



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: June 8, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Dumas, Library Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Cooperative Purchasing Contracts and
Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds - Troy Public Library
Adult Study Area Furniture Purchase and Budget Amendment

History

- The Troy Public Library is a destination point for public and university school students of all ages, as well as those working remotely. A quiet study work area is the most requested amenity from these Library users. Staff regularly receive comments on the need for more quiet areas. From *Google Reviews*: "I love this Library. Lately I have been struggling to find an open table or work area when I come to do homework or study" (2022); "Hard to find study spaces or genuine peace and quiet because of how crowded it can get" (2020). From Comment Card: "Can we have separate and quiet area space and meeting areas?" (May 2023)
- Recognizing the need identified by the public, in December 2022, the City Council contracted for interior design services for a Study Work Area with *OHM Advisors, of Livonia, MI*. (Resolution #2022-12-192-J-4b). OHM delivered a design in April 2023. (See attached 2023-0227 Furniture Plan.)
- At this point, Library staff is requesting permission to proceed with this project.

Purchasing

- Pricing to remove approximately 1,200 linear feet of shelving, to create a space, has been secured from *Library Design Associates of Plymouth, MI*, for an estimated cost of \$2,700, as detailed in the attached proposal, dated April 28, 2023. Library Design Associates was the lowest of three quotes received for the work.
- Pricing to upgrade the electrical wiring and to install new power polls in the Study Work Area has been secured from *Shaw Service and Maintenance of Southfield, MI*, for an estimated cost of \$10,700, as detailed in the attached quote dated April 25, 2023, and as per the Oakland County Extended Purchasing Program Contract 008405.
- Furnishing the area will involve three vendors:
 - Pricing for Haworth furnishings and installation has been secured from *ISCG of Royal Oak, MI*, for an estimated cost of \$20,400, as detailed in the attached quote dated April 19, 2023, and as per the State of Michigan MiDeal Cooperative Contract 22000000043.



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- Pricing for Herman Miller furnishings and installation has been secured from *American Interiors of Novi, MI*, for an estimated cost of \$39,900, as detailed in the attached quote dated May 10, 2023, and as per the OMNIA Partners Cooperative Contract 2020000622.
- Pricing for Steelcase furnishings has been secured from *NBS of Troy, MI*, for an estimated cost of \$24,000, as detailed in the attached quote dated April 25, 2023, and as per the NJPA/Sourcwell Cooperative Contact 121919-STI.
- In addition, after the installation is completed, the Library wishes to expend Capital Funds for wall repairs, painting, and new signs in the Study Work Area for an estimated cost of \$8,000.
- The estimated total cost of this project is \$105,700, plus a 10% contingency, for a not to exceed amount of \$116,270.00

Financial

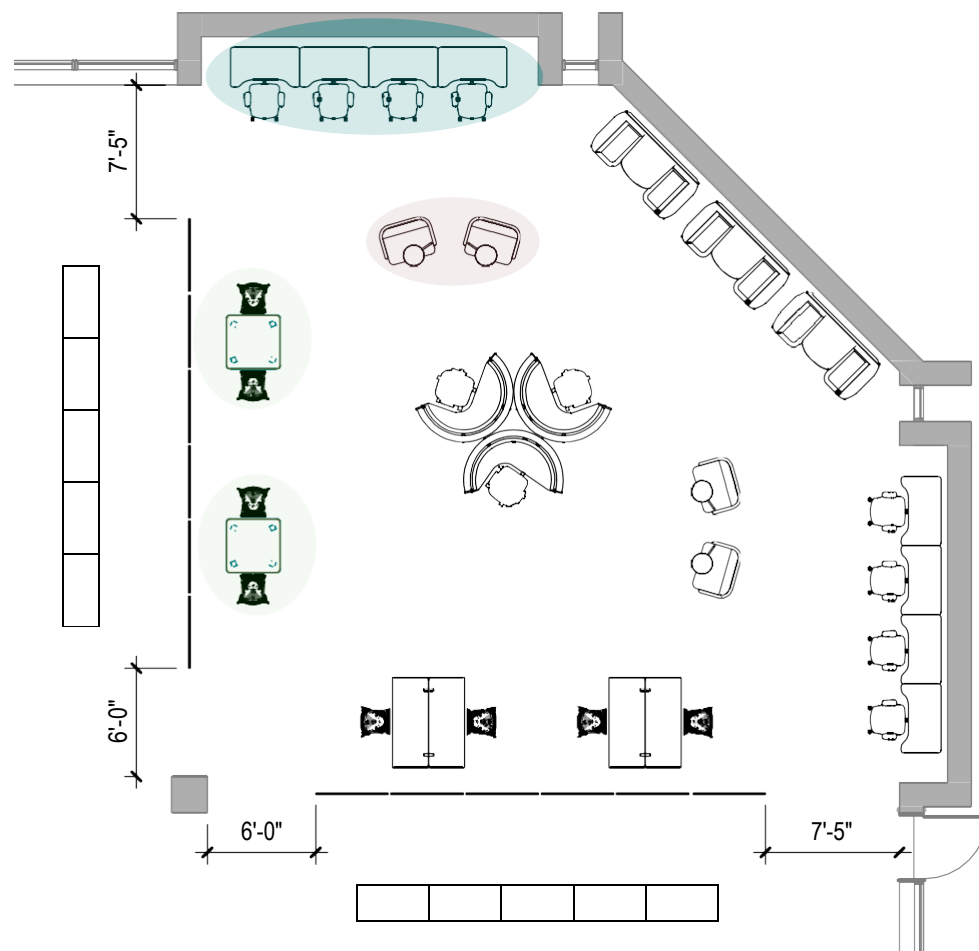
- The Library has \$71,000 budgeted and available for this project in the FY2023 Library Buildings and Improvements Capital Fund, account 401.790.7975.900 under Project 2023C0056. The estimated total cost of this project is \$105,700 plus a 10% contingency, for a not to exceed amount of \$116,270.00. To complete this project, a budget amendment will be required in the amount of \$45,270 from the Library Fund balance to the Library's Buildings and Improvements Capital Fund account 401.790.7975.900

Recommendation

City Management recommends, in the best interest of the City, the following:

- Awarding a contract for demolition and disposal services to low bidder *Library Design Associates of Plymouth, MI*, for an estimated total cost of \$2,700 (plus 10% contingency).
- Waiving the bid process and awarding a contract for electrical wiring and installation of new power polls to *Shaw Service and Maintenance of Southfield, MI*, for an estimated total cost of \$10,700 (plus 10% contingency), as per the Oakland County Extended Purchasing Contract 008405.
- Waiving the bid process and awarding a contract for Haworth furnishings and installation to *ISCG of Royal Oak, MI*, for an estimated cost of \$20,400 (plus 10% contingency), as per the MiDeal Cooperative Purchasing Contract 22000000043.
- Waiving the bid process and awarding a contract for Herman Miller furnishings and installation to *American Interiors of Novi, MI*, for an estimated cost of \$39,900 (plus 10% contingency), as per the OMNIA Partners Cooperative Purchasing Contract 2020000622.
- Waiving the bid process and awarding a contract for Steelcase furnishings and installation to *NBS of Troy, MI*, for an estimated cost of \$24,000 (plus 10% contingency), as per the NJPA/Sourcwell Cooperative Purchasing Contact 121919-STI.
- Granting the authority to expend Capital Funds for wall repairs, painting, and new signs at the Troy Library Adult Study Area for an estimated cost of \$8,000 (plus 10% contingency).

City Management further recommends that City Council approve a budget amendment from the Library Fund balance to the Library Capital Fund account 401.790.7975.900 in the amount of \$45,270.00.



OPTION 2B
SCALE: 3/32 = 1'-0"



ACCESSORIES



CEILING MOUNTED
SCREENS



HIGH BACK WORK LOUNGE



STUDY CARREL



FOCUS NOOK



BOOTH



WORK TABLES

FURNITURE LAYOUT

TROY LIBRARY FURNISHINGS |

510 W Big Beaver Rd
Troy, MI 48084





**LIBRARY
DESIGN
ASSOCIATES
INC.**

1149 South Main Street
Plymouth, Michigan 48170-2213

Tele phone : (734) 459-5000

PROPOSAL

Date 04/28/23
Proposal No. P-36428
Page 1

To Troy Public Library
Attn: Phillip Kwik, Asst. Director
E: kwikpj@troymi.gov

Item	Qty.	Catalog No.	Description	Unit Price	Total
1	1	LDA	<p>In accord with our recent meeting, we are pleased to provide the following proposal, for your consideration:</p> <p>Labor for LDA authorized personnel to remove and dispose of (41) double face 90" high steel shelving units including (14) double face end panels.</p> <p>This work is assumed to be completed in either July or August and all steel shelving will be recycled off site and removed through the north side emergency exit.</p> <p>All shelving material and end panel signs that are to be kept will need to be removed by Library staff prior to LDA installation crew arrival.</p> <p>NOTES:</p> <p>a) Payment terms are NET 30 days.</p> <p>b) All Pricing is good for (30) days and is subject to reconfirmation thereafter.</p>	2,665.00	2,665.00
Total					\$2,665.00

We propose to furnish the material specified above at the prices quoted under the conditions stated here.
Deliveries are subject to delays from fire, strikes or other causes beyond our control.

Delivered and Installed

Kyle Haning

Delivery F 0.8.

By Library Design Associates, Inc.

To order the items listed, sign and return, signifying your acceptance.

Accepted by/Title/Date



Proposal & Scope of Work

Date: 4/25/2023

Proposal ID: SCOT230425001

TO: Dennis Trantham

City of Troy
4695 Rochester Road
Troy, MI 48065

FROM: Mark A Feters

PROJECT: Library Power Poles

Shaw Service and Maintenance Contacts

Mark Feters, Service Manager	Direct (248) 228-2019 Cell (248) 345-9538 mfeters@shawsi.com
Dispatch	Direct (248) 228-2028
After Hours Emergency Number	(877) 370-7076
Service Email	service@shawsi.com

Included	Excluded		Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Use Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Payment & Performance Bonds
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electrical Permit Costs & Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Overtime Costs
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fire Division Inspection Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temperature Controls
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building Permit Fees	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Patching &/or repair of holes in walls or floors

This Proposal is based upon Shaw Service & Maintenance's Standard Terms and Conditions (see Page 2) unless otherwise indicated below.

SCOPE OF WORK:

Furnish and install (3) Legrand AMDTP-4 power poles
Furnish and install (1) 120V Circuit to each power pole from nearest 120V source
Furnish and install (8) new General Use Receptacles
-Assumed that (4) existing receptacles to remain for use

EXCLUSIONS & ASSUMPTIONS:

Work is expected to be performed during Monday through Friday during normal working hours excluding holidays
Quoted as time and material not to exceed
Pricing per Oakland County contract 5446

Labor	: \$7,711.00
Equipment	: \$ 172.00
Material	: \$2,782.00
Offering Price	: \$10,665.00

Mark A Feters

Shaw Service & Maintenance

Standard Terms & Conditions

1. Payment terms are monthly progress payments net 30 days due.
2. The offering price is valid for 30 days. Shaw Service & Maintenance reserves the right to extend this term without notice.
3. Subcontract terms and conditions are subject to review and approval prior to award of a subcontract to Shaw Service & Maintenance.
4. Terms are pending approval by Shaw Service & Maintenance credit manager.
5. This Proposal is based on the schedule and time durations presented at time of bid. A change in schedule shall constitute a change in scope of work.
6. All equipment furnished is F.O.B. shipping points with freight allowed to jobsite.
7. The price includes a warranty as specified in the Bid Documents. No other warranty is expressed or implied.



22100 Telegraph
Southfield, MI 48033
Phone: (248) 228-2000
Fax: (248) 228-2080

CITY OF TROY BULLETIN BREAKDOWN

PROJECT:	CITY OF TROY	SHAW PROJECT #:	SCOT230425001
QUOTE FOR:	COT LIBRARY POWER POLES	SHAW MMS RFC #:	
DATED:	4/25/2023	SHAW REVISION #:	0
DESCRIPTION:	Per written scope	SHAW QUOTE DATE:	4/25/2023
PLANS ISSUED:	n/a		
SPECS. ISSUED:	"		
SKETCHES ISSUED:	"		
QTY ELEC/TECH DWGS ISSUED:	0		
MATERIAL	Miscellaneous Conduit, Flex and wire		\$725
	ADMTP-4 Power Poles	0	\$1,572
		0	
	MI USE TAX @ 6%		\$138
	MARKUP 12%		\$292
	ESCALATION(CONTINGENCY) 2%		\$55
	MATERIAL TOTAL		\$2,782
DIRECT INSTALLATION LABOR COST - PER ATTACHED SHEETS			
0 HOURS @ Straight	\$ 82.00	SERVICE TECHNICIAN	\$0
0 HOURS @ "	\$ 97.00	JOURNEYMAN ELECTRICIAN	\$0
60 HOURS @ "	\$ 119.00	SERVICE ELECTRICIAN	\$7,140
0 HOURS @ Time & 1/2	\$ 105.00		\$0
0 HOURS @ "	\$ 130.00	JOURNEYMAN ELECTRICIAN	\$0
0 HOURS @ "	\$ 151.00	SERVICE ELECTRICIAN	\$0
0 HOURS @ Double	\$ 130.00		\$0
0 HOURS @ "	\$ 164.00	JOURNEYMAN ELECTRICIAN	\$0
0 HOURS @ "	\$ 189.00	SERVICE ELECTRICIAN	\$0
SUPERVISION - 8% OF DIRECT LABOR HOURS (DETAILING, LOGISTICS) or PER ATTACHED SHEETS AS DIRECT LABOR			
4.8 HOURS @ Straight	\$ 119.00		\$571
0 HOURS @ "			\$0
0 HOURS @ Time & 1/2			\$0
0 HOURS @ "			\$0
0 HOURS @ Double			\$0
0 HOURS @ "			\$0
	0% INCREASE RATES FOR NON DAY SHIFT/FUTURE RATES		\$0
LABOR TOTAL			\$7,711
DJE EQUIPMENT - LARGE OR SPECIAL TOOLING			
EXCAVATOR/TRENCHING EQUIPMENT			\$0
RIGGING / HOISTING / LULL / FORKLIFT			\$0
PARKING FEES / MILEAGE / FUEL			\$0
MEGGER, PHASE ROTATION METER			\$0
RIGID CUTTING,THEREADING AND BENDING EQUIPMENT			\$0
CORING			\$0
PERMIT			\$0
ENGINEERING / DOCUMENT MAINTENANCE			
2 HOURS	\$ 86.00	SERVICE ENGINEER/FIELD DETAIL/SURVEY	\$172
0 HOURS	\$ 80.00	BIM COORDINATOR/PLOTS/DWGS	\$0
0 HOURS	\$ 65.00	ADMINISTRATIVE ASSISTANT	\$0
DIRECT JOB EXPENSES / SMALL TOOLS / SAFETY / CONSUMMABLES / FIRST AID			
AS PERCENT @ 0.0% OF LABOR ABOVE TOTAL			\$0
or AS ITEMIZED ON THE DJE CHECKLIST SHEET (Page 2 of 2)			\$0
DIRECT JOB EXPENSES TOTAL			\$172
			\$10,665
	0%		\$0
SUBCONTRACTORS			
			\$0
X			\$0
x			\$0
x			\$0
SUBCONTRACTOR TOTAL			\$0
FEE ON SUBS @ 5%			\$0
PLM BOND / INSURANCE COSTS			\$0
TOTAL PRICE FOR THIS QUOTATION			\$10,665



PROPOSAL

PROPOSAL: 122162

DATE: 04/19/23
PROJECT #: 15-522PROPOSAL FOR:
CITY OF TROY
500 W BIG BEAVER RD
TROY MI 48084INSTALL AT:
TROY PUBLIC LIBRARY
510 W BIG BEAVER RD
TROY MI 48084

COST CENTER:

SALESPERSON:
NIVES KAJTAZOVICCLIENT:
10436

YOUR P/O:

QUOTE VALID
/ /

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	1	HOAP-3-NLNL S	Shared Workspaces, Openest, Application and Worksurface, Privacy Desk, Laminate, Left Handed	6,432.18	6,432.18
		(66)	CLASS II (66) GRD D		
		,66-MN	MEDIUM WARM NEUTRAL GRD D		
		(66)	CLASS II (66) GRD D		
		,66-MN	MEDIUM WARM NEUTRAL GRD D		
		,H-KN	GREY ELM GRD B		
		,HP-KN	GREY ELM GRD A		
		,TR-PLS	SMOOTH PLASTER GRD A		
2	2	HOAP-3-NLNR S	Shared Workspaces, Openest, Application and Worksurface, Privacy Desk, Laminate, Right Handed	6,432.18	12,864.36
		(66)	CLASS II (66) GRD D		
		,66-MN	MEDIUM WARM NEUTRAL GRD D		
		(66)	CLASS II (66) GRD D		
		,66-MN	MEDIUM WARM NEUTRAL GRD D		
		,H-KN	GREY ELM GRD B		
		,HP-KN	GREY ELM GRD A		
		,TR-PLS	SMOOTH PLASTER GRD A		



PROPOSAL

PROPOSAL: 122162

DATE: 04/19/23
PROJECT #: 15-522

PROPOSAL FOR:
CITY OF TROY
500 W BIG BEAVER RD
TROY MI 48084

INSTALL AT:
TROY PUBLIC LIBRARY
510 W BIG BEAVER RD
TROY MI 48084

COST CENTER:

SALESPERSON:
NIVES KAJTAZOVIC

CLIENT:
10436

YOUR P/O:

QUOTE VALID
/ /

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
3	3	HOCH-0000	Shared Workspaces, Openest, Coathook, Painted, Oak Disk SMOOTH PLASTER GRD A	96.72	290.16
		, TR-PLS			
4	3	EURT-0072-1 100CB	Bezel Utility Module, Power, 6' Cord, Single Circuit, Circle, Black	36.82	110.46
5	1	DESIGN	4% DESIGN FEE PER MIDEAL CONTRACT	4.42	4.42
6	1	LABOR	LABOR TO RECEIVE, DELIVER AND INSTALL PER MIDEAL SEATING CONTRACT	680.00	680.00
		*	NORMAL BUSINESS HOURS		
		*	NON-UNION LABOR		
			Tag 1: P5023		

Thank you for the opportunity to quote on your requirements.
Quote valid for 15 days.

DEPOSIT REQUIRED 0.00 SUBTOTAL.....: 20,381.58

ACCEPTED BY _____
DATE ACCEPTED _____

TOTAL.....: 20,381.58

TERMS AND CONDITIONS

1. This Proposal is not a binding order unless signed by an authorized representative of the Buyer and accepted by a Manager at INTERIOR SYSTEMS CONTRACT GROUP INC. ("ISCG").
2. If requested by ISCG, the Buyer agrees to provide reasonable financial information necessary to approve credit. ISCG reserves the right to modify the terms of this Proposal, including deposit requirement, based on the information obtained.
3. The Buyer warrants that any financial information provided to ISCG is true and correct.
4. Product purchased on this Proposal is not cancelable or returnable.
5. All imposed tariffs assessed after order placement, and applicable sales and use taxes will be added at the time of invoicing and are the responsibility of the Buyer.
6. The Buyer agrees to ISCG's NET 30 payment terms. Payment in full is required on all delivered product. Payment for incorrect, or damaged product, may be withheld until issue is resolved or product replacement is delivered. Should Buyer be unable to accept delivery when product is available, Buyer agrees to be invoiced and ISCG will warehouse product for 30 days at no charge.
7. In the event of construction delays, or other causes not within ISCG's control, force postponement of the delivery and/or installation beyond 30 days, the products will be stored until installation can take place. The products will be considered accepted by the Buyer for purposes of invoicing and payment. The Buyer agrees to pay any reasonable storage charges incurred.
8. In the case of partial deliveries, the Buyer will accept invoice for all products delivered.
9. Delivery and installation will be made during normal business hours utilizing non-union labor. Buyer agrees to pay any additional charges resulting from overtime work, and/or union labor, performed at the Buyer's request.
10. Interest will be charged at the higher of 18% per annum, or the maximum rate permitted by law, on all past due amounts.
11. Buyer grants ISCG a security interest in the products described in this Proposal until full payment has been received. Buyer agrees to keep product free and clear of all claims and liens until ISCG has been paid in full.
12. ISCG is authorized to file a UCC-1 to further protect its security interest in any unpaid products.
13. Buyer understands and agrees that ISCG is not responsible for a manufacturer's inability to meet their estimated or expected ship dates. There is no offset, or other price reduction, due to a manufacturer delay.
14. Buyer must provide a free and clear job site during the installation. Elevator service and adequate facilities for offloading, staging, moving, and handling of products must also be provided by the Buyer and without charge to ISCG. The Buyer is responsible for securing all necessary building permits.
15. Buyer is responsible for any damage to, or loss of, products after delivery. Until ISCG has been paid in full, Buyer shall maintain a policy of fire, and extended coverage insurance, on the full value of all products with loss payable to ISCG.
16. ISCG assigns all rights derived from the manufacturer's warranties to Buyer to the extent such rights are assignable. There are no other warranties, or extended warranties, provided as part of this Proposal.
17. Any controversy or claim arising out of, or relating to, this Proposal and Terms and/or Conditions, or any breach thereof, shall be settled in accordance with the Rules of the American Arbitration Association and judgment upon the award may be entered in any court.
18. Buyer agrees to pay ISCG's attorney's fee and all other costs incurred in the enforcement of these Terms and Conditions.
19. The use of VISA, MasterCard or American Express for deposits and/or invoice payments, above \$2,000, will be assessed an additional fee equal to 2.0% of the amount charged.
20. The Proposal and Terms and Conditions represent the entire Agreement between Buyer and ISCG and may not be changed without ISCG Management's written authorization.

12/14/18



TROY LIBRARY FURNITURE - OMNIA # 2020000622

5/30/2023

PREPARED FOR:
OHM Advisors
Alexis Mihalyfi

PREPARED BY:
AMERICAN INTERIORS

Quote valid for 7 days.

**During these unprecedented times, American Interiors has been faced with fluctuating freight and price increases from manufacturers. Occasionally, additional surcharges and extended lead times are issued due to shipping constraints, upon receipt of the manufacturer's order acknowledgement. American Interiors reserves the right to adjust pricing based on these unforeseen increases at the time of invoicing.*

LINE #	QTY.	PRODUCT	Sell\$	Ext Sell\$
A-1A				
1	4	HZ570S.2645LL +OE1 Nook,sq-edge,26" d,45" w,high-pressure lam top/thermoplastic edge,center liner & 2 side liners	\$1,343.73	\$5,374.92
		Power Access Cutout CC +center cutout for Logic Mini - Y1414 and Y1412.1		
		Screen Finish DN2 +nightfall		
		Liner Fabric 1HS +hush-Pr Cat 4		
		1HS_Colors 06 +hush rye grass		
		Top Finish LBG +sarum twill		
		Edge Finish LBG +sarum twill		
		Leg Finish MS +metallic silver		
		Base Type C +casters		
2	7	Y1414.L06G +Logic Mini,1 simplex receptacles, 1 pwr USB A/C Combo,6' cord/conduit,grom mount	\$210.22	\$1,471.54
		Finish BK @black		
3	7	Y1412.1 +LogicMini Grommet, Rectangle	\$18.40	\$128.80
		Finish BK +black		
Subtotal				\$6,975.26

A-1B				
4	4	HZ570S.2645LL +OE1 Nook,sq-edge,26" d,45" w,high-pressure lam top/thermoplastic edge,center liner & 2 side liners	\$1,322.45	\$5,289.80
		Power Access Cutout NC +no cutout		
		Screen Finish DN2 +nightfall		
		Liner Fabric 1HS +hush-Pr Cat 4		
		1HS_Colors 06 +hush rye grass		

LINE #	QTY.	PRODUCT		Sell\$	Ext Sell\$
		Top Finish	LBG	+sarum twill	
		Edge Finish	LBG	+sarum twill	
		Leg Finish	MS	+metallic silver	
		Base Type	C	+casters	
				Subtotal	\$5,289.80

A-2

5	3	NOHES011	@Hue, std ht booth without screen, single fabric	\$6,254.28	\$18,762.84
		Base Finish	R03 @RAL 9006 silver		
		Surface Finish	WRC @white MFMDf top with reverse chamfer edge		
		Fabric	COM @customer's own material-Pr Cat (NaughtOne) 0		
			A73U MAHARAM- BRIO- ATMOSPHERE		
6	24	466386-002	*COM Fabric- Maharam- Brio- Atmosphere	\$91.33	\$2,191.92
				8 yds needed per unit	
				*Fabric to be shipped to Herman Miller	
				Subtotal	\$20,954.76

A-3

7	2	SA888329	Vary Easy Rectangular Table	\$628.65	\$1,257.30
				Standard Product Reference: DT1DSV.4272LP1TLBGMS20NTG	
				Modified Product Reference: DT1ASV.4260LP	
				Deviation:: Shape - Width	
				Shape:**: rectangular (like DT1A)	
				Edge: SV.: squared-edge	
				Depth: 42: 42" deep	
				Width: 60: 60" wide	
				Surface Material: L: high-pressure laminate top/thermoplastic edge	
				Leg/Base Type: P: post leg	
				Top/Edge Combination: 1T: pre-determined top/edge	
				Top/Edge Finish: LBG: sarum twill	
				Leg/Base Finish: MS: metallic silver	
				Casters/Glides: 20: casters	
				Grommets: NTG: no grommet	
				Subtotal	\$1,257.30

A-4

8	2	DT1BS.4242LP	+Everywhere Square Table, Squared Edge, Lam Top/Thermo Edge, Post Leg 42D 42W	\$437.58	\$875.16
		Top Finish	LBG +sarum twill		
		Edge Finish	LBG +sarum twill		
		Leg Finish	MS +metallic silver		
		Casters/Glides	20 +casters		

LINE #	QTY.	PRODUCT		Sell\$	Ext Sell\$
Subtotal					\$875.16
A-5					
9	2	Y1142.1860R	+OE1 Movable Screen, Flat Edge, 18" h (to reach 46" datum), 60" w, tackable fabric, horiz	\$366.16	\$732.32
		BaseFinish	8Q +folkstone grey		
		Fabric	1HA +medley-Pr Cat 2		
		1HA_Colors	15 +medley blueberry		
Subtotal					\$732.32
A-6					
10	2	Y1142.1842T	+OE1 Movable Screen, Flat Edge, 18" h (to reach 46" datum), 42" w, tackable fabric	\$324.30	\$648.60
		BaseFinish	8Q +folkstone grey		
		Fabric	1HA +medley-Pr Cat 2		
		1HA_Colors	15 +medley blueberry		
Subtotal					\$648.60
X					
11	1	FREIGHT	COM Freight	\$170.00	\$170.00
12	1	INSTALL	NU Receive, Deliver & Install all product listed above, Normal Business Hours (M-F), Clear and Ready Space, Single Phase Format.	\$2,530.00	\$2,530.00
Subtotal					\$2,700.00
Total:					\$39,433.20

TERMS AND CONDITIONS

Prices

Prices quoted are firm for 7 days from date of proposal. Prices quoted may not include applicable sales, use or excise taxes. Such taxes will be added to the invoice at the time of billing.

Acceptance

Acceptance of any proposal is only upon receipt by American Interiors of a signed copy of this agreement or purchase order and 50% deposit.

Delivery and Installation

All job sites shall be clean, clear, and free of debris prior to installation.

Electric current, heat, light, hoisting and/or elevator service will be furnished without charge to Seller. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.

Delivery and installation will be made during normal working hours. Additional labor costs resulting from overtime work performed at the Customer's request will be passed on to the Customer. Seller is responsible for proper installation of all furniture in accordance with the drawings, plans, and construction/installation schedule Customer has provided to Seller. Seller's ability to erect, assemble, install, permanently attach, or bolt in place movable furniture is dependant upon agreements made by trade unions at the job site. If applicable trade regulations at the time of installation require employing tradesmen to complete the installation, the cost will be paid by the Customer. Delays or damages due to site conditions at the time of delivery are the sole responsibility of the Customer.

Merchandise delivered and brought onto the job site by the Seller or its shipper as scheduled shall be inspected and fully accepted at the time of delivery by the Customer, subject only to any final installation thereof to be performed by the Seller. Failure to report any shortages, damages, or errors in writing, and/or failure to reject non conforming or damaged goods, at the time of delivery will constitute Customer's full acceptance of the merchandise, subject to any damage claims as a result of installation. Customer and Seller will conduct an inspection of the products and the installation thereof. Upon satisfactory completion of the inspection, Customer shall inform Seller. At Customer's request and at no additional charge, Seller will return to the job site at any time within six months after project completion in order to correct any Customer "punch list" items.

Upon delivery of product to Customer's site, or into storage negotiated by Customer, if job site is not ready on mutually agreed upon date, Customer assumes all risk of loss of delivered/stored product and shall not be released from any obligation under this agreement due to product's loss, damage, or disrepair following delivery/storage unless such loss, damage or disrepair results from the actions or inactions of Seller or Seller's employees, agents or contractors. If special packaging, handling, demurrage, or storage at other than Seller's warehouse is required that is not provided in the specifications, any additional charges will be paid by the Customer.

Cancellation

It is understood that the Products covered by this Quotation are to be specially ordered by Seller to meet Customer's particular specifications. For this reason, upon order placement and acceptance by the relevant manufacturer, orders cannot be cancelled or returned following order placement.

Delays

Prices quoted are based on delivery and invoicing of merchandise as available in whole or in part on or after scheduled delivery date. Should Customer be unable to receive merchandise as agreed, merchandise available for delivery will be invoiced and payment is due in accordance with this agreement.

Storage and Handling Charges

Buyer agrees that the premises for the delivery and installation of the Products will be available not later than the end of the applicable Lead Time (defined as the period of time, expressed in weeks, between the date the order is placed and accepted by the relevant manufacturer and the date the manufacturer commits to ship the Products). Provided the Products are not delivered prior to the end of the applicable Lead Time, if the premises for delivery and installation are not available, Seller will endeavor to work within the constraints imposed, and will try to accommodate the Buyer's schedule as best as possible. In the event no reasonable alternative is found, Buyer will provide safe and adequate storage space. If the storage space provided is not conveniently located to the installation site or in some other way necessitates excess handling, Buyer agrees to pay Seller's handling charges. If the products must be stored offsite or at Seller's facility, Buyer agrees to pay Seller's handling charges, storage charges and transportation charges.

If the Product must be moved from or within the site due to the progress of other trades, or other reasons attributable to Buyer, Seller will provide reasonable accommodation. Should the progress of other trades or reasons attributable to Buyer necessitate excessive movement of product by Seller, Buyer agrees to pay Seller's handling charges.

Deposits and Payment Terms

A deposit of 50% is required. Terms of sale are: the remaining 50% of the total price shall be paid within 30 days after Customer receives an invoice from Seller (with Seller agreeing not to submit an invoice until after Seller has been invoiced by its supplier). A delinquency charge of 1.50% assessed monthly against any amounts not paid within these terms will be added to such amounts. Payment may only be withheld for merchandise invoiced, but either conditionally accepted by Customer with Seller's written consent or rejected by customer because of damage or non-conformance, until Seller remedies the situation. Payment may not otherwise be withheld. Customer is responsible for Seller's costs, including reasonable actual attorney fees, incurred in the enforcement of payment terms.

Invoicing

Direct shipments from manufacturers will be invoiced upon shipment from the manufacturer. Services not related to purchase of product, unless otherwise negotiated, will be invoiced after the services are substantially completed, as determined by the Seller.

LINE #	QTY.	PRODUCT	Sell\$	Ext Sell\$
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General Liability

No liability shall accrue against Seller as a result of any breach of these terms and conditions resulting from any work stoppage, act of God, unauthorized delays by the manufacturer, or other delay beyond Seller's control.

Freight

Unless otherwise noted, all applicable freight charges may not be included in the price quotation and will be invoiced as a separate line item.

Warranties

Seller makes no warranties of product sold hereunder whatsoever, including any warranty of merchantability or warranty that the furniture is fit for any particular purpose. Seller agrees to act as Customer's agent in event of claims of defective materials or workmanship that may be made within the warranty period stated by the manufacturer, supplier, or fabricator. The Customer shall rely exclusively upon warranties provided by the manufacturer, supplier, or fabricator of all products sold hereunder. If the seller is asked to perform warranty work and it is subsequently determined that the furniture is not covered by any warranty, Customer will be charged for the service at the then current rate.

Title

Seller retains title to all goods until Customer has performed all it's obligations under this agreement and the purchase price of the goods and related services has been fully paid to the Seller.

Miscellaneous

Terms and conditions as set forth herein may be altered only upon the written approval of both the Customer and the Seller. By acceptance of this Agreement, Customer acknowledges receipt of a duly executed duplicate copy of this Agreement.

Customer Signature

Date

Any use or disclosure of this specification without the written authorization of American Interiors, Inc.
constitutes agreement by you to pay to American Interiors, Inc. a licensure fee of \$2000.00.

****Sales Tax will be added at time of invoice unless otherwise noted.****

Quote To

City of Troy
 500 W Big Beaver Rd
 Troy, MI, 48084-5254

Ship To

City of Troy
 500 W Big Beaver Rd
 Troy, MI, 48084-5254

Sales Location Troy

**PRICING IS DISCOUNTED BY USING
 SOURCEWELL CONTRACT PRICING
 CONTRACT#: 121919-STI**

Description	Quantity	Unit Price	Extended Price
1 488WP - Brody; Chair-Lounge, Privacy Lower Surround Finish: Customers Own Material 5999 - MISC FABRIC MAHARAM FABRIC CORPORATION Purchaser: VENDOR Pattern: MESSENGER -458640 Color: SQUALL -063 Direction: HORIZONTAL Foot Finish: Smooth Metallic 4799 - PLATINUM METALLIC Trim Type: Fabric Trim Finish: Customers Own Material 5999 - MISC FABRIC MAHARAM FABRIC CORPORATION Purchaser: VENDOR Pattern: MESSENGER -458640 Color: SQUALL -063 Direction: HORIZONTAL Seat Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR. GRP. 4 DESIGNTEX INC Purchaser: VENDOR Pattern: ALPHABET -3877 Color: FOG -801 Direction: HORIZONTAL Seat Shell Finish: Plastic - Pg1 6059 - STERLING DARK SOLID Color Scheme: Medium Side Surface Location: User's Left Side Surface Finish: Solid HPL 2883 - SEAGULL	2	3,730.75	7,461.50

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____



yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
<p>1</p> <p>Edge Finish: Plastic - PG1 6053 - SEAGULL</p> <p>Caddy Finish: Plastic - PG1 6527 - MERLE</p> <p>Frame Finish: Textured Paint 7360 - MERLE</p> <p>Worksurface: Personal Worksurface</p> <p>Personal Wksf Finish: Plastic - Pg1 6249 - PLATINUM SOLID</p> <p>Personal Wksf Arm Finish: Smooth Metallic 4799 - PLATINUM METALLIC</p> <p>Power Outlet Type: With 1 USB, 1 NEMA Outlet</p> <p>Power Plug Type: Standard NEMA 5-15 3-Prong</p> <p>Power Finish: Plastic - PG1 6527 - MERLE</p> <p>Light: With Light</p> <p>Light Finish: Smooth Metallic 4799 - PLATINUM METALLIC</p> <p>Screen Type: Acrylic</p> <p>Screen Finish: Plastic - PG1 6559 - SATIN ICE</p> <p>Screen Location: Left and Right</p> <p>Screen Bracket Finish: Smooth Metallic 4799 - PLATINUM METALLIC</p> <p>Soil Retardant Option: No Soil Retardant</p> <p>STEELCASE</p> <p>Tag For ADULT QUIET AREA</p>			
<p>2</p> <p>488WP - Brody; Chair-Lounge, Privacy</p> <p>Lower Surround Finish: Customers Own Material 5999 - MISC FABRIC</p> <p>MAHARAM FABRIC CORPORATION</p> <p>Purchaser: VENDOR</p> <p>Pattern: MESSENGER -458640</p> <p>Color: SQUALL -063</p> <p>Direction: HORIZONTAL</p> <p>Foot Finish: Smooth Metallic 4799 - PLATINUM METALLIC</p> <p>Trim Type: Fabric</p> <p>Trim Finish: Customers Own Material 5999 - MISC FABRIC</p> <p>MAHARAM FABRIC CORPORATION</p> <p>Purchaser: VENDOR</p> <p>Pattern: MESSENGER -458640</p> <p>Color: SQUALL -063</p> <p>Direction: HORIZONTAL</p> <p>Seat Finish: Graded In Prc. Grp. 4 59DD - GRADED IN PR. GRP. 4</p> <p>DESIGNTEX INC</p> <p>Purchaser: VENDOR</p> <p>Pattern: ALPHABET -3877</p> <p>Color: FOG -801</p>	2	3,730.75	7,461.50

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

yourNBS.com

Remit Payments to: NBS, 6973 Reliable Parkway, Chicago, IL 60686

Description	Quantity	Unit Price	Extended Price
2 Direction: HORIZONTAL Seat Shell Finish: Plastic - Pg1 6059 - STERLING DARK SOLID Color Scheme: Medium Side Surface Location: User's Right Side Surface Finish: Solid HPL 2883 - SEAGULL Edge Finish: Plastic - PG1 6053 - SEAGULL Caddy Finish: Plastic - PG1 6527 - MERLE Frame Finish: Textured Paint 7360 - MERLE Worksurface: Personal Worksurface Personal Wksf Finish: Plastic - Pg1 6249 - PLATINUM SOLID Personal Wksf Arm Finish: Smooth Metallic 4799 - PLATINUM METALLIC Power Outlet Type: With 1 USB, 1 NEMA Outlet Power Plug Type: Standard NEMA 5-15 3-Prong Power Finish: Plastic - PG1 6527 - MERLE Light: With Light Light Finish: Smooth Metallic 4799 - PLATINUM METALLIC Screen Type: Acrylic Screen Finish: Plastic - PG1 6559 - SATIN ICE Screen Location: Left and Right Screen Bracket Finish: Smooth Metallic 4799 - PLATINUM METALLIC Soil Retardant Option: No Soil Retardant STEELCASE Tag For ADULT QUIET AREA			
3 490412U - Move; Chair, Upholstered back, Arms, Glides FRAME: 4799 PLATINUM METALLIC SHELL: 6249 PLATINUM SOLID UPHLLSTRY: 59DE GRADED IN PR. GRP. 5 MOMENTUM TEXTILES Purchaser: VENDOR Pattern: KIT Color: BLAZER -09215556 Direction: VERTICAL GLIDES: *OPT:GLIDES HARD GLD: STD:HARD GLIDES STEELCASE Tag For ADULT QUIET AREA	19	396.00	7,524.00

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____

Description	Quantity	Unit Price	Extended Price
<div>4</div> <div> <div>LOT - NBS will receive, deliver and install products at site during normal business hours.</div> <div>NBS TROY</div> </div>	1	680.00	680.00

Quotation Totals			
Sub Total			23,127.00
STEELCASE COM FABRIC			437.51
STEELCASE COM FABRIC			437.51
Grand Total			24,002.02
End of Quotation			

TITLE OF PRODUCT TRANSFERS UPON RECEIPT BY CUSTOMER.

ACCEPTED BY _____ TITLE _____ DATE _____