



# TROY CITY COUNCIL

## REGULAR MEETING AGENDA

**FEBRUARY 13, 2023**

CONVENING AT 7:30 P.M.

**Submitted By  
The City Manager**

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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500 West Big Beaver  
Troy, MI 48084  
troymi.gov

The Honorable Mayor and City Council Members

City of Troy  
500 West Big Beaver  
Troy, MI 48084

Dear Mayor and City Council Members:

In this packet, you will find the agenda for the City Council meeting. To help facilitate an informed discussion, the packet provides you with agenda items and additional details. The packet also contains recommended courses of action for your consideration and seeks to aid you in adopting sound policy decisions for the City of Troy.

This comprehensive agenda has been put together through the collaborative efforts of management and staff members. We have made all attempts to obtain accurate supporting information. It is the result of many meetings and much deliberation, and I would like to thank the staff for their efforts.

If you need any further information, staff is always available to provide more information and answer questions that may arise. You can contact me at [CityManager@troymi.gov](mailto:CityManager@troymi.gov) or 248.524.3330 with questions.

Respectfully,

Mark F. Miller,  
City Manager



## Chapter 14A – Elected and Appointed Persons' Ethics Ordinance Section 14.3 Annual Training and Acknowledgement

We, the undersigned Members of Troy City Council, have reviewed *Chapter 14A – Elected and Appointed Persons' Ethics Ordinance*, understand its contents, and agree to be bound by its provisions.

Signed this 14<sup>th</sup> day of November, 2022.

A handwritten signature in blue ink, appearing to read "Ethan Baker", written over a horizontal line.

Mayor Ethan Baker

A handwritten signature in black ink, appearing to read "Edna Abraham", written over a horizontal line.

Council Member Edna Abraham

A handwritten signature in black ink, appearing to read "Rebecca Chamberlain-Creanga", written over a horizontal line.

Mayor Pro Tem Rebecca Chamberlain-Creanga

A handwritten signature in black ink, appearing to read "David Hamilton", written over a horizontal line.

Council Member David Hamilton

A handwritten signature in black ink, appearing to read "Theresa Brooks", written over a horizontal line.

Council Member Theresa Brooks

A handwritten signature in blue ink, appearing to read "Ann Erickson Gault", written over a horizontal line.

Council Member Ann Erickson Gault

A handwritten signature in black ink, appearing to read "Ellen Hodorek", written over a horizontal line.

Council Member Ellen Hodorek



# CITY COUNCIL AGENDA

February 13, 2023 – 7:30 PM

City Council Chambers

500 W. Big Beaver Rd.

Troy, MI 48084

(248) 524-3316

View the Meeting Live at: [www.troymi.gov/webcast](http://www.troymi.gov/webcast)

or on Local Access Cable Channels

(WOW – Ch 10, Comcast – Ch 17, AT&T – Ch 99)

**INVOCATION: Pastor Robert Cholette from Troy Assembly of God** **1**

**PLEDGE OF ALLEGIANCE:** **1**

**A. CALL TO ORDER:** **1**

**B. ROLL CALL:** **1**

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:** **1**

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D-1 No Carryover Items **1**

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E-1 No Public Hearings **1**

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**INVOCATION: Pastor Robert Cholette from Troy Assembly of God**

**PLEDGE OF ALLEGIANCE:**

**A. CALL TO ORDER:**

**B. ROLL CALL:**

- a) Mayor Ethan Baker  
Edna Abraham  
Theresa Brooks  
Rebecca A. Chamberlain-Creanga  
Ann Erickson Gault  
David Hamilton  
Ellen Hodorek

Excuse Absent Council Members:

Suggested Resolution

Resolution #2023-02-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Regular City Council of February 13, 2023, due to \_\_\_\_\_.

Yes:

No:

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:**

- C-1** Troy Youth Assistance Annual Report *(Presented by: Karl Schmidt, Troy Youth Assistance Advisor, and Shari Pawlus, Troy Youth Assistance Co-Chair)*

**D. CARRYOVER ITEMS:**

- D-1** No Carryover Items

**E. PUBLIC HEARINGS:**

- E-1** No Public Hearings

**F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**In accordance with the Rules of Procedure for the City Council:**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. **NOTE TO THE PUBLIC:**

*City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners of items that are included in the pre-printed agenda booklet shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to three (3) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, does not have the right to engage in discussion or debate with City Council during the Public Comment portions of the meeting.
- All members of the public who wish to address the Council at a meeting shall be allowed to speak only if they have signed up to speak within thirty minutes before or within fifteen minutes after the meeting's start time. Signing up to speak requires each speaker provide his or her name. If the speaker is addressing an item(s) that appears on the pre-printed agenda, then the speaker shall also identify each such agenda item number(s) to be addressed.
- City Council may waive the requirements of this section by a consensus of the City Council.
- Agenda items that are related to topics where there is significant public input anticipated should initiate the scheduling of a special meeting for that specific purpose.

Prior to Public Comment, the Mayor may provide a verbal notification of the rules of decorum for City Council meetings or refer to the pre-printed agenda booklet, which will include the following language, as approved by City Council:

Please direct your comments to the City Council as a whole rather than to any individual. Please do not use expletives or make derogatory or disparaging comments about any individual or group. If you do, there may be immediate consequences, including being muted and having your comments omitted from any re-broadcast of the meeting. Please abide by these rules in order to minimize the possibility of disrupting the meeting.

## **G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

## **H. POSTPONED ITEMS:**

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### **H-1 No Postponed Items**

## **I. REGULAR BUSINESS:**

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### **I-1 Board and Committee Appointments: a) Mayoral Appointments – Board of Review; b) City Council Appointments – Liquor Advisory Committee**

#### **a) Mayoral Appointments:**

Suggested Resolution  
Resolution #2023-02-

Moved by  
Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Board of Review**  
Appointed by Mayor  
3 Regular Members  
3 Year Term

**Nominations to the Board of Review:**

**Unexpired Term Expiring:**  
**1/31/2024**

**Karen Greenwood**

Term currently held by: Frank Strahl resigned 12/13/2022

Yes:  
No:

**b) City Council Appointments:**

Suggested Resolution  
Resolution #2023-02-  
Moved by  
Seconded by

RESOLVED, That Troy City Council hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Liquor Advisory Committee**  
Appointed by Council  
7 Regular Members  
3 Year Term

**Nominations to the Liquor Advisory Committee:**

**Term Expires: 1/31/2026**

**David Gorcyca**

Term currently held by: David Gorcyca

**Term Expires: 1/31/2026**

**Kelly Jones**

Term currently held by: Kelly Jones

Yes:  
No:

**I-2 Board and Committee Nominations: a) Mayoral Nominations – Downtown Development Authority, Local Development Finance Authority; b) City Council Nominations – Animal Control Appeal Board, Charter Revision Committee, Election Commission, Traffic Committee**

**a) Mayoral Nominations:**

Suggested Resolution

Resolution #2023-02-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Downtown Development Authority**

Appointed by Mayor

13 Regular Members

4 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Baker	Ethan		11/13/2023	At Large	City Council exp. 11/13/23
Blair	Timothy	6/17/2017	9/30/2023	In District	
Garmo	Kathleen	6/17/2024	9/30/2026	In District	Resident Member
Keisling	Laurence	9/11/2022	9/30/2024	At Large	
Kiriluk	Alan	9/29/2022	9/30/2024	In District	
Knollenberg	Martin	6/28/2021	9/30/2023	In District	
Koza	Kenny	9/18/2019	9/30/2025	In District	
Kuppa	Padma		9/30/2026	At Large	
MacLeish	Daniel	6/28/2023	9/30/2025	In District	
Reschke	Ernest	7/5/2024	9/30/2026	At Large	
Stone	David	3/11/2023	9/30/2023	In District	
Tomcsik-Husak	Tara	9/22/2022	3/30/2024	In District	
Vacancy			9/30/2024	In District	Cheryl Bush resigned 9/22/21

**Nominations to the Downtown Development Authority:**

**Unexpired Term Expiring:**  
**9/30/2024**

Term currently held by: Vacancy-Cheryl Bush resigned 9/22/21

**Term Expiring: 9/30/2026****In District** (Resident Member)

Term currently held by: Kathleen Garmo resigned 1/12/2023

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1	Notes 2
Battle	Timothy	10/28/2024	At Large	
Beyer	Joseph	12/13/2024	In District	
Dicker	Susanne Forbes	1/3/2025	At Large	Historic Dist. Comm exp 3/1/2023
Forster	Jeffrey	12/15/2024	At Large	Personnel Bd exp 4/30/24
Goetz	John	3/4/2023	At Large	
Kornacki	Rosemary	12/6/2024	At Large	Brownfield Redev Auth exp 4/30/23
Sekhri	Suneel	11/5/2023	At Large	
Thattai	Govindrajan	5/20/2024	At Large	Parks & Rec Bd exp 9/30/22
von Oeyen	Schuyler	7/20/2024	At Large	

**Local Development Finance Authority (LDFA)**

Appointed by Mayor  
5 Regular Members  
Staggered 4 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Bachert	Sandra	11/18/2023	6/30/2023	Resident Member	
Baker	Ethan		11/13/2023	Alternate; City Council	City Council exp. 11/13/23; DDA; GTAC, LDFA
Hodorek	Ellen		City Council Term	Alternate; City Council	City Council exp 11/10/2025
Rosenblum	Anthony	11/10/2024	6/30/2026	Resident Member	
Schmitz	Jim	9/14/2024	6/30/2024	Resident Member	
Starks	Louis			Oakland County Designee	
Vacancy			6/30/2024	Resident Member	John Sharp resigned 11/1/19; Term exp 6/30/20

Vacancy			6/30/2023	Resident Member	Nickolas Vitale resigned 7/17/21
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**Nominations to the Local Development Finance Authority (LDFA):****Unexpired Term Expiring: 6/30/2023****Resident Member**

Term currently held by: Vacant – N. Vitale resigned 7/17/21

**Term Expires: 6/30/2024****Resident Member**

Term currently held by: Vacant – J. Sharp resigned 11/1/19

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Battle	Timothy	10/28/2024	
Christiansen	Dale	11/22/2024	
Mudaliar	Vinodh Kumar	3/2/2024	
Vassallo	Joseph	3/4/2023	Brownfield Redev Auth exp 4/30/24

Yes:

No:

**b) City Council Nominations:****Suggested Resolution**

Resolution #2023-02-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Animal Control Appeal Board**

Appointed by Council

5 Regular Members

3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1	Notes 2
Dombrowski	Douglas	10/11/2022	9/30/2023		
Petrulis	Al	7/19/2023	9/30/2024		Traffic Comm. exp 1/31/23; Historic Dist. Comm. exp 3/1/23

Saeger	Jayne	9/22/2022	9/30/2023		
Vacancy			9/30/2024	Patrick Floch resigned 12/29/2022	
Vacancy			9/30/2025	Patrick Carolan-NO Reappointment	

**Nominations to the Animal Control Appeal Board:****Unexpired Term Expiring:  
9/30/2024**

Term currently held by: Vacancy - Patrick Floch resigned  
12/29/2022

**Term Expires: 9/30/2025**

Term currently held by: Vacancy - Patrick Carolan (NO  
Reappointment)

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Nehar	1/18/2025	

**Charter Revision Committee**

Appointed by Council  
7 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Bartnik	Mark	4/6/2023	4/30/2024	
Beltramini	Robin	3/1/2024	4/30/2025	
Buechner	Toby	3/22/2023	4/30/2024	
Howrylak	Frank	4/28/2022	4/30/2023	
Vacancy			4/30/2024	Sue Matthews resigned 1/3/2023
Vacancy			4/30/2025	Tyler Fox resigned 1/5/2023
Wilsher	Cynthia	4/28/2022	4/30/2023	Traffic Comm. exp 1/31/2021

**Nominations to the Charter Revision Committee:****Term Expires: 4/30/2025**

Term currently held by: Vacancy – Tyler Fox resigned 1/5/2023

**Term Expires: 4/30/2024**

Term currently held by: Vacancy – Susan Simonte Matthews  
resigned 1/3/2023

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Comiskey	Ann	12/22/2024	

**Election Commission**

Appointed by Council  
2 Regular Members and 1 Charter Member  
1 Year Term

**Current Members:**

Last Name	First Name	App Resume Expire	Notes 1	Notes 1
Dickson	Aileen	City Charter		
Sadlier	Stephen	1/31/2023	Democrat	Requests Reappointment
Watts	Ray	1/31/2023	Republican	Requests Reappointment

**Nominations to the Election Commission:****Term Expires: 1/31/2024****Democrat**

Term currently held by: Stephen Sadlier

**Term Expires: 1/31/2024****Republican**

Term currently held by: Ray Watts  
(Republican Party Recommendation)

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Dahmer	Theresa	5/23/2024	Affidavit on file.
Gunn	Mark	3/4/2023	No affidavit on file.
Voglesong	Cheryl	1/10/2024	Affidavit on file.

**Traffic Committee**

Appointed by Council  
7 Regular Members  
3 Year Term

**Current Members:**

Last Name	First Name	App Res Expire	Appointment Expire	Notes 1
Finlay	Scott		Ex-Officio Member	



Hullinger	Peter		Ex-Officio Member	
Kenkre	Shama	8/23/2024	1/31/2025	
Kilmer	Richard	12/21/2024	1/31/2023	Requests Reappointment
Koralewski	Tyler	11/12/2023	7/31/2022	Student – Graduates 2022
Nastasi	Frank		Ex-Officio Member	
Nurak	Cindy	1/28/2024	1/31/2025	
Petrulis	Al	12/16/2021	1/31/2023	
Swaminathan	Abi	3/6/2022	1/31/2024	
Wilsher	Cynthia	2/4/2023	1/31/2024	
Ziegenfelder	Peter	12/14/2024	1/31/2023	Requests Reappointment

**Nominations to the Traffic Committee:****Term Expires: 7/31/2023****Student**

Term currently held by: Tyler Koralewski

**Term Expires: 1/31/2026**

Term currently held by: Richard Kilmer

**Term Expires: 1/31/2026**

Term currently held by: Al Petrulis

**Term Expires: 1/31/2026**

Term currently held by: Peter Ziegenfelder

**Interested Applicants:**

Last Name	First Name	App Resume Expire	Notes 1
Abdullah	Nehar	2/3/2023	
Aggarwal	Deepti	6/10/2023	Student – Graduates 2023
Chanda	Hirak	12/30/2022	Hist. Dist. Comm. exp 5/15/2024
Christiansen	Dale	11/22/2024	
Eisenbacher	David	4/6/2024	
Gill	Jasper	1/10/2024	
MacDonell	Sharon	4/13/2023	
Rose	Justin	11/5/2023	

Yes:

No:

**I-3 No Closed Session Requested**

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**J. CONSENT AGENDA:**

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**J-1a Approval of “J” Items NOT Removed for Discussion**

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Suggested Resolution

Resolution #2023-02-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) \_\_\_\_\_, which shall be **CONSIDERED** after Consent Agenda (J) items, as printed.

Yes:

No:

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**J-1b Address of “J” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

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Suggested Resolution

Resolution #2023-02-

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – January 23, 2023

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions:**

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- a) **Standard Purchasing Resolution 4: OMNIA Partners Cooperative Purchasing Contract – Stage Nature Center Boardwalk Replacement Phase I and Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Stage Nature Center Boardwalk Replacement Additional Materials, Equipment and Installation**

Suggested Resolution

Resolution #2023-02-

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *Home Depot* for the purchase of materials for the Stage Nature Center Boardwalk Replacement Phase I for an estimated cost of \$29,244.96 per the OMNIA Partners Cooperative Purchasing Contract #16154 with a 10% contingency.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted Capital Funds for additional materials, equipment and installation as required to complete the in-house replacement by City Staff; not to exceed budgetary limitations.

b) **Standard Purchasing Resolution 4: State of Michigan MiDeal Cooperative Purchasing Contract – Four (4) Ton Falcon Asphalt Recycler Hot Box Trailer**

Suggested Resolution

Resolution #2023-02-

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **APPROVES** a contract to purchase one (1) 4-Ton Falcon Asphalt Recycler & Hot Box Trailer including various options from *Falcon Asphalt Repair Equipment, of Midland, MI* for an estimated total cost of \$22,979.43 which includes a \$5,000 trade-in allowance, at prices contained in the attached quote #OZ0112023-017 and as per the State of Michigan MiDeal Contract #071B7700092.

c) **Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2023 Michigan Municipal League Cap Con**

Suggested Resolution

Resolution #2023-02-

RESOLVED, That Troy City Council hereby **AUTHORIZES** City Council Member travel expenses for the Michigan Municipal League 2023 Cap Con, in accordance with accounting procedures of the City of Troy.

d) **Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications – Demolition of Buildings and Structures – 109 Lange**

Suggested Resolution

Resolution #2023-02-

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the demolition of all buildings and structures at 109 Lange to the low bidder meeting specifications, *The Adams Group Inc. of Rochester Hills, MI* for an estimated total cost of \$16,950 at prices contained in the bid tabulation opened January, 26, 2023; a copy of which shall be **ATTACHED** to the original Minutes of this meeting; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

e) **Standard Purchasing Resolution 1: Award to Low Bidder – Contract 23-02 – Beach Road Pavement Rehabilitation**

Suggested Resolution

Resolution #2023-02-

RESOLVED, That Troy City Council hereby **AWARDS** Contract No. 23-02, Beach Road Pavement Rehabilitation, to *Pro-Line Asphalt Paving Corp., 11797 29 Mile Road, Washington, MI 48095*, for their low bid of \$1,378,054.50.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is **AUTHORIZED** in an amount not to exceed 20% of the total project cost.

- f) **Standard Purchasing Resolution 4: Sourcewell and Oakland County Cooperative Purchasing Contracts – Report Area Renovation, Troy Police Department, and Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Police Department Report Area Painting and Wall Repairs**

Suggested Resolution  
Resolution #2023-02-

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** contracts to *NBS Commercial Interiors of Troy, MI (via Steelcase)* for the Report Area renovation furniture for an estimated cost of \$36,039.11 as detailed in the attached quote and as per the Sourcewell Cooperative Purchasing Contract #19Z08621, and to *Shaw Service & Maintenance of Southfield, MI* for the electrical and network installation for an estimated cost of \$19,217.00 and a 15% contingency as detailed in the attached quote and as per the Oakland County Extended Purchasing Program Contract #008405.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** expending budgeted Capital Funds for the painting and wall repairs at the Police Department Report Area for an estimated cost of \$8,000 and a 15% contingency.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon contractors' submission of properly executed contract documents, including insurance certificates and all other specified requirements.

- g) **Standard Purchasing Resolution 3: Exercise Renewal Option – Municipal Testing Services**

Suggested Resolution  
Resolution #2023-02-

WHEREAS, On March 5, 2018, Troy City Council approved a five (5) year contract to provide Municipal Testing Services with an option to renew for an additional five (5) years based upon mutual consent of both parties, to Intertek PSI and Testing Engineers & Consultants as a result of a best value process, (Resolution #2018-03-027-J-4b); and,

WHEREAS, Intertek PSI and Testing Engineers & Consultants have offered to renew their contract for five (5) additional years under the same terms and conditions as the 2018 contract, except as provided by their revised pricing schedule, a copy of which shall be **ATTACHED** to the original Minutes of this meeting;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the five-year option to renew contracts for Municipal Testing Services with *Intertek PSI of Troy, MI* and *Testing Engineers & Consultants, Inc (TEC) of Troy, MI*, under the same terms and conditions

as the 2018 contract and their respective revised pricing schedules, which includes 3% annual adjustments.

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**J-5 PA 152 – Publicly Funded Health Care**

Suggested Resolution  
Resolution #2023-02-

WHEREAS, Public Act 152 of 2011 allows for a Local Government Opt-Out alternative; and,

WHEREAS, Choosing the Opt-Out alternative allows the City to continue to offer medical insurance to all full-time employees with the premium contribution percent established in current collective bargaining agreements;

THEREFORE, BE IT RESOLVED, That the Troy City Council hereby **SELECTS** the Local Unit Opt-Out for plan year 2023/24.

---

**J-6 Traffic Committee Recommendations and Minutes – January 18, 2023**

Suggested Resolution  
Resolution #2023-02-

**4. Request for Traffic Control – Cidermill Drive at Country Ridge Drive**

RESOLVED, That the intersection of Cidermill Drive at Country Ridge Drive be **MODIFIED** from UNCONTROLLED on the Cidermill Drive approach to STOP control on the Cidermill Drive approach to the intersection.

---

**J-7 City of Troy Investment Policy and Establishment of Investment Accounts**

Suggested Resolution  
Resolution #2023-02-

RESOLVED, That Troy City Council hereby **APPROVES** the *Investment Policy and Establishment of Investment Accounts* as outlined in the memorandum and revised by Chief Financial Officer, Robert C. Maleszyk, dated February 13, 2023; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-8 Private Agreement – Contract for Installation of Municipal Improvements – Springhill Suites – Project No. 19.914.3**

Suggested Resolution  
Resolution #2023-02-

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and *Stellar Hospitality Troy, LLC* for the installation of Water Main, Storm Sewer, Concrete Sidewalk and Pavement, and Underground Detention System, and the Mayor and City Clerk are **AUTHORIZED** to

execute the documents; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-9 Private Agreement – Contract for Installation of Municipal Improvements – Forum Flats – Project No. 22.921.3**

Suggested Resolution  
Resolution #2023-02-

RESOLVED, That Troy City Council hereby **APPROVES** the Contract for the Installation of Municipal Improvements (Private Agreement) between the City of Troy and *F Squared, LLC* for the installation of Water Main, Storm Sewer, Sanitary Sewer, and Underground Detention System, and the Mayor and City Clerk are **AUTHORIZED** to execute the documents; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: None Submitted**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

**L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**N. COUNCIL REFERRALS:**

Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda

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**N-1 No Council Referrals Submitted**

**O. REPORTS:**

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**O-1 Minutes – Boards and Committees:**

- a) Civil Service Commission (Act 78)-Final – November 15, 2022
- b) Traffic Committee-Final – November 16, 2022
- c) Planning Commission-Final – January 10, 2023

**O-2 Department Reports:**

- a) Interim Financial Report 2<sup>nd</sup> Quarter For The Six Months Ended December 31, 2022
- b) Recreation Administration Staff Retreat Report
- c) Troy Historical Society Annual Report for Fiscal Year Ending 2022 and Financial Statements for Fiscal Year Ending 2022
- d) Planning Commission 2022 Annual Report
- e) Troy Public Library Annual Report
- f) Federal Funding for Major Road Work – Rochester Road, Elmwood to Maple

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**O-3 Letters of Appreciation: None Submitted**

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**O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**O-5 Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-21271**

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**O-6 Notice of Hearing for the Customers of Consumers Energy Company Case No. U-21269**

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**O-7 Notice of Hearing for the Gas Customers of Consumers Energy Company Case No. U-21344**

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**P. COUNCIL COMMENTS:**

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**P-1 Council Comments Submitted by Mayor Ethan Baker – State of the City 2023****Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):****R. CLOSED SESSION**

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**R-1 No Closed Session****S. ADJOURNMENT:**

Respectfully submitted,



Mark F. Miller  
City Manager

**2023 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

April 10, 2023 ..... Special Meeting – Budget  
April 17, 2023 ..... Special Meeting – Budget

**2023 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

February 27, 2023 ..... Regular Meeting  
March 13, 2023 ..... Regular Meeting  
March 20, 2023 ..... Regular Meeting  
April 10, 2023 ..... Regular Meeting  
April 17, 2023 ..... Regular Meeting  
May 8, 2023 ..... Regular Meeting  
May 22, 2023 ..... Regular Meeting  
June 12, 2023 ..... Regular Meeting  
June 26, 2023 ..... Regular Meeting  
July 10, 2023 ..... Regular Meeting  
July 24, 2023 ..... Regular Meeting  
August 7, 2023 ..... Regular Meeting  
August 21, 2023 ..... Regular Meeting  
September 11, 2023 ..... Regular Meeting  
September 18, 2023 ..... Regular Meeting  
October 2, 2023 ..... Regular Meeting  
October 16, 2023 ..... Regular Meeting  
November 13, 2023 ..... Regular Meeting  
November 20, 2023 ..... Regular Meeting  
December 4, 2023 ..... Regular Meeting  
December 11, 2023 ..... Regular Meeting





**Troy**

Strengthening Families  
Through Community Involvement

## **TROY YOUTH ASSISTANCE ANNUAL REPORT**

**2021-2022**

**TROY YOUTH ASSISTANCE**

4420 Livernois Road, Troy, MI 48098

[TroyYouthAssistance@troy.k12.mi.us](mailto:TroyYouthAssistance@troy.k12.mi.us)

248-823-5095

[www.TroyYouthAssistance.org](http://www.TroyYouthAssistance.org)

# TROY YOUTH ASSISTANCE ANNUAL REPORT 2021-2022

## *From The Co-Chairs:*

Troy Youth Assistance continues to make changes to ensure we are serving the community and meeting their needs. The needs of families since the pandemic have changed a bit and we want to make sure that our resources change with it. Now more than ever we are seeing youth exhibiting signs of anxiety, depression, and other mental health issues. We continue to provide support to those families through family education, grants, and other services.

Troy Youth Assistance was able to provide a Boost Grant. This grant is designed to help students overcome obstacles and continue their journey toward reaching their professional and academic goals. We have also provided families with donations and resources for housing, groceries, gas, and utilities to help lessen the impact on youth with parents that were financially impacted during the pandemic.

Troy Youth Assistance continues to be a vital organization dedicated to the protection and advancement of at-risk youth throughout our city. We are committed to the prevention of juvenile delinquency, child neglect, and abuse through community involvement and family education. Through the collaboration of our capable staff and volunteers, Troy Youth Assistance continues to advocate for our youth.

On behalf of everyone associated with Troy Youth Assistance, it is our privilege to present the 2021-2022 Annual Report, which highlights just a sampling of the important functions we provide to our deserving constituents.

Thank you for your continued support!

*Kristin Meldrum & Shari Pawlus*  
Co-Chairpersons

financial contributions from the Troy Police Department, City of Troy, Troy School District, Troy Women's Association, Troy Community Foundation, private donors, and Troy families. To our volunteers, we are grateful for the gift of time and talents that you share with us.

In June we honored and thanked our cherished volunteer, Robin Beltramini, as she stepped down from Troy Youth Assistance. As one of our key volunteers, Robin has been an advocate and supporter of Troy Youth Assistance for many years most recently chairing our Youth Recognition Committee. Robin made an impact at Troy Youth Assistance by making valuable improvements to our programs with her great ideas, knowledge, and enthusiasm. Thank you, Robin, we will miss your wisdom!

## **Youth Involvement**

Youth Involvement is geared toward empowering our youth and developing their unique skill sets through a variety of activities focusing on showing kindness, comforting others in need, and being a positive influence in the community.

During the 2021-22 school year, Youth Involvement of Troy Youth Assistance invested in supporting Red Pillar initiatives at the preschool and elementary level within the Troy School District. The Red Pillar ensures a focus on equity and well-being for every member of our school community. Our 13 schools, including the 12 Elementary Schools and the TSD Preschool, have committed time and resources around the work of equity, inclusive practices, and ensuring a sense of belonging throughout the school year.

Each building determined how the Troy Youth Assistance resources could be meaningfully allocated to positively impact the school community. Some investment of funds included purchasing consumable materials for service-learning projects throughout the community, contributing to March Is Reading Month shared experiences for each child to receive the same book, and partnerships with social emotional learning programs to name a few. Participants expressed gratitude for the opportunity to allocate resources targeted toward enhancing the focus on equity and sense of belonging of all members of their school community.



*Hill Huskies carrying books for Drop Everything and Read*

## **Camp/Skill Building**

Our Camp/Skill Building program was developed to help youth benefit from positive learning experiences designed to enhance self-esteem or develop a specific skill. For the 2021-22 school year, financial assistance was awarded to 28 children ages 7-17 years old to attend programs such as soccer, football, baseball, karate, an 8th grade field trip, tutoring, and summer camps. Scholarships ranged from \$80 to \$300. Per Troy Youth Assistance policy, parents were required to pay part of the cost, as well as meet financial requirements.



*Children at Summer Camp in Troy*

## **Thank You!**

Our work is only possible because of the support Troy Youth Assistance received from our donors, sponsors, and volunteers. We are very grateful for the generous



*Robin Beltramini*

# LEADING A PATH TO A BRIGHTER FUTURE

## Youth Recognition



Wyatt Lucas with a participant

Troy High School student Wyatt Lucas founded Hockey Mentors for Special Olympians to provide opportunities for special needs people to experience hockey and ice skating. A Boost Grant from Troy Youth Assistance enabled Wyatt to host an afternoon of free hockey and ice skating for individuals with any type of special needs (cognitive, physical or emotional), along with their family and caregivers. This family friendly event took place on Saturday, June 11 at the Troy Sports Center in two of the ice rinks and included skate rental, hockey equipment, lunch, t-shirts for those skating, and a jersey for guests trying out hockey.

Wyatt recruited volunteers to help guests learn to skate and play a friendly hockey scrimmage. Guests also watched exhibition games of teams consisting of people with different abilities. Wyatt worked hard to solicit additional sponsors for his event, and was extremely thankful to Troy Youth Assistance for the Boost Grant. Be sure to visit Wyatt's website at [www.hockeymentors.net](http://www.hockeymentors.net)



Hockey Mentors for Special Olympians Event, June 11, 2022

## Family Education

Since many students were returning to the classroom for the first time in over a year, Family Education of Troy Youth Assistance offered a new workshop focused on anxiety for middle school students titled *Students Coping With Post-COVID-19 Challenges*. The workshop was facilitated by a presenter new to Troy Youth Assistance, Alyx Deaner, MA, LLPC, NNC, CATP. Feedback from the attendees was very positive.

Additionally, Family Education offered our always popular youth workshops: *Girls Stand Strong* and *Overcoming Frustration & Anger*. Both are 4-week workshops geared towards youth in grades 4-6 where a parent/guardian attends the final session. *Girls Stand Strong* was offered virtually and *Overcoming Frustration & Anger* was an in-person workshop.

To keep our programs tailored to today's issues, the Family Education Committee reached out to the Troy School District principals, assistant principals, counselors, and social workers, and the School Resource Officers with a survey to determine current school and mental health issues to consider for future program topics.

The Family Education Committee welcomes new members to join in supporting Troy Youth Assistance's mission. The committee meets monthly, August thru June, on the 3rd Thursday morning of the month. Please consider joining us and sharing your expertise. Please reach out to the Troy Youth Assistance office for more information.

## Mentors Plus

Troy Youth Assistance and Oakland County run a program that connects a child in need with a caring adult called Mentors Plus. The young people in the program benefit from having positive adult figures in their lives. This helps them develop the skills and confidence to believe more in themselves and to resist getting drawn into negativity that is sometimes around them. The motto is to be a friend, show the way.

Mentoring is fun, creates new friendships, and allows volunteers to share their lives with a child who needs attention and support. The time commitment is only 2 hours per week for a year. The mentors choose their own ways of connecting with the young person. Activities and meetings are planned on a one-to-one basis by the mentor and mentee.

This truly is a rewarding experience for both parties. Oakland County Youth Assistance provides an orientation, where they share information about the program and discuss the Mentor relationship and the roles. It is our sincere hope that you will feel the same excitement as we do about the difference a caring adult can make in a child's life. Please reach out to the Troy Youth Assistance office for more information.

Be sure to check out  
the Troy Youth Assistance website at  
[www.TroyYouthAssistance.org](http://www.TroyYouthAssistance.org)



# TROY YOUTH ASSISTANCE ANNUAL REPORT 2021-2022

## THANK YOU SPONSORS

for working together to support our mission

### Family Division Judges

Honorable Mary Ellen T. Brennan  
Honorable Kameshia D. Gant  
Honorable Lisa O. Gorcyca  
Honorable Maureen H. Kinsella  
Honorable Lisa Langton  
Honorable Julie A. McDonald  
Honorable Lorie N. Savin

### Oakland County Court

Kevin Oeffner, Court Administrator  
Pamela J. Monville, Deputy Court Administrator

### Oakland County Youth Assistance

Mary Schusterbauer, Chief  
Liz Csizmadia, Supervisor

### Oakland County Commissioners

Tom Kuhn, Penny Luebs, Gary R. McGillivray

### Troy School District

Dr. Richard Machesky, Superintendent

### Troy Board of Education

Karl Schmidt, President  
Dr. Nicole Wilson, Vice President  
Gary Hauff, Secretary  
Trustees: Vital Anne, Steve Gottlieb,  
Elizabeth Hammond, Dr. Nancy Philippart

### City of Troy

Mark Miller, City Manager

### Troy City Council

Ethan Baker, Mayor  
Theresa Brooks, Mayor Pro Tem  
Council Members: Edna Abraham,  
David Hamilton, Rebecca Chamberlain-Creanga,  
Ann Erickson Gault, Ellen Hodorek

### Troy Police Department

Frank Nastasi, Police Chief

## Mission Statement

**Troy Youth Assistance is committed to strengthening youth and families by preventing and reducing juvenile delinquency, child neglect and child abuse through community involvement.**

Troy Youth Assistance is a volunteer-driven 501(c)(3) non-profit organization. It is one of 26 Youth Assistance programs in Oakland County. Each local Youth Assistance office is tri-sponsored by the Oakland County Circuit Court-Family Division, the local school district, and the city therein. The Oakland County Board of Commissioners provides major funding for a professional counselor in each unit. Volunteers work with the professional counselor to plan and sponsor local prevention programs for youth and their families.

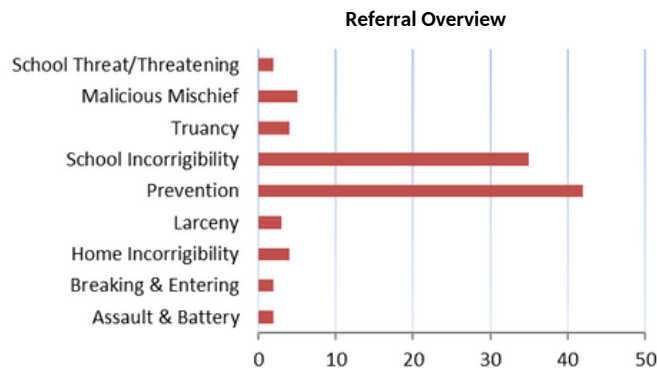
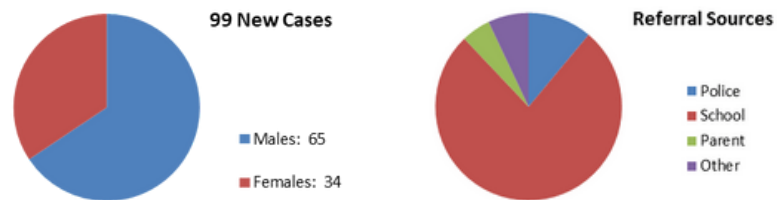
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## Casework Referrals 2021-2022



Clients		
Age:	Number:	
	M	F
6	1	2
7	3	1
8	3	1
9	4	2
10	4	1
11	2	5
12	6	3
13	10	6
14	10	5
15	10	6
16	11	1
17	1	1

## TROY YOUTH ASSISTANCE

### EXECUTIVE BOARD

Kristin Meldrum, Co-Chairperson  
Shari Pawlus, Co-Chairperson  
Officer John Julian, Vice-Chairperson  
Emina Alic, Treasurer  
Karl Schmidt, Advisor  
Susan Holle, Secretary

### BOARD OF DIRECTORS

Stephan Henning, Camp/Skill Building  
Zetter Slappy, Caseworker  
Leonette Ciepielowski, Family Education  
M'Liz Malven, Membership  
Sunil Sivaraman, Mentors PLUS  
Nancy Piotrowski, Non-Profit Network  
Cindy Stewart, Publicity & Youth Recognition  
Erin Keyser, Youth Involvement  
Robin Beltramini, Youth Recognition

### STUDENT REPRESENTATIVES

Farrah Alaowad, International Academy East  
Madison Bloom, Troy Athens High School  
Max Faulk, Troy High School



Kristin Meldrum  
Co-Chairperson



Shari Pawlus  
Co-Chairperson



Officer John Julian  
Vice-Chairperson



Emina Alic  
Treasurer



Karl Schmidt  
Advisor

Pastor EJ Swanson from Woodside Bible Church performed the Invocation. The Pledge of Allegiance to the Flag was given.

## A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held on Monday, January 23, 2023, at City Hall, 500 W. Big Beaver Rd. Mayor Baker called the meeting to order at 7:32 PM.

## B. ROLL CALL:

- a) Mayor Ethan Baker
- Edna Abraham
- Theresa Brooks
- Rebecca A. Chamberlain-Creanga
- Ann Erickson Gault
- David Hamilton
- Ellen Hodorek

Excuse Absent Council Members:

Resolution #2023-01-007

Moved by Baker

Seconded by Chamberlain-Creanga

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Council Member Erickson Gault at the Regular City Council of January 23, 2023, due to illness

Yes: Baker, Abraham, Brooks, Chamberlain-Creanga, Hamilton, Hodorek

No: None

Absent: Erickson Gault

## MOTION CARRIED

*Council Member Erickson Gault was present on a Zoom call, but did not participate in voting.*

## C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

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**C-1** No Certificates of Recognition and Special Presentations

## D. CARRYOVER ITEMS:

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**D-1** No Carryover Items

## E. PUBLIC HEARINGS:

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**E-1** Community Development Block Grant (CDBG) 2023 Funds Public Hearing  
(Introduced by: Cindy Stewart, Community Affairs Director)

The Mayor opened the Public Hearing. The Mayor closed the Public Hearing after receiving no Public Comment.

Resolution #2023-01-008

Moved by Brooks

Seconded by Hodorek

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs; and,

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan; and,

WHEREAS, The City of Troy has duly advertised and conducted a public hearing on January 23, 2023 for the purpose of receiving public comments regarding the proposed use of PY 2023 Community Development Block Grant (CDBG) funds in the approximate amount of \$182,205.00; and,

WHEREAS, The City of Troy found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

Account Number	Project Name	Amount
172170-731332	Parks, Recreational Facilities	\$127,543.50
172160-732170	Public Services (Yard Services)	\$ 54,661.50

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** City Administration to submit the City of Troy CDBG application to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby **AUTHORIZED** to execute all documents, agreements, or contracts which result from this application to Oakland County.

Yes: Abraham, Brooks, Chamberlain-Creanga, Hamilton, Hodorek, Baker

No: None

Absent: Erickson Gault

## MOTION CARRIED

## F. PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:

Marco Masciulli	Commented in support of Item I-06
Lenore Paxton	Commented in opposition to Item I-06
Michael Gratson	Commented in opposition to Item I-06
Jen Myers	Commented in support of Item I-06
Jim Fagan	Commented in support of Item I-06
Margaret Williams	Commented in opposition to Item I-06
Patti Steinmayer	Commented in opposition to Item I-06
Raja Puli	Commented in support of Item I-06

Kristen Beesley	Commented in opposition to Item I-06
Sara Belluomo	Commented in opposition to Item I-06
Sunil Rao	Commented in support of Item I-06
Jackie Foot	Commented in opposition to Item I-06
Gary Fralick	Commented in opposition to Item I-06
Kashif Khan	Commented in support of Item I-06
Irene Sadikoff	Commented in support of Item I-06

**G. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**H. POSTPONED ITEMS:**

**H-1** No Postponed Items

**I. REGULAR BUSINESS:**

**I-1** Board and Committee Appointments: a) Mayoral Appointments – Board of Review, Downtown Development Authority; b) City Council Appointments – Zoning Board of Appeals

**a) Mayoral Appointments:**

Resolution #2023-01-009

Moved by Baker

Seconded by Hamilton

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Board of Review**

Appointed by Mayor

3 Regular Members

3 Year Term

**Nominations to the Board of Review:**

**Term Expires: 1/31/2026**

**John Howard Adams**

Term currently held by: John Howard Adams

Yes: Brooks, Chamberlain-Creanga, Hamilton, Hodorek, Baker, Abraham

No: None

Absent: Erickson Gault

**MOTION CARRIED**

Resolution #2023-01-010  
Moved by Baker  
Seconded by Chamberlain-Creanga

RESOLVED, That the Mayor of the City of Troy hereby **APPOINTS** the following nominated person(s) to serve on the Boards and Committees as indicated:

**Downtown Development Authority**

Appointed by Mayor  
13 Regular Members  
4 Year Term

**Nominations to the Downtown Development Authority:**

**Term Expiring: 9/30/2026**

**Padma Kuppa**

Term currently held by: Douglas Schroeder (NO Reappointment)

Yes: Chamberlain-Creanga, Hamilton, Hodorek, Baker, Abraham, Brooks  
No: None  
Absent: Erickson Gault

**MOTION CARRIED**

**b) City Council Appointments:**

Resolution #2023-01-011  
Moved by Chamberlain-Creanga  
Seconded by Brooks

RESOLVED, That Troy City Council hereby **CONFIRMS** the appointment of the following person to serve on the Boards and Committees as indicated:

**Zoning Board of Appeals**

Appointed by Council  
7 Regular Members; 2 Alternates  
3 Year Term

**Nominations to the Zoning Board of Appeals:**

**Term Expires: 12/31/2023**

**Tyler Fox**

**PC Rep. on ZBA**

Term currently held by: Jayalakshmi Malalahalli

Yes: Hamilton, Hodorek, Baker, Abraham, Brooks, Chamberlain-Creanga  
No: None  
Absent: Erickson Gault

**MOTION CARRIED**



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**I-2 Board and Committee Nominations: a) Mayoral Nominations – Board of Review; b) City Council Nominations – Liquor Advisory Committee**

**a) Mayoral Nominations:**

Resolution #2023-01-012

Moved by Baker

Seconded by Abraham

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Board of Review**

Appointed by Mayor

3 Regular Members

3 Year Term

**Nominations to the Board of Review:**

**Unexpired Term Expiring:  
1/31/2024**

**Karen Greenwood**

---

Term currently held by: Frank Strahl resigned 12/13/2022

Yes: Hodorek, Baker, Abraham, Brooks, Chamberlain-Creanga, Hamilton

No: None

Absent: Erickson Gault

**MOTION CARRIED**

**b) City Council Nominations:**

Resolution #2023-01-013

Moved by Chamberlain-Creanga

Seconded by Hodorek

RESOLVED, That Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Liquor Advisory Committee**

Appointed by Council

7 Regular Members

3 Year Term

**Nominations to the Liquor Advisory Committee:**

**Term Expires: 1/31/2026****David Gorcyca**

Term currently held by: David Gorcyca

**Term Expires: 1/31/2026****Kelly Jones**

Term currently held by: Kelly Jones

Yes: Baker, Abraham, Brooks, Chamberlain-Creanga, Hamilton, Hodorek  
No: None  
Absent: Erickson Gault

**MOTION CARRIED**

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**I-3 Request for Closed Session**

Resolution #2023-01-014  
Moved by Baker  
Seconded by Abraham

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, as permitted by MCL 15.267 (h)(MCL 15.243 (g)).

Yes: Abraham, Brooks, Chamberlain-Creanga, Hamilton, Hodorek, Baker  
No: None  
Absent: Erickson Gault

**MOTION CARRIED**

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**I-4 Bid Waiver – Ammunition Purchase, Police Department (*Introduced by: Frank Nastasi, Chief of Police*)**

Resolution #2023-01-015  
Moved by Abraham  
Seconded by Hodorek

RESOLVED; That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *Michigan Ammo LLC of Ecorse, MI* for the purchase of 85,000 rounds of training handgun ammunition for an estimated total cost of \$31,237.50, as detailed in the attached quote.

Yes: Brooks, Chamberlain-Creanga, Hamilton, Hodorek, Baker, Abraham  
No: None  
Absent: Erickson Gault

**MOTION CARRIED**

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**I-5 Standard Purchasing Resolution 4: Oakland County Extended Purchasing Contract – City Hall Exterior Repairs, South Entrance Step Reconstruction and Community Development Department Improvements and Budget Amendment (Introduced by: Dennis Trantham, Facilities & Grounds Operations Manager)**

Resolution #2023-01-016  
Moved by Chamberlain-Creanga  
Seconded by Hamilton

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *National Restoration of Milford, MI* for City Hall Exterior Repairs for an estimated cost of \$160,000 with a 25% contingency as detailed in the attached proposal per the Oakland County Extended Purchasing Contract #006325; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *National Restoration of Milford, MI* for City Hall South Entrance Step Reconstruction for an estimated cost of \$83,000 with a 10% contingency as detailed in the attached proposal per the Oakland County Extended Purchasing Contract #006325; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *National Restoration of Milford, MI* for City Hall Community Development Department Improvements for an estimated cost of \$76,000 with a 10% contingency as detailed in the attached proposal per the Oakland County Extended Purchasing Contract #006325; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That Troy City Council **APPROVES** a budget amendment to the City Hall Capital Fund in the amount of \$174,900.

BE IT FINALLY RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

Yes: Chamberlain-Creanga, Hamilton, Hodorek, Baker, Abraham, Brooks  
No: None  
Absent: Erickson Gault

**MOTION CARRIED**

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**I-6 Standard Purchasing Resolutions 1 and 2 for a Special Assessment District for Bituminous Asphalt Paving of Middlesex Country Homesites – Devonwood, Lenox and Sussex (Introduced by: Kelly Timm, City Assessor, and Scott Finlay, City Engineer)**

**(a) Standard Resolution #1**

Resolution #2023-01-017  
Moved by Baker

Seconded by Hamilton

WHEREAS, The City Council deems it necessary and proposes to make the following described public improvements: Bituminous Asphalt Paving of Middlesex Country Homesites Devonwood, Lenox & Sussex-Section 7 SAD #22.101.1; and,

WHEREAS, It appears that part or all of the cost of said public improvement shall be defrayed by special assessment:

NOW, THEREFORE, BE IT RESOLVED, That:

1. The matter of said public improvement is referred to the City Manager, who shall prepare, or cause to be prepared, **plans showing the improvement** and the location thereof and as estimate of the cost thereof, and also maps and plans of the work.
2. Upon completion of the same, the same shall be presented to the City Council.

RESOLVED, That Troy City Council hereby **ADOPTS** Standard Resolution #1 to authorize the preparation of plans and cost estimates by the City Manager and whether to pay all or part of the cost of Bituminous Asphalt Paving of Middlesex Country Homesites in Section 7, SAD No. 22.101.1, all pursuant to Sections 1.1 and 1.2 of Chapter 5 of the Code of the City of Troy.

**(b) Standard Resolution #2**

WHEREAS, The City Council has ordered the City Manager to prepare or cause to be prepared, plans showing the improvement and the location thereof and an **estimate of the cost** thereof, and also maps and plans of the work of the following described public improvement: Bituminous Asphalt Paving of Middlesex Country Homesites Devonwood, Lenox & Sussex-Section 7 SAD #22.101.1; and,

WHEREAS, The City Manager has prepared the same and has presented the same to the City Council;

NOW, THEREFORE, BE IT RESOLVED, That:

1. The plans and estimate of the cost of said public improvement in the amount of **\$2,831,400.00** and the other materials pertaining to said public improvement prepared by the City Manager are hereby adopted and approved.
2. The City Council hereby determines and orders that the public improvement described in the preamble hereto shall be made.
3. The City Council determines that **\$513,162.50** of the cost of said public improvement shall be defrayed by special assessment to be levied against each and every lot and parcel of land in the Special Assessment District hereinafter set forth.
4. The City Council hereby determines that the following described lots and parcels of land constitute the Special Assessment District against which the special assessment for said public improvement shall be levied.

5. The City Assessor is hereby ordered and directed to prepare a Special Assessment Roll and shall assess against the lots and parcels of land in the Special Assessment District, as herein established, that portion of the cost of said public improvement to be paid from special assessments as herein determined.

The Assessor, in preparing said Special Assessment Roll, shall assess the amount to be assessed against the Special Assessment District according to benefits. In preparing said Special Assessment Roll the City Assessor shall follow the procedures and requirements established by the provisions of Chapter 5 of the Code of the City of Troy, as amended.

6. The City Assessor, when she shall have completed said Special Assessment Roll, shall report the same with her certificate attached thereto to the City Council.

RESOLVED, That Troy City Council hereby **ADOPTS** Standard Resolution #2 to authorize the City Assessor to prepare the Special Assessment Roll and Amortization Schedule.

BE IT FURTHER RESOLVED, That the City Assessor is hereby **ORDERED** and **DIRECTED** to prepare a Special Assessment Roll in accordance with Chapter 5 of the Code of the City of Troy.

Yes: None

No: Hamilton, Hodorek, Baker, Abraham, Brooks, Chamberlain-Creanga

#### **MOTION FAILED**

### **J. CONSENT AGENDA:**

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#### **J-1a Approval of “J” Items NOT Removed for Discussion**

Resolution #2023-01-018-J-1a

Moved by Abraham

Seconded by Hamilton

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: Hodorek, Baker, Abraham, Brooks, Chamberlain-Creanga, Hamilton

No: None

Absent: Erickson Gault

#### **MOTION CARRIED**

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#### **J-1b Address of “J” Items Removed for Discussion by City Council**

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#### **J-2 Approval of City Council Minutes**

Resolution #2023-01-018-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the following Minutes as submitted:

- a) City Council Minutes-Draft – January 9, 2023

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**J-3 Proposed City of Troy Proclamations: None Submitted**

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**J-4 Standard Purchasing Resolutions:**

- a) **Standard Purchasing Resolution 4: Oakland County Cooperative Purchasing Contract – Water Slide Support Structure Painting at Troy Family Aquatic Center**

Resolution #2023-01-018-J-4a

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *National Restoration of Milford, MI*, for the painting of the water slides support structures at the Troy Family Aquatic Center for an estimated total cost of \$29,800 as detailed in the attached proposal and as per the Oakland County Cooperative Purchasing Contract #005106.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, including insurance certificates and all other specified requirements.

- b) **Standard Purchasing Resolution 2: Sole Bidder Meeting Specifications – Water Slide Renovation at the Troy Family Aquatic Center**

Resolution #2023-01-018-J-4b

RESOLVED, That the Troy City Council hereby **AWARDS** a contract to furnish all equipment, material, and labor to renovate and resurface the interior and exterior of the water slide flumes at the Troy Family Aquatic Center as per bid specifications, to sole bidder meeting specifications, *Dale Cooper LLC dba Safe Slide Restoration of Farmington, MI*, for an estimated total cost of \$86,365.00 and a 10% contingency for a not to exceed total amount of \$95,001.50 at prices contained in the bid tabulation dated January 5, 2023; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid documents, including insurance certificates and all other specified requirements.

- c) **Standard Purchasing Resolution 4: Sourcewell Cooperative Purchasing Contract – Fire Station 2 Roof Ventilation Repairs**

Resolution #2023-01-018-J-4c

RESOLVED, That in the best interest of the City, Troy City Council hereby **WAIVES** the bid process and **AWARDS** a contract to *Allied Building Services of Detroit, MI* for Fire Station 2 Roof Ventilation Repairs for an estimated cost of \$66,502.73, with a 10% contingency, as

detailed in the attached proposal per the Sourcewell Cooperative Purchasing Contract # MI-GRP-GC-C-050118-ABS; not to exceed budgetary limitations.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the submission of properly executed contract documents, insurance certificates, and all other specified requirements.

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## **J-5 2023 Poverty Exemption Guidelines (Changes From Previous Year)**

Resolution #2023-01-018-J-5

WHEREAS, The adoption of guidelines for poverty exemptions is required of the City Council; and,

WHEREAS, The principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (MCL 211.7u); and,

WHEREAS, Pursuant to PA 253 of 2020, the City of Troy, Oakland County adopts the following guidelines for the Board of Review to follow. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Own and occupy the property as a principal residence.
- 2) File Form 5737 Application for MCL 211.7u Poverty Exemption with the Assessor/Board of Review, accompanied by federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons **residing in the principal residence** (disclosure of the income of an owner who is not residing in the principal residence is not required). Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return. Instead, Form 4988, *Poverty Exemption Affidavit* may be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current or immediately preceding year.
- 3) Produce a valid driver's license or other form of identification, if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property, if requested.
- 5) Meet the federal poverty income guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services or alternative guidelines adopted by the local assessing unit. The Alternative guidelines cannot provide income eligibility requirements less than the federal guidelines.
- 6) Meet the asset level test adopted by the local assessing unit.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels **shall not be set lower** by a city than the federal

poverty guidelines updated annually by the U.S. Department of Health and Human Services. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2023 assessments:

Size of Family Unit	Poverty Guidelines
1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630
For each additional person	\$4,720

According to the United States Census Bureau “income” includes, but is not limited to:

- Money, wages, salaries before deductions, regular contributions from persons not living in the residence
- Net receipts from non-farm or farm self-employment (receipts from a person’s own business, professional enterprise, or partnership, after business expense deductions)
- Regular payments from social security, railroad retirement, unemployment, worker’s compensation, veteran’s payments, public assistance, supplemental security income (SSI)
- Alimony, child support, military family allotments
- Private and governmental retirement and disability pensions, regular insurance, annuity payments
- College or university scholarships, grants, fellowships, assistantships
- Dividends, interest, and net income from rentals, royalties, estates, trusts, gambling or lottery winnings

The Michigan homestead property tax credit **cannot** be considered as income for purposes of the poverty exemption.

### Asset Test Guidelines

Used in the Determination of Poverty Exemptions for 2023

As required by PA 253 of 2020, all guidelines for poverty exemptions established by the governing body of the local assessing unit must include an asset level test. This asset test must clearly state the maximum value of all assets allowable to be eligible for the poverty exemption. This means that the guidelines must state a total dollar amount and the value of all assets cannot exceed the total dollar amount.

The purpose of an asset test is to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. The local unit asset test **cannot** include the value of the principal residence.

The following asset test shall apply to all applications for poverty exemption:



- The applicant(s) shall not have assets exceeding the amount shown in the chart below based on the size of the family unit.
- The asset Guideline (test) shall exclude the value of the principal residence subject to the poverty exemption request and exclude the value of one automobile. If multiple automobiles are owned, then the least valuable automobile will be excluded from the asset guideline.
- The applicant(s) shall not have total assets (excluding the value of the principal residence subject to the exemption request and excluding the value of one automobile) more than the guidelines set below. Assets exceeding the amounts stated below will result in a denial of the poverty exemption.

Size of Family Unit	Asset Guidelines
1	\$5,000
2	\$10,000
3	\$15,000
4	\$20,000
5	\$20,000
6	\$20,000
7	\$20,000
8	\$20,000
For each additional person	N/A

All asset information, as requested in the Application for Poverty Exemption, must be completed in total. The Board of Review may request additional information and verification of assets, if the Board of Review determines it to be necessary and may deny an application if the assets are not properly identified.

The following is a list of assets that are included in the asset test:

- A second home, land, vehicles
- Recreational vehicles such as campers, motor-homes, boats and ATV's
- Buildings other than the residence
- Jewelry, antiques, artworks
- Equipment, other personal property of value
- Bank accounts (over a specified amount), stocks
- Money received from the sale of property, such as, stocks, bonds, a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches

**NOW, THEREFORE, BE IT HEREBY RESOLVED,** That the Board of Review shall follow the above stated policy, federal guidelines, and asset test in granting or denying an exemption. The Board of Review is not permitted to deviate from the adopted policy and guidelines.

The foregoing resolution offered by City Council Member \_\_\_\_\_ and supported by City Council Member \_\_\_\_\_.

Upon roll call vote, the following voted:

"Aye": \_\_\_\_\_

"Nay": \_\_\_\_\_

The City Clerk declared the resolution \_\_\_\_\_.

\_\_\_\_\_  
XXX, Clerk Date

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#### **J-6 Amendment and Renewal of Contract with Somerset Collection**

Resolution #2023-01-018-J-6

BE IT RESOLVED, That Troy City Council hereby **APPROVES** the attached *Restated and Amended Agreement between the City of Troy and Somerset Collection for Assignment of Police Officer Positions and Reimbursement to the City of Troy for Costs*.

BE IT FURTHER RESOLVED, That the Troy Police Chief is **AUTHORIZED** the execute this Agreement on behalf of the City of Troy.

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#### **J-7 Fireworks Permit for Mon Jin Lau 2023**

Resolution #2023-01-018-J-7

RESOLVED, That Troy City Council hereby **ISSUES** a firework permit to Mon Jin Lau of Troy, Michigan, for the public display of fireworks during the annual celebration of Chinese New Year; fireworks to be discharged, on Thursday January 29, 2023, from 6:00PM to 9:00PM.

BE IT FURTHER RESOLVED, That the Troy Fire Department **WILL INSPECT** the fireworks to be displayed in advance, and **WILL ALSO REVIEW** the proposed discharge location(s) and site, and **MAY TAKE ANY ACTION** to assure safety and compliance with applicable codes and standards for such a fireworks display.

---

#### **J-8 Contract Extension – Legal Services – Labor Attorney**

Resolution #2023-01-018-J-8

WHEREAS, On February 20, 2017, City Council approved McGraw Morris to provide outside labor counsel for the City at the hourly rate of \$200.00, (Resolution# 2017-02-023); and,

WHEREAS, McGraw Morris is a legal firm providing specialized professional labor counsel services for the City of Troy and the hourly rate has remained unchanged since 2017; and,

WHEREAS, Based on cost and performance, McGraw Morris continues to be competitive and the best value for the City;

NOW, THEREFORE, BE IT RESOLVED, That in the best interest of the City, Troy City Council hereby **APPROVES** a contract extension with *McGraw Morris, P.C. of Troy MI* for outside labor counsel services at the current hourly rate of \$200.00 for an additional three (3) year term; contract expiring February 28, 2026.

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**J-9 R W Development LLC v City of Troy et. al.**

Resolution #2023-01-018-J-9

RESOLVED, That Troy City Council **AGREES** to vacate the platted easements and **APPROVES** the attached Release of Platted Easement for the property at 1700 Stutz, which is necessary for the proposed Harrison Poolside Troy development, and **AUTHORIZES** the Troy City Clerk to execute this document on behalf of the City.

BE IT FURTHER RESOLVED, That the Troy City Council **AUTHORIZES** the City Attorney to execute the attached Stipulated Order Consenting to the Vacation of Easements and For Dismissal in the *R W Development, LLC. v. City of Troy, et. al.* (Oakland County Circuit Court Case No. 2022-196369-CH) case, and take any further action necessary to conclude this replat lawsuit.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings:**

- a) February 27, 2023 – Planned Unit Development (File Number PUD 019 JPLN2022-0013) – Proposed Village of Troy, PUD, South Side of Long Lake, West of Rochester (Parcels 88-20-15-201-046 and 88-20-15-201-033), Section 15, Currently Zoned RT (One Family Attached Residential, R-1C (One Family Residential) and CB (Community Business) Districts

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): None Submitted**

**L. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

Aaron Lad	Commented on various topics including a public art suggestion
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**M. CITY COUNCIL/CITY ADMINISTRATION RESPONSE/REPLY TO PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA FROM TROY RESIDENTS AND BUSINESSES:**

**N. COUNCIL REFERRALS:**

**Items Advanced to the City Manager by the Mayor and City Council Members for Placement on the Agenda**

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**N-1 No Council Referrals Submitted****O. REPORTS:****O-1 Minutes – Boards and Committees:**

- a) Global Troy Advisory Committee-Final – January 11, 2022
  - b) Global Troy Advisory Committee-Draft – October 18, 2022
  - c) Downtown Development Authority-Final – October 19, 2022
  - d) Planning Commission-Final – December 13, 2022
- Noted and Filed
- 

**O-2 Department Reports:**

- a) Troy Nature Society Financial Statements and Annual Report for Fiscal Year Ending 2022
  - b) PA 202 of 2017 – The Protecting Local Government Retirement and Benefits Act
  - c) 2022 State Treasurer Reports for Local Development Finance Authority (LDFA) and Troy Downtown Development Authority (TDDA)
  - d) Fourth Quarter 2022 Litigation Report
- Noted and Filed
- 

**O-3 Letters of Appreciation: None Submitted****O-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted****P. COUNCIL COMMENTS:****P-1 Council Comments**

Council Member Hamilton commented on the issue of the Volunteer Firefighter Incentive Plan, and said that the new plan is just a proposed plan, and that City Council and City Administration will work hard to find a solution that will benefit our volunteers who are vital to the City of Troy.

Mayor Baker commented that all of Council cares about our volunteer firefighters, and they are one of our number one priorities, and he said that we will continue to figure out the best solution to this issue. He said that these volunteer firefighters are our neighbors, they are a part of our community, and the City supports them.

**Q. PUBLIC COMMENT FOR ITEMS ON OR NOT ON THE AGENDA FROM MEMBERS OF THE PUBLIC OUTSIDE OF TROY (NOT RESIDENTS OF TROY AND NOT FROM TROY BUSINESSES):**

The Meeting **RECESSED** at 9:39 PM.  
The Meeting **RECONVENED** at 9:45 PM.

**R. CLOSED SESSION**

**R-1** Closed Session

**S. ADJOURNMENT:**

The Meeting **ADJOURNED** at 11:25 PM.

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Mayor Ethan Baker

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M. Aileen Dickson, MMC, MiPMC II  
City Clerk

**2023 SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

April 10, 2023 ..... Special Meeting – Budget  
April 17, 2023 ..... Special Meeting – Budget

**2023 SCHEDULED REGULAR CITY COUNCIL MEETINGS:**

February 13, 2023 ..... Regular Meeting  
February 27, 2023 ..... Regular Meeting  
March 13, 2023 ..... Regular Meeting  
March 20, 2023 ..... Regular Meeting  
April 10, 2023 ..... Regular Meeting  
April 17, 2023 ..... Regular Meeting  
May 8, 2023 ..... Regular Meeting  
May 22, 2023 ..... Regular Meeting  
June 12, 2023 ..... Regular Meeting  
June 26, 2023 ..... Regular Meeting  
July 10, 2023 ..... Regular Meeting  
July 24, 2023 ..... Regular Meeting  
August 7, 2023 ..... Regular Meeting  
August 21, 2023 ..... Regular Meeting  
September 11, 2023 ..... Regular Meeting  
September 18, 2023 ..... Regular Meeting  
October 2, 2023 ..... Regular Meeting  
October 16, 2023 ..... Regular Meeting  
November 13, 2023 ..... Regular Meeting  
November 20, 2023 ..... Regular Meeting  
December 4, 2023 ..... Regular Meeting  
December 11, 2023 ..... Regular Meeting



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: February 13, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Brian Goul, Recreation Director  
Kurt Bovensiep, Public Works Director  
Dennis Trantham, Facilities and Grounds Operations Manager  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: OMNIA Partners Cooperative Purchasing Contract – Stage Nature Center Boardwalk Replacement Phase I and Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Stage Nature Center Boardwalk Replacement Additional Materials, Equipment and Installation

---

### History

- The Stage Nature Center is a 23-acre nature preserve that is operated by the Troy Nature Society. Its mission is to provide resources and education to inspire the appreciation and preservation of nature.
- Within the nature preserve is approximately 6,800 feet of boardwalk that serves as a trail through the various terrains.
- Over the years the boardwalk has been repaired many times, however the existing sub-structure is failing requiring the complete replacement.
- The boardwalk will be completely replaced over the next several years, with this project being Phase I.
- The replacement will be completed with in-house Public Works Staff.

### Purchasing

- Pricing for the Stage Nature Center Boardwalk Replacement Phase I materials has been secured from *Home Depot* through the OMNIA Partners Cooperative Purchasing Contract #16154 as detailed in the attached quotes H2706-248868 and H2706-248362.
- City Council authorized participation in the Cooperative Purchasing Programs on November 14, 2022 (Resolution #2022-11-157).

### Financial

Funds in the amount of \$60,000 are budgeted and available in the Nature Center Capital Fund under Project Number 2023C0051 for the 2023 fiscal year. Expenditures will be charged to account number 401.771.771.7975.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## **CITY COUNCIL AGENDA ITEM**

### **Recommendation**

City Management recommends waiving the bid process and awarding a contract for the purchase of materials for Phase I reconstruction of the boardwalk at the Stage Nature Center for an estimated cost of \$29,224.96 as detailed in the attached quotes and as per the OMNIA Partners Cooperative Purchasing Contract #16154 with a 10% contingency.

City Management further recommends expending capital funds for additional materials, equipment and installation as required to complete the in-house replacement by Public Works Staff; not to exceed budgetary limitations.





# Customer Quote

1/25/2023, 9:06 AM EST

Sales Person AXR6972

Store Phone # (248) 816-8001

Store # 2706

Location 1177 COOLIDGE HIGHWAY, TROY, MI 48084

## Customer Information

LAURA CAMPBELL

(248) 524-3368

L.CAMPBELL@TROYMI.GOV

CITY OF TROY (USC)

500 W BIG BEAVER ROAD

TROY, MI 48084



Quote # H2706-248362

PO / Job Name Nature Center



### Will Call



Will Call Details  
Boise Cascade



Estimated Arrival  
14 Days  
Customer will be notified when order  
is ready for pickup



Alternate Pickup Person  
LAURA CAMPBELL

### Item Description

### Model #

### SKU #

### Unit Price

### Qty

### Subtotal



2x10x12 #2SYPMCA Ground Contact [QC:31266420]  
DISCOUNT \$1.92 OFF EACH

1000018229

~~\$20.20 / each~~  
\$18.28 / each

1520

\$27,785.60



### Delivery



Delivery Address  
4693 Rochester Rd  
Troy, MI 48085



Delivery Options  
...



Delivery Date  
Delivery to be scheduled at the time of  
purchase

### Item Description

### Model #

### SKU #

### Unit Price

### Qty

### Subtotal



Deckmate 3 in. Green Exterior Self-Starting Star Flat-  
Head Wood Deck Screws #9 (25 lbs.1,825 pcs)

3DMG25BK

1003274840

\$94.97 / each

10

\$949.70



Everbilt 1/2 in. Hot Dipped Galvanized Cut Washer (50-  
Box)  
DISCOUNT \$12.45 OFF EACH

807300

339843

~~\$20.52 / each~~  
\$8.07 / each

8

\$64.56

Prices Valid Through: 02/07/2023  
at The Home Depot #2706

### Subtotal

\$31,817.86

### Discounts

-\$3,018.00

### Sales Tax

\$0.00

### Quote Total

\$28,799.86



# Customer Quote

1/31/2023, 12:41 PM EST

Sales Person AXR6972

Store Phone # (248) 816-8001

Store # 2706

Location 1177 COOLIDGE HIGHWAY, TROY, MI 48084

## Customer Information

LAURA CAMPBELL

(248) 524-3368

L.CAMPBELL@TROYMI.GOV

CITY OF TROY (USC)

500 W BIG BEAVER ROAD

TROY, MI 48084



Quote # H2706-248868

PO / Job Name Nature Center



Will Call



Estimated Arrival

Feb 7 - Feb 10



Alternate Pickup Person

LAURA CAMPBELL

Item Description

Model #

SKU #

Unit Price

Qty

Subtotal



**Prime-Line** 3/8 in. x 3 in. A307 Grade A Hot Dip Galvanized Steel Hex Lag Screws (25-Pack)

Get it by **Feb 7 - Feb 10**

1004482786

\$14.17 / each

30

\$425.10

**Prices Valid Through: 02/07/2023**

at The Home Depot #2706

**Subtotal**

\$425.10

**Discounts**

-\$0.00

**Sales Tax**

\$0.00

**Quote Total**

\$425.10



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-04b

## CITY COUNCIL AGENDA ITEM

Date: February 6, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Rob Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Kurt Bovensiepe, Public Works Director  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: State of Michigan MiDeal Cooperative Purchasing Contract - 4 Ton Falcon Asphalt Recycler Hot Box Trailer

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### **History**

The Streets and Drains Division is responsible for maintaining the city's major, industrial, and local road surfaces. These surfaces require maintenance to ensure the safety of vehicular traffic. When the pavement surface fails causing a pothole, the city responds by installing a cold patch material. The Streets Division warms this material in a Hot Box Trailer for better placement and increases the adhesives properties. This particular Hot Box Trailer will also allow the Streets Division to use excess asphalt stock piled at the Department of Public Works Yard to a useable material to replace the purchased cold patch. This will reduce the amount of expenditures for the cold patch material.

### **Purchasing**

- Pricing to purchase a 4-ton Asphalt Recycler & Hot Box Trailer including various options on the trailer unit has been provided by *Falcon Asphalt Repair Equipment of Midland, MI*, the awarded low bidder for the State of Michigan MiDEAL Cooperative Contract #071B7700092, for an estimate total cost of \$22,979.43 which includes a \$5,000 trade-in allowance for a 2013 Falcon 4 Ton, as detailed in the attached quote #OZ01112023-017.
- City Council authorized participation in the Cooperative Purchasing Programs on November 14, 2022 (Resolution #2022-11-157).

### **Financial**

Funds are budgeted and available in the Streets General Equipment Capital Fund under Project Number 2023C0117 for the 2023 fiscal year. Expenditures will be charged to account number 401.447.479.7978.010.

### **Recommendation**

City Management recommends awarding a contract to purchase one (1) 4-Ton Falcon Asphalt Recycler & Hot Box Trailer including various options from *Falcon Asphalt Repair Equipment of Midland, MI*, for an estimated total cost of \$22,979.43, at prices contained in quote #OZ01112023-017, as per the State of Michigan MiDeal Cooperative Contract #071B7700092 and reflects a trade in allowance of \$5,000 for a 2013 Falcon 4 Ton.



# MiDeal PRICE QUOTE

No. OZ01112023-017

2600 W Salzburg Street  
Freeland, MI 48623  
Phone: (989) 495 – 9332  
Fax: (989) 495 – 9342

Requested By: City of Troy, MI

Quote Date	Quote Good Through	Freight Terms	Requested By	Payment Terms
1/11/2023	3/1/2023	FOB Freeland, MI	Mike	Net 30 Days

Qty	Item No	Description	Price
1		<p>4-Ton Falcon Asphalt Recycler &amp; Hot Box Trailer 12-Volt Battery Triple Wall Construction and Fully Insulated Automatic Temperature Control Diesel Burner VIP Technology - Voltage Indicator and Protector Controller Automatically Prevents Burner(s) from Operating Below Burner Manufacturer's Required Voltage One-Piece, Seamless Ceramic Combustion Chamber Independently Certified 92% Fuel Efficiency Diamond Tread Plate Hopper Access Platform Electric Brakes w/ Safety Breakaway Conspicuity Tape <b>Included Options:</b> Battery Charger Package Single diesel burner Dump Box (12-Volt Electric Over Hydraulic) Tandem Axle Trailer Frame - 2" x 6" x 1/4" Tubular Steel Standard frame – 16' Falcon Smart Control package includes: VIP, 7-day timer, fuel level gauge, hour meter, voltmeter, and temperature gauge LED Lighting Upgrade - Two Red Stop/Tail/Turn Lights and One Amber Strobe Per Side Night Work Lights - LED Strobe Warning Light Upgrade to ST235/80R 16" Tires - Load Range E Tool Holder - 10-Positions Release agent basket Hopper extensions</p>	\$27,619.43

	<p>Hopper access step</p> <p>Trade In's: 2013 Falcon 4 Ton (deduct) (\$5,000)</p> <p>Operator, Parts and Service Manual Included Two-Year Machine Warranty and Lifetime Frame Warranty Included Freight to Troy, MI \$360</p> <p>Total: \$22,979.43</p> <p><b>Plus Applicable Sales Tax</b></p> <p><b>Why Falcon?</b></p> <p><b>It's Versatile</b></p> <ul style="list-style-type: none"> <li>• Recycle leftover asphalt, chunks and millings (a dual burner unit is required to recycle millings)</li> <li>• Transport asphalt and keep it hot all day and hold it overnight</li> <li>• Heat and re-heat cold patch</li> </ul> <p><b>It's Cost-Effective</b></p> <ul style="list-style-type: none"> <li>• When used as a hot box, it eliminates asphalt waste that occurs in the back of an unheated truck bed</li> <li>• When used as a recycler, it recycles leftover asphalt and asphalt chunks torn up from the pavement</li> <li>• Independently certified 92% fuel efficiency – uses less than 3 gallons of fuel per 8-hour shift</li> </ul> <p><b>It's Reliable</b></p> <ul style="list-style-type: none"> <li>• VIP Technology (patent pending) – Protects burner components by automatically preventing burner from operating with low battery voltage</li> <li>• A Falcon is designed to allow the burner to run while in tow - preventing material from cooling while being transported</li> <li>• Heat management system is engineered to provide even hopper temperatures – eliminating material scorching from hot spots and material hardening from cold spots</li> <li>• Standard 2-year machine warranty and lifetime frame warranty</li> </ul> <p><b>It's a Falcon</b></p>	
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## CITY COUNCIL AGENDA ITEM

Date: February 6, 2023

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager  
Robert J. Bruner, Assistant City Manager  
Robert Maleszyk, Chief Financial Officer  
Emily Frontera, Purchasing Manager  
Beth Tashnick, Office Manager

Subject: Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2023 Michigan Municipal League Cap Con

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### **History**

In advance of conferences and workshops city council members have expressed interest, management prepares a standard purchasing resolution that will authorize the travel expenses that may be incurred.

### **Purchasing**

Administrative memo 1-PU-9 "Travel Authorization and Approval to Expend Funds for Troy City Council Members' Travel Requests – Standard Purchasing Resolution 10" requires approval by resolution of travel by council members.

### **Financial**

Registration for this event is \$325 (early bird discount) plus any additional activities selected (see registration worksheet attached). Airfare or mileage, car rental, lodging and food are additional expenses that may be incurred. Funds are available in the 2022/23 General Fund – City Council – Education and Training account.

### **Recommendation**

It is recommended that City Council authorize and approve the expenditure of funds on travel expenses for Council Members who wish to attendance this event.



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## 2023 MML Capital Conference

### 2023 CapCon

April 18-19, 2023

Lansing, MI

#### Maximizing the Moment!

Attendees at CapCon 2023 will gain tangible tools to advocate, engage, and influence the legislative process, which ultimately shapes the future of our communities in Michigan.

CapCon 2023's general sessions will dive into the League's legislative priorities and the latest conversation around economic development, housing, infrastructure investment, the key aspects of Governor Whitmer's budget, allocation of the remaining American Rescue Plan resources, and much more. In breakout sessions, you'll hear solutions to funding public safety, housing growth and insecurity, innovations in the hiring process at city hall, and more.

Get the inspiration and answers you need to maximize the moment at CapCon 2023.

#### Registration Fees

Early Bird Registration Rates **on or before March 13, 2023:**

- MML Full & Associate Members/BAP Participants – \$325/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$650/person
- Guest: \$110/person

Regular Registration Rates **on or before April 10, 2023:**

- MML Full & Associate Members/BAP Participants – \$425/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$775/person
- Guest: \$120/person

Onsite Registration:

- MML Full & Associate Members/BAP Participants – \$450/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$800/person

Student - \$125/person

[Click here](#) for a faxable registration form.

#### Agenda:

For the CapCon Agenda and program details visit the website [here](#)

#### Location:

Lansing Center  
333 E. Michigan Avenue  
Lansing, MI 48933

#### Registration:

Registration to open February 6, 2023

To register online, login to the right, and then click the "Register Myself" or "Register Someone Else" button below.

#### Housing:

Housing reservations will only be accepted for registered attendees. Housing reservation information and instructions will be in your registration confirmation email.

Radisson Hotel Lansing at the Capitol  
111 N Grand Ave, Lansing, MI 48933



Room rate is \$137.00 (plus taxes)

The cut-off date for the MML room block is set for **Monday, March 27, 2023**.

**When:**  
4/18/2023 - 4/19/2023

**Where:**  
Lansing Center  
Phone: (517) 483-7400  
333 E. Michigan Avenue  
Lansing, MI 48933

**Price:** 325.00  
**When:** 4/18/2023 - 4/19/2023  
**Where:** Lansing Center  
333 E. Michigan Avenue  
Lansing, MI 48933

[Register Myself](#)

[Register Someone Else](#)

**My Registration Status:** Not Registered

Event Add-On's

Select Programs by 

View all

☐ Only display program items in registrant's itinerary

- 4/18/2023 8:30 AM

[Guest Registration](#)

Guest Registration

**Price:** 110.00

**Time:** 4/18/2023 8:30 AM - 4/19/2023 4:30 PM
- 4/18/2023 12:00 PM

[MWIMG Lunch](#)

**Price:** 65.00

**Time:** 12:00 PM - 1:15 PM
- 4/19/2023 12:00 PM

[MBC-LEO Annual Meeting & Luncheon](#)

Michigan Black Caucus - Local Elected Officials Annual Meeting & Luncheon

**Price:** 0.00

**Time:** 12:00 PM - 1:30 PM

# Conference Agenda-at-a-glance

(<https://blogs.mml.org/wp/cc/>)

[🏠](#) / [HOME \(HTTPS://BLOGS.MML.ORG/WP/CC\)](https://blogs.mml.org/wp/cc/) / [CONFERENCE AGENDA-AT-A-GLANCE](#)

## – Tuesday

### April 18, 2023

8:00 am – 6:00 pm

Conference Registration

9:00 am – 4:30 pm

MAMA Mid-Winter Institute\*

10:00 am – 1:00 pm

MML Board of Trustees Meeting & Lunch

11:30 am – 1:00 pm

Michigan Women in Municipal Government Luncheon\*

1:00 – 3:00 pm

Vendor Booth Check In and Set Up

1:30 – 3:15 pm

CapCon Welcome General Session

3:15 – 4:15 pm

General Session

4:15 pm

16/50 Program Press Conference

4:30 – 6:30 pm

MML Liability & Property Pool

Capital Conference Welcome Reception

*\*Indicates additional fee*

## + Wednesday

Share:

[f \(https://blogs.mml.org/wp/cc/conference-agenda-at-a-glance/?share=facebook&nb=1\)](https://blogs.mml.org/wp/cc/conference-agenda-at-a-glance/?share=facebook&nb=1)

[t \(https://blogs.mml.org/wp/cc/conference-agenda-at-a-glance/?share=twitter&nb=1\)](https://blogs.mml.org/wp/cc/conference-agenda-at-a-glance/?share=twitter&nb=1)

(<https://blogs.miml.org/wp/cc>)



## + Tuesday

— **Wednesday**

**April 19, 2023**

**7:00 am – 3:30 pm**

## Conference Registration

**7:30 – 8:30 am**

## Legislative Breakfast

**7:30 am – 3:00 pm**

## Annual Expo

**8:45 – 10:00 am**

## General Session

**10:00 – 10:30 am**

## Networking Break in Expo Hall

**8:45 – 11:45 am**

## Breakout Sessions

**11:45 – 1:45 pm**

## Networking Luncheon

## Michigan Black Caucus of Local Elected Officials Annual Meeting/Lunch

### Exhibits open during lunch

**1:30 – 2:30 pm**

## Breakout Session

**2:30 – 3:00 pm**

## Dessert and Networking Break in Expo Hall

**3:00 – 4:30 pm**

## General Session

**\*Indicates additional fee**

**Share:**



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

Date: February 6, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Rob Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Brian Goul, Recreation Director  
Kurt Bovensiep, Public Works Director  
Dennis Trantham, Facilities and Grounds Operations Manager  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder Meeting Specifications - Demolition of Buildings and Structures – 109 Lange

### History

- On January 24, 2005 Troy City Council approved an agreement between Harriet Barnard and the City of Troy for the donation of her house located at 5945 Livernois (Resolution #2005-01-046). The agreement required the home to be relocated within five years.
- For the City of Troy to move forward with relocating the Barnard House, additional property needed to be acquired.
- On March 21, 2005 Troy City Council approved the agreement to purchase 109 Lange having Sidwell #88-20-16-478-026 (Resolution# 2005-03-133).
- Over the years 109 Lange has been used as storage for election materials and storage for the Historic Village.
- The city has maintained the site since acquisition.

### Purchasing

- On January 26, 2023 a bid opening was conducted as required by City Charter/Code for the demolition of all buildings and structures at 109 Lange.
- The bid was posted on the MITN Purchasing Group website; [www.bidnetdirect.com//city-of-troy-mi](http://www.bidnetdirect.com//city-of-troy-mi).
- Three hundred and twenty two (322) vendors were notified via the MITN system.
- Five (5) bid responses were received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	322
Troy Companies notified via MITN	10
Troy Companies notified - Active email Notification	8
Troy Companies - Active Free	2
Companies that viewed the bid	35
Troy Companies that viewed the bid	0

**MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying** members are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN** member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

### **Purchasing (continued)**

- The Adams Group indicated that they could not meet the completion date as specified because the State of Michigan requires a minimum 10 working day notification prior to commencement of demolition. City Staff agrees and therefore, *The Adams Group, Inc of Rochester Hills, MI* is the low bidder meeting specifications and is being recommended for award.

### **Financial**

Funds are budgeted and available in the Museum Capital Fund under Project Number 2023C0060 for the 2023 fiscal year. Expenditures will be charged to account number 401.804.804.7975.900.

### **Recommendation**

City Management recommends awarding a contract for the demolition of all buildings and structures at 109 Lange to the low bidder meeting specifications, *The Adams Group Inc. of Rochester Hills, MI*, for an estimated total cost of \$16,950; not to exceed budgetary limitations.

VENDOR NAME:	The Adams Group, Inc.	International Construction, Inc.	VIN-CON, Inc.	Blue Star, Inc.	Radich Construction, LLC
CITY:	Rochester Hills, MI	Shelby, MI	Plymouth, MI	Warren, MI	Troy, MI
CHECK #:	1602410957	9479227757	2514634	1672300142	518077224-0
CHECK AMOUNT:	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00

**PROPOSAL: FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT FOR THE DEMOLITION OF ALL BUILDINGS AND STRUCTURES LOCATED AT 109 Lange Ave IN THE CITY OF TROY**

COMPLETE FOR THE SUM OF:	\$16,950.00	\$19,520.00	\$21,600.00	\$23,600.00	\$59,588.00
--------------------------	-------------	-------------	-------------	-------------	-------------

Attended Site Inspection:		Y	Y	Y	Y	Y
Can Meet Completion Date:	Y or N	No; To begin after required 10 day notice to the state	Y	Y	Y	Y
Disposal Site:		GFL, 10599 West Five Mile, Northville	Eagle Valley Landfill, Orion Twp.	Eagle Valley Landfill, Orion Twp.	Woodland Meadows Waste Management	Eagle Valley Landfill, Orion Twp.
Questionnaire Provided:	Y or N	Y	Y	Y	Y	Y
Can Meet Insurance:	Y or N	Y	Y	Y	Y	Y
References:	Y or N	Y	Y	Y	Y	Y
Payment Terms:	Y or N	On completion	Net 30	Net 30	Net 30	Not specified
Exceptions:		None	None	None	None	None
Acknowledgement:	Y or N	Y	Y	Y	One signature missing	Y
Addendum:	Y or N	Y	Y	Y	N	Y
Forms:	Y or N	Y	Y	Y	Y	Y

Low Bidder

**ATTEST:**  
*(\*Bid Opening conducted via a Zoom Meeting)*  

Dennis Trantham  
Heather Chomiak  
Andrew Chambliss

Emily Frontera

Purchasing Manager



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-04e

## CITY COUNCIL AGENDA ITEM

Date: February 7, 2023

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Kurt Bovensiep, Public Works Director  
G. Scott Finlay, City Engineer

Subject: Standard Purchasing Resolution #1: Award to Low Bidder  
Contract 23-02 – Beach Road Pavement Rehabilitation

### **History**

Pavement rehabilitation on three (3) miles of Beach Road from Wattles to South Blvd. is necessary due to the pavement's deteriorated condition. This project includes milling (grinding off) the surface of the existing pavement and then placing a new asphalt pavement surface. Also included is complete removal and replacement of failed pavement areas and miscellaneous manhole repairs. Work is anticipated to start in April 2023 and all work including restoration is to be completed by November 1<sup>st</sup>, 2023.

### **Purchasing**

Bids were received and publicly read on February 1, 2023. The low bid of \$1,378,054.50 was submitted by Pro-Line Asphalt Paving Corp., 11797 29 Mile Road, Washington, MI 48095 as shown on the attached tabulation summary.

Work was competitively bid and publicly opened with six (6) bidders responding. The award is contingent upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements.

### **Financial**

Funds for this work are included in the 2023 Major Roads Fund. The budgeted amount includes funds for construction, inspection, testing and contingencies.

### **Recommendation**

It is recommended that City Council award the Beach road Pavement Rehabilitation contract to Pro-Line Asphalt Paving Corp., 11797 29 Mile Road, Washington, MI 48095, for their low bid of \$1,378,054.50.

In addition, we are requesting authorization to approve additional work, if needed, not to exceed 20% of the original project cost due to unknown quantities of repair work that may be needed after milling the asphalt surface.

A copy of the bid tabulation shall be attached to the original Minutes of this meeting.



February 6, 2023

Mr Scott Finlay, PE, City Engineer  
City of Troy  
500 W Big Beaver Rd  
Troy, MI 48084

Re: Beach Rd Rehabilitation, Contract 23-02  
Contractor Recommendation

Dear Mr Finlay:

Six contractor bids were electronically received at the City Clerk's Office for the Beach Rd Rehabilitation Contract 23-02 and publicly read aloud via Zoom on February 1, 2023 at 10:00 am. The six bids ranged from \$1,378,054.50 to \$1,707,050.44 (with inspection days). **Pro-Line** Asphalt Paving Corporation was the lowest bidder with an amount of \$1,378,054.50 (\$1,348,054.50 not including inspection days) which was 32% lower than the Engineer's estimate. **Pro-Line's** bid was \$153,021.93 (10%) less than the second lowest bid submitted by Asphalt Specialists, Inc (ASI). We have checked the results and attached the Bid Tabulation (including inspection days) for your review and information.

Based on our past experience working with **Pro-Line**, they are qualified to perform the proposed work on Beach Rd. OHM has a good working relationship with this contractor.

If you wish to discuss this recommendation, please call me at 734-466-4485.

Sincerely,  
**OHM ADVISORS**

A handwritten signature in black ink that reads "Kirk B Cox". The signature is stylized with a large, looped "K" and a cursive "Cox".

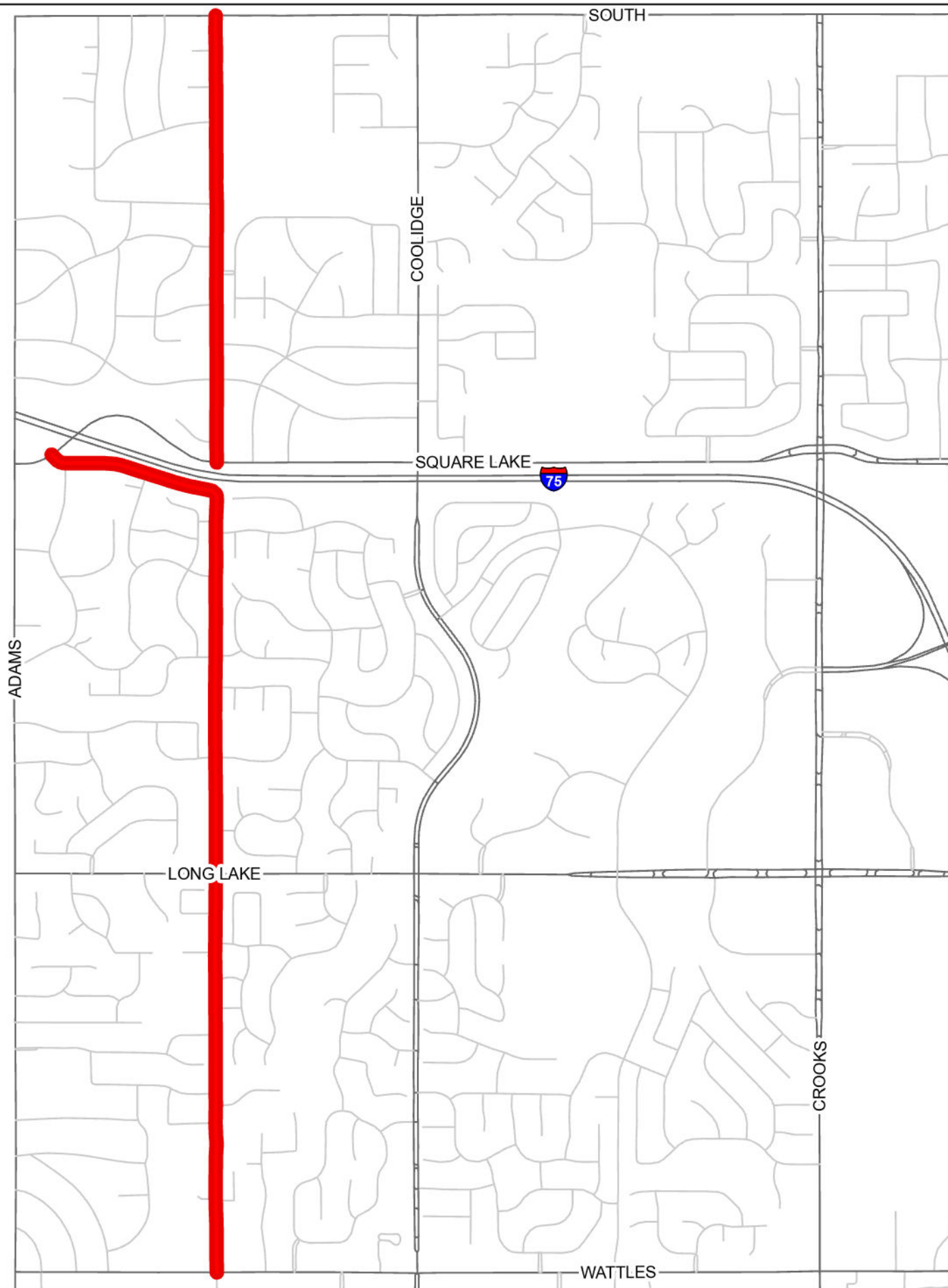
Kirk B Cox, PE  
Senior Project Manager

Enclosure: Bid Tabulation



BEACH RD BID TAB COMPARISON (0128-22-0041): City of Troy Letting 02/01/2023

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE (OHM)	COST (OHM)	UNIT PRICE (Florence)	COST (Florence)	UNIT PRICE (Ajax)	COST (Ajax)	UNIT PRICE (Cadillac)	COST (Cadillac)	UNIT PRICE (Hutch)	COST (Hutch)	UNIT PRICE (A.S.I.)	COST (A.S.I.)	UNIT PRICE (ProLine)	COST (ProLine)
1077051	Audio Video Route Survey	LSUM	1	\$ 3,500.00	\$ 3,500.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 8,000.00	\$ 8,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00
1100001	Mobilization, Max	LSUM	1	\$ 162,000.00	\$ 162,000.00	\$ 140,000.00	\$ 140,000.00	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00	\$ 162,000.00	\$ 100,000.00	\$ 100,000.00	\$ 162,000.00	\$ 162,000.00	\$ 95,000.00	\$ 95,000.00
2010001	Clearing	Acre	0.3	\$ 17,000.00	\$ 5,100.00	\$ 25,000.00	\$ 7,500.00	\$ 25,000.00	\$ 7,500.00	\$ 25,000.00	\$ 7,500.00	\$ 27,500.00	\$ 8,250.00	\$ 11,000.00	\$ 3,300.00	\$ 25,000.00	\$ 7,500.00
2017002	Tree Trimming	Sta	45	\$ 225.00	\$ 10,125.00	\$ 500.00	\$ 22,500.00	\$ 500.00	\$ 22,500.00	\$ 500.00	\$ 22,500.00	\$ 525.00	\$ 23,625.00	\$ 100.00	\$ 4,500.00	\$ 500.00	\$ 22,500.00
2020004	Tree, Rem, 6 inch to 18 inch	Ea	2	\$ 800.00	\$ 1,600.00	\$ 400.00	\$ 800.00	\$ 400.00	\$ 800.00	\$ 400.00	\$ 800.00	\$ 420.00	\$ 840.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00
2030011	Dr Structure, Rem	Ea	1	\$ 650.00	\$ 650.00	\$ 585.70	\$ 585.70	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 500.00	\$ 500.00	\$ 1,600.00	\$ 1,600.00	\$ 1,000.00	\$ 1,000.00
2030015	Sewer, Rem, Less than 24 inch	Ft	28	\$ 45.00	\$ 1,260.00	\$ 59.65	\$ 1,670.20	\$ 35.00	\$ 980.00	\$ 35.00	\$ 980.00	\$ 120.00	\$ 3,360.00	\$ 100.00	\$ 2,800.00	\$ 50.00	\$ 1,400.00
2040020	Curb and Gutter, Rem	Ft	295	\$ 15.00	\$ 4,425.00	\$ 19.10	\$ 5,634.50	\$ 15.00	\$ 4,425.00	\$ 15.00	\$ 4,425.00	\$ 25.00	\$ 7,375.00	\$ 30.00	\$ 8,850.00	\$ 15.00	\$ 4,425.00
2040050	Pavt, Rem	Syd	62	\$ 38.00	\$ 2,356.00	\$ 59.15	\$ 3,667.30	\$ 25.00	\$ 1,550.00	\$ 25.00	\$ 1,550.00	\$ 30.00	\$ 1,860.00	\$ 50.00	\$ 3,100.00	\$ 35.00	\$ 2,170.00
2040055	Sidewalk, Rem	Syd	36	\$ 30.00	\$ 1,080.00	\$ 31.87	\$ 1,147.32	\$ 24.00	\$ 864.00	\$ 24.00	\$ 864.00	\$ 30.00	\$ 1,080.00	\$ 100.00	\$ 3,600.00	\$ 25.00	\$ 900.00
2050006	Ditch Cleanout	Sta	2	\$ 900.00	\$ 1,800.00	\$ 709.50	\$ 1,419.00	\$ 1,100.00	\$ 2,200.00	\$ 1,100.00	\$ 2,200.00	\$ 15,000.00	\$ 30,000.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00
2050010	Embankment, CIP	Cyd	124	\$ 25.00	\$ 3,100.00	\$ 41.55	\$ 5,152.20	\$ 65.00	\$ 8,060.00	\$ 65.00	\$ 8,060.00	\$ 80.00	\$ 9,920.00	\$ 90.00	\$ 11,160.00	\$ 20.00	\$ 2,480.00
2050016	Excavation, Earth	Cyd	668	\$ 30.00	\$ 20,040.00	\$ 50.35	\$ 33,633.80	\$ 40.00	\$ 26,720.00	\$ 40.00	\$ 26,720.00	\$ 30.00	\$ 20,040.00	\$ 80.00	\$ 53,440.00	\$ 40.00	\$ 26,720.00
2050041	Subgrade Undercutting, Type II	Cyd	300	\$ 30.00	\$ 9,000.00	\$ 83.60	\$ 25,080.00	\$ 50.00	\$ 15,000.00	\$ 50.00	\$ 15,000.00	\$ 75.00	\$ 22,500.00	\$ 110.00	\$ 33,000.00	\$ 10.00	\$ 3,000.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	26	\$ 150.00	\$ 3,900.00	\$ 125.00	\$ 3,250.00	\$ 200.00	\$ 5,200.00	\$ 200.00	\$ 5,200.00	\$ 110.00	\$ 2,860.00	\$ 125.00	\$ 3,250.00	\$ 100.00	\$ 2,600.00
2080036	Erosion Control, Silt Fence	Ft	500	\$ 3.75	\$ 1,875.00	\$ 2.50	\$ 1,250.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 3.00	\$ 1,500.00	\$ 3.00	\$ 1,500.00
2090001	Project Cleanup	LSUM	1	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00	\$ 2,500.00	\$ 12,500.00	\$ 12,500.00	\$ 15,000.00	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 7,500.00	\$ 7,500.00
3027031	Aggregate Base, 21AA Limestone	Ton	140	\$ 40.00	\$ 5,600.00	\$ 128.80	\$ 18,032.00	\$ 50.00	\$ 7,000.00	\$ 50.00	\$ 7,000.00	\$ 40.00	\$ 5,600.00	\$ 50.00	\$ 7,000.00	\$ 65.00	\$ 9,100.00
3060020	Maintenance Gravel	Ton	50	\$ 23.00	\$ 1,150.00	\$ 30.15	\$ 1,507.50	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 80.00	\$ 4,000.00	\$ 1.00	\$ 50.00	\$ 50.00	\$ 2,500.00
4020600	Sewer, CI E, 12 inch, Tr Det B	Ft	28	\$ 150.00	\$ 4,200.00	\$ 130.50	\$ 3,654.00	\$ 150.00	\$ 4,200.00	\$ 150.00	\$ 4,200.00	\$ 150.00	\$ 4,200.00	\$ 195.00	\$ 5,460.00	\$ 150.00	\$ 4,200.00
4021275	Video Taping Sewer and Culv Pipe	Ft	28	\$ 1.50	\$ 42.00	\$ 75.00	\$ 2,100.00	\$ 30.00	\$ 840.00	\$ 30.00	\$ 840.00	\$ 80.00	\$ 2,240.00	\$ 42.00	\$ 1,176.00	\$ 10.00	\$ 280.00
4030035	Dr Structure Cover, Type E	Ea	6	\$ 600.00	\$ 3,600.00	\$ 462.20	\$ 2,773.20	\$ 375.00	\$ 2,250.00	\$ 375.00	\$ 2,250.00	\$ 650.00	\$ 3,900.00	\$ 742.00	\$ 4,452.00	\$ 900.00	\$ 5,400.00
4030050	Dr Structure Cover, Type K	Ea	5	\$ 850.00	\$ 4,250.00	\$ 887.25	\$ 4,436.25	\$ 900.00	\$ 4,500.00	\$ 900.00	\$ 4,500.00	\$ 400.00	\$ 2,000.00	\$ 724.00	\$ 3,620.00	\$ 900.00	\$ 4,500.00
4030200	Dr Structure, 24 inch dia	Ea	2	\$ 1,800.00	\$ 3,600.00	\$ 2,000.00	\$ 4,000.00	\$ 3,200.00	\$ 6,400.00	\$ 3,200.00	\$ 6,400.00	\$ 4,850.00	\$ 9,700.00	\$ 3,500.00	\$ 7,000.00	\$ 2,500.00	\$ 5,000.00
4030312	Dr Structure, Tap, 12 inch	Ea	1	\$ 650.00	\$ 650.00	\$ 271.00	\$ 271.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 850.00	\$ 850.00	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00
4037050	DPW Structure Cover	Ea	3	\$ 900.00	\$ 2,700.00	\$ 924.30	\$ 2,772.90	\$ 765.00	\$ 2,295.00	\$ 765.00	\$ 2,295.00	\$ 550.00	\$ 1,650.00	\$ 750.00	\$ 2,250.00	\$ 900.00	\$ 2,700.00
4037050	DPW Structure Cover, Adj, Case 1	Ea	26	\$ 825.00	\$ 21,450.00	\$ 1,070.70	\$ 27,838.20	\$ 1,400.00	\$ 36,400.00	\$ 1,400.00	\$ 36,400.00	\$ 950.00	\$ 24,700.00	\$ 500.00	\$ 13,000.00	\$ 600.00	\$ 15,600.00
4037050	DPW Structure Cover, Adj, Case 2	Ea	5	\$ 750.00	\$ 3,750.00	\$ 401.10	\$ 2,005.50	\$ 1,050.00	\$ 5,250.00	\$ 1,050.00	\$ 5,250.00	\$ 850.00	\$ 4,250.00	\$ 300.00	\$ 1,500.00	\$ 600.00	\$ 3,000.00
4040061	Underdrain, Subbase, 4 inch	Ft	30	\$ 150.00	\$ 4,500.00	\$ 26.05	\$ 781.50	\$ 39.00	\$ 1,170.00	\$ 39.00	\$ 1,170.00	\$ 40.00	\$ 1,200.00	\$ 56.00	\$ 1,680.00	\$ 50.00	\$ 1,500.00
5010001	Pavt, Cleaning	LSUM	1	\$ 4,000.00	\$ 4,000.00	\$ 3,920.00	\$ 3,920.00	\$ 2,500.00	\$ 2,500.00	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00	\$ 20,000.00	\$ 20,000.00
5010004	Bump Grinding	Syd	250	\$ 40.00	\$ 10,000.00	\$ 15.00	\$ 3,750.00	\$ 50.00	\$ 12,500.00	\$ 20.00	\$ 5,000.00	\$ 12.00	\$ 3,000.00	\$ 48.00	\$ 12,000.00	\$ 20.00	\$ 5,000.00
5010005	HMA Surface, Rem	Syd	3797	\$ 8.00	\$ 30,376.00	\$ 10.80	\$ 41,007.60	\$ 13.00	\$ 49,361.00	\$ 13.00	\$ 49,361.00	\$ 5.00	\$ 18,985.00	\$ 1.00	\$ 3,797.00	\$ 4.00	\$ 15,188.00
5010025	Hand Patching	Ton	10	\$ 300.00	\$ 3,000.00	\$ 443.65	\$ 4,436.50	\$ 250.00	\$ 2,500.00	\$ 500.00	\$ 5,000.00	\$ 600.00	\$ 6,000.00	\$ 250.00	\$ 2,500.00	\$ 250.00	\$ 2,500.00
5010061	HMA Approach	Ton	340	\$ 180.00	\$ 61,200.00	\$ 296.50	\$ 100,810.00	\$ 250.00	\$ 85,000.00	\$ 226.25	\$ 76,925.00	\$ 280.00	\$ 95,200.00	\$ 150.00	\$ 51,000.00	\$ 160.00	\$ 54,400.00
5012013	HMA, 3EML	Ton	1087	\$ 130.00	\$ 141,310.00	\$ 173.05	\$ 188,105.35	\$ 125.00	\$ 135,875.00	\$ 171.59	\$ 186,518.33	\$ 138.00	\$ 150,006.00	\$ 165.00	\$ 179,355.00	\$ 120.00	\$ 130,440.00
5012025	HMA, 4EML	Ton	423	\$ 275.00	\$ 116,325.00	\$ 194.65	\$ 82,336.95	\$ 179.00	\$ 75,717.00	\$ 188.43	\$ 79,705.89	\$ 147.25	\$ 62,286.75	\$ 165.00	\$ 69,795.00	\$ 125.00	\$ 52,875.00
5012037	HMA, 5EML	Ton	3930	\$ 160.00	\$ 628,800.00	\$ 150.65	\$ 592,054.50	\$ 116.00	\$ 455,880.00	\$ 112.26	\$ 441,181.80	\$ 132.00	\$ 518,760.00	\$ 130.00	\$ 510,900.00	\$ 130.00	\$ 510,900.00
5017011	Cold Milling Pavt	Syd	47603	\$ 4.50	\$ 214,213.50	\$ 2.10	\$ 99,966.30	\$ 2.45	\$ 116,627.35	\$ 2.45	\$ 116,627.35	\$ 3.10	\$ 147,569.30	\$ 1.00	\$ 47,603.00	\$ 2.50	\$ 119,007.50
6020102	Conc Pavt, Nonreinf, 7 inch	Syd	78	\$ 125.00	\$ 9,750.00	\$ 85.00	\$ 6,630.00	\$ 85.00	\$ 6,630.00	\$ 85.00	\$ 6,630.00	\$ 70.00	\$ 5,460.00	\$ 85.00	\$ 6,630.00	\$ 85.00	\$ 6,630.00
8020037	Curb and Gutter, Conc, Det F3	Ft	158	\$ 40.00	\$ 6,320.00	\$ 40.00	\$ 6,320.00	\$ 40.00	\$ 6,320.00	\$ 40.00	\$ 6,320.00	\$ 30.00	\$ 4,740.00	\$ 40.00	\$ 6,320.00	\$ 40.00	\$ 6,320.00
8020038	Curb and Gutter, Conc, Det F4	Ft	206	\$ 45.00	\$ 9,270.00	\$ 40.00	\$ 8,240.00	\$ 40.00	\$ 8,240.00	\$ 40.00	\$ 8,240.00	\$ 30.00	\$ 6,180.00	\$ 40.00	\$ 8,240.00	\$ 40.00	\$ 8,240.00
8030010	Detectable Warning Surface	Ft	37	\$ 60.00	\$ 2,220.00	\$ 71.00	\$ 2,627.00	\$ 71.00	\$ 2,627.00	\$ 71.00	\$ 2,627.00	\$ 70.00	\$ 2,590.00	\$ 71.00	\$ 2,627.00	\$ 71.00	\$ 2,627.00
8030030	Curb Ramp Opening, Conc	Ft	49	\$ 40.00	\$ 1,960.00	\$ 40.00	\$ 1,960.00	\$ 40.00	\$ 1,960.00	\$ 40.00	\$ 1,960.00	\$ 35.00	\$ 1,715.00	\$ 40.00	\$ 1,960.00	\$ 40.00	\$ 1,960.00
8030044	Sidewalk, Conc, 4 inch	Sft	268	\$ 9.00	\$ 2,412.00	\$ 9.00	\$ 2,412.00	\$ 9.00	\$ 2,412.00	\$ 9.00	\$ 2,412.00	\$ 8.00	\$ 2,144.00	\$ 10.50	\$ 2,814.00	\$ 9.00	\$ 2,412.00
8032002	Curb Ramp, Conc, 6 inch	Sft	344	\$ 13.00	\$ 4,472.00	\$ 11.00	\$ 3,784.00	\$ 11.00	\$ 3,784.00	\$ 11.00	\$ 3,784.00	\$ 8.50	\$ 2,924.00	\$ 11.00	\$ 3,784.00	\$ 11.00	\$ 3,784.00
8050010	Curb Slip, HMA	Ft	459	\$ 250.00	\$ 114,750.00	\$ 11.90	\$ 5,462.10	\$ 10.00	\$ 4,590.00	\$ 10.00	\$ 4,590.00	\$ 11.00	\$ 5,049.00	\$ 12.00	\$ 5,508.00	\$ 10.00	\$ 4,590.00
8077050	Mailbox Post	Ea	3	\$ 400.00	\$ 1,200.00	\$ 180.00	\$ 540.00	\$ 375.00	\$ 1,125.00	\$ 375.00	\$ 1,125.00	\$ 200.00	\$ 600.00	\$ 250.00	\$ 750.00	\$ 250.00	\$ 750.00
8077050	Mailbox Post, Relocate	Ea	4	\$ 300.00	\$ 1,200.00	\$ 195.00	\$ 780.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 350.00	\$ 1,400.00	\$ 250.00	\$ 1,000.00
8100371	Post, Steel, 3 pound	Ft	294	\$ 7.25	\$ 2,131.50	\$ 11.00	\$ 3,234.00	\$ 25.00	\$ 7,350.00	\$ 11.00	\$ 3,234.00	\$ 11.00	\$ 3,234.00	\$ 11.00	\$ 3,234.00	\$ 11.00	\$ 3,234.00
8100403	Sign, Type III, Rem	Ea	5	\$ 7.00	\$ 35.00	\$ 25.00	\$ 125.00	\$ 25.00	\$ 125.00	\$ 25.00	\$ 125.00	\$ 50.00	\$ 250.00	\$ 25.00	\$ 125.00	\$ 25.00	\$ 125.00
8100404	Sign, Type IIIA	Sft	13	\$ 16.00	\$ 208.00	\$ 13.00	\$ 169.00	\$ 25.00	\$ 325.00	\$ 25.00	\$ 325.00	\$ 6.00	\$ 78.00	\$ 25.00	\$ 325.00	\$ 25.00	\$ 325.00
8100405	Sign, Type IIIB	Sft	147	\$ 16.00	\$ 2,352.00	\$ 25.00	\$ 3,675.00	\$ 20.00	\$ 2,940.00	\$ 25.00	\$ 3,675.00	\$ 6.00	\$ 882.00	\$ 25.00	\$ 3,675.00	\$ 25.00	\$ 3,675.00
8102010	Ground Mtd Sign Support, Rem	Ea	4	\$ 8.00	\$ 32.00	\$ 20.00	\$ 80.00	\$ 25.00	\$ 100.00	\$ 20.00	\$ 80.00	\$ 20.00	\$ 80.00	\$ 20.00	\$ 80.00	\$ 20.00	\$ 80.00
8110092	Pavt Mrkg, Polyurea, 4 inch, Yellow	Ft	29452	\$ 0.92	\$ 27,095.84	\$ 0.95	\$ 27,979.40	\$ 0.95	\$ 27,979.40	\$ 0.95	\$ 27,979.40	\$ 1.05	\$ 30,924.60	\$ 1.00	\$ 29,452.00	\$ 1.00	\$ 29,452.00
8110094	Pavt Mrkg, Polyurea, 6 inch, White	Ft	29851	\$ 1.03	\$ 30,746.53	\$ 0.99	\$ 29,552.49	\$ 0.99	\$ 29,552.49	\$ 0.99	\$ 29,552.49	\$ 1.10	\$ 32,836.10</				



**Legend**

 Pavement Rehab

# Beach Road Pavement Rehabilitation





500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-04f

## CITY COUNCIL AGENDA ITEM

Date: February 8, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Rob Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Frank Nastasi, Police Chief  
Kurt Bovensiepe, Public Works Director  
Dennis Trantham, Facilities and Grounds Operations Manager  
Joshua Jones, Police Captain  
David Quaiatto, Police Lieutenant  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Sourcewell and Oakland County Cooperative Purchasing Contracts – Report Area Renovation, Troy Police Department  
Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds – Police Department Report Area Painting and Wall Repairs

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### History

The report writing area in the Troy Police Department is a shared workspace and used by all patrol officers for completing reports, conducting investigations, and contacting witnesses or suspects related to those investigations. The configuration and furniture are part of the original construction of the police addition, completed in August, 2003. The furnishings in this area are also original. After nearly 20 years of constant use in a 24 hour a day, 7 day a week operation, the furniture has reached the end of its useful life. Also, the existing layout no longer meets the needs of the patrol officers.

The report writing area is situated so that it is the first area visitors pass through when entering the secured portion of the building from the lobby or main employee entrance. In order to maintain a positive first impression for those entering the Troy Police Department, it is important the report writing area be updated.

The scope of this project would be to reconfigure the layout with new office furnishings that would provide a more efficient workspace for officers while preventing unauthorized individuals from accessing and viewing criminal justice information as required by the Michigan Law Enforcement Information Network (LEIN), Michigan State Police and FBI Security Policy Section 5.9.1.5.

The report area renovation is expected to be completed by June 2023.

### Purchasing

- Pricing for the furniture has been secured by *NBS Commercial Interiors of Troy, MI (via Steelcase)* per Sourcewell Cooperative Purchasing Contract #19Z08621 for an estimated cost of \$36,039.11 as detailed in the attached quote #334843.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## CITY COUNCIL AGENDA ITEM

### **Purchasing (continued)**

- Pricing for electrical and network installation has been secured by *Shaw Service & Maintenance of Southfield, MI* per Oakland County Extended Purchasing Program Contract #008405 for an estimated cost of \$19,217.00 as detailed the attached quote #SCOT221229001.
- City Council authorized participation in the Cooperative Purchasing Programs on November 14, 2022 (Resolution #2022-11-157).

### **Financial**

Funds are budgeted and available in the Police Department Buildings and Improvements Capital Fund under Project Number 2023C0120 for the 2023 fiscal year with a total available budget of \$35,000.00. Estimated total cost for this project will be \$67,339.11 which includes an allowance of \$8,000.00 for painting and wall repairs. Additional funds are available in the Police Department Capital Fund to cover the shortfall of \$32,339.11 from Project Number 2023C0011 (Property Room HVAC \$60,000) which will not be used. The expenditures will be charged to account number 401.301.11.315.7978.010

Report Area Renovations	Cost	Project Number	Budget
NBS Commercial Interiors	\$ 36,039.11	2023C0120	\$ 35,000
Shaw Service Maintenance	\$ 19,217.00		
Wall Repairs & Painting	\$ 8,000.00		
Contingency 15%	\$ 4,083.00		
		2023C0011	\$ 60,000
<b>Total Cost</b>	<b>\$ 67,339.11</b>		<b>\$95,000</b>

### **Recommendation**

City Management recommends, in the best interest of the City, waiving the bid process and awarding contracts to *NBS Commercial Interiors of Troy, MI (via Steelcase)* for the report area renovation furniture for an estimated cost of \$36,039.11 as detailed in the attached quote as per the Sourcewell Cooperative Purchasing Contract #19Z08621 and to *Shaw Service & Maintenance of Southfield, MI* for the electrical and network installation for an estimated cost of \$19,217.00 with a 15% contingency, as detailed in the attached quote and as per the Oakland County Extended Purchasing Program Contract # 008405

City Management recommends granting the authority to expend budgeted capital funds for the painting and wall repairs at the Police Department report area for an estimated cost of \$8,000 and a 15% contingency.



2595 Bellingham • Troy, MI 48083 • 248.823.5400 • 248.823.5401 Fax  
2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • 248.823.5400 • 248.823.5401 Fax  
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • 517.886.0072 • 248.823.5401 Fax  
5160 Alliance Dr. • Bay City, MI 48706 • 989.895.8574 • 989.895.8545 Fax  
4 North St. Clair St. • Toledo, OH 43604 • 419.662.2040 • 248.823.5401 Fax

## Quotation 334843

Quote Date 12/14/22

Project 210199

Customer T00066

Terms NET 10 DAYS

Account Representative CINDY DEZIO

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

### Quote To

City of Troy  
500 W Big Beaver Rd  
Troy, MI, 48084-5254

### Ship To

David Quaiatto  
City of Troy  
500 W Big Beaver Rd  
Troy, MI, 48084-5254

Phone +1 (248) 619-7655

Cell +1 (248) 878-8974

quaiattodj@troymi.gov

Sales Location Troy

Description	Quantity	Unit Price	Extended Price
<b>1</b> <b>TS730THF</b> - Frame-Horizontal package, Thin, 30W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE <b>Tag For</b> 30/54	3	55.28	165.84
<b>2</b> <b>TS736THF</b> - Frame, Horizontal package, Thin, 36W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE	5	57.95	289.75

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_





**commercial  
interiors**

2595 Bellingham • Troy, MI 48083 • **248.823.5400** • 248.823.5401 Fax  
2211 Old Earhart Rd. Ste.190 • Ann Arbor, MI 48105 • **248.823.5400** • 248.823.5401 Fax  
3201 Pine Tree Rd. Ste. A • Lansing, MI 48911 • **517.886.0072** • 248.823.5401 Fax  
5160 Alliance Dr. • Bay City, MI 48706 • **989.895.8574** • 989.895.8545 Fax  
4 North St. Clair St. • Toledo, OH 43604 • **419.662.2040** • 248.823.5401 Fax

**Quotation 334843**

**Page 2 / 15 (cont'd)**

**yourNBS.com**

**Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
2	Tag For 36/42			
3	<b>TS736THF</b> - Frame, Horizontal package, Thin, 36W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE Tag For 36/54	3	57.95	173.85
4	<b>TS736THF</b> - Frame, Horizontal package, Thin, 36W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE Tag For 36/66	1	57.95	57.95
5	<b>TS742THF</b> - Frame, Horizontal package, Thin, 42W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE	2	65.95	131.90

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

**yourNBS.com**

**Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
5	Tag For 42/42			
6	<b>TS742THF</b> - Frame, Horizontal package, Thin, 42W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE Tag For 42/66	1	65.95	65.95
7	<b>TS748THF</b> - Frame, Horizontal package, Thin, 48W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE Tag For 48/54	3	69.00	207.00
8	<b>TS748THF</b> - Frame, Horizontal package, Thin, 48W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE	1	69.00	69.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



**yourNBS.com**

**Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description		Quantity	Unit Price	Extended Price
8	Tag For 48/66			
9	<b>TS760THF</b> - Frame, Horizontal package, Thin, 60W <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TC OPT:</b> *OPT:TOP CAP OPTIONS <b>STD CAP:</b> STD:Std Top Cap <b>CABLEOPT:</b> *OPT:CABLE TRAY OPTION <b>NO TRAY:</b> NO CABLE TRAY <b>BASE OPT:</b> *OPT:BASE TRIM OPTIONS <b>KO BOTH:</b> STD:KNOCKOUT BASE BOTH SIDES <b>TRAY OPT:</b> *OPT:BASE TRAY OPTION <b>NO TRAY:</b> NO BASE TRAY STEELCASE Tag For 60/42	2	85.78	171.56
10	<b>TSAPDSA6636</b> - Answer; Door-Sliding, 66H x 36W <b>FRAME:</b> 4799 PLATINUM METALLIC <b>INSERT:</b> 6625 TRANSLUCENT <b>DOOR OPT:</b> *OPT:DOOR OPTIONS <b>R HAND:</b> RIGHT HAND <b>LOCK OPT:</b> *OPT:LOCK OPTION <b>NO LOCK:</b> STD:NO LOCK STEELCASE Tag For 36/75/66R	1	1,396.51	1,396.51
11	<b>TS73630HS</b> - Panel skin-Hard surface, 36H x 30W <b>SURFACE:</b> 4799 PLATINUM METALLIC STEELCASE	3	122.00	366.00
12	<b>TS73636HS</b> - Panel skin-Hard surface, 36H x 36W <b>SURFACE:</b> 4799 PLATINUM METALLIC STEELCASE	7	127.71	893.97
13	<b>TS73642HS</b> - Panel skin-Hard surface, 36H x 42W <b>SURFACE:</b> 4799 PLATINUM METALLIC STEELCASE	2	135.73	271.46
14	<b>TS73648HS</b> - Panel skin-Hard surface, 36H x 48W <b>SURFACE:</b> 4799 PLATINUM METALLIC STEELCASE	1	146.40	146.40
15	<b>TS73660HS</b> - Panel skin-Hard surface, 36H x 60W	2	159.36	318.72

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_



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**Remit Payments to:** NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<b>15</b> <b>SURFACE:</b> 4799 PLATINUM METALLIC STEELCASE			
<b>16</b> <b>TS73630TK</b> - Panel skin-Tackable acoustical, 36H x 30W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE	3	115.14	345.42
<b>17</b> <b>TS73636TK</b> - Panel skin-Tackable acoustical, 36H x 36W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE	11	122.00	1,342.00
<b>18</b> <b>TS73642TK</b> - Panel skin-Tackable acoustical, 36H x 42W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE	2	133.44	266.88
<b>19</b> <b>TS73648TK</b> - Panel skin-Tackable acoustical, 36H x 48W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE	5	152.50	762.50
<b>20</b> <b>TS73660TK</b> - Panel skin-Tackable acoustical, 36H x 60W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE	2	173.46	346.92
<b>21</b> <b>TS76042TK</b> - Panel skin-Tackable acoustical, 60H x 42W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE	2	156.69	313.38
<b>22</b> <b>TS76048TK</b> - Panel skin-Tackable acoustical, 60H x 48W <b>SURFACE:</b> P212 CHALK <b>FAB DIR:</b> *OPT:FABRIC DIRECTION	2	176.90	353.80

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Description	Quantity	Unit Price	Extended Price
<b>22</b> <b>HORZ:</b> STD:HORIZONTAL APPLICATION STEELCASE			
<b>23</b> <b>TS71230SPW</b> - Window-Single pane, 12H x 30W <b>GLASS:</b> 6500 CLEAR GLASS <b>TRIM:</b> 4799 PLATINUM METALLIC STEELCASE	3	278.31	834.93
<b>24</b> <b>TS71236SPW</b> - Window-Single pane, 12H x 36W <b>GLASS:</b> 6500 CLEAR GLASS <b>TRIM:</b> 4799 PLATINUM METALLIC STEELCASE	3	299.28	897.84
<b>25</b> <b>TS71248SPW</b> - Window-Single pane, 12H x 48W <b>GLASS:</b> 6500 CLEAR GLASS <b>TRIM:</b> 4799 PLATINUM METALLIC STEELCASE	3	335.11	1,005.33
<b>26</b> <b>TS72436SPW</b> - Window-Single pane, 24H x 36W <b>GLASS:</b> 6500 CLEAR GLASS <b>TRIM:</b> 4799 PLATINUM METALLIC STEELCASE	1	384.68	384.68
<b>27</b> <b>TS766TEPJ</b> - Junction-End of run, Thin, 66H <b>TRIM:</b> *OPT:TRIM PACKAGE <b>PAINT:</b> PAINTED TRIM PKG <b>UPRIGHT:</b> UPRIGHT <b>METALLIC:</b> *UPRIGHT:METALLIC PAINT <b>4799:</b> PLATINUM METALLIC STEELCASE <b>Tag For</b> E66	2	65.19	130.38
<b>28</b> <b>TS742TEPJ</b> - Junction-End of run, Thin, 42H <b>TRIM:</b> *OPT:TRIM PACKAGE <b>PAINT:</b> PAINTED TRIM PKG <b>UPRIGHT:</b> UPRIGHT <b>METALLIC:</b> *UPRIGHT:METALLIC PAINT <b>4799:</b> PLATINUM METALLIC STEELCASE <b>Tag For</b> E42	4	65.19	260.76
<b>29</b> <b>TS754TEPJ</b> - Junction-End of run, Thin, 54H	3	65.19	195.57

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Description		Quantity	Unit Price	Extended Price
29	<b>TRIM: *OPT:TRIM PACKAGE</b> <b>PAINT: PAINTED TRIM PKG</b> <b>UPRIGHT: UPRIGHT</b> <b>METALLIC: *UPRIGHT:METALLIC PAINT</b> <b>4799: PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> E54			
30	<b>TS742TIPJ - Junction-In line, Thin, 42H</b> STEELCASE <b>Tag For</b> I42	2	41.94	83.88
31	<b>TS754TIPJ - Junction-In line, Thin, 54H</b> STEELCASE <b>Tag For</b> I54	3	41.94	125.82
32	<b>TS766TIPJ - Junction-In line, Thin, 66H</b> STEELCASE <b>Tag For</b> I66	1	41.94	41.94
33	<b>TS742TLPJ - Junction-L, Thin, 42H</b> <b>TRIM: *OPT:TRIM PACKAGE</b> <b>PAINT: PAINTED TRIM PKG</b> <b>UPRIGHT: UPRIGHT</b> <b>METALLIC: *UPRIGHT:METALLIC PAINT</b> <b>4799: PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> L42	2	98.36	196.72
34	<b>TS754TLPJ - Junction-L, Thin, 54H</b> <b>TRIM: *OPT:TRIM PACKAGE</b> <b>PAINT: PAINTED TRIM PKG</b> <b>UPRIGHT: UPRIGHT</b> <b>METALLIC: *UPRIGHT:METALLIC PAINT</b> <b>4799: PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> L54	1	98.36	98.36
35	<b>TS742TTPJ - Junction-T, Thin, 42H</b> <b>TRIM: *OPT:TRIM PACKAGE</b> <b>PAINT: PAINTED TRIM PKG</b> <b>UPRIGHT: UPRIGHT</b>	2	98.36	196.72

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Description	Quantity	Unit Price	Extended Price
<b>35</b> <b>METALLIC: *UPRIGHT:METALLIC PAINT</b> <b>4799: PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> T42			
<b>36</b> <b>TS754TTPJ - Junction-T, Thin, 54H</b> <b>TRIM: *OPT:TRIM PACKAGE</b> <b>PAINT: PAINTED TRIM PKG</b> <b>UPRIGHT: UPRIGHT</b> <b>METALLIC: *UPRIGHT:METALLIC PAINT</b> <b>4799: PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> T54	2	98.36	196.72
<b>37</b> <b>TS7665TCTJ - Junction-T, Change of height, Thin, 66 to 66 to 54</b> <b>TRIM: *OPT:TRIM PACKAGE</b> <b>PAINT: PAINTED TRIM PKG</b> <b>UPRIGHT: UPRIGHT</b> <b>METALLIC: *UPRIGHT:METALLIC PAINT</b> <b>4799: PLATINUM METALLIC</b> STEELCASE <b>Tag For</b> T66-66-54	1	187.58	187.58
<b>38</b> <b>TS76BPX - Power infeed, 3+1, 6L in ft</b> <b>PLASTIC: 6249 PLATINUM SOLID</b> STEELCASE <b>Tag For</b> BPI/6	2	147.93	295.86
<b>39</b> <b>TS7PK30X - Kit-Power, 3+1, 30W</b> STEELCASE <b>Tag For</b> PK	3	118.56	355.68
<b>40</b> <b>TS7PK36X - Kit-Power, 3+1, 36W</b> STEELCASE <b>Tag For</b> PK	4	118.56	474.24
<b>41</b> <b>TS7PK42X - Kit-Power, 3+1, 42W</b> STEELCASE <b>Tag For</b> PK	3	118.56	355.68
<b>42</b> <b>TS7PK48X - Kit-Power, 3+1, 48W</b> STEELCASE <b>Tag For</b> PK	1	118.56	118.56

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Description	Quantity	Unit Price	Extended Price
<b>43 TS7PK60X</b> - Kit-Power, 3+1, 60W STEELCASE <b>Tag For</b> PK	2	179.19	358.38
<b>44 TS71SSX</b> - Receptacle-System ground, Line 1, 3+1 <b>PLASTIC:</b> 6249 PLATINUM SOLID <b>CSTMPOPT:</b> *OPT:Controlled Stamp Option <b>NOSTAMP:</b> STD:No Stamp STEELCASE	9	24.01	216.09
<b>45 TS72SSX</b> - Receptacle-System ground, Line 2, 3+1 <b>PLASTIC:</b> 6249 PLATINUM SOLID <b>CSTMPOPT:</b> *OPT:Controlled Stamp Option <b>NOSTAMP:</b> STD:No Stamp STEELCASE	5	24.01	120.05
<b>46 USWS</b> - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Modular <b>Depth:</b> 24.00000 <b>Width:</b> 66.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> No Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> With Cord Drop <b>Depth with Cord Drop:</b> 23.50000 STEELCASE <b>Tag For</b> 24/66	3	198.63	595.89
<b>47 USWS</b> - Worksurface-Straight, Laminate, Plastic edge profile <b>Size Option:</b> Parametric <b>Depth:</b> 24.00000 <b>Width:</b> 89.50000 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Power Access:</b> No Power Access	1	330.93	330.93

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Description	Quantity	Unit Price	Extended Price
<b>47</b> <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> With Cord Drop <b>Depth with Cord Drop:</b> 23.50000 STEELCASE <b>Tag For</b> 24/89.5			
<b>48</b> <b>USWS - Worksurface-Straight, Laminate, Plastic edge profile</b> <b>Size Option:</b> Parametric <b>Depth:</b> 18.87500 <b>Width:</b> 50.37500 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> With Cord Drop <b>Depth with Cord Drop:</b> 18.37500 STEELCASE <b>Tag For</b> 18.875/50.375	1	146.78	146.78
<b>49</b> <b>USWS - Worksurface-Straight, Laminate, Plastic edge profile</b> <b>Size Option:</b> Modular <b>Depth:</b> 30.00000 <b>Width:</b> 120.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> No Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> With Cord Drop <b>Depth with Cord Drop:</b> 29.50000 STEELCASE <b>Tag For</b> 30/120	1	460.55	460.55
<b>50</b> <b>USWS - Worksurface-Straight, Laminate, Plastic edge profile</b>	2	229.89	459.78

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Description	Quantity	Unit Price	Extended Price
<b>50</b> <b>Size Option:</b> Modular <b>Depth:</b> 30.00000 <b>Width:</b> 60.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> With Cord Drop <b>Depth with Cord Drop:</b> 29.50000 STEELCASE <b>Tag For</b> 30/60			
<b>51</b>	3	421.88	1,265.64
AMQ SOLUTI <b>Tag For</b> AP-24-C			
<b>52</b> <b>UCANT</b> - Cantilever, On module application, 16W x 13D <b>BASIC:</b> 4799 PLATINUM METALLIC STEELCASE <b>Tag For</b> CANT	8	61.76	494.08
<b>53</b> <b>UFB</b> - Bracket-Flush mount STEELCASE <b>Tag For</b> FMB	1	15.25	15.25
<b>54</b> <b>UPL</b> - Post leg, Glides, 28 1/2H <b>LEGS:</b> 4799 PLATINUM METALLIC STEELCASE <b>Tag For</b> PL	2	83.49	166.98
<b>55</b> <b>UPL4</b> - Post leg, Package quantity 4, Glides, 28 1/2H <b>LEGS:</b> 4799 PLATINUM METALLIC STEELCASE <b>Tag For</b> PL	1	333.98	333.98
<b>56</b> <b>USSBR</b> - Bracket-Side support STEELCASE <b>Tag For</b> SS	2	22.11	44.22

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Description		Quantity	Unit Price	Extended Price
57	<b>TS7WKSPT</b> - Reinforcing channel, 57W STEELCASE <b>Tag For</b> RC	1	28.98	28.98
58	<b>RBC15362A</b> - Bookcase, 1 adjustable shelf, 15D x 36W x 28H <b>BASIC:</b> 4799 PLATINUM METALLIC <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>NO TOP:</b> NO TOP STEELCASE <b>Tag For</b> BC/2/36	1	512.01	512.01
59	<b>TS2PPT</b> - Pencil tray-Storage STEELCASE	3	6.75	20.25
60	<b>TS2PPBF22MC</b> - Pedestal-Mobile, Pencil / box / file, Cushion, 22D <b>Storage Finish:</b> Smooth Metallic 4799 - PLATINUM METALLIC <b>Trim Strip Pull:</b> No Trim <b>Cushion Option:</b> With Cushion <b>Cushion Finish:</b> Billiard 5H17 - MALLARD <b>Pull:</b> Contemporary Pull <b>Pull Finish:</b> Silver 9212 - SILVER <b>Caster or Glide Type:</b> Small Casters <b>Lock Options:</b> MK Plug STEELCASE <b>Tag For</b> PBF	3	485.30	1,455.90
61	<b>4821412S</b> - Amia; Chair, Sewn, Air Backrest, Arms <b>AIRBACK:</b> 6295 NEAR BLACK <b>PLASTIC:</b> 6053 SEAGULL <b>UPHLSTRY:</b> 5F17 BLACK <b>ARMS:</b> *OPT:ARM OPTIONS <b>ARMLESS:</b> NO ARMS <b>SEAT HGT:</b> *OPT:BASE ASSY HEIGHT RANGE <b>5" RANGE:</b> STD:5" PNEU SEAT HEIGHT RANGE <b>BASE OPT:</b> *OPT:BASE OPTION <b>PLASTIC:</b> STD:PLASTIC BASE <b>CASTERS:</b> CASTERS <b>SOFT CST:</b> SOFT CASTERS STEELCASE <b>Tag For</b> AMIA	6	531.60	3,189.60

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Description	Quantity	Unit Price	Extended Price
<b>62</b> <b>490510P</b> - Move; Stool-Perching, Plastic seat / back, No arms, Glides <b>FRAME:</b> 4799 PLATINUM METALLIC <b>SEAT:</b> 6059 STERLING DARK SOLID <b>SHELL:</b> 6059 STERLING DARK SOLID <b>GLIDES:</b> *OPT:GLIDES <b>SOFT GLD:</b> SOFT GLIDES STEELCASE <b>Tag For</b> MOVE	1	361.03	361.03
<b>63</b> <b>RATCL</b> - Universal, Common, Top, Laminate <b>Depth:</b> 18.00000 <b>Width:</b> 102.12500 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Profile A:</b> 1MM Plastic Edge <b>Profile B:</b> 1MM Plastic Edge <b>Profile C:</b> 1MM Plastic Edge <b>Profile D:</b> 1MM Plastic Edge <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Grain Direction-Top:</b> Long Grain STEELCASE	2	472.75	945.50
<b>64</b> <b>RLF18303F</b> - Universal; Lateral file, 3 drawers, Flush steel front, 18D x 30W x 40H <b>BASIC:</b> 4799 PLATINUM METALLIC <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>NO TOP:</b> NO TOP <b>LOCK OPT:</b> *OPT:DRAWER LOCK OPTIONS <b>CENTRAL:</b> STD:CENTRAL LOCKING DWR <b>DWR ACC:</b> *OPT:FILE DWR ACCESSORIES <b>HF:</b> STD:DRAWERS WITH HF'S <b>WGHT PKG:</b> *OPT:COUNTERWEIGHT PKG <b>NO WGHT:</b> NO COUNTERWT PKG STEELCASE <b>Tag For</b> LF/3/30	1	683.20	683.20
<b>65</b> <b>RLF18363F</b> - Universal; Lateral file, 3 drawers, Flush steel front, 18D x 36W x 40H	3	796.81	2,390.43

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Description	Quantity	Unit Price	Extended Price
<b>65</b> <b>BASIC:</b> 4799 PLATINUM METALLIC <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>NO TOP:</b> NO TOP <b>LOCK OPT:</b> *OPT:DRAWER LOCK OPTIONS <b>CENTRAL:</b> STD:CENTRAL LOCKING DWR <b>DWR ACC:</b> *OPT:FILE DWR ACCESSORIES <b>HF:</b> STD:DRAWERS WITH HF'S <b>WGHT PKG:</b> *OPT:COUNTERWEIGHT PKG <b>NO WGHT:</b> NO COUNTERWT PKG STEELCASE <b>Tag For</b> LF/3/36			
<b>66</b> <b>RSC18303CF</b> - Cabinet-Storage, 2 adjustable shelves, Flush steel front, 18D x 30W x 40H <b>BASIC:</b> 4799 PLATINUM METALLIC <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>NO TOP:</b> NO TOP STEELCASE <b>Tag For</b> SC/40	1	745.34	745.34
<b>67</b> <b>RSC18363CF</b> - Cabinet-Storage, 2 adjustable shelves, Flush steel front, 18D x 36W x 40H <b>BASIC:</b> 4799 PLATINUM METALLIC <b>LOCK:</b> 9201 POLISHED CHROME <b>KEYS:</b> SK RAND <b>TOP OPT:</b> *OPT:TOP OPTIONS <b>NO TOP:</b> NO TOP STEELCASE <b>Tag For</b> SC/40	3	816.25	2,448.75
<b>69</b> <b>Q223345</b> - Wall Shim / 5" w x 3" dp. x 48" high  All exposed surfaces painted in Steelcase 4799 Platinum Metallic Shim to be used for wall attachment purpose  Hidden wall mounting cleat included. Cleat is attached to the wall then the shim fits over the cleat and is secured with screws.	1	280.33	280.33

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Description	Quantity	Unit Price	Extended Price
<div>69</div> <div>Fasteners / hardware for attachment of hidden cleat into the wall is not included.</div> <div>Steelcase Paint 4799 Platinum Metallic PRIMEWAY</div>			
<div>70</div> <div>LOT - NBS WILL RECEIVE, DELIVER AND INSTALL FURNITURE DURING NORMAL BUSINESS HOURS. NBS TROY</div>	1	1,460.00	1,460.00

Quotation Totals	
Sub Total	34,423.93
STEELCASE Surcharge	1,615.18
Grand Total	36,039.11

End of Quotation

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# Proposal & Scope of Work

Date: 1/5/2023

Proposal ID: SCOT221229001

**TO: Matthew Heasley**  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48085

**FROM: Eric J Peterson**  
**PROJECT: COTPD Cubicle Renovation**

## Shaw Service and Maintenance Contacts

<b>Eric Peterson, Service Engineer</b>	Direct (248) 228-2019   Cell (248) 345-9538   <a href="mailto:epeterson@shawsi.com">epeterson@shawsi.com</a>
<b>Dispatch</b>	Direct (248) 228-2028
<b>After Hours Emergency Number</b>	(877) 370-7076
<b>Service Email</b>	<a href="mailto:service@shawsi.com">service@shawsi.com</a>

Included	Excluded		Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Use Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Payment & Performance Bonds
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electrical Permit Costs & Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Overtime Costs
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fire Division Inspection Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temperature Controls
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building Permit Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Patching &/or repair of holes in walls or floors

This Proposal is based upon Shaw Service & Maintenance's Standard Terms and Conditions (see Page 2) unless otherwise indicated below.

### SCOPE OF WORK:

Furnish and install a total of (9) CAT6 data drops to four locations as marked on COTPD provided Prints

Furnish and install (3) 120V 20 Amp dedicated circuits (1 at each cubicle location)

Tie new circuits into generator power

Furnish and install power poles, wire whips, wire mold, data faceplates, jacks and patch cords as needed for a complete system

<b>Labor</b>	: <a href="#">\$11,474.00</a>
<b>Equipment</b>	: <a href="#">\$2,057.00</a>
<b>Material</b>	: <a href="#">\$5,740.00</a>
<b>Offering Price</b>	: <a href="#">\$19,271.00</a>

### EXCLUSIONS & ASSUMPTIONS:

Work is expected to be performed during Monday through Friday during normal working hours excluding holidays

Assumes pathway and access to generator power above ceiling in area of work- new conduit tie-ins not included

Quoted as time and material not to exceed

Pricing per Oakland County contract 5446

Mark A Feters

Shaw Service & Maintenance

### Standard Terms & Conditions

1. Payment terms are monthly progress payments net 30 days due.
2. The offering price is valid for 30 days. Shaw Service & Maintenance reserves the right to extend this term without notice.
3. Subcontract terms and conditions are subject to review and approval prior to award of a subcontract to Shaw Service & Maintenance.
4. Terms are pending approval by Shaw Service & Maintenance credit manager.
5. This Proposal is based on the schedule and time durations presented at time of bid. A change in schedule shall constitute a change in scope of work.
6. All equipment furnished is F.O.B. shipping points with freight allowed to jobsite.
7. The price includes a warranty as specified in the Bid Documents. No other warranty is expressed or implied.



22100 Telegraph  
Southfield, MI 48033  
Phone: (248) 228-2000  
Fax: (248) 228-2080

**Bulletin Spreadsheet  
#58 Inside Wiremen  
Jul 2021 - Jun 2022**

<b>PROJECT:</b>	CITY OF TROY	<b>SHAW PROJECT #:</b>	SCOT221229001
<b>QUOTE FOR:</b>	COTPD Cubicle Renovation	<b>SHAW PCO #:</b>	0
<b>DATED:</b>	9/19/2022	<b>SHAW REVISION #:</b>	0
<b>DESCRIPTION:</b>	Report Writing Cubicle Renovation. Provide (9) Data Drops to 4 locations. Provide Power (Duplex Receptacles) to (3) cubicles that will also be tied into the Generator Service Line.		
<b>PLANS ISSUED:</b>	As itemized on A/E Bulletin writeup		
<b>SPECS. ISSUED:</b>	"		
<b>SKETCHES ISSUED:</b>	"		
<b>QTY E/T DWGS ISSUED:</b>	0		
<b>MATERIAL</b>	<b>Miscellaneous</b> \$345 <b>DATA CABLING, JACKS AND PATCH CORDS:</b> \$2,450 <b>WIREMOLD AND ELECTRICAL:</b> \$1,682 <b>MI USE TAX @</b> 6% \$269 <b>MARKUP</b> 12% \$569 <b>ESCALATION (CONTINGENCY)</b> 8% \$425 <b>MATERIAL TOTAL</b> \$5,740		
<b>DIRECT INSTALLATION LABOR - PER ATTACHED SHEETS</b>			
32 HOURS @ Straight	\$ 92.00	<b>SERVICE TECHNICIAN</b>	\$2,944
64 HOURS @ "	\$ 119.00	<b>SERVICE ELECTRICIAN</b>	\$7,616
0 HOURS @ Time & 1/2	\$ 126.00	<b>SERVICE TECHNICIAN</b>	\$0
0 HOURS @ "	\$ 160.00	<b>SERVICE ELECTRICIAN</b>	\$0
0 HOURS @ Double	\$ 161.00	<b>SERVICE TECHNICIAN</b>	\$0
0 HOURS @ "	\$ 201.00	<b>SERVICE ELECTRICIAN</b>	\$0
<b>SUPERVISION - % OF DIRECT LABOR HOURS or PER ATTACHED SHEETS AS DIRECT LABOR</b>			
8 HOURS @ Straight	\$ 119.00	<b>GENERAL FOREMAN</b>	\$914
0 HOURS @ Time & 1/2	\$ 158.22	<b>GENERAL FOREMAN</b>	\$0
0 HOURS @ Double	\$ 201.19	<b>GENERAL FOREMAN</b>	\$0
	0%	<b>RATE INCREASES FOR NON DAY SHIFT/FUTURE RATES</b>	\$0
<b>LABOR TOTAL</b>	\$11,474		
<b>DJE - EQUIPMENT - LARGE OR SPECIAL TOOLING</b>			
0 MAN LIFTS / SNORKEL LIFTS / SCAFFOLDING / FALL PROTECTION			\$0
0 RIGGING / HOISTING / LULL / FORKLIFT			\$0
0 CABLE PULLER			\$72
1 TESTING/CERTIFICATION EQUIPMENT			\$250
0 TRENCHING, ELECTRICAL EQUIPMENT			\$875
0 CORING / CUTTING	\$ 105.00	/HR	\$0
0 COMMISSIONING	\$ 95.00	/HR	\$0
0 TRUCK / VAN / FUEL / INSUR	\$ 8.00	/HR	\$0
<b>ENGINEERING / DOCUMENT MAINTENANCE</b>			
10 HOURS	\$ 86.00	<b>PROJECT ENGINEER/FIELD DETAIL/SURVEY</b>	\$860
0 HOURS	\$ 80.00	<b>VDC/BIM COORDINATOR/PLOTS/AS-BUILTS</b>	\$0
0 HOURS	\$ 65.00	<b>ADMINISTRATION</b>	\$0
<b>DIRECT JOB EXPENSES / SMALL TOOLS / SAFETY / CONSUMMABLES / FIRST AID</b>			
AS PERCENT @	0.0%	<b>OF LABOR ABOVE TOTAL</b>	\$0
OR AS ITEMIZED ON THE DJE CHECKLIST TAB			\$0
<b>DIRECT JOB EXPENSES TOTAL</b>	\$2,057		
	\$19,271		
	\$0		
<b>SUBCONTRACTORS</b>			
x			\$0
x			\$0
x			\$0
x			\$0
<b>SUBCONTRACTOR TOTAL</b>	\$0		
<b>PLM BOND / INSURANCE COSTS</b>	\$0		
<b>TOTAL PRICE FOR THIS QUOTATION</b>	\$19,271		

Inclusions:

Exclusions:



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-04g

## CITY COUNCIL AGENDA ITEM

Date: February 7, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Dee Ann Irby, Controller  
G. Scott Finlay, City Engineer  
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 3: Exercise Renewal Option – Municipal Testing Services

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### History

Geotechnical testing services are used primarily by the Engineering Department for obtaining information on the physical properties of soils and for quality assurance testing of materials during construction projects. On a typical road reconstruction project, the testing consultant would do soil borings, make design recommendations and provide testing on a wide range of materials such as concrete, asphalt, sand and gravel. This testing provides the engineer with information to determine whether or not the materials provided by the contractor comply with construction specifications. Testing is an indispensable part of the quality control and quality assurance process that applies to all infrastructure projects.

Troy has been using Intertek PSI and Testing Engineers & Consultants (TEC) for testing services since 2006. Previously, TEC had provided testing services to Troy for more than 30 years. In 2006 our testing consultants were expanded to two with the addition of Intertek PSI. This move helped address a growing demand for testing services and assured that all anticipated testing services could be provided between the two consultants.

Both consultants are well qualified with experienced staffs ready to meet the City's needs on all types of infrastructure projects. We believe that the City benefits from a greater availability of all testing services, so that no matter our project load, our needs are always covered.

City Council awarded five-year contracts to both testing firms with an option to renew for an additional five years (Resolution #2018-03-027-J-4b) on March 5, 2018.

Over the last five (5) years, total expenditures for municipal testing services has been approximately \$308,000: PSI \$227,000 and TEC \$81,000. The services provided cover a wide variety, including soil borings, make design recommendations and provide testing on a wide range of materials such as concrete, asphalt, sand and gravel for construction associated with private development; and on city capital projects.



500 West Big Beaver  
Troy, MI 48084  
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## CITY COUNCIL AGENDA ITEM

### **Purchasing**

The City of Troy on January 16, 2018, issued a Request for Proposal (RFP-COT 18-09) for Professional Municipal Testing Services which resulted in a best value award and Professional Services Agreement to the top two ranked firms; Testing Engineers & Consultants (TEC) and Intertek PSI (PSI) (Resolution #2018-03-027-J-4b). The 5-year contract expires March 31, 2023 and includes an option to renew for an additional five (5) years. Both consultants were asked if they were willing to extend their contract for an additional five (5) years under the same terms and conditions. While both firms are interested in renewing; they are reluctant to do so at the current hourly rate schedule. As with other industries and the current economic situation, providing a competitive wage is a priority to recruiting and maintaining highly qualified employees.

A market survey was performed and the fee schedules requested are competitive and inline with current market rates. City Management is in mutual agreement with the proposed rate increases and 3% annual escalation as the City has benefited from 2018 rates for the past five (5) years. By renewing contracts with the current contracted testing consultants, the City will continue to benefit from continuity of service and exceptionally high level of engineering testing services on an as needed basis, meeting all the needs of the Engineering Department. The contracts, consultant performance and contract billing will continue to be monitored closely.

### **Financial**

The cost of geotechnical testing services is included in the capital budget for each infrastructure project. Funding for testing services on private developments comes from cash deposits for material and construction testing services in the amount of one and one-half (1½) percent of the estimated construction cost of public improvements. These deposits are part of the Private Agreements that are approved by City Council prior to the start of construction.

### **Recommendation**

City Management recommends exercising the five-year option to renew contracts for Municipal Testing Services with *Intertek PSI of Troy, MI* and *Testing Engineers & Consultants, Inc. (TEC) of Troy, MI*; under the same terms and conditions, and revised pricing schedules; contracts to expire March 31, 2028.





Testing Services

Page 1 of 2

## COST PROPOSAL

### FEE COMPUTATIONS: PROFESSIONAL MUNICIPAL TESTING SERVICES

#### ALL SUBMITTED PROPOSALS SHALL BE EVALUATED ON THE FOLLOWING PAYMENT ITEMS:

ESTIMATED QUANTITY (UNITS)	SERVICES	UNIT PRICE	TOTAL
25 Hours	Professional Engineer	\$ 125.00	\$ 3,125.00
250 Hours	Senior Engineering Technician	\$ 48.00	\$ 12,000.00
450 Miles	Mileage Charge (if any)	\$ 0.00	\$ 0.00
30 Hours	Senior Engineer Review	\$ 95.00	\$ 2,850.00
50 Hours	Field or Engineering Technician	\$ 48.00	\$ 2,400.00
40 Hours	Project Manager	\$ 120.00	\$ 4,800.00
ADDITIONAL REQUIRED SERVICES:			
	Geotechnical Engineer	\$ 95.00	
		\$	
		\$	
OPTIONAL /SERVICES ETC.:			
		\$	
		\$	
		\$	
FIELD TESTING			
40 Hours	Pick up samples	\$ 48.00	\$ 1,920.00
280 Miles	Mileage Charge (if any)	\$ 0.00	\$ 0.00
110 Hours	Nuclear Density Gauge	\$ 6.50	\$ 715.00
	Equipment Charge (if any)	\$	
240 Miles	Mileage Charge (if any)	\$ 0.00	\$ 0.00
940 Feet	Soil Borings (0'-25' typical)	\$ 22.50	\$ 21,150.00
	Mobilization Charge (if any)	\$ 450.00	
30 Hours	Concrete Field Test (slump, air, unit wt.)	\$ 48.00	\$ 1,140.00
15 Hours	Pavement Cores (concrete or bituminous)	\$ 95.00	\$ 1,425.00
ADDITIONAL REQUIRED SERVICES:			
		\$	
		\$	
		\$	
OPTIONAL/ SERVICES ETC.:			
		\$	
		\$	
		\$	

NOTE: IF MORE SPACE IS REQUIRED, ATTACH ADDITIONAL SHEETS IF NEEDED BUT USE THE FORMAT ESTABLISHED ABOVE.

INCLUDE PRICES FOR ADDITIONAL REQUIRED SERVICES THAT ARE NOT LISTED ABOVE SUCH AS ANY CLERICAL CHARGES, MOBILIZATION CHARGE, LABOR CHARGE, OR EQUIPMENT CHARGE, ETC. NOT SPECIFICALLY REQUESTED ABOVE BUT NECESSARY TO COMPLETE THE REQUIRED SERVICE. SERVICES WITH A MINIMUM CHARGE ALSO NEED TO BE NOTED AS SUCH.

COMPANY NAME: Intertek - PSI

COST PROPOSAL – continued

LAB ANALYSIS	SERVICES	UNIT PRICE	TOTAL
240 Each	Concrete Cylinders	\$ 15.00	\$ 3,600.00
30 Each	Proctor Test (moisture density)	\$ 185.00	\$ 5,550.00
20 Each	Sieve Analysis	\$ 100.00	\$ 2,000.00
50 Each	Extractions (bituminous)	\$ 205.00	\$ 10,250.00
ADDITIONAL REQUIRED SERVICES:			
	Moisture/Visual Classification of SPT Samples	\$ 10.00	
	Atterberg Limits	\$ 150.00	
	Particle Size Limits (Hydrometer < 200 Sieve)	180.00	
	Organic Content	\$ 30.00	
OPTIONAL/ SERVICES:			
		\$	
		\$	
<b>PRE-DEMOLITION HAZARDOUS MATERIAL SURVEY WORK:</b>			
20 Each	Asbestos	\$ 18.00	\$ 360.00
20 Each	Lead Based Paint	\$ 20.00	\$ 400.00
5 Each	Presence of PCB's	\$ 80.00	\$ 400.00
5 Each	Presence of Mercury	\$ 15.00	\$ 75.00
50 Hours	Air Quality Monitoring in accordance With Asbestos Abatement Activities	\$ 55.00	\$ 2,750.00
ADDITIONAL REQUIRED SERVICES:			
		\$	
		\$	
		\$	
OPTIONAL/ SERVICES:			
		\$	
		\$	
		\$	

OVERTIME RATES: PRICE = 1.5 FACTOR X RATE SHOWN ABOVE  
(i.e. 1.50)

Overtime rates shall be defined as all non-holiday Saturdays, and weekdays before 8a.m. or after 5 p.m.

SUNDAY RATES: PRICE = 2.0 FACTOR X RATE SHOWN ABOVE  
(i.e. 2.0)

Sunday rates shall be defined as all Sundays that are not classified as a holiday.

HOLIDAY RATES: PRICE = 2.0 FACTOR X RATE SHOWN ABOVE  
(i.e. 3.0)

Holiday rates shall be paid on New Year's Day, Good Friday, Easter, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, and Christmas Day.

ESTIMATED QUANTITIES: Quantities stated are good-faith estimates and are included for award purposes. The City of Troy will not be penalized for ordering more or less work than the estimates shown above.

UNIT PRICES: Unit prices prevail. The City of Troy Purchasing Department will correct all extension errors.

COMPANY NAME: Intertek - PSI  
Pricing subject to annual 3% escalator

Testing Engineers & Consultants, Inc. 2023 UNIT RATES			
A. CONSTRUCTION SERVICES		2023 RATES*	2018 RATES
1.0 TECHNICAL, ENGINEERING AND CONSULTING SERVICES			
1.1 Field or Engineering Technician	Hour	\$48.00	\$33.00
1.2 Senior Engineering Technician (Soils, Concrete, Bituminous)	Hour	\$54.00	\$38.00
1.3 Project Manager	Hour	\$115.00	\$80.00
1.4 Senior Engineer	Hour	\$115.00	\$85.00
1.5 Professional Engineer	Hour	\$125.00	\$90.00
1.6 Coring Crew	Hour	\$125.00	\$100.00
2.0 LABORATORY SERVICES			
2.1 Aggregate			
a. Moisture Density Relationship, (Proctor)	Each	\$95.00	\$50.00
b. Sieve Analysis	Each	\$55.00	\$30.00
2.2 Bituminous			
a. Extraction (Percent Asphalt)	Each	\$155.00	\$80.00
b. Sieve Analysis	Each	\$55.00	\$30.00
c. Bulk Density of the Mix (unit weight)	Each	\$65.00	\$45.00
2.3 Concrete			
a. Compressive Strength	Each	\$16.00	\$12.00
2.4 Masonry			
a. Grout Specimen: Compressive Strength	Each	\$18.00	\$18.00
b. Masonry Unit:			
1. Absorption & Unit Weight	Each	\$75.00	\$50.00
2. Compressive Strength	Each	\$50.00	\$40.00
c. Mortar Cubes: Compressive Strength	Each	\$18.00	\$18.00
2.5 Fireproofing			
a. Fireproofing Density	Each	\$50.00	\$50.00
3.0 EQUIPMENT AVAILABLE IN CONJUNCTION WITH TEC PERSONNEL			
3.1 Soils/Bituminous Concrete Nuclear Density Gauge	Hour	\$6.00	\$5.00
B. GEOTECHNICAL SERVICES			
1.0. DRILLING			
1.1 Mobilization and moving of drilling equipment on and off site			
a. Per Mile		\$4.50	\$3.15
b. Per Day (Minimum)		\$450.00	\$300.00
1.2 ATV Charge		\$450.00	\$315.00
1.3 Boring Layout	Hour	\$110.00	\$90.00
1.4 Soil sampling using either split-barrel sampler (ASTM D1586) or liner sampler (ASTM D1587) at 2 1/2 foot intervals to 10 feet, and 5 foot thereafter			
a. 0' - 25'	Foot	\$17.00	\$11.50
b. 26' - 50'	Foot	\$19.00	\$14.00
c. 51' - 75'	Foot	\$22.00	\$16.00
d. 76' - 100'	Foot	\$26.00	\$19.00
e. 100+'	Quoted Upon Request		
An additional charge of \$1.00 per foot will be made for soils with more than 50 blows per foot or 4.5 tsf qu or strata containing boulders, slag, building rubble or broken concrete.			
1.5 Additional Split-Spoon Sampling			
a. 0' - 50'	Each	\$20.00	\$14.00
b. 50' - 100'	Each	\$30.00	\$18.00
1.6 Rock Coring			
a. \$150.00 set up per hole, plus	Foot	\$70.00	\$50.00
1.7 Auger-drilling with profile sampling	Foot	\$15.00	\$10.50
1.8 Cost of special equipment or permit for moving drilling equipment about the site	At Cost Plus 15%		
1.9 Set up time per hole or time required to move between boring locations in excess of 1/2 hour or stand	Hour	\$215.00	\$180.00
1.1 Thin wall (Shelby) tubes	Each	\$70.00	\$50.00
1.2 Drilling through concrete or asphalt	Inch	\$14.00	\$13.00
2.0 LABORATORY TESTING			

2.1 Atterberg Limits Determination (LL and PL)	Each	\$100.00	\$85.00	
2.2 Hydrometer & Sieve Analysis (Combined)	Each	\$210.00	\$150.00	
2.3 Loss on Ignition (Organic Content)	Each	\$65.00	\$50.00	
2.4 Sieve Analysis	Each	\$85.00	\$50.00	
2.5 Specific Gravity Determination	Each	\$85.00	\$50.00	
2.6 Standard Series (Moisture, Density, Rimac Unconfined)	Each	\$13.00	\$11.00	
2.7 Unconfined Compression Test (Split-spoon or Liner	Each	\$35.00	\$ 25.00	
2.8 Unconfined Compression Test (Undisturbed Tube	Each	\$110.00	\$ 90.00	
2.9 Permeability Test (Falling Head)	Each	\$250.00	\$ 210.00	
2.10 Permeability Test (Sample Prep)	Hour	\$70.00	\$ 55.00	
3.0. GEOTECHNICAL ENGINEERING				
Professional and technical services for field supervision, analysis of test data, and engineering recommendations				
1. Senior Engineer	Hour	\$115.00		\$85.00
2. Project Management/ Coordination	Hour	\$115.00		\$80.00
3. Geotechnical Engineer/Professional Engineer	Hour	\$125.00	\$90.00	
4.0 REMARKS				
1. Rate for advanced laboratory testing will be quoted upon request.				
2. Services and fees not listed above, such as the installation of groundwater monitoring wells, will be quoted upon request.				
C. INDUSTRIAL HYGIENE				
1. Asbestos Sample Analysis (3 day TAT)	Each	\$19.00		\$15.00
2. Asbestos Air Sample Analysis PCM (Included in Hourly Rate)				
3. Transmission Electron Microscopy (1 day TAT)	Each	\$150.00		\$125.00
4. Lead Paint Sample Analysis	Each	\$30.00		\$20.00
5. Specialized Air Quality Testing quoted on a per project basis				
6. Asbestos and Lead Paint Building Survey quoted on a per project basis				
7. Asbestos Removal Bid Specification quoted on a per project basis				
8. Field Technician	Hour	\$65.00		\$50.00
9. Senior Project Manager	Hour	\$90.00		\$80.00
10. Certified Industrial Hygienist	Hour	\$135.00	\$110.00	
D. ENVIRONMENTAL SERVICES				
1.0 PERSONNEL				
1.1 Professional Engineer	Hour	\$125.00	\$115.00	
1.2 Certified UST Professional (CP)	Hour	\$125.00	\$115.00	
1.3 Senior Geologist/Engineer	Hour	\$115.00	\$95.00	
1.4 Project Geologist/Engineer	Hour	\$105.00	\$95.00	
1.5 Senior Environmental Scientist	Hour	\$95.00	\$90.00	
1.6 Staff Geologist/Engineer	Hour	\$95.00	\$85.00	
1.7 Staff Environmental Scientist	Hour	\$90.00	\$80.00	
1.8 Environmental Technician	Hour	\$60.00	\$50.00	
1.9 Principal Consultant	Hour	\$165.00	\$150.00	
1.10 CAD/Drafting	Hour	\$65.00	\$50.00	
2.0 FIELD EQUIPMENT				
2.1 Photoionization Detector (PID)	Day	\$125.00	\$100.00	
2.2 Soil/Groundwater Sampling Supplies/Equipment	Day	\$220.00	\$200.00	
2.3 Methanol Prep Kits	Each	\$15.00	\$10.00	
2.4 Groundwater Field Filters	Each	\$30.00	\$23.00	
2.5 Geophysical Investigations (Ground Penetrating Radar, EM, etc.)	Day	\$250.00	\$200.00	
2.6 Operator and Equipment	Hour	\$225.00	\$175.00	
2.7 Vehicle Use (on Site)	Day	\$50.00	\$50.00	
3.0 LABORATORY ANALYSIS				
3.1 Chemical Laboratory Analysis	Each	Cost +10%		

\* Pricing subject to 3% annual escalation



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Troy, MI 48084  
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J-05

## CITY COUNCIL AGENDA ITEM

Date: February 6, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Robert Maleszyk, Chief Financial Officer  
Jeanette Menig, Human Resources Director

Subject: PA 152 - Publicly Funded Health Care

### History

Public Act 152 of 2011 established limits on the amount that public employers pay toward employee medical benefit plans. Coinciding with each medical insurance plan year (the City's plan year begins April 1), we must address the alternatives and affirm the City's direction in this matter with a City Council resolution.

The alternatives are:

- Hard Cap - The hard cap limits the amount a public employer can contribute to employee health insurance costs; the employer cannot pay more of the annual costs for health insurance than a total amount equal to:
  - \$ 7,399.47 – times the number of employees with one-person coverage
  - \$ 15,474.60 – times the number of employees with two-person coverage
  - \$ 20,180.43 – times the number of employees with family coverage
- 80/20 - The 80/20 option states the employer may not pay more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees.
- Opt-Out - The opt-out allows the local unit of government to exercise its discretion to determine what premium share contribution is desired for their organization.

Since the inception of PA 152, the Troy City Council has voted to opt-out each year.

### Financial

The financial impact of each option is estimated below:

#### **Estimated Cost Allocation by Option (2023/24 Plan Year Rates)**

PA 152 Option	Employee Share	City Share	Total
Opt-Out	350,450	6,658,556	7,009,006
Hard Cap	1,459,854	5,549,152	7,009,006
80/20	1,401,801	5,607,205	7,009,006

Note that our current medical plan is self-funded; accordingly, actual costs (experience) will likely differ somewhat from illustrative rates used in the above table.

While overall cost is one consideration, the impact on each individual is another. This year, the effect of PA 152 options on an individual City employee cost share would be as follows:

**Annual Employee Premium Share (2023/24 Plan Year Rates)**

<b>Type of Coverage</b>	<b>Current 5% (Opt-Out)</b>	<b>Hard Cap*</b>	<b>80/20</b>
1 person	\$ 428	\$ 1,113	\$ 1,712
2 person	\$ 1,026	\$ 4,955	\$ 4,104
Family	\$ 1,284	\$ 5,356	\$ 5,136

\* Hard Cap may be allocated alternatively

It should be noted that any option change would only affect non-union, full-time employees enrolled in medical coverage (currently 138 employees) until each union collective bargaining agreement expires and contribution rates can be changed for those groups.

The City's excellent medical insurance benefits help to separate us from other employers; a secondary benefit of our model is the reduced hesitation to seek treatment for health concerns since our subscribers are not burdened by high deductibles and large out of pocket co-pays.

**Recommendation**

We recommend that City Council continues to affirm the City's direction in this matter by selecting the PA 152 opt-out alternative for plan year 2023/24.



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Troy, MI 48084  
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J-06

## CITY COUNCIL AGENDA ITEM

Date: January 23, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
G. Scott Finlay, City Engineer/Traffic Engineer

Subject: Traffic Committee Recommendations and Minutes – January 18, 2023

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At the Traffic Committee meeting of January 18, 2023, the following recommendations were made for City Council approval:

#### 4. Request for Traffic Control – Cidermill Drive at Country Ridge Drive

RESOLVED, that the intersection of Cidermill Drive at Country Ridge Drive be **MODIFIED** from UNCONTROLLED on the Cidermill Drive approach to STOP control on the Cidermill Drive approach to the intersection.

Minutes of the meeting are attached.

GSF/G:\Traffic\aaa Traffic Committee\2023\01\_January 18\City Council\20230118 Traffic Committee Recommendation and Minutes.docx

A regular meeting of the Troy Traffic Committee was held Wednesday, January 18, 2023 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

**1. Roll Call**

Present: Shama Kenkre  
Cindy Nurak  
Cynthia Wilsher  
Pete Ziegenfelder  
Abi Swaminathan  
Tyler Koralewski, Student Representative

Absent: Richard Kilmer  
Al Petrulis

Also present: G. Scott Finlay, City Engineer  
Lt. Chuck Roberts, Fire Department  
Lt. Charlie Noonan, Fire Department

**2. Minutes – November 16, 2022**

Resolution # 2023-01-01  
Moved by Wilsher  
Seconded by Nurak

To approve the November 16, 2022 minutes as printed.

Yes: Kenkre, Nurak, Swaminathan, Wilsher, Ziegenfelder, Koralewski  
No: None  
Absent: Kilmer, Petrulis

**MOTION CARRIED****PUBLIC HEARINGS****3. No Public Hearings****REGULAR BUSINESS****4. Request for Traffic Control – Cidermill Drive at Country Ridge Drive**

Lawrence Younan of 6219 Carriage Trail requests that the intersection of Cidermill Drive at Country Ridge Drive be reviewed for purposes of traffic control at the uncontrolled intersection. He stated that the existing uncontrolled intersection is dangerous, cars turning off Cidermill, turn without looking and the view is partially blocked. This creates a hazardous situation for



drivers.

Traffic Engineering received one (1) email in opposition of changing the Traffic Control, as follows:

*Hi Mr. Finlay,*

*My residence is 6169 Country Ridge DR. I won't be able to attend the meeting on the 18th. Regarding adding a traffic control sign at Cidermill and Country Ridge Dr, I am against it. It is a ridiculous idea to have a traffic control sign there. The traffic is very minimum, hardly any traffic. And it is a common driving knowledge that any vehicle turns yields. There is absolutely no need to have a sign there. It would be a waste of tax payers' money.*

*Thank you!*

*Yifan Ji*

Cindy Nurak, stated that Cidermill was a very short street and was not sure any control was needed. She wished the requester was present so she could asked specifically what the concern was. She also stated she was no opposed to providing traffic control at the intersection.

Cynthia Wilshire concurred with Cindy Nurak's comments.

Pete Ziegenfelder stated he prefers stops signs at all intersection to control traffic

Resolution # 2023-01-02

Moved by Ziegenfelder

Seconded by Wilsher

RESOLVED, that the intersection of Cidermill Drive at Country Ridge Drive be **MODIFIED** from UNCONTROLLED on the Cidermill Drive approach to STOP control on the Cidermill Drive approach to the intersection.

Yes: Kenkre, Nurak, Swanimathan, Wilsher, Ziegenfelder

No: Koralewski

Absent: Kilmer, Petrulis

## **MOTION CARRIED**

### **5. Public Comment**

There was no further public comment at the meeting.

### **8. Other Business**

Lt. Charlie Noonan was introduced as the new Fire Department representative to the Traffic Committee. Lt. Chuck Roberts is retiring next week.

Several members inquired about the left turn signals at intersections in Troy. Why they were different, some with the protected left turn first and some with the protected left turn last and some lefts turns stayed red, while others went to flashing red or yellow. The general thought was they should be consistent and the lefts that stayed red should turn to flashing yellow.

City Engineer/Traffic Engineer will contact RCOC and report back at the next meeting.

**9. Adjourn**

The meeting adjourned at 7:48 PM.

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Pete Ziegenfelder, Chairperson

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G. Scott Finlay, City Engineer/Traffic Engineer

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# CITY COUNCIL AGENDA ITEM

Date: February 1, 2023

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
Kyle Vieth, Financial Compliance Manager

Subject: City of Troy Investment Policy and Establishment of Investment Accounts

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**History**

The current investment policy was initially approved in January, 2022. The current policy has served us well and is in compliance with Act 20 PA 1943, as amended.

**Financial**

We would also like to update our resolution authorizing the establishment of investment accounts at the following institutions: Comerica; Bank of America; Citizen’s Bank; First Merchants Bank, Independent Bank; Fifth Third Bank; Flagstar Bank; Huntington Bank; JP Morgan Chase & Co.; Robinson Capital; UBS; Michigan Class-MBIA; Bank of NY Mellon; Morgan Stanley; and PNC Financial Services.

This policy is established in order to provide for the safety and diversification of investment accounts.

**Legal Considerations**

The investment policy is in compliance with Act 20 PA 1943, as amended.

**Recommendation**

It is recommended that City Council approve the attached investment policy and listing of approved investment institutions.

## **CITY OF TROY INVESTMENT POLICY**

To Comply with Act 20 PA 1943, as amended

**Purpose:** It is the policy of the City of Troy to invest its funds in a manner which will provide a high level of security of principal while meeting the daily cash flow needs of the City and providing a reasonable rate of return along with compliance with all State statutes.

**Scope:** This investment policy applies to all financial assets of the City. These assets are accounted for in the various funds of the City and include the general fund, special revenue funds, debt service funds, and capital project funds (unless bond ordinances and resolutions are more restrictive), enterprise funds, internal service funds, trust and agency funds, and any new fund established by the City.

**Objectives:** The primary objectives, in priority order, of the City's investment activities shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment – The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

**Delegation of Authority to Make Investments:** Authority to manage the investment program is derived from the following: City of Troy City Council's most current resolution establishing investment accounts (2022-01-018-J-5). Management responsibility for the investment program is hereby delegated to the Chief Financial Officer who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to safekeeping, cash purchase or delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. No person may

engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Chief Financial Officer. The Chief Financial Officer shall be responsible for all transactions undertaken and shall establish a system of controls. The Investment Policy shall be reviewed and approved by the City Council annually.

**List of Authorized Investments:** The Chief Financial Officer is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depository of a financial institution. Authorized depositories shall be designated by the City of Troy City Council.
- (c) Commercial paper rated at the time of purchase with the highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Repurchase agreements consisting of instruments listed in (a).
- (e) Bankers' acceptances of United States banks.
- (f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated investment grade by not less than one standard rating service.
- (g) Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1987 (Ex Sess) PA 7, MCL 124.501 to 124.512
- (h) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118.
- (i) The investment pools organized under the local government investment pool act, 1986 PA 121, MCL 129.141 to 129.150.

**Safekeeping and Custody:** All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Chief Financial Officer may be on a cash basis or a delivery vs. payment basis as determined by the Chief Financial Officer. Securities may be held by a third party custodian designated by the Chief Financial Officer and evidenced by safekeeping receipts as determined by the Chief Financial Officer.

**Prudence:** Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

## **Internal Controls for Operations**

- The Treasurer's Office maintains cash flow worksheets for its General Fund and Trust & Agency Funds. Excess cash above established thresholds are invested when beneficial and interest rates are favorable. Established thresholds are determined by the City Treasurer and the Chief Financial Officer.
- Excess cash is invested based on future cash flow projections. Funds needed for day-to-day operations are invested in a stable local government investment pool that offers daily liquidity. Funds held for future expenditures are invested in long-term instruments.
- Bank balances are tracked daily by the City Treasurer, and cash flow worksheets are updated to determine cash needs and how much money is available to invest.
- The Chief Financial Officer, City Treasurer, and/or the Controller can execute investment transactions. The Finance Department records, reconciles, and reports all investment activity.



# CITY COUNCIL AGENDA ITEM

Date: February 10, 2023

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager  
R. Brent Savidant, Community Development Director  
G. Scott Finlay, City Engineer

Subject: Private Agreement – Contract for Installation of Municipal Improvements  
Springhill Suites - Project No. 19.914.3

## History

Stellar Hospitality Troy, LLC proposes to develop Springhill Suites located East Side of Rochester Road, South of Big Beaver Road.

Troy Planning Commission recommended preliminary site plan approval on May 14<sup>th</sup>, 2019.

Site grading and utility plans for this development were reviewed and recently approved by the Engineering Department. The plans include municipal improvements, which will be constructed by Stellar Hospitality Troy, LLC on behalf of the City of Troy including: Water Main, Storm Sewer, Concrete Sidewalk and Pavement, and Underground Detention System. The required fees and refundable escrow deposits in the form of a Check, that will assure completion of the municipal improvements, have been provided by Stellar Hospitality Troy, LLC (see attached Private Agreement).

## Financial

See attached summary of required deposits and fees for this Private Agreement.

## Recommendation

Approval of the Contract for Installation of Municipal Improvements (Private Agreement) is recommended.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

Project No.: **19.914.3**

Project Location: **NW 1/4 Section 26**

Resolution No: \_\_\_\_\_

Date of Council Approval: \_\_\_\_\_

This Contract, made and entered into this 1st day of February, 2023 by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and Stellar Hospitality Troy, LLC whose address is 2600 Auburn Road, Suite 240, Auburn Hills, MI 48326 and whose telephone number is (248) 419-5556 hereinafter referred to as "Owners", provides as follows:

**FIRST:** That the City agrees to permit the installation of Water Main, Storm Sewer, Underground Storm Water Detention, Concrete Sidewalk & Approaches in accordance with plans prepared by Triumph Engineering & Design, Inc. whose address is 10775 S. Saginaw St, Suite D, Grand Blanc, MI 48439 and whose telephone number is (810) 584-7364 and approved prior to construction by the City in accordance with City of Troy specifications.

**SECOND:** That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ 225,446.00. This amount will be deposited with the City in the form of (check one):

Cash/Check	<input checked="" type="checkbox"/>	} 10% Cash _____
Certificate of Deposit & 10% Cash	<input type="checkbox"/>	
Irrevocable Bank Letter of Credit & 10% Cash	<input type="checkbox"/>	
Performance Bond & 10% Cash	<input type="checkbox"/>	

Refundable cash deposit in the amount of \$ 77,528.00. This amount will be deposited with the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
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Non-refundable cash fees in the amount of \$ 650.00. This amount will be paid to the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
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Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.



**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

**THIRD:** The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

**FOURTH:** Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

**FIFTH:** Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

**IN WITNESS WHEREOF**, the parties hereto have caused this agreement to be executed in duplicate on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

OWNERS

By: Stellar Hospitality Troy, LLC

\*

Its: Authorized Agent

Please Print or Type

\*

Its: \_\_\_\_\_

Please Print or Type

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 19<sup>th</sup> day of January, A.D. 2023, before me personally appeared Malik Abdulnoor known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.

Julia McKinney / Julia McKinney

NOTARY PUBLIC, Oakland, Michigan

My commission expires: 3/15/2028

Acting in Oakland County, Michigan



**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

CITY OF TROY

By:

\_\_\_\_\_  
Ethan Baker, Mayor

\_\_\_\_\_  
M. Aileen Dickson, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D.20\_\_\_\_\_, before me personally  
appeared \_\_\_\_\_ known by me  
to be the same person(s) who executed this instrument and who acknowledged this to be  
his/her/their free act and deed.

\_\_\_\_\_  
NOTARY PUBLIC, \_\_\_\_\_, Michigan

My commission expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan



# Project Construction

**Permit No: PPC19.914.3**

Engineering Department

**TO SCHEDULE INSPECTION CALL**

**INSPECTION LINE: (248) 680-7221**

500 W. Big Beaver Road

Troy, Michigan 48084

Hours: Mon-Fri 8am - 4:30pm

Fax: (248) 524-1838

www.troymi.gov

**NOTE: A Minimum of 24 hour notice for inspection shall be provided prior to construction.**

2810 ROCHESTER -2820

**Location**

88-20-27-228-017

Lot: 28-+

Subdivision: LADENDORF-TOBIAS

Project No:

STELLAR HOSPITALITY TROY L

**Permittee/Owner**

2600 AUBURN

AUBURN HILLS

(248) 909 8879

MI 48326

Issued: 01/30/2023

Expires:

**Applicant**

FOR INFORMATION REGARDING THE ISSUANCE OF THIS  
PERMIT, CONTACT THE CITY OF TROY ENGINEERING  
DEPARTMENT AT (248) 524-3383

2600 AUBURN  
AUBURN HILLS  
(248) 909 8879

MI 48326

**Work Description:** MULTIPLE IMPROVEMENTS-5 STORIES SUITES INCLUDING 126 PARKING SPACES

**Stipulations:**

**ON SITE UNDERGROUND DETENTION SYSTEM**

Work will meet all codes and inspections.

Category	Permit Item	Acreage/Qty
Escrow Deposits	Sanitary Sewers	5,070.00
Escrow Deposits	Water Mains	31,600.00
Escrow Deposits	Storm Sewers	73,260.00
Escrow Deposits	Pavement	10,267.00
Escrow Deposits	Grading	15,249.00
Escrow Deposits	Detention Basic	88,000.00
Escrow Deposits	Temporary Access Road	2,000.00
Cash Fees (Non-Refundable)	Water Main Testing/Chlorination PA2	428.00
Cash Deposits (Refundable)	Construction Engineering (CE)	203,591.00
Cash Deposits (Refundable)	Sidewalks	6,820.00
Cash Deposits (Refundable)	ROW Restoration	700.00
Cash Deposits (Refundable)	Repair & Maintenance-Public Streets	1.00
Cash Deposits (Refundable)	Punchlist & Restoration	203,591.00

Amount Due:

**0.00**

**PAID IN FULL**



# Project Construction

- 1) Secure a permit from the City of Troy prior to the commencement of construction or maintenance operations. If a subcontractor is to perform the construction or maintenance entailed in this application, he shall be responsible, along with the applicant, for any provisions of this application and plans which apply to him.
  - 2) Any and all construction proposed under this application will meet all requirements of the City, together with the Supplemental Specifications set forth on this application for permit.
  - 3) Save harmless the City against any and all claims for damage arising from operations covered by this application and furnish proof of insurance coverage for the term of the permit issued. Insurance coverage shall be for general liability, property damage and workman's compensation at limits deemed acceptable to the City of Troy. The City of Troy to be named as additional insured on the general liability.
  - 4) Surrender the permit herein applied for and surrender all rights there under whenever notified to do so by the City of Troy because of its need for the area covered by the permit or because of a default in any of the conditions of this permit.
  - 5) Immediately remove, alter, relocate or surrender the facility of which this application is granted if requested by the City of Troy to do so upon termination of this application and upon failure to do so, will reimburse the City of Troy for the cost of removing, altering or relocating the facility.
- SUPPLEMENTAL SPECIFICATIONS:**

- 1) **INTENT:** Since a permit will have to be secured from the City prior to the start of any construction or maintenance operations proposed by this application, it is the intent of these supplemental specifications to be incorporated as part of the plans or specifications required for this proposed work.
- 2) **EXCAVATION AND DISPOSAL OF EXCAVATED MATERIAL:** The City shall specify if trenches or excavations under or adjacent to the road surface shall be sheeted, shored and/or braced in such a manner as to prevent caving, loss, or settlement of foundation material supporting the pavement. Excavated material shall be stocked in such locations that it does not obstruct vision on the traveled portion of the road and in such a manner that it will interfere as little as possible with the flow of traffic. Sod and topsoil shall be stocked separately from other excavated material. The applicant shall dispose of all surplus and unsuitable material outside of the limits of the highway unless the permit provides for disposal at approved locations within the right-of-way. In the latter case, the material shall be leveled and trimmed in an approved manner.
- 3) **BACKFILLING AND COMPACTING BACKFILL:** All trenches, holes and pits, where specified, shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than six (6) inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping and all backfill subject to check by the Controlled Density Method (minimum 95%). Grass shall be restored with sod and topsoil in accordance with the City of Troy Standard Specifications for Turf Restoration.

Sand-gravel backfill material shall consist of approved bank-run sand or gravel or a mixture of approved sand or stone screenings in the mixture. All of the material shall be of such size that it will pass through a screen having two and one-half (2 ½) inch square openings, unless otherwise authorized.

Any excavation within the right-of-way, outside the traveled portion of the road, must be maintained until all settlement has occurred and must be re-shaped and temporarily seeded for soil erosion control. Grass areas shall be restored in accordance with the City of Troy Standard Specifications for Turf Restoration.

All excavation within the traveled portion of the road must be backfilled with sand and compacted. Special requirements are to be determined by the surface type.

- 4) **CROSSING ROADBED BY TUNNELING:** When the pipe is installed by tunneling, boring or jacking without cutting the existing pavement, the backfill shall be made by tamping a dry mix of lean concrete into place so as to completely fill any voids, remaining around the installation. The concrete shall be composed of one (1) part Portland cement and ten (10) parts sand-gravel by volume. Sand-gravel shall conform to the requirements given in Paragraph 3.
- 5) **CROSSING BY CUTTING GRAVEL ROAD:** All trenches are to be backfilled with approved material to within twelve (12) inches of the surface within the limits of the roadbed. Backfill methods will be as described in Paragraph 3. All surplus excavated material will be disposed of as described in Paragraph 2. The top twelve (12) inches within the roadbed will be backfilled with eight (8) inches of 4A limestone or slag topped with four (4) inches of processed road gravel (MDOT 22A). Trenches outside of the roadbed will be backfilled in accordance with Paragraph 3.
- 6) **CROSSING BY CUTTING PAVEMENT AND TRENCHING:** When this method is used, the pavement shall be cut back so that the opening is at least twelve (12) inches wider on each side than the width of the trench. In all concrete surfaces or bases, edges of trenches shall be formed by the use of a concrete saw. The pavement shall be broken in such a manner as to allow the reinforcing steel, if any, to protrude a sufficient distance for lapping or tying with similar reinforcement in the pavement patch. Backfill shall be in accordance with Paragraph 3. After the backfill has been thoroughly compacted, the pavement shall be replaced with processed road gravel (MDOT 22A) stabilized with chloride until such time as the pavement can be replaced with new pavement by the permit licensee. Maintenance of the temporary pavement will be assumed by the City if the contractor fails to do so and cost incurred will be deducted from the permit licensee's deposit.
- 7) **DEPTH OF COVER MATERIAL:** Pipes shall be placed to a depth that will provide not less than four (4) feet of cover between the top of roadway surface and the pipe.
- 8) **TREE TRIMMING OR REMOVAL:** A special permit will be required for any proposed tree trimming or removal.
- 9) Any proposed operation in the right-of-way not covered in the above specifications, submitted with this application shall be done in accordance with additional specifications or instructions deemed necessary by the City or its duly authorized representatives.
- 10) The following must be attached to the application when applicable: a} Map; b} Plans, specifications and location of facility; c} Traffic plan in cases of street closure; d} Proof of insurance; e} City Council resolution granting a franchise or permit to operate a cable television system, telecommunications system or to install other public utilities in the City of Troy.



500 W Big Beaver Rd  
Troy, MI 48084

## Invoice For Permit PPC19.914.3

Date: 01/25/2023

MULTIPLE IMPROVEMENTS-5 STORIES  
SUITES INCLUDING 126 PARKING  
SPACES

Contractor:

Applicant:

STELLAR HOSPITALITY TROY LLC  
2600 AUBURN  
AUBURN HILLS MI 48326

Pay In Full

**\$ 303,624.00**

### Detailed Summary of Required Deposits & Fees

ESCROW DEPOSITS	Payment Code	QTY	Amount
Sanitary Sewers	PA ESCROW	5,070.00	5,070.00
Water Mains	PA ESCROW	31,600.00	31,600.00
Storm Sewers	PA ESCROW	73,260.00	73,260.00
Pavement	PA ESCROW	10,267.00	10,267.00
Grading	PA ESCROW	15,249.00	15,249.00
Detention Basic	PA ESCROW	88,000.00	88,000.00
Temporary Access Road	PA ESCROW	2,000.00	2,000.00
<b>Total Escrow Deposits</b>			<b>225,446.00</b>

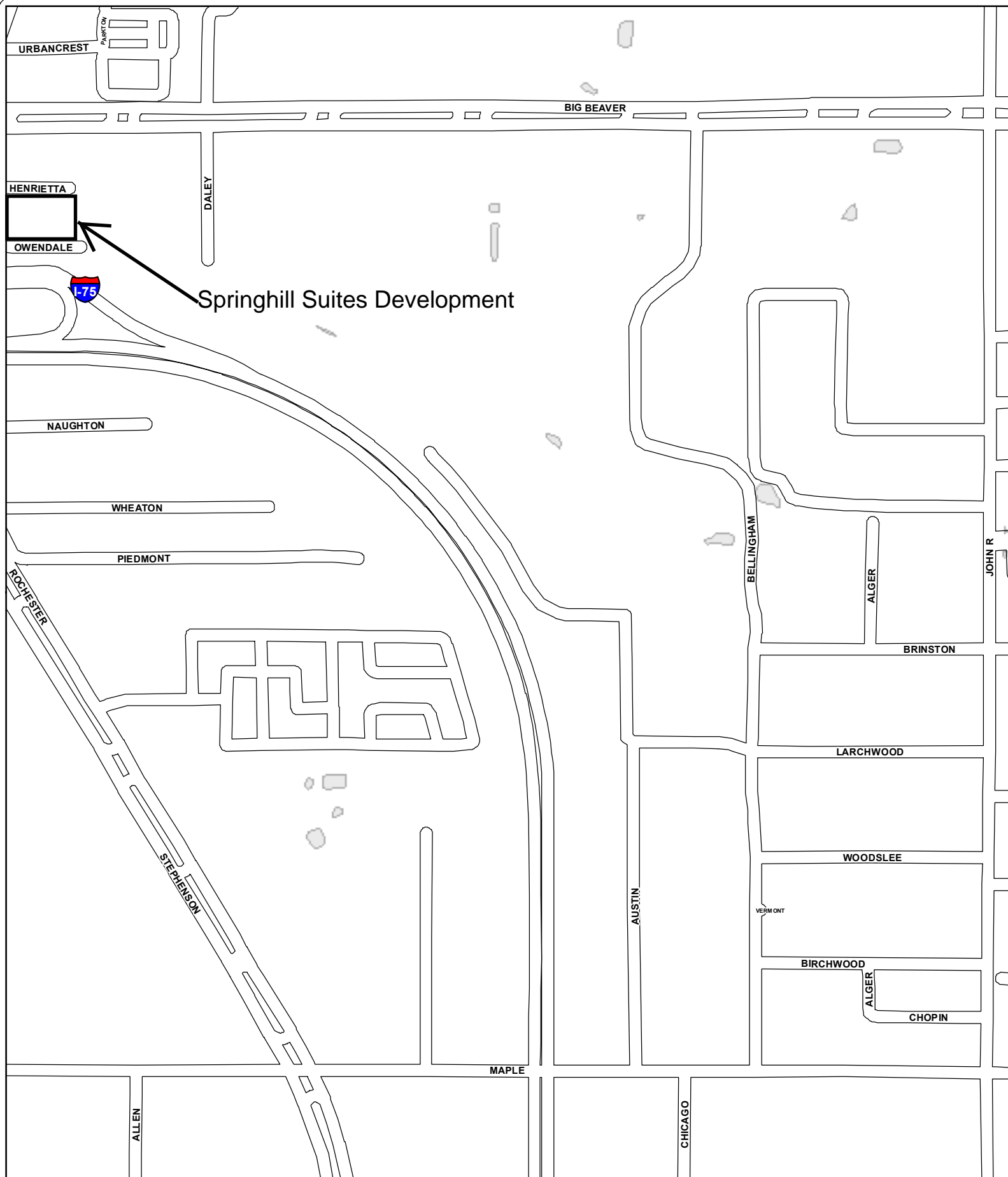
**10% Cash for Escrow Deposits (Refundable): 22,544.60**

CASH FEES (NON-REFUNDABLE)	Payment Code	QTY	Amount
Water Main Testing/Chlorination PA2	SUB WATER TEST	428.00	650.00
<b>Total Cash Fees (Non-Refundable)</b>			<b>650.00</b>

CASH DEPOSITS (REFUNDABLE)	Payment Code	QTY	Amount
Construction Engineering (CE)	ENG BOND	203,591.00	15,269.00
Sidewalks	SUB ESCROW	6,820.00	34,100.00
ROW Restoration	SUB ESCROW	700.00	2,800.00
Repair & Maintenance-Public Streets	SUB ESCROW	1.00	5,000.00
Punchlist & Restoration	SUB ESCROW	203,591.00	20,359.00
<b>Total Cash Deposits (Refundable)</b>			<b>77,528.00</b>

Bond Holder: STELLAR HOSPITALITY TROY LLC

Stormwater detention for this development will be provided by: ON SITE UNDERGROUND DETENTION SYSTEM





500 West Big Beaver  
Troy, MI 48084  
troymt.gov

# CITY COUNCIL AGENDA ITEM

Date: February 10, 2023

To: Mark F. Miller, City Manager

From: Robert Bruner, Assistant City Manager  
R. Brent Savidant, Community Development Director  
G. Scott Finlay, City Engineer

Subject: Private Agreement – Contract for Installation of Municipal Improvements  
Forum Flats - Project No. 22.921.3

## History

F Squared, LLC proposes to develop Forum Flats located South Side of Kirts Blvd, West of Livernois.

Troy Planning Commission recommended preliminary site plan approval on October 25<sup>th</sup>, 2022.

Site grading and utility plans for this development were reviewed and recently approved by the Engineering Department. The plans include municipal improvements, which will be constructed by F Squared, LLC on behalf of the City of Troy including: Water Main, Storm Sewer, Sanitary Sewer, and Underground Detention System. The required fees and refundable escrow deposits in the form of a Performance Bond and 10% Cash, that will assure completion of the municipal improvements, have been provided by F Squared, LLC (see attached Private Agreement).

## Financial

See attached summary of required deposits and fees for this Private Agreement.

## Recommendation

Approval of the Contract for Installation of Municipal Improvements (Private Agreement) is recommended.



# City Of Troy

## Contract for Installation of Municipal Improvements (Private Agreement)

Project No.: **22.921.3**

Project Location: **NE 1/4 Section 28**

Resolution No:

Date of Council Approval:

This Contract, made and entered into this **6th** day of **February, 2023** by and between the City of Troy, a Michigan Municipal Corporation of the County of Oakland, Michigan, hereinafter referred to as "City" and **F Squared, LLC** whose address is **280 West Maple Road, Suite 230, Birmingham, MI 48009** and whose telephone number is **248-540-9300** hereinafter referred to as "Owners", provides as follows:

**FIRST:** That the City agrees to permit the installation of **Water Main, Storm Sewer, Sanitary Sewer, and Underground Detention System** in accordance with plans prepared by **PEA Group** whose address is **1849 Pond Run, Auburn Hills, MI 48326** and whose telephone number is **844-813-2949** and approved prior to construction by the City in accordance with City of Troy specifications.

**SECOND:** That the Owners agree to provide the following securities to the City prior to the start of construction, in accordance with the Detailed Summary of Required Deposits & Fees (attached hereto and incorporated herein):

Refundable escrow deposit equal to the estimated construction cost of \$ **1,085,606.00**. This amount will be deposited with the City in the form of (check one):

Cash/Check	<input type="checkbox"/>	}	10% Cash	<u>\$108,561</u>
Certificate of Deposit & 10% Cash	<input type="checkbox"/>			
Irrevocable Bank Letter of Credit & 10% Cash	<input type="checkbox"/>			
Performance Bond & 10% Cash	<input checked="" type="checkbox"/>			

Refundable cash deposit in the amount of \$ **183,397.00**. This amount will be deposited with the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
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Non-refundable cash fees in the amount of \$ **1,307.00**. This amount will be paid to the City in the form of (check one):

Cash	<input type="checkbox"/>	Check	<input checked="" type="checkbox"/>
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Said refundable escrow deposits shall be disbursed to the Owners after approval by the City. The City reserves the right to retain a minimum of ten (10) percent for each escrowed item until the entire site/development has received final inspection and final approval by all City departments. Refundable cash deposits shall be held until final approval has been issued. Disbursements shall be made by the City within a reasonable time, after request for refund of deposits is made by the Owners.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

**THIRD:** The owners shall contract for construction of said improvement with a qualified contractor. Owners, or their agents, and contractor(s) agree to arrange for a pre-construction meeting with the City Engineer prior to start of work. All municipal improvements must be completely staked in the field under the direct supervision of a registered civil engineer or registered land surveyor, in accordance with the approved plans. Revisions to approved plans required by unexpected or unknown conflicts in the field shall be made as directed by the City.

**FOURTH:** Owners agree that if, for any reason, the total cost of completion of such improvements shall exceed the sums detailed in Paragraph SECOND hereof, that Owners will immediately, upon notification by the City, remit such additional amounts in accordance with Paragraph SECOND hereof. In the event the total cost of completion shall be less than the sums as detailed in Paragraph SECOND hereof, City will refund to the Owners the excess funds remaining after disbursement of funds.

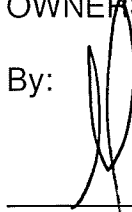
**FIFTH:** Owners agree to indemnify and save harmless City, their agents and employees, from and against all loss or expense (including costs and attorneys' fees) by reason of liability imposed by law upon the City, its agents and employees for damages because of bodily injury, including death, at any time resulting therefrom sustained by any person or persons or on account of damage to property, including work, provided such injury to persons or damage to property is due or claimed to be due to negligence of the Owner, his contractor, or subcontractors, employees or agents, Owner further agrees to obtain and convey to the City all necessary easements and/or right-of-way for such public utilities as required by the City Engineer.

**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

**IN WITNESS WHEREOF**, the parties hereto have caused this agreement to be executed in duplicate on this 1<sup>ST</sup> day of FEBRUARY, 2023.

OWNERS

By:



\* MIKE PARKS  
Its: MANAGER / MEMBER

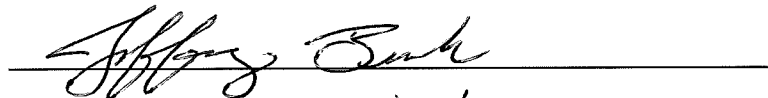
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\* \_\_\_\_\_  
Its: \_\_\_\_\_

Please Print or Type

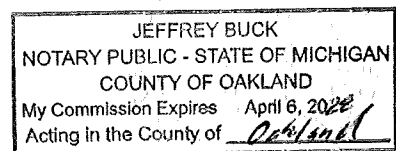
STATE OF MICHIGAN, COUNTY OF OAKLAND

On this 1<sup>st</sup> day of February, A.D. 2023, before me personally appeared Mike Parks known by me to be the same person(s) who executed this instrument and who acknowledged this to be his/her/their free act and deed.



NOTARY PUBLIC, Oakland, Michigan

My commission expires: 4/6/2028  
Acting in Oakland County, Michigan



**City Of Troy**  
Contract for Installation of Municipal Improvements  
(Private Agreement)

CITY OF TROY

By:

\_\_\_\_\_  
Ethan Baker, Mayor

\_\_\_\_\_  
M. Aileen Dickson, City Clerk

STATE OF MICHIGAN, COUNTY OF OAKLAND

On this \_\_\_\_\_ day of \_\_\_\_\_, A.D.20\_\_\_\_\_, before me personally  
appeared \_\_\_\_\_ known by me  
to be the same person(s) who executed this instrument and who acknowledged this to be  
his/her/their free act and deed.

\_\_\_\_\_  
NOTARY PUBLIC, \_\_\_\_\_, Michigan

My commission expires: \_\_\_\_\_  
Acting in \_\_\_\_\_ County, Michigan



# Project Construction

**Permit No: PPC22.921.3**

Engineering Department

**TO SCHEDULE INSPECTION CALL**

**INSPECTION LINE: (248) 680-7221**

500 W. Big Beaver Road

Troy, Michigan 48084

Hours: Mon-Fri 8am - 4:30pm

Fax: (248) 524-1838

www.troymi.gov

**NOTE: A Minimum of 24 hour notice for inspection shall be provided prior to construction.**

**Location**  
295 KIRTS  
88-20-28-252-016 Lot: 4+-  
Subdivision: ROYAL RIDGE LITTLE FARMS  
Project No:

**Permittee/Owner**  
KELLY PROPERTIES LLC  
PO BOX 331179  
DETROIT MI 48266-000

Issued: 02/06/2023 Expires:

FOR INFORMATION REGARDING THE ISSUANCE OF THIS  
PERMIT, CONTACT THE CITY OF TROY ENGINEERING  
DEPARTMENT AT (248) 524-3383

**Applicant**  
280 W MAPLE STE 230  
BIRMINGHAM MI 48009  
(567) 703 8457

**Work Description:** FORUM FLATS

**Stipulations:** ON SITE UNDERGROUND DETENTION SYSTEM

Work will meet all codes and inspections.

Category	Permit Item	Acreage/Qty
Escrow Deposits	Sanitary Sewers	59,690.00
Escrow Deposits	Water Mains	331,536.00
Escrow Deposits	Storm Sewers	229,168.00
Escrow Deposits	Grading	94,932.00
Escrow Deposits	Detention Basin	368,580.00
Escrow Deposits	Temporary Access Road	1,700.00
Cash Fees (Non-Refundable)	Water Main Testing/Chlorination PA2	1,811.00
Cash Fees (Non-Refundable)	arkers - Full Range	14.00
Cash Deposits (Refundable)	Construction Engineering (CE)	988,974.00
Cash Deposits (Refundable)	ROW Restoration	500.00
Cash Deposits (Refundable)	Repair & Maintenance-Public Streets	1.00
Cash Deposits (Refundable)	Punchlist & Restoration	988,974.00

Amount Due: **0.00**  
**PAID IN FULL**



# Project Construction

- 1) Secure a permit from the City of Troy prior to the commencement of construction or maintenance operations. If a subcontractor is to perform the construction or maintenance entailed in this application, he shall be responsible, along with the applicant, for any provisions of this application and plans which apply to him.
  - 2) Any and all construction proposed under this application will meet all requirements of the City, together with the Supplemental Specifications set forth on this application for permit.
  - 3) Save harmless the City against any and all claims for damage arising from operations covered by this application and furnish proof of insurance coverage for the term of the permit issued. Insurance coverage shall be for general liability, property damage and workman's compensation at limits deemed acceptable to the City of Troy. The City of Troy to be named as additional insured on the general liability.
  - 4) Surrender the permit herein applied for and surrender all rights there under whenever notified to do so by the City of Troy because of its need for the area covered by the permit or because of a default in any of the conditions of this permit.
  - 5) Immediately remove, alter, relocate or surrender the facility of which this application is granted if requested by the City of Troy to do so upon termination of this application and upon failure to do so, will reimburse the City of Troy for the cost of removing, altering or relocating the facility.
- SUPPLEMENTAL SPECIFICATIONS:**

- 1) **INTENT:** Since a permit will have to be secured from the City prior to the start of any construction or maintenance operations proposed by this application, it is the intent of these supplemental specifications to be incorporated as part of the plans or specifications required for this proposed work.
- 2) **EXCAVATION AND DISPOSAL OF EXCAVATED MATERIAL:** The City shall specify if trenches or excavations under or adjacent to the road surface shall be sheeted, shored and/or braced in such a manner as to prevent caving, loss, or settlement of foundation material supporting the pavement. Excavated material shall be stocked in such locations that it does not obstruct vision on the traveled portion of the road and in such a manner that it will interfere as little as possible with the flow of traffic. Sod and topsoil shall be stocked separately from other excavated material. The applicant shall dispose of all surplus and unsuitable material outside of the limits of the highway unless the permit provides for disposal at approved locations within the right-of-way. In the latter case, the material shall be leveled and trimmed in an approved manner.
- 3) **BACKFILLING AND COMPACTING BACKFILL:** All trenches, holes and pits, where specified, shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than six (6) inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping and all backfill subject to check by the Controlled Density Method (minimum 95%). Grass shall be restored with sod and topsoil in accordance with the City of Troy Standard Specifications for Turf Restoration.

Sand-gravel backfill material shall consist of approved bank-run sand or gravel or a mixture of approved sand or stone screenings in the mixture. All of the material shall be of such size that it will pass through a screen having two and one-half (2 ½) inch square openings, unless otherwise authorized.

Any excavation within the right-of-way, outside the traveled portion of the road, must be maintained until all settlement has occurred and must be re-shaped and temporarily seeded for soil erosion control. Grass areas shall be restored in accordance with the City of Troy Standard Specifications for Turf Restoration.

All excavation within the traveled portion of the road must be backfilled with sand and compacted. Special requirements are to be determined by the surface type.

- 4) **CROSSING ROADBED BY TUNNELING:** When the pipe is installed by tunneling, boring or jacking without cutting the existing pavement, the backfill shall be made by tamping a dry mix of lean concrete into place so as to completely fill any voids, remaining around the installation. The concrete shall be composed of one (1) part Portland cement and ten (10) parts sand-gravel by volume. Sand-gravel shall conform to the requirements given in Paragraph 3.
- 5) **CROSSING BY CUTTING GRAVEL ROAD:** All trenches are to be backfilled with approved material to within twelve (12) inches of the surface within the limits of the roadbed. Backfill methods will be as described in Paragraph 3. All surplus excavated material will be disposed of as described in Paragraph 2. The top twelve (12) inches within the roadbed will be backfilled with eight (8) inches of 4A limestone or slag topped with four (4) inches of processed road gravel (MDOT 22A). Trenches outside of the roadbed will be backfilled in accordance with Paragraph 3.
- 6) **CROSSING BY CUTTING PAVEMENT AND TRENCHING:** When this method is used, the pavement shall be cut back so that the opening is at least twelve (12) inches wider on each side than the width of the trench. In all concrete surfaces or bases, edges of trenches shall be formed by the use of a concrete saw. The pavement shall be broken in such a manner as to allow the reinforcing steel, if any, to protrude a sufficient distance for lapping or tying with similar reinforcement in the pavement patch. Backfill shall be in accordance with Paragraph 3. After the backfill has been thoroughly compacted, the pavement shall be replaced with processed road gravel (MDOT 22A) stabilized with chloride until such time as the pavement can be replaced with new pavement by the permit licensee. Maintenance of the temporary pavement will be assumed by the City if the contractor fails to do so and cost incurred will be deducted from the permit licensee's deposit.
- 7) **DEPTH OF COVER MATERIAL:** Pipes shall be placed to a depth that will provide not less than four (4) feet of cover between the top of roadway surface and the pipe.
- 8) **TREE TRIMMING OR REMOVAL:** A special permit will be required for any proposed tree trimming or removal.
- 9) Any proposed operation in the right-of-way not covered in the above specifications, submitted with this application shall be done in accordance with additional specifications or instructions deemed necessary by the City or its duly authorized representatives.
- 10) The following must be attached to the application when applicable: a} Map; b} Plans, specifications and location of facility; c} Traffic plan in cases of street closure; d} Proof of insurance; e} City Council resolution granting a franchise or permit to operate a cable television system, telecommunications system or to install other public utilities in the City of Troy.



500 W Big Beaver Rd  
Troy, MI 48084

## Invoice For Permit PPC22.921.3

Date: 02/01/2023

FORUM FLATS

Contractor:

Applicant:

F SQUARED LLC  
280 W MAPLE STE 230  
BIRMINGHAM MI 48009

Pay In Full

**\$ 293,265.00**

### Detailed Summary of Required Deposits & Fees

ESCROW DEPOSITS	Payment Code	Total Amount	Bond Amount	Cash Amount
Sanitary Sewers	PA ESCROW	59,690.00	53,721.00	5,969.00
Water Mains	PA ESCROW	331,536.00	298,382.00	33,154.00
Storm Sewers	PA ESCROW	229,168.00	206,251.00	22,917.00
Grading	PA ESCROW	94,932.00	85,439.00	9,493.00
Detention Basin	PA ESCROW	368,580.00	331,722.00	36,858.00
Temporary Access Road	PA ESCROW	1,700.00	1,530.00	170.00
<b>Total Escrow Deposits</b>		<b>\$1,085,606.00</b>	<b>\$977,045.00</b>	<b>\$108,561.00</b>

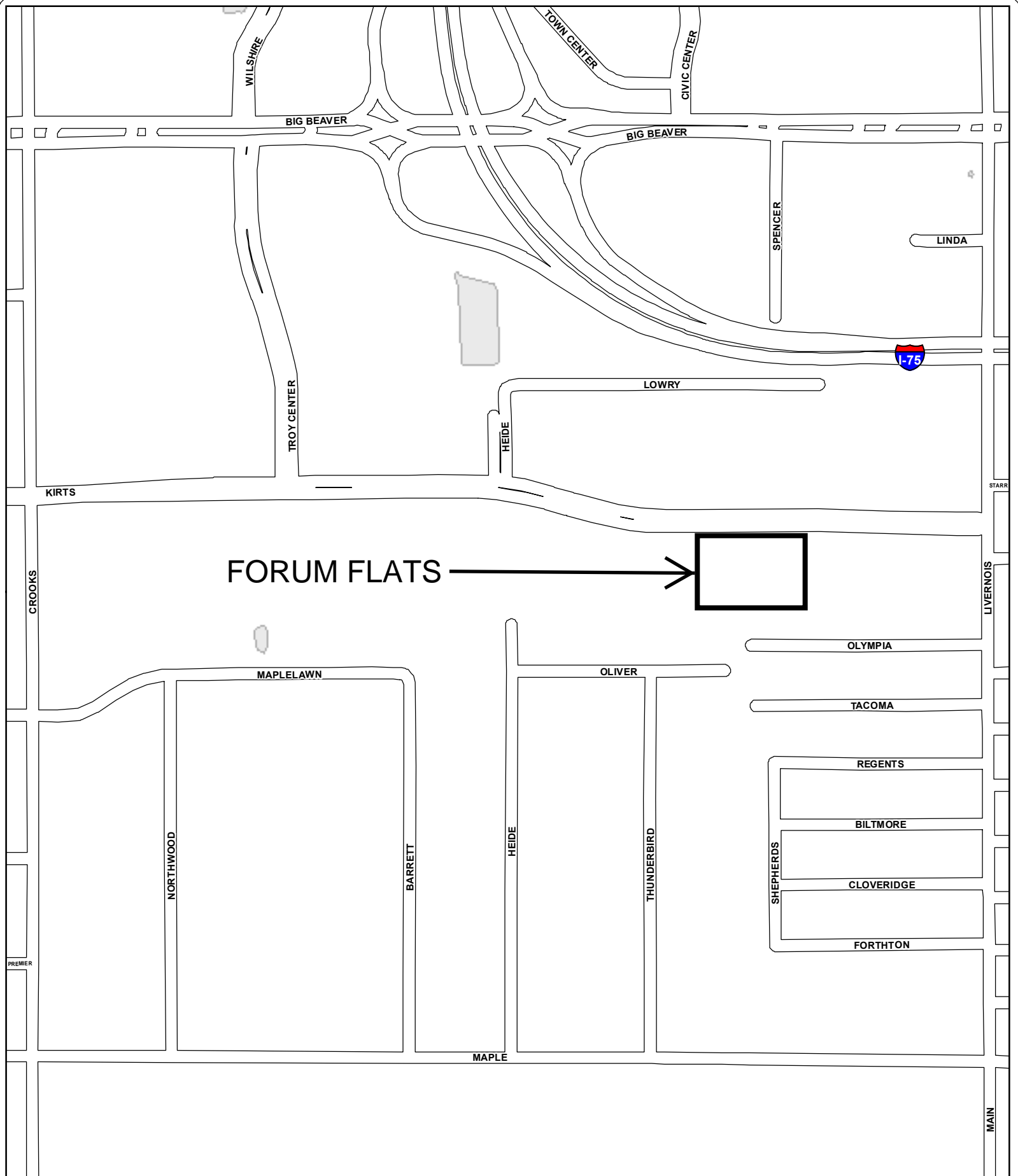
**Bond Amounts are retained in an insured bond. The Escrow Deposits Cash Amounts are refundable.**

CASH FEES (NON-REFUNDABLE)	Payment Code	QTY	Cash Amount
Water Main Testing/Chlorination PA2	SUB WATER TEST	1,811.00	901.00
3M Markers - Full Range	3M MARKERS	14.00	406.00
<b>Total Cash Fees (Non-Refundable)</b>			<b>\$1,307.00</b>

CASH DEPOSITS (REFUNDABLE)	Payment Code	QTY	Cash Amount
Construction Engineering (CE)	ENG BOND	988,974.00	80,000.00
ROW Restoration	SUB ESCROW	500.00	2,000.00
Repair & Maintenance-Public Streets	SUB ESCROW	1.00	2,500.00
Punchlist & Restoration	SUB ESCROW	988,974.00	98,897.00
<b>Total Cash Deposits (Refundable)</b>			<b>\$183,397.00</b>

Bond Holder: KELLY PROPERTIES LLC

Stormwater detention for this development will be provided by: ON SITE UNDERGROUND DETENTION SYSTEM





A Meeting of the Civil Service Commission (Act 78) was held Tuesday, November 15, 2022 at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman/President McGinnis called the meeting to order at 1:00 PM.

A. ROLL CALL:

**PRESENT:** Chairman/President Donald E. McGinnis, Jr.  
Commissioner David Cannon  
Commissioner John Steele

**ALSO PRESENT:** Frank Nastasi, Police Chief  
M. Aileen Dickson, City Clerk  
Jeanette Menig, Human Resources Director  
Thomas Gordon, Police Captain  
Jennifer Lee, Human Resources Specialist

B. APPROVAL OF MINUTES:

1. Approval of Minutes of Wednesday, October 26, 2022

Resolution #CSC-2022-11-016  
Moved by Cannon  
Seconded by Steele

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of October 26, 2022 meeting as presented.

Yes: All-3  
No: None

**MOTION CARRIED**

C. PETITIONS AND COMMUNICATIONS: None

D. REPORTS: None

E. OLD BUSINESS: None

**F. NEW BUSINESS:**

**1. Approval of Job Qualifications, Posting and Test Battery for Recruitment of Police Sergeant**

Resolution #CSC-2022-11-017

Moved by Cannon

Seconded by Steele

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting and the test battery for the recruitment of Police Sergeant as presented.

Yes: All-3

No: None

**MOTION CARRIED**

**2. Approval of Job Qualifications, Posting and Test Battery for Recruitment of Police Lieutenant**

Resolution #CSC-2022-11-018

Moved by Cannon

Seconded by Steele

RESOLVED, That the Civil Service Commission (Act 78) hereby **APPROVES** the job qualifications, the posting and the test battery for the recruitment of Police Lieutenant as presented.

Yes: All-3

No: None

**MOTION CARRIED**

**G. PUBLIC COMMENT:**

**H. ADJOURNMENT:**

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 1:03 PM.



Donald E. McGinnis, Jr., Chairman



M. Aileen Dickson, City Clerk

A regular meeting of the Troy Traffic Committee was held Wednesday, November 16, 2022 in the Lower Level Conference Room at Troy City Hall. Pete Ziegenfelder called the meeting to order at 7:30 p.m.

**1. Roll Call**

Present: Shama Kenkre  
Cindy Nurak  
Al Petrulis  
Cynthia Wilsher  
Pete Ziegenfelder

Absent: Richard Kilmer  
Tyler Koralewski, Student Representative  
Abi Swaminathan

Also present: G. Scott Finlay, City Engineer  
Lt. Chuck Roberts, Fire Department  
Sgt. Brian Warzecha, Police Department  
Merissa Clark, Administrative Assistant  
Sean Force, 3419 Paddington  
Stephanie Force, 3419 Paddington  
Eve Marston, 3416 Wendover

**2. Minutes – September 21, 2022**

Resolution # 2022-11-21  
Moved by Wilsher  
Seconded by Petrulis

To approve the September 21, 2022 minutes as printed.

Yes: Kenkre, Nurak, Petrulis, Wilsher, Ziegenfelder  
No: None  
Absent: Kilmer, Swaminathan

**MOTION CARRIED**

**PUBLIC HEARINGS**

**3. No Public Hearings**

**REGULAR BUSINESS**

**4. Request for Traffic Control – Paddington at Wendover**

Eve Marston of 3416 Wendover requests that the intersection of Paddington Drive at Wendover Street be reviewed for purposes of replacing the existing YIELD sign with a STOP sign on the Wendover Street approach to the intersection. She stated that the existing Yield sign does not stop traffic or slow vehicles at the intersection. This creates a hazardous situation for drivers and pedestrians. She has indicated that there are three new families on the other corners of the intersection with young children.

Traffic Engineering received four (4) emails in support of changing the Traffic Control, as follows:

*Hello,*

*I'm writing from 3393 Paddington Dr. The actual corner house on Paddington and Wendover. We have two young boys that love to play in the street and would highly benefit from the yield sign being switched to a full stop. Cars drive very fast up Wendover Rd and a stop sign would definitely be one way to prevent any accidents from happening. I am not sure if a full 4 way stop would be considered...but that would be another step towards preventing any tragedies.*

*Thank you so much for your consideration, we, as a neighborhood, all are very much looking forward to this stop sign,*

*Danielle Rothery*

*Hello,*

*I am writing in favor of the stop sign request at Paddington Dr at Wendover Street.*

*Please let me know if there is any other information you need.*

*Holly Patrick*

*3376 Paddington Dr*

*address-3463 paddington, 48084*

*thank you for the notification regarding changing the sign to a 2 way stop.*

*Although a stop sign will be annoying when traveling east on Wendover, traffic heading west does not consistently yield to Paddington traffic, so probably safest to replace 2 yields with 2 stops.*

*please also additionally consider a "cross traffic does not stop" yellow rectangle on the westbound wendover side. this is the traffic most likely to ignore the yield, endangering kids playing and biking.*

*thx, michelle lakocy*

*My daughter and my four and five-year-old grandsons live at this intersection. A stop sign is very much needed to slow down the traffic. There are many children that live in this area*

*and by placing a new stop sign could prevent an accident. Please consider that this is a necessary request. Thank you, Joan Duhaime*

Stephanie Force of 3419 Paddington is in support of the stop sign(s) being installed to help slow down the heavy traffic flow. Just at this corner there are 6 children under the age of 7. The yield sign is ignored and there have been lots of close calls/near misses from cars coming down Wendover and not slowing down. She is worried for the children's safety.

Eve Marston of 3416 Wendover stated that Wendover is used as a drive-thru to Caswell, and people use it to miss the light at Big Beaver and Adams. They are constantly speeding and do not slow down. She started paying closer attention to the thru traffic after witnessing a few kids almost getting hit by a car at Wendover and Paddington, and she kept watching more after that. While paying closer attention she states that none of the traffic slows down when heading down Wendover until they hit Newgate.

Al Petrulis asked for clarification on what signs would be modified he lives in this neighborhood and uses these roads and sees that it is very well traveled. Al's concern is that past data shows that a Stop sign will not slow traffic down, and it doesn't mean people will stop. It could potentially be more dangerous because it's a wide intersection and they can see it's clear as they approach the intersection so speeding won't slow down.

Pete Ziegenfelder states often stop signs do not fix speeding but that he is also in favor of stop signs over yield signs, stop signs remove the ambiguity.

Sgt. Brian Warzecha stated he is in favor, but wants to the residents to know it could cause more frustration because speeding/not stopping may continue, and the police won't always be there. In the past, after a new stop sign has been added we will go out and work it but majority of the people pulled over are residents, who ironically supported the sign being put in.

Eve Marston asked what the downside is to having the stop sign installed.

Pete Ziegenfelder states that people may ignore it, and speeds may increase between stop signs.

Eve Marston asked if the amount of cars would change.

Sgt. Brian Warzecha stated it won't change because it's a habit people have cutting thru that area.

Stephanie Force stated she think's it'll help because people will at least slow down.

Al Petrulis added that Paddington traffic doesn't see traffic from Wendover.

Pete Ziegenfelder added that there have not been any crashes within 5 years.

Cynthia Wilsher asked if a 4-way Stop Sign would be better.

Sgt. Brian Warzecha stated that it would just frustrate people.

Al Petrulis states that the yield sign is adequate but with the amount of support it has gotten, he will move it forward to be motioned.

Resolution # 2022-11-22

Moved by Petrulis

Seconded by Wilsher

RESOLVED, that the intersection of Paddington Drive at Wendover Street be **MODIFIED** from YIELD control on the Paddington Drive approach to STOP control on the Wendover Street approach to intersection.

Yes: Kenkre, Nurak, Petrulis, Wilsher, Ziegenfelder

No: None

Absent: Kilmer, Swaminathan

**MOTION CARRIED**

**5. 2023 Traffic Committee Meeting Schedule**

According to the City of Troy Traffic Committee By-Laws, Article IV – Meetings:

*“Regular meetings will be held on the third Wednesday of each month at 7:30 p.m. at the Troy City Hall, 500 West Big Beaver Road, Troy, Michigan.”*

There are no other by-laws or procedures that establish the actual dates of the meetings, but an annual calendar of meetings is published by the City so meeting dates need to be set for this purpose.

Resolution # 2021-11-23

Moved by Ziegenfelder

Seconded by Nurak

RESOLVED, that the Traffic Committee SHALL HOLD Regular Meetings in 2023 according to the following schedule at 7:30 PM:

- Wednesday, January 18
- Wednesday, February 15
- Wednesday, March 15
- Wednesday, April 19
- Wednesday, May 17
- Wednesday, June 21
- Wednesday, July 19
- August – NO MEETING
- Wednesday, September 20
- Wednesday, October 18

- Wednesday, November 15
- December – NO MEETING

Yes: Kenkre, Nurak, Petrulis, Wilsher, Zigenfelder  
No: None  
Absent: Kilmer, Swaminathan

## **MOTION CARRIED**

### **6. Establish Fire Lanes at 177 Wilshire Drive**

The Michigan Vehicle Code and Section 503 of the International Fire Code (2015), provides for the establishment of fire lanes on private property. The Fire Department recommends that the fire lanes shown on the attached sketch be provided to allow proper deployment of and travel by emergency vehicles (fire, police and medical). The property owner has already complied with this requirement and has posted the appropriate signs delineating the required fire lane.

Lt. Chuck Roberts shows us on a GIS map the purposed fire lane, and he explained that a fire truck would not have the clearance to safely use the bucket ladder, let alone let anymore emergency vehicles past the truck because of the cars being parked in this area. The Police Department has been writing tickets, and the property management company is going to hire a tow company to post signs.

Sgt. Brian Warzecha stated they have written countless tickets, but that the court does not have recourse so the tenants are not paying the parking tickets. The Police Department is unable to request the vehicles to be towed since it is on private property but the property management company is working on getting the signs posted so they can have cars towed away in the future.

Cynthia Wilsher agreed that towing will help.

Cindy Nurak agreed as well.

Pete Ziegenfelder asked for a motion and moved to pass.

Resolution # 2022-11-24

Moved by Ziegenfelder

Seconded by Wilsher

RESOLVED, that the fire lanes be **APPROVED** at 177 Wilshire.

Yes: Kenkre, Nurak, Petrulis, Wilsher, Zigenfelder  
No: None  
Absent: Kilmer, Swaminathan


### **7. Public Comment**

There was no further public comment at the meeting.

8. Other Business

9. Adjourn

The meeting adjourned at 8:08 PM.

  
\_\_\_\_\_  
Pete Ziegenfelder, Chairperson  
\_\_\_\_\_  
G. Scott Finlay, City Engineer/Traffic Engineer

G:\Traffic\aaa Traffic Committee\2022\11\_November 16, 2023 MEETING SCHEDULE\2022\11\6\_Minutes\_Traffic Committee\_FINAL.docx



Chair Lambert called the Regular meeting of the Troy City Planning Commission to order at 7:01 p.m. on January 10, 2023, in the Council Chamber of the Troy City Hall. Chair Lambert and Vice Chair Perakis presented opening remarks relative to the role of the Planning Commission and procedure of tonight's meeting.

1. ROLL CALL

Present:

Toby Buechner  
Carlton M. Faison  
Tyler Fox  
Michael W. Hutson  
Tom Krent  
David Lambert  
Lakshmi Malalahalli  
Marianna Perakis  
John J. Tagle

Also Present:

R. Brent Savidant, Community Development Director  
Ben Carlisle, Carlisle Wortman Associates  
Julie Quinlan Dufrane, Assistant City Attorney  
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

Mr. Savidant announced the applicant for a potential Planned Unit Development application that was postponed at the December 13, 2022 meeting to tonight's agenda would like to postpone the item indefinitely for personal reasons.

**Resolution # PC-2023-01-001**

Moved by: Faison

Support by: Tagle

**RESOLVED**, To approve the Agenda as prepared.

Yes: All present (9)

**MOTION CARRIED**

3. APPROVAL OF MINUTES – December 13, 2022

**Resolution # PC-2023-01-002**

Moved by: Fox

Support by: Buechner

**RESOLVED**, To approve the minutes of the December 13, 2022 Regular meeting as submitted.

Yes: Buechner, Faison, Fox, Hutson, Krent, Lambert, Malalahalli, Tagle  
Abstain: Perakis

### **MOTION CARRIED**

#### 4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

### **ZONING ORDINANCE TEXT AMENDMENT**

#### 5. PUBLIC HEARING – ZONING ORDINANCE TEXT AMENDMENT (File Number ZOTA 257) – Places of Worship

Ms. Dufrane introduced proposed revisions to the Zoning Ordinance relating to places of worship because of a Zoning Board of Appeals litigation decision. She stated a Federal District Court Judge made known that portions of Sections 4.21 and 6.21 of the Zoning Ordinance are not enforceable as written. Ms. Dufrane emphasized the proposed revised text is not a directive from the Court but that the proposed revisions were drafted by the administration after a comprehensive review.

There was discussion, some comments related to:

- Proposed revisions as relates to the protection of residentially zoned properties; i.e., parking, setbacks, frontage and access to major or minor arterial roads.
- Zoning Ordinance definition of places of worship.
- Charge of the Zoning Administrator to interpret the Zoning Ordinance.
- Intent is to apply similar treatment to both religious institutions and nonreligious places of assembly and institutions.

Ms. Perakis stated she is not personally prepared this evening to recommend the text revisions as proposed.

### **PUBLIC HEARING OPENED**

There was no one present who wished to speak.

### **PUBLIC HEARING CLOSED**

### **Resolution # PC-2023-01-003**

Moved by: Faison  
Seconded by: Tagle

**RESOLVED**, That the Planning Commission hereby recommends to the City Council that Articles 4 and 6 of Chapter 39 of the Code of the City of Troy, which includes provisions related to places of worship, be amended as printed on the proposed Zoning Ordinance Text Amendment.

Discussion on the motion on the floor.

Chair Lambert said he is happy the City came forth with language that both eliminates some of the discriminatory language in the City's Zoning Ordinance and at the same time protects the residential areas that might be impacted.

Vote on the motion on the floor.

Yes: Buechner, Faison, Fox, Hutson, Krent, Lambert, Malalahalli, Tagle  
No: Perakis

**MOTION CARRIED****SPECIAL USE AND PRELIMINARY SITE PLAN APPROVALS**

6. SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN REVIEW (File Number SU JPLN2022-0004) – Proposed 2690 Crooks Road Apartments, East side of Crooks, South of Big Beaver (2690 Crooks), Section 28, Currently Zoned BB (Big Beaver) District

Mr. Carlisle reviewed the Special Use and Preliminary Site Plan application for 2690 Crooks Road Apartments. The applicant proposes to repurpose the existing 4-story Lindsey Center building and construct a new 5-story multiple family residential building. Mr. Carlisle addressed the number of units, access and circulation, site arrangement, shared parking with 911 and 999 W. Big Beaver sites, waiver to relocate required parking lot trees and architectural features. Mr. Carlisle explained the Special Use Approval relates to the proposed residential use on the first floor not facing a public right of way. He reported the application includes a traffic study reviewed by both the City Traffic Consultant OHM Advisors and Oakland County Road Commission (OCRC). Mr. Carlisle said OHM and OCRC representatives are present this evening to address traffic and proposed shared parking.

*(Mr. Savidant exited the meeting at 7:31 p.m.; returned at 7:33 p.m.)*

Mr. Carlisle said as part of the deliberation, the Planning Commission should consider compliance with Section 5.04E Big Beaver Design Standards, Section 8.06 Site Plan Review Standards and Section 9.02.D Special Use Standards, as well the required transparency for the east, north and south elevations, parking lot tree location, proposed shared parking and consideration of providing a three-dimensional (3-D) rendering of the entire development.

Mr. Carlisle reported any approval this evening should be subject to the conditions identified in his report dated January 4, 2023 as part of Final Site Plan approval. Mr. Carlisle reminded the Board there was no public comment at the Public Hearing conducted at their December 13, 2022 meeting.

Board members expressed confusion in the review and deliberation of this application because of its relationship to Agenda item # 7 on tonight's agenda.

It was determined the Planning Consultant would give a review on Agenda item #7, 911 and 999 W. Big Beaver Special Use Approval and Preliminary Site Plan application prior to taking any action on the 2690 Crooks Road application.

Applicant Jordan Jonna said the ownership structure of the subject parcels dictated the submission of individual applications. He noted that the south site (2690 Crooks) has sufficient parking to stand alone whether the north site (911 and 999 W. Big Beaver) is developed or not.

There was discussion, some comments related to:

- Building heights.
- Green recreational space deficiency.
- Shared parking.
  - Coordination of parking during construction phases.
  - Dynamics of shared parking among the various uses.

*\*Refer to page 6, Agenda item #7 for additional comments that relate to both applications.*

**Resolution # PC-2023-01-xxx** (motion withdrawn)

Moved by: Krent

Seconded by: Faison

**RESOLVED**, The Planning Commission hereby approves a reduction in the total number of required parking spaces for the proposed 2690 Crooks Road residential development to 221 when a total of 312 spaces are required on the site based on the off-street parking space requirements for multi-family residential. This 91-space reduction is sufficient to meet parking demands based on shared parking provided on the abutting site to the north; and,

**RESOLVED**, That Special Use Approval and Preliminary Site Plan Approval for the proposed 2690 Crooks Road Apartments, east side of Crooks, south of Big Beaver (2690 Crooks), Section 28, Currently Zoned BB (Big Beaver) District, be granted, subject to the following conditions:

1. Increase the drive-aisle width to at least 26 feet.
2. Improve pedestrian circulation based on OHM's comments.
3. Confirm existing screening of trash enclosure.
4. Confirm building lighting.
5. Verify unit numbers.
6. Provide a shared parking agreement to the satisfaction of the City Attorney prior to Final Site Plan Approval.
7. Provide transparency calculations.

Discussion on the motion on the floor.

Concerns discussed were:

- Required landscape trees in parking lot; impact to number of parking spaces.
- Non-friendly pedestrian walkability of site.
- Enhancement of green space.
- Improvements to access, circulation, and shared parking.

Mr. Krent withdrew his motion from the floor. Mr. Faison was in support of its withdrawal.

**Resolution # PC-2023-01-004**

Moved by: Tagle

Seconded by: Krent

**RESOLVED**, To postpone 2690 Crooks Road Apartments application so that the applicant may comply with the Zoning Ordinance requirements of interior parking lot landscaping, enhance the pedestrian walkways and to provide information to this Commission with regard to the distance to the parking spots for the residential units in excess of what is currently around the building.

Yes: All present (9)

**MOTION CARRIED**

7. **PUBLIC HEARING - SPECIAL USE APPROVAL AND PRELIMINARY SITE PLAN REVIEW (File Number SU JPLN2022-0004)** – Proposed 911 and 999 W. Big Beaver Mixed Use Development, Southeast corner of Big Beaver and Crooks (PIN 88-20-28-101-032, -034 and -047), Section 28, Currently Zoned BB (Big Beaver) District.

Mr. Carlisle reviewed the Special Use Approval and Preliminary Site Plan application for 911 and 999 W. Big Beaver that proposes to convert the existing Kelly Services site as a mixed use. He said the Special Use Approval relates to 1) a potential use of a financial institution drive-through, and 2) proposed residential use on the first floor not facing a public right of way. Mr. Carlisle said the applicant is seeking waivers for required setbacks for Buildings A and C. He noted the parking for Building E must be adjacent to the building.

Mr. Carlisle addressed access and site circulation, architectural features and deficiencies in the landscaping.

Mr. Carlisle reported as part of the deliberation, the Planning Commission should discuss compliance with Section 5.04.E Big Beaver Design Standards, Section 8.06 Site Plan Review Standards and Section 9.02D Special Use Standards, as well, architectural features, parking lot tree location, shared parking and setback waivers for placement of two buildings.

Mr. Carlisle said OHM and OCRC representatives are present this evening to address traffic and proposed shared parking.

Mr. Jonna addressed the relationship with Kelly Services Headquarters, complementary architectural features among buildings, development phases, current state of office space, parking deck and recreational amenities for all users of the sites. He addressed legal implications in the ownership structure of the subject parcels. Mr. Jonna said the project team is very comfortable with the proposed shared parking and briefly addressed parking calculations for both applications.

There was discussion, some comments related to:

- Shared parking and parking deck.
  - Distance to residential.
  - Location of parking deck for all users.
  - Parking calculations.
  - 2690 Crooks sufficient parking on its own.
- Improve walkability for pedestrians.
- Alternative site arrangement; access, circulation.
- Drive-through for financial institution.
- Open space deficiencies.
- Requirement for parking lot trees to break up pavement, create islands.
- Environmental resources.
- Recorded easement(s).
- Trash collection.

Project Architect Kevin Biddison addressed the subject parcels as relates to the residential use, public amenities and walking community.

Julie Kroll of Fleis & Vanderbrink addressed the parking study and analysis for both applications as relates to parking space calculations and number of parking spaces. She stated they are comfortable with the parking numbers.

#### PUBLIC HEAR OPENED

There was no one present who wished to speak.

#### PUBLIC HEARING CLOSED

Stephan Maxe of OHM Advisors addressed OHM comments on the traffic impact study as identified in their memorandum dated December 22, 0222 and their comments relating to the improvement of pedestrian circulation between the developments.

**Resolution # PC-2023-01-005**

Moved by: Fox  
Seconded by: Buechner

**RESOLVED**, To postpone 911 and 999 W. Big Beaver Mixed Use Development application per the reasons discussed in the previous motion and including conditions as listed in the proposed Resolution (number one through nine) and that the applicant come back with a simplistic explanation and diagrams of the shared parking and circulation plans that clearly shows pedestrian amenities and how the subject sites are tied together.

**Discussion on the motion on the floor.**

- Easement to Tower Center Drive and to neighboring properties as relates to flow and connectivity.
- Drive-through facility as relates to environment, green space, walkability.
- Location of parking deck pursuant to Zoning Ordinance requirements.
- Concerns with pedestrian and vehicular circulation.
- Alternative commercial/retail uses other than drive-through financial institution.

**Vote on the motion on the floor.**

Yes: All present (9)

**MOTION CARRIED**

**OTHER ITEMS****8. ELECTION OF OFFICERS**

Chair Lambert opened the floor for nominations for Chair.

Ms. Perakis nominated David Lambert. Mr. Krent supported the nomination.

Acknowledging there were no further nominations, Chair Lambert closed the floor to nominations.

**Roll Call vote on the nomination for *David Lambert as Chair.***

Yes: All present (9)

Chair Lambert opened the floor for nominations for Vice Chair.

Chair Lambert nominated Marianna Perakis. Mr. Buechner supported the nomination.

Acknowledging there were no further nominations, Chair Lambert closed the floor to nominations.

**Roll Call vote on the nomination on the floor for *Marianna Perakis as Vice Chair.***

Yes: All present (9)

Chair Lambert opened the floor for nominations for Zoning Board of Appeals Representative.

Chair Lambert nominated Tyler Fox. Mr. Krent supported the nomination.

Acknowledging there were no further nominations, Chair Lambert closed the floor to nominations.

Roll Call vote on the recommendation of appointment for **Tyler Fox as ZBA Representative.**

Yes: All present (9)

9. PUBLIC COMMENT – For Items on the Agenda

There was no one present who wished to speak.

10. PLANNING COMMISSION COMMENT

There were general comments, some relating to:

- Welcome to Planning Commissioner Fox.
- Well wishes for the New Year.
- Potential future study on sustainability.

Ms. Dufrane gave an update on litigation of the Tollbrook (McClure and Alpine) matters.

11. ADJOURN

The Regular meeting of the Planning Commission adjourned at 9:45 p.m.

Respectfully submitted,



David Lambert, Chair



Kathy L. Czarnecki, Recording Secretary





**Interim Financial Report  
2nd Quarter  
For The Six Months Ended  
December 31, 2022**

**CITY OF TROY**  
**QUARTERLY REPORT**  
**SIX MONTHS ENDED DECEMBER 31, 2022**  
**HIGHLIGHTS**

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**General Fund**

***Revenues***

Total revenues are \$48.7 million to date and represent 77.8% of total budgeted revenues and other sources. This is an increase of \$3.5 million or 7.8% compared to the same time period in the prior year and includes recognition of total annual tax revenues of \$38.4 million. Tax revenue increased \$2.3 million or 6.3%. Grant Revenue including State Shared Revenue is currently at \$4.2 million, which is an increase of \$0.4 million from the prior year.

***Expenditures***

Total General Fund expenditures to date are \$30.1 million or 44.5% of the annual budget. This is an increase of \$2.7 million or 10.0% compared to the same time period in the prior year. Currently, all departments appear to be within expected budgetary parameters to date.

**Capital Fund**

***Revenues***

Total revenues are \$11.0 million to date and represent 35.4% of total budgeted revenues and other sources. Grant revenue is currently at \$201 thousand; however, this is expected to see a significant increase as the fiscal year progresses as the ARPA funds and the MDOT Rochester Road Project funds will be expended and grant revenue will be recognized.

***Expenditures***

Expenditures for capital projects of \$10.0 million represent 25.6% of budgeted projects. This is up approximately \$3.3 million from the prior year, which is expected based on the significant increase in the Capital Fund budget (Approximately \$10.5 million greater than prior year) for the current fiscal year.

## **Major Streets Fund**

### **Revenues**

Total revenues of \$2.6 million represent 34.3% of total budgeted revenues. This is an increase of \$0.1 million from the prior year and the amount is consistent with expectations. Current trends indicate that the fund will generate budgeted amounts by the end of the fiscal year.

### **Expenditures**

Total expenditures of \$3.1 million represent 41.8% of total budgeted expenditures. This is a decrease of \$0.3 million over the prior year amount or 10.1%, which is primarily due to the budgeted transfers out for the current fiscal year being reduced by \$1.0 million.

## **Local Streets Fund**

### **Revenues**

Total revenues of \$1.8 million represent 40.2% of total budgeted revenues. This is an increase of \$54 thousand from the prior year and the amount is consistent with expectations. Current trends indicate that the fund will generate budgeted amounts by the end of the fiscal year.

### **Expenditures**

Total expenditures of \$2.0 million represent 37.8% of total budgeted expenditures. This is consistent with the prior year amount of \$2.1 million.

## **Aquatic Center**

### **Revenues**

Total revenues of \$351 thousand represent 59.4% of total budgeted revenues. This is a decrease of approximately 17.6% from the prior year, which is primarily driven by a \$70 thousand reduction in charges for services.

### **Expenses**

Expenses of \$336 thousand or 43.0% compared to budget are lower than the prior year amount to date of \$478 thousand due to reduced capital expenditures as planned.

## **Sanctuary Lake Golf Course**

### **Revenues**

Revenues of \$1.4 million are up \$0.2 million or 17.9% compared to the prior year for the same time period. Total year to date rounds are 26,200 representing an increase of approximately 2,446 rounds from the prior year. Average revenue per round is \$55.34 compared to the prior year of \$51.77.

### **Expenses**

Total expenditures of \$1.3 million are up \$91 thousand or 7.3% compared to the prior year, which is in line with expectations. Golf Course operating expenses are covered by the day-to-day revenues; however, similar to previous years, the fund cannot cover its annual debt requirements. As a result, the General Fund pays the remaining portion.

## **Sylvan Glen Golf Course**

### **Revenues**

Revenues of \$1.1 million are up slightly compared with the prior year to date amount of \$1.0 million. Total year to date rounds are 29,182 representing an increase of approximately 1,120 rounds from the prior year. Average revenue per round is \$34.16 compared to the prior year of \$31.24.

### **Expenses**

Total expenditures of \$0.7 million are flat compared to prior year but are in line with expectations. As of 12/31/22, the cash advance to Sanctuary Lake remains at \$2.8 million which is consistent with last year.

## **Sanitary Sewer Fund**

### **Revenues**

Sanitary Sewer fund revenues of \$8.3 million are up \$0.6 million or 7.3% from the prior year to date due primarily from consumption (sold 263,039 mcf, up 20,774 mcf or 8.6%). Note: Sewer disposal charges are based upon water consumption.

### **Expenses**

Sanitary Sewer fund expenses of \$10.1 million are up approximately \$1.0 million from the prior year to date due primary to the capital debt prepayment of \$4.0 million of the City's share of the Oakland County Evergreen/Farmington Corrective Action Plan.

## **Water Fund**

### **Revenues**

Water fund revenues of \$12.6 million are up \$1.4 million or 12.9% primarily due to an increase in consumption (sold 263,039 mcf, up 20,774 mcf or 8.6%). Weather patterns can have a significant impact on consumption over the summer months.

### **Expenses**

Water fund total expenses of \$9.4 million are down \$2.9 million from the prior year to date. The decrease is primarily due to the timing of billings as the November billing was not received until late January and the December bill is yet to be received.

**Quarterly Financial Report  
Aquatic Center Fund  
For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Aquatic Center Fund Revenues</b>							
CHARGES FOR SERVICES	764,344	600,000	412,369	68.73	563,000	341,978	60.74
INTEREST & RENT	-19,628	33,000	14,827	44.93	29,100	9,946	34.18
OTHER REVENUE	3,710	0	-421	0.00	0	-445	0.00
	<b>748,427</b>	<b>633,000</b>	<b>426,775</b>	<b>67.42</b>	<b>592,100</b>	<b>351,478</b>	<b>59.36</b>
<b>Aquatic Center Fund Expenditures</b>							
Aquatic Center	702,102	693,724	477,766	68.87	782,078	335,885	42.95
	<b>702,102</b>	<b>693,724</b>	<b>477,766</b>	<b>68.87</b>	<b>782,078</b>	<b>335,885</b>	<b>42.95</b>

**Quarterly Financial Report**  
**Capital Fund**  
**For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Capital Fund Revenues</b>							
TAXES	6,990,841	7,008,000	6,997,906	99.86	6,800,000	6,867,612	100.99
GRANTS	125,924	1,720,000	120,434	7.00	13,851,545	201,455	1.45
CONTRIBUTIONS FROM LOCAL UNITS	273,910	570,000	273,910	48.05	210,000	0	0.00
CHARGES FOR SERVICES	150,599	326,000	35,269	10.82	460,000	143,116	31.11
INTEREST & RENT	-1,399,189	36,600	89,534	244.63	35,000	193,294	552.27
OTHER REVENUE	96,493	30,000	7,252	24.17	114,000	40	0.04
OTHER FINANCING SOURCES	7,432,890	8,858,000	3,591,698	40.55	9,718,000	3,632,086	37.37
	<b>13,671,469</b>	<b>18,548,600</b>	<b>11,116,003</b>	<b>59.93</b>	<b>31,188,545</b>	<b>11,037,603</b>	<b>35.39</b>
<b>Capital Fund Expenditures</b>							
Capital Outlay	16,785,995	28,578,563	6,708,789	23.47	38,920,893	9,950,906	25.57
	<b>16,785,995</b>	<b>28,578,563</b>	<b>6,708,789</b>	<b>23.47</b>	<b>39,000,893</b>	<b>9,965,906</b>	<b>25.55</b>

**Quarterly Financial Report  
General Fund  
For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>General Fund Revenues</b>							
TAXES	36,326,754	36,285,700	36,169,045	99.68	38,239,200	38,435,799	100.51
LICENSES AND PERMITS	2,499,547	2,692,978	1,208,456	44.87	3,336,610	1,302,445	39.03
GRANTS	12,360,662	9,353,283	3,760,950	40.21	9,274,100	4,201,568	45.30
CONTRIBUTIONS FROM LOCAL UNITS	50,444	26,000	22,986	88.41	32,000	225,683	705.26
CHARGES FOR SERVICES	7,492,017	7,448,396	2,329,503	31.28	7,457,050	2,432,367	32.62
FINES AND FORFEITURES	715,594	887,700	307,948	34.69	706,000	353,347	50.05
INTEREST & RENT	-2,014,972	1,458,280	619,014	42.45	1,338,780	780,529	58.30
OTHER REVENUE	1,292,380	1,282,300	646,863	50.45	1,324,200	674,956	50.97
OTHER FINANCING SOURCES	439,220	315,835	87,911	27.83	827,060	263,399	31.85
	<b>59,161,645</b>	<b>59,750,472</b>	<b>45,152,676</b>	<b>75.57</b>	<b>62,535,000</b>	<b>48,670,093</b>	<b>77.83</b>
<b>General Fund Expenditures</b>							
General government	8,914,757	9,677,577	4,356,801	45.02	11,067,484	4,793,833	43.31
Public Safety	35,392,831	38,352,713	16,215,790	42.28	38,989,030	17,237,464	44.21
Public Works	2,567,687	2,602,070	1,217,007	46.77	2,319,121	1,102,085	47.52
Community Development	4,171,327	4,449,120	1,741,481	39.14	4,655,464	2,007,693	43.13
Recreation and Culture	7,068,146	7,937,375	3,321,860	41.85	8,628,928	3,956,125	45.84
Transfers Out & Other Uses	1,000,000	1,000,000	500,000	50.00	2,000,000	1,000,000	50.00
	<b>59,114,747</b>	<b>64,018,855</b>	<b>27,352,939</b>	<b>42.73</b>	<b>67,660,027</b>	<b>30,097,201</b>	<b>44.48</b>



**Quarterly Financial Report**  
**Library Fund**  
**For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Library Fund Revenues</b>							
TAXES	5,852,034	5,800,000	5,746,793	99.08	6,100,000	6,201,966	101.67
GRANTS	101,222	53,000	58,624	110.61	53,000	129,587	244.50
CONTRIBUTIONS FROM LOCAL UNITS	131,241	131,000	0	0.00	141,000	800	0.57
CHARGES FOR SERVICES	5,701	8,900	3,098	34.81	1,250	2,889	231.15
FINES AND FORFEITURES	6,808	25,000	2,036	8.15	2,000	7,191	359.53
INTEREST & RENT	-196,697	3,000	17,699	589.98	3,000	48,586	1619.53
OTHER REVENUE	111,348	7,000	1,231	17.58	7,000	107,998	1542.83
	<b>6,011,656</b>	<b>6,027,900</b>	<b>5,829,482</b>	<b>96.71</b>	<b>6,307,250</b>	<b>6,499,016</b>	<b>103.04</b>
<b>Library Fund Expenditures</b>							
Recreation and Culture	4,893,649	5,827,898	2,197,741	37.71	7,216,220	2,491,411	34.53
	<b>4,893,649</b>	<b>5,827,898</b>	<b>2,197,741</b>	<b>37.71</b>	<b>7,216,220</b>	<b>2,491,411</b>	<b>34.53</b>

**Quarterly Financial Report**  
**Local Street Fund**  
**For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Local Street Fund Revenues</b>							
GRANTS	2,931,402	2,742,000	964,489	35.17	2,900,000	1,006,216	34.70
INTEREST & RENT	-202,910	32,000	13,053	40.79	32,000	25,746	80.46
OTHER FINANCING SOURCES	1,500,000	1,500,000	750,000	50.00	1,500,000	750,000	50.00
	<b>4,228,492</b>	<b>4,274,000</b>	<b>1,727,542</b>	<b>40.42</b>	<b>4,432,000</b>	<b>1,781,962</b>	<b>40.21</b>
<b>Local Street Fund Expenditures</b>							
Public Works	1,738,269	2,488,977	744,642	29.92	2,602,262	654,102	25.14
Recreation and Culture	690,401	694,600	307,418	44.26	758,260	372,798	49.16
Transfers Out & Other Uses	2,000,000	2,000,000	1,000,000	50.00	2,000,000	1,000,000	50.00
	<b>4,428,670</b>	<b>5,183,577</b>	<b>2,052,060</b>	<b>39.59</b>	<b>5,360,522</b>	<b>2,026,901</b>	<b>37.81</b>

**Quarterly Financial Report  
Major Street Fund  
For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Major Street Fund Revenues</b>							
GRANTS	7,459,460	6,948,200	2,443,248	35.16	7,500,000	2,565,381	34.21
INTEREST & RENT	-136,615	35,000	9,938	28.39	35,000	17,940	51.26
	<b>7,322,845</b>	<b>6,983,200</b>	<b>2,453,186</b>	<b>35.13</b>	<b>7,535,000</b>	<b>2,583,322</b>	<b>34.28</b>
<b>Major Street Fund Expenditures</b>							
Public Works	2,793,728	3,230,757	921,000	28.51	3,294,675	1,046,748	31.77
Recreation and Culture	56,865	112,307	27,112	24.14	114,327	51,695	45.22
Transfers Out & Other Uses	5,000,000	5,000,000	2,500,000	50.00	4,000,000	2,000,000	50.00
	<b>7,850,593</b>	<b>8,343,064</b>	<b>3,448,112</b>	<b>41.33</b>	<b>7,409,002</b>	<b>3,098,443</b>	<b>41.82</b>

**Quarterly Financial Report  
Refuse Fund  
For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Refuse Fund Revenues</b>							
TAXES	5,721,634	5,717,000	5,727,445	100.18	6,050,000	6,097,843	100.79
GRANTS	93,902	30,000	93,902	313.01	30,000	86,058	286.86
CHARGES FOR SERVICES	575	500	312	62.36	500	157	31.43
INTEREST & RENT	-210,376	10,000	18,723	187.23	10,000	39,751	397.51
	<b>5,605,735</b>	<b>5,757,500</b>	<b>5,840,382</b>	<b>101.44</b>	<b>6,090,500</b>	<b>6,223,809</b>	<b>102.19</b>
<b>Refuse Fund Expenditures</b>							
Sanitation	5,656,977	5,747,460	2,570,867	44.73	6,006,570	2,474,593	41.20
	<b>5,656,977</b>	<b>5,747,460</b>	<b>2,570,867</b>	<b>44.73</b>	<b>6,006,570</b>	<b>2,474,593</b>	<b>41.20</b>

**Quarterly Financial Report  
Sanctuary Lake Golf Course  
For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Sanctuary Lake Golf Course Revenues</b>							
CHARGES FOR SERVICES	2,253,407	1,775,350	1,229,603	69.26	1,827,110	1,449,794	79.35
	<b>2,253,407</b>	<b>1,775,350</b>	<b>1,229,603</b>	<b>69.26</b>	<b>1,827,110</b>	<b>1,449,794</b>	<b>79.35</b>
<b>Sanctuary Lake Golf Course Expenditures</b>							
Sanctuary Lake	2,385,370	2,720,920	1,234,845	45.38	2,793,181	1,325,672	47.46
	<b>2,385,370</b>	<b>2,720,920</b>	<b>1,234,845</b>	<b>45.38</b>	<b>2,793,181</b>	<b>1,325,672</b>	<b>47.46</b>

**Quarterly Financial Report  
Sewer Fund  
For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Sewer Fund Revenues</b>							
CONTRIBUTIONS FROM LOCAL UNITS	63,672	0	63,672	0.00	0	0	0.00
CHARGES FOR SERVICES	12,953,666	14,721,800	7,614,992	51.73	14,871,000	8,223,868	55.30
INTEREST & RENT	-947,380	200,000	77,287	38.64	200,000	96,761	48.38
OTHER REVENUE	234,801	0	0	0.00	0	0	0.00
	<b>12,304,759</b>	<b>14,921,800</b>	<b>7,755,951</b>	<b>51.98</b>	<b>15,071,000</b>	<b>8,320,628</b>	<b>55.21</b>
<b>Sewer Fund Expenditures</b>							
Sewer	15,377,656	20,108,603	9,081,730	45.16	21,301,235	10,070,997	47.28
	<b>15,377,656</b>	<b>20,108,603</b>	<b>9,081,730</b>	<b>45.16</b>	<b>21,301,235</b>	<b>10,070,997</b>	<b>47.28</b>

**Quarterly Financial Report**  
**Sylvan Glen Golf Course**  
**For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Sylvan Glen Golf Course Revenues</b>							
CHARGES FOR SERVICES	1,541,494	1,180,120	876,655	74.29	1,228,100	996,983	81.18
INTEREST & RENT	73,120	182,400	151,560	83.09	182,400	115,760	63.46
	<b>1,614,614</b>	<b>1,362,520</b>	<b>1,028,215</b>	<b>75.46</b>	<b>1,410,500</b>	<b>1,112,743</b>	<b>78.89</b>
<b>Sylvan Glen Golf Course Expenditures</b>							
Sylvan Glen	1,413,003	1,303,150	735,874	56.47	1,344,860	725,125	53.92
	<b>1,413,003</b>	<b>1,303,150</b>	<b>735,874</b>	<b>56.47</b>	<b>1,344,860</b>	<b>725,125</b>	<b>53.92</b>

**Quarterly Financial Report**  
**Water Fund**  
**For the Period Ending December 31, 2022**

Description	Last Year Total Actual	Last Year Budget	Last Year Year To Date	Last Year Percent to Budget	Current Year Budget	Current Year Year To Date	Current Year % to Budget
<b>Water Fund Revenues</b>							
CONTRIBUTIONS FROM LOCAL UNITS	63,672	0	63,672	0.00	0	0	0.00
CHARGES FOR SERVICES	19,080,412	21,406,500	11,017,613	51.47	22,605,000	12,574,855	55.63
INTEREST & RENT	-515,085	104,400	45,652	43.73	104,400	52,315	50.11
OTHER REVENUE	554,066	100,100	53,385	53.33	100,100	0	0.00
	<b>19,183,066</b>	<b>21,611,000</b>	<b>11,180,322</b>	<b>51.73</b>	<b>22,809,500</b>	<b>12,627,170</b>	<b>55.36</b>
<b>Water Fund Expenditures</b>							
Water	20,941,923	25,466,336	12,305,526	48.32	27,785,542	9,386,526	33.78
	<b>20,941,923</b>	<b>25,466,336</b>	<b>12,305,526</b>	<b>48.32</b>	<b>27,785,542</b>	<b>9,386,526</b>	<b>33.78</b>



**City of Troy**  
**Schedule of Cash and Investments**  
**12/31/2022**

Fund	Financial Institution	Type of Investment	G/L Account	Balance per Bank (cost)	Deposits in Transit	Outstanding Checks	Transfers	Other Items	Balance per Books
Pooled Investment Fund	Comerica	Checking Account	751.1001.001	\$ 10,054,884.40	\$ 100,454.73	\$ (3,067,352.38)	\$ (99,761.31)	\$ (67,927.21)	\$ 6,920,298.23
Pooled Investment Fund	Comerica	Cash & Cash Equivalents	751.1001.230	\$ 34,894.56					\$ 34,894.56
Pooled Investment Fund	Comerica	Government & Municipal Bonds	751.1120	\$ 31,810,495.79					\$ 31,810,495.79
Pooled Investment Fund	Fifth Third Bank	Cash & Cash Equivalents	751.1001.230	\$ 911,275.96					\$ 911,275.96
Pooled Investment Fund	Fifth Third Bank	Government & Municipal Bonds	751.1120	\$ 51,279,215.06					\$ 51,279,215.06
Pooled Investment Fund	Huntington Investment Co	Cash & Cash Equivalents	751.1001.230	\$ 77,451.62					\$ 77,451.62
Pooled Investment Fund	Huntington Investment Co	Government Bonds	751.1120	\$ 1,118,883.64					\$ 1,118,883.64
Pooled Investment Fund	Huntington	Money Market	751.1001.140	\$ 5,796,462.82					\$ 5,796,462.82
Pooled Investment Fund	MBIA-Class	Money Market	751.1120	\$ 19,585,485.06					\$ 19,585,485.06
Pooled Investment Fund	PNC Bank	Money Market	751.1120	\$ 5,324,795.31					\$ 5,324,795.31
Pooled Investment Fund	Robinson Capital	Cash & Cash Equivalents	751.1001.230	\$ 787,118.05					\$ 787,118.05
Pooled Investment Fund	Robinson Capital	Government & Municipal Bonds	751.1120	\$ 9,247,605.15					\$ 9,247,605.15
Sanctuary Lake Golf Course	Fifth Third Bank	Checking Account	583.1001.100	\$ 235,745.14	\$ 2,290.92	\$ (10,292.96)			\$ 227,743.10
Sanctuary Lake Golf Course	Fifth Third Bank	Checking Account	583.1001.130	\$ 12,699.18	\$ -	\$ (3,432.53)			\$ 9,266.65
Sylvan Glen Golf Course	Fifth Third Bank	Checking Account	584.1001.100	\$ 244,095.31	\$ 228.00	\$ (4,838.65)		\$ (523.26)	\$ 238,961.40
Sylvan Glen Golf Course	Fifth Third Bank	Checking Account	584.1001.130	\$ 12,616.04	\$ -	\$ -			\$ 12,616.04
Trust & Agency Fund	Comerica	Checking Account	701.1001.001	\$ 4,282,448.33	\$ 666,914.97	\$ (54,191.58)	\$ 99,761.50	\$ (95,542.88)	\$ 4,899,390.34
Trust & Agency Fund	MBIA-Class	Money Market	701.1120	\$ 2,007,086.16					\$ 2,007,086.16
Water Fund	Fifth Third Bank	Cash & Cash Equivalents	591.1001.100	\$ 256,630.28					\$ 256,630.28
Water Fund	Fifth Third Bank	Government & Municipal Bonds	591.1120	\$ 4,501,788.78					\$ 4,501,788.78
<b>Total</b>				<b>\$ 147,581,676.64</b>	<b>\$ 769,888.62</b>	<b>\$ (3,140,108.10)</b>	<b>\$ 0.19</b>	<b>\$ (163,993.35)</b>	<b>\$ 145,047,464.00</b>



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

O-02b

## CITY COUNCIL AGENDA REPORT

Date: February 13, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Brian Goul, Recreation Director  
Nikki McEachern, Assistant Recreation Director

Subject: Recreation Administration Staff Retreat Report

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Thirteen staff gathered for a Recreation Administration Staff Retreat on Tuesday, January 17, 2023 11:30am-4pm at the Sanctuary Lake Golf Course Club House. The last in-person Recreation Administration Staff Retreat was held in December 2019.

During the retreat, staff reflected on 2022 goal outcomes, determined 2023 goals, and conducted team building exercises. The following goals and associated tasks were identified for 2023:

### GOAL 1: INCREASE DOCUMENTATION FOR KEY ORGANIZATIONAL FUNCTIONS

1. Establish a Who to Ask List for common questions for other City departments, and train administration team. Establish an annual process for reviewing and updating List.
2. Create Standard Operating Procedures (SOPs) for common RecTrac tasks and train all front desk and administration staff on SOPs. Establish an annual process for reviewing and updating SOPs.
3. Create SOPs for common registration payment tasks (including refunds, waitlists, and cancellations), and train all front desk and administration staff on SOPs. Establish an annual process for reviewing and updating SOPs.
4. Create SOPs for regular job duties for each FT position, assign a back up person, and train back up person on SOPs. Establish an annual process for reviewing and updating SOPs.
5. Establish a new file organization system for the shared G-drive server, clean up G-drive, train staff, and create a monitoring process to maintain new system.

### GOAL 2: UPDATE EMERGENCY ACTION PLANS (EAPs)

1. Update facility EAP for Troy Community Center and Troy Family Aquatic Center. Collect existing program-specific EAP's and review for consistency with facility EAP. Establish an annual process for reviewing and updating EAP.
2. Create and offer staff training and drills for Troy Community Center and Troy Family Aquatic Center. Create an annual training and drill schedule.



500 West Big Beaver  
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## CITY COUNCIL AGENDA REPORT

### GOAL 3: IMPROVE STAFF ENGAGEMENT

1. Offer 2 field trips at parks, Historic Village, Nature Center, or other City departments. Plan 2 optional social events off hours for staff.
2. Schedule and coordinate DEI trainings for staff (1 for FT staff and 1 for PT staff).
3. Schedule, plan, and execute two Innovation Brainstorm sessions to improve existing programs and create new programs. Include Recreation Supervisors and Marketing Team at Brainstorm sessions.

### GOAL 4: EXPAND COMMUNITY OUTREACH

1. Create a public comment form online. Update paper comment form to match. Establish a monitoring process for paper and online comments.
2. Remove Community Center TV/displays/maps. Plan and execute replacement TVs/display. Establish a process for updating displays.
3. Plan and execute Open House event to attract customers to programs and services (aim for 100 attendees).
4. Create and distribute a sponsorship packet to attract new sponsor partners and increase revenue. Establish an annual packet process.
5. Plan and execute new Parent Expo event to attract new customers to our programs and services.
6. Utilize social media and Survey Monkey to poll and survey monthly.

Each task has been assigned a leader, a minimum of two supporters, and target deadlines. Quarterly status updates will be required to hold each task leader accountable.

Overall, staff appreciated the opportunity to make recommendations for organizational improvements through the Staff Retreat exercises. Staff plans to hold an Admin Staff Retreat annually going forward.

**CITY COUNCIL AGENDA ITEM**

Date: February 1, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Brian Goul, Recreation Director

Subject: Troy Historical Society Annual Report for Fiscal Year Ending 2022 and Financial Statements for Fiscal Year Ending 2022

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The Troy Historical Society, established as a 501.c.3 nonprofit corporation in 1966, administers the Troy Historic Village for the City of Troy through a renewable management agreement. Troy Historical Society provides engaging education and enrichment programs at the city-owned Troy Historic Village as well as outreach programs for schools and adult groups. Nearly 30,000 guests visit the Village each year, including 15,000 students, chaperones, and teachers from public, private and charter schools in southeast Michigan. The Troy Historical Society is committed to expanding awareness of the Village as an outstanding center for history education, arts and culture, and inclusive community engagement.

The Troy Historical Society provides a welcoming environment that:

- Engages visitors in positive learning experiences and social interactions
- Respects the significance of history as we seek knowledge, understanding and relevance in our lives
- Recognizes artifacts as social objects and catalysts for sharing information and ideas
- Embraces innovative and creative interpretive programs
- Encourages civil discussion and objective analysis and evaluation of controversial issues
- Promotes a stewardship and adherence to the highest standards of historic preservation; manages resources with integrity and transparency; and treats all peoples with dignity and respect

Attached is the Troy Historical Society's Annual Report for FYE 2022 and Financial Statements for FYE 2022.





# TROY HISTORIC VILLAGE

*where history lives*



# Annual Report

Fiscal Year Ending June 30, 2022



# AROUND THE VILLAGE

The Board of Trustees of the Troy Historical Society (THS) and staff of the Troy Historic Village (Village) present this Annual Report for the Fiscal Year ending June 30th, 2022 (FYE2022). Almost exactly two years since the onset of the Covid Pandemic, accessibility to vaccines and relief to public health systems allowed schools to lift restrictions. School groups began to return in March and have been consistently booking ever since. Attendance to other programs has been slowly climbing and Covid disruptions have diminished. Thanks to the support from the city, county, and state, we are now combining new programs and ideas developed during the pandemic with proven school programs as staffing and facility capacity allows.

## PROGRAM HIGHLIGHTS

Entering the fall of 2021, we knew that Covid restrictions would continue to impact school field trips. We continued to offer online field trips, however most schools seemed to be waiting for the traditional experience. By February and March, teachers called daily to book the field trips they had missed as restrictions were lifted. In the second half of the school year, 51 of 76 days were booked with trips including the return of Civil War Days for Troy and Lake Orion 8th grade students. In addition, we provided 26 scout and home school programs. We served a total of **6,884 students, chaperones, and teachers in the 2021-22 school year.**

Our core Adult Program, Thursday Teas, returned to a regular schedule with topics from Food Fads & Funky Dishes to Troy in the Roaring Twenties. *The Women of Copper Country* Great Michigan Read inspired “The Art of Coppersmithing” hands-on experience, a screening of the film *Red Metal: The Copper Country Strike of 1913*, and a Keweenaw History talk in addition to book discussions. Our Cheddar Preschool Story Time continued to welcome the youngest Villagers with their parents and grandparents in tow. Monthly Preservation Conversations and Constitution Cafes rounded out our robust programming.

This year we expanded immersive experiences for all ages. We presented fall and spring radio show-style programs bringing back a nostalgic way to tell entertaining stories. Families joined us for Civil War Saturday—an exploration into what life may have been like in the 1860’s. In the winter we celebrated an 1865 Victorian Christmas at the Village. We continued to offer Blacksmithing classes in the Wagon Shop and added watercolor classes in the restored Niles-Barnard House.

Community Events including Trick-or-Treat, Cocoa & Crafts with Santa, and spring Egg Hunt for children and families continued to be popular events at the Village—using our unique setting for safe, hands-on activities. We continued to build Healthy Communities through yoga, weekly walking groups, and longer Saturday Hikes as well as fun summer and winter fitness challenges that wove together history and activities. We also offered fun social events for adults like Plaidurday Happy Hour, a Roaring 20’s Night, and Yoga and Wine. In total, **16,105 people** of all ages joined us for this wide range of programs, activities and events in the FYE 2022.



229

People attended hands on Workshops  
in 2021-2022

# AROUND THE VILLAGE

## STAFF AND VOLUNTEER SUPPORT

THS employs three full-time and twelve part-time staff members to fulfill its mission to engage the community and enable life-long exploration of history by sharing and preserving our stories, artifacts, and buildings through creative, meaningful experiences. We do that at the Village and offsite with Village resources and collections. While we love objects, one of our most valued resources is the experience, expertise, and creativity of the professional staff. Not only did staff continue to produce quality programming, but they continued to develop community partnerships. Our Adult Program Director, Youth Program Director, and History Interpreters take the lead in programming. They have support from the Curator (who also maintains the City's collection), Volunteer Coordinator, Business Manager, and Community Development Director. We have expanded our rental offerings as both a revenue stream and Village experience and employ an Events Manager and Facilities Attendant to facilitate rentals. We continue to work with Excel for contracted cleaning services.

Through the pandemic it was difficult to engage our dedicated volunteers. With grant support, we rehired a Volunteer Coordinator in November and started regularly welcoming back volunteers. We have reinstated our monthly volunteer committee meetings on the first Tuesday of every month and started a bi-monthly Volunteer Newsletter to improve communication to those who can't regularly be at the Village. We continue to find creative ways to engage volunteers who are not ready to come back and volunteer in person: volunteers have helped research at home for our collections, cut out and prepared crafts from the comfort of their couch, and prepped maintenance materials in their garages. We are so thankful for the folks who stayed with us during the pandemic but happy to start seeing volunteers in person again!

15

Staff Members

163

Total Volunteers



## CAPITAL IMPROVEMENTS

The **Caswell House** received a new roof! Additional exterior work was completed, replacing some rotted boards and painting the entire building. Work in the basement has improved drainage and removed the constant dampness. The **Wagon Shop** also received a new roof. Before working on the roof, an engineering study determined additional roof bracing and the removal of the loft (not original to the building) was needed. We appreciate extending the life of a well-used, well-loved building that probably never expected to be around so long! Other small projects included replacing rotted pieces of the Gazebo and removing cabinets in the

Church basement to replace them with a movable worktable. THS appreciates the big and small projects taken on by the City. Preserving historic buildings can be tedious and we are thrilled to be able to use these historic spaces for a variety of programs.

108%

Rental Income increased  
\$10,870 -> \$22,639



*"We are thrilled to see school busses rolling up the driveway and kids excited for sometimes their first field trip ever, it feels like an old friend returning." ~Jen Peters, Executive Director*

### Programming Revenues

#### ADMISSIONS

\$3,259 → \$5,950 **83%**

#### PROGRAMS

\$49,399 → \$58,249 **18%**

#### SCHOOLS

\$6,890 → \$66,974 **872%**

FYE2021

FYE2022

### Community Events

**Open  
Houses  
861**

**Egg  
Hunt  
680**

**Cocoa &  
Crafts with  
Santa  
244**

**Trick  
or Treat  
781**

### Members

**5** **BENEFACTORS**

**12** **PATRONS**

**32** **LIFETIME**

**244** **HOUSEHOLD &  
INDIVIDUAL**

**293** **TOTAL  
MEMBERS**

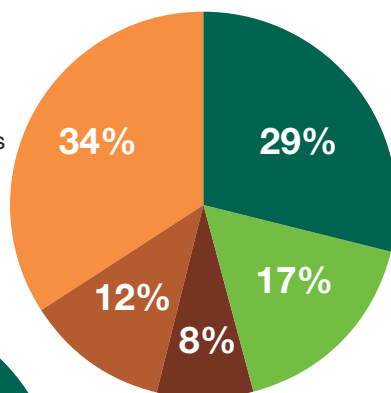
**60** **NEW MEMBERS  
IN 2021/22!**

**22,989** total visitors and people served including **6,884** students, chaperones, and teachers

### Financials\*

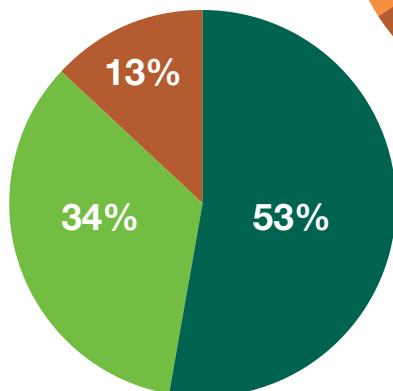
#### SOURCE OF REVENUE

- 29% Programs & Admissions
- 17% Memberships & Donations
- 8% Rentals, Store, & Other
- 12% Sponsorships & Fundraising
- 34% Grants & Government



#### FUNCTIONAL EXPENSES

- 53% Programs
- 34% Administrative
- 13% Fundraising



\*Unaudited Financial Statements from FY 2021/2022

### New Programs



**PRESERVATION  
CONVERSATIONS**

**101**



**MURDER MYSTERY  
AND COMEDY  
RADIO SHOWS**

**172**



**VICTORIAN  
CHRISTMAS**

**240**



**BEYOND THE  
BOOK PROGRAMS**

**135**



**WATERCOLOR  
CLASSES**

**122**



**SUMMER KICK-  
OFF COMMUNITY  
EVENT**

**240**



# FINANCIALS

## FINANCE

THS successfully completed its eleventh fiscal year operating the Village through its renewable management agreement with the City of Troy. The current agreement will end in 2026. With most schools still restricted from taking field trips, we continued a conservative approach of creating two 6-month budgets for the 2021-2022 fiscal year. This along with close monitoring of cash flow and profit and loss reports helped us maintain staff and programming at realistic levels. It also allowed us to immediately expand as we began to see indications of returning school groups. Overall, our budget again relied on COVID relief funds, but better than expected programming and strong donor and sponsor support brought our total gross receipts to \$443,908. In addition, a generous bequest enabled THS to create a self-governed endowment which will add to the long-term stability of Village operations.

## GRANTS

The following grant funds were received in FYE2022:

- ✓ **Michigan Arts and Culture Council** (formerly the Michigan Council for Arts and Cultural Affairs) awarded THS a \$19,500 General Operations grant. An additional \$2500 was added to the award later in the year from remaining COVID funds.
- ✓ THS received a \$13,500 MI H.O.P.E. grant from the **Michigan Humanities Council** and **National Endowment for the Humanities** through the Coronavirus Aid, Relief and Economic Security (CARES) Act to support staff salaries and rehire a Volunteer Coordinator.
- ✓ **Kresge Foundation** allocated \$5,000 from a three-year grant of \$15,000 to support general operations.
- ✓ **Michigan Humanities Council** awarded \$721 for Great Michigan Read programs related to the book "Women of Copper Country." They also awarded THS a \$2,500 Michigan Museum Recovery grant for support of general operations.
- ✓ **Troy Community Foundation** awarded a \$500 grant to support our Winter Explorers Challenge.
- ✓ **Home Depot** and **Walmart** awarded \$1000 and \$750 respectively to support community events including Trick-or-Treat, Cocoa & Crafts with Santa, Egg Hunt, and more.
- ✓ THS received a \$750 **Keep Michigan Beautiful** Grant towards building an outhouse that will enhance the historic landscape of the Village.
- ✓ The **City of Troy** appropriated \$100,000 to support general operations in the Village and \$6,000 to support Eastern Michigan University's Historic Preservation Field School. This is in addition to work completed through the Facilities & Grounds department to maintain and upgrade Village buildings and grounds.

The Endowment Fund to benefit the Troy Historic Village administered by the Troy Community Foundation reached a balance of \$30,322.59 as of June 30, 2022.

As of the end of the fiscal year, the funds received from the estate of beloved Villager Judy Siess were still being reorganized into a THS-governed endowment. The goal of this endowment will be to support operations of the Village as the THS Board and Village Executive Director deem most beneficial.

## Financial Snapshot

### Revenue

Field Trips, Programs, & Admissions	\$131,173
Memberships & Private Donations	\$75,575
Rentals, Village Store, & Other	\$35,933
Sponsorships & Fundraising	\$51,976
Grants	\$43,251
City of Troy Operations Support	\$106,000

### Expenses

Salaries and Related Fees	\$349,037
Artists and Professional Fees	\$53,058
Program Expenses	\$27,489
Fundraising Expenses	\$14,213
Administrative & Overhead Expenses	\$36,354



NATIONAL  
ENDOWMENT  
FOR THE  
HUMANITIES



THE  
KRESGE  
FOUNDATION



Phillip & Elizabeth Filmer Memorial  
Charitable Trust

# COLLECTIONS

## Staff Curator, Elizabeth Thornburg, and volunteers worked on the following projects during FYE2022:

- ✓ Reorganized collection spaces in the General Store and Parsonage; emptied Lange Street storage space; installed black out curtains in the Archive.
- ✓ Collected images for *Victorian Christmas* display; researched and installed flags from the collection for the *History Unfurled* exhibit.
- ✓ Began updating interpretive plans for the Parsonage (early 1920s) and Town Hall (1926).
- ✓ Volunteers began creating narratives about each of the Troy schools from founding to consolidation using collections and clipping files; Poppleton, Log Cabin, Stiles, Niles, Stone School, Leonard, and Big Beaver have been completed.
- ✓ WMU Intern Peter Moon digitized several collections, including newspaper clippings from the Rochester Era (1945-1949) and the Frontier Gal social columns written by Troy resident Juanita Bonino.
- ✓ Volunteer David Grocki began researching Troy happenings in local digitized newspapers and creating searchable online spreadsheets.
- ✓ Volunteer Hannah Krebs began organizing the Gloria Anderlie collection including newspaper articles, photographs, letters, audio cassettes, and other documents about Troy from the 1940s to the 1990s.

## The following items were accessioned into the Collection:

- ✓ Fractional District No. 10 (Stone School) Teacher's ledger – Orion Historical Society
- ✓ James Bailey's walking stick (1802-1887), Zilpha Bailey's school bell used at Stone School – Hartland Smith
- ✓ Victorian feather wreath – Marcy Dwyer
- ✓ Set of bedroom furniture including a bed, washstand, dresser, lamps, and a barrister bookcase – Helen Gach and family
- ✓ A City of Troy commemorative coin – Jeff Osborne
- ✓ Coin Bank, a church donation box, several mechanical tin toys, rolling toys, a spelling toy, a gyroscope, wooden horse "snowshoe", an overshot coverlet, a brass police whistle, and two pairs of 19th-century glasses – Sharon Base
- ✓ Promotional materials about the Ford Tractor Plant (once located in Troy) – T&I Credit Union

- ✓ Caswell Family Bible c.1855, maintained with family names and dates into the 1960s, Caswell Family Photo Album c. 1870s-1890s, Caswell Grandson Jesse Caswell's Glasses, Violin, Bow and Case and a newspaper article about playing for Henry Ford – Christine Caswell Greene
- ✓ Photographic Christmas Cards from Governor G Mennen Williams and Senator Phil Hart – Nancy Rogers
- ✓ Children's Magic Lantern and slides – Alfred Ostrowski
- ✓ Big Beaver Class materials – Don Mouch
- ✓ Candle Stick Telephone – Douglas Thornburg

## The following items were accepted into the THS Education collection:

- ✓ Late 19th Century Folding Chair – Maureen Caldwell
- ✓ Handbell and 19th Century Schoolbook – Connie Warren

## Deaccessions:

- ✓ Many items of clothing (77.204, 77.207, 89.5.6.1, 79.66.6, 78.334, 77.205, 84.16.1, 81.49.2, 81.51, 75.10.1, 82.41.2, 68.62, 70.21.23, 76.212, 76.838, 76.836, 79.33.3, 79.0.21, 76.199, 78.850.1, 82.41.5, 80.23.22, 96.005.001.012, 96.005.001.006-010) due to extensive deterioration, including several dresses, gowns, vests, blouses, jackets, a lap robe, and several duplicate police uniform pieces. The Troy Police Department has been consulted on the responsible disposal of police uniform components.
- ✓ Small serving dish (82.47.7) rendered irreparable due to breakage; it had no known ties to Troy.
- ✓ 68 reproduction tin cans (2008.28.1-68) in the General Store that were not historic.
- ✓ Pin cushion (76.251.1) due to major rodent damage.
- ✓ 13 large picture frames (2009.13.2-26, even numbers only) which were accessioned separately from their photographs were deaccessioned.
- ✓ Several small boxes of nails which do not appear to be accessioned were repurposed.



269

Volunteer hours were utilized by  
Collections in FYE2022



# COLLABORATIONS

THS was happy to be a part of more community events in the FYE2022 including the Troy Farmer's Market and Movies in the Park. We also participated in Troy Recreation's Fall Fest and Spring Fest Events. As more community events return, we love to showcase the Village and support community members whenever possible! We were able to hold more activities at the Village with community partners. The Troy Garden walk returned in July 2021 using the Village for their plant sale and craft boutique while showcasing their flower beds. The Kiwanis held a Fall Leadership event at the Village that included a fun scarecrow building contest and leadership talks. The Village also hosted a Summer Kick-Off Open House with community partners to showcase all the activities residents could find in Troy through the summer.



We were thrilled to be able to put on the Troy Traffic Jam in 2021! After being off for a year, we felt comfortable holding the event and welcomed more than 200 cars and 4,000 visitors. This is a great community event as well as a Village fundraiser and we couldn't make it happen without support from the City of Troy, Kirco, and the Columbia Center.



In the fall of 2021, we welcomed Eastern Michigan University's Historic Preservation Field School to the Village. Graduate students dug into the archives to research buildings, learned the newest scanning and mapping techniques, worked with an engineer to assess buildings, and got hands on with the Pioneer Room windows to make them fully functional again. In the spring, Executive Director Jen Peters taught Oakland University's Museum Studies Course for undergraduates—a way to bring our resources to the next generation of museum professionals.

We continue to seek out artists and skilled tradespeople to share their skills through classes and demonstrations at the Village. In addition to metalsmith Rose Weiss' blacksmithing and coppersmithing classes and MI Folk School classes, we brought Megan Swoyer back to the Village to teach watercolor classes in the Niles-Barnard House. We also welcomed back skilled reenactors for Civil War Days and Civil War Saturday. A volunteer reenacting troupe, Bonnets and Crooked Hats, brought the Village to life for new Victorian Christmas event in December and a Victorian Strawberry Festival in June.



# BUSINESS AND COMMUNITY SPONSORS

## BUSINESS AND COMMUNITY

### EDUCATION SPONSORS

The Fischer Family  
Kirco  
Columbia Center  
City of Troy  
Kelly Services

### TRICK OR TREAT SPONSORS

Genisys Credit Union  
Community Choice Credit Union  
Troy Garden Club  
Walmart

### EGG HUNT SPONSOR

Kurtis Kitchen and Bath

### HOLIDAY EVENTS SPONSORS

Genisys Credit Union  
Troy Garden Club

### HEALTHY LIVING INITIATIVES

Beaumont Health  
Troy Community Foundation  
AmeriCorps

## TROY TRAFFIC JAM

### Gold Sponsors

The Fischer Family  
Kirco  
Columbia Center

### Silver Sponsor

City of Troy  
Kelly Services

### Copper Sponsors

Community Choice Credit Union  
Kiwanis  
Penske Corporation

### Aluminum Sponsors

Lambrecht Realty & Lambrecht  
Marina

Stoney River Steakhouse  
and Grill  
E.M. Schroeder Insurance &  
Autumn Insurance

### Chrome Sponsors

Campanelli & Pear  
Antique Touring Company



## SCARECROW ROW

365 Retail Markets  
A.J. Desmond & Sons  
Advanced Home Care  
Alliance Mobile Health  
Alpha Delta Kappa,  
Alpha Upsilon Chapter  
Anthology of Troy  
Benito's Pizza  
Billings Lawn Equipment  
Brookdale Troy  
C&G Newspapers – Troy Times  
Celebrity Catering  
Coldwell Banker Weir Manuel  
Community Choice Credit Union  
Crispelli's Bakery & Pizzeria  
Estia Greek Street Food  
Genisys Credit Union

Health Markets Insurance  
Agency  
Home Depot  
Jonny Cakes Café  
J-Ro School of Music  
Kemp Klein Law Firm  
K-Value Insulation  
Lake Michigan Credit Union  
Lincoln of Troy  
Manpower Group  
MetLife  
Mr. Kabob Xpress  
New Century Realtors  
Oakland Press  
Oakmont Sterling Enhanced  
OUR Credit Union

Papa Romano's &  
Troy Friendship Club  
PARTNR HAUS Interiors  
Personal Endodontics, PC  
Real Living Kee Realty  
Rexpointe Kennels  
Ridley's Bakery Café  
Royal Oak Heating & Cooling  
Signs & More  
St. Anastasia Knights of  
Columbus  
Stage Nature Center  
State Farm Insurance –  
Ann Percy  
T & I Credit Union  
Telly's Greenhouse  
The Choice Group

Trevarrow Hardware  
Tri County Equipment  
Troy Chamber of Commerce  
Troy Dental Studio  
Troy Fire Department  
Troy Friendship Club  
Troy Garden Club  
Troy Law Center  
Troy Metro Agency  
Troy Police Department  
Troy Public Library  
Troy Racquet Club  
Troy Rotary  
Troy Sports Center  
Troy Veterinary Hospital  
Ziebart Int. Corp

## BUSINESS AND OPERATIONS

AAA Ice Cream  
ALCO Printing  
Culvers

City of Troy  
Detroit Grooming Co.  
Home Depot

Shield's Restaurant Bar Pizzeria  
Signs and More  
Tim Horton's – Troy

Trevarrow Hardware  
Troy Garden Club

## FOUNDATIONS AND GRANTS



NATIONAL  
ENDOWMENT  
FOR THE  
HUMANITIES



THE  
KRESGE  
FOUNDATION



Phillip & Elizabeth Filmer Memorial  
Charitable Trust



# INDIVIDUAL DONATIONS

Bruce Annett  
Paul & Brenda Balas  
Patricia Bammel  
Fred & Kit Barnard  
Richard Beaubien  
Meredith Bezak  
Karen & Kevin Bishop  
Robert Bishop  
Laura & Larry Boeberitz  
Ann Britton  
James Burgess  
Loraine Campbell  
Barbara Chambers  
Trudy Chisholm  
Irene Christy  
Pamela Claps  
Sandra Clark  
Christine Clifford  
Sharon & Dave Cloud  
Sue & Tom Cook  
Thomas Cook  
Rebecca Chamberlain-  
Creanga  
Robert Currier  
Jim Cyrulewski  
Virginia Czerwinski  
Dennis & Carolyn Darch  
Bill & Wendy Davy  
Joan & Robert Dennis  
Patrick Dorn  
Michele Dungjen  
Gail Elias  
Lisa Enmark  
Ivana & Kevin Enright  
Pamela & John Epple  
Aditya Ezhuthachan  
Bob Feldmaier  
Sally Flicker  
Sue & David Ford  
Nadine Fournier

Bill Fox  
Janet Garrett  
Patricia Gates  
Earl & Julia Gravlin  
Jeffrey Groen  
Diane Gurzick  
Michelle Hachigian  
Matthew & Lori Hackett  
Patricia Hartner  
Lisa Lavender-Holquist  
Nancy Huizenga  
Mary Hunter  
Judy & Bruce Iceman  
James & Joan Jarrait  
Elizabeth & Roger  
Kaniarz  
Karen & John Kraft  
Karavias  
Joe & Donna Killewald  
Marlene Klebba and  
Louis LaFave  
Kerry Krivoshein  
Bob & Diane Lamb  
Dave & Mary Ellyn  
Lambert  
Paul Lathrop  
John & Sue Lavender

Barb Lemaigre  
Ruth Leucht  
Christal Lewandowski  
Russell & Tyra Lewis  
Kevin & Susan Lindsey  
Melissa Lindsey  
Joy Lucas  
Kay McFarland  
Tim & Julie McGee  
Lynn McLean  
Shari & Bob Mertz  
Aleta & Ken Meskin  
Geri Musial  
Catherine & Andrew  
OGawa  
Mary O'Neill  
Carole Packla  
Anne Partlan  
Alice Pepper  
Destini Perkins  
Jen & Jeremy Peters  
Joanne Piazza  
Linda Pletz  
Hatina Przybul  
James Pyne  
John Ragan  
Ward Randol

Mary Rankin  
Claudia Rodger  
Kristine Rose  
Kathy & Jim Serafino  
Tom Shook  
Evelyn Slagon  
Chris & Michelle  
Slaviero  
Lori Smartt  
Janet & Rick Stanfield  
Jeanne Stine  
Rebecca Thornton  
Doug Tietz  
Linda & Mike Tingley  
John Tombrillo  
Joanie Ugelow  
Barbara Virzi  
Teresa Walsh  
Larry Waniolek  
Zola & LaVere Webster  
Katy Willoughby  
Cheryl Wilson  
Kara Yarrington  
Diane Yordy  
Bill & Kathy Ziemba  
Michigan Conference of  
the UMC



# LOOKING FORWARD

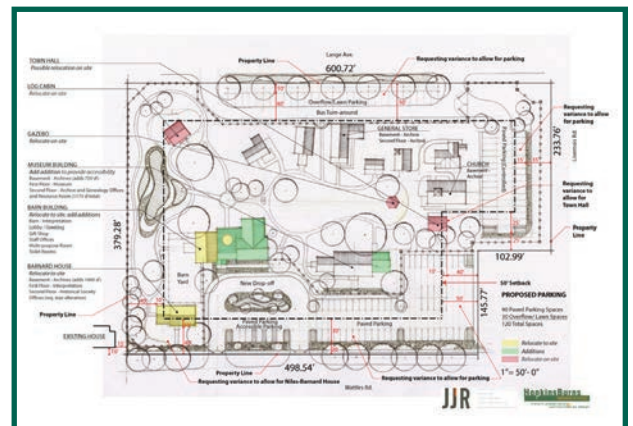
The return of school groups in the spring of 2022 was more than just a boost to the bottom line, it had a huge positive impact on the dedicated staff. The energy those busloads of children brought back to the Village was immeasurable. Now that our core programming is returning to pre-pandemic levels, we can think about more than survival, we can think about expanding. We imagine days where we teach onsite and offsite school groups in the morning, then host dynamic programming for adults or small groups in the afternoon.

The Board of Trustees spent the spring of 2022 developing a new Troy Historical Society Strategic Plan. This work had been put on hold in 2020. Guided by a consultant from the Nonprofit Network, the Board spent time visioning and setting organizational goals. This was a growing point for the board as they embraced becoming a Governance Board rather than Working Board.

## Troy Historical Society 2022-2027 Strategic Plan Goals:

1. Establish and maintain short-term and long-term financial stability
2. Prepare for changes within the community, environment, and economy
3. Ensure diversity within the board, staff, and those served
4. Establish THV as a cultural asset/resource to the Troy community and surrounding region
5. Optimize resources including a) the talent of board, staff, and volunteers b) artifacts and knowledge and c) facilities

Board members also identified a number of objectives and strategies within these goals, but ultimately board and staff members will work within committees and small work groups to identify the steps to achieve these goals over the next 3-5 years. As part of this work, the Historical Society is realigning their committees to match their identified goals and values.



One very exciting step identified by the Historical Society Board was to work with the City on updating the Village Master Plan. The City was able to incorporate the cost of this work in their 2022-2023 budget. A new Master Plan will enable the Village staff to better utilize existing and new spaces, maximize capacity, and improve curb appeal and accessibility. All of this is to further the mission of the Troy Historical Society to engage the community and enable life-long exploration of history by sharing and preserving our stories, artifacts, and buildings through creative, meaningful experiences.

# Troy Historical Society

## **Financial Report**

**June 30, 2022**

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## **Independent Auditor's Report**

To the Board of Directors of  
Troy Historical Society

### ***Opinion***

We have audited the accompanying financial statements of Troy Historical Society (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Troy Historical Society as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Troy Historical Society and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Troy Historical Society's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Troy Historical Society's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Troy Historical Society's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

*Zerbo Consulting Group, P.C.*

January 4, 2023

## Statement of Financial Position

As of June 30, 2022

**Assets****Current Assets**

Cash and cash equivalents	\$	200,439
Restricted cash		11,853
Receivables:		
Accounts		1,750
Grants		7,275
Inventory		7,982
Prepaid expenses		3,273
Total Current Assets		<u>232,572</u>

**Property and Equipment**

Office equipment		41,160
Total Cost		<u>41,160</u>
Less accumulated depreciation		<u>(39,909)</u>
Property and Equipment - Net		1,251

**Investments** (Note 2)

396,800

**Other Assets**

Beneficial Interest in Assets Held at Community Foundation (Note 5)		<u>5,000</u>
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Total Assets **\$ 635,623**

**Liabilities and Net Assets****Current Liabilities**

Accounts payable	\$	3,669
Accrued expenses		13,741
Rental deposits payable		7,000
Deferred revenue		33,308
Total Current Liabilities		<u>57,718</u>

**Net Assets**

Without donor restrictions		566,052
With donor restrictions		11,853
Total Net Assets		<u>577,905</u>

Total Liabilities and Net Assets **\$ 635,623**

## Statement of Activities and Changes In Net Assets

Year Ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total
<b>Revenue and Other Support</b>			
Program and operational activities	\$ 169,281	\$ 67	\$ 169,348
Donations and grants	547,257	-	547,257
Local government support (Note 4)	106,000	-	106,000
Fundraising events	30,927	-	30,927
Membership	13,805	-	13,805
Merchandise sales	12,028	-	12,028
In-kind (Note 6)	2,933	-	2,933
Net assets released from restrictions	7,686	(7,686)	-
Total Revenue and Other Support	889,917	(7,619)	882,298
<b>Operating Expenses</b>			
Program activities	264,471	-	264,471
Management and general	171,191	-	171,191
Fundraising	59,886	-	59,886
Total Expenses	495,548	-	495,548
Excess of Operational Revenue over Operating Expenses	394,369	(7,619)	386,750
<b>Other Income</b>			
Investment income (loss) - Net (Note 3)	(41,912)	-	(41,912)
Other	285	-	285
Total Other Income (Loss)	(41,627)	-	(41,627)
<b>Change in Net Assets</b>	352,742	(7,619)	345,123
<b>Net Assets - Beginning of year</b>	213,310	19,472	232,782
<b>Net Assets - End of year</b>	<b>\$ 566,052</b>	<b>\$ 11,853</b>	<b>\$ 577,905</b>

## Statement of Functional Expenses

Year Ended June 30, 2022

	Program Activities	Management and General	Fundraising	Total
Salaries and wages	\$ 178,073	\$ 113,072	\$ 41,998	\$ 333,143
Payroll taxes	13,095	8,814	3,274	25,183
Bank service charges	1,393	2,744	-	4,137
Supplies	24,011	2,925	2,832	29,768
Advertising and promotion	649	955	11,538	13,142
Professional Fees	36,056	25,735	144	61,935
Insurance	-	4,258	-	4,258
Telephone and internet	3,088	10,819	-	13,907
Equipment rental	1,465	1,075	100	2,640
Depreciation	149	444	-	593
Transportation	493	-	-	493
Miscellaneous	5,999	350	-	6,349
Total Expenses	<b>\$ 264,471</b>	<b>\$ 171,191</b>	<b>\$ 59,886</b>	<b>\$ 495,548</b>

## Statement of Cash Flows

Year Ended June 30, 2022

**Cash flows from Operating Activities:**

Change in net assets	\$ 345,123
Adjustments to reconcile change in net assets to net cash from operating activities:	
Depreciation	593
Disposal of equipment	5,926
Net realized and unrealized losses on donated investments	45,480
Changes in operating assets and liabilities that provided (used) cash:	
Accounts and grants receivable	3,025
Donated investments	(438,712)
Inventory	1,181
Prepaid expenses	(581)
Accounts payable	3,313
Accrued expenses	(274)
Rental deposits payable	3,250
Deferred revenue	8,020
Net cash used in operating activities	(23,656)

**Cash flows from Investing Activities:**

Investment in beneficial interest in assets held at Community Foundation	(5,000)
Proceeds from sale of investments	36,684
Net cash flows provided by investing activities	31,684

**Net increase in cash and cash equivalents** 8,028

**Cash and cash equivalents - Beginning of year** 204,264

**Cash and cash equivalents - End of year** \$ 212,292

**Statement of Financial Position Classification of Cash and Cash****Equivalents**

Cash and cash equivalents	\$ 200,439
Cash for restricted purposes	11,853
Total cash and cash equivalents	<u><u>\$ 212,292</u></u>

June 30, 2022

## **Note 1 – Nature of Activities and Significant Accounting Policies**

### ***Organization***

Troy Historical Society (the Organization) is tax exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code as an organization that is not a private foundation. The Organization's mission is to engage the community and enable life-long exploration of history by sharing and preserving its stories, artifacts, and buildings through creative, meaningful experiences. The Organization's vision is to enhance knowledge and historic context through the resources and activities centered at the Troy Historic Village. The Organization provides opportunities for community development, social interaction, and open dialogue on issues of importance. The Organization enriches lives by connecting its experiences of the past to one another. The Organization was formed in order to foster and encourage the collection and preservation of historical artifacts and to study and conduct historical research. It has grown from this foundation of preservation to preservation and education. The Organization is located in Troy, Michigan.

The City of Troy has a contract with the Organization that allows the Organization to operate, manage, and use the Troy Historic Village and its buildings for the purpose of the Organization's mission. See Note 4.

### ***Nature of Activities***

The Organization develops and offers history-related public educational programs to children and families, school fieldtrips, and senior citizens. The Organization operates the Historic Village and works with the City of Troy to maintain the accompanying buildings and artifacts. Fees are charged for most educational and group-taught programs. Other sources of income include local government support, donations, fundraising events, and special-event rentals.

### ***Basis of Presentation***

The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed there by its donors: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net assets with donor restrictions are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, such as those that the donor stipulates that resources be maintained in perpetuity.

### ***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates

### ***Cash and Cash Equivalents***

For purposes of the statement of cash flows, highly liquid investments with maturities of three months or less when purchased are considered cash equivalents and recorded at cost, which approximates fair value.

June 30, 2022

**Note 1 – Nature of Activities and Significant Accounting Policies (Continued)*****Accounts Receivable***

The Organization considers accounts receivable to be fully collectible as of June 30, 2022; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

***Grants Receivable***

Grants and contributions are recognized at fair value as revenues in the period in which there is sufficient evidence that an unconditional promise was received. Conditional promises are recognized when the conditions on which they depend are substantially met. Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. The allowance for uncollectible amounts is estimated based upon historical collection rates and specific identification of uncollectible amounts. As of June 30, 2022, there was no allowance required for grants receivable.

***Inventory***

The Organization maintains an inventory of books, posters, and other mission related products, purchased for resale, that are sold in The Village Store. Inventory is valued at the lower of cost or market.

***Property and Equipment***

Property and equipment is carried at cost or, if donated, at fair market value at the time of donation. Depreciation is provided on a straight-line basis over the estimated useful lives of 3 to 27.5 years. The Organization's policy is to capitalize acquisitions of \$2,500 or more. For the year ended June 30, 2022, depreciation expense was \$593.

***Investments***

Investments for which market quotations are readily available are valued at the quoted market price.

***Deferred Revenue***

Deferred revenue consists of advances for future programs, events, rentals, and grants. The Organization recognizes revenue once the program, event, or rental has concluded. Grants are recognized in conjunction with agreement terms when any imposed conditions have been met.

***Contribution Revenue***

Contributions of cash and other assets, including unconditional promises to give in the future, are reported as revenue when received and are measured at fair value. Contributions that are restricted by the donor are reported as an increase in net assets without donor restriction if the restriction expires in the reporting period in which the contributions are recognized. Contributions with donor-imposed time or purpose restrictions are reported as support with donor restrictions. All other contributions are reported as support without donor restrictions.

Unconditional promises to give with payments due in future periods are assumed to have an implicit time restriction. Those restrictions are released as contributions when collected or when allocations or grants are made to recipient organizations based on those future collections. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. There were no conditional promises to give recognized as of June 30, 2022.



**Note 1 – Nature of Activities and Significant Accounting Policies (Continued)*****Contributed Services***

The Organization pays for most services requiring specific expertise. However, many individuals donate their time in performing a variety of tasks to assist the Organization's operations. The donated hours and value of these contributed services have not been included in these financial statements, as they do not meet the criteria for recognition and were estimated for the year ended June 30, 2022 to be 4,280 hours valued at approximately \$124,116.

***Concentrations of Credit Risk***

The Organization derives most of its revenues from local government support, donations, and various fundraising events. For the year ended June 30, 2022, local government support was approximately 12% of total revenues.

***Functional Allocation of Expenses***

Costs of providing the program, management and general, and fundraising services have been reported on a functional basis in the statement of functional expenses. The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses required allocation on a reasonable basis that is consistently applied. Depreciation is allocated on the basis of the program or support service that uses the fixed asset. Costs have been allocated between the various programs and support services based on estimates determined by management. Although the methods of allocation used are considered appropriate, other methods could be used that would produce different amounts.

***Adoption of New Accounting Pronouncement***

In September 2020, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which was issued in order to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, for not-for-profit organizations. The new guidance is effective for the Organization's year-ended June 30, 2022. See Note 6.

***Upcoming Accounting Pronouncement***

The FASB issued ASU No. 2016-02, *Leases*, which will supersede the current lease requirements in ASC 840. The ASU requires lessees to recognize a right-of-use asset and a related lease liability for all leases, with a limited exception for short-term leases. Leases will be classified as either finance or operating, with the classification affecting the pattern of expense recognition in the statement of activities. Currently, leases are classified as either capital or operating, with only capital leases recognized on the statement of financial position. The new guidance will be effective for the Organization's year-ending June 30, 2023 and will be applied using a modified retrospective transition method to the beginning of the earliest period presented. The effects on the results of operations are not expected to be significant.

***Subsequent Events***

The financial statements and related disclosures include evaluation of events up through and including January 4, 2023, which is the date the financial statements were available to be issued.

June 30, 2022

**Note 2 – Fair Value Measurement*****Fair Value Measurement***

Accounting standards require certain assets and liabilities be reported at fair value in the financial statements and provide a framework for establishing that fair value. The framework for determining fair value is based on a hierarchy that prioritizes the inputs and valuation techniques used to measure fair value.

The following table presents information about the Organization's assets measured at fair value on a recurring basis at June 30, 2022 and the valuation techniques used by the Organization to determine those fair values.

Fair values determined by Level 1 inputs use quoted prices in active markets for identical assets that the Organization has the ability to access.

Fair values determined by Level 2 inputs use other inputs that are observable, either directly or indirectly. These Level 2 inputs include quoted prices for similar assets in active markets and other inputs, such as interest rates and yield curves that are observable at commonly quoted intervals.

Level 3 inputs are unobservable inputs, including inputs that are available in situations where there is little, if any, market activity for the related asset. These Level 3 fair value measurements are based primarily on management's own estimates using pricing models, discounted cash flow methodologies, or similar techniques taking into account the characteristics of the asset.

In instances whereby inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Organization's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

The following table presents information about the Organization's assets measured at fair value on a recurring basis at June 30, 2022:

	Assets Measured at Fair Value on a Recurring Basis at June 30, 2022	
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Balance at June 30, 2022
Investments:		
Money market funds	\$ 15,766	\$ 15,766
Fixed income securities	160,550	160,550
Equity securities	220,484	220,484
Total investments at fair value	<u>\$ 396,800</u>	<u>\$ 396,800</u>

Total investments at fair value of \$396,800 were donated to the Organization during the year ended June 30, 2022. This donation is included within Donations and Grants on the Statement of Activities and Changes in Net Assets for the year ended June 30, 2022.

June 30, 2022

**Note 3 – Investment Income**

Investment income (loss) is composed of the following for the year ended June 30, 2022:

Interest and dividends	\$ 3,568
Net realized and unrealized losses	(45,480)
Total	<u>\$ (41,912)</u>

**Note 4 – City of Troy**

Effective in March 2011, the City of Troy approved an operational agreement with the Organization to operate the Troy Historic Village located in Troy, Michigan, which allows the Organization non-exclusive use of the property. The agreement was renewed on July 1, 2016, and it expires on June 30, 2026.

In conjunction with this agreement, the City of Troy includes the Organization in its annual budget within the City's Recreation and Culture Department for building and ground routine maintenance as well as annual appropriations out of its General Fund for Organization operations, insurance, and operations-related maintenance and utilities. For the year ended June 30, 2022, the City of Troy provided the Organization with an appropriation for organizational operations in the amount of \$106,000. The appropriation in the amount of \$106,000 is recorded as Local Government Support on the Statement of Activities and Changes in Net Assets for the year ended June 30, 2022.

**Note 5 – Community Foundation Endowment**

Effective December 1, 2017, The Organization established an endowment agreement with North Woodward Community Foundation (the Community Foundation) by an irrevocable transfer of funds in the amount of \$5,000 to the Community Foundation. The purpose of the endowment is to provide support to the Organization in its operating and management of the Troy Historic Village, owned by the City of Troy, as directed by the Community Foundation. The Community Foundation has the power to retain, invest, and reinvest the assets of the endowment to further the charitable or other exempt purposes of the Organization. The Community Foundation also has variance power over the endowment in that the Community Foundation's principles and procedures for advised funds provide that the commitments, grants, or expenditures from the funds shall be made to the Organization at such time or times and in such amount or amounts as determined by the Community Foundation. If the Organization ceases to operate and manage the Troy Historic Village, the endowment fund would continue to provide support to the Troy Historic Village by distributions to the next operator of the Troy Historic Village.

Annually, the Organization can request five percent of the average endowment fund balance of the preceding four quarters in the form of a distribution. As of June 30, 2022, the North Woodward Community Foundation reported an approximate fair value of \$30,323 for the endowment fund. As of June 30, 2022, a request for distribution has not been made by the Organization.

**Note 6 – In-kind Donations**

The Organization received various in-kind donations for its programs and in support of the Organization in general. The in-kind donations were used during the year-ended June 30, 2022, and there were no donor-imposed restrictions associated with the contributed non-financial assets. Fair value of the contributed non-financial assets was determined based on the market value cost of a given item or service. In-kind donations for the year-ended June 30, 2022 are as follows:

Description	Value
Advertising, promotional services, and sponsorship	\$ 758
Village and program supplies (items include but are not limited to round tables, presentation folders, baking supplies)	2,175
Total	<u>\$ 2,933</u>

June 30, 2022

**Note 7 – Liquidity and Availability of Financial Resources**

The Organization has \$221,317 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditure consisting of cash and cash equivalents and receivables. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the statement of financial position date with the exception of \$11,853 to be used for donor restricted purposes. The Organization has a goal to maintain financial assets, which consist of cash and cash equivalents and receivables, on hand to meet 60 days of normal operating expenses, which are, on average approximately \$83,000. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## PLANNING COMMISSION 2022 ANNUAL REPORT

The Michigan Planning Enabling Act requires that municipal planning commissions prepare an annual written report to the legislative body concerning operations and the status of planning activities undertaken during the calendar year. In accordance, the following information has been compiled:

### PLANNING COMMISSION

In 2022 the Planning Commission consisted of Dave Lambert (Chair), Marianna Perakis (Vice Chair), Toby Buechner, Carlton Faison, Michael Hutson, Tom Krent, Lakshmi Malalahalli, Sadek Rahman, John Tagle.

Lakshmi Malalahalli was Zoning Board of Appeals (ZBA) Representative.

The Planning Commission held 20 meetings during the year.

John Tagle and Michael Hutson served on the Sustainable Design Review Committee.

### Planning Commission Training

Planning Commission members Krent and Buechner attended training sessions at the Michigan Association of Planning (MAP) Annual Conference, held in October, 2022. Planning Commission member Buechner completed the Citizen Planner course.

### Planning Commission Sub-Committee Meetings

Planning Commission Chair Lambert appointed a 4-member Sub-Committee with the task of studying the Neighborhood Nodes and preparing a draft Neighborhood Node section as part of the Master Plan amendment effort. Appointed members were Dave Lambert, Marianna Perakis, Carlton Faison and Tom Krent. Meetings were held on April 5, April 13 and May 25 and were open to the public.



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## PLANNING COMMISSION 2022 ANNUAL REPORT

### SITE PLAN REVIEWS

The Planning Commission considered the following applications in 2022:

Project	Description	PC Action
SUJPLN2021-026	Bigby Coffee Drive-Through Window Addition, North side of Long Lake, East of Rochester, Section 11	Special Use Approval and Preliminary Site Plan Approval granted with conditions 1/11/22
SUJPLN2021-024	Red Wagon Fuel Station, West side of Livernois, north of Maple, Section 28	Special Use Approval and Preliminary Site Plan Approval granted with conditions 1/11/22
Village of Troy PUD	Mixed residential PUD, 126 units, South side of Long Lake, west of Rochester, Section 15	Recommended approval to City Council 12/13/22
SP JPLN2021-0016	The Westington II, South of Wattles, East of Crooks, Section 21	Preliminary Site Plan Approval denied 1/25/22
SP JPLN2021-0017	Hills West, East side of Crooks, South of Wattles, Section 21	Preliminary Site Plan Approval denied 1/25/22
PUD 2020-0018	Long Lake and Crooks Mixed Use PUD, NW corner of Long Lake and Crooks, Section 8	No action taken
SP JPLN2021-0027	780 West Maple Industrial Building, East side of Barrett, North of Maple, Section 28	Special Use Approval and Preliminary Site Plan Approval granted with conditions 2/22/22
SP JPLN2020-0017	Janineh Medical Building, East side of Rochester, South of Square Lake, Section 11	Postponed 3/8/22
Potential PUD	Concept Plan Discussion, East side of Stephenson Highway, North of Fourteen Mile, Section 35	Considered 3/22/22, no action taken
SP JPLN2021-0023	Eckford Woods One Family Cluster, 26 units/lots, North side of Eckford, West of Rochester, Section 15	Recommended approval 4/26/24
SP JPLN2021-0028	Golden Villas, South side of Square Lake, West of Dequindre, Section 12	Recommended approval 5/10/24
SP JPLN2022-0002	Norton & Quill Site Condominium, 4 units, NW corner of Norton Street and Quill Creek Drive, Section 3	Preliminary Site Plan Approval granted with conditions 5/10/22
SP JPLN2022-0016	Automark Collision Center, North side of Mapelawn, West of Crooks, Section 29	Special Use Approval and Preliminary Site Plan Approval granted with conditions 5/24/22
Concept Plan	Jeanne M. Stine Community Park Pavilion and Ice Skating Amenity, Troy Civic Center, SE corner of Town Center Drive and Civic Center Drive, Section 21	Preliminary Site Plan supported 11/1/22



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

## PLANNING COMMISSION 2022 ANNUAL REPORT

SP JPLN2019-0014	Lange View Estates, 8 units, SE corner of Livernois and Leetonia, Section 15	Preliminary Site Plan Approval denied 5/24/22
SP JPLN2022-0017	Abbey Estates Site Condominium, 4 units/lots, North side of Wattles, West of Rochester, Section 15	Preliminary Site Plan Approval granted with conditions 5/24/22
DDA Project	DDA Big Beaver Landscape Improvements	Presented to Planning Commission 11/1/22, no action taken
Potential PUD	Concept Plan discussion, Mixed residential project, East of Livernois, North of Square Lake, Section 35	Considered 7/26/22, no action taken
SP JPLN2022-0021	Forum Flats Apartments, conversion of office building into 90-unit apartment plus two 55-unit apartment buildings, South side of Kirts, West of Livernois, Section 28	Preliminary Site Plan Approval granted 12/13/22

### ZONING ORDINANCE AMENDMENTS

The Planning Commission considered the following amendment applications in 2022:

Amendment	Description	PC Action
CR2022-001	Homestead Condominiums, 30 units, Section 22, From R-1E to RT	Recommended approval of conditional rezoning request 7/26/22

### CITY OF TROY MASTER PLAN

The Planning Commission considered the Master Plan at the following Regular meetings in 2022:

Date	Action
March 8	Established Sub-Committee
June 28	Presentation of Sub-Committee recommendations

### CHAPTER 13 HISTORIC PRESERVATION

The Planning Commission considered the following item in 2022:

Project	Description	Planning Commission Action
54 E. Square Lake Road	Application to de-list	Planning Commission reviewed application and took no action on 3/22/22



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

O-02e

## CITY COUNCIL AGENDA ITEM

Date: February 13, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
Emily Dumas, Library Director

Subject: Troy Public Library Annual Report

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Each year Michigan public libraries submit a report to the state that documents the data and statistics collected throughout the previous fiscal year. The compiled data includes performance indicators such as door count, circulation, program attendance, number of library card holders, and more. It also records general budgetary data for the fiscal year, and demographic data for the area the library services. This form provides a comprehensive overview of the library, and this information is collected and shared by the Library of Michigan.

This report is a requirement to receive state aid, funding that is allocated to public libraries each year under an appropriation of general funds from the Michigan legislature.

The reporting period for submittal of this data to Library of Michigan runs from October 1<sup>st</sup> through February 1<sup>st</sup>. Libraries must submit their reports within this timeframe to be eligible to receive state aid.

The information collected for the 2021-23 state report, as well as additional items of interest, is compiled into the attached report in a form that is presentable to the Council and the public.





# 2022

Year in Review  
FISCAL



# Statement from our Director



What a year for Troy Public Library! When I took the position of Director in early 2021 while in the height of COVID-19, the Library building was closed to the public and offering only curbside services and virtual programming. It's been incredible to be a part of the Troy Public Library's transition back to normal times...and "normal" around here is certainly busy, lively, and vibrant! I'm so thankful to be part of this flourishing and growing period in TPL's history. I also want to join our wonderful TPL staff in welcoming our beloved community back into the Library.

Over the past year there have been many changes and improvements. TPL was finally able to return to Friday operating hours after a ten-year hiatus, and our doors are now open seven days, 65 hours a week to better serve our Troy community. Along with our operating hours, there were also many updates to our services, and I am very proud to present a list of many of the new resources in this report. I invite you to take a moment to look through TPL's year in review, and to please take advantage of all of the fantastic opportunities your Library has to offer. The staff, myself, and the whole TPL family are so glad to welcome you in!

With warmest regards,

A handwritten signature in black ink that reads "Emily Dumas".

Emily Dumas  
Library Director

# Contents

Troy Public Library at a Glance _____	<b>5–6</b>
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Financial Breakdown _____	<b>23–26</b>
Friends & Support _____	<b>27–28</b>





897,829

Items in Circulation

951

Deliveries to  
Homebound  
Residents



384,361

Items in Collection



15,875

Program Attendance

# TPL AT A GLANCE

Patron Visits

211,348



17,572

Reference Questions



84,618

Database Uses



65,650

Total Library Card Holders

8,125

New Library Cards





# Top Circulated Materials





Adult Audiobook



Youth Audiobook



Adult Music CD







Adult Fiction



Adult Science Fiction



Adult Nonfiction



Youth Fiction



Youth Graphic Novel



Teen Fiction



Adult DVD & Blu-ray



Youth DVD









Teen Video Game



Youth Video Game





“Troy Public Library is a magical place...We truly appreciate TPL and its wonderful staff.”

—Kristin Kender, Patron



“Everyone in the Library [has] tried to help [us] in every possible way, especially in becoming acquainted with the community, finding the right books on different stages of living, finding movies for fun and for learning, magazines, newspapers, etc.

We hope to still attend this great library in the future and wish for the Library to have many new patrons in the future too.”

—Kanivets Family, Patrons



“There has never been a time when I reached out to our TPL team when they did not exceed my expectations. We love our public library!”

—Toni Isaac  
Troy High School Media Specialist  
B.S., M.L.S.







Fine Free



Enhanced Summer Library Program  
with Official Kick-Off Party



Enhanced Citizenship Corner



Little Free Libraries in Robinwood  
Park & Rainbow Preschool



Free B&W Printing



Books We Loved Podcast



Expanded Universal  
Access Collection



Citizenship Test Online  
Training Platform



Joined TikTok



English Language Learners  
Book Club at BIGGBY Coffee



Website Upgrade



Language & Literacy Initiatives from  
Great Start Collaborative Oakland

# New Services



New Book Group Kits



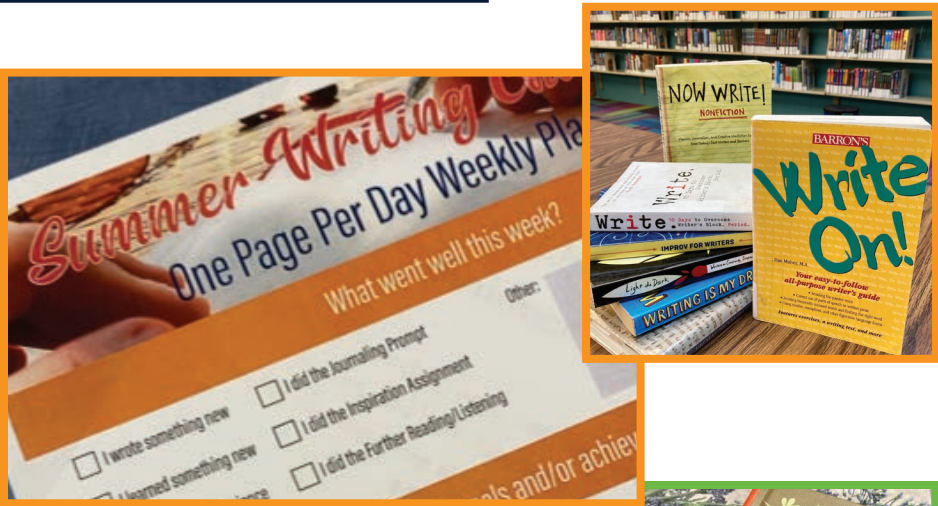
Libraries On The Go



New Memory Care Kits



Summer Writing Challenge



Booker T-Rex Mascot



Seed Library



# New Services





New Cookbook Club Kits



Self-Checkout for MeLcat Loans



Pronunciator



Makerspace Kits



18,500+ New Items in Circulation  
Including Books, AV items, Games, Puzzles & Kits



Updated Toys in Youth Play Area



Library Cards Issued to  
School Media Centers



Decodable Stickers to Help  
Identify Phonics-Based Books



Eton Academy Tutoring Sessions



Additions to International  
Resources & Books



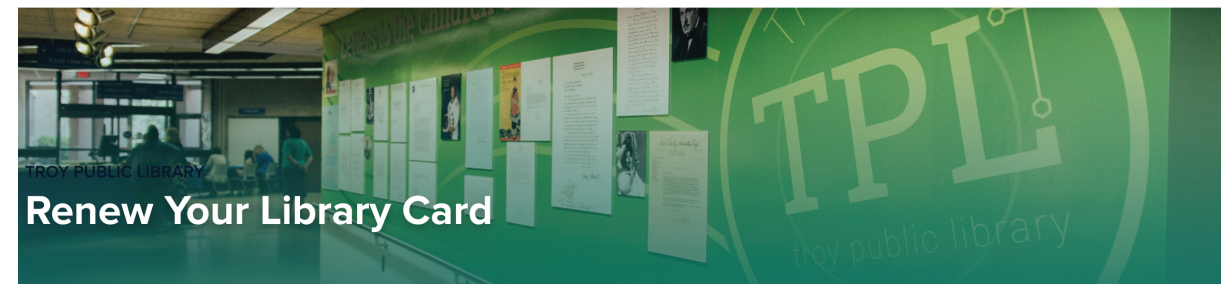
Online Library Card Renewal  
for Troy Residents



Book Deliveries to School Media Centers



CATALOG PROGRAMS SERVICES DIGITAL LIBRARY INFORMATION



#### LIBRARY CARD

- Get a Library Card
- Renew Your Library Card
- Library Card Perks
- Teacher Library Card

HOME > INFORMATION > LIBRARY CARD > [RENEW YOUR LIBRARY CARD](#)

**Troy Residents** can renew their library card via email by replying to the expiration reminder email, sent 21 days prior to expiration, and providing the last 4 digits of the library card number. Residents may also email [circ@troymi.gov](mailto:circ@troymi.gov) with their name, address, phone and last 4 digits of their library card number.

For all other cardholders, you will need to renew your card by visiting the library during business hours. Please have your library card and driver's license on hand to expedite the process. If you have been issued a Troy Public Library card based on your employment in Troy, please bring proof of current employment with you.

All outstanding balances on your library card must be paid in full at the time of renewal.



# New Services





"I have been so impressed with how TPL has set up a lending partnership with the Troy District media centers...This partnership has expanded my ability to support students with their research projects and get books for students who would normally not have the ability to go to the Library after school."

—Christina Chatel  
School Library Media Specialist  
Boulan Park Middle School &  
Smith Middle School



"The Library has so many wonderful programs for people of every age, book clubs to join and the Friends Used Book Store to browse...The Library staff is so welcoming and helpful and the tech people can explain all that confusing technology. It's a fabulous resource for Troy residents!"

—Pat Hanratty  
TPL Patron and Volunteer



**"The Troy Public Library is part of the heart and soul of our great City! As Troy's top community gathering space, TPL is always a perfect snapshot of the beauty of our City's rich diversity. We are so fortunate to have our Troy Public Library!"**

—Mayor Ethan Baker  
City of Troy







# Facebook

Total Page Followers: **4,894**

New Page Followers: **316**

Total Posts: **203**

Reach in 2022: **121,097**



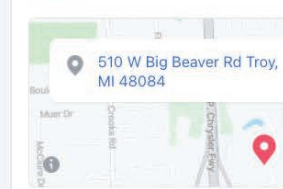
**Troy Public Library**

@troypublib · 4.6 42 reviews · Library

Send Email

Home Photos Events About More

About



# SOCIAL STATS



Resources



Staff Picks



Our Mascot



Updates



Programs



Summer Re...



Great Troy R...

POSTS REELS TAGGED



# Instagram

Total Followers: **1,772**

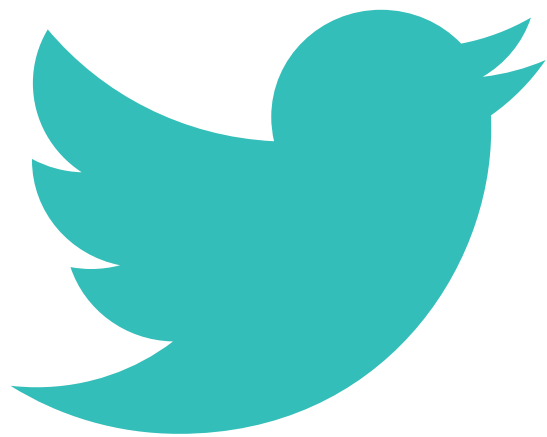
New Page Followers: **318**

Total Posts: **200**

Reach in 2022: **93,965**







# Twitter

Total Followers: **1,045**

Total Tweets: **198**

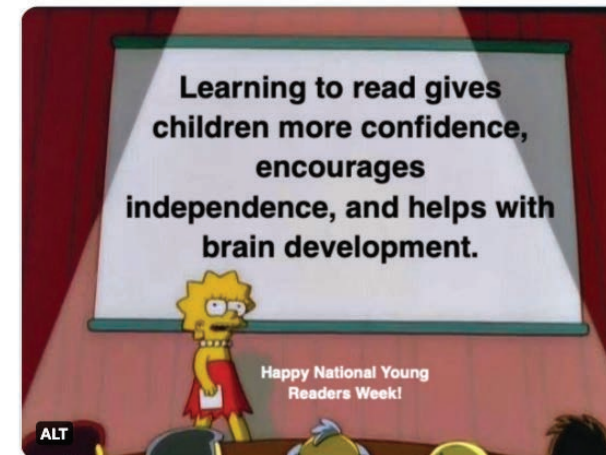
Average Impressions

Per Month: **6,000**



troylib @troylib · Nov 17, 2022

Happy [#NationalYoungReadersWeek](#)! Help the [#YoungReaders](#) in your life develop a passion for [#reading](#) when you bring them to [#TPL](#). Learn the power of [#reading](#), discover new [#books](#), and expand their language skills. Our [#librarians](#) are always here to help. We hope to see you soon!



troylib @troylib · Dec 9, 2022

Libraries everywhere use the [#DeweyDecimal](#) System. Tomorrow is Dewey Decimal System Day, but today, we honor its creator, Melvin Dewey. Thank you for helping libraries everywhere stay organized!

[#DeweyDecimalSystem](#) [#LibraryClassification](#) [#Libraries](#) [#Books](#) [#MelvilDewey](#)



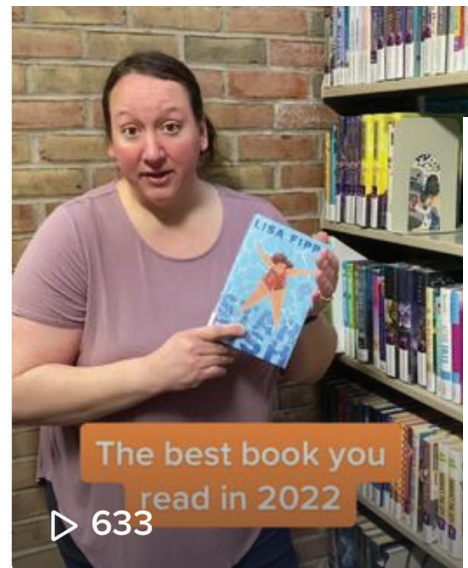
troylib @troylib · Nov 1, 2022

[#BookerT](#) is so excited [#Dinover](#) is here! He's been reading all kinds of books about his [#Dino](#) friends and can't wait to read more. Celebrate Dinover when you come check out some [#DinosaurBooks](#). We hope to see you soon!

[#DinosaurStories](#) [#KidsBooks](#) [#Books](#) [#Libraries](#) [#TPL](#)



# SOCIAL STATS



#AskALibrarian time again..



Sweater weather you say? ...



Booker T-Rex is going to li...

# TikTok

Launched July 2022

Total Followers: **1,030**

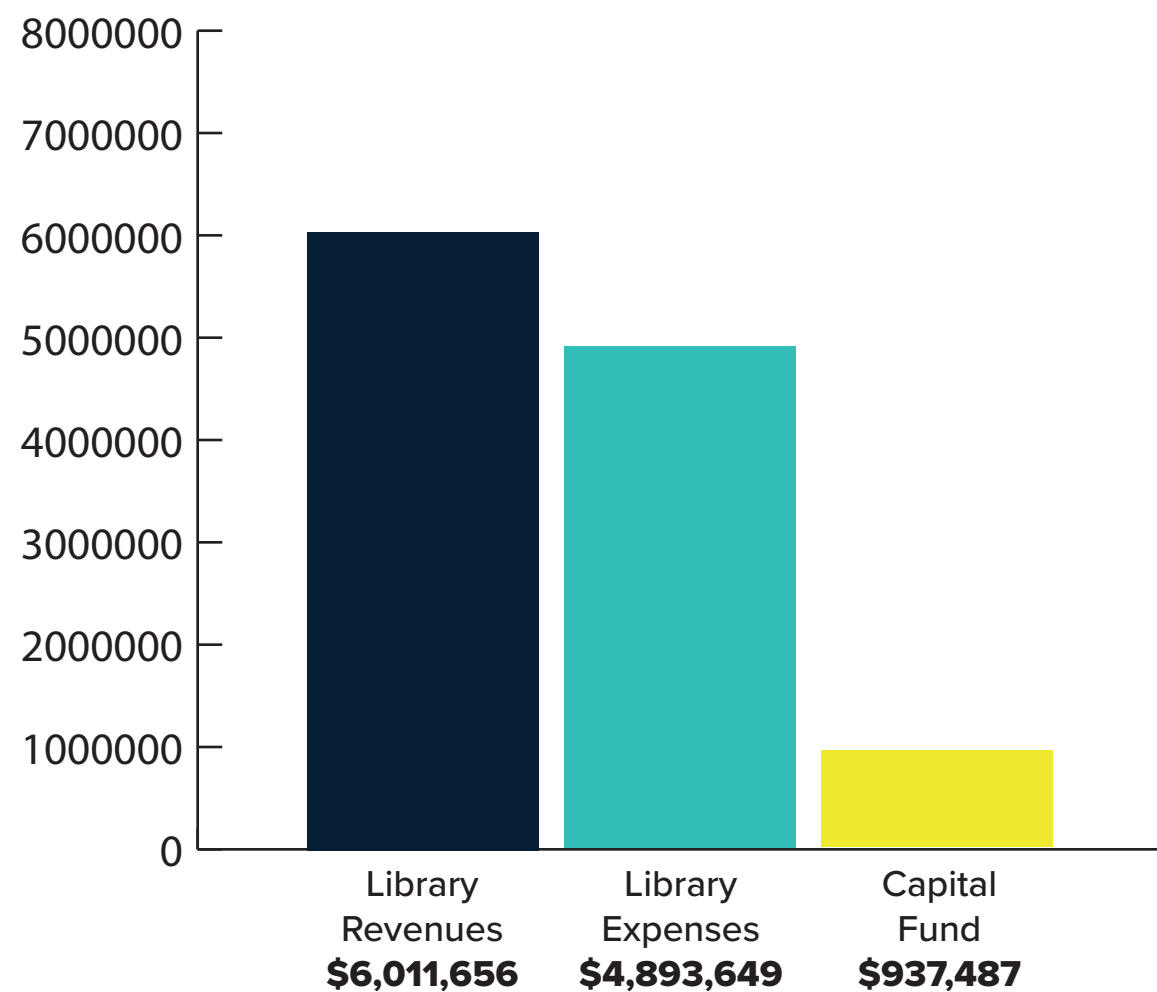
Total Likes: **3,569**

Total Posts: **73**



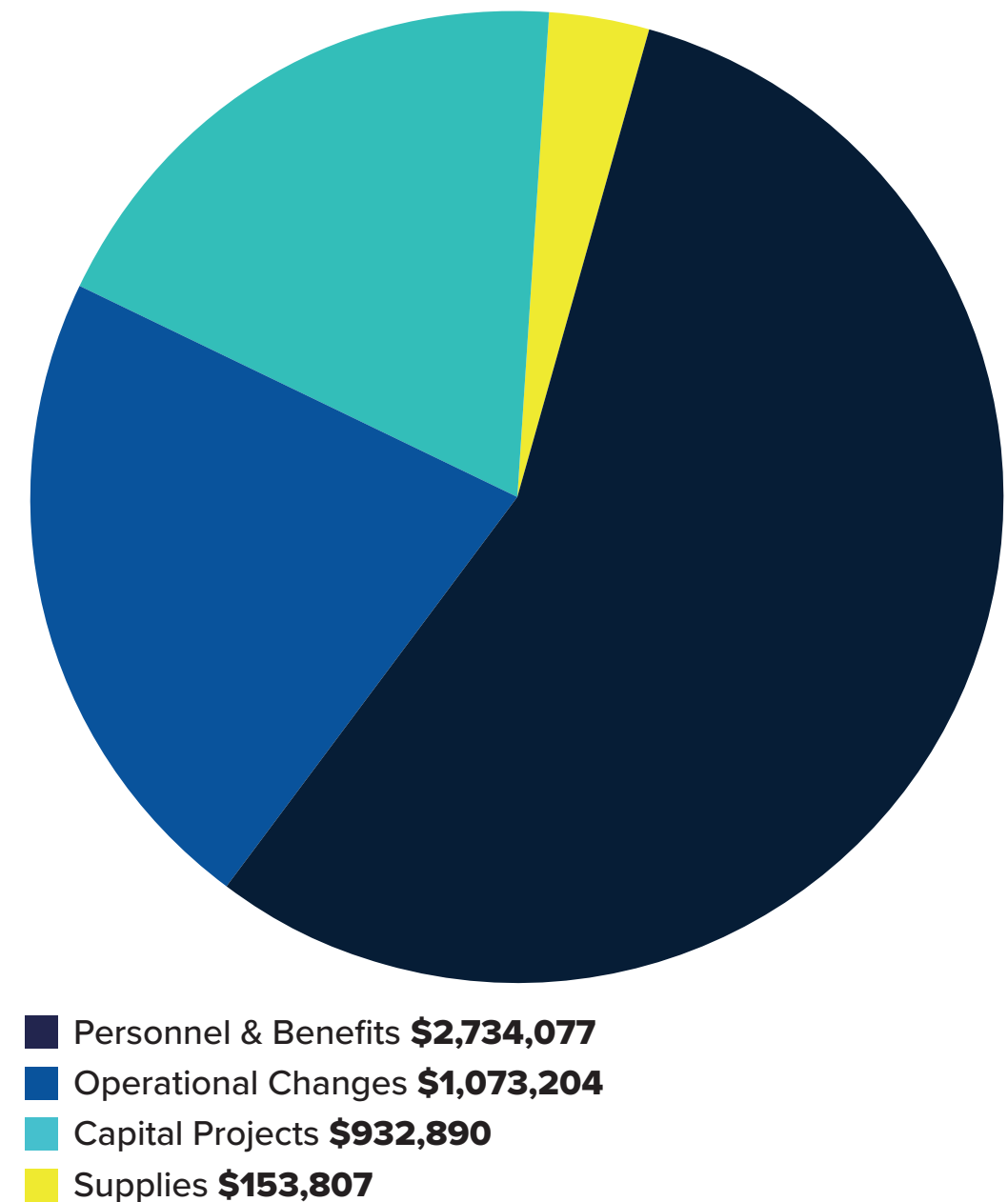
## Budget

2021-2022



## Expense Breakdown

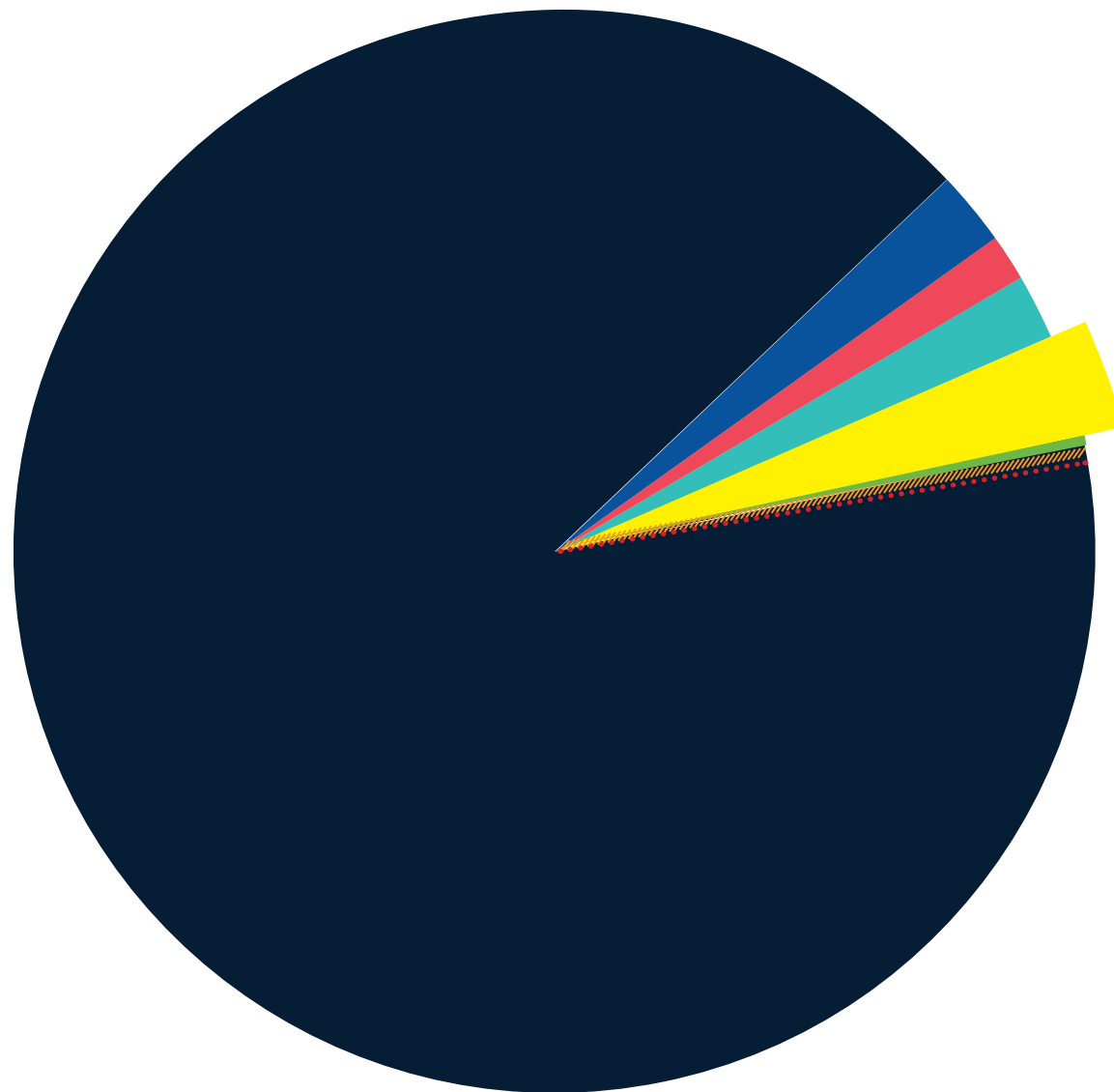
TOTAL: \$4,893,978





## Revenue Breakdown

TOTAL: \$6,011,656



- Property Tax **\$5,852,034**
- Penal Fines **\$130,441**
- State Grants/Mini Grants **\$102,022**
- Private Contributions **\$109,331**
- Reimbursements **\$2,016**
- Materials Fines & Fees **\$6,808**
- Charges for Services (photocopies, misc.) **\$5,701**
- Interest & Rent **\$-196,697**





# Friends & TPL Support

“The Troy Public Library is more than just a gathering place, it is the heart of our community. The Friends of the Troy Public Library is honored to support the Library and its incredibly talented and creative staff in their endeavors to provide a wide range of exceptional programs and services for everyone in Troy.”

—April Church, President of  
The Friends of the Troy Public Library

“The Friends of TPL have amazing volunteers! They help run two bookshops at TPL. Our volunteers are the BEST, smart, hardworking, and dedicated group in helping the Friends succeed. The proceeds from our shops enrich TPL. Our volunteers are vital and important to the Friends’ success. The board is so grateful for our talented volunteers.”

—Mary Lynn Bowen  
The Friends of the Troy Public Library  
Trustee & Bookshop Coordinator



**Bookshop Hours**  
Saturday 10 am–1 pm  
Sunday 12 pm–4 pm  
[friendstpl.org](http://friendstpl.org)



## Troy Library Endowment Fund

*Established in 2017, the Troy Endowment supports prestige programming, implements facility enhancements, and creates opportunities for future generations.*



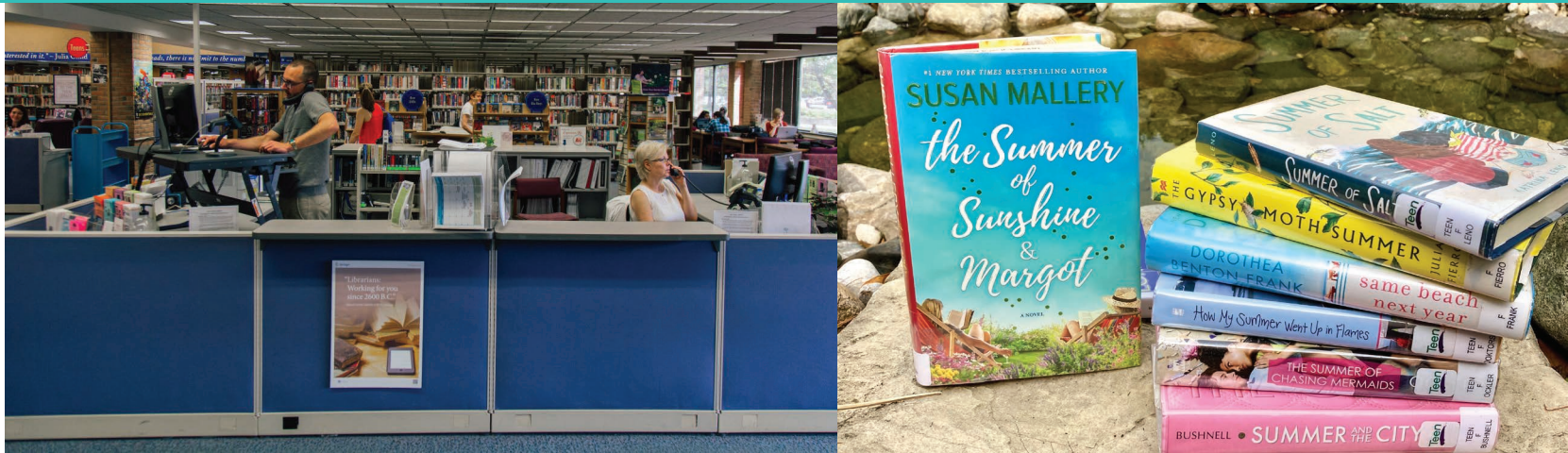


“My family truly enjoys going to the Troy Public Library! The staff is really kind, knowledgeable, and friendly, and they go out of their way to make it a welcoming place for everyone.”

–The Sarna Family  
(Melissa, Tony, Anthony  
Lucas & Lincoln)



NEVER STOP LEARNING







## CITY COUNCIL REPORT

Date: February 6, 2023

To: Mark Miller, City Manager

From: Robert Bruner, Assistant City Manager  
Robert C. Maleszyk, Chief Financial Officer  
Dee Ann Irby, Controller  
G. Scott Finlay, City Engineer

Subject: Federal Funding for Major Road Work  
Rochester Road, Elmwood to Maple

At the Oakland County Federal Aid Funding Committee meeting of January 24, 2023, \$417,000 in federal funds were awarded for a pavement rehabilitation (3-inch mill & overlay) on Rochester Road, from Elmwood to Maple in 2027. The total project cost is estimated at \$750,000. The City share of this amount is 44% or \$333,000.

A future cost participation agreement will be presented to City Council for approval once the federal funds are available to obligate.

The project award of \$750,000, in 2027, brings the total approved amount of funding for major roads in Troy to approximately \$27,000,000. Troy's match to these funds is approximately \$5,500,000 with the remaining \$21,500,000 in federal, state, RCOC or other agency funds. Projects included in this total are:

- 2021 – Rochester, Barclay to Trinway – Right-of –Way
- 2021 – Adams, Long Lake to Square Lake – Construction
- 2022 – 14 Mile, I75 to Dequindre – Construction
- 2023 – Rochester, Barclay to Trinway – Construction
- 2024 – Rochester, Trinway to South Boulevard – Construction
- 2027 – Rochester, Elmwood to Maple - Construction

CITY MANAGER  
CITY OF TROY, OAKLAND COUNTY  
500 W. BIG BEAVER ROAD  
TROY, MI 48084

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION NOTICE OF  
HEARING  
FOR THE GAS CUSTOMERS OF  
DTE GAS COMPANY  
CASE NO. U-21271**

- DTE Gas Company requests Michigan Public Service Commission for approval of a Gas Cost Recovery Plan, 5-year Forecast and Monthly Gas Cost Recovery Factor for the 12 months ending March 31, 2024.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, MI 48226, (800) 477-4747, for a free copy of its application. Any person may review the documents at the offices of DTE Gas Company or on the Commission's website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets).
- A pre-hearing will be held:

**DATE/TIME:** Tuesday, February 14, 2023 at 9:30 AM

**BEFORE:** Administrative Law Judge Katherine Talbot

**LOCATION:** Video/Teleconferencing

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov) in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider DTE Gas Company's (DTE Gas) December 16, 2022 application requesting the Commission to: 1) approve a maximum base Gas Cost Recovery (GCR) factor of \$4.21 per Mcf that can be adjusted to a new maximum GCR rate by the monthly NYMEX-based contingency factor matrix, to be reflected in DTE Gas's monthly gas customer billings beginning April 1, 2023, and continuing through March 31, 2024, and further approve a Supplier of Last Resort (SOLR) Reservation Charge of an additional \$0.40 per Mcf that is billed to GCR customers while the Reservation Charge billed to Gas Customer Choice customers will be \$0.27 per Mcf; 2) determine that DTE Gas's 5-Year (April 2023–March 2028) Forecast of Gas Requirements, Supplies and Costs, and Gas Supply Plan does not include any cost items that the Commission would be unlikely to permit DTE Gas to recover in the future; 3) grant DTE Gas other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 7, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Gas Company's attorney, Carlton D. Watson, One Energy Plaza, Detroit, MI 48226.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21271**. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

U-21271

ONE ENERGY PLAZA  
JACKSON MI 49202

34  
TR 1

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING

FOR THE CUSTOMERS OF CONSUMERS ENERGY COMPANY

CASE NO. U-21269

- Consumers Energy Company requests Michigan Public Service Commission's approval of a gas cost recovery plan and authorization of gas cost recovery factors for the 12 months ending March 31, 2024.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets).
- A pre-hearing will be held:

**DATE/TIME:** Tuesday, February 14, 2023 at 9:00 AM

**BEFORE:** Administrative Law Judge Sharon Feldman

**LOCATION:** Video/Teleconferencing

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov) in advance of the hearing

\*\*\*\*\*AUTO\*\*ALL FOR AADC 480

Clerk, City of TROY  
500 W Big Beaver Rd  
Troy MI 48084-5254



The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 27, 2022 Application requesting the Commission to: 1) authorize monthly Gas Cost Recovery (GCR) factors for the period April 2023 through March 2024 consisting of the sum of two parts: (a) a base factor of \$5.2773 per Mcf, plus, (b) additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment (Contingency) Mechanism, as proposed, or such higher factors as may be lawful and reasonable; 2) review Consumers Energy's plans and projections through March 2028, find that the five-year plan is reasonable and determine that there are no cost items which the Commission would be unlikely to permit Consumers Energy to recover from its customers in the future; and 3) grant Consumers Energy such other and further relief as is lawful and appropriate, including approval of higher GCR factors than requested in Consumers Energy's initial filing if circumstances warrant.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 7, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21269. Statements may be emailed to: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT OR AMEND THE FACTORS AND OTHER PROPOSALS.**

2302-G



ONE ENERGY PLAZA  
JACKSON MI 49202

34  
TR 1

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF CONSUMERS ENERGY  
COMPANY

CASE NO. U-21344

- Consumers Energy Company requests Michigan Public Service Commission for authority to reconcile its Gas Revenue Decoupling Mechanism and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:** Thursday, February 16, 2023 at 9:00 AM

**BEFORE:** Administrative Law Judge Sally Wallace

**LOCATION:** Video/Teleconferencing

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing

\*\*\*\*\*AUTO\*\*ALL FOR AADC 480

Clerk, City of TROY  
500 W Big Beaver Rd  
Troy MI 48084-5254



The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 14, 2022 application requesting the Commission to: 1) authorize Consumers Energy to reconcile the Revenue Decoupling Mechanism for the period October 1, 2021 through September 30, 2022 as proposed; 2) authorize Consumers Energy to apply a one-month per customer credit or surcharge, as proposed, to collect the Revenue Decoupling Mechanism revenues by rate schedule based on the projected number of customers for the April 2023 bill month; 3) authorize Consumers Energy to apply the proposed remaining residual balance reconciliation mechanism to any remaining residual balances that continue to exist after the implementation of the proposed surcharge and credits; and 4) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 19, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21344. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

2301-G



**ETHAN BAKER | MAYOR**

500 West Big Beaver

Troy, MI 48084

Ethan.Baker@troymi.gov

troymi.gov

Date: February 13, 2023

To: Mayor Pro Tem Rebecca Chamberlain-Creanga  
Council Member Edna Abraham  
Council Member Theresa Brooks  
Council Member Ann Erickson Gault  
Council Member David Hamilton  
Council Member Ellen Hodorek  
City Manager Mark Miller  
City Attorney Lori Bluhm

From: Mayor Ethan Baker

Subject: State of the City 2023

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My fellow Troy City Council Members, City Manager Miller, and City Attorney Bluhm:

I am excited to announce this year's State of the City Address ("SOTC") for the residents and businesses of Troy. The 2023 SOTC will be in the evening on Wednesday, May 3, 2022, with an official start time and location to be determined.

As it was the past two years, this will be a partnership between the City of Troy and the Troy Chamber of Commerce. I have been working with Tara Tomcsik-Husak, President and CEO of the Troy Chamber and Cindy Stewart, Community Affairs Director for the City of Troy for the planning and execution of this community event. It is my hope that you all will be able to attend in person again this year, and we will be opening up in-person invitations to the broader community.

The SOTC will address this last year in the City of Troy, including our execution of the FY 2022/23 budget, and will discuss the City's plans for FY 2023/24. It is my expectation that we will be on the precipice of approving our FY 2023/24 budget, which will give a good opportunity to discuss our upcoming priorities.

Cindy, Tara, and I have already been working on the plans for this SOTC and we will ensure it is a great representation of our wonderful city. I look forward to working with each of you to enhance the SOTC address and the presentation of our priorities.