



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM



Date: June 17, 2024

To: Robert J. Bruner, Acting City Manager

From: Megan E. Schubert, Assistant City Manager
Rob Maleszyk, Chief Financial Officer
Dee Ann Irby, Controller
Kurt Bovensiep, Public Works Director
Dennis E. Trantham, Deputy Public Works Director
Brian Goul, Recreation Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 1: Award to Sole Bidder – Acoustic Panel Replacement in the Senior Dining Room at the Troy Community Center

History

- On September 1, 2022, the Oakland County Board of Commissioners passed resolution #22-280 Appropriating American Rescue Plan Act funding to support the Oakland Together Senior Initiatives. These initiatives included funding for the Senior Center Matching Grant Program.
- City Council approved the Interlocal Agreement between the City of Troy and the Board of Commissioners of the County of Oakland for the Senior Centers Matching Grant Program in the amount of \$250,000 at the April 10, 2023 meeting (Resolution #2023-04-056).
- The grant money is to be used to renovate the Senior Dining room and recondition the outdoor Bocce and Shuffleboard Courts at the Community Center.
- The Senior Dining Room will receive new hard flooring, upgraded LED lights, paint, new acoustic panels, blinds, TV, additional accessible door openers, signage, along with new furniture.
- The Bocce and Shuffleboard Court portion of the project will include replacement of the Shuffleboard Court and rehabilitation of the Bocce Ball Court.

Purchasing

On June 13, 2024, a bid opening was conducted as required by City Charter/Code for the removal, replacement, and installation of new acoustic panels in the Senior Dining Room at the Community Center. The bid was posted on the MITN Purchasing Group website: www.bidnetdirect.com/city-of-troy-mi. Three hundred and ninety-six (396) vendors were notified via the MITN website; one (1) bid proposal was received. Below is a detailed summary of potential vendors:

Companies notified via MITN	396
Troy Companies notified via MITN	12
Troy Companies - Active email Notification	12
Troy Companies - Active Free	0
Companies that viewed the bid	20
Troy Companies that viewed the bid	2

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City.

Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



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Purchasing (Continued)

- *ISCG Inc of Royal Oak, MI* is the sole bidder meeting specifications and is being recommended for award. The alternate product provided in their bid proposal was determined to be an approved alternate per the following bid language:

Approved Alternates: The City of Troy's Designated City Representative or his/her designee will review all items submitted for consideration as approved alternates. Their decision as to acceptability will be deemed in the City of Troy's best interest and will be final.

- *ISCG Inc of Royal Oak, MI* has successfully performed work for the City of Troy and has met all requirements.

Financial

Funds are budgeted and available in the Troy Community Center Building Improvements Capital Fund under Project Numbers 2024CG0001 for the 2024 Fiscal Year. Expenditures will be charged to account number 401.756.755.975.125.

Recommendation

City Management recommends awarding a contract for the removal, replacement, and installation of the acoustic panels for the Senior Dining Room at the Community Center at a total estimated price of \$66,240 to sole bidder meeting specifications, *ISCG Inc. of Royal Oak, MI* at unit prices contained in the attached bid tabulation, opened June 13, 2024.

Opening Date: 06/13/2024
 Date Reviewed: 06/13/2024

CITY OF TROY
 BID TABULATION
 ACOUSTIC WALL PANELS - SENIOR DINING ROOM

ITB-COT 24-10
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VENDOR NAME:	ISCG INC
CITY:	Royal Oak, MI

PROPOSAL: TO PROVIDE AND INSTALL ACOUSTIC WALL PANELS IN THE SENIOR DINING ROOM LOCATED AT THE TROY COMMUNITY CENTER

DESCRIPTION	QTY	UNIT COST	EXTENDED COST
*Alternate items/quantity submitted for proposal			
PROPOSAL A: Removal and disposal of existing acoustical panels and any necessary wall repairs. If necessary, dumpster to be provided by vendor.	1	\$3,750.00	\$3,750.00
PROPOSAL B: Horizontal Panels: Solid Wall/Ceiling Panels Standard Solid Panels: 12mm 12mm (ST) Peach- Solid Color 110"H 42"W Adhesive Backer Added *9mm 84"W X 47"H	57 *73	\$450.00	\$32,850.00
PROPOSAL C: Pillar Panels: Solid Wall/Ceiling Panels Standard Solid Panels: 12mm 12mm (ST) Peach- Solid Color 110"H 30"W Adhesive Backer Added *9mm 72"W X 47"H	30 *27	\$345.00	\$9,315.00
PROPOSAL D: Attic Stock: Solid Wall/Ceiling Panels Standard Solid Panels: 12mm 12mm (ST) Peach- Solid Color 110"H 42"W Adhesive Backer Added *9mm 84"W X 47"H	3	\$450.00	\$1,350.00
PROPOSAL E: Attic Stock: Pillar Panels: Solid Wall/Ceiling Panels Standard Solid Panels: 12mm 12mm (ST) Peach- Solid Color 110"H 30"W Adhesive Backer Added *9mm 72"W X 47"H	2	\$345.00	\$690.00
PROPOSAL F: Installation Labor and Materials	1	\$17,500.00	\$17,500.00
Freight		\$785.00	\$785.00
PROPOSALS A - F TOTAL COST:		\$66,240.00	

Descriptive Literature Provided:	Y or N	Y
Can Provide Samples:	Y or N	Y
Can Meet Completion Date:	Y or N	N - Product lead time 4-6 wks from time ordered. Does not include transit time.
Warranty:		3 YEARS Product and Installation
Contact Information: Hours of Operation:		7 a.m. - 4 p.m.
Contact Phone #:		313-663-6073
References:		Y
Can Provide Insurance:	Y or N	Y
Payment Terms:	Y or N	Y
Delivery Date:		TBD Based on Order Date
Exceptions:		We are using 9mm thick Mergeworks Echo/Decho solid panels. Sheet Sizes are 70 x 47 & 84 x 47. Once awarded we can elaborate on how they will be applied. Pillars will have horizontal seam w/ an overall height of 94". All colors available & attached to this bid are the same price.
Acknowledgement:	Y or N	Y
Signed Addendum:		Y
Forms:	Y or N	Y

Attest:

(*Bid Opening conducted via a Zoom Meeting)

 Brian Goul

 Andrew Chambliss

 Nellie Bert

 Martinique Gates

 Emily Frontera
 Purchasing Department