

██████████ #2015

CITY COUNCIL MINUTES

May 11

g) Standard Purchasing Resolution 2: Low Bidder Meeting Specificatic
Wayfinding Signage Phase 1 – Troy Public Library

Resolution #2015-05-070-J-4g

BE IT RESOLVED, That Troy City Council hereby **AWARDS** a contract to ██████████ install Phase 1 of new Interior and Exterior Signage Package at the Troy Public Library for ██████████ estimated total of \$38,452.00 to *Sign Concepts dba ASI Signage Innovations of Troy, MI*

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the ██████████ Contractor's submission of properly executed bid documents including insurance certificates, and all other specified requirements.

BLANKET ORDER

No. 2015-00002107

DATE: 05/13/2015

PAGE: 1 of 1

FOB DESTINATION

Ship To

CITY OF TROY
Library
510 W BIG BEAVER
TROY, MI 48084

Bill To

CITY OF TROY
Library
510 W BIG BEAVER
TROY, MI 48084

COUNCIL RESOLUTION
2015-05-070-J-4g

VENDOR NO. 106220

Vendor

ASI SIGNAGE INNOVATIONS
1119 WHEATON
TROY, MI 48083

QUANTITIES ARE ESTIMATED AND WILL BE ORDERED AS NEEDED

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	Lump Sum	LIBRARY SIGANCE Install Interior and Exterior Signage at Troy Public Library as per all bid specifications and project timeline of ITB-COT 15-02 and as per detailed attached pricing. Contact Mr. Phillip Kwik, Assistant Library Director to schedule work. 248 619 7577.	38,452.0000	\$38,452.00

Entered By: MaryBeth Murz

\$38,452.00

Special Instructions:

AS PER ITB-COT 15-02 CERTIFICATE OF INSURANCE AND ALL BONDS SHALL BE ON FILE FOR DURATION OF PROJECT. CITY COUNCIL AWARD DATE: 5/11/2015.

TERMS & CONDITIONS

1. Purchases of Municipalities are exempt from State Sales and Federal Excise Taxes.
2. Prior to acceptance, vendor agrees to provide City with information under the Right-to-Know Law, P.A. 1986, No. 80, and fully comply with all terms and conditions of the Michigan Occupational Safety and Health Act, MCL 408.1001, et seq. including vendor shall provide City with an "MSDS". Vendor also agrees to be responsible for all required labeling.
3. In cases of emergency/disaster, the City can purchase up to six(6) times the order amount for a period of six(6) months at the price contained in the contract.
4. Purchase Orders are signed electronically based upon computer generated "on-line" authorized approvals. Authentic signatures are on file in the City of Troy Purchasing Department.

NOTICE: The City could put the vendor on notice that vendors will be held financially responsible for any claims or awards made against the City as a result of the vendor's action. If the City has to defend the initial lawsuit, the City will bring in the vendor as a co-defendant or sue the vendor, either as the result of settling a claim or the conclusion of the lawsuit.

I HEREBY CERTIFY THAT THIS ORDER IS PROPERLY AUTHORIZED AND APPROVED.

MaryBeth Murz

CITY OF TROY
PURCHASE ORDER
LIBRARY SIGNAGE

ITB-COT 15-02
Page 1 of 2

VENDOR NAME: **ASI Signage Innovations**

PROPOSAL: INSTALL INTERIOR AND EXTERIOR SIGNAGE AT TROY PUBLIC LIBRARY.				
SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL
A1	27	Room Identification	\$ 51.00	\$ 1,377.00
A1.1	1	Small Room Identification	\$ 42.00	\$ 42.00
A2	1	Men's Restroom Identification	\$ 51.00	\$ 51.00
A2.1	1	Women's Restroom Identification	\$ 51.00	\$ 51.00
A2.2	2	Unisex Restroom Identification	\$ 51.00	\$ 102.00
A3	2	Elevator Warning	\$ 51.00	\$ 102.00
A4	3	Flag Mount Directional	\$ 151.00	\$ 453.00
A5	0	End Cap Identification - Adult	\$ -	\$ -
A5.1	0	End Cap Identification - Teen	\$ -	\$ -
A6	0	Flag End Cap Identification	\$ -	\$ -
A7	10	Table Top Insert	\$ 116.00	\$ 1,160.00
A7.1	0	Adult Insert	\$ -	\$ -
A7.2	0	Teen Insert	\$ -	\$ -
A8	1	Stairwell Identification	\$ 51.00	\$ 51.00
A9	8	Fire Evacuation Map Holder	\$ 73.00	\$ 584.00
A10	1	Overhead Directional (Ceiling mt)	\$ 568.00	\$ 568.00
A11	0	Overhead Directional - Large (Soffit Mount)	\$ -	\$ -
A11.1	2	Overhead Directional - Small (Soffit Mount)	\$ 329.00	\$ 658.00
A12	1	Overhead Department ID. (Ceiling Mount)	\$ 307.00	\$ 307.00
A12.1	1	Overhead Department ID. (Soffit Mount)	\$ 209.00	\$ 209.00
A12.2	1	Overhead Dept. ID. (2 Panel Ceiling Mount)	\$ 363.00	\$ 363.00
A13	1	Stanchion Directional	\$ 425.00	\$ 425.00
A14	0	Ask a Librarian ID (Flag Mount)	\$ -	\$ -
A15	0	Teens Computer Tag	\$ -	\$ -
A15.1	0	Adults Computer Tag	\$ -	\$ -
A16	1	Wall Mounted Directional	\$ 73.00	\$ 73.00
A17	2	Book Return Slot Identification	\$ 95.00	\$ 190.00
A18	0	Audio/DVD End Cap Identification	\$ -	\$ -
A19	0	Overhead Shelf Identification (Angle)	\$ -	\$ -
A19.1	0	Overhead Shelf Identification (Vertical)	\$ -	\$ -
A20	2	Informational (12 x 12)	\$ 50.00	\$ 100.00
A20.1	3	Informational w/arrow (12 x 12)	\$ 50.00	\$ 150.00
A21	3	11 x 17 Insert Sign	\$ 93.00	\$ 279.00
A21.1	0	Directional w/ 8.5 x 11 Insert	\$ -	\$ -
A21.2	1	Directional w/ (2) 8.5 x 11 Insert	\$ 132.00	\$ 132.00
A22	0	Teen Services Identification	\$ -	\$ -
A23	1	Letters to the Children of Troy Mural	\$ 1,771.00	\$ 1,771.00
A24	0	Cup and Chaucer Identification	\$ -	\$ -
A26	1	TPL Logo	\$ 1,387.00	\$ 1,387.00
A27	0	Surround Vinyl Graphic (Quotes)	\$ -	\$ -
A28	2	Door Vinyl	\$ 25.00	\$ 50.00
A29	5	Exit	\$ 51.00	\$ 255.00
A31	2	Elevator Directory	\$ 73.00	\$ 146.00
A32	1	Cut-out Letters	\$ 619.00	\$ 619.00

CITY OF TROY
PURCHASE ORDER
LIBRARY SIGNAGE

			ASI Signage Innovations	
SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL
S1	1	Entrance Monument Identification	\$ 8,831.000	\$ 8,831.00
S2	3	Entrance Building Logo	\$ 3,637.000	\$ 10,911.00
S3	3	Entrance Door Vinyl	\$ 22.000	\$ 66.00
S4	0	Directional	\$ -	\$ -
S5	0	Hours Informational	\$ -	\$ -
S6	1	Book Return Identification	\$ 95.000	\$ 95.00
S7	2	Small Directional	\$ 1,420.000	\$ 2,840.00
S7.1	0	Medium Directional	\$ -	\$ -
S8	1	Glass Mounted Hour Informational	\$ 138.000	\$ 138.00
S9	1	Exterior Room Identification	\$ 51.000	\$ 51.00
S10	0	Large Directional	\$ 5.000	\$ 25.00
BASE BID SIGN UNITS: Total Lump Sum			\$	34,612.00
BASE BID INSTALLATION: Total Sum			\$	3,840.00
BASE BID GRAND TOTAL: Signage & Install			\$	38,452.00
CONTACT INFORMATION:				
24-Hour Phone Number			7AM-5PM	
Hours of Operation			248-680-8970	
PROGRESS PAYMENTS:			1/3 upon receipt of material, 1/3 upon install, 1/3 net 30	
INSURANCE:				
Can meet:			X	
Cannot meet:				
PAYMENT TERMS:			Progressive billing	
WARRANTY:			2 years	
COMPLETION:			June 30, 2015	
EXCEPTIONS:			Item S10 bid as 9" glass backers	
ACKNOWLEDGEMENT: Signed - Y or N			Yes	
FORMS:			Yes	

VENDOR NAME:	Foster Ventures DBA Signs & More	Visual Entities, Inc.
City, State	Troy, MI	Grand Rapids, MI
CHECK #	24717708	444951
CHECK AMOUNT	\$5,000.00	\$5,000.00

PROPOSAL: INSTALL INTERIOR AND EXTERIOR SIGNAGE AT TROY PUBLIC LIBRARY.

SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A1	27	Room Identification	\$ 67.00	\$ 1,809.00	\$ 58.31	\$ 1,574.37
A1.1	1	Small Room Identification	\$ 58.00	\$ 58.00	\$ 372.25	\$ 372.25
A2	1	Men's Restroom Identification	\$ 67.00	\$ 67.00	\$ 58.31	\$ 58.31
A2.1	1	Women's Restroom Identification	\$ 67.00	\$ 67.00	\$ 58.31	\$ 58.31
A2.2	2	Unisex Restroom Identification	\$ 67.00	\$ 134.00	\$ 58.31	\$ 116.62
A3	2	Elevator Warning	\$ 67.00	\$ 134.00	\$ 58.31	\$ 116.62
A4	3	Flag Mount Directional	\$ 285.00	\$ 855.00	\$ 167.36	\$ 502.08
A5	0	End Cap Identification - Adult	\$ -	\$ -		\$ -
A5.1	0	End Cap Identification - Teen	\$ -	\$ -		\$ -
A6	0	Flag End Cap Identification	\$ -	\$ -		\$ -
A7	10	Table Top Insert	\$ 118.00	\$ 1,180.00	\$ 57.56	\$ 575.60
A7.1	0	Adult Insert	\$ -	\$ -		\$ -
A7.2	0	Teen Insert	\$ -	\$ -		\$ -
A8	1	Stairwell Identification	\$ 67.00	\$ 67.00	\$ 58.31	\$ 58.31
A9	8	Fire Evacuation Map Holder	\$ 70.00	\$ 560.00	\$ 73.57	\$ 588.56
A10	1	Overhead Directional (Ceiling mt)	\$ 1,275.00	\$ 1,275.00	\$ 857.84	\$ 857.84
A11	0	Overhead Directional - Large (Soffit Mount)	\$ -	\$ -		\$ -
A11.1	2	Overhead Directional - Small (Soffit Mount)	\$ 825.00	\$ 1,650.00	\$ 386.29	\$ 772.58
A12	1	Overhead Department ID. (Ceiling Mount)	\$ 712.50	\$ 712.50	\$ 268.54	\$ 268.54
A12.1	1	Overhead Department ID. (Soffit Mount)	\$ 712.50	\$ 712.50	\$ 268.54	\$ 268.54
A12.2	1	Overhead Dept. ID. (2 Panel Ceiling Mount)	\$ 562.50	\$ 562.50	\$ 475.86	\$ 475.86
A13	1	Stanchion Directional	\$ 650.00	\$ 650.00	\$ 355.40	\$ 355.40
A14	0	Ask a Librarian ID (Flag Mount)	\$ -	\$ -		\$ -
A15	0	Teens Computer Tag	\$ -	\$ -		\$ -
A15.1	0	Adults Computer Tag	\$ -	\$ -		\$ -
A16	1	Wall Mounted Directional	\$ 142.50	\$ 142.50	\$ 143.96	\$ 143.96
A17	2	Book Return Slot Identification	\$ 150.00	\$ 300.00	\$ 48.95	\$ 97.90
A18	0	Audio/DVD End Cap Identification	\$ -	\$ -		\$ -
A19	0	Overhead Shelf Identification (Angle)	\$ -	\$ -		\$ -
A19.1	0	Overhead Shelf Identification (Vertical)	\$ -	\$ -		\$ -
A20	2	Informational (12 x 12)	\$ 136.00	\$ 272.00	\$ 111.85	\$ 223.70
A20.1	3	Informational w/arrow (12 x 12)	\$ 136.00	\$ 408.00	\$ 111.85	\$ 335.55
A21	3	11 x 17 Insert Sign	\$ 118.75	\$ 356.25	\$ 127.39	\$ 382.17
A21.1	0	Directional w/ 8.5 x 11 Insert	\$ -	\$ -		\$ -
A21.2	1	Directional w/ (2) 8.5 x 11 Insert	\$ 215.00	\$ 215.00	\$ 316.26	\$ 316.26
A22	0	Teen Services Identification	\$ -	\$ -		\$ -
A23	1	Letters to the Children of Troy Mural	\$ 2,875.00	\$ 2,875.00	\$ 2,866.22	\$ 2,866.22
A24	0	Cup and Chaucer Identification	\$ -	\$ -		\$ -
A26	1	TPL Logo	\$ 1,550.00	\$ 1,550.00	\$ 873.01	\$ 873.01
A27	0	Surround Vinyl Graphic (Quotes)	\$ -	\$ -		\$ -
A28	2	Door Vinyl	\$ 33.00	\$ 66.00	\$ 70.95	\$ 141.90
A29	5	Exit	\$ 67.00	\$ 335.00	\$ 58.31	\$ 291.55
A31	2	Elevator Directory	\$ 196.50	\$ 393.00	\$ 143.96	\$ 287.92
A32	1	Cut-out Letters	\$ 142.50	\$ 142.50	\$ 214.81	\$ 214.81
	6	GBU's (not spec'd)			\$ 4.68	\$ 28.08

VENDOR NAME:			Signs & More		Visual Entities, Inc.	
City, State			Troy, MI		Grand Rapids, MI	
SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
S1	1	Entrance Monument Identification	\$ 7,800.00	\$ 7,800.00	\$ 3,744.00	\$ 3,744.00
S2	3	Entrance Building Logo	\$ 1,300.00	\$ 3,900.00	\$ 711.64	\$ 2,134.92
S3	3	Entrance Door Vinyl	\$ 22.50	\$ 67.50	\$ 18.44	\$ 55.32
S4	0	Directional	\$ -	\$ -		\$ -
S5	0	Hours Informational	\$ -	\$ -		\$ -
S6	1	Book Return Identification	\$ 150.00	\$ 150.00	\$ 48.95	\$ 48.95
S7	2	Small Directional	\$ 1,425.00	\$ 2,850.00	\$ 2,275.52	\$ 4,551.04
S7.1	0	Medium Directional	\$ -	\$ -		\$ -
S8	1	Glass Mounted Hour Informational	\$ 157.50	\$ 157.50	\$ 234.09	\$ 234.09
S9	1	Exterior Room Identification	\$ 67.00	\$ 67.00	\$ 459.58	\$ 459.58
S10	0	Large Directional	\$ -	\$ -		\$ -
BASE BID SIGN UNITS: Total Lump Sum			\$ 32,540.75		\$ 24,450.72	
BASE BID INSTALLATION: Total Sum			\$ 5,200.00		\$ 13,367.93	
					*Includes Admin/Design, Install, Bonds/Eng. Drawings, Pkging, Ship/Handling	
BASE BID GRAND TOTAL: Signage & Install			\$ 37,740.75		\$ 37,818.65	
CONTACT INFORMATION:						
24-Hour Phone Number			248-250-2100		616-915-8579	
Hours of Operation			8am-5pm M-F		8am-5pm weekday	
PROGRESS PAYMENTS:			TBD		25th of each month for work completed during month	
INSURANCE:						
Can meet:			X		X	
Cannot meet:						
PAYMENT TERMS:			Progress Payment		Net 30	
WARRANTY:			2 years		1 year	
COMPLETION:			June 30, 2015		8/10 weeks after award of contract	
EXCEPTIONS:			ada signs price based on direct print or reverse print clear vinyl & apply to second surface for best control on accuracy/color. Sample to be provided prior to full production. If not approved, will defer to spec'd method.		Did not bid Item #A21.2 Excluded A30 Digital Directory (crossed off sign type index but on sign schedule)	
ACKNOWLEDGEMENT: Signed - Y or N			Yes		Yes	
FORMS:			Yes		Yes	

VENDOR NAME:	Sign Concepts DBA ASI Signage Innovations	Valley City Sign
City, State	Troy, MI	Comstock Park, MI
CHECK #	1612700968	24715122
CHECK AMOUNT	\$5,000.00	\$5,000.00

PROPOSAL: INSTALL INTERIOR AND EXTERIOR SIGNAGE AT TROY PUBLIC LIBRARY.

SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A1	27	Room Identification	\$ 51.00	\$ 1,377.00	\$ 89.04	\$ 2,404.08
A1.1	1	Small Room Identification	\$ 42.00	\$ 42.00	\$ 73.14	\$ 73.14
A2	1	Men's Restroom Identification	\$ 51.00	\$ 51.00	\$ 89.04	\$ 89.04
A2.1	1	Women's Restroom Identification	\$ 51.00	\$ 51.00	\$ 89.04	\$ 89.04
A2.2	2	Unisex Restroom Identification	\$ 51.00	\$ 102.00	\$ 89.04	\$ 178.08
A3	2	Elevator Warning	\$ 51.00	\$ 102.00	\$ 89.04	\$ 178.08
A4	3	Flag Mount Directional	\$ 151.00	\$ 453.00	\$ 358.28	\$ 1,074.84
A5	0	End Cap Identification - Adult	\$ -	\$ -	\$ -	\$ -
A5.1	0	End Cap Identification - Teen	\$ -	\$ -	\$ -	\$ -
A6	0	Flag End Cap Identification	\$ -	\$ -	\$ -	\$ -
A7	10	Table Top Insert	\$ 116.00	\$ 1,160.00	\$ 226.84	\$ 2,268.40
A7.1	0	Adult Insert	\$ -	\$ -	\$ -	\$ -
A7.2	0	Teen Insert	\$ -	\$ -	\$ -	\$ -
A8	1	Stairwell Identification	\$ 51.00	\$ 51.00	\$ 89.04	\$ 89.04
A9	8	Fire Evacuation Map Holder	\$ 73.00	\$ 584.00	\$ 198.22	\$ 1,585.76
A10	1	Overhead Directional (Ceiling mt)	\$ 568.00	\$ 568.00	\$ 872.38	\$ 872.38
A11	0	Overhead Directional - Large (Soffit Mount)	\$ -	\$ -	\$ -	\$ -
A11.1	2	Overhead Directional - Small (Soffit Mount)	\$ 329.00	\$ 658.00	\$ 709.14	\$ 1,418.28
A12	1	Overhead Department ID. (Ceiling Mount)	\$ 307.00	\$ 307.00	\$ 491.84	\$ 491.84
A12.1	1	Overhead Department ID. (Soffit Mount)	\$ 209.00	\$ 209.00	\$ 491.84	\$ 491.84
A12.2	1	Overhead Dept. ID. (2 Panel Ceiling Mount)	\$ 363.00	\$ 363.00	\$ 568.16	\$ 568.16
A13	1	Stanchion Directional	\$ 425.00	\$ 425.00	\$ 395.38	\$ 395.38
A14	0	Ask a Librarian ID (Flag Mount)	\$ -	\$ -	\$ -	\$ -
A15	0	Teens Computer Tag	\$ -	\$ -	\$ -	\$ -
A15.1	0	Adults Computer Tag	\$ -	\$ -	\$ -	\$ -
A16	1	Wall Mounted Directional	\$ 73.00	\$ 73.00	\$ 201.40	\$ 201.40
A17	2	Book Return Slot Identification	\$ 95.00	\$ 190.00	\$ 136.74	\$ 273.48
A18	0	Audio/DVD End Cap Identification	\$ -	\$ -	\$ -	\$ -
A19	0	Overhead Shelf Identification (Angle)	\$ -	\$ -	\$ -	\$ -
A19.1	0	Overhead Shelf Identification (Vertical)	\$ -	\$ -	\$ -	\$ -
A20	2	Informational (12 x 12)	\$ 50.00	\$ 100.00	\$ 103.88	\$ 207.76
A20.1	3	Informational w/arrow (12 x 12)	\$ 50.00	\$ 150.00	\$ 103.88	\$ 311.64
A21	3	11 x 17 Insert Sign	\$ 93.00	\$ 279.00	\$ 261.82	\$ 785.46
A21.1	0	Directional w/ 8.5 x 11 Insert	\$ -	\$ -	\$ -	\$ -
A21.2	1	Directional w/ (2) 8.5 x 11 Insert	\$ 132.00	\$ 132.00	\$ 301.04	\$ 301.04
A22	0	Teen Services Identification	\$ -	\$ -	\$ -	\$ -
A23	1	Letters to the Children of Troy Mural	\$ 1,771.00	\$ 1,771.00	\$ 3,995.14	\$ 3,995.14
A24	0	Cup and Chaucer Identification	\$ -	\$ -	\$ -	\$ -
A26	1	TPL Logo	\$ 1,387.00	\$ 1,387.00	\$ 2,618.20	\$ 2,618.20
A27	0	Surround Vinyl Graphic (Quotes)	\$ -	\$ -	\$ -	\$ -
A28	2	Door Vinyl	\$ 25.00	\$ 50.00	\$ 57.20	\$ 114.40
A29	5	Exit	\$ 51.00	\$ 255.00	\$ 89.04	\$ 445.20
A31	2	Elevator Directory	\$ 73.00	\$ 146.00	\$ 201.40	\$ 402.80
A32	1	Cut-out Letters	\$ 619.00	\$ 619.00	\$ 545.90	\$ 545.90

VENDOR NAME:			Sign Concepts DBA ASI Signage Innovations		Valley City Sign	
City, State			Troy, MI		Comstock Park, MI	
SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
S1	1	Entrance Monument Identification	\$ 8,831.000	\$ 8,831.00	\$ 5,135.70	\$ 5,135.70
S2	3	Entrance Building Logo	\$ 3,637.000	\$ 10,911.00	\$ 705.96	\$ 2,117.88
S3	3	Entrance Door Vinyl	\$ 22.000	\$ 66.00	\$ 45.58	\$ 136.74
S4	0	Directional	\$ -	\$ -	\$ -	\$ -
S5	0	Hours Informational	\$ -	\$ -	\$ -	\$ -
S6	1	Book Return Identification	\$ 95.000	\$ 95.00	\$ 136.74	\$ 136.74
S7	2	Small Directional	\$ 1,420.000	\$ 2,840.00	\$ 1,105.58	\$ 2,211.16
S7.1	0	Medium Directional	\$ -	\$ -	\$ -	\$ -
S8	1	Glass Mounted Hour Informational	\$ 138.000	\$ 138.00	\$ 268.18	\$ 268.18
S9	1	Exterior Room Identification	\$ 51.000	\$ 51.00	\$ 89.04	\$ 89.04
S10	0	Large Directional	\$ 5.000	\$ 25.00	\$ -	\$ -
BASE BID SIGN UNITS: Total Lump Sum			\$	34,612.00	\$	32,565.24
BASE BID INSTALLATION: Total Sum			\$	3,840.00	\$	6,746.00
BASE BID GRAND TOTAL: Signage & Install			\$	38,452.00	\$	39,311.24
CONTACT INFORMATION:						
24-Hour Phone Number			7AM-5PM		Monday - Friday 8am-5pm	
Hours of Operation			248-680-8970		616-430-3706	
PROGRESS PAYMENTS:			1/3 upon receipt of material, 1/3 upon install, 1/3 net 30		Project will be invoiced at completion with Net 30 payment terms	
INSURANCE:						
Can meet:			X		X	
Cannot meet:						
PAYMENT TERMS:			Progressive billing		Net 30	
WARRANTY:			2 years		5 years	
COMPLETION:			June 30, 2015		June 30, 2015	
EXCEPTIONS:			Item S10 bid as 9" glass backers		None	
ACKNOWLEDGEMENT: Signed - Y or N			Yes		Yes	
FORMS:			Yes		Yes	

CITY OF TROY
 BID TABULATION
 LIBRARY SIGNAGE

VENDOR NAME:	Signs by Crannie	
City, State	Flushing, MI	
CHECK #	9110713463	
CHECK AMOUNT	\$5,000.00	

PROPOSAL: INSTALL INTERIOR AND EXTERIOR SIGNAGE AT TROY PUBLIC LIBRARY.

SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A1	27	Room Identification	\$ 130.00	\$ 3,510.00		
A1.1	1	Small Room Identification	\$ 130.00	\$ 130.00		
A2	1	Men's Restroom Identification	\$ 130.00	\$ 130.00		
A2.1	1	Women's Restroom Identification	\$ 130.00	\$ 130.00		
A2.2	2	Unisex Restroom Identification	\$ 130.00	\$ 260.00		
A3	2	Elevator Warning	\$ 130.00	\$ 260.00		
A4	3	Flag Mount Directional	\$ 250.00	\$ 750.00		
A5	0	End Cap Identification - Adult	\$ -	\$ -		
A5.1	0	End Cap Identification - Teen	\$ -	\$ -		
A6	0	Flag End Cap Identification	\$ -	\$ -		
A7	10	Table Top Insert	\$ 150.00	\$ 1,500.00		
A7.1	0	Adult Insert	\$ -	\$ -		
A7.2	0	Teen Insert	\$ -	\$ -		
A8	1	Stairwell Identification	\$ 130.00	\$ 130.00		
A9	8	Fire Evacuation Map Holder	\$ 130.00	\$ 1,040.00		
A10	1	Overhead Directional (Ceiling mt)	\$ 1,550.00	\$ 1,550.00		
A11	0	Overhead Directional - Large (Soffit Mount)	\$ -	\$ -		
A11.1	2	Overhead Directional - Small (Soffit Mount)	\$ 1,375.00	\$ 2,750.00		
A12	1	Overhead Department ID. (Ceiling Mount)	\$ 465.00	\$ 465.00		
A12.1	1	Overhead Department ID. (Soffit Mount)	\$ 425.00	\$ 425.00		
A12.2	1	Overhead Dept. ID. (2 Panel Ceiling Mount)	\$ 865.00	\$ 865.00		
A13	1	Stanchion Directional	\$ 450.00	\$ 450.00		
A14	0	Ask a Librarian ID (Flag Mount)	\$ -	\$ -		
A15	0	Teens Computer Tag	\$ -	\$ -		
A15.1	0	Adults Computer Tag	\$ -	\$ -		
A16	1	Wall Mounted Directional	\$ 465.00	\$ 465.00		
A17	2	Book Return Slot Identification	\$ 125.00	\$ 250.00		
A18	0	Audio/DVD End Cap Identification	\$ -	\$ -		
A19	0	Overhead Shelf Identification (Angle)	\$ -	\$ -		
A19.1	0	Overhead Shelf Identification (Vertical)	\$ -	\$ -		
A20	2	Informational (12 x 12)	\$ 185.00	\$ 370.00		
A20.1	3	Informational w/arrow (12 x 12)	\$ 185.00	\$ 555.00		
A21	3	11 x 17 Insert Sign	\$ 275.00	\$ 825.00		
A21.1	0	Directional w/ 8.5 x 11 Insert	\$ -	\$ -		
A21.2	1	Directional w/ (2) 8.5 x 11 Insert	\$ 525.00	\$ 525.00		
A22	0	Teen Services Identification	\$ -	\$ -		
A23	1	Letters to the Children of Troy Mural	\$ 3,100.00	\$ 3,100.00		
A24	0	Cup and Chaucer Identification	\$ -	\$ -		
A26	1	TPL Logo	\$ 2,050.00	\$ 2,050.00		
A27	0	Surround Vinyl Graphic (Quotes)	\$ -	\$ -		
A28	2	Door Vinyl	\$ 100.00	\$ 200.00		
A29	5	Exit	\$ 130.00	\$ 650.00		
A31	2	Elevator Directory	\$ 375.00	\$ 750.00		
A32	1	Cut-out Letters	\$ 625.00	\$ 625.00		

CITY OF TROY
 BID TABULATION
 LIBRARY SIGNAGE

VENDOR NAME: Signs By Crannie
 City, State Flushing, MI

SIGN	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
S1	1	Entrance Monument Identification	\$8,750.00	\$ 8,750.00		
S2	3	Entrance Building Logo	\$ 1,850.00	\$ 5,550.00		
S3	3	Entrance Door Vinyl	\$ 100.00	\$ 300.00		
S4	0	Directional	\$ -	\$ -		
S5	0	Hours Informational	\$ -	\$ -		
S6	1	Book Return Identification	\$ 300.00	\$ 300.00		
S7	2	Small Directional	\$ 2,625.00	\$ 5,250.00		
S7.1	0	Medium Directional	\$ -	\$ -		
S8	1	Glass Mounted Hour Informational	\$ 300.00	\$ 300.00		
S9	1	Exterior Room Identification	\$ 300.00	\$ 300.00		
S10	0	Large Directional	\$ -	\$ -		
BASE BID SIGN UNITS: Total Lump Sum			\$	45,460.00		
BASE BID INSTALLATION: Total Sum			\$	16,700.00		
BASE BID GRAND TOTAL: Signage & Install			\$	62,160.00		

CONTACT INFORMATION:

24-Hour Phone Number 810-487-0000
 Hours of Operation 8am-5pm

PROGRESS PAYMENTS:

Blank

INSURANCE:

Can meet: X
 Cannot meet:

PAYMENT TERMS:

Net 30

WARRANTY:

1 year

COMPLETION:

June 30, 2015

EXCEPTIONS:

None

ACKNOWLEDGEMENT: Signed - Y or N

Yes

FORMS:

Yes

Attest:

Susan Riesterer

Sara Teets

Phillip Kwik



MaryBeth Murz,
 Purchasing Manager



**CITY OF TROY
 BID PROPOSAL**

The undersigned proposes to **INSTALL INTERIOR AND EXTERIOR SIGNAGE AT TROY PUBLIC LIBRARY** in accordance with the attached bid specifications and drawings that are to be considered an integral part of this bid proposal, at the following prices:

COMPANY NAME: Sign Concepts DBA AST

The bid document contains the following sections:

Instructions to Bidders (2 pages)	Exterior Message Schedule (2 pages)
Bid Proposal (8 pages)	Lower Level layout (1 page)
Forms (8 forms)	Location Plan (1 page)
Specifications – Summary of Work (3 pages)	Interior/Exterior Signage Const. Documents (70 pages)
Specifications – Interior/Exterior Signage (6 pages)	Public Act 57 (2 pages)
Specifications – Specialty Signage (2 pages)	Sample Insurance Certificate (1 page)
Sign Type and Symbol Index (1 page)	Consent of Surety - Sample (1 page)
Interior Message Schedule (7 pages)	Statement of No Bid (1 page)

PROPOSALS: The undersigned as bidder declares that he/she having examined the bid specifications with the related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project, including availability of materials and labor, hereby proposes to furnish all labor, equipment materials, and supplies, to complete the program in accordance with the bid specifications, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in installing the comprehensive interior and exterior signage package at Troy Public Library located in Troy, Michigan required under the contract documents, of which this Proposal is part.

- Bids shall be all-inclusive and include fabrication, installation and all incidentals associated with this comprehensive sign package.
- The City of Troy reserves the right to adjust sign quantities after reviewing the bids.
- The fabricator is responsible for coordinating with the City of Troy all engineering details required for the exterior freestanding signage foundations. The fabricator will provide signed and sealed structural drawings by a licensed engineer in the State of Michigan.
- The fabricator is to provide all support and blocking requirements to the owner within the first week of the project post award to assure coordination prior to finished surfaces being installed.
- It is understood that the contractor will proceed with all other project activity one the project is awarded such as shop drawings, field verifying all measurements, permits, samples, submittal of schedules, removal of existing, etc.

BID PROPOSAL: Provide all labor, permits, materials and equipment, all supervision, coordination, all related incidentals necessary to furnish and install the Exterior and Interior Signage for the Troy Public Library as herein described in strict accordance with the Project Manual and the Drawings, prepared by Designers – KMA Design, Inc., for an all-inclusive Base Bid Lump Sum and as detailed below:

<u>Sign Type/Description</u>	<u>Qty.</u>	<u>Unit Cost</u>	<u>Ext. Cost</u>
A1 Room Identification	<u>27</u>	<u>51</u>	<u>1377</u>
A1.1 Small Room Identification	<u>1</u>	<u>42</u>	<u>42</u>
A2 Men Restroom Identification	<u>1</u>	<u>51</u>	<u>51</u>

1 51 51

<u>Sign Type/Description</u>	<u>Qty.</u>	<u>Unit Cost</u>	<u>Ext. Cost</u>
A2.2 Unisex Restroom Identification	<u>2</u>	<u>51</u>	<u>102</u>
A3 Elevator Warning	<u>2</u>	<u>51</u>	<u>102</u>
A4 Flag Mount Directional	<u>3</u>	<u>151</u>	<u>453</u>
A5 End Cap Identification -Adult	<u>0</u>	<u> </u>	<u> </u>
A5.1 End Cap Identification -Teen	<u>0</u>	<u> </u>	<u> </u>
A6 Flag End Cap Identification	<u>0</u>	<u> </u>	<u> </u>
A7 Table Top Insert	<u>10</u>	<u>116</u>	<u>1160</u>
A7.1 Adult Insert	<u>0</u>	<u> </u>	<u> </u>
A7.2 Teen Insert	<u>0</u>	<u> </u>	<u> </u>
A8 Stairwell Identification	<u>1</u>	<u>51</u>	<u>51</u>
A9 Fire Evacuation Map Holder	<u>8</u>	<u>73</u>	<u>584</u>
A10 Overhead Directional (Ceiling Mount)	<u>1</u>	<u>568</u>	<u>568</u>
A11 Overhead Directional- Large (Soffit Mount)	<u>0</u>	<u> </u>	<u> </u>
A11.1 Overhead Directional- Small (Soffit Mount)	<u>2</u>	<u>329</u>	<u>658</u>
A12 Overhead Department ID. (Ceiling Mount)	<u>1</u>	<u>307</u>	<u>307</u>
A12.1 Overhead Department ID. (Soffit Mount)	<u>1</u>	<u>209</u>	<u>209</u>
A12.2 Overhead Depart. ID. (2 Panel Ceiling Mount)	<u>1</u>	<u>363</u>	<u>363</u>
A13 Stanchion Directional	<u>1</u>	<u>425</u>	<u>425</u>
A14 Ask A Librarian ID (Flag Mount)	<u>0</u>	<u> </u>	<u> </u>
A15 Teens Computer Tag	<u>0</u>	<u> </u>	<u> </u>
A15.1 Adults Computer Tag	<u>0</u>	<u> </u>	<u> </u>
A16 Wall Mounted Directional	<u>1</u>	<u>73</u>	<u>73</u>
A17 Book Return Slot Identification	<u>2</u>	<u>95</u>	<u>190</u>
A18 Audio/DVD End Cap Identification	<u>0</u>	<u> </u>	<u> </u>
A19 Overhead Shelf Identification (Angle)	<u>0</u>	<u> </u>	<u> </u>
A19.1 Overhead Shelf Identification (Vertical)	<u>0</u>	<u> </u>	<u> </u>
A20 Informational (12 x 12)	<u>2</u>	<u>50</u>	<u>100</u>

A20.1 Informational w/Arrow (12 x 12) 3 50 150

Bid Proposal
 Signage Troy Public Library
 Page 3 of 8

<u>Sign Type/Description</u>	<u>Qty.</u>	<u>Unit Cost</u>	<u>Ext. Cost</u>
A21 11 x 17 Insert Sign	<u>3</u>	<u>93</u>	<u>279</u>
A21.1 Directional w/ 8.5x11 Insert	<u>0</u>	<u> </u>	<u> </u>
A21.2 Directional w/ (2) 8.5x11 Insert	<u>1</u>	<u>132</u>	<u>132</u>
A22 Teen Services Identification	<u>0</u>	<u> </u>	<u> </u>
A23 Letters to the Children of Troy Mural	<u>1</u>	<u>1771</u>	<u>1771</u>
A24 Cup and Chaucer Identification	<u>0</u>	<u> </u>	<u> </u>
A26 TPL Logo	<u>1</u>	<u>1387</u>	<u>1387</u>
A27 Surround Vinyl Graphic (Quotes)	<u>0</u>	<u> </u>	<u> </u>
A28 Door Vinyl	<u>2</u>	<u>25</u>	<u>50</u>
A29 Exit	<u>5</u>	<u>51</u>	<u>255</u>
A31 Elevator Directory	<u>2</u>	<u>73</u>	<u>146</u>
A32 Cut - Out Letters	<u>1</u>	<u>619</u>	<u>619</u>
S1 Entrance Monument Identification	<u>1</u>	<u>8831</u>	<u>8831</u>
S2 Entrance Building Logo	<u>3</u>	<u>3637</u>	<u>10,911</u>
S3 Entrance Door Vinyl	<u>3</u>	<u>22</u>	<u>66</u>
S4 Directional	<u>0</u>	<u> </u>	<u> </u>
S5 Hours Informational	<u>0</u>	<u> </u>	<u> </u>
S6 Book Return Identification	<u>1</u>	<u>95</u>	<u>95</u>
S7 Small Directional	<u>2</u>	<u>1420</u>	<u>2840</u>
S7.1 Medium Directional	<u>0</u>	<u> </u>	<u> </u>
S8 Glass Mounted Hour Informational	<u>1</u>	<u>138</u>	<u>138</u>
S9 Exterior Room Identification	<u>1</u>	<u>51</u>	<u>51</u>
S10 Large Directional 9" GLASS BACKERS <u>5</u>	<u>5</u>	<u>5</u>	<u>25</u>
BASE BID SIGN UNITS	Total Lump Sum		<u>34,612</u>
BASE BID INSTALLATION	Total Sum		<u>3840</u>
BASE BID GRAND TOTAL	Grand Total (signage & install)		<u>38,452</u>

Quotation No. 299623

Page 1

Client MaryBeth Murz Troy Public Library 510 W. Big Beaver Rd. Troy, MI 48084		Ship To MaryBeth Murz Troy Public Library 510 W. Big Beaver Rd. Troy, MI 48084		
TROY06				
Phone 248.524.3538	FAX 248.528.9892	Phone 248.524.3538	FAX 248.528.9892	
Est. Ship 4-5 Weeks	Ship Via Installed	Terms Progress Billing	F.O.B. Shipping Point	
Project Troy Public Library Interior and Exterio By Eric Curry / Amy L. Davenport			Date 03/30/2015	
Item	Qty	Description	Unit Price	Extension
1.	1	Sign Type A1.1 Room ID to include: •6" Diameter x 1/4" Non Glare acrylic backer w/ tape mounting. •5" Diameter x 1/8" Non Glare acrylic face w/ tactile copy, Raster Braille, subsurface print and tape mounting. •Subsurface paint (1) PMS color.	\$42.00	\$42.00
2.	40	Sign Types A1, S9, A29, A2, A2.1, A2.2 A3, A8 Room ID to include: •9" Diameter x 1/4" Non Glare acrylic backer w/ tape mounting. •8" Diameter x 1/8" Non Glare acrylic face w/ tactile copy, Raster Braille, subsurface print and tape mounting. •Subsurface paint (1) PMS color.	\$51.00	\$2,040.00
3.	5	9" Diameter vinyl glass backers.	\$5.00	\$25.00
4.	5	Sign Types A20, A20.1 Room ID to include: •12" Diameter x 1/4" Non Glare acrylic backer w/ tape mounting. •11-1/2" Diameter x 1/8" Non Glare acrylic face w/ subsurface print and tape mounting. •Subsurface paint (1) PMS color.	\$50.00	\$250.00
5.	3	Sign Type A4 Flag Mount Directional Sign to include: •(2) 5"x18"x1/4" Non Glare acrylic panels w/subsurface graphics. Mount back to back. •(2) Gyford clear anodized aluminum projecting panel grippers w/ flange.	\$151.00	\$453.00
6.	1	Sign Type A10 Overhead Directional Sign to include: •15-3/4"x66"x1-1/2" fabricated aluminum frame. Paint (1) PMS color. •(2) 15-3/4"x66"x1/4" Non Glare acrylic faces w/ subsurface graphics and surface applied copy. •(2) 13-3/4" Diameter x 1/8" Non Glare acrylic Logo panels w/ subsurface graphics and tape mounting. •(2) 15-3/4"x1-1/2"x1/4" Non Glare acrylic endcaps w/ subsurface graphics. •(2) Gyford clear anodized aluminum suspension rods and flanges.	\$568.00	\$568.00

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Item	Qty	Description	Unit Price	Extension
7.	2	<p>Sign Type A11.1 Wall Mounted Directional Sign to include: •(1) 10-1/2"x66"x1-1/2" fabricated aluminum angle frame. Paint (1) PMS color. •(1) 10-1/2"x66"x1/4" Non Glare acrylic face w/ subsurface graphics and surface applied vinyl copy. •(1) 13-1/4" Diameter x 1/8" Non Glare acrylic Logo panels w/ subsurface graphics and tape mounting. •(2) 10-1/2"x1-1/2"x1/4" Non Glare acrylic endcaps w/ subsurface graphics.</p>	\$329.00	\$658.00
8.	1	<p>Sign Type A12 Overhead Departmental Sign to include: •(1) 5-1/4"x31"x1-1/2" fabricated aluminum frame. Paint (1) PMS color. •(2) 4-1/4"x31"x1/4" Non Glare acrylic faces w/ subsurface graphics and surface applied copy. •(2) 5-1/4"x1-1/2"x1/4" Non Glare acrylic endcaps w/ subsurface graphics. •(2) Gyford clear anodized aluminum suspension rods and flanges.</p>	\$307.00	\$307.00
9.	1	<p>Sign Type A12.1 Wall Mounted Directional Sign to include: •(1) 5-1/4"x31"x1-1/2" fabricated aluminum angle frame. Paint (1) PMS color. •(1) 5-1/4"x31"x1/4" Non Glare acrylic face w/ subsurface graphics and surface applied vinyl copy. •(2) 5-1/4"x1-1/2"x1/4" Non Glare acrylic endcaps w/ subsurface graphics.</p>	\$209.00	\$209.00
10.	1	<p>Sign Type A12.2 Overhead Departmental Sign to include: •(1) 15-1/2"x31"x1-1/2" fabricated aluminum frame. Paint (1) PMS color. •(2) 15-1/2"x31"x1/4" Non Glare acrylic faces w/ subsurface graphics and surface applied copy. •(2) 15-1/2"x1-1/2"x1/4" Non Glare acrylic endcaps w/ subsurface graphics. •(2) Gyford clear anodized aluminum suspension rods and flanges.</p>	\$363.00	\$363.00
11.	3	<p>Sign Type A21 Informational Sign to include: •20-1/2"x13-1/2"x1/4" Non Glare acrylic backer w/ subsurface graphics and tape mounting. •17-1/4"x12"x1/8" Non Glare acrylic window lens w/ subsurface border. •Subsurface paint (1) PMS color. •Paper insert by other.</p>	\$93.00	\$279.00
12.	1	<p>Sign Type 21.2 Informational Sign to include: •27"x14"x1/4" Non Glare acrylic backer w/ subsurface graphics, surface applied vinyl copy and tape mounting. •(2) 9"x11-1/2"x1/8" Non Glare acrylic window lenses w/ subsurface border. •6" Diameter x 1/8" Non Glare acrylic TPL Panel w/subsurface graphics and tape mounting. •Subsurface paint (1) PMS color. •Paper inserts by owner.</p>	\$132.00	\$132.00

Quotation No. 299623

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Item	Qty	Description	Unit Price	Extension
13.	1	<p>Sign Type S8 Informational Sign to include: -20-1/2"x13-1/2"x1/4" Non Glare acrylic backer w/ subsurface graphics and tape mounting. -17-1/4"x12"x1/8" Non Glare acrylic window lens w/ subsurface border. -Subsurface paint (1) PMS color. -Printed Paper Insert. -Glass backer.</p>	\$138.00	\$138.00
14.	8	<p>Sign Type A9 Informational Sign to include: -11-1/2"x12-1/2"x1/4" Non Glare acrylic backer w/ subsurface graphics and tape mounting. -8-3/4"x11-3/4"x1/8" Non Glare acrylic window lens w/ subsurface border. -Subsurface paint (1) PMS color. -Paper insert by other.</p>	\$73.00	\$584.00
15.	10	<p>Sign Type A7 Desk Stand Informational Sign to include: -14-1/4"x10-1/4"x1/4" Non Glare acrylic backer w/ subsurface graphics and tape mounting. -11-1/4"x9"x1/8" Non Glare acrylic window lens w/ subsurface border. -Subsurface paint (1) PMS color. -125 bent acrylic Desk Stand. -Paper insert by other.</p>	\$116.00	\$1,160.00
16.	1	<p>Sign Type A13 (2) 14-1/2"x10-1/8"x1/4" Non Glare acrylic panels w/ subsurface graphics, tape mounting and fabricated aluminum stand. Stand is fabricated with 1-1/4"x1-1/4"x60" bar stock and 10"x10"x1/2" base plate w/ beveled edges. Paint (1) PMS color.</p>	\$425.00	\$425.00
17.	3	<p>Sign Types S06, A17 5"x19-1/2"x1/4" brushed aluminum plate w/ surface applied vinyl graphics and stud mounting.</p>	\$95.00	\$285.00
18.	1	<p>Sign Type A26 31"x96"x1/4" brushed aluminum plate w/ 1/4" LPS aluminum TPL Logo, surface applied vinyl graphics, stud mounting and 1/2" spacers. Paint logo 2 PMS colors.</p>	\$1,387.00	\$1,387.00
19.	3	<p>Sign Type A31, A16 Wall Mount Directional Sign to include: -21-1/2"x15-1/2"x1/4" Non Glare acrylic backer w/ subsurface graphics and tape mounting. -7" Diameter x 1/8" Non Glare acrylic panel w/ subsurface graphics and tape mounting. -Subsurface paint (1) PMS color.</p>	\$73.00	\$219.00

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Item	Qty	Description	Unit Price	Extension
20.	2	Sign Type A28 Set of 1-5/8" Warm Grey surface applied vinyl copy. EMERGENCY EXIT ALARM WILL SOUND	\$25.00	\$50.00
21.	1	Sign Type A32 Set of 19-1/2"x1/4" brushed aluminum letters w/ stud mounting. HOLDS	\$619.00	\$619.00
22.	1	Sign Type S01 43-1/2"x106"x5" deep aluminum post and panel sign w/ reflective vinyl graphics and 3"x5"x8" long aluminum posts. Paint (2) colors. Double Face. Includes 17"x113"x17" brick sign base w/ 3" limestone cap. Installation note: remove existing sign and base prior to installation.	\$8,831.00	\$8,831.00
23.	2	Sign Type S07 29-1/2"x63"x5" deep aluminum post and panel sign w/ reflective vinyl graphics and 3"x5"x8" long aluminum posts. Paint (2) colors. Double Face.	\$1,420.00	\$2,840.00
24.	1	Sign Type A23 Letters to the Children of Troy Mural to include: •54"x25"-5" digitally printed vinyl wall covering w/ matte overlamine. •(12) 11"x8-1/2"x1/4" Non Glare acrylic panels w/ subsurface printed graphics and tape mounting. •(5) 24"x18"x1/4" Non Glare acrylic panels w/ subsurface printed graphics and tape mounting. Installation Note: installation to include stud mounting customer supplied letters to wall.	\$1,771.00	\$1,771.00
25.	3	Sign Type S02 39"x63"x1/4" aluminum plate Troy Public Library Logo w/ stud mounting and 1/2" spacers. Paint (3) PMS Colors.	\$3,637.00	\$10,911.00
26.	3	Sign Type S03 Set of 6" warm gray surface applied vinyl copy. ENTRANCE A, ENTRANCE B, ENTRANCE C	\$22.00	\$66.00

Exterior Sign

Exterior Bldg Logo

	Subtotal	\$34,612.00
* Tax Exempt	Sales Tax	\$0.00
Estimated Crating & Shipping		\$0.00
Estimated Installation		\$3,840.00
	Quote Total	\$38,452.00

Conditions:

UNIT PRICES:

Unit prices prevail. The City of Troy Purchasing Department will correct all mathematical errors.

PRE-BID MEETING:

A Pre-Bid Meeting will be held on FRIDAY, March 27, 2015 at 2:00 pm at Troy Public Library, 510 West Big Beaver Road, Troy, Michigan 48084. The meeting will be held with prospective bidders to answer and/or clarify questions regarding bid specifications and drawings. The meeting will include a site inspection at the Troy Public Library.

ADDITIONAL INFORMATION:

For additional information or questions concerning this project, please contact Mr. Phillip Kwik, Assistant Library Director at (248) 619-7577 or Kwikpj@troymi.gov between the hours of 8:00 a.m. to 4:00 p.m., Monday through Thursday.

SITE INSPECTIONS:

All bidders should examine the site to determine the amount and scope of work to be performed as per the bid specifications. Bidders are required to field verify exact measurements as applicable and as per the drawings prior to submitting a bid proposal. If the bidder does not make a site inspection, that bidder accepts full responsibility and risk for any errors or omissions in his/her bid proposal.

PERMITS:

All work performed must meet City and State Code. The Contractor shall obtain all applicable and required permits and arrange for inspections. All fees for said permits will be waived by the City of Troy.

BID DEPOSIT AND FORFEITURE:

The bid deposit of the lowest bidder shall be forfeit if, after bid opening, a change in the bid price or other provision of the bid is required by the bidder that is prejudicial to the interest of the City of Troy or fair competition.

AWARD:

The evaluation and award of this bid shall be a combination of factors, including but not limited to: cost, professional competence, equipment, references, and the correlation of the bid proposal submitted to the needs of the City of Troy.

The City of Troy reserves the right to award this bid to the lowest responsible bidder meeting specifications for each proposal; to combine proposals if deemed in the City's best interest to do so; to reject low bids which have major deviations from specifications; to accept a higher bid which has only minor deviations, whatever is deemed to be in the City of Troy's best interest

DOWNPAYMENTS AND PREPAYMENTS:

Any bid submitted which requires a down payment or prepayment of any kind prior to delivery of material and acceptance, as being in conformance with specifications will not be considered for award.

DELIVERY:

All materials are to be F.O.B. delivered, freight paid, to the Troy Public Library.

CONTACT INFORMATION:

Hours of operation: 7am - 5pm 24 Hr. Contact Phone No. 248-680-8970

LOCAL PREFERENCE:

The City of Troy reserves the right to award a contract to a local business, one that pays City of Troy taxes (real and/or personal), if the bid of a local vendor is within 5% of the lowest responsive and responsible non-local bidder, then the local vendor is given one chance to match the low bid.

COMPANY NAME: _____

Bid Proposal
Signage Troy Public Library
Page 5 of 8

PURCHASE ORDER:

After the Troy City Council has approved the award, the City of Troy Purchasing Department will send an award letter to the successful bidder(s). The successful bidder(s) once notified, will be required to submit the specified bonds. A purchase order will be issued in approximately one-week and released, once acceptable bonds and insurance are received. A purchase order issued in conjunction with the Contract Form (provided in the Forms Section) from the City of Troy will create a bilateral contract between the parties, and the successful bidder(s) shall commit to perform the contract in accordance with specifications.

CONTRACT FORMS:

Bidders should complete the Legal Status of Bidder, Non-Collusion Affidavit, Certification regarding Debarment and the Certification regarding Iran linked Business forms and return with your bid proposal.

CONTRACT TERMINATION: The City of Troy shall reserve the right to terminate the contract upon written notice due to poor performance. The City of Troy designated representative will be solely responsible for determining acceptable performance levels. His/her decision will be deemed in the City of Troy's best interest and will be final. The City of Troy reserves the right to re-award the contract to the next low bidder or re-bid the contract.

TERMINATION FOR CONVENIENCE:

The City may cancel the contract for its convenience, in whole or in part, by giving the contractor written notice 30 days prior to the date of cancellation. If the City chooses to cancel this contract in part, the charges payable under this contract shall be equitably adjusted to reflect those services that are cancelled.

PROGRESS PAYMENTS:

The City of Troy will consider a progress payment schedule for work as completed in accordance with specifications. (See Supplemental General Conditions, page 1 of 2 and General Conditions, Section 7; page 6 of 10). The Project Construction Manager will have final approval of the schedule as presented. No payments for work will be made until the designated City representative approves the work as complete in accordance with specifications. Prior to release of the final payment, consent of surety document (A1A Document G707) will be required and signed by the surety Company. The City of Troy reserves the right to reject the payment schedule if deemed necessary, and determine the final schedule.

Proposed Payment
Schedule 1/3 UPON RECEIPT OF MATERIAL, 1/3 UPON INSTALL, 1/3 NET 30

(Please submit an attachment identified as _____ if more space is necessary.)

REFERENCES:

The City of Troy requires that your company list at least three (3) clients who have recently had similar work performed by your company during the past three years.

COMPANY: CITY OF OAK PARK
ADDRESS: 13700 OAK PARK BLVD. OAK PARK MI 48237
PHONE: 248-691-7404 CONTACT: DAVE DECIOSER
EMAIL: _____

COMPANY: LIBRARY DESIGN
ADDRESS: 1149 S. MAIN STREET PLYMOUTH MI 48170
PHONE: 734-459-5000 CONTACT: CHRIS DE BEAR
EMAIL: _____

COMPANY: OAKLAND UNIVERSITY
ADDRESS: 2220 N. SQUIRREL RD. ROCHESTER, MI 48309
PHONE: 248-370-2417 CONTACT: STUART ROSE
EMAIL: _____

COMPANY NAME: SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS
Bid Proposal
Signage Troy Public Library
Page 6 of 8

MICHIGAN CONSTRUCTION LIEN ACT:

The bidder agrees that, if awarded the Contract he/she will abide by all requirements of the Michigan Construction Lien Act (P.A. 1980, No. 497) as amended and effective March 1, 1982, and to provide full and complete Sworn Statements on Owner-approved forms.

PUBLIC ACT 57:

Public Act 57 requires contractors to provide certain notices to governmental entities concerning improvements on real property; to allow for modifications of contracts for improvement of real property; to provide for remedies; and to repeal acts and parts of acts. This contract shall comply with all applicable provisions of Public Act 57 [a copy of the act is attached for reference (2 pages)].

BOND SUBMITTAL:

Subsequently, upon notice of award to the successful bidder, the Contractor shall qualify for, sign, and deliver to the City of Troy an executed Performance Bond, an executed Labor and Materials Payment Bond, and an executed one-year Maintenance Bond secured by a surety company, acceptable to the City of Troy by being licensed to do business in Michigan, and be included on the U. S. Treasury Department Surety List and/or have a rating of A (-) or better by A. M. Best, and/or Standard and Poor, on standard AIA forms, each in the amount of one hundred percent (100%) of the contract sum. Attorneys-in-fact who sign such bonds must attach a certified copy of their Power of Attorney when the bonds are submitted.

SUBCONTRACTORS:

The undersigned agrees to submit a list of proposed subcontractors, if applicable, for approval by the designated City representative within 72 hours after notification of being the low qualified bidder. The Contractor shall list the name and address of the proposed Subcontractors and sub-subcontractors when required by the City. Approval of a Subcontractor or sub-subcontractors will not be given unless and until it is determined by the City that he/she is qualified to perform the type and magnitude of work proposed and shall have executed a Subcontract or sub-subcontract in a form acceptable to the City. It will be understood that this may occur prior to bid award, but the bidder's status will not be final until approved by the Troy City Council.

The Contractor shall abide by the provisions set forth therein. Any item of work performed by other than the Contractor or approved Subcontractors will be considered as unauthorized and shall not be paid for under the provision of the Contract.

COMPLETION SCHEDULE:

The work shall commence upon City Council Approval. A work schedule shall be provided to Mr. Phillip Kwik, Assistant Library Director. The designated City representative shall approve the work schedule prior to the start of the project. His/her decision as to acceptability shall be deemed in the City of Troy's best interest. The City of Troy is the only party to this contract that may authorize amendment of this schedule. The contractor is required to start the project within 10 working days after notification to proceed.

IMPORTANT INFORMATION:

The City shall have the right to require by written order, changes in, additions to, or deductions from the work required by the Contract Documents provided that if changes, additions, or deductions are made, the general character of the work as a whole is not changed thereby. Adjustments in the Contract price, if any, because of any change, addition, or deduction in the work, shall be determined as hereinafter provided, and any claim for extension of time for completion shall be adjusted at the time of ordering the change, addition, or deduction. No claim for change, addition, or deduction, or adjusting of price, or extension of time for completion thereof, shall be made or allowed unless done in pursuance of written order from the City specifically authorizing such change, addition, or deduction. Drawings without a written order shall not be considered such authority. Written notice of such claims shall be made to the designated City representative before the commencement of the work. Where the written order diminishes the quality of work to be done, this shall not constitute a basis for a claim for damages or anticipated profits on the work that may be dispensed with.

COMPANY NAME: SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS

INSURANCE:

Insurance requirements shall be in accordance with the attached SAMPLE INSURANCE CERTIFICATE. The required Insurance Certificate must be submitted to the Purchasing department within five (5) business days of the verbal/ electronic request after the bid award. The Insurance Certificate may be faxed to the City Offices at (248) 619-7608, and is the only bid document accepted in this format.

- We can meet the specified insurance requirements.
- We cannot meet the specified insurance requirements.
- We do not carry the specified limits but can obtain the additional insurance coverage of \$ _____, at the cost of \$ _____.
NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.
- Our proposal is reduced by \$ _____ if we lower the requirement to \$ _____.
NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.

IMPORTANT: A Certificate of Insurance on an ACORD Form showing present coverage SHALL be attached to the proposal document at the time of submission of the proposal to the Office of the City Clerk.

NOTE: Failure on the part of any bidder to contact his/her insurance carrier to verify that the insurance carried by the bidder meets City of Troy specifications may result in this proposal being completed incorrectly.

OTHER: Sole proprietors must execute a certificate of exemption from Worker's Compensation requirements or provide proof of Worker's Compensation Insurance. All coverage shall be with insurance carriers licensed and admitted to do business in Michigan and acceptable to the City of Troy.

INSURANCE VERIFICATION:

A bidder shall complete the above portion, which details additional costs that may be incurred for specified coverage without purchasing the additional coverage prior to bid submission.

Letter Verification: The recommended bidder will be notified to submit a letter from the *insurance agent or carrier* that the insurance to be supplied will meet specifications. As an alternative, the recommended bidder may submit the certificate of insurance meeting specifications at this time at his/her option. ***The City must receive this letter or certificate within 5 business days after verbal / electronic notification has been delivered to the recommended bidder or the bidder will be considered non-responsive and the bid un-awardable.*** This process will occur before presentation of the award recommendation to the Troy City Council.

Final Insurance Certificate Submission: After approval by Troy City Council, the Purchasing Manager will review the insurance certificates to ensure all acceptable documents have been received and allow (5) business days after verbal / electronic notification to submit final insurance certificate(s) in accordance with the bid specifications. The City of Troy reserves the right to WITHHOLD AND KEEP any Bid Surety for failure to comply. The company will be considered in default of contract and will be barred from doing business with the City of Troy for a minimum of three (3) years for failing to meet insurance requirements.

COMPANY NAME: SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS

SIGNATURE PAGE

PRICES:

Prices shall remain firm for 120 days or bid award, whichever comes first, except the successful bidder(s) whose prices shall remain firm through project completion and final acceptance in accordance with the bid specifications.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: 

NOTE: The undersigned has checked carefully the bid figures and understands that he/she shall be responsible for any error or omission in this bid offer and is in receipt of all addenda as issued.

TAX ID: 38-2998943

COMPANY: SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS

ADDRESS: 1119 WHEATON CITY: TROY STATE: MI ZIP: 48083

PHONE: (248) 680-8970 FAX NUMBER: (248) 680-9061

REPRESENTATIVE NAME: ERIC CURRY

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: 

PAYMENT TERMS: PROGRESSIVE BILLING WARRANTY: 2 YEARS

CHECK INCLUDED: YES \$ 5000 COMPLETION: 6/30/15

EMAIL: ERIC.CURRY @ ASI SIGNAGE.COM

EXCEPTIONS:

Any exceptions, substitutions, deviations, etc. from the City of Troy specifications and this bid proposal must be stated below. The reason for the exception(s), deviation(s), substitution(s), are an integral part of this bid offer.

ACKNOWLEDGEMENT:

I, ERIC CURRY, certify that I have read the **Instructions to Bidders** (2 Pages) and that the bid proposal documents contained herein were obtained directly from the City's Purchasing Department or the MITN website, www.mitn.info and is an official copy of the Authorized Version.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: 

IMPORTANT: All City of Troy purchases require a MATERIAL SAFETY DATA SHEET, where applicable, in compliance with the MIOSHA "Right to Know" Law. Please include a copy of any relevant MSDS at the time of bid submission.

NOTE: The City of Troy, at their discretion, may require the bidder(s) to supply a Financial Report from an impartial Financial Credit Reporting Service before award of contract.

US FUNDS: All prices are to be quoted in U. S. Currency.



CITY OF TROY
OAKLAND COUNTY, MICHIGAN
NON-COLLUSION AFFIDAVIT

TO WHOM IT MAY CONCERN:

JOHN WATKINS, being duly sworn deposed, says that he/she
(Print Full Name)

is VICE PRESIDENT. The party making the foregoing proposal or bid,
(State Official Capacity in Firm)

that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agree, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner directly or indirectly sought by agreement or collusion, or communication or conference, with any person to fix the bid price or affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price, or that of any other bidder, or to secure the advantage against the City of Troy or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

SIGNATURE OF PERSON SUBMITTING BID

NOTARY'S SIGNATURE

Subscribed and sworn to before me this 7 day of APRIL, 2015 in and for
OAKLAND County.

My commission expires:

October 23, 2020

DONNA J. ORR
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Oct 23, 2020
ACTING IN COUNTY OF oakland



Legal Status of Bidder:

The Bidder shall fill out the appropriate form and strike out the other two:

A corporation duly organized and doing business under the laws of the State of MI for whom JOHN WATKINS, bearing the office title of VICE PRESIDENT, whose signature is affixed to this proposal, is duly authorized to execute contracts.

~~A partnership, all members of which, with addresses, is:~~

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

~~AN INDIVIDUAL, WHOSE SIGNATURE IS AFFIXED TO THE PROPOSAL:~~



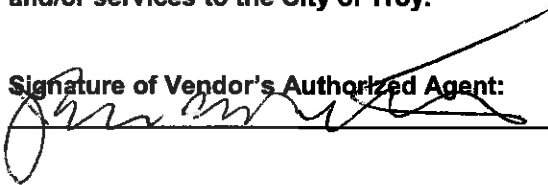
**VENDOR CERTIFICATION
THAT IT IS NOT AN
"IRAN LINKED BUSINESS"**

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS", as defined by law.

Vendor	
Legal Name	SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS
Street Address	1117 WHEATON
City	TROY
State, Zip	MI 48083
Corporate I.D. Number/State	
Taxpayer I.D. #	38-2998943

The undersigned, with: 1.) full knowledge of all of Vendors business activities, 2.) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3.) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as require by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the City of Troy.

Signature of Vendor's Authorized Agent:



Printed Name of Vendor's Authorized Agent:

JOHN WATKINS

Witness Signature:



Printed Name of Witness:

ERIC CURRY



**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:


1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions under any non-procurement programs by any federal, state or local agency.
2. Have not, within the three year period preceding, had one or more public transactions (federal, state, or local) terminated for cause or default; and
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three year period preceding the proposal, been convicted of or had a civil judgment rendered against it:
 - a. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local), or a procurement contract under such a public transaction;
 - b. For the violation of federal, or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or
 - c. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, the general grant of this authority exists within the City's Charter, Chapter 12, Section 12.2- Contracts.

I am able to certify to the above statements.

SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS
Name of Agency/Company/Firm (Please Print)

JOHN WATKINS VICE PRESIDENT
Name and title of authorized representative (Please Print)


Signature of authorized representative
4/7/15
Date


I am unable to certify to the above statements. Attached is my explanation.

- Through-out the entire project, utilize 1/4 "acrylic for backer panels. Specifically, Sign Type 16, is called out as 3/8", please use 1/4" acrylic instead.
- A-26 Main Sign behind Circulation Desk – Use 1/4" brushed aluminum.
- "Letters to the Children of Troy" Wall – Existing wall will be painted with a semi-gloss paint prior to sign install. For the feature wall utilize a vandal resistant clear non-glare laminate on the vinyl.
- After further review, polished edges are not required for the interior signage package so as to reduce overall cost.
- Outdoor Signage – Signed and sealed structural drawings are required for all exterior ground and wall mounted signs.
- Entrance Monument Sign– Sign type S01, is to be non-illuminated. Field Verify location with the exterior site location plan. Existing base is to be removed below grade. The City of Troy is responsible for capping off the electric.
- Fabricator is responsible for removing the dimensional letters at the main entrance. Patch and repair is required.
- MaryBeth Murz gave everyone an additional opportunity to ask any other questions; which there were none. She also reminded attendees that further questions should be emailed directly to the Purchasing Manager; which if required would necessitate an additional Addendum and would include the QUESTION(S) and the ANSWER(S).

I, the undersigned bidder, have read this Addendum 1 and have integrated the clarification(s) and or change(s) into the *Bid Proposal* and *Specifications* for ITB-COT 15-02, INTERIOR/EXTERIOR SIGNAGE AT THE TROY PUBLIC LIBRARY at 510 West Big Beaver. ALL other items in the original bid proposal remain the same. This Addendum 1 should be attached to the top of the Bid Proposal packet at the time of submission, on or before **Thursday, April 16, 2015 at 10:00 AM EST** in the office of the City Clerk.

COMPANY: SIGN CONCEPTS DBA ASI SIGNAGE INNOVATIONS

NAME OF AUTHORIZED COMPANY REPRESENTATIVE: ERIC CURRY

SIGNATURE: 

ADDRESS: 1119 WHEATON
TROY, MI 48063

DATE: 4/7/15