



500 West Big Beaver
Troy, MI 48084
troymi.gov



CITY COUNCIL AGENDA ITEM

Date: February 14, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager
M. Aileen Dickson, City Clerk

Subject: Request for Recognition as a Nonprofit Organization from REACH Homeschool

History

Attached is a request from REACH Homeschool seeking recognition as a nonprofit organization for the purpose of obtaining a charitable gaming license for fundraising purposes.

Financial

There are no financial considerations associated with this item.

Recommendation

It has been City Management's practice to support the approval of such requests.

REACH Homeschool

2023 FEB - 8 A 10:56

January 26, 2023

Mayor Ethan Baker and City Council
City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor Baker and Honorable Council Members,

REACH Homeschool, a registered 501(c)3 organization, is requesting your assistance in obtaining multiple licenses for fundraising. REACH Homeschool is a program that provides opportunities to homeschooled youth of all ages to participate in organized theatrical productions. REACH is a volunteer led organization, and we have recently moved our productions to the Flagstar Strand Theatre in Pontiac. This has significantly increased our need for fundraising.

We are planning several fundraisers, and we need three different licenses.

1. Charitable Gaming License from the Charitable Gaming Division for basket raffles and 50/50 raffles - this requires a local governing body resolution (form enclosed)
2. Charitable Gaming License from the Michigan Gaming Control Board for Millionaire Parties - this requires a local governing body resolution (form enclosed)
3. City of Troy Solicitor's License for the time span of March 3, 2023 - May 31, 2023 (forms enclosed)

We appreciate your assistance in these matters.

Sincerely yours,



Robin LaRoy

REACH Board Member



CITY OF TROY

SOLICITATION – FUND RAISING

Date Received: _____

File the following information with the City Clerk's Office at least 21 days prior to the time when the permit is desired. TIME SPAN FOR PERMIT IS NOT TO EXCEED NINETY (90) DAYS.

Name of Organization:

REACH Homeschool

Phone: _____

Local Address:

1700 W Big Beaver, Ste 220

City/Zip:

Troy / 48084

Home Address (if different): _____

City/Zip: _____

Name of Parent Organization: _____

Address: _____

Local Representative/Officers:

Name	Title	Phone
Gwen Adomaitis	Board Member	
Robin LaRoy	Board Member	

Person in Charge of Solicitations:

Gwen Adomaitis

How are funds solicited:

in person, social media, electronic communication

Locations/Dates/Times:

Locations	Dates	Times
Flagstar Strand Theatre, Pontiac	March 3 - May 31, 2023	
St. Philip's Episcopal, Rochester	March 3 - May 31, 2023	

To what purpose will you put these funds:

theatre production

What is the requested amount for contribution:

\$10 - \$25



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3062 W. Grand Blvd, Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for _____
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Organization Information: _____
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE ()
PHONE NUMBER



Please complete all information and return with all required solicitation documents to the City Clerk, 500 West Big Beaver, Troy, Michigan 48084

[illegible]

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 17 2016**

REACH HOMESCHOOL
40700 WOODWARD STE 302
BLOOMFIELD HILLS, MI 48304-0000

Employer Identification Number:
20-2500048
DLN:
26053707001606
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
July 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 15, 2010
Contribution Deductibility:
Yes
Addendum Applies:
Yes

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted on your application, we approved your request for retroactive reinstatement under Section 4 of Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

Letter 5436

REACH HOMESCHOOL

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeffrey I. Cooper', with a stylized flourish at the end.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Enclosure:
Addendum

REACH HOMESCHOOL

ADDENDUM

If you have been in existence for at least three years and you have not filed a Form 990 return or notice for three consecutive years, you may soon receive a letter (Notice CP120A) that we automatically revoked your exempt status, as required by law, for failure to file a return or notice for three consecutive years. This letter will serve to reinstate your exempt status, so you will not need to re-apply. However, you may need to file the appropriate delinquent Forms 990 for all years you have operated as a tax-exempt organization.

Reg 1-26-23

REACH Homeschool By-Laws

Article 1 – Name, Purpose, Location

Section 1 – The name of this organization shall be REACH Homeschool.

Section 2 – REACH Homeschool is organized exclusively for educational purposes under section 501(c)(3) of the Internal Revenue Code. The mission of REACH Homeschool is to provide educational opportunities and community for homeschoolers and their families, inclusive of all educational philosophies.

Section 3 – The principle office location of REACH Homeschool shall be located in Oakland County in the State of MI. The organization may have any number of offices at such places as the Board may determine.

Article 2 - Membership

Section 1 – The qualification for membership in this organization are: 1 member per family, 18 years or older, and payment of any fee established by the Board.

Section 2 - Membership to the organization is fee-based, requiring dues

Section 3 – Members of the organization shall have the right to one vote on matters submitted to a vote at the discretion of the Board of Directors. Timely payment as set by Board is necessary to having voting privileges. Voting privileges will be suspended for 1 semester and until payments are current if not compliant.

Article 3 – Meetings

Section 1 – The date of the regular annual meeting shall be determined by the Board of Directors who will also set the time and place.

Section 2 – Special meetings may be called by any Board member.

Section 3 – Notice of all meetings of which a membership vote has been called for by the Board shall be provided to each voting member, posted electronically, at least 1 week prior to the meeting.

Article 4 – Board of Directors

Section 1 – The business of the organization shall be managed by a Board of directors comprised of at least 3 and no more than 7 Board members at the discretion of the Board. The Board is responsible for maintaining the overall policy and direction of the organization. The Board shall delegate responsibility of day-to-day operations to the Executive Director and appropriate committees. Board members shall receive no compensation (other than reasonable expenses) for their service on the Board.

Section 2 – The Board shall meet at least 2 times per year at an agreed upon time and location. Board members shall not miss more than 1 meeting(s) per year unless previously excused by the majority of the Board.

Section 3 – All Board members shall serve for 2 year terms (staggered terms are optional) and can be eligible for re-election indefinitely.

Section 4 – Any Board member may be removed from office without assigning any cause by the vote of the board at any meeting of the Board. However, removal of any Board member must be approved by a majority of the Board.

Section 5 – Any Board member may resign at any time by giving notice to the organization.

Section 6 – In the event of a vacancy on the Board (including situations where the number of Board members has been deemed necessary to increase), the Board members shall fill the vacancy.

Section 7 – A quorum must be attended by at least 51 percent of the Board members before business can be transacted or motions made or passed.

Article 5 – Officers

Section 1 – The officers of the organization shall be President, Secretary, and Treasure. The Board of Directors shall appoint each of these officers. The Board may also appoint other officers it deems necessary.

Section 2 – The Board of Directors shall appoint officers for a term established by the Board.

Section 3 – Any officer may be removed from office without assigning any cause by the vote of the board at any meeting of the board by a majority of the Board.

Section 4 – Officers of the Board will not be compensated via salary for their service as an officer of the Board.

Section 5 – President

The President shall convene regularly scheduled Board meetings and shall preside or arrange for another Board member to preside at each meeting. The Board appoints Committee Chairs.

Section 6 – Secretary

The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all Board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board member, and assuring that corporate records are maintained, or arrange for another director to fulfill these obligations.

Section 7 – Treasurer

The Treasurer shall make a report at each Board meeting as necessary. The Treasurer shall assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the public as required by law or arrange for another director to fulfill these obligations.

Article 6 – Committees

Section 1 – The Board may create committees as needed, including, but not limited to, fundraising, public relations, and program committees. The Board shall appoint all committee chairs.

Article 7 - IRC 501(c)3 Tax Exemption Provisions

- a. Upon the dissolution of REACH Homeschool, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for public purpose. Personal property with a diminutive value may be distributed at the discretion of the Board.
- b. REACH Homeschool is organized exclusively for charitable, religious, educational, and/or scientific purposes under section 501(c)(3) of the Internal Revenue Code. No part of the net earnings of REACH Homeschool shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof.
- c. No substantial part of the activities of REACH Homeschool shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
- d. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article 8 – Amendments

Section 1 – These by-laws may be amended when deemed necessary by a 2/3 majority vote of the Board of Directors. Proposed amendments must be submitted to Secretary and sent along with regular Board meeting notices.

RSU