



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: July 24, 2023

To: Honorable Mayor and City Council Members

From: Mark F. Miller, City Manager
Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Robert Maleszyk, Chief Financial Officer
Emily Frontera, Purchasing Manager
Beth Tashnick, Office Manager

Subject: Standard Purchasing Resolution 10: Travel Authorization and Approval to Expend Funds for Troy City Council Member Travel – 2023 Michigan Municipal League Convention

History

In advance of conferences and workshops city council members have expressed interest, management prepares a standard purchasing resolution that will authorize the travel expenses that may be incurred.

Purchasing

Administrative memo 1-PU-9 "Travel Authorization and Approval to Expend Funds for Troy City Council Members' Travel Requests – Standard Purchasing Resolution 10" requires approval by resolution of travel by council members.

Financial

Registration for this event is \$595 (early bird discount) plus any additional activities selected (see registration worksheet attached). Airfare or mileage, car rental, lodging and food are additional expenses that may be incurred. Funds are available in the 2023/24 General Fund – City Council – Education and Training account.

Recommendation

It is recommended that City Council authorize and approve the expenditure of funds on travel expenses for Council Members who wish to attendance this event.

(<https://blogs.mml.org/wp/events>)

Registration Policies

 / [HOME \(HTTPS://BLOGS.MML.ORG/WP/EVENTS\)](https://blogs.mml.org/wp/events) / REGISTRATION POLICIES

Registration Includes

- Admission to all educational sessions and Annual Business Meeting
- Wednesday lunch and Welcome Reception, Thursday breakfast and lunch, and Friday breakfast
- Electronic access to all program materials

Full Conference Registration Fees

Early Bird Registration

On or before September 15, 2023

- MML Full & Associate Members/BAP Participants – \$595/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$950/person

Regular Registration

On or before October 9, 2023

- MML Full & Associate Members/BAP Participants – \$795/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$950/person

Onsite Registration

October 18-20

- MML Full & Associate Members/BAP Participants – \$845/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$1000/person

Add on Registration Fees

Additional Attendees

Guest registration fee – \$250

College student – \$250

Additional Meals/Activities

- Michigan Women in Municipal Government Affiliate Lunch – \$65
 - Wednesday, October 18, 11:30 am – 1:00 pm
- Michigan Associate of Mayors Affiliate Breakfast – \$30
 - Thursday, October 19, 7:30 – 9:00 am
- Michigan Black Caucus of Local Elected Officials Affiliate Breakfast/Annual Meeting – \$30
 - Friday, October 20, 7:30 – 9:00 am

Education Tours

All Education Tours will take place on Thursday, October 19, 2:00 – 5:00 pm

- Education Tour #1 – \$15
- Education Tour #2 – \$15
- Education Tour #3 – \$15
- Education Tour #4 – \$15
- Education Tour #5 – \$15

Registration Types

Full, Associate and Business Alliance Program Member Rates

Full Member Rates are for full member cities, villages, urban townships, associate members, and Business Alliance Program (BAP) participants.

MML Fund & Pool Program Member Rates

Limited Associate Rates fare for those entities who only belong to one of the League's insurance programs and is not a Full Member.

Nonmember Government Entity Rates

Nonmember Government Entity Rates are for government-related entities only.

University/College Student Rate

The University/College student rate is available for full-time undergrad or graduate students who are not municipal officials or employees or members of the Business Alliance Program.

Guest Registration Fee

Guest registration includes the Wednesday lunch and Welcome Reception and Thursday lunch. See Convention registration form for additional fees.

**The guest/spouse fee is restricted to persons who are not city or public officials, are not related to any League partner or sponsor, and would have no professional reason to attend the conference.*

Cancellation Policies

All cancellations must be submitted in writing by Monday, October 9, 2023, and are subject to a \$85.00 cancellation fee for regular Convention registrations and \$30.00 for guest registrations.

If you received a comped registration and need to cancel, please let us know at registration@mml.org. No cancelation fee will be charged.

No refunds will be given for cancellation requests received after seven business days before the first day of Convention. Email cancellation requests to registration@mml.org.

If you are unable to attend, you may substitute a colleague for your entire registration. Sharing of registration is prohibited.

Persons with Disabilities and Special Needs

If you require special arrangements, including a special diet, please check the Special Accommodations box on the registration form and indicate your request. Please contact registration at registration@mml.org with any additional questions or requests by Monday, October 9, 2023.

Anti-Discrimination Policy

The League will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, familial status, height, weight, disability, or political belief.

Educational Credit Policy

If you arrive late for a program, must leave early, or do not participate in program activities, your educational (EOA) credits will be adjusted accordingly.

(<https://blogs.mml.org/wp/events>)

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Accommodations

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Housing reservations will only be accepted for registered Convention attendees and booking information will be in the Convention registration confirmation. The League will be monitoring registration and resort list to ensure it is only registered attendees. Please reference the Michigan Municipal League Annual Convention when booking.

Room blocks for Convention 2023 attendees have been set up from **Tuesday, October 17**, to **Friday, October 20, 2023**, at the Grand Traverse Resort and Spa.

The last day to book resort reservations is Monday, September 25, 2023.

Hotel



(<https://www.hilton.com/en/book/reservation/rooms/?ctyhocn=MKGMIHX&arrivalDate=2022-10-17&departureDate=2022-10-22&groupCode=CHHMML&room1NumAdults=1&cid=OM%2CWW%2CHILTONLINK%2CEN%2CDirectLink>)

Grand Traverse Resort and Spa

100 Grand Traverse Village Blvd.
Acme, MI 49610

Fees

Resort guests will be responsible for paying their own room, tax, and resort fees and incidentals incurred by them at the hotel. A method of payment will be required upon arrival at the hotel.

As a reminder: If you are registering as a Michigan sales tax–exempt organization, you must bring proof of your tax-exempt status with you. It is suggested that you bring a check from your municipality or pay with a municipal credit card. The resort will not honor your tax-exempt status if you pay with a personal credit card or personal check.

Parking

Onsite complimentary self-parking is available at the resort for guests and Convention attendees.

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Full Agenda

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Tuesday

October 17, 2023

2:00 – 4:00 pm

MML League Board of Trustees Meeting

6:30 – 8:30 pm

MML League Board of Trustees Dinner

Wednesday

Thursday

Friday

(<https://blogs.mml.org/wp/events>)

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Tuesday

Wednesday

October 18, 2023

7:30 am – 6:00 pm

Registration open

8:00 – 9:00 am

First Timers Breakfast

9:00 – 10:30 am<https://blogs.mml.org/wp/events>**Opening General Session****From Conflict to Conversation**

Must disagreement be disagreeable? Amidst unprecedented disruption and uncertainty, now is an ideal time for civic leaders to learn new ways to bring people together to tackle their communities' most complex and sensitive issues. Matt Lehrman animates the principle that where people work together courageously, their potential is unlimited.

10:30 – 11:30 am**Community Excellence Award Presentations****11:30 am – 1:00 pm****Networking Lunch****11:30 am – 1:00 pm****MWIMG Annual Meeting & Luncheon (additional fee)**

1:00 – 4:00 pm**Concurrent workshops****Walking While Black/ L.O.V.E. Is The Answer, a film by A.J. Ali**
(<https://blogs.mml.org/wp/events/>)

The Michigan Black Caucus of Local Elected Officials (MBC-LEO) invites Convention attendees to join them in watching a 90-minute version of A.J. Ali's film WALKING WHILE BLACK: L.O.V.E. Is The Answer. Shown during the 2020 Virtual Convention and back by popular demand, this film explores the relationship between law enforcement and the Black community. After positive feedback and great discussion in 2020, this session will continue the conversation and include a facilitated discussion following the film.

Empowering Your Community to Act on Justice40

Justice40 is a federal initiative that aims to empower communities that are marginalized, underserved, and/or overburdened. The initiative includes federal and state investments in pollution remediation and reduction, climate change mitigation, and sustainability that has 40% of related federal investment flow to disadvantaged communities. Come and learn about how your community can easily and effectively access the variety of resources available through the Justice40 initiative with this interactive workshop. Attendees will learn more about the initiative and leave with tools for incorporating wellbeing into their infrastructure plans and connections to state and federal agencies.

Council-Manager Relations

When the relationship between the city manager and City Council breaks down, forward motion slows; time and resources are wasted; trust and respect are damaged and, ultimately, the community will not get what it deserves. What are the signs that counseling may be in your future? What strategies should be in place to keep your city off this path in the first place? What steps can you take to mend or improve the way your executive team works together? Come hear from both sides of the equation and

learn firsthand about the appropriate roles for elected officials and managers, what strategies can be put into place to help build a productive relationship, and hear examples directly from some seasoned elected officials and managers.

(<https://blogs.mml.org/wp/events>)

Human Trafficking

Human trafficking is the second largest criminal enterprise in Michigan – eclipsed only by drugs. Michigan also ranks tenth in the nation for human trafficking. Join experts and other officials to break down the issue and learn steps local governments can take to tackle trafficking in our communities.

ART-ificial Intelligence and Your Community

Artificial Intelligence (A.I.) is a hot topic right now and a controversial one in some circles. But it's not all bad. Hear how Jerin Sage, the Director of Placemaking in Flint, is using A.I. for everything from art exhibitions to park planning. In this highly interactive, fun, and futuristic workshop, attendees will leave knowing much more about the positive ways to use A.I. in their communities. Attendees will take a deep dive into some of the A.I. tools and software that can assist us humans in simplifying day-to-day administrative tasks, help to guide creative processes/teams and open doors to new ideas, connections, and designs to create equitable and engaged communities.

4:30 – 5:30 pm

Annual business meeting

6:00 – 8:00 pm

Welcome Reception

Thursday

Friday

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Tuesday

Wednesday

Thursday

October 19, 2023

7:30 am – 5:00 pm

Registration Open

7:30 – 9:00 am

Networking Breakfast

7:30 – 9:00 am

Michigan Association of Mayors (MAM) Annual Meeting & Breakfast (additional fee)

9:00 – 10:30 am

Morning General Session

Reconnecting to Our Sense of Place

With the many changes that COVID brought to everyone's lives, an important one for our communities was a renewed sense of place. It made our world smaller and reconnected us with our neighbors and the nature around us. How do we take advantage of this moving forward? How do we utilize what these changes brought about to bring positive improvements and more love to our communities?

10:30 – 11:30 am**Concurrent Breakout Sessions****11:30 am – 12:30 pm****Networking Lunch****12:30 – 1:30 pm****Afternoon General Session****Embracing Regional Character in the Mitten State: TED Talk Style**

Local business leaders are changing the region with the work they are doing on behalf of its citizens. This closing session will provide you with inspiration, hope, and creativity on how three area leaders are effecting change at the regional level. They will cover investing in small communities, addressing human and social needs, and how Northern Michigan has branded itself as a tourist destination through agribusiness. This is a TED talk-style panel, with each speaker addressing the audience separately and brought together in the end with a unifying message.

2:00 – 5:00 pm**Education Tours****Downtown Traverse City Walking Tour (Future Planning on Foot)**

Traverse City is more than a national destination; home to over 5,200 employees, regional commerce for 4-counties and a populace of 16,000 that increases to over 50,000 daily plus the tourism industry of over 1million annually. Join us for a downtown walking tour with the Downtown Development Authority to learn about how they are planning downtown changes based on the future Michigan faces.

Meaningful Experiences for All on Our Great Lakes

Get an exclusive look at the inclusive transformation happening at the Discovery Center & Pier. An old coal dock is getting a second life as a one-of-a-kind barrier-free recreational amenity and community resource that connects people of all ages, needs, and abilities to the Great Lakes. Through this transformation, the Discovery Center & Pier is expanding their role to bring more partners together, leverage their collective strengths, and create opportunities for recreational and educational experiences for all.

Immerse Yourself in the Botanic Garden at Historic Barns Park

The gorgeous botanical garden is in the heart of Traverse City and has an emphasis on plant species native to northwest Michigan. Come and learn about how the garden aids environmental preservation, recreation, and education.

History and Innovation at the Grand Traverse Commons

The Village at Grand Traverse Commons was once the Traverse City State Hospital and has been transformed into an economic center that is a place to live, work, play, shop, and explore. The Commons is a story of historic preservation and redevelopment, and the story is still being written. Join us on this tour to learn about the rich history and redevelopment of the buildings, a tour of a building that is not yet redeveloped and a walk through the 1883 underground steam tunnels. You'll even have extra time at the end to explore the Village on your own.

Commongrounds Co-op Tour

Take the inside tour of Commongrounds, a four-story cooperatively owned, community-financed, mixed-use development near the depot neighborhood. This pilot project hosts non-profit, business, and residential tenants spanning all income levels. Despite being a pilot project, it reached full capacity as of May 2023. Learn about more this in-demand type of community.

Friday

(<https://blogs.mml.org/wp/events>)

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Tuesday

Wednesday

Thursday

Friday

October 20, 2023

7:30 – 10:30 am

Registration Open

7:30 – 9:00 am

Networking Breakfast

7:00 – 9:00 am

Michigan Black Caucus-Local Elected Officials (MBC-LEO) Breakfast (additional fee)

9:00 – 10:00 am

Concurrent Breakout Sessions

10:15 am – 12:00pm

Closing General Session and Community Excellence Award Presentation

12:00 pm

Adjourn

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