



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: September 23, 2024



To: Robert J. Bruner, Acting City Manager

From: Rob Maleszyk, Chief Financial Officer
Kyle Vieth, Controller
Kurt Bovensiep, Public Works Director
Dennis E. Trantham, Deputy Public Works Director
Brian Goul, Recreation Director
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications – Golf Course Pavement Improvements at Sanctuary Lake and Sylvan Glen Golf Courses

History

- Established in 2004 Sanctuary Lake is an 18- hole course, and offers four sets of tees ranging from 4,750 to 6,555 yards.
- Established in 1922 Sylvan Glen is a traditional tree lined golf course with 18 holes offering four sets of tees, ranging from 5,000 to 6,700 yards.
- In 2008, Billy Casper Golf (now TROON Golf) was awarded a management contract for Troy's two golf courses.
- Both courses require pavement improvements.
- The improvements at Sanctuary Lake are to replace sections of the golf cart paths that need to be improved due to wear and tear. No improvements have been done to the paths since the course was opened.
- The improvements at Sylvan Glen will create a larger space for golf course cart storage and increase the area that golfers drive the carts on to the course. It will also replace a broken pipe that occasionally causes the cart barn to flood.
- These improvements will increase the longevity of the courses and ensure the safety of the golfers.

Purchasing

On September 19, 2024, a bid opening was conducted as required by City Charter/Code for the pavement improvements at Sanctuary Lake and Sylvan Glen Golf Courses. The bid was posted on the MITN Purchasing Group website: www.bidnetdirect.com/city-of-troy-mi. Eleven hundred fifty-two (1152) vendors were notified via the MITN website; one (1) bid proposal was received. Below is a detailed summary of potential vendors:

Companies notified via MITN	1152
Troy Companies notified via MITN	22
Troy Companies - Active email Notification	22
Troy Companies - Active Free	0
Companies that viewed the bid	111
Troy Companies that viewed the bid	2

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



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Purchasing continued

- *D & J Contracting, Inc. of Clinton Township, MI* is the sole bidder meeting specifications and is being recommended for award for both Proposal A and B.
- References were checked and experience verified, *D & J Contracting* has the ability to complete the project at specified.
- There is a \$10,000 bonus incentive per proposal if completed by November 30. This was added to ensure the job could be completed quickly so golf course operations are not affected for an extended time.

Financial

Funds are budgeted and available in the Sanctuary Lake Golf Course Capital Land Improvements Various Fund under Project Number 2025C0071 and in the Sylvan Glen Golf Course Capital Land Improvements Various Fund under Project Number 2025C0073 for the 2025 Fiscal Year.

Expenditures will be charged to account number 585.768.974.130 for Sanctuary Lake Golf Course and 584.788.974.130 for Sylvan Glen Golf Course.

Golf Course	Project #	Cost	Budget
Sanctuary Lake	2025C0071	\$249,035.00	\$300,000
Sylvan Glen	2025C0073	\$108,703.00	\$200,000
Bonus Incentive		\$ 20,000.00	
Total Bid Amount		\$377,738.00	
20% Contingency		\$ 75,550.00	
Estimated Grand Total		\$453,288.00	\$500,000

Recommendation

City Management recommends awarding a contract for the pavement improvements at Sanctuary Lake and Sylvan Glen Golf Courses to sole bidder meeting specifications, *D & J Contracting, Inc. of Clinton Township, MI.* for an estimated cost of \$377,738.00 plus a 20% contingency, at unit prices contained in the bid tabulation opened September 19, 2024; not to exceed budgetary limitations.

CITY OF TROY
BID TABULATION
GOLF COURSES PAVEMENT IMPROVEMENT

VENDOR NAME:	D & J Contracting, Inc.
CITY:	Clinton Twp, MI
CHECK AMOUNT:	\$5,000.00
CHECK #:	4677400164

GOLF COURSE PAVEMENT IMPROVEMENT AT SANCTUARY LAKE AND SYLVAN GLEN GOLF COURSES

ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL PRICE
PROPOSAL A: SANCTUARY LAKE GOLF COURSE CART PATH REHABILITATION					
1	Culv, Rem, Less than 24 inch	1	Each	\$500.00	\$500.00
2	Dr Structure, Rem	2	Each	\$500.00	\$1,000.00
3	Pavement, Rem	1,521	Syd	\$15.00	\$22,815.00
4	Site Grading	1	LSUM	\$30,720.00	\$30,720.00
5	Erosion Control, Filter Bag	15	Each	\$200.00	\$3,000.00
6	Erosion Control, Silt Fence	120	Ft	\$4.50	\$540.00
7	Aggregate Base, 21AA Limestone	604	Ton	\$65.00	\$39,260.00
8	Plastic Dr Structure, 24 inch dia	13	Each	\$4,300.00	\$55,900.00
9	Dr Structure, Tap, 6 inch	16	Each	\$300.00	\$4,800.00
10	HMA, 13A	240	Ton	\$365.00	\$87,600.00
11	PVC. 6 inch, SCH40	232	Ft	\$12.50	\$2,900.00
12	Turf Restoration	Included			N/C
13	Traffic Maintenance Control	Included			N/C
Proposal A Total:					\$249,035.00

PROPOSAL B: SYLVAN GLEN GOLF COURSE PRO SHOP PARKING LOT IMPROVEMENT					
1	Site Clearing	1	LSUM	\$13,000.00	\$13,000.00
2	Culv, Rem, Less than 24 inch	1	Each	\$500.00	\$500.00
3	Dr Structure, Rem	1	Each	\$500.00	\$500.00
4	Pavement, Rem	102	Syd	\$26.50	\$2,703.00
5	Site Grading	1	LSUM	\$13,000.00	\$13,000.00
6	Erosion Control, Filter Bag	2	Each	\$200.00	\$400.00
7	Erosion Control, Silt Fence	500	Ft	\$4.50	\$2,250.00
8	Aggregate Base, 21AA Limestone	220	Ton	\$65.00	\$14,300.00
9	Plastic Dr Structure, 24 inch dia	1	Each	\$4,500.00	\$4,500.00
10	Dr Structure, Tap, 4 inch	1	Each	\$300.00	\$300.00
11	Dr Structure, Tap, 6 inch	1	Each	\$300.00	\$300.00
12	HMA, 13A	150	Ton	\$365.00	\$54,750.00
13	PVC. 6 inch, SCH40	100	Ft	\$12.50	\$1,250.00
14	DPW Structure Cover	1	Each		\$950.00
15	Turf Restoration	Included			N/C
16	Traffic Maintenance Control	Included			N/C
Proposal B Total:					\$108,703.00
Proposal Total A & B:					\$357,738.00

Incentive A: Proposal A Sanctuary Lake Golf Course Cart Path can be completed by Nov 30, 2024	Yes	\$10,000.00
Incentive B: Proposal B Sylvan Glen Golf Course Pro Shop Parking Lot can be completed by Nov 30, 2024	Yes	\$10,000.00
GRAND TOTAL - PROPOSAL A, B & INCENTIVES:		\$377,738.00

Site Inspections:	Y OR N	Y
Hrs. of Operation:		7 AM- 5 PM
24 Hr. Contact Phone Number:		810-560-1694
Proposed Payment Schedule:		TBD
References:	Y OR N	Y
Ability to meet completion date:	Y OR N	Y
Insurance:	Y OR N	Y
Payment Terms:		Not Specified
Warranty:		Not Specified
Completion:		Y
Exceptions:		None
Acknowledgement:	Y OR N	Y
Signed Vendor Questionnaire:	Y OR N	Y
Forms:	Y OR N	Y

Attest:

(*Bid Opening conducted via a Zoom Meeting)

Brian Goul
Dina Gates
Emily Frontera
Andrew Chambliss
Nellie Bert

Emily Frontera
Purchasing Manager