

CITY COUNCIL MINUTES

NOVEMBER 13, 2023

Standard Purchasing Resolution 2: Low Bidder Meeting Specifications - Fire Hose and Ground Ladder Testing

Resolution #2023-11-157-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** a three (3) contract with an option to renew for one (1) additional year to the low bidder meeting specifications, *Waterway Twin Tier LLC, of Newport, RI*, to provide annual fire hose and ground ladder testing services for an estimated total cost of \$21,325 for year 2024, \$22,925 for year 2025, and \$24,525 for year 2026, at unit prices contained in the bid tabulation opened October 26, 2023; not to exceed budgetary limitations, contract expiring December 31, 2027.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and proposal documents, including insurance certificates and all other specified requirements.

Opening Date: 10/26/2023
Date Reviewed: 10/26/2023

CITY OF TROY
BID TABULATION
FIRE HOSE TESTING

ITB-COT 23-33
Page 1 of 1

VENDOR NAME:		Waterway Twin Tier LLC			Fire Catt LLC		
CITY:		Newport, RI			Troy, MI		
PROPOSAL: FURNISH ON-SITE FIRE HOSE TESTING IN ACCORDANCE WITH SPECIFICATION, CURRENT NFPA 1962 STANDARD							
DESCRIPTION	EST. QTY. (FT)	YEAR 2024	YEAR 2025	YEAR 2026	YEAR 2024	YEAR 2025	YEAR 2026
		Unit Price (Per Ft.)			Unit Price (Per Ft.)		
Remove, test and return fire hose on truck as found	60,000	\$0.30	\$0.32	\$0.34	\$0.35	\$0.38	\$0.40
Estimated Total Cost:		\$18,000.00	\$19,200.00	\$20,400.00	\$21,000.00	\$22,800.00	\$24,000.00
PROPOSAL B: LADDER TESTING IN ACCORDANCE WITH SPECIFICATION, CURRENT NFPA 1932 STANDARD TO BE PERFORMED AT SAME TIME AS HOSE TESTING							
DESCRIPTION	EST. QTY. (FT)	YEAR 2024	YEAR 2025	YEAR 2026	YEAR 2024	YEAR 2025	YEAR 2026
		Unit Price			Unit Price		
Ladder Testing	1,600 FT	\$2.00	\$2.25	\$2.50	\$1.00	\$1.95	\$2.95
Heat Labels	50 EA	\$2.50	\$2.50	\$2.50	\$0.00	\$0.00	\$0.00
Estimated Total Cost:		\$3,325.00	\$3,725.00	\$4,125.00	\$1,600.00	\$3,120.00	\$4,720.00
Est. Yearly Cost Proposals A & B:		\$21,325.00	\$22,925.00	\$24,525.00	\$22,600.00	\$25,920.00	\$28,720.00
Est. Grand Total Proposals A & B:		\$68,775.00			\$77,240.00		
CONTACT NAME:		Michael Mullaney			Marc Radecky		
HOURS OF OPERATION:		8:00-3:00 EST			8AM - 5PM		
24 HOUR PHONE #:		269-222-4331			248-318-3811		
REFERENCES: Y or N		Y			Y		
# OF DAYS COMPLETED WITHIN:		5 Days			6 Days		
CERTIFICATIONS PROVIDED: Y or N		N			N (Too far out to know who exactly will be assigned)		
CAN PROVIDE INSURANCE: Y or N		Y			Y		
INSURANCE SIGNATURE: Y or N		Y			Y		
PAYMENT TERMS:		Net 30			30 Days		
ACKNOWLEDGMENT: Y or N		Y			Y		
EXCEPTIONS:		None			None		
FORMS: Y or N		Y			Y		

Attest:
(*Bid Opening conducted via Zoom)
Eric Emmons

Andrew Chambliss

Nellie Bert

Martinique Gates

Emily Frontera
Purchasing Manager



CITY OF TROY
BID PROPOSAL

ITB-COT 23-33
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The undersigned proposes to FURNISH ALL EQUIPMENT, LABOR AND MATERIALS TO PROVIDE THREE (3) YEAR REQUIREMENTS OF FIRE HOSE AND GROUND LADDER TESTING FOR THE CITY OF TROY FIRE DEPARTMENT, WITH AN OPTION TO RENEW FOR ONE (1) ADDITIONAL YEAR in accordance with the attached specifications that are to be considered an integral part of this proposal at the following prices:

COMPANY NAME Waterway Twin Tier LLC

PROPOSAL A: FURNISH ON-SITE FIRE HOSE TESTING IN ACCORDANCE WITH SPECIFICATION, CURRENT NFPA 1962 STANDARD

DESCRIPTION	ESTIMATED QTY. (FT)	YEAR 2024	YEAR 2025	YEAR 2026
		<u>Unit Price (Per Ft.)</u>	<u>Unit Price (Per Ft.)</u>	<u>Unit Price (Per Ft.)</u>
Remove, test and return fire hose on truck as found	60,000 FT	<u>\$.30</u>	<u>\$.32</u>	<u>\$.34</u>
Estimated Total Cost		<u>\$18,000</u>	<u>\$19,200</u>	<u>\$20,400</u>

PROPOSAL B: LADDER TESTING IN ACCORDANCE WITH SPECIFICATION, CURRENT NFPA 1932 STANDARD TO BE PERFORMED AT SAME TIME AS HOSE TESTING

DESCRIPTION	ESTIMATED QTY. (FT)	YEAR 2024	YEAR 2025	YEAR 2026
		<u>Unit Price</u>	<u>Unit Price</u>	<u>Unit Price</u>
Ladder Testing	1600 FT	<u>\$2.00</u> /ft	<u>\$2.25</u> /ft	<u>\$2.50</u> /ft
Heat Labels	50 EA	<u>\$2.50</u> /ea.	<u>\$2.50</u> /ea.	<u>\$2.50</u> /ea.
Estimated Total Cost		<u>\$3,325</u>	<u>\$3,725</u>	<u>\$4,125</u>

UNIT PRICES: Unit prices prevail. The City of Troy Purchasing Department will correct all extension errors.

ESTIMATED QUANTITIES: Quantities stated are estimated and not guaranteed. The entities will not be penalized for testing more or less than the stated quantities.

INFORMATION: For additional general information or questions about the specifications please contact Lt. Eric Emmons at (248) 524-3421 between the hours of 8:00 AM to 4:30 PM, Monday through Friday.

CONTACT INFORMATION:

Contact Name: Michael Mullaney

Hours of operation: 8:00-3:00 EST 24 Hr. Phone No. 269-222-4331

SUBCONTRACTORS: The undersigned agrees to submit a list of proposed subcontractors, if applicable, for approval by the designated City representative within 72 hours after notification of being the low qualified bidder. It will be understood that this may occur prior to bid award, but the bidder's status will not be final until approved by the Troy City Council.

DOWNPAYMENTS AND PREPAYMENTS: Any proposal submitted which requires a down payment or prepayment for services prior to performance and acceptance as being in conformance with specifications will not be considered for award. No payments will be made until work/ service is performed to the satisfaction of the authorized entity representative.

REFERENCES:

The City of Troy requires that your company list at least three (3) clients who have recently had similar work performed by your company. **Please, print.**

COMPANY: East Jordan Fire Department
ADDRESS: 555 Maple St. CITY: East Jordan ZIP: 49727
TELEPHONE: 231-675-1558 CONTACT: Glen Thorman
EMAIL: gronfire@gmail.com

COMPANY: Independence Fire Department
ADDRESS: 6500 Citation Dr. CITY: Clarkston ZIP: 48346
TELEPHONE: 248-797-5829 CONTACT: Al Lenz
EMAIL: alenz@independencefire.us

COMPANY: Clifton Fire Department
ADDRESS: 880 Clifton Ave. CITY: Clifton ZIP: 07013
TELEPHONE: 973-652-6071 CONTACT: William LeGates
EMAIL: trainingdivision@cliftonnj.org

PURCHASE ORDER:

After approval of the successful bidder by the Troy City Council, a purchase order will be issued from the City of Troy creating a bilateral contract between the parties, and commit the successful bidder to perform the contract in accordance with specifications. The Purchase order will be released upon the City's acceptance of the specified insurance. A contract document/ agreement will not be issued.

AWARD: The evaluation and award of this bid shall be a combination of factors, including but not limited to: cost, professional competence, references, and the correlation of the proposal submitted to the needs of the City of Troy. The City of Troy reserves the right to award this bid to the lowest responsible bidder meeting specifications, to reject low bids which have major deviations from the specifications; to accept a higher bid which has only minor deviations.

COMPLETION SCHEDULE: All work shall start within five (5) calendar days after receiving notice to proceed. Once on site, all work shall be completed within 5 consecutive calendar days. Equipment shall not be delivered to the site(s) until the work is to commence.

COMPANY NAME Waterway Twin Tier LLC

TECHNICIANS TRAINING AND CERTIFICATIONS: Bidders must provide a complete list of their service technicians and include the training and certifications held by those technicians. At the City's option, the documentation may be submitted after the bid opening but prior to bid award within 48 hours of a verbal request.

- () Attached – marked _____ for identification
(x) Not Attached

LOCAL PREFERENCE: The City of Troy reserves the right to award a contract to a local business, one who pays City of Troy taxes (real and/or personal), if the bid of a local vendor is within 5% of the lowest responsive and responsible non-local bidder, the local vendor is given one chance to match the low bid.

IMPORTANT: All City of Troy purchases require a MATERIAL SAFETY DATA SHEET, where applicable, in compliance with the MIOSHA "Right to Know" Law. Please include a copy of any relevant MSDS at the time of bid submission.

CONTRACT FORMS: Bidders should complete and sign the Legal Status of Bidder, Non-Collusion Affidavit, Certification regarding Debarment, the Certification regarding "Iran Linked Business" and the Familial Disclosure Forms and return with your bid proposal.

INSURANCE:

Insurance requirements shall be in accordance with the attached **SAMPLE INSURANCE CERTIFICATE and ENDORSEMENT**. The required Insurance Certificate and Endorsement must be submitted to the city within 5 days of the verbal/ electronic request after the bid award. The Insurance Certificate may be faxed to the Purchasing Office at **(248) 619-7608**, and is the only bid document accepted in this format.

The contractor, or any of their subcontractors, shall not commence work under this contract until they have obtained the insurance required, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to business in the State of Michigan and acceptable to the City of Troy. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and self-insured retentions (SIR's) are the responsibility of the Contractor.

- (x) We can meet the specified insurance requirements.
- () We cannot meet the specified insurance requirements.
- () We do not carry the specified limits but can obtain the additional insurance coverage of \$ _____ at the cost of \$ _____.
NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.
- () Our proposal is reduced by \$ _____ if we lower the requirement to \$ _____.
NOTE: Please note the amendments on a sample insurance certificate and attach it to your bid proposal.

IMPORTANT: A Certificate of Insurance on an ACORD Form showing present coverage as well as required endorsements SHALL be attached to the proposal document at the time of submission of the bid proposal to the MITN Purchasing Group website.

COMPANY NAME Waterway Twin Tier LLC

NOTE: Failure on the part of any bidder to contact his/her insurance carrier to verify that the insurance carried by the bidder meets City of Troy specifications may result in this bid proposal being completed incorrectly.

OTHER: Sole proprietors must execute a certificate of exemption from Worker's Compensation requirements or provide proof of Worker's Compensation Insurance. All coverage shall be with insurance carriers licensed and admitted to do business in Michigan and acceptable to the City of Troy.

INSURANCE VERIFICATION: A bidder shall complete the above portion that details additional costs that may be incurred for specified coverage without purchasing the additional coverage prior to bid submission.

WORKERS' COMPENSATION INSURANCE including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

WORKERS' COMPENSATION INSURANCE including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

COMMERCIAL GENERAL LIABILITY INSURANCE on an "Occurrence Basis" with limits of liability not less than \$1,000,000.00 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable.

AUTOMOBILE LIABILITY, including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

ADDITIONAL INSURED: Commercial General Liability and Automobile Liability, as described in the attached SAMPLE shall include an Additional Insured Endorsement stating the following shall be *Additional Insureds*: The City of Troy including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and council members, including employees and volunteers thereof. It is understood and agreed by naming the City of Troy as additional insured, coverage afforded is considered to be primary and any other insurance the City of Troy may have in effect shall be considered secondary and/or excess.

CANCELLATION NOTICE: All policies, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be mailed to:

City of Troy
Purchasing Manager
500 West Big Beaver
Troy, MI 48084

COMPANY NAME Waterway Twin Tier LLC

PROOF OF INSURANCE COVERAGE: The Contractor shall provide the City of Troy, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above all shall be furnished, if so requested.

If any of the applicable coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the City of Troy at least ten (10) days prior to the expiration date.

LETTER VERIFICATION:

The recommended bidder will be notified to submit a letter from the *insurance agent or carrier* that the insurance to be supplied will meet specifications. As an alternative, the recommended bidder may submit the certificate of insurance meeting specifications at this time at his/her option. *The City must receive this letter or certificate within 5 business days after verbal / electronic notification has been delivered to the recommended bidder or the bidder will be considered non-responsive and the bid un-awardable. This process will occur before presentation of the award recommendation to the Troy City Council.*

FINAL INSURANCE CERTIFICATE SUBMISSION:

After approval by Troy City Council, the City's Purchasing Manager will review the insurance certificates and endorsements to ensure all acceptable documents have been received and allow (5) additional business days after verbal / electronic notification to submit final insurance certificate(s) in accordance with specifications. The City of Troy reserves the right to WITHHOLD AND KEEP any bid surety for failure to comply. The company will be considered in default of contract and will be debarred from doing business with the City of Troy for a minimum of three (3) years for failing to meet insurance requirements.

Madeline Enos being duly authorized to execute contracts for Waterway Twin Tier LLC
(Print Full Name) (Company Name)

hereby acknowledges that once accepted by the City of Troy, the specified insurance certificate for ITB-COT 23-33 shall remain in full force and effect during the life of the contract.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: Madeline Enos

COMPANY NAME Waterway Twin Tier LLC

SIGNATURE PAGE

PRICES: Prices shall remain firm for 60 days or bid award, whichever comes first, except the successful bidder whose prices shall remain firm for the entire contract period in accordance with specifications. The contract shall commence on the date of award and expire December 31, 2024, with an option to renew for one additional year at 2024 prices through mutual consent of both parties within 90 days of contract expiration under the same terms and conditions. The renewal is subject to a favorable market survey and City Council approval. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Council approval and a blanket purchase order issued.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: Madeline Enos

NOTE: The undersigned has checked carefully the bid figures and understands that he/she shall be responsible for any error or omission in this bid offer and is in receipt of all addendum as issued.

TAX ID#: 87-1675482

COMPANY NAME: Waterway Twin Tier LLC

ADDRESS 304 Thames St. CITY Newport STATE RI ZIP 02840

PHONE NUMBER 269-222-4331 FAX NUMBER _____

REPRESENTATIVE'S NAME Madeline Enos
(Print)

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE Madeline Enos

TERMS: Net 30 COMPLETION SCHEDULE: As Specified

E-MAIL: menos@usfireservices.com

EXCEPTIONS:

Any exceptions, substitutions, deviations, etc., from the City specifications and this proposal must be stated below. The reason(s) for the exceptions, substitutions, and/or deviations are an integral part of this bid proposal offer:

N/A

ACKNOWLEDGEMENT:

I, Madeline Enos, certify that I have read the **Instructions to Bidders** (3 Pages) and that the bid proposal documents contained herein were obtained directly from the City's Purchasing Department or MITN website, www.mitn.info and is an official copy of the Authorized Version.

SIGNATURE OF AUTHORIZED COMPANY REPRESENTATIVE: Madeline Enos

NOTE: The City of Troy, at their discretion, may require the bidder(s) to supply a Financial Report from an impartial Financial Credit Reporting Service before award of contract at no cost to the City.

IMPORTANT: All City of Troy purchases require a **SAFETY DATA SHEET**, where applicable, in compliance with the **MIOSHA "Right to Know" Law**. Please include a copy of any relevant SDS at the time of bid submission.

U.S. CURRENCY: All prices quoted are to be in U.S. Funds.



Legal Status of Bidder:

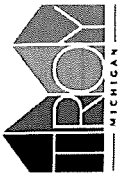
The Bidder shall fill out the appropriate form and strike out the other two:

A **corporation** duly organized and doing business under the laws of the State of _____
for whom _____, bearing the office title of _____ whose
signature is affixed to this proposal, is duly authorized to execute contracts.

A **partnership**, all members of which, with addresses, is:

<u>Michael Mullaney</u>	<u>304 Thames St.</u>
<u>David Montoya</u>	<u>Newport, RI 02840</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

AN **INDIVIDUAL**, WHOSE SIGNATURE IS AFFIXED TO THE PROPOSAL:



CITY OF TROY
OAKLAND COUNTY, MICHIGAN
NON-COLLUSION AFFIDAVIT

TO WHOM IT MAY CONCERN:

Michael Mullaney, being duly sworn deposed, says that he/she
(Print Full Name)

is Owner. The party making the foregoing proposal or bid,
(State Official Capacity in Firm)

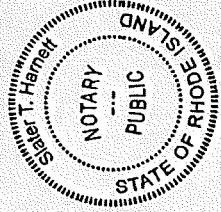
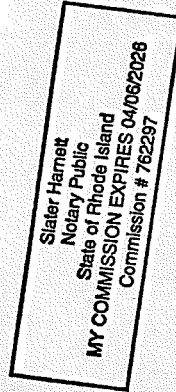
that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agree, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner directly or indirectly sought by agreement or collusion, or communication or conference, with any person to fix the bid price or affiant or any other bidder, or to fix any overhead, profit, or cost element of said bid price, or that of any other bidder, or to secure the advantage against the City of Troy or any person interested in the proposed contract; and that all statements contained in said proposal or bid are true.

[Signature]
SIGNATURE OF PERSON SUBMITTING BID

[Signature]
NOTARY'S SIGNATURE

Subscribed and sworn to before me this 26th day of October, 2023 in and
for Newport County.

My commission expires:
04/06/2026





CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions under any non-procurement programs by any federal, state or local agency.
2. Have not, within the three-year period preceding, had one or more public transactions (federal, state, or local) terminated for cause or default; and
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) and have not, within the three-year period preceding the proposal, been convicted of or had a civil judgment rendered against it:
 - a. For the commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (federal, state, or local), or a procurement contract under such a public transaction;
 - b. For the violation of federal, or state antitrust statutes, including those proscribing price fixing between competitors, the allocation of customers between competitors, or bid rigging; or
 - c. For the commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

I understand that a false statement on this certification may be grounds for the rejection of this proposal or the termination of the award. In addition, the general grant of this authority exists within the City's Charter, Chapter 12, Section 12.2- Contracts.

[X] I am able to certify to the above statements.

Waterway Twin Tier LLC

Name of Agency/Company/Firm *(Please Print)*

Madeline Enos-Scheduler

Name and title of authorized representative *(Please Print)*

Madeline Enos

10/18/2023

Signature of authorized representative

Date

[] I am unable to certify to the above statements. Attached is my explanation.



**VENDOR CERTIFICATION
THAT IT IS NOT AN
"IRAN LINKED BUSINESS"**

Pursuant to Michigan law, (the Iran Economic Sanctions Act, 2012 PA 517, MCL 129.311 et seq.), before accepting any bid or proposal, or entering into any contract for goods or services with any prospective Vendor, the Vendor must first certify that it is not an "IRAN LINKED BUSINESS", as defined by law.

Vendor	
Legal Name	Waterway Twin Tier LLC
Street Address	304 Thames St.
City	Newport
State, Zip	RI 02840
Corporate I.D. Number/State	87-1675482
Taxpayer I.D. #	

The undersigned, with: 1.) full knowledge of all of Vendors business activities, 2.) full knowledge of the requirements and possible penalties under the law MCL 129.311 et seq. and 3.) the full and complete authority to make this certification on behalf of the Vendor, by his/her signature below, certifies that: the Vendor is NOT an "IRAN LINKED BUSINESS" as require by MCL 129.311 et seq., and as such that Vendor is legally eligible to submit a bid and be considered for a possible contract to supply goods and/or services to the City of Troy.

Signature of Vendor's Authorized Agent: Madeline Enos

Printed Name of Vendor's Authorized Agent: Madeline Enos

Witness Signature: [Signature]

Printed Name of Witness: Michael Mullaney



Proposer's Sworn and Notarized Familial Disclosure
(to be provided by the Proposer)

The undersigned, the owner or authorized officer of Waterway Twin Tier LLC (the "Proposer"), pursuant to the familial disclosure requirement provided in the Request for Proposal, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employees of Waterway Twin Tier LLC City Council or City of Troy management and any member of the City of Troy

List any Familial Relationships:

BIDDER: -

By: Michael Mullany
Its: President

STATE OF MICHIGAN Rhode Island

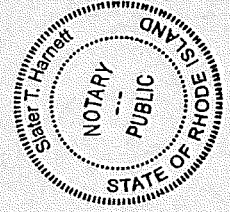
)ss.

COUNTY OF Newport

This instrument was acknowledged before me on the 26th day of October, 2023,

by Michael Mullany

Slater Hammett



Slater Hammett
Notary Public
State of Rhode Island
MY COMMISSION EXPIRES 04/08/2028
Commission # 762297



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: November 13, 2023

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Deputy City Manager
Megan E. Schubert, Assistant City Manager
Dee Ann Irby, Controller
Peter Hullinger, Fire Chief
Emily Frontera, Purchasing Manager

Subject: Standard Purchasing Resolution 2 – Fire Hose and Ground Ladder Testing

History

The Fire Department is required annually to test many pieces of its equipment by the National Fire Protection Association (NFPA). This includes fire hoses and ground ladders. These tests are conducted by certified and trained 3rd party companies.

Purchasing

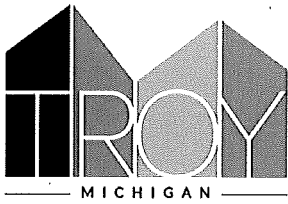
On October 26th, 2023, a bid opening was conducted as required by the City Charter and Code for a three (3) year contract with an option to renew for one (1) additional year for fire hose and ground ladder testing services. The bid was posted on the MITN Purchasing Group website; www.bidnetdirect.com//city-of-troy-mi. Two (2) bid response was received. Below is a detailed summary of potential vendors for the bid opportunity:

Companies notified via MITN	147	<i>MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.</i> Active MITN members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. Active MITN non-paying members are responsible to monitor and check the MITN website for opportunities to do business with the City. Inactive MITN member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.
Troy Companies notified via MITN	8	
Troy Companies notified Active email Notification	8	
Troy Companies - Active Free	0	
Companies that viewed the bid	11	
Troy Companies that viewed the bid	2	

After reviewing the bid responses, it is recommended that *Waterways Twin Tier, LLC of Newport, RI* be awarded the contract to provide annual fire hose and ground ladder testing services. The testing will be performed in the City of Troy and within the required time frame at unit prices contained in the bid tabulation.

Financial

Funds are budgeted annually in the Fire Department Operating Budget account number 101.336.344.802.070 Contractual Services General. For year 2024, the estimated cost for testing is \$21,325.00; for 2025, the estimated cost is \$22,925.00; and for 2026, the estimated cost is \$24,525.00.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Recommendation

City Management recommends awarding a contract to furnish all equipment, material and labor for fire hose and ground ladder testing for three (3) years with an option to renew for one (1) additional year to low bidder meeting specifications, *Waterway Twin Tier, LLC of Newport, RI*, at unit prices contained in the bid tabulation opened October 26, 2023; not to exceed budgetary limitations. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates, and all other specified requirements.

Opening Date: 10/26/2023
Date Reviewed: 10/26/2023

CITY OF TROY
BID TABULATION
FIRE HOSE TESTING

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CITY:		Newport, RI			Troy, MI		
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		Unit Price (Per Ft.)			Unit Price (Per Ft.)		
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Estimated Total Cost:		\$18,000.00	\$19,200.00	\$20,400.00	\$21,000.00	\$22,800.00	\$24,000.00

PROPOSAL B: LADDER TESTING IN ACCORDANCE WITH SPECIFICATION, CURRENT NFPA 1932 STANDARD TO BE PERFORMED AT SAME TIME AS HOSE TESTING

DESCRIPTION	EST. QTY. (FT)	YEAR 2024	YEAR 2025	YEAR 2026	YEAR 2024	YEAR 2025	YEAR 2026
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Ladder Testing	1,600 FT	\$2.00	\$2.25	\$2.50	\$1.00	\$1.95	\$2.95
Heat Labels	50 EA	\$2.50	\$2.50	\$2.50	\$0.00	\$0.00	\$0.00
Estimated Total Cost:		\$3,325.00	\$3,725.00	\$4,125.00	\$1,600.00	\$3,120.00	\$4,720.00
Est. Yearly Cost Proposals A & B:		\$21,325.00	\$22,925.00	\$24,525.00	\$22,600.00	\$25,920.00	\$28,720.00
Est. Grand Total Proposals A & B:		\$68,775.00			\$77,240.00		

CONTACT NAME:		Michael Mullaney	Marc Radecky
HOURS OF OPERATION:		8:00-3:00 EST	8AM - 5PM
24 HOUR PHONE #:		269-222-4331	248-318-3811
REFERENCES:	Y or N	Y	Y
# OF DAYS COMPLETED WITHIN:		5 Days	6 Days
CERTIFICATIONS PROVIDED:	Y or N	N	N (Too far out to know who exactly will be assigned)
CAN PROVIDE INSURANCE:	Y or N	Y	Y
INSURANCE SIGNATURE:	Y or N	Y	Y
PAYMENT TERMS:		Net 30	30 Days
ACKNOWLEDGMENT:	Y or N	Y	Y
EXCEPTIONS:		None	None
FORMS:	Y or N	Y	Y

Low Bidder Meeting Specifications

Attest:
(*Bid Opening conducted via Zoom)
Eric Emmons

Andrew Chambliss

Nellie Bert

Martinique Gates

Emily Frontera
Purchasing Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roy H Reeve Agency, Inc. PO Box 54 13400 Main Road Mattituck NY 11952	CONTACT NAME: Lori McBride PHONE (A/C, No, Ext): (631) 298-4700 FAX (A/C, No): (631) 298-3850 E-MAIL ADDRESS: lmcbride@royreeve.com
INSURED Waterway Twin Tier LLC C/O Newport Harbor Group LLC 304 Thames Street Newport RI 02840	INSURER(S) AFFORDING COVERAGE INSURER A: Arch Ins Co INSURER B: Wesco Ins Co INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL2312620123

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			MFPK08583101	12/07/2023	12/07/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			MFCA08371300	12/07/2023	12/07/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			MFUM10023401	12/07/2023	12/07/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WWC3669468	09/13/2023	09/13/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Troy is included as Additional Insured with respect to General Liability as per the terms & conditions of policy form CG2033(12/19)-Additional Insured-Owners, Lessees or Contractors - Automatic Status when required by written contract or agreement. Cancellation notice applies.

CERTIFICATE HOLDER

CANCELLATION

City of Troy Purchasing Manager 500 West Big Beaver Troy MI 48084	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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