There was no one present who wished to speak.

8. PLANNING COMMISSION COMMENT

There were no Planning Commission comments.

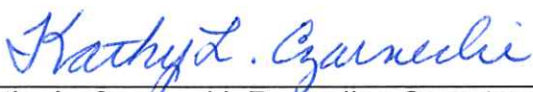
9. ADJOURN

The Regular meeting of the Planning Commission adjourned at 9:41 p.m.

Respectfully submitted,



David Lambert, Chair



Kathy L. Czarnecki, Recording Secretary



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL REPORT

Date: August 01, 2022

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager

Subject: Capital Project Update – Fiscal Year 2023

Through the budget process, City Council approves capital projects and then is presented with the contracts to fulfill the budgeted projects using a competitive bid process. Some capital projects are subdivided using the Facilities and Grounds Staff to manage the project in phases. The individual phases often do not meet the purchasing financial threshold to have City Council resolve on the expenditure. Therefore, this report is intended to inform City Council of the progress on these capital projects.

Capital Project 2023C0043 Park – Donald J. Flynn Park Restroom Renovation

Total Project cost \$85,000

The Flynn Renovation Project will renovate and update the park restroom facility. These deficiencies were identified in the Facilities Condition Assessment. The Facilities and Grounds Division will act as the General Contractor on this project.

- Painting
- Plumbing Fixture Upgrades
- CMU Block Repairs
- Wood siding repairs
- Water Heater
- Door Replacement
- Site Work
- Interior Storage
- Lighting
- Drinking Fountain Upgrade

This Project is projected to be completed by June 30, 2023.

Capital Project 2022C0065 Park – Brinston Park Restroom Renovation

Total Project cost \$33,900



500 West Big Beaver
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CITY COUNCIL REPORT

The Brinston Renovation Project will renovate and update the park restroom facility. These deficiencies were identified in the Facilities Condition Assessment. The Facilities and Grounds Division will act as the General Contractor on this project. To date the following work has taken place:

- Painting
- Plumbing Fixture Upgrades
- CMU Block Repairs

Forthcoming work to be completed:

- Door Replacement
- Site Work
- Interior Storage
- Lighting
- Drinking Fountain Upgrade
- Furnace

This Project is projected to be completed by June 30, 2023.

Capital Project 2022C0066 Park – Raintree Park Restroom Renovation

Total Project cost \$22,000

The Raintree Renovation Project will renovate and update the park restroom facility. These deficiencies were identified in the Facilities Condition Assessment. The Facilities and Grounds Division will act as the General Contractor on this project. To date the following work has taken place:

- Electrical Upgrades
- Drinking Fountain Upgrade
- Plumbing Fixture Upgrades
- Roll Up Door Replacement.

Forthcoming work to be completed:

- Door Replacement
- Painting
- Site Work
- CMU Block Repairs
- Interior Storage
- Lighting
- Furnace

This Project is projected to be completed by June 30, 2023.



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CITY COUNCIL REPORT

Capital Project 2022C0143 Park – Boulan Park Restroom Renovation

Total Project cost \$33,000

The Boulan Park Restroom Renovation Project is a carryover from FY2020 due to COVID-19. The project will renovate and update the park restroom facility. These deficiencies were identified in the Facilities Condition Assessment. The Facilities and Grounds Division will act as the General Contractor on this project. To date the following work has taken place:

- Exterior Door Replacement
- Interior Painting
- Drinking Fountain Upgrade
- Plumbing Fixture Upgrades

Forthcoming work to be completed:

- Rollup Door Replacement
- Site Work
- CMU Block Repairs
- Interior Storage
- Lighting
- Furnace

This Project is projected to be completed by June 30, 2023.

Capital Project 2022C0144 Park – Jaycee Park Restroom Renovation

Total Project cost \$13,000

The Jaycee Park Restroom Renovation Project is a carryover from FY2020 due to COVID-19. The project will renovate and update the park restroom facility. These deficiencies were identified in the Facilities Condition Assessment. The Facilities and Grounds Division will act as the General Contractor on this project. To date the following work has taken place:

- Exterior Door Replacement
- Interior Painting
- Drinking Fountain Upgrade
- Plumbing Fixture Upgrades
- Electrical Upgrades
- Painting
- Roll-Up Door Replacement

Forthcoming work to be completed:



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CITY COUNCIL REPORT

- Site Work
- CMU Block Repairs
- Interior Storage
- Lighting
- Furnace

This Project is projected to be completed by June 30, 2023.

Capital Project 2022C0145 Park – Firefighters Park Restroom Renovation

Total Project cost \$36,400

The Firefighters Restroom Renovation Project is a carryover from FY2020 due to COVID-19. The project will renovate and update the park restroom facility. These deficiencies were identified in the Facilities Condition Assessment. The Facilities and Grounds Division will act as the General Contractor on this project. To date the following work has taken place:

- Rollup Door Replacement
- Interior Painting
- Plumbing Fixture Upgrade
- Drinking Fountain Upgrade
- Electrical Upgrades

Forthcoming work to be completed:

- Door Replacement
- Site Work
- CMU Block Repairs
- Interior Storage
- Lighting
- Furnace

This Project is projected to be completed by June 30, 2023.



500 West Big Beaver
Troy, MI 48084
troymi.gov

O-02b

CITY COUNCIL AGENDA ITEM

Date: August 8, 2022

To: Mark F. Miller, City Manager
Robert J. Bruner, Assistant City Manager

From: R. Brent Savidant, Community Development Director

Subject: MASTER PLAN UPDATE

The following is a brief summary of the Master Plan amendment process to date. Also included is an update on the 2020 US Census demographic data release and next steps.

COMPLETED TASKS

- May 27, 2021: Master Plan Survey Opened
- June 18, 2021: Master Plan Survey Closed
- June 22, 2021: Preliminary Master Plan Survey results shared with Planning Commission
- July 24, 2021: Joint Planning Commission & City Council Master Plan/Zoning Training
- November 4, 2021: Planning Commission Walking Tours of Nodes M & Q
- November 6, 2021: Planning Commission Walking Tours of Nodes R & I
- November 10, 2021: Planning Commission Walking Tours of Nodes L & F
- March 12, 2022: City Council Neighborhood Node visits
- April 4, 2022: First Planning Commission Subcommittee meeting
- April 13, 2022: Second Planning Commission Subcommittee meeting
- May 25, 2022: Third Planning Commission Subcommittee meeting
- June 28, 2022: Presentation of Subcommittee recommendations to PC



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CITY COUNCIL AGENDA ITEM

DEMOGRAPHIC DATA AND NEXT STEPS

Demographic data from the 2020 Census will not be available until May, 2023. We do not want to halt our amendment efforts to await the release of demographic data. Instead, we will move forward with putting together a draft of the amended Master Plan for consideration by the Planning Commission and City Council. After the 2020 Census demographic data is released in 2023, we can add a Community Profile as an addendum to the updated Master Plan (see attached memo).

A schedule will be provided once a draft Master Plan is complete.

Attachment:

1. Memo from Carlisle/Wortman Assoc., Inc, dated August 5, 2022.

Beth L Tashnick

Subject: FW: WDIV spot

From: Robin Beltramini
Sent: Saturday, July 23, 2022 8:47 PM
To: Clerks <Clerk@troymi.gov>
Subject: WDIV spot

Aileen and staff,

Great job with Saturday's drive through event and the television cameras and staff. You all came off as the caring professionals you are!

Thank you for working so hard and representing our community so positively!!

Sincerely,
Robin Beltramini

Beth L Tashnick

Subject: FW: 3949 Timbercrest Drive, Troy

From: Bray-Cotton, Michelle

Sent: Wednesday, July 20, 2022 5:08 PM

To: Michael P Dooley ; Daniel J Harris

Cc: Daniel J Harris

Subject: Re: 3949 Timbercrest Drive, Troy

Dear Mike & Dan,

A quick note to say a huge thank you for all your help and time in arranging ATT to finally come and repair our lawn and driveway.

Without your constant monitoring and chasing them up on the many broken promises and delays with them to carrying out the repairs on our lawn and driveway that they had dug up almost 10 months ago.

We'll always been forever grateful to you both in getting them to actually complete the work.

At one point they actually denied it was ATT that have ripped up our lawn and driveway!!!! What? Unbelievable and very unprofessional on ATT's part.

To this day, without your help we really feel that they would've continued to give us the run around in getting them to fix everything!

We really think that the City of Troy is lucky to have you!

Thank you once again.

Kind regards

Michelle & Anthony Bray-Cotton

Scott Carruthers
Street & Drains Operations Manager
Public Works
4693 Rochester Road
Troy, MI 48085

Hi Scott,

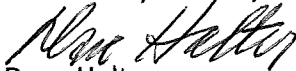
Just wanted you to know how much I appreciate the nice job your team did in installing the excess water drain off the storm drain at the back of my lot on Basswood. It got a good test last night with a heavy rain in the Crescent Parc subdivision. I showed you the video of the run-off. The run-off actually lasted for well over 25 minutes.

I checked across the street at my neighbor's house and saw that the system worked well – no up-flow of water and the regrading of top soil in place. The storm drains on Basswood in front of my house also functioned well – no reverse flow of water.

Overall, I would say that the "solution" designed by Scott Finlay worked well and passed its first test.

You mentioned that you would send a staff member out to check out the eroded concrete bags and the overall status of the finished project. THANKS

Thanks to you and your team.


Dave Halter



CC: Antonio Cicchetti, Engineering
Scott Finlay, Engineering
Mayor, Ethan Baker
Bob Dennis, Home Owners Association

TO:
CITY MANAGER

CITY OF TROY, OAKLAND COUNTY
500 W. BIG BEAVER ROAD
TROY, MI 48084

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION NOTICE OF
HEARING
FOR THE CUSTOMERS OF
DTE GAS COMPANY
CASE NO. U-20817**

- DTE Gas Company requests Michigan Public Service Commission's approval for reconciliation of its gas cost recovery plan (Case No. U-20816) for the 12-month period April 2021-March 2022.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, MI 48226, (800) 477-4747, for a free copy of its application. Any person may review the documents at the offices of DTE Gas Company or on the Commission's website at: michigan.gov/mpscdockets.
- A pre-hearing will be held:

DATE/TIME: Thursday, August 11, 2022 at 9:00 AM

BEFORE: Administrative Law Judge Katherine Talbot

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Gas Company's (DTE Gas) June 28, 2022 application requesting the Commission to approve: 1) DTE Gas's Gas Cost Recovery (GCR) revenues of \$439.4 million inclusive of Reservation Charge revenues, its Net Recoverable Costs of \$489.3 million inclusive of approximately \$5.4 million under-recovery related to 2020-2021 GCR and expenses, combined with \$758 of interest from 2021-2022 GCR, to result in a net under-recovery of \$49.9 million for GCR customers' for the twelve-month period ending March 31, 2022; 2) DTE Gas's Gas Customer Choice (GCC) customers Reservation Charge revenues of \$5.2 million, GCC customers' \$5.5 million in reservation expense, the roll-in of approximately \$2.0 million related to the GCC customers' 2020-2021 reconciliation, plus \$0.1 million of interest expense combine to result in a net GCC customer over-recovery of \$1.8 million for the twelve-month period ending March 31, 2022; 3) that the calculated amount of DTE Gas's under-recoveries, of approximately \$5.4 million for GCR customers and an over-

recoveries, together with interest, is correct, and that the disposition of that amount is consistent with the intent and in accordance with the guidelines established by the Commission; and 4) grant DTE Gas such other relief as deemed necessary.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 4, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Gas Company's attorney, Carlton D. Watson, One Energy Plaza, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20817**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.