



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: July 24, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 4: Sourcewell Cooperative Contract – Shelters at Daisy Knight Dog Park and Jaycee Park and Standard Purchasing Resolution 5: Approval to Expend Budgeted Funds for Concrete, Materials and Installation

History

Daisy Knight Dog Park:

- Daisy Knight Dog Park opened to the public in 2017 as the only dog park in the City of Troy.
- On November 20, 2017, City Council approved the purchase of a small shelter located on the large dog side of the park (Resolution #2017-11-186-J-4b). This purchase was made possible through a donation by the Troy Kiwanis Club.
- On April 9, 2018 City Council approved a contract to purchase a prefabricated restroom (Resolution #2018-04-055).
- The Grounds Division has been looking for ways to continuously improve the user experience with one request to install a shelter on the small side of the dog park to provide a place of respite for the patrons.
- Installation of the new shelter will be completed by Public Works staff.

Jaycee Park:

- Jaycee Park is one of nine community parks in the City of Troy.
- The park is 43.6 acres in size.
- The initial park property was acquired in 1967 and expanded in 1980.
- Other amenities found at the park are ball diamonds, soccer fields, sand volleyball, restrooms and a picnic shelter.
- The 2020-2024 Parks and Recreation Master Plan revealed that 98.9% of the respondents listed maintaining the existing recreation facilities as important or very important to their families.
- On January 11, 2021 City Council approved the replacement of the existing south play structure (Resolution #2021-01-008-J-4b).
- Replacement of the play structure allowed for the consideration of a future shelter.
- Installation of the new shelter will be completed by Public Works staff.



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Purchasing

- Pricing has been secured through the Sourcewell Cooperative Contract #012621-PPC for materials, engineered drawings, and delivery of the shelters as per the attached detailed quotes dated July 10, 2023.
- *WEBUILDFUN of Allen, TX* is an authorized Poligon dealer and Poligon of Holland MI is the awarded manufacturer as per the Sourcewell awarded contract.
- City Council authorized participation in the Cooperative Purchasing Programs on November 14, 2022 (Resolution #2022-11-157).

Financial

Funds for the Daisy Knight Dog Park shelter are budgeted and available in the Parks Development Capital Fund under Project Number 2024C0047 for the 2024 fiscal year. Expenditures will be charged to account number 401.770.771.974.715.

Funds for the Jaycee Park shelter are budgeted and available in the Parks Development Capital Fund under Project Number 2024C0040 for the 2024 fiscal year. Expenditures will be charged to account number 401.770.771.974.040.

Recommendation

City Management recommends that the bid process be waived and a contract be awarded to *WEBUILDFUN of Allen, TX* for the purchase and delivery of shelters at the Daisy Knight Dog Park and Jaycee Park for an estimated cost of \$57,071.50, as detailed in the attached proposals and per the Sourcewell Cooperative Contract #012621-PPC.

City Management also recommends expending capital funds for concrete, materials and installation of the shelters; not to exceed budgetary limitations.



PO Box 29 | Allen, TX 75013



CUSTOMER INFORMATION

Customer: **City of Troy**
Contact: **Dennis Trantham**
Contact Info: **586-219-7461** **dennis.trantham@troymt.gov**
Project Name: **City of Troy Shelters RAM 20x24**
Site Address:
End User: **City of Troy**
Ship To:

CONSULTANT

Keith Alexander **(734) 560-5537**

QUOTE

Quote Date	Valid Until
7/10/2023	8/9/2023
Est. Delivery:	Est. Install
16+ Weeks	

ITEM	DESCRIPTION	QTY	EACH	TOTAL
POLYGON	RAM 20'x24' Steel Rectangle shelter with a gable roof, 7.5' min. clearance height. Includes Multi-rib metal roof and anchor bolts, Includes 4 sets of Engineered drawings and 2 Calc. books. 115mph Wind speed and 25lbs psf. ground snow load.	1	\$25,380.00	\$25,380.00
	Electrical Access and one cut-out	1	\$400.00	\$400.00
FREIGHT	Shipping of shelter	1	\$1,875.00	\$1,875.00
DISCOUNT	Shelter discount	1	-\$3,807.00	-\$3,807.00

TAX	<i>Estimated Sales Tax (please provide tax exemption certificate to remove sales tax)</i>	6.00%	TBD
	<i>Final Prices Subject to State and Local Sales Tax and Use Tax Rate</i>	TOTAL	\$23,848.00

Make Payable to: **webuildfun, Inc PO Box 29, Allen, TX 75013**

Payment Terms **50% Down** with remainder due upon completion of project.

Prices reflected on quote assumes all site work to be done by others unless noted above.

* All drainage within the playground border and away from the play area to be done by "other" unless noted above. * Price assumes border by "other" unless noted above.

* No site restoration is included unless noted above. * Additionally, no bond or special insurance coverages are included unless noted above.

Pricing may not be guaranteed beyond 30 days. We are attempting to hold pricing when possible, but due to material and labor costs, price increases have unfortunately become unavoidable. We value our customers and appreciate your understanding during these unprecedented times. All finalized contracts and/or purchase orders must be accompanied by a valid quote within 30 days of issue. Please request a requote when beyond the 30 days.

Approval Signature

Date

PO Number

Send completed quote and purchase order to: **keith@webuildfun.com**

PLEASE RETURN ALL PAGES OF THIS QUOTE UPON ORDERING

Price assumes all site work, drainage away from play area & border to be provided by "other" at no cost to webuildfun unless specified otherwise in the quote above. This includes site prep, grade work, drainage, construction fencing, concrete borders and site restoration. All additional services can be quoted upon request. webuildfun, inc. warrants the labor for replacement parts for 1 year, if webuildfun, inc provided the original installation. In the event rock is encountered, additional charges may be assessed. It is the responsibility of the owner to obtain permit(s) unless specified above. It is the responsibility of the owner to locate all underground utility lines. webuildfun, Inc will assist with this by requesting a line locate from Dig Toss, at the owner's request. webuildfun, Inc will make every reasonable effort to respect all marked utility lines, and will repair damage(s) caused by webuildfun, Inc to marked utilities. webuildfun, Inc will not be responsible for damage to unmarked utilities. Prices are guaranteed for 30 days from the date listed on quote.

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Site Address:
End User: **City of Troy**
Ship To:

Please provide the following information:

Project Name: **City of Troy Shelters RAM 20x24**

Est Project Start Date: _____ Bond Required _____

Est Project Completion Date: _____ Contract Required _____

Add'l Details: _____

CONSULTANT

Keith Alexander **(734) 560-5537**

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Project Total

\$23,848.00

Purchase Order # _____

PROJECT DETAILS**SHIPPING INFO**

Company

Street Address

City, State, Zip

Contact:

Phone #

Email:

INVOICE INFO

Company

Street Address

City, State, Zip

Contact:

Phone #

Email:

Initial here to approve colors shown above

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CONSULTANT**Keith Alexander** **(734) 560-5537****QUOTE**

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	Electrical Access and one cut-out	1	\$400.00	\$400.00
FREIGHT	Shipping of shelter	1	\$1,875.00	\$1,875.00
DISCOUNT	Polygon Sourcewell Purchase ID #012621-PPC	1	-\$5,461.50	-\$5,461.50

TAX **Estimated Sales Tax (please provide tax exemption certificate to remove sales tax)** **6.00%**

Final Prices Subject to State and Local Sales Tax and Use Tax Rate

TOTAL **\$33,223.50**Make Payable to: **webuildfun, Inc PO Box 29, Allen, TX 75013**Payment Terms **Net 30** To be invoiced in full upon completion of project.**Prices reflected on quote assumes all site work to be done by others unless noted above.**

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