



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: March 11, 2024

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Robert C. Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Mike Verstraete, Streets and Drains Operations Manager
Nick Herzek, Streets and Drains Project Manager
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Low Bidder Meeting Specifications- Troy Union Corners Cemetery Retaining Wall and Budget Amendment (Introduced by: Mike Verstraete, Streets and Drains Operations Manager)

History

Troy Union Corners Cemetery was established in 1831 on a three-acre parcel in the southwest quarter of Section 2 along Square Lake Road between Rochester Road and John R Road. The cemetery contains many war veterans. The current retaining wall that retains the berm along Square Lake is constructed of wood timbers. The timbers have deteriorated and beginning to fall over. The new retaining wall will be a reinforced rock patterned concrete wall that will provide an increased service life when compared to the wood timbers.

Purchasing

On February 29, 2024 a bid opening was conducted as required by the City Charter and Code for the removal and replacement of the Retaining Wall at the Troy Union Corners Cemetery. The bid was posted on the MITN Purchasing Group Website; www.bidnetdirect.com//city-of-troy-mi. Six hundred fifty-five (655) vendors were notified via the MITN website. Two (2) bid proposals were received. Below is a detail summary of potential vendors for the bid opportunity:

Companies notified via MITN	655	<p>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</p> <p>Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.</p> <p>Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.</p> <p>Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.</p>
Troy Companies notified via MITN	24	
Troy Companies notified Active email Notification	23	
Troy Companies - Active Free	1	
Companies that viewed the bid	123	
Troy Companies that viewed the bid	1	

The bid responses were reviewed and *DiLisio Contracting, Inc. of Clinton Township, MI* is the low bidder meeting all specifications and is being recommended for award. DiLisio Contracting will provide all labor, equipment, materials and supervision necessary for the retaining wall replacement.



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Financial

Funds in the amount of \$125,000 are budgeted and available in the Park Development – Land Improvement Various Capital Fund, account number 401.770.771.974.130 and associated project number 2024C0045 for the 2024 fiscal year. The design and cost estimate were completed in 2022 in preparation of the 2024 budget. The total estimated project cost of \$192,500 which includes a 10% contingency will require a budget amendment in the amount of \$67,500 to the Park Development Capital Fund, account number 401.770.771.974.130.

Recommendation

City Management recommends awarding a contract to *DiLisio Contracting, Inc. of Clinton Township, MI*, for the construction of a decorative concrete retaining wall at Troy Union Corners Cemetery for an estimated cost of \$175,000 with a 10% contingency of \$17,500 for a total estimated cost of \$192,500. City Management also recommends City Council approve a budget amendment to the Park Development- Land Improvements Various Capital Fund in the amount of \$67,500.

Opening Date: 02/29/2024
 Date Reviewed: 02/29/2024

CITY OF TROY
 BID TABULATION
 CONCRETE RETAINING WALL

ITB-COT 23-39
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VENDOR NAME:	DiLisio Contracting, Inc.	JSS - Macomb, LLC
CITY:	Clinton Twp., MI	Shelby Twp., MI
CHECK NUMBER:	50108018	38589009
CHECK AMOUNT:	\$5,000.00	\$5,000.00

PROPOSAL: Provide all labor, materials, related equipment, tools and supervision necessary for the removal and disposal of the existing retaining wall and complete construction of a new poured, stamped concrete wall as per all work herein described.

Complete for the sum of:	\$175,000.00	\$328,513.61
Project Start Date (anticipated & approximate):	4/1/2024	4/13/2024
Anticipated Duration to Complete:	5/1/2024	Four Weeks

Contact Information:	Contact Name:	Giuseppe D. Lia	Patrick Jones
	Hours of Operation:	8AM - 5PM	7AM - 6:30PM
	24 Hr. Contact Phone:	(586) 405-4578	(586) 709-6305
	Proposed Payment Schedule:	Monthly	Net 30
	References: Y or N	Y	Y
	Can Meet Insurance: Y or N	Y	Y
	Acknowledgements: Y or N	Y	Y
	Warranty:	2-Year	One Year
	Completion:	5/1/2024	Per Contract Schedule
	Exceptions:	If a standard brick faced wall is accepted, bid price will be \$165,000	Value Engineered Proposal included for \$264,513.61
	Vendor Questionnaire Provided: Y or N	Y	Y
	Signed Addendums 1 & 2: Y or N	Y	Y
	Forms: Y or N	Y	Y

Low Bid Meeting Specifications

Attest:
 (*Bid Opening conducted via Zoom)

Nick Herzek

 Nellie Bert

 Beth Zaccardelli

Emily Frontera

 Purchasing Manager